

Guidance for Drought Response Section

August 3, 2021

The Urban Water Supplier Monitoring Report has a section now called “Drought Response.” This section used to be called “Emergency Response.” The questions have not changed substantially but the organization of the form has been adjusted to improve data quality.

The Drought Response section will be revealed when the reporter answers “Yes” to one or both of two questions:

- 1) **County Under Drought Declaration:** “For the reporting month, had the Governor declared a drought emergency for all or part of your service area?”
- 2) **Water Shortage Level:** “Does the [reported Water Shortage Contingency Plan] stage correspond to a shortage greater than 10%...?”

Reporting Month (M): Select the month for which you are reporting (please make sure to select the correct reporting MONTH and YEAR).
June 2021

County Under Drought Declaration (M): For the reporting month, had the Governor declared a drought emergency for all or part of your service area? If yes, per [California Code of Regulations, title 23, section 991\(b\)](#), complete all "Emergency Response" questions below.
-- Select --

Water Shortage Contingency Plan (M): Which stage of your Water Shortage Contingency Plan have you invoked?
-- Select --

Water Shortage Level (M): Does the above stage correspond to a shortage greater than 10%, consistent with Water Code section 10632(a)(3)(A)?
-- Select --

Note that the responses to these questions should correspond to the **reporting month**; for example, when providing data for June 2021, the reporter will answer 1) whether or not the service area was **under drought declaration for the month of June** and 2) whether or not the agency **experienced a shortage greater than 10% in June**.

Procedure for filling out the Drought Response questions

This part of the report contains a number of sections that are hidden or revealed based on prior responses. Mandatory questions are denoted with an (M); attempting to submit a report without completing this section is no longer possible. The following questions are mandatory:

- Have you enacted **any** of the measures in the categories listed below ("Demand Reduction Actions", "Supply Augmentation Actions", "Restrictions/Prohibitions", "Additional Requirements", "Communication Activities") during the reporting month?
- Number of water waste incidents, complaints, notifications, and penalties in the “Water Waste Activities” section

Additionally, there are conditionally mandatory questions that are contingent upon prior responses; these questions are denoted with a (CM).

Response Activities section

The first hide/reveal section is contingent upon the response to the question above the Response Activities section.

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Drought Response Questions

When the governor declares a drought emergency, or when an urban water supplier invokes a water shortage level to respond to a shortage of greater than ten percent, each urban water supplier shall respond to the following questions:

Progress towards achieving Water Shortage Contingency Plan (WSCP) response actions:

Provide link to Water Shortage Contingency Plan:

Have you enacted **any** of the measures in the categories listed below ("Demand Reduction Actions", "Supply Augmentation Actions", "Restrictions/Prohibitions", "Industry Specific Requirements", "Communication Activities") during the reporting month? (M) **(Must select at least one box in any one of the listed sections if "Yes")**

- Answering “Yes” to this question means that AT LEAST one box (or “other” field) must be completed in the Response Activities section in order to submit the form. (The “Water Waste Activities” section is a separate requirement).
- Answering “No” to this question will hide the “Response Activities” section and replace it with a conditionally mandatory question asking why the agency has not enacted any of the listed measures. At least one box or the “Other” field must be completed.

Water Waste Activities section

Each of the numerical fields of the Water Waste Activities section requires a response; **if no incidents occurred during the reporting month, put “0” into each of the 4 boxes.**

Non-zero responses will reveal additional sub-questions:

- “Number of water waste incidents identified or reported” and/or “Number of water waste complaints investigated” will reveal a series of checkboxes asking about the type(s) of water waste reported/investigated.
- “Number of water wasters notified” will reveal a series of checkboxes asking about the method(s) of notification.
- “Number of water waste incidents resulting in penalties” will reveal a series of checkboxes asking about the type(s) of penalty.