

NOTICE OF REQUEST FOR PROJECT COMPLETE LETTERFORM FOR PACIFIC GAS AND ELECTRIC COMPANY BAY AREA OPERATIONS AND MAINTENANCE PROGRAM

Instructions for Notice of Completion Form

The Permittee shall submit a Request for Notice of Project Complete Letter when construction and any post-construction monitoring is complete, mitigation performance criteria have been achieved, and no further project activities will occur. This request shall be submitted to Water Board staff within thirty (30) days following completion of all project activities. **Upon approval of the request, the Water Board staff shall issue a Notice of Project Complete Letter to the Permittee which will end associated annual fees. Completion of post-construction monitoring shall be determined by Water Board staff and shall be contingent on successful attainment of restoration and mitigation performance criteria.**

The following form may be used for submitting a Notice of Project Complete to the Water Board. Submission must include the cover letter from Attachment C – Report and Notification Requirements from this Order.

Notice of Completion Form and Document Submittal Information

Electronic Submittal:

- Submit signed Report and Notification Cover Sheet and required information via email to the appropriate State or Regional Water Board contact. Locate the email addresses of the “**State Program Manager**” and the appropriate “**Region Program Manager**” from the [Telephone and Address Directory](http://www.waterboards.ca.gov/water_issues/programs/cwa401/docs/staffdirectory.pdf) (http://www.waterboards.ca.gov/water_issues/programs/cwa401/docs/staffdirectory.pdf)
- Address email to the state program manager and appropriate region program manager and include in the subject line: (ATTN: Water Board Staff Name and Reg Measure ID Notice of Completion)

**Notice of Completion Form
PG&E Bay Area Operations and Maintenance Program**

Project Start Date:	Project Completion Date:
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MITIGATION FOR TEMPORARY IMPACTS	
Performance standards outlined in the restoration plan have been met for upland areas of temporary disturbance which could result in a discharge to waters of the state? <i>(Yes/No)</i> Describe:	
Performance standards outlined in the restoration plan have been met for restored areas of temporary impacts to waters of the state? <i>(Yes/No)</i> Describe:	
Pre- and post-photo documentation of all restoration sites provided? <i>(Yes/No)</i>	

COMPENSATORY MITIGATION (If required)
Performance standards outlined in the compensatory mitigation plan have been met? (Yes/No) Describe:
Long-term maintenance and management plan and funding of endowment implementation status:
MITIGATION SITE LOCATION
Street (include address, if any): Nearest Cross Street(s): County:
Latitude and Longitude:
Pre- and post-photo documentation of all compensatory mitigation sites included: (Yes/No)
Final maps of all compensatory mitigation areas (including buffers) included: (Yes/No) <i>*All maps must comply with submission requirements outlined in Attachment C – Report and Notification requirements.</i>

Post-Construction Storm Water BMPs	
Date of storm water Notice of Termination, if applicable:	Photos Attached? (Yes/No)
Status of all post-construction BMPs:	

CERTIFICATION	
<p>“I certify under penalty of law that this document and all attachments were prepared under my direction and supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. In addition, I certify that the provisions of this Order will be complied with.”</p>	
Signature of Discharger	Title
Printed or Typed Name	Date