

Please indicate County where your project is located here:

MAIL FORM AND ATTACHMENTS TO:
State Water Resources Control Board
DIVISION OF WATER RIGHTS
P.O. Box 2000, Sacramento, CA 95812-2000
Tel: (916) 341-5300 Fax: (916) 341-5400
[Division of Water Rights Webpage](#)

REGISTRATION FOR SMALL IRRIGATION USE APPROPRIATION

IMPORTANT

The State Water Resources Control Board (State Water Board), Division of Water Rights is accepting registrations for Small Irrigation Use projects located within the geographic area identified in [Water Code section 1259.4 and California Code of Regulations, title 23, section 2921](#) (see attached map).

Registrations may propose diversion to storage not to exceed 20 acre-feet per annum for the irrigation, frost protection, or heat control of currently cultivated lands. Use may also include incidental aesthetic, fire protection, recreational, or fish and wildlife purposes. Projects qualifying for registration include: 1) offstream storage reservoirs and 2) existing onstream storage reservoirs documented to be located on [Class III streams \(as defined in section A.1.6 of the Policy for Maintaining Instream Flows in Northern California Coastal Streams \(Policy\)\)](#) and to have been constructed prior to January 1, 2012.

Registration No. _____
(Leave blank)

IN ORDER FOR YOUR REGISTRATION TO BE ACCEPTED BY THE DIVISION OF WATER RIGHTS FOR REVIEW, YOU MUST COMPLETE THE FOLLOWING STEPS IN ORDER:

1. Complete this form to the best of your ability. The [Division of Water Rights webpage](#) includes additional information and tools which may be useful in completing this form. The Division of Water Rights encourages you to contact the California Department of Fish and Wildlife (CDFW) representative while completing this form. Refer to the attached table to determine the appropriate CDFW representative for the county where your project is located. **DO NOT SIGN THIS FORM YET.**
2. Send a **COPY** of this completed form and supporting documentation to the CDFW representative. Refer to the attached map for the correct mailing address. The CDFW representative will collect information and supply in writing either (1) conditions under which you may divert water or (2) clearance advising that they have had an opportunity to review the proposed project and have determined that additional conditions are not required.
3. Review any conditions received from the CDFW and the Division of Water Rights' general conditions at [Small Irrigation Use conditions](#).
4. If you agree with the conditions, **SIGN AND DATE THIS FORM.** (See Section 17 - Certification and Signature of Registrant(s) on page 8.) Any disagreement with the CDFW's conditions must be resolved with the CDFW before submitting this form to the Division of Water Rights.
5. Send the following to the mailing address at the top of this page: (1) the **ORIGINAL** of this completed form; (2) a **COPY** of either the CDFW conditions or clearance; and, (3) a check or money order made payable to the State Water Resources Control Board for a \$750 filing fee. Please note that the \$750 filing fee is non-refundable.

CAUTION: YOUR FORM WILL NOT BE ACCEPTED BY THE DIVISION OF WATER RIGHTS FOR REVIEW UNLESS IT IS ACCOMPANIED BY ALL THREE OF THE ITEMS LISTED IN ITEM 5 ABOVE.

1. NAME AND ADDRESS

(Name of person requesting registration)

(_____) _____ - _____
Telephone number between 8 a.m. and 5 p.m.

(Mailing address) (City or town) (State) (Zip code)

(Email address)

Project address (If different from mailing address)

2. PROJECT DESCRIPTION

- a. Is/Are your reservoir(s) either offstream or located on a [Class III stream \(see Policy section A.1.6\)](#)?
YES NO*
- b. If your onstream reservoir(s) is/are on a [Class III stream \(see Policy section A.1.6\)](#), was construction completed before January 1, 2012? YES NO* N/A
- c. If your reservoir(s) is/are offstream, is it/are they existing or proposed for construction within currently cultivated lands?
YES NO* N/A
- d. If your reservoir(s) is/are existing you must submit a reservoir survey ([prepared by a registered civil engineer or land surveyor](#)) for each reservoir. Did you attach a reservoir survey? YES NO* N/A
- e. Is your place of use currently cultivated? YES NO*
- f. Is your project located within the geographic area identified in [Water Code section 1259.4 and California Code of Regulations, title 23, section 2921](#)? YES NO*
- g. Provide a detailed description of your project, including but not limited to type of construction activity, area to be graded or excavated, and project operation. Detailed project description must match reservoir survey requested in Section 2d - Project Description; photographs requested in Section 13 – Photographs; and aerial imagery requested in Section 15 – Imagery. Attach additional pages and documents as necessary.

*If, you answered no to any question in this section, your project does not currently qualify for a Small Irrigation Use registration.

3. SOURCE

- a. The name of the creek or the source of the water at the point(s) of diversion:
_____ tributary to _____
(If unnamed, state that it is an unnamed stream, spring, etc.)
- b. What is the stream classification at each point of diversion? ([see Policy section A.1.6](#)) Explain how the stream classification was determined (CDFW consultation, qualified biologist, existing database, etc.).

7. CDFW SCREENING CRITERIA

Persons submitting registration applications are required to provide the following stream class specific information to the CDFW:

If the Point of Diversion is on a [Class I stream \(see Policy section A.1.6\)](#):

- a. Is the project proposing to bypass minimum flows at the Point of Diversion? YES NO
 1. If yes, are the proposed minimum bypass flows based on one of the following? YES NO
 - The regional criteria in the [Policy \(see Policy section 2.2.1.2\)](#)
 - [February Median Flow \(see the 2002 CDFW/NMFS draft Guidelines\)](#)
 - A CDFW approved Site Specific Study or Analysis
 2. If no, state what project specific information is included: _____
- b. Is the proposed diversion consistent the fish screen criteria identified in Section 6.0 of the Policy? YES NO

If no, state what project specific information is included: _____

If the Point of Diversion is on a [Class II stream \(see Policy section A.1.6\)](#):

- a. Is the project proposing to bypass minimum flows at the Point of Diversion? YES NO
- b. Has a cumulative diversion analysis been prepared demonstrating no impact to Class I flows or is the project proposing to operate consistent with minimum flow requirements at the downstream Class I? YES NO
 1. If yes, are the proposed minimum flows or the cumulative diversion analysis based on one of the following? YES NO
 - [The Policy](#)
 - [February Median Flow \(see the 2002 DFG/NMFS draft Guidelines\)](#)
 - A CDFW approved Site Specific Study or Analysis
 2. If no, state what project specific information is included: _____

If the Point of Diversion is on a [Class III stream \(see Policy section A.1.6\)](#):

- a. Has a cumulative diversion analysis been prepared? YES NO
 1. If yes, is the cumulative analysis based on one of the following? YES NO
 - [The Policy](#)
 - [The 2002 CDFW/NMFS draft Guidelines](#)
 - A CDFW approved Site Specific Study or Analysis

If the project is proposing to store water in an existing on-stream reservoir on a [Class III stream \(see Policy section A.1.6\)](#):

- a. Has a cumulative diversion analysis been completed? YES NO
 1. If yes, is the analysis consistent with one of the following? YES NO
 - [The Policy](#)
 - [The 2002 CDFW/NMFS draft Guidelines](#)
 - A CDFW approved Site Specific Study or Analysis
 2. If no, state what project specific information is included: _____
- b. Has an invasive species eradication plan or project specific information (i.e. communication with the CDFW or biological survey), been submitted to with this form? YES NO
- c. Has a gravel and wood augmentation plan or project specific information (i.e. communication with the CDFW or biological survey), been submitted to with this form? YES NO

8. PLACE OF USE

a. Assessor's Parcel Number(s) _____, County _____
 (If different from the Point of Diversion)

b.

Use is within (40-acre-subdivision)		Section*	Township	Range	Base & Meridian	Acres
¼ of	¼					
¼ of	¼					
¼ of	¼					
Total						

If area is unsurveyed, state the location as if lines of the public land survey were projected, or contact the Division of Water Rights. If space does not permit listing all 40-acre tracts, include on another sheet or state sections, townships and ranges, and show detail on map.

*Indicate if a section is projected with a "(P)" following the section number.

9. RIGHT OF ACCESS

a. Do you own all the land where the water will be diverted, stored, and used? Yes No

If No, I do, or, do not have a recorded easement or written authorization allowing me access.

b. List the names and mailing addresses of all affected landowners and state what steps are being taken to obtain access:

10. DIVERSION WORKS

Complete the following information, if applicable.

a. Diversion will be by gravity by means of _____
 (Dam, pipe in unobstructed channel, pipe through dam, siphon, weir, gate, etc.)

b. Diversion will be by pumping from _____
 (Sump, offset well, channel, reservoir, etc.)

Pump discharge rate _____ Horsepower _____
 (cfs or gpd)

c. Conduit from diversion point to offstream storage reservoir:

CONDUIT (Pipe or channel)	MATERIAL (Type of pipe or channel lining. Indicate if pipe is buried or not)	CROSS SECTIONAL DIMENSION (Pipe diameter or ditch depth and top and bottom width)	LENGTH (Feet)	TOTAL LIFT OR FALL		CAPACITY (Estimate)
				Feet	+ or -	

d. Storage reservoir(s):

Number or name of reservoir(s), if any	DAM				RESERVOIR		
	Vertical height from downstream toe of slope to spillway level (ft)	Construction material	Dam length (ft.)	Freeboard dam height above spillway crest (ft)	Approximate surface area when full (acres)	Approximate capacity* (acre-feet)	Maximum water depth (ft.)

*Capacity (in acre-feet) = 0.7 x (maximum depth of water in feet) x (surface area in acres when full)

e. Outlet Pipe:

Diameter of outlet pipe (inches)	Length of outlet pipe (feet)	FALL (Vertical distance in feet between entrance and exit of outlet pipe)	HEAD (Vertical distance in feet from spillway to entrance of outlet pipe in reservoir)	Estimated storage below outlet pipe entrance (dead storage)

f. If the reservoir is not at the point of diversion, the maximum rate of diversion to offstream storage will be _____ cfs. Diversion to offstream storage will be made by: Pumping Gravity

11. EXISTING WATER RIGHTS AND RELATED FILINGS

a. Do you claim an existing right for the use of water sought by this application? Yes No
 If Yes, please specify: Riparian Pre-1914 Registration Permit License
 Percolating groundwater Adjudicated Other (specify) _____

b. For each existing right claimed, state the source, year of first use, purpose, season, location of the point of diversion (to within quarter-quarter section), and quantity. Include number of registration, permit, license, or statement of water diversion and use, if applicable.

c. List any related applications, registrations, permits, or licenses located in the proposed place of use or that utilize the same point(s) of diversion.

12. COMPLETION SCHEDULE

- a. Year work will start _____ b. Year work will be completed _____
- c. Year water will be used to the full extent intended _____ d. If complete, year of first use _____

13. PHOTOGRAPHS

- a. Attach the one complete set of photographs, clearly dated and labeled, showing the following:

Point(s) of Diversion Diversion Works Reservoir(s) Place of Use

The source (stream), both Upstream and Downstream of the Point(s) of Diversion

14. MAP

- a. The Division cannot process your application without accurate information showing the source of water, location of water storage, and location of water use. You must include a map with this application form that clearly indicates the quarter/quarter, section, township, range, and meridian of (1) the proposed points of diversion, (2) place(s) of storage, and (3) the place of use. A copy of a U.S.G.S. quadrangle/topographic map of your project area is preferred, and can be obtained from sporting goods stores or through the internet at [U.S.G.S. Topography maps](http://www.usgs.gov).

15. IMAGERY

- a. The Division cannot process your application without documentation of the existing project components. You must include [aerial imagery](#) of the project site, clearly dated and labeled, showing (1) Point(s) of Diversion, including the source (stream), (2) Diversion Works, (3) Place of Use and (4) Reservoir(s). Aerial imagery can be obtained through the Internet at: [U.S.G.S Store](#).

16. AUTHORIZED AGENT (Optional):

(Name of Agent)	(Company)
(Email address)	(_____) _____ - _____ (Telephone number between 8 am and 5 pm)
(Mailing address)	(City) (State) (Zip code)

is authorized to act on my behalf as my agent.

17. CERTIFICATION AND SIGNATURE OF REGISTRANT(S)

CERTIFICATION

By signing and submitting this form to the State Water Resources Control Board, I (we) certify that:

- I (we) have contacted the CDFW representative for the region in which my (our) project is located;
- I (we) have furnished a copy of this registration form to said representative; and,
- I (we) will comply with all lawful terms and conditions, including terms and conditions identified in the General Conditions and as required by the CDFW.

I (we) further declare under penalty of perjury that the information provided in this form and attachments is true and correct to the best of my (our) knowledge and belief.

Dated _____, at _____,

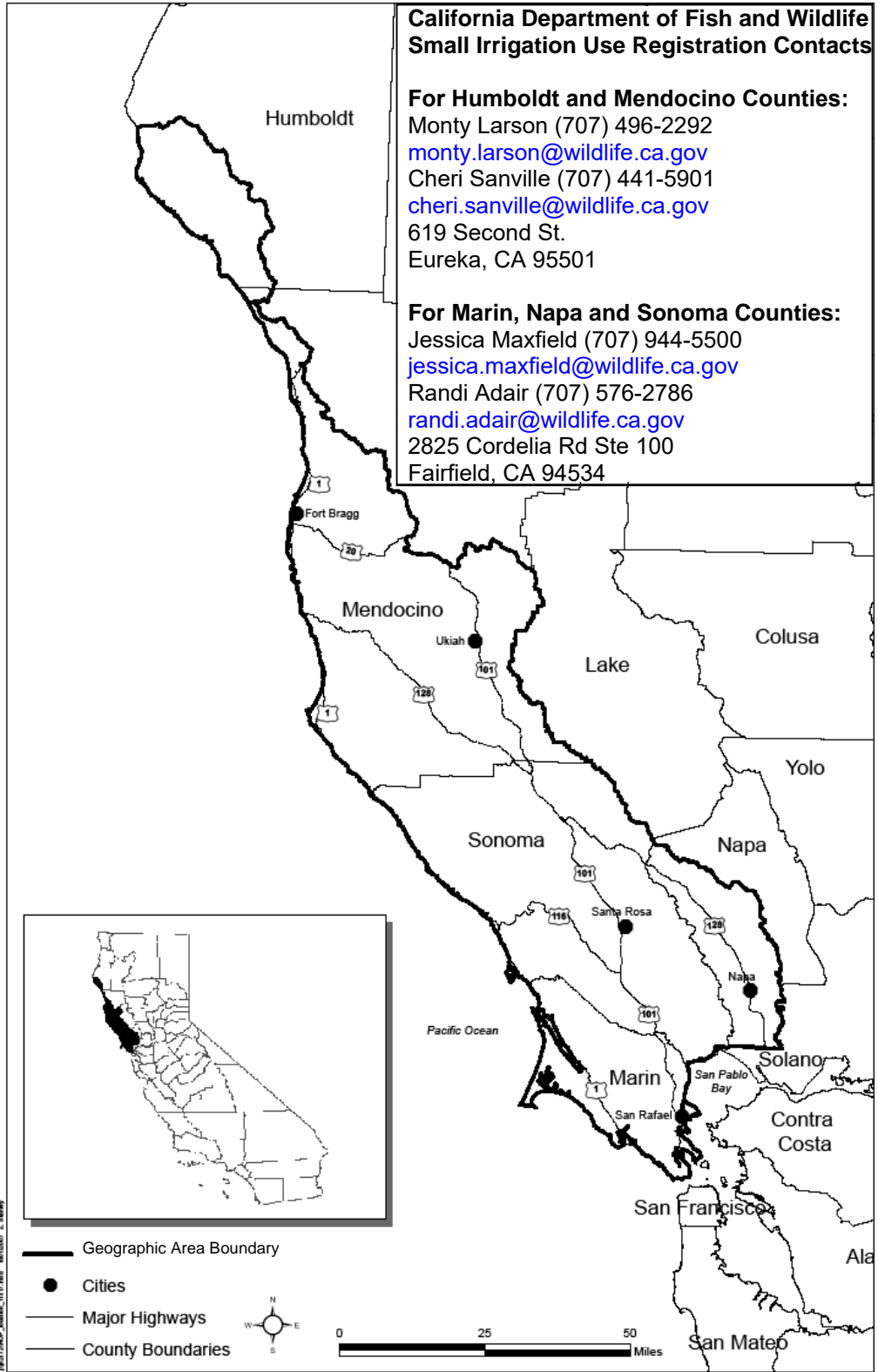
Signature of Registrant

Title or Relationship

Signature of Co-Registrant (if any)

Title or Relationship

CAUTION: YOUR FORM WILL NOT BE ACCEPTED BY THE DIVISION OF WATER RIGHTS FOR REVIEW UNLESS IT IS ACCOMPANIED BY ALL THREE OF THE ITEMS LISTED IN ITEM 5 ON THE FIRST PAGE OF THIS FORM.



Geographic Area Identified in [Water Code section 1259.4](#) and [California Code of Regulations, title 23, section 2921](#)