

**Appendix E**

**Year Two Annual Report Materials**  
**City of Marina**

When the Phase 2 storm water regulations were promulgated by the SWRCB and the RWQCB, the City of Marina initially believed its storm drainage system required permit coverage, principally because it was a listed entity in Attachment 1 to the General Permit. Consequently, the City of Marina joined with many of the neighboring entities in applying for permit coverage under the General Permit, and committed to fulfill the commitments contained in the MRSWMP. However, now that the city has gained a more thorough understanding of the applicability of these regulations and the permit coverage requirements set forth in the General Permit, the city now believes that its storm drain system is not subject to these regulations or requirements. Consequently, the City of Marina submitted a letter to the RWQCB dated August 8, 2007 requesting to terminate permit coverage the SWRCB's General Permit.

After not receiving any news or information regarding the request for termination from the permit, the City of Marina sent a follow up letter to the RWQCB dated May 6, 2008 (attached).

Nearly a year after the original letter requesting termination, the RWQCB responded as part of a letter to all the participating entities of the Monterey Regional Storm Water Permit Management Group dated August 4, 2008. In the letter the following was stated:

“Marina must consult with the Army Corps of Engineers (Bob Smith, San Francisco District) to demonstrate that the “lots” are not vernal ponds, that are waters of the U.S. or jurisdictional wetlands. If the Corps determines these are not Waters of the U.S., we will require the City to protect the beneficial uses of these waters of the State under the Porter Cologne Water Quality Control Act. If the Corps makes this determination, Marina must apply for waste discharge requirements that incorporate all required designed to protect the beneficial uses of these waters of the State. If the Corps determines that these are waters of the U.S., the City of Marina will remain enrolled in the Municipal General Permit and be responsible for all actions and activities required by the SWMP and Municipal General Permit.”

The City must provide a status report on progress to determine if the vernal ponds are within Army Corps jurisdiction and beneficial use protections by October 1, 2008. Also stated in the letter, there are many issues pertaining to the Year 1 Annual Report and future reports.

At the time of preparation of this Year 2 Annual Report, there was insufficient time to incorporate all the comments made in the letter dated August 4, 2008 from the RWQCB and will be implemented in the Year 3 Annual Report.

*City of Marina*  
AT MONTEREY BAY  
PUBLIC WORKS DIVISION

May 6, 2008

Mr. Harvey Packard  
Land Use Manager  
Central Coast Regional Water Quality Control Board  
895 Aerovista Place, Suite 101  
San Luis Obispo, CA 93401

Subject: City of Marina; Request to Terminate Permit Coverage

Dear Mr. Packard:

I write to follow up on the letter submitted by the City of Marina to Mr. Ryan Lodge on August 8, 2007. In that letter, the City requested termination from coverage under the State Water Resources Control Board's (SWRCB) Water Quality Order No. 2003-0005-DWQ, NPDES General Permit No. CAS000004, Waste Discharge Requirements for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (General Permit) (hereafter the "Permit").

The City's coverage under the Permit derives from the federal Clean Water Act's National Pollution Discharge Elimination System ("NPDES") pollution discharge permit program. Through the NPDES program, the Clean Water Act prohibits all discharges of pollutants to the surface waters of the United States unless the discharge is authorized by an NPDES permit. (33 U.S.C. §§ 1311(a), 1342(a).) Federal regulations specifically pertaining to discharge permits for small municipal separate storm sewer systems ("MS4s") are found in Title 40, Code of Federal Regulations Ch. I, part 22 at, among other locations, sections 122.26(b)(16) and 122.30-122.37. In California, the State and Regional Water Boards administer the NPDES program and MS4 permits. (Water Code §§ 13160, 13377; 40 C.F.R. § 123.24.)

Marina currently is a co-permittee under the state's Small MS4 General Permit as a result of the City's previous operation of a separate stormwater sewer system. The City has requested termination under Section D.5 of the Permit, which provides for termination "if . . . the Permittee has ceased operation of the MS4 . . ." The City requests termination of coverage because the City no longer operates its municipal separate storm sewer system to control flooding and storm water accumulation and dispersion.

After submitting the request for termination, in January and February 2008 the City received requests from the SWRCB for additional information and clarifications to support termination from permit coverage. During a February 27, 2008 meeting, Assistant City Engineer Maziar Bozorginia, presented information to Mr. David Innis, which was responsive to the January and February 2008 requests from the SWRCB.

During the February 27, 2008 meeting, Mr. Innis raised additional questions and concerns pertaining to the City's potential discharge of storm water into vernal ponds potentially flowing into "Bodies of California Waters" and specifically the Pacific Ocean. I write to provide that information and facilitate the SWRCB's processing of the City's request for termination from the Permit.

The vernal ponds owned by the City are governed by the City's Comprehensive Coastal/Vernal Pond Management Plan, which contains guidelines for the preservation, management, and enhancement of Marina's wetland resources for all of the City's vernal ponds, including Locke-Paddon Pond (the "Guidelines"). With one exception, all of the City's vernal ponds also serve as percolation ponds. The exception is Locke-Paddon Pond, which rises and lowers through evaporation rather than percolation. This 6' deep pond, which is the largest of the City's vernal ponds, has a man-made clay bottom layer that prevents percolation. It was constructed to retain water for habitat and recreation.

The City has been maintaining each of its vernal ponds as part of the percolation pond program for over 30 years. All of the City's vernal ponds primarily collect runoff from street rights-of-way throughout the City. Consistent with the Guidelines, the City sweeps these streets monthly and cleans storm drain inlets regularly to minimize pollutants entering the ponds. Additionally, all commercial, multi-family residential, and single-family residential properties in the City retain storm water runoff on site, and runoff from those sources does not enter the City's vernal ponds.

Mr. Innis also raised a concern about the potential for the City to abandon its percolation drainage system and replace it with direct discharge into California waters. Please be assured that the City has no plans to abandon its percolation pond drainage system. If the City at any point in the future decides to convert to the use of MS4 storm water controls, the City necessarily will inform the Regional and State Board, and the City will be obligated to obtain an appropriate storm water discharge permit.

The City has a proactive drainage maintenance program for percolations ponds, vernal ponds, drainage inlets, catch basins, and streets. In addition to implementing Best Management Practices ("BMP") in our construction, maintenance, and development projects, all developers, contractors, and permittees must submit a Storm Water Prevention Plan (SWPP) for thorough review and approval by City staff before grading permits or grading work can commence. Furthermore, the City is very proactive in implementing inspection services on construction projects to enforce compliance with the SWPP. Please note that the City does not intend to abandon our BMP program or the maintenance practices for our drainage system.

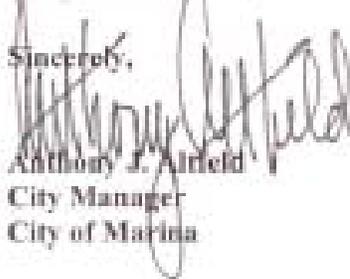
The City is hopeful that the Board will recognize that the City will continue to take all necessary measures to ensure that the City and its constituents will implement environmentally compliant actions to prevent storm water pollution after termination from coverage under the general small MS4 Permit. Currently, the amount of effort, cost, and staff time allocated for the tasks associated with this Permit is significant. The expenditure of these public resources is of particular concern because the City is required to incur costs and obligations to address issues that are faced by coastal cities which discharge storm water that makes its way to the Pacific

Ocean. The City's percolation pond storm water pollution control system, however, does not present the same issues faced by such cities. The requirements of the Permit are not needed to protect water quality and prevent storm water pollution within the City's jurisdiction, and the City's protection of water quality and the public interest would be best served by termination of coverage under the general Permit.

At this time, we believe that the City has provided the information requested by the Board and has addressed the Board's expressed concerns. We look forward to your decision so that the City can move forward with its percolation-based storm water prevention program.

If you have any question, please contact Christi di Iorio, Community Development Director at (831) 884-1215.

Sincerely,



Anthony J. Alfield  
City Manager  
City of Marina

## 1. PUBLIC EDUCATION AND OUTREACH

All information pertaining to this Minimum Control Measure is contained in Appendix A.

## 2. PUBLIC INVOLVEMENT AND PARTICIPATION

Much of the work involved in carrying out the BMPs and meeting the Measurable Goals for this Minimum Control Measure was carried out as a group activity of the eight co-permittees, and is reported on in Appendix B. Only the information that is specific to this entity for certain of the BMPs and Measurable Goals is reported below in this Section. These BMPs and Measurable Goals are highlighted in **boldface** and with an asterisk in the tables below.

### Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Encourage general public participation in programs and activities designed to promote understanding and awareness of storm water pollution, such as cleanup events and restoration activities.  (See pages E-23 through E-29 of Appendix E of the MRSWMP for the Public Participation and Involvement Program)	2-1.a	Draft annual report will be posted on the website and in city offices for review by public one month prior to Annual Workshop No. 2	X		
	2-2.a	Provide financial sponsorship support for Annual Coastal Cleanup Day in Monterey County or other local beach clean up efforts.	X		
	<b>2-2.b*</b>	<b>Recruit volunteers through municipal employee base and through advertising for Annual Coastal Clean Up Day or other local clean up efforts.</b>	X		
	<b>2-2.c*</b>	<b>Provide support for, or assistance with, storm drain stenciling through providing supplies, volunteer recruitment, and staff labor.</b>	X		
	2-2.d	Provide financial support for, or assistance with, volunteer monitoring programs and public participation events such as: Urban Watch, First Flush, Snapshot Day, and Walk N' Talk Days	X		
Become an active participant in the Citizen Water Quality Monitoring Network  (See pages E-23 through E-29 of Appendix E of the MRSWMP for the Public Participation and Involvement Program)	2-3.a	A representative from the MRSWMP group will become an active participant in the Citizen Water Quality Monitoring Network.	X		

**Status of Measurable Goals**

<i><b>BMP No.</b></i>	<i><b>Measurable Goal</b></i>	<i><b>Completed</b></i>	<i><b>Not Completed</b></i>	<i><b>Not Applicable</b></i>	<i><b>Comments</b></i>
2-1.a	All written public comments submitted and notes taken at workshop will be considered for inclusion in the annual report and kept on file.	X			The Draft Annual Report was made available for public review on the Group’s Storm Water Education Alliance (SEA) website. A notice of the availability of the report for public review was posted at the City Hall and on the City’s website, as well as on the SEA website.
2-1.b	40 participants per workshop	X			
2-1.c	40 participants per workshop	X			
2-1.d	Hold Annual Workshop #1 annually in Mar-April: Workshop #1 will focus on a specific target audience and associated contaminants of concern. Topic/audience will be chosen each year based on historical contaminants of concern for industries common to permit jurisdiction area, volunteer monitoring network data, and topic/audience not chosen the prior year. Priority will be given to the Inventory of Businesses to be Inspected contained on pages E-37 through E-65 of Appendix E	X			
2-2.a	Annual financial sponsorship of up to \$500 to cover expenses not covered by sponsors.	X			

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
2-2.a*	Provide staffing that amounts to 40 hours for coordinating this event.	X			Carolina Rivera, the City's Volunteer Coordinator, worked with the coordinator of this event, Jill Poudrette of the California Department of Parks and Recreation, to assist with the event's activities within or close to the City. The City has participated in Coastal Cleanup Days in the past, and that typically provides access to City publicity resources, e.g. City Council meetings, brochures, etc. to promote the event. The City's Recreation Department staff participates along with the kids in this event, as well as the Youth Center and Teen Center staff members. Although not directly related to Coastal Cleanup Day, the City participated in an Earth Day event at the Locke Paddon Pond, and has done two beach cleanups with the Monterey Peninsula Regional Park District this year.
2-2.b*	Each permit holder to recruit volunteers through two separate agency channels; e.g. email, paycheck stuffers, internal newsletters, etc. Track recruitment efforts, coordination support and financial support, and track number of participants and volume of waste collected and report this information in the Annual Reports for the indicated years.	X			The City used paycheck inserts and email to recruit Coastal Cleanup Day volunteers.
2-2.c	Explore additional partnerships and encourage civic organizations to adopt storm drains to maintain	X			

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
2-2.c*	Provide stenciling equipment, supplies, and maps of inlets to be stenciled, and complete a minimum of 300 drains and tabulate areas stenciled. Percent of all entities completed per year will be approximately 5-10%.	X			Just prior to the start of Year 1, the City had all of its inlets stenciled with the assistance of members of the local Boy Scout troop. However, no records were kept of the number of inlets that were stenciled. A spot check of inlets in the City was performed, and it was found that the stencils were still in good, readable condition. Thus, additional stenciling was not needed at this time. The City is currently coordinating with volunteers at REI sporting goods in Marina to stencil a portion of the inlets. It should be noted that none of the inlets flows to a receiving body of water; rather they all flow to percolation ponds located entirely within the City limits.
2-2.d	Provide \$13,000 annual contribution for Urban Watch for professional staffing, equipment, lab analysis, and report writing.	X			
	Provide \$1,500 annually for Urban Watch for print ads to recruit volunteers.	X			
	Provide \$3,000 annual contribution for First Flush for professional staffing, equipment, lab analysis, and report writing.	X			
	Purchase \$7,000 annually for radio ads to promote participation in First Flush	X			
	Provide \$1,500 annually for First Flush for print ads to recruit volunteers.	X			
	Provide \$1,000 annual contribution for Snapshot Day for professional staffing, equipment, lab analysis, and report writing.	X			
	Provide \$500 annually for Snap Shot Day for print ads to recruit volunteers.	X			

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
2-2.d (cont'd)	Provide \$300 to \$500 annually for Walk N' Talk to garner public participation and a co-host representative for each event.	X			
	In each of the indicated years perform source tracking on the two highest priority pollutants of concern on a minimum of one outfall, and report on findings and actions taken in the Annual Reports of each of the indicated years.	X			
	A minimum of 25% of all outfalls within the MRSWMP area will be monitored four times a year in each of the indicated years. Representative samples will be collected to account for seasonal variation. The results will be included in the Annual Reports for those years.	X			
	Year 1: Based on existing scientific studies and data identify with specificity the geographic areas within the jurisdiction of each municipality that are sources of pollution, including T. Gondii, and other pathogens, impacting California sea otters and results included in the Annual Report; Year 2: Create and implement a program to reduce and eliminate the sources of pollution identified as impacting sea otters. The program and implementation will be described in the Annual Report.	X			

<i><b>BMP No.</b></i>	<i><b>Measurable Goal</b></i>	<i><b>Completed</b></i>	<i><b>Not Completed</b></i>	<i><b>Not Applicable</b></i>	<i><b>Comments</b></i>
2-3.a	100% of monitoring network meetings to be attended annually by member of MRSWMP group.	X			

### 3. ILLICIT DISCHARGE DETECTION AND ELIMINATION

#### Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Create a unified place for public to call in potential illicit discharges	3-1.b	Advertise 1-800-CLEANUP call-in number on MRSWMP generated-media and educational materials	X		
	3-1.c	Using the protocol contained on pages E-30 through E-33 of Appendix E of the MRSWMP, investigate and take appropriate action on each report of illicit discharge that is received.	X		
Storm water system mapping	3-2.a	Complete preparation of the storm drain system map contained on pages E-34 through E-36 of Appendix E of the MRSWMP, showing the location of all outfalls discharging to waters of the state and other MS4s that receive discharges from those outfalls	X		
	3-2.b	Update the outfall map annually to include new facilities as appropriate		X	
Implement and maintain a program to detect and eliminate illicit connections and/or discharges; i.e., sewer overflows, fluid dumping in catch basins etc.	3-3.b	Using the inventory of businesses to be inspected and the inspection checklists contained on pages E-37 through E-77 of Appendix E of the MRSWMP, prioritize the businesses to be inspected, and perform compliance inspections on these businesses to identify illicit connections and illegal discharges. Discharges to Environmentally Sensitive Areas, discharges to Areas of Special Biological Significance, restaurants/fast food chains, auto repair shops, and gas stations will receive top prioritization in scheduling these inspections.			X

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Implement and maintain a program to detect and eliminate illicit connections and/or discharges; i.e., sewer overflows, fluid dumping in catch basins etc.	3-3.d	Using the protocol contained on pages E-78 through E-79 and E-95 through E-98 of in Appendix E of the MRSWMP, take action as necessary to eliminate 100% of the illicit connections and illegal discharges that are identified in this year	X		
	3-3.e	Perform source tracking of manholes in the Hot Spot areas listed on page E-199 of Appendix E to determine source of pollutants.		X	
Adopt an ordinance with standards for storm water pollution prevention.  Ordinance to include definitions of illegal disposal activities, including requirements pertaining to mat wash downs, hood cleaning, etc., and requiring firms to notify Public Works of all such cleaning activities, with penalties for violations. Ordinance will also outline responsibility for any clean up determined necessary.	3-4.a	Using the guidance document and model ordinance contained on pages E-80 through E-98 of Appendix E of the MRSWMP, each Participating Entity will adopt a storm water ordinance revised to be specific to each entity's needs through appropriate governing body procedures.			X

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Adopt an ordinance with standards for storm water pollution prevention.  Ordinance to include definitions of illegal disposal activities, including requirements pertaining to mat wash downs, hood cleaning, etc., and requiring firms to notify Public Works of all such cleaning activities, with penalties for violations. Ordinance will also outline responsibility for any clean up determined necessary.	3-4.b	Train appropriate staff on the adopted ordinance			X
	3-4.c	Implement Ordinance			X
Inspection program to ensure compliance from RVs & boats	3-5.a	Using the inventory of RV parks and boat marinas and the inspection lists contained on pages E-119 through E-124 of Appendix E, inspect each RV park and boat marina annually, and take action to correct any observed violations of the discharge ordinance			X
Implement a permit boundary-wide education program addressing the negative effects on water quality through illegal discharges, improper waste disposal and other non-storm water discharges.	3-6.a	This is included in the Public Education and Outreach Program contained on pages E-1 through E-23 of Appendix E of the MRSWMP.	X		

**Status of Measurable Goals**

<i><b>BMP No.</b></i>	<i><b>Measurable Goal</b></i>	<i><b>Completed</b></i>	<i><b>Not Completed</b></i>	<i><b>Not Applicable</b></i>	<i><b>Comments</b></i>
3-1.b	Advertised on a minimum of 8 different media pieces: 4 in English, 4 in Spanish	X			See Appendix A for information regarding this BMP, which was performed by the eight co-permittees as a group activity.
3-1.c	100% of all reports of illicit discharge investigated and report on outcome of each case in the form of “closed”, “ongoing enforcement”, or “still investigating source”.	X			The Public Works, Police Department, Building Department, and Fire Department staff all use the “Illicit Discharge/Connection Reporting and Response” form contained on page E-33 of the MRSWMP to track incidents. Code Enforcement officers may become involved, depending on the nature of the incident. Forms filled out by the other departments will be forwarded to the Public Works Department for compilation into the annual report. No reports were received during the current reporting period.
3-2.a	Each Participating Entity to complete its mapping by end of Year 1, except Monterey County which will complete its mapping by end of Year 3	X			There are no storm water discharges from within the city to any receiving waters. All storm water runoff within the city flows through street gutters and into drainage inlets and through pipes to percolation ponds. There are only short lengths of storm drain piping within the city, because there are percolation ponds scattered throughout the city, so all drainage inlets are reasonably close to a percolation pond. Because the City has no outfalls to receiving waters, the map contained in Appendix K does not show any discharges from the City.
3-2.b	Include updated map in the Annual Reports	X			The storm drain system map has been updated and included in Appendix K

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
3-3.b	Minimum of 100% of inventoried businesses inspected by the end of the permit term.		X		If the City's request for termination of coverage under the SWRCB's General Permit is denied, business inspections will begin as soon as a contract with MRWPCA to perform the inspections has been finalized. This short delay in starting the inspections will not prevent the City from fulfilling the Measurable Goal of 100% inspections completed by the end of Year 5.
3-3.d	100% of all reports of illicit connections and illegal discharges investigated and report on outcome of each case in the form of "closed", "ongoing enforcement", or "still investigating source".	X			No reports were received, so no enforcement actions were necessary. See also the Comments above under BMP 3-1.c.
3-3.e	Inspect 100% of confluent manholes in Hot Spot areas listed on page E-199 of Appendix E annually, and carry out source tracking procedures described on page E-82 as appropriate.			X	The City of Marina does not have a hot spot list. Catch basins are cleaned before each rainy season and as needed if sediments or debris restrict hydraulic capacity.
3-4.a	Date Ordinance adopted		X		See comments below under BMP 3-4.b.
3-4.b	100% of existing appropriate staff trained by Year 2, then all appropriate new employees every year after that.		X		The City has not adopted its storm water ordinance, as it is waiting for a decision regarding its request for termination of coverage under the SWRCB's General Permit. Since the decision is pending, staff will have it adopted during Year 3 and train all appropriate staff.
3-4.c	Date Ordinance Implemented		X		See comments above under BMP 3-4.b.
3-5.a	100% of RV parks & boat marinas inspected		X		Since a storm water ordinance has not been adopted, this BMP will be completed after adoption of the ordinance in Year 3, also see comments above under BMP 3-4.b.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
3-6.a	Summary of methods used to educate the public about the impacts of illegal discharges and improper waste disposal to be included in the Annual Reports.	X			See Appendix A for information regarding this BMP, which was performed by the eight co-permittees as a group activity.

## CONSTRUCTION SITE STORM WATER CONTROL

### Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Implement procedures for site plan review, including consideration of potential water quality impacts.	4-2.a	Train appropriate staff on the site plan and construction inspection procedures contained on pages E-125 through E-131 of Appendix E procedures.	X		
	4-2.b	Use the site plan review procedures contained on pages E-100 through E-103 and E-125 through E-131 of Appendix E when reviewing construction projects.	X		
Implement procedures for site inspection and enforcement of BMP control measures	4-3.a	Train appropriate staff on the construction site inspection procedures. Topics to be covered in this training will be the applicable portions of the materials contained on pages E-125 through E-136 of Appendix E, consisting of: 1. The Guidance Document for Policies and Procedures Pertaining to Construction Sites 2. Construction Site Plan Review and Inspection Procedures 3. Inspection Checklist for Construction Sites	X		
	4-3.b	Using the procedures and checklists contained on pages E-127 through E-136 of Appendix E, inspect the construction sites subject to the storm water ordinance and take appropriate action to have any observed violations corrected.			X

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Implement procedures for receipt and consideration of information submitted by the public regarding storm water runoff impacts associated with construction projects.	4-4.a	Use the procedures contained on pages E-30 through E-33 of Appendix E of the MRSWMP to facilitate the receipt of, and the response to, reports from the public of storm water pollution from construction sites.	X		
Implement a permit boundary-wide education program addressing the negative effects on water quality from improperly managed construction site runoff.	4-4.b	<p>Twice per year at construction contractor professional meetings, present an educational program regarding prevention of storm water pollution from construction sites. The program will cover the four guiding principles for controlling runoff from construction sites, which are included in the BMP Guidance Series:</p> <ul style="list-style-type: none"> <li>• Construction site planning</li> <li>• Minimization of soil movement</li> <li>• Capturing of Sediment</li> <li>• Good housekeeping practices</li> </ul> <p>At these presentations handouts describing construction site permitting procedures and construction site BMPs will also be distributed.</p>	X		

**Status of Measurable Goals**

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
4-2.a	100% of existing appropriate staff trained by Year 2, then all new appropriate employees every year after that.	X			Maziar Bozorginia, Assistant Engineer with the City has reviewed the procedures and is applying it to all site plan reviews. A description of the training program is contained in the body of the MRSWMP Annual Report document. Also see comments above under BMP 3-4.b.
4-2.b	100% of existing appropriate staff trained by Year 2, then all new appropriate employees every year after that, with periodic refresher training provided.	X			See comments above under BMP 4-2.a.
4-3.a	100 % of existing appropriate staff trained by Year 2, then all new appropriate employees every year after that, with periodic refresher training provided	X			All appropriate employees were trained during the Year 1 session. A description of the training program is contained in the body of the MRSWMP Annual Report document.
4-3.b	Using the procedures and checklists contained on pages E-127 through E-136 of Appendix E, inspect the construction sites subject to the storm water ordinance and take appropriate action to have any observed violations corrected.		X		The City conducted its own storm water inspections. Since an ordinance has not been adopted, the procedures and checklists contained on pages E-127 through E-136 of Appendix E were not used. Once the ordinance is adopted, City will comply with the procedures and checklists. See comments above under BMP 3-4.b.
4-4.a	100% of all reports of construction site storm water pollution investigated and report on outcome of each case in the form of “closed”, “ongoing enforcement”, or “still investigating source”.	X			Construction sites within the City are inspected by the City’s Building and Public Works Inspectors, who track these incidents as described in the Comments above under the Measurable Goal for BMP 3-1.c. These personnel provide information and advice to contractors regarding storm water pollution prevention issues when they visit the job sites. Thus far it has not been necessary to take any enforcement actions.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
4-4.b	Provide educational programs that reach at least 20 construction firms each year.	X			This Measurable Goal was met by all eight of the co-permittees as a group activity, and is reported on in the body the MRSWMP Annual Report.

The table below, recommended in the SWRCB’s guidelines for the preparation of Annual Reports, summarizes the results of construction-related BMPs and Measurable Goals for the current reporting period.

<b>Issue</b>	<b>This Reporting Period</b>	<b>Last Reporting Period</b>	<b>Comments</b>
How many erosion and sediment control plans were reviewed?	1	N/A	One project, Imjin Office Park, located at the intersection of Imjin Parkway and 2 <sup>nd</sup> Avenue was required to submit a SWPPP.
How many construction sites were inspected to determine compliance with your construction storm water requirements?	2	N/A	Imjin Office Park project and Marina Dunes RV Park expansion project located at 3300 Dunes Drive.
At how many construction sites were violations noted?	0	N/A	None of the sites had any observed violations.
At these sites, how many site owners or operators were penalized through a formal enforcement action?	N/A	N/A	N/a

## 5. POST-CONSTRUCTION STORM WATER MANAGEMENT

### Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Implement procedures for review of project plans.	5-2.a	Train appropriate staff on the plan review procedures contained on pages E-139 through E-143 of Appendix E.	X		

### Status of Measurable Goals

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
5-2.a	100% of existing appropriate staff trained by Year 2, then all new appropriate staff thereafter.	X			Maziar Bozorginia from Public Works, and Craig Oliver from Building and Code Enforcement attended the training on New Development and Redevelopment BMPs by Mr. Robert Ketley on August 14, 2008. The training provided a comprehensive training program covering all of the subject areas. A description of the training program is contained in the body of the MRSWMP Annual Report document

The table below, recommended in the SWRCB’s guidelines for the preparation of Annual Reports, summarizes the results of New Development/Redevelopment-related BMPs and Measurable Goals for the current reporting period.

<b>Issue</b>	<b>This Reporting Period</b>	<b>Last Reporting Period</b>	<b>Comments (ex. frequently seen project types, types of BMPs)</b>
How many post-construction plans were reviewed?	N/A	N/A	The New Development and Redevelopment BMP Guidance Series requirements do not go into effect until the start of permit Year 3.
How many plans included post-construction BMPs?	N/A	N/A	The New Development and Redevelopment BMP Guidance Series requirements do not go into effect until the start of permit Year 3.
How many sites were inspected to verify installation of post-construction BMPs?	N/A	N/A	The New Development and Redevelopment BMP Guidance Series requirements do not go into effect until the start of permit Year 3.
How many sites were inspected to verify the proper operation and maintenance of post-construction BMPs?	N/A	N/A	The New Development and Redevelopment BMP Guidance Series requirements do not go into effect until the start of permit Year 3.

## 6. POLLUTION PREVENTION AND GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

### Status of BMPs and Implementation Plans

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Implement an education and training program for employees (general and then specific to targeted employee groups, including supervisors) about the impacts of storm water pollution from municipal activities and hazardous materials disposal, and how to implement the selected BMPs to reduce these impacts.	6-1.a	Using the training outline and materials contained on pages F-22 through F-34 of Appendix F of the MRSWMP, train appropriate municipal employees (including supervisors) on storm water pollution issues.	X		
Inspection program of municipal hazardous materials storage facilities	6-2.a	Promptly correct any hazardous materials inspection deficiencies reported by the County inspectors, who are responsible for all of the hazardous materials inspections in Monterey County. (The inspection forms used by the County are contained on pages E-146 through E-168 of Appendix E of the MRSWMP and indicate the thoroughness that the County's inspections entail.)	X		
Implement procedures for proper disposal of used motor oil and oil filters.	6-3.a	Train appropriate staff on the procedures contained on pages E-169 through E-174 of Appendix E for proper disposal of used motor oil and filters.	X		
	6-3.b	Use procedures contained on pages E-169 through E-174 of Appendix E for disposal of used motor oil and filters.	X		

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Implement a program that effectively manages landscaping and lawn care activities to minimize the potential for storm water pollution.	6-4.a	Train municipal staffs to use the procedures contained on pages E-175 through E-176 of Appendix E of the MRSWMP to properly manage landscape and lawn care activities. Offer training to other agencies such as school districts beginning in Year 3.	X		
	6-4.b	Perform spraying during times where rain is not predicted	X		
Implement procedures to ensure the dechlorination and/or debromination of pool water prior to discharge to the storm water system	6-5.a	Use the procedures contained on pages E-177 through E-179 of in Appendix E of the MRSWMP for the proper disposal of swimming pool water.		X	
Conduct sweeping on a frequent and regular basis and focus sweeping schedule on high impact/dry weather sites	6-6.a	Conduct sweeping on a regular basis in accordance with the programs and plans contained on pages E-180 through E-196 of Appendix E of the MRSWMP.	X		
	6-6.b	Twice during the 5-year permit period, perform an analysis for pollutants of concern in material removed from streets by sweeping.	X		
Implement a program to prevent pollutants from automotive activities, such as vehicle fluids, from entering storm drains	6-7.a	Provide designated area for all vehicle maintenance.	X		
	6-7.b	Move maintenance and repair activities indoors or under a covered area whenever possible	X		
	6-7.e	Using the Vehicle Service Facilities Inspection Checklist contained on pages E-71 through E-77 of Appendix E of the MRSWMP, inspect the MS4's vehicle maintenance facilities annually and correct any deficiencies noted.	X		
	6-7.f	Store materials and wastes under cover whenever possible	X		
	6-7.g	Train all employees repairing municipal vehicles on proper pollution prevention techniques	X		

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Implement a program to prevent pollutants from washing municipal vehicles, such as vehicle fluids and phosphate soaps, from entering storm drains.	6-8.b	Using the vehicle washing portion of the Vehicle Service Facilities Inspection Checklist contained on pages E-75 through E-76 of Appendix E of the MRSWMP, inspect the MS4's vehicle washing facilities annually and correct any deficiencies noted.	X		
Implement policies and procedures to prevent pollutants from bridge and street maintenance activities, such as paving and painting work, from entering storm drains.	6-9.a	Require bridge and street maintenance contractors to regularly sweep construction zones and to keep paint and other construction materials out of the storm drain system. (Perform additional sweeping in conjunction with street and bridge maintenance work that is performed in-house.)	X		
Implement a program of regularly cleaning storm drains and inlets to prevent accumulated pollutants from being discharged with the storm water (See Appendix E of the MRSWMP for a complete discussion of the work to be performed under BMP 6-10)	6-10.a	Stencil catch basins and inlets as needed as prevention measure	X		
	6-10.b	Inspect catch basins and inlets in the designated "hot spots" listed on page E-199 of Appendix E of the MRSWMP annually prior to rainy season, and clean as necessary	X		
	6-10.c	Clean and repair catch basins, inlets and piping as identified through inspections prior to November 1 <sup>st</sup> annually	X		
	6-10.d	Re-inspect identified problem areas of debris accumulation during wet season	X		
Implement a program of regularly cleaning storm drains and inlets to prevent	6-10.e	Keep documentation of inspections and cleanings	X		
	6-10.f	Twice during the 5-year permit period, perform an analysis for pollutants of concern in material removed from catch basins by cleaning.	X		

<i>BMP Description</i>	<i>BMP No.</i>	<i>Implementation Plan</i>	<i>Status</i>		
			<i>Implemented</i>	<i>Not Applicable</i>	<i>Not Implemented</i>
Implement a program to regularly inspect and clean trash enclosures and parks to prevent trash from being discharged into the storm drain system.	6-11.a	Regularly inspect and clean trash enclosures	X		
	6-11.b	Regularly inspect and clean parks	X		

**Status of Measurable Goals**

<i><b>BMP No.</b></i>	<i><b>Measurable Goal</b></i>	<i><b>Completed</b></i>	<i><b>Not Completed</b></i>	<i><b>Not Applicable</b></i>	<i><b>Comments</b></i>
6-1.a	100 % of existing appropriate staff trained by Year 2, then all new employees every year after that. Perform pre- and post-training testing to measure training effectiveness.	X			All appropriate staff attended training during the Year 1 period. No new staff has been hired since that time.
6-2.a	100% of noted deficiencies corrected within 30 days of notification by the County	X			The City is normally inspected once per year by the Monterey County Health Department, which is the CUPA for performing Hazardous Materials inspections within Monterey County. A copy of the inspection forms from the inspections performed during the summer of 2008 is included at the end of this Appendix. No deficiencies were found in these inspections, so no corrective action was required.
6-3.a	100% of existing appropriate staff trained by Year 2, then all new employees thereafter.	X			See comments above under BMP 6-1.a.
6-3.b	Summary of used motor oil disposal activities included in the Annual Reports	X			A summary of used motor oil disposal activities is included at the end of this Appendix.
6-4.a	Measures to minimize irrigation runoff, as described in Appendix E of the MRSWMP, applied to 80% or more of the irrigation sites under the jurisdiction's control	X			See comments above under BMP 6-1.a.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-4.b	100% of spraying done when rain is not predicted	X			The City submits a regular monthly report to the Monterey County Agricultural Commissioner's office describing its spraying activities. Spraying is performed in accordance with manufacturer's directives regarding spraying during or shortly prior to rainfall. A representative copy of this form is included at the end of this Appendix.
6-5.a	Pool water dechlorinated and/or debrominated prior to discharge to storm drain system 100% of the time			X	The City does not own or operate any swimming pools, so this BMP is not applicable to the City.
6-6.a	100% of Sweeping in each MS4 performed in accordance with the MS4's Plan	X			Information describing the City's street sweeping program that fulfills the requirements of this BMP is included at the end of this Appendix. One of the measures described in the "Sweeping and Cleaning" procedures on page E-180 of the MRSWMP is to inform residents of the street sweeping schedules, so they can keep their vehicles off the street in order to enable the sweeper to most effectively perform sweeping. The eight co-permittees concluded that the most cost-effective means of notifying residents of the scheduled street sweeping programs in each entity would be through the placement of display ads in the newspapers of general circulation within those entities. These ads were placed in late June and early July 2007 to accomplish the objective of notifying residents of the importance of street sweeping in preventing storm water pollution, and to enable them to learn what the normal sweeping days are for their streets.

<i><b>BMP No.</b></i>	<i><b>Measurable Goal</b></i>	<i><b>Completed</b></i>	<i><b>Not Completed</b></i>	<i><b>Not Applicable</b></i>	<i><b>Comments</b></i>
6-6.b	Analyses performed in the indicated years.	X			The eight co-permittees are taking turns completing this BMP as a group, alternating between different entities. City of Marina did not complete this task during Year 2 and will do so in the future.
6-7.a	100% of MS4s have designated area for vehicle maintenance	X			The City performs all of its vehicle maintenance work at a designated vehicle maintenance facility (an enclosed garage) at the Corporation Yard.
6-7.b	100% maintenance and repair activities moved indoors or covered area whenever possible	X			As noted in the Comments under BMP 6-7.a above, this Measurable Goal has been fulfilled.
6-7.d	100% of storm drain inlets in the corporation yard stenciled by end of Year 1 and any new inlets which may be created stenciled immediately after being built. Stenciling redone in Year 5.	X			There are no storm drains inlets within the Corporation Yard compound. Rather, all storm water runs off into the adjacent sandy areas where it percolates, so this BMP is not applicable to the City.
6-7.e	100% of noted deficiencies corrected.	X			The City inspected its vehicle maintenance facilities on September 4, 2008. Only a few deficiencies were found during the inspection, and these are in the process of being corrected. A copy of the completed inspection form is included at the end of this Appendix.
6-7.f	100% of materials stored under cover whenever possible	X			As noted in the information provided for BMPs 6-7.a, 6-7.b, and 6-7.e, all automotive materials and wastes are properly stored at the Corporation Yard.
6-7.g	This training is included in BMP 6-1.a	X			See Comments under the Measurable Goal for BMP 6-1.a.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-8.b	100% of noted deficiencies corrected.	X			The vehicle wash area at the City's Corporation Yard was inspected in conjunction with performing the inspection under BMP 6-7.e. No deficiencies were found during the inspection. A copy of the completed inspection form is included with the materials pertaining to BMP 6-7.e at the end of this Appendix. In approximately two years the City expects to construct a new fire station. The new station could potentially include a properly drained wash rack for the fire trucks. The City is currently evaluating interim methods of preventing runoff from the washing of its fire trucks, which is presently performed in front of the fire station, from flowing into the storm drain system.
6-9.a	100% of bridge and street maintenance contracts contain these requirements, and in-house maintenance projects swept on a frequent basis to keep pollutants out of the storm drain system.	X			The City of Marina attaches language to ensure that BMP's are used to keep pollutants out of the storm drain system. A copy of the language is included with the materials pertaining to BMP 6-9.a at the end of this Appendix.
6-10.a	Stenciling is covered under BMP 2-2.c	X			See Comments under the Measurable Goal for BMP 2-2.c.

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-10.b	100% of “hot spot” catch basins and inlets inspected, and cleaned as necessary, each year prior to start of rainy season	X			<p>It is the City’s standard practice that before each rainy season (typically in September) all of the catch basins in the City are inspected, and cleaned if necessary. Cleaning is performed by using the vacuum capabilities of the City’s street sweeper. Cleaning includes cutting and removing weeds and other growth, followed by scarifying the bottom with a tractor. All of the percolation ponds are owned by the City, not by the private developments that they serve. The inspection and cleaning process begins each year in the downtown area, and then expands out into the rest of the City. It takes approximately two weeks to complete this process.</p> <p>All of the storm drains flow to percolation ponds, so all trash that is not removed from the storm drain system ends up in the ponds, which are cleaned each summer. Therefore, all trash is removed and properly disposed of, and not discharged to any receiving water, even if it is not fully removed from the catch basins. The storm drain cleaning procedures are described in the material for BMP 6-10.c at the end of this Appendix.</p>

<i>BMP No.</i>	<i>Measurable Goal</i>	<i>Completed</i>	<i>Not Completed</i>	<i>Not Applicable</i>	<i>Comments</i>
6-10.c	By November 1 <sup>st</sup> annually, address cleaning and repair needs of prioritized catch basins, inlets & piping as identified during inspections	X			All storms drains including hot spots are inspected and cleaned as necessary each year before the start of the rainy season. Any repairs found necessary during the inspections are performed as soon as possible after the inspections are completed. A description of the City's Storm Drain System Inspection and Maintenance procedures is included at the end of this Appendix. See also the Comments under BMP 6-10.b above.
6-10.d	Re-inspect 100% of problem areas	X			The City has no real storm drain problem areas, except for one catch basin near the Post Office. That catch basin has no outlet pipe, and is in reality just a containment and percolation structure that does not always percolate fast enough to keep from filling up and overflowing. When it fills up the City uses its street sweeper vacuum system to pump out the water and sediment from the catch basin. It is the City's standard practice of performing frequent winter inspections throughout the storm drainage system, as described in the materials for BMP 6-10.c at the end of this Appendix.
6-10.e	Documentation kept on file	X			The results of the field work to keep the system cleaned and fully operable are documented using individual time cards from the Public Works staff members who perform this work. During Year 2, the Public Works Division has put into place an Asset Management System that tracks the tasks performed by the Public Works staff. See also the Comments under BMP 6-10.b above.

<i><b>BMP No.</b></i>	<i><b>Measurable Goal</b></i>	<i><b>Completed</b></i>	<i><b>Not Completed</b></i>	<i><b>Not Applicable</b></i>	<i><b>Comments</b></i>
6-10.f	Analyses performed in the indicated Years			X	The eight co-permittees are taking turns completing this BMP as a group, alternating between different entities. City of Marina did not complete this task during Year 2 and will do so in the future.
6-11.a	100% of trash enclosures inspected per program described on page E-181 of Appendix E	X			Inspections of trash enclosures are conducted weekly, every Monday, to ensure that all trash enclosures are in working order.
6-11.b	100% of parks inspected per program described on page E-181 of Appendix E.	X			All parks are inspected weekly, every Monday, to ensure that they are clean and functioning properly.

## **SUPPORTING MATERIALS FOR BMP 2-2.a**



Monterey Peninsula Regional Park District and the  
City of Marina Recreation & Cultural Services  
proudly announce



**A City of Marina  
Community Earth Day Event  
Saturday, April 14  
10:00 AM  
Locke-Paddon Park  
BBQ to follow**

For more information contact the  
Marina Recreation and Community Services 884-1253  
or visit [www.mprpd.org](http://www.mprpd.org)



Monterey Peninsula Regional Park District and the  
City of Marina Recreation & Cultural Services  
proudly announce



**A City of Marina  
Community Earth Day Event  
Saturday, April 14  
10:00 AM  
Locke-Paddon Park  
BBQ to follow**

For more information contact the  
Marina Recreation and Community Services 884-1253  
or visit [www.mprpd.org](http://www.mprpd.org)



The Monterey Peninsula Regional Park District in Cooperation with the City of Marina Proudly Presents...

## Nature Camp Summer 2007

Scholarships  
available!

### **Nature Buddies Day Camp**

Discover local habitats and how you can be a buddy to nature. This week will feature arts and crafts, nature walks, games, and a boat ride with Elkhorn Slough Safari. Come play with us in the great outdoors!

**Dates:** June 25 - June 29      **Ages:** 7-10

### **Wet and Wild Watersheds**

Come discover our watershed from the ocean to the mountaintops! We will hike, kayak and splash our way around the Monterey Peninsula in this weeklong day camp. Thursday includes an overnight at the Big Sur Land Trust's Mittedorf Preserve. Eat s'mores around the campfire and then spend the night in a historic cabin.

**Dates:** July 9 - July 13      **Ages:** 9-12

### **Time Travelers**

Travel back in time with Nature Camp. Discover what life would have been like in a Native American village on the Monterey Bay. Explore a Carmel Mission and learn about life under Spanish rule. Become a sailor hunting for whales in the bay. There will be no harpoons needed on this whale watching adventure! End the week with a Thursday night overnight at Mittedorf Preserve.

**Dates:** July 23 - July 27      **Ages:** 9-12



For more information about Spring and Summer Nature Camps please visit [www.mprpd.org](http://www.mprpd.org)

...Discover Your Nature!

The Monterey Peninsula Regional Park District in Cooperation with the City of Marina Proudly Presents...

## Nature Camp Summer 2007

Scholarships  
available!

### **Nature Buddies Day Camp**

Discover local habitats and how you can be a buddy to nature. This week will feature arts and crafts, nature walks, games, and a boat ride with Elkhorn Slough Safari. Come play with us in the great outdoors!

**Dates:** June 25 - June 29      **Ages:** 7-10

### **Wet and Wild Watersheds**

Come discover our watershed from the ocean to the mountaintops! We will hike, kayak and splash our way around the Monterey Peninsula in this weeklong day camp. Thursday includes an overnight at the Big Sur Land Trust's Mittedorf Preserve. Eat s'mores around the campfire and then spend the night in a historic cabin.

**Dates:** July 9 - July 13      **Ages:** 9-12

### **Time Travelers**

Travel back in time with Nature Camp. Discover what life would have been like in a Native American village on the Monterey Bay. Explore a Carmel Mission and learn about life under Spanish rule. Become a sailor hunting for whales in the bay. There will be no harpoons needed on this whale watching adventure! End the week with a Thursday night overnight at Mittedorf Preserve.

**Dates:** July 23 - July 27      **Ages:** 9-12



For more information about Spring and Summer Nature Camps please visit [www.mprpd.org](http://www.mprpd.org)

...Discover Your Nature!



Monterey Peninsula Regional Park District and the  
City of Marina Recreation & Cultural Services  
proudly announce



**A City of Marina  
Community Earth Day Event  
Saturday, April 14  
10:00 AM  
Locke-Paddon Park  
BBQ to follow**

For more information contact the  
Marina Recreation and Community Services 884-1253  
or visit [www.mprpd.org](http://www.mprpd.org)



The Monterey Peninsula Regional Park District in Cooperation with the City of Marina Proudly Presents...

## Nature Camp Summer 2007

Scholarships  
available!

### **Nature Buddies Day Camp**

Discover local habitats and how you can be a buddy to nature. This week will feature arts and crafts, nature walks, games, and a boat ride with Elkhorn Slough Safari. Come play with us in the great outdoors!

Dates: June 25 - June 29 Ages: 7-10

NEW!

### **Wet and Wild Watersheds**

Come discover our watershed from the ocean to the mountaintops! We will hike, kayak and splash our way around the Monterey Peninsula in this weeklong day camp. Thursday includes an overnight at the Big Sur Land Trust's Mitteldorf Preserve. Eat s'mores around the campfire and then spend the night in a historic cabin.

Dates: July 9 - July 13 Ages: 9-12

NEW!

### **Time Travelers**

Travel back in time with Nature Camp. Discover what life would have been like in a Native American village on the Monterey Bay. Explore a Carmel Mission and learn about life under Spanish rule. Become a sailor hunting for whales in the bay. There will be no harpoons needed on this whale watching adventure! End the week with a Thursday night overnight at Mitteldorf Preserve.

Dates: July 23 - July 27 Ages: 9-12

NEW!



For more information about Spring and Summer Nature Camps please visit [www.mprpd.org](http://www.mprpd.org)

...Discover Your Nature!



# Locke-Paddon Earth Day 2008 Equipment List

ACTIVITY	LEAD STAFF	TABLES	CHAIRS	LOCATION	SIGNAGE	OTHER ITEMS
				1st place people stop	Welcome/Event times	
Registration	Joseph N.	3	4			Canopy= MPRPD,
CampSeaLab	2	1	2			
Farm to School/RON	1/Aaron	2	3			planting table, table clothe
Marina Tree/Garden	Juli/Tina	1	4			
BBQ	Tim L.	6	6	Amphitheater	Recognition Banner	Canopy=Rotary, plates, condiments, food, drinks, napkins, trash cans
Friends of Library	Sue Ann	1	3			
Marina Snrs	2	1	2			
BLM - Puppet	Tammy	1	4	Amphitheater		
REI	Ellie	1	2			
CNPS/CHCF	Zeke/Peter	1	2			
MRWMD	Kimberle H	1	2			
USPS	Philip T.	1	2			
Farmers Market	1	1	2			
MCWD	2	1	2			
Epiphany Church	2	1	2			
Free Library	Ruth P	1	2			
PA Staging	Jackie N/Richard	1	6	Start @ PA	Notes for the Day	Stage/Platform, X-cord (electricity), canopy
Planting Area	Emily			Staging Area		
				Meet @PA		
Hike Start Site				Staging Area		
<b>TOTALS</b>	<b>9</b>	<b>25</b>	<b>50</b>			

Additional supplies available: CHCF=2 canopies, MPRPD=canopies

**EARTH DAY LOCKE-PADDON VOLUNTEER ROSTER**  
**4/12/08**

	<b>NAME/ADDRESS</b>	<b>PHONE</b>	<b>EMAIL</b>
1	Gabriele C Hill-no address David Saxon 316 Mid Valley CTR Ste 133	no phone	<a href="mailto:gabrielezarina@yahoo.com">gabrielezarina@yahoo.com</a>
2	Carmel Valley, CA 93923 Jasmyne 2939 Jordan Ct.	no phone	<a href="mailto:dvdsxn@yahoo.com">dvdsxn@yahoo.com</a>
3	????, CA ?????	no phone	no email
4	Jackie Gardner-no address Richard Boynton 251 Hillcrest Ave.	no phone	<a href="mailto:jgardner831@sbcglobal.net">jgardner831@sbcglobal.net</a>
5	Marina, CA 93933 Lx Vasquez	no phone	no email
6	189 San Pablo #3 Tammy Jakl 20 Hamilton Ct	no phone	????????
7	Hollister, CA 95023 Bob Spencer 22388 Ortega	no phone	<a href="mailto:tjakl@ca.bim.gov">tjakl@ca.bim.gov</a>
8	Salinas, CA 93908 Shelley Flanagan 714 Congress Ave	no phone	????????
9	Pacific Grove, CA 93950 Bryan Pelton 262 Harric CT	649.4432	<a href="mailto:shelleyhermitage@hotmail.com">shelleyhermitage@hotmail.com</a>
10	Marina, CA 93933 Sonja Rindermann 22477 Ferdinand Dr	884.0862	<a href="mailto:pelt30@yahoo.com">pelt30@yahoo.com</a>
11	Salinas, CA 93908 Lisa Melendy 3140 Federicksburg	594.6788	<a href="mailto:sonja.rindermann@gmail.com">sonja.rindermann@gmail.com</a>
12	Marina, CA 93933 Helene, Niclas & Mia Ericksson 494 Crivello Rd	566.0947	<a href="mailto:lisa.melendy@csumb.edu">lisa.melendy@csumb.edu</a>
13,14,15	Marina, CA 93933-????? Joyce & Cole Morrison 167 Aaron Way	831.384.8347	<a href="mailto:oeeriksson@comcast.net">oeeriksson@comcast.net</a>
16,17	Marina, CA 93933 Ruth & Florence Paget 203 Rome Road	384.6033	<a href="mailto:jmorriso@dncinc.com">jmorriso@dncinc.com</a>  <a href="mailto:fiwp@aol.com">fiwp@aol.com</a>
18,19	Seaside, Ca Patricia Clark Gray 3245 Juniper Ct	899.2026	<a href="mailto:ruthmcfarland@aol.com">ruthmcfarland@aol.com</a>
20	Marina, CA 93933 Sue Ann Oxley 3106 Lake #16	384.5114	<a href="mailto:graywolf50@comcast.net">graywolf50@comcast.net</a>
21	Marina, CA 93933	384.4506	<a href="mailto:saoxley@att.net">saoxley@att.net</a>

**EARTH DAY LOCKE-PADDON VOLUNTEER ROSTER**  
**4/12/08**

	<b>NAME/ADDRESS</b>	<b>PHONE</b>	<b>EMAIL</b>
22	Moira LaMountain 3137-2 Seacrest Ave Marina, CA 93933	384.3411	<a href="mailto:moira-gene@wordnet.att.net">moira-gene@wordnet.att.net</a>
23	Emily Smith 1518 Devers Ct Marina, Ca 93933	238.2902	<a href="mailto:emily-smith@csumb.edu">emily-smith@csumb.edu</a>
24	Keith ???? Po Box 1023 Carmel, CA 93924	236.8186	???????
25	Alan Keller 3158 Eucalyptus St. Apt #7 Marina, CA 93933	no phone	<a href="mailto:alankeller@gmail.com">alankeller@gmail.com</a>
26	Matthew ???? 2805 Saratoga ct Marina, CA 93933	(831) 384.4448	<a href="mailto:subiholic@gmail.com">subiholic@gmail.com</a>
27	Ralph Sirtak 315 Johnson Pl Marina, CA 93933	384.2859	<a href="mailto:katrist@sbcglobal.net">katrist@sbcglobal.net</a>
28	Tina Walsh 3010 Lake Court Marina, CA 93933	384.3661	<a href="mailto:ckingbooks@redshift.com">ckingbooks@redshift.com</a>
29	Jose Murillo 8771 ??? Dr San Jose, CA 95121	(209) 985.6533	<a href="mailto:murillo.jl@hotmail.com">murillo.jl@hotmail.com</a> ????
30	Heather Ward 2436 N. Main St #D Salinas, CA 93906	207.6534	<a href="mailto:hjafreelance@yahoo.com">hjafreelance@yahoo.com</a> ???
31	Zeke Bean 148 Sunnyside Ave Santa Cruz, CA 95062	274.6606	<a href="mailto:zeke@bean.com">zeke@bean.com</a>
32	Juli Hofmann 3201 Martin Circle Marina, CA 93933	no phone	no email
33	Jack Morgan 277 Young Circle Marina, CA 93933	883.0757	no email
34, 35	Kathleen & Joshua Blau 322 Quebrada Del Mar Marina, CA 93933	582.0979	<a href="mailto:kblau@sbcglobal.net">kblau@sbcglobal.net</a>
36	Grace Silva-Santella 3230 Susan Ave Marina, CA 93933	no phone	no email
37, 38	Theodoro & Julieta Alinsangan 349 Hillcrest Ave. Marina, CA 93933	384.9637	no email

**EARTH DAY LOCKE-PADDON VOLUNTEER ROSTER  
4/12/08**

	<b>NAME/ADDRESS</b>	<b>PHONE</b>	<b>EMAIL</b>
	Lizabeth Sprouse & Shelley Cook 308 Sunset		
39, 40	Marina, CA 93933	582.9682	no email
41	Anne Collier-no address Laura Lee Lienk Watershed Institute	384.7721	no email
42	CSUMB Wyatt Slate 3246 Fitzgerald cir	582.3685	<a href="mailto:lauralienk@csumb.edu">lauralienk@csumb.edu</a>
43	Marina, CA Dylan & Marlies Hammer-	384.7625	<a href="mailto:biggoron64@gmail.com">biggoron64@gmail.com</a>
44, 45	no address	484.2763	no email
46	Nikki Staggs-no address	no phone	no email
47	Bill Hyman	578.6179	no email
48	Theresa Gagnon-no address	641.0343	no email
49	Kristina Sewell-no address Michael & Dee Benedict-no	(253)579.8625	no email
50, 51	address	324.0388	no email
52	Aaron Fox--no address Jeremy Rogers 3135 Seacrest Ave	582.3686	no email
53	Marina, CA 93933 Ellie Kincade Po Box 923	384.9203	no email
54	Marina, CA 93933 Juanita Velasco 3517 Wilderness	655.3457	no email
55	Marina, CA 93933 Catherine Flores 2819 Saratoga	512.3218	no email
56	Marina, CA 93933 Katherine Noel & Katherine Robin Freitas 2805 Saratoga CT	998.0888	<a href="mailto:catvar2003@yahoo.com">catvar2003@yahoo.com</a>
57	Marina, CA 93933 Hannah Campbell-no	402.3007	<a href="mailto:katherine_freitas@csumb.edu">katherine_freitas@csumb.edu</a>
58	address ????? Williams-no	582.5091	<a href="mailto:hannah_campbell@csumb.edu">hannah_campbell@csumb.edu</a>
59	address Gladys "Elaine" Diggs 149 Dolphin Cir	no phone	no email
60	Marina, CA 93933 Shaelyn Hession-no	883.0722	no email
61	address Regina Valentine 1372 Gloria Drive	(530) 318.1814	<a href="mailto:shaelyn_hession@csumb.edu">shaelyn_hession@csumb.edu</a>
62	Hollister, Ca 95023	524.3022	<a href="mailto:regina_valentine@scumb.edu">regina_valentine@scumb.edu</a>

EARTH DAY LOCKE-PADDON VOLUNTEER ROSTER  
4/12/08

NAME ADDRESS PHONE EMAIL

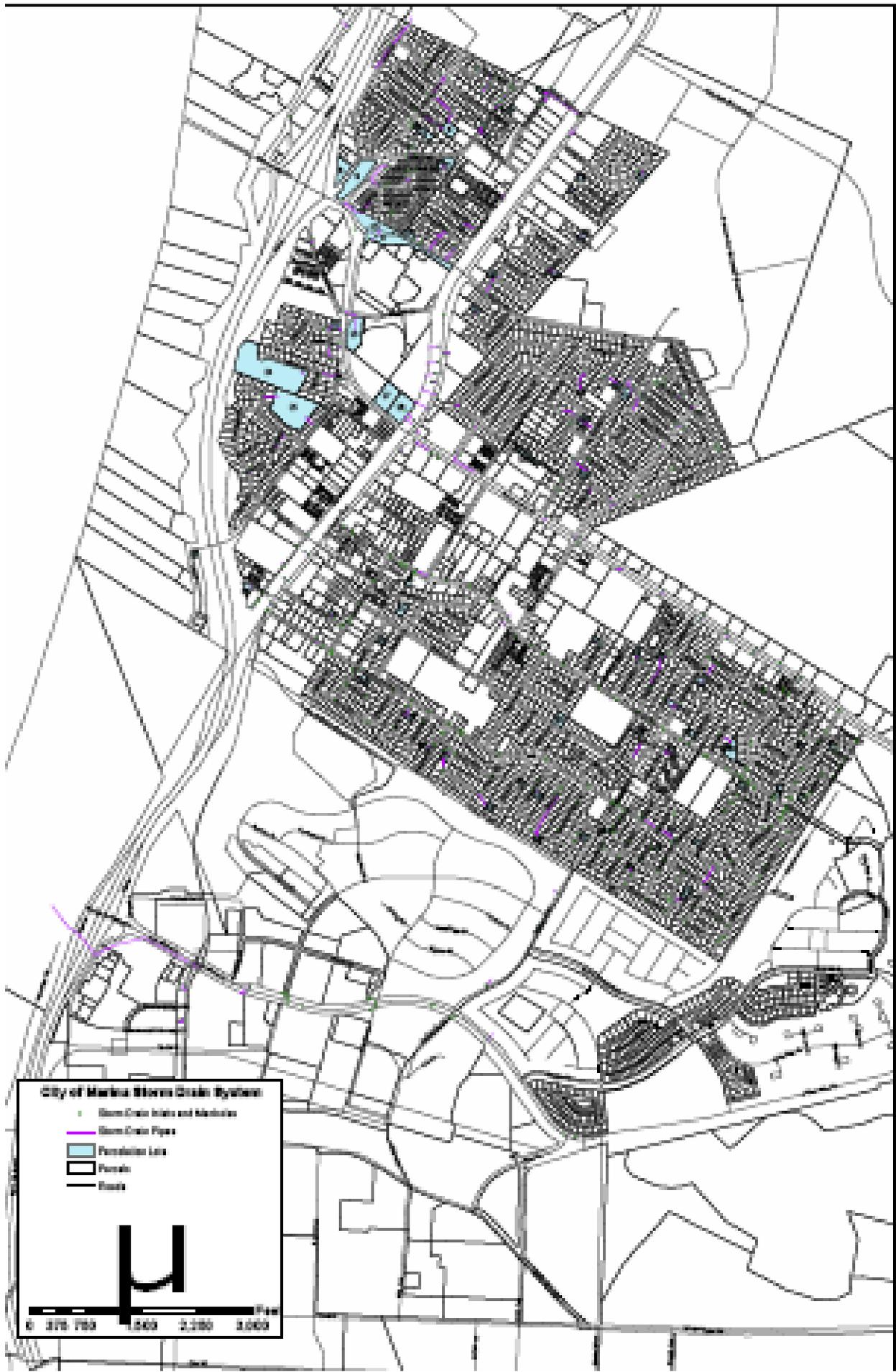
Abigail Gwinn  
2 Walker Ct

Solstead, CA 93950

678.0632 [abigail\\_gwinn@csumb.edu](mailto:abigail_gwinn@csumb.edu)

63

## **SUPPORTING MATERIALS FOR BMP 3-2.a**



## **SUPPORTING MATERIALS FOR BMP 5-2.a**





## **SUPPORTING MATERIALS FOR BMP 6-2.a**





**FACILITY CERTIFICATION OF RETURN TO COMPLIANCE**

Facility Name: <u>City of Marina</u>	Date of Inspection: <u>7-10-08</u>
Facility Address: <u>3040 Lake Ct, Marina</u>	Permit Number: <u>PA0813602</u>

**TYPE OF INSPECTION:**

<input checked="" type="checkbox"/> Routine	<input type="checkbox"/> Follow-up	<input type="checkbox"/> Complaint	<input type="checkbox"/> UST Testing/Maintenance/Repair	<input type="checkbox"/> Other
---	------------------------------------	------------------------------------	---	--------------------------------

**THE FOLLOWING VIOLATIONS EXIST AT THE ABOVE SITE:**

- Submit updated UST monitoring plan & financial responsibility
- Have D.O. conduct training for new employees
- Label empty drum storage area
- Have a copy of business response plan on file
- Have waste print @ Hazardous & Corrosives limited off & provide receipt.
- Do not combine incompatible waste together  
Separate Hazardous materials & Corrosives. Do not store waste in

VIOLATIONS MUST BE CORRECTED AND THE CERTIFICATION OF RETURN TO COMPLIANCE MUST BE SUBMITTED BY:

20 days 7-10-08

Bromwich Fickett B. Fickett 7-10-08

Printed Name of CUPA Inspector Signature of CUPA Inspector Date

Return the Certification of Return to Compliance form with a copy of your inspection report with the violations documented.

Please be aware that failure to return the Certification of Compliance form may result in a re-inspection of the facility. The facility will be charged for the re-inspection at the Department's current hourly rate.

I certify under penalty of law that:

1. Respondent has corrected the violations cited.
2. I have personally examined any documentation attached to the certification to establish that the violations have been corrected.
3. Based on my examination of the attached documentation and inquiry of the individuals who prepared or obtained it, I believe that the information is true, accurate, and complete.
4. I am authorized to file this certification on behalf of the Respondent.
5. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations.

Printed Name of Facility Representative Signature of Facility Representative Date



Monterey County Health Department  
Division of Environmental Health  
Certified Unified Program Agency

1270 Highway Road, Room 2001, Salinas, CA 95068  
Phone: (831) 771-4511 / Fax: (831) 735-6954  
http://www.co.monterey.ca.gov/health

no 107

**Underground Storage Tank (UST) Inspection Checklist: Double Walled System**

CONSENT TO INSPECT GRANTED BY (Name/Title) Scott Levine  
Facility is not to be checked, photographed, copied and copying of records and determination of compliance with hazardous material and waste handling requirements.

Facility Name City of Marina Date of Inspection 7-10-08  
Facility Address 13442 Lake Ct., Marina Permit Number FA0812002

TYPE OF INSPECTION:  
 Routine     Follow-up     Monitoring Continuation     Initial     Closure     Other

The following standards apply to Title 23 of the California Code of Regulations (CCR) or Chapter 9.1 of the Health & Safety Code (HSC).  
 C=Compliant; V=Violation; N/A=Not Applicable

	Code	Checklist Code	TANK 1			TANK 2			TANK 3		
			C	V	N/A	C	V	N/A	C	V	N/A
<b>I. Required Record Keeping &amp; Documentation</b>											
Updated UST Form (Form 4 and B)	2528(a)		C								
Updated Financial Responsibility	2529(2)(b)		C								
Substantial Owner/Operator Agreement	2528(a)(3)	26204									
Approved Monitoring Plan		26205, 26246, 27148(b)									
Updated Emergency Response Plan	2528(a)	26206(b), 26246	C								
Permits current and correct	26249(a)	27131	C								
Substantial Plan File		27148(b)	C								
<b>II. Required UST System</b>											
Continuous monitoring system installed annually	2528(a)(6)(C)	26206, 26411	C								
Secondary Containment compliance: 30 months	2528(a)	26254	C								
Reported & Remedial accidental releases	2528, 2529	2671, 2672									
Maintenance & monitoring records available		27135									
Spill trackers used annually	2528(d)		C								
Designated Designated Operator (operator)		27132	C								
Training documented and facilitated by Designated Operator		27133									
<b>III. Required Interstitial Piping System</b>											
Option 1: Interstitial piping system have continuous audible and visual alarm Under Dispenser Containment (UDC) Inlet Low Leak Detector Positive Standalone		28201, 28202, 28203, 28204	C								
Option 2: Interstitial piping system have audible and visual alarm UDC Monitor Low Leak Detector Audible Inter Lock Test		28205, 28206, 28207, 28208									
Option 3: (Emergency Containment UDC) Continuous audible and visual alarm Monitoring system checked daily		28209									

Facility Representative's Initials/Date: [Signature] 7-10-08  
 UST Inspector's Initials/Date: [Signature]

### Underground Storage Tank Inspection Checklist: Double Walled System

	Conditions			TANK 1			TANK 2			TANK 3		
	CAUSE	CCF		C	F	NA	C	F	NA	C	F	NA
<b>IV. Required Surface Piping System</b>												
Surface piping system has and the end closed above		2010100				✓						
Under Dispenser Containment (UDC) detection		2010100				✓						
<b>V. Additional Requirements</b>												
Contractor licensed and bonded	21294 1047000	201041004				✓						
Contractor has a Class A, C, D, CH, CPH, or CM license	21294 1047000	201041040				✓						
<b>VI. Other Requirements</b>												
Spill materials readily & conveniently located		6029412				✓						
<b>Fire Code Requirements</b>												
Fire extinguishers available	001.1.1					✓						
Fire extinguisher service current	001.1.1					✓						
Emergency shut-off devices located and ready	001.1.1					✓						
Emergency shut-off devices device operational	001.1.1					✓						

Monitoring System Information		Designated Operator Information	
Manufacturer	Vendor	Company	Vendor
Model No.		Operator Name	
Comments/Notes		Contact Name, No., Email, Date	

**COMMENTS**

- Monitoring Certification being done is a year over due. Monitoring Certification was due 7/07.
- Need to submit Financial Responsibility required Monitoring Plan.
- D.O. Needs to contact zoning for current compliance.
- Need to have business license per code.

- ☐ See additional comments and/or violations listed on the Facility Certification of Return to Compliance Form.
- ☐ See additional comments and/or violations on Inspection Narrative Form.

VIOLATIONS MUST BE CORRECTED BY: 7-10 days

This inspection was conducted under authority of Title 22 and Title 23 of the California Code of Regulations under Chapter 2.1 of the Health and Safety Code under County and City codes and regulations. Items checked on this inspection form represent a violation of the applicable codes for which there are civil as well as criminal penalties and fines ranging from \$2,000 to \$25,000 per day per violation. They also are not covered by this department staff as no way find the violator address them as a business for the violations noted. Corrections are required of all violations noted on all inspection forms attached. A compliance fee of \$125.00 will be levied if violations have not been corrected by the compliance date.

L. Scott Robinson Scott Robinson 7-10-07  
 Approval Name of Health Representative Supervisor of Public Health Representative Date  
Isabelle T. Fickett Isabelle T. Fickett 7-10-07  
 Approval Name of CUPA Inspector Supervisor of CUPA Inspector Date

<b>UNIFORM HAZARDOUS WASTE MANIFEST</b>		1. Generator ID Number CAL 000041334	2. Page 1 of 2	3. Emergency Response Phone 800-747-8636	4. Manifest Tracking Number <b>000237777 JJK</b>			
5. Generator's Name and Mailing Address CITY OF MARINA - AT MONTEREY BAY 211 HILLCREST AVE MARINA - CA 93933 Generator's Phone: 831-344-0288				6. Generator's Mailing Address (if different than mailing address) 3043 LAKE CT MARINA, CA 93933 USA				
7. Transporter 1 Company Name UNIVERSAL ENVIRONMENTAL, INC.				U.S. EPA ID Number CAD983M62372				
8. Transporter 2 Company Name				U.S. EPA ID Number				
9. Designated Facility Name and Site Address CROSBY AND OVERTON 1830 W. 17TH ST LONG BEACH, CA 90813 Facility's Phone: 862-433-8448				U.S. EPA ID Number CAG028418018				
No. and	U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	10. Container		11. Total Quantity	12. Unit (M/Dr)	13. Waste Codes		
		No.	Type					
1	Volatile Aerosols, Flammable (each not exceeding (L) capacity), 2.1, UN1950	1	DR	40	F	331	D001	
2	Waste Paint Related Materials, 3, UN1993, PG11 (48 pack)	1	DR	300	F	343	D001	
3	Waste Paint Related Materials, 3, UN1993, PG11 (48 pack)	1	DR	40	F	343	D001	
4	Non-RCRA Hazardous Waste Liquid (other paint)	4	DR	900	F	291		
14. Special Handling Instructions and Additional Information: 861 Profile # 40823    864 Profile # LP26826    UE Job # 4237 862 Profile # LP26820 863 Profile # LP26826    Wear Proper P.P.E. When Handling								
15. GENERATOR/SUPPLIER'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/identified and are in all respects in proper condition for transport according to applicable international and national governmental regulations. I export shipment and I am the Primary Contact. I certify that the contents of this consignment conform to the terms of the attached EPA Acknowledgment of Consent. I certify that the waste minimization statement identified in 40 CFR 261.27(a)(1) is a large quantity generator or (b)(1) is a small quantity generator of this								
Generator's Printed/Typed Name SCOTT A. LICHI				Signature <i>Scott A. Lichi</i>		Month 12	Day 18	Year 08
16. International Shipments: <input type="checkbox"/> Export to U.S. <input type="checkbox"/> Export from U.S. Port of export/Date leaving U.S.								
17. Transporter Acknowledgment of Receipt of Materials								
Transporter 1 Printed/Typed Name R. G. Garcia				Signature <i>R. G. Garcia</i>		Month 10	Day 28	Year 08
Transporter 2 Printed/Typed Name				Signature		Month	Day	Year
18. Disposal(s)								
18a. Disposal/Inactivation Spec: <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Residue <input type="checkbox"/> Full Residue								
18b. Alternate Facility (or Generator): Facility's Name: _____ Manifest Reference Number: _____ U.S. EPA ID Number: _____ Facility's Phone: _____ 18c. Signature of Alternate Facility (or Generator): _____ Month: _____ Day: _____ Year: _____								
19. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, disposal, and recycling systems)								
1. H141		2. H001		3. H001		4. H141		
20. Designated Facility Owner or Operator: Certifies that weight of hazardous materials covered by this manifest equals as noted in item 18b								
Printed/Typed Name John D. ...				Signature <i>John D. ...</i>		Month 13	Day 14	Year 08

UNIFORM HAZARDOUS WASTE MANIFEST (Continuation Sheet)		17. Generator ID Number CAL000041334	22. Page 22	23. Manifest Tracking Number 00023777JJC			
24. Generator Name CITY OF MARINA - AT MONTEREY BAY							
25. Transporter _____ Company Name				U.S. EPA ID Number			
26. Transporter _____ Company Name				U.S. EPA ID Number			
27a. HM	27b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))	28. Containers		29. Total Quantity	30. Unit Wt/A	31. Waste Codes	
		No.	Type				
	Non-RCRA Hazardous Waste Solid <i>oil/diesel</i>	1	Drum	100	P	302	
	Non-RCRA Hazardous Waste Liquid <i>oil/diesel</i>	50	Drum	10	D	323	
32. Special Handling Instructions and Additional Information 27b-1) Profile # LP20829 <i>64746</i> 27b-2) Profile # LP20828 <i>64741</i>							
33. Transporter Acknowledgment of Receipt of Material Printed/Typed Name _____ Signature _____ Month _____ Day _____ Year _____							
34. Transporter Acknowledgment of Receipt of Material Printed/Typed Name _____ Signature _____ Month _____ Day _____ Year _____							
35. (Use company)							
36. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, storage, and recycling systems) <i>A141 H001</i>							



# **BUSINESS RESPONSE PLAN**

**Facility Name:**

City of Marina Corporation Yard # 2

**Date:**

10-15-07

## Emergency Response/Contingency Plan (Hazardous Materials Business Plan Module)

*Authority Cited: HSC, Section 25504(b); Title 22, Div. 4.5, Ch. 12, Art. 3 CCR*

### 1. Evacuation Plan:

a. The following alarm signal(s) will be used to begin evacuation of the facility (check all that apply):

Bell;  Horns/Siren;  Verbal (i.e. shouting);  Other (specify)

b.  Evacuation map is prominently displayed throughout the facility.

*Note: A properly completed HMBP Site Plan satisfies contingency plan map requirements. This drawing (or any other drawing that shows primary and alternate evacuation routes, emergency exits, and primary and alternate staging areas) must be prominently posted throughout the facility in locations where it will be visible to employees and visitors.*

### 2. a. Emergency Contacts<sup>a</sup>:

Fire/Police/Ambulance ..... Phone No. 911  
State Office of Emergency Services ..... Phone No. (800) 852-7550

### b. Post-Incident Contacts<sup>a</sup>:

Monterey County Toxics Branch ..... Phone No. (831) 755-4511  
California EPA Department of Toxic Substances Control ..... Phone No. (510) 549-3739  
Cal-OSHA Division of Occupational Safety and Health ..... Phone No. (408) 452-7288  
Air Quality Management District ..... Phone No. (831) 647-9411  
Regional Water Quality Control Board ..... Phone No. (805) 549-3685

<sup>a</sup> These telephone numbers are provided as a general aid to emergency notification. Be advised that additional agencies may be required to be notified.

### c. Emergency Resources:

Poison Control Center ..... Phone No. (800) 876-4766

Nearest Hospital: Name: CHOMP ..... Phone No.: (831) 624-5311  
Address: 23625 MONTEREY-SALINAS HIGHWAY ..... City: MONTEREY

### 3. List of contractors for site clean up:

1.) UNIVERSAL ENVIRONMENTAL	(707) 747-6699
2.) HAZARDOUS DISPOSAL SPECIALISTS	(800) 662-4374
3.) GRANITE ROCK (NON HAZ-MAT)	(800) 562-0588

## BUSINESS RESPONSE PLAN

Name of Company: City of MARINA

Facilities will be accessible to county's designated emergency response personnel. When a release is observed or anticipated, the following steps will be taken:

- a) **INITIALLY**, determine the existence or potential existence of hazardous material. Where unidentified substance or vapors are involved in these incidents, it is always prudent to assume they are toxic or hazardous until determined otherwise.
- b) **IMMEDIATELY**, ascertain the location of any incident involving hazardous materials and contact the Business Emergency Coordinator and make the appropriate dispatch of emergency equipment.
- c) **THE BUSINESS EMERGENCY COORDINATOR** or his/her designee, will contact 911 and the Monterey County Health Department who will initiate the emergency response plan. The Emergency Coordinator is to notify neighbors on all sides of the facility if necessary.
- d) **SCENE MANAGEMENT** shall be the responsibility of the emergency Coordinator until the arrival of public safety response personnel. In such instance, the Business Emergency Coordinator will cooperate with and support the lawfully designated Scene Manager.
- e) **PROTECTION OF SCENE**- It is imperative to protect responders and by-standers from injury or contamination. Personnel first on the scene should immediately take steps to secure the area and establish perimeter control at a safe distance until such time as agency personnel, e.g., police or fire, arrive and assume this responsibility.
- f) **EVACUATION**- The Scene Management Officer must determine if there is any potential danger to individuals in the area and take appropriate steps to notify and evacuate the business and neighbors. In major incidents, County and/or City Disaster Officials will be involved. Evacuation, reception and care will be followed as described in the County Major Disaster Plan.
- g) **CLEAN-UP RESPONSIBILITY** is determined by the cause of the incident. If caused by this company, this company has the responsibility to clean up (either by company personnel or approved contractor).
- h) **DECONTAMINATION**- Appropriate steps must be taken to decontaminate all victims and response personnel. Local hospitals have facilities to assist in this procedure. Care must be taken to avoid spread of contamination by response vehicles leaving the scene. Victims may be contaminated.
- i) **EMERGENCY MEDICAL RESPONSE**- When needed the Business Emergency Coordinator or his/her designee should contact the business physician and appropriate hospital and other medical services if transported by (company employees). If 911 is called, County Communications will be responsible for dispatching all necessary ambulances and coordinating reception of victims at appropriate hospitals. They will follow normal prescribed procedures and supplement with specific exchange of information if contamination is involved.

- j) **IDENTIFICATION-** As requested, County Communication will relay information between the response units at the scene and certain other agencies. In all incidents, follow procedure in the order listed in this Plan. Use supplemental information as required. Use pre-established and current call lists.
- k) **QUESTIONS –** All questions regarding requirements of Business Plans should be directed to the Division of Environmental Health, Monterey County Health Department.

## **BUSINESS RESPONSE PLAN**

### **Hazardous Materials Incidents**

- a) **FIRES-** Sound the fire alarm.  
Advise that hazardous materials are involved.  
Call 911- Monterey county Emergency Operation Coordinator and the Monterey County Health Department.  
Notify Business Emergency Coordinator.  
Assist in implementing Evncuation Plan.
- b) **DRAINAGE OR WATERWAY INCIDENTS-** Notify the Business Emergency Coordinator. When there is a potential for hazardous material of any type to enter drainage ditches or waterways, call 911 and give full particulars, they will make notifications.
- c) **NATURAL GAS LEAKS-** Leaks may occur in large transmission lines, in the secondary mains, in the lines connecting mains to the building, or buildings. P.G.&E. will respond to all such incidents, either on public or private property.  
  
In the event of breaks or leaks, or smell of gas is reported, call 911. Fire departments will be dispatched, and in the event of major incidents, a Scene Management Officer will be required, as in other hazardous material incidents.
- d) **OTHER SPILLS OR LEAKS-** Notify 911 **AND** The Monterey County Health Department (755-4511).

### **Releases to be Reported**

- a) This business will, upon discovery, immediately report any release or threatened release of a hazardous material to the Monterey County Health Department, and to the Officer of Emergency Services. This business will provide all State, City, County, Fire, and Public Health or Safety Personnel and emergency rescue personnel with access to the facility.
- b) **Release-** is defined as spilling, leaking, pumping, pouring, emitting, emptying, discharging, injecting, escaping, leaching, dumping, or disposing into the environment, unless permitted or authorized by a regulatory agency.
- c) **Threatened Releases** means a condition creating a substantial probability of harm when the probability and potential of harm make it reasonably necessary to take immediate action to prevent, reduce, or mitigate damage or persons, property, or the environment.

### **Responsibilities**

- a) It is the responsibility of the Business Emergency Coordinator to respond to all Hazardous Materials Incidents; ensure that the necessary notification to emergency response agencies are made; manage the scene until relieved by agencies who have jurisdictional responsibility for coordination of the scene. He/she has the responsibility to complete the necessary reports of the incident and make them available to the Facility Manager or his/her designee.
- b) It is the responsibility of all employees to conduct his/her job on a safe manner and in accordance with safety rules designated to protect employees, public health and the environment.
- c) Current inventory information on hazardous materials/hazardous waste handled and stored on site in addition to a current business response plan shall be maintained on file with the County Health Department.
- d) A current facility map will be maintained on file with the County Health Department indicating locations where hazardous materials are normally stored.
- e) A current copy of the business response plan and a facility map shall be sent to the local fire agency or fire district in which the business is located.
- f) This information is to be made available to all employees and public agencies at all times.

## Evacuation Plan

Response to Fire, Explosion, Spill or Major Hazardous Material Emergency Incident.

- a.) **Purpose-** to evacuate employees, contractors and other personnel to a safe location in an orderly manner in the event of an emergency.
- b.) **Notification-** Call 911
- c.) **Alarm-** (Describe what the business will use as an alarm in an emergency and who is responsible to sound it).  
**NEAREST VEHICLE'S HORN IS TO BE HONKED REPEATEDLY**
- d.) **Supervisory Personnel-** (describe responsibilities)  
**SUPERINENDENT / CREW CHIEF TO ASSIST IN EVACUATION, ACCOUNT FOR ALL PERSONNEL**
- e.) **Evacuation Signal –** (Describe a specific signal)  
**WAVE ARMS WHILE SOUNDING HORN, POINT TO GATE(S) TO EVACUATE**
- f.) **Exit Routes –** (Describe and indicate on business plot plan, show primary and alternate routes, if applicable)  
**SEE ATTACHED MAP**
- g.) **Assembly –** (Describe an assembly location for all evacuees to proceed to in the event of evacuation so that all personnel can be accounted for. All employees must be made aware of this location, and it must be enough from the hazardous materials storage location to be safe)  
**SEE ATTACHED MAP**

**TRAINING** – Describe a training program for new employees and yearly refresher training. This plan must contain at least the following information:

- a.) Familiarization with this Plan, evacuation signal and assembly point.
  
- b.) Safety rules of your business, including, procedures for safe handling of hazardous material, emergency response responsibilities, and use of emergency response equipment and supplies. A syllabus of each subject is to be written and maintained on site. Documentation of training for each employee is to be maintained on site.
  
- c.) Annual refresher training.
  - a.) Describe your program to familiarize employees with the Business Response Plan:  
**REVIEW BUSINESS RESPONSE PLAN (BRP) ANNUALLY;  
POST BRP**
  
  - b.) Describe how employees will be familiarized with safety rules, hazardous materials training procedures, and emergency response responsibilities.  
**ANNUAL SAFETY MEETING REFRESHING BRP, DAILY  
TAILGATE, MONTHLY DEPARTMENT MEETINGS CONTAIN  
VARIOUS TOPICS, MONTHLY DIVISION SPECIFIC TOPICS**
  
  - c.) Describe how employees will be given annual (or more often) refresher training:  
**DURING ANNUAL SAFETY MEETING/ BRP REVIEW;  
EMERGENCY NOTIFICATION, EVACUATION, LOCATION(S) OF  
HAZ. MAT. STORAGE**

**NOTE:** It is required that training records be kept on each employee in order to be prepared for emergencies and to reduce your liability. Training records are required of Hazardous Waste Generators by law.

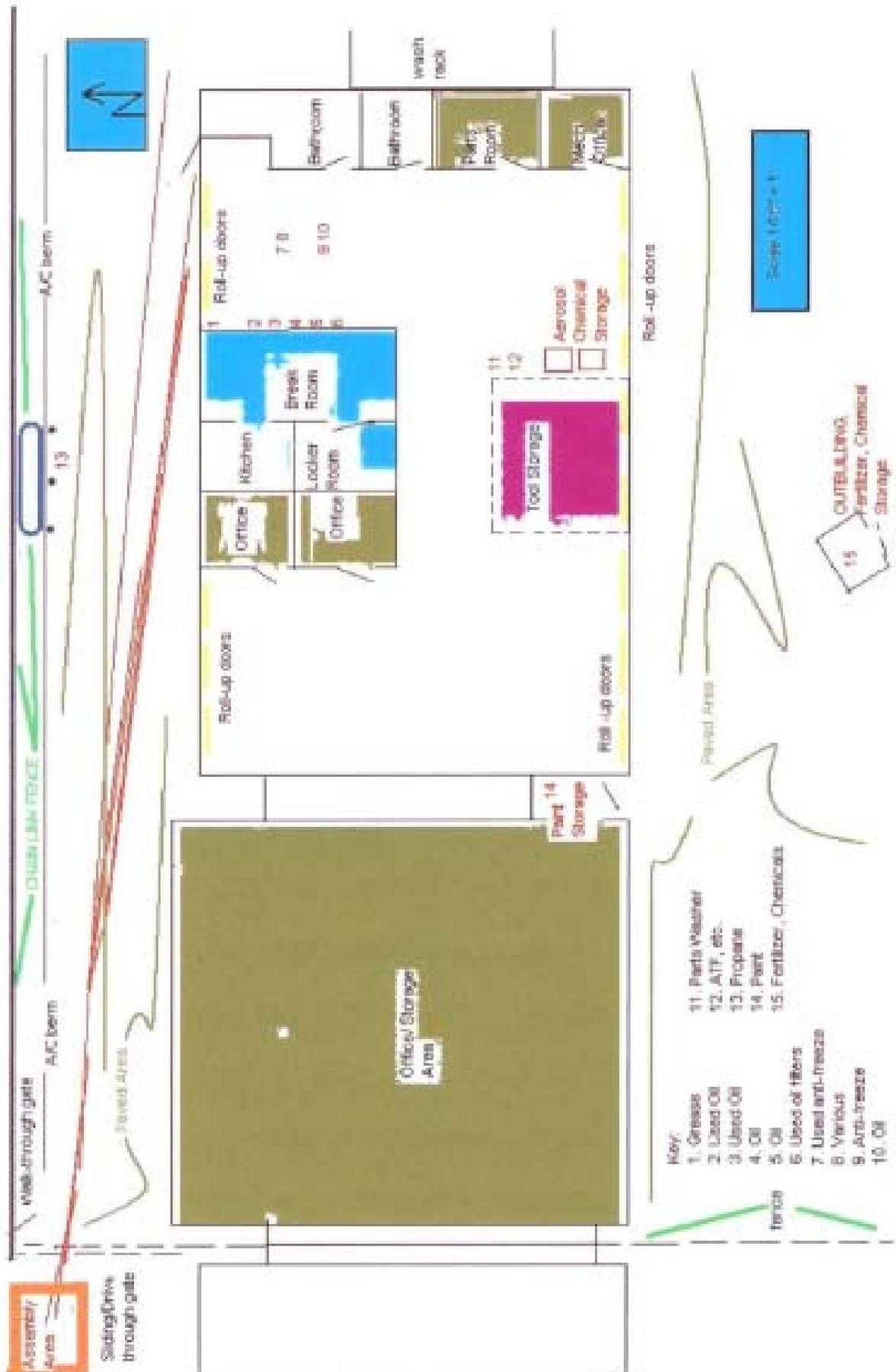
**Trade Secrets**

Reference Section 25511 of AB 2185. Trade Secrets information will be noted on the inventory form with special note to the County Health Department.

## CHECKLIST FOR EMERGENCY RESPONSE

Actual or anticipated Spill/Release

	ACTIVITY	PERSON RESPONSIBLE	
1.	Recognize spill, release or potential hazard	Person observing	
2.	Notification of personnel in immediate vicinity	Person observing	
3.	Immediate action to prevent or neutralize.	Business Emergency Action Team.	
4.	Notification of City/County Emergency Responders	Business Emergency Action Teams	
5.	Evacuation of persons from the area, if deemed necessary.	Business Emergency Action Team.	
6.	Notify CHEMTREC. If applicable, furnish <u>material safety data sheets</u> for the material involved.	Business Emergency Action Team or County.	
7.	Assign knowledgeable business representative to incident commander.	Business Emergency Action Team.	
8.	Complete clean up.	Business Emergency Action Team.	
9.	Complete final report.	Business Emergency Action Team.	



## Facility Site Plan and Storage Map Instructions

(Hazardous Materials Business Plan Module)

A Site Plan (public document) and Storage Map (confidential document) must be included with your HMBP. For relatively small facilities, these documents may be combined into one drawing. However, if combined, the combined Site Plan/Storage Map will become a public document. If you are concerned about displaying the storage locations of hazardous materials to the public, you must provide a separate facility Storage Map. Since these drawings are intended for use in emergency response situations, larger facilities (*generally those with complex and/or multiple buildings*) should provide an overall site plan and a separate storage map for each building/storage area. A blank Facility Site Plan/Storage Map sheet has been provided on the previous page. You may complete that page or attach any other drawing(s) that contain(s) the information required below:

1. **Site Plan (public document):** This drawing shall contain, at a minimum, the following information:
  - a. An indication of North Direction;
  - b. Approximate scale (*e.g.* "1 inch = 10 feet");
  - c. Date the map was drawn;
  - d. All streets bordering the facility;
  - e. Locations of all buildings and other structures;
  - f. Parking lots and internal roads;
  - g. Hazardous materials loading/unloading areas;
  - h. Outside hazardous materials storage or use areas;
  - i. Storm drain and sanitary sewer drain inlets;
  - j. Wells for monitoring of underground tank systems;
  - k. Primary and alternate evacuation routes, emergency exits, and primary and alternate staging areas.
  
2. **Storage Map (confidential):** The map(s) shall contain, at a minimum, the following information:
  - a. General purpose of each section/area within each building (*e.g.* "Office Area", "Manufacturing Area", etc.);
  - b. Location of each hazardous material/waste storage, dispensing, use, or handling area (*e.g.* individual underground tanks, aboveground tanks, storage rooms, paint booths, etc.). Each area shall be identifiable by a Grid Number, to be used in item 204 on the Hazardous Materials Inventory - Chemical Description pages of the Business Plan.
  - c. For tanks, the capacity limit in gallons and common name of the hazardous material contained in each tank.
  - d. Entrances to and exits from each building and hazardous material/waste room/area;
  - e. Location of each utility emergency shut-off point (*i.e.* gas, water, electric.);

- f. Location of each monitoring system control panel (e.g. *underground tank monitoring, toxic gas monitoring, etc.*)
- g. **Emergency Equipment:**

22 CCR §66265.52(c) [as referenced by 22 CCR §66262.34(a)(4)] and the Hazardous Materials Storage Ordinance require that emergency equipment at the facility be listed. Completion of the following Emergency Equipment Inventory Table meets this requirement.

**EMERGENCY EQUIPMENT INVENTORY TABLE**

1. Equipment Category	2. Equipment Type	3. Locations *	4. Description**
<b>Personal Protective Equipment, Safety Equipment, and First Aid Equipment</b>	<input type="checkbox"/> Cartridge Respirators		
	<input type="checkbox"/> Chemical Monitoring Equipment (describe)		
	<input type="checkbox"/> Chemical Protective Aprons/Cloths		
	<input type="checkbox"/> Chemical Protective Boots		
	<input type="checkbox"/> Chemical Protective Goggles		
	<input type="checkbox"/> Chemical Protective Suits (describe)		
	<input type="checkbox"/> Face Shields		
	<input type="checkbox"/> First Aid Kits/Station (describe)		
	<input type="checkbox"/> Hard Hats		
	<input type="checkbox"/> Plumbed Eye Wash Stations		
	<input type="checkbox"/> Portable Eye Wash Kits (i.e. bottle type)		
	<input type="checkbox"/> Respirator Cartridges (describe)		
	<input type="checkbox"/> Safety Glasses/Splash Goggles		
	<input type="checkbox"/> Safety Showers		
<input type="checkbox"/> Self-Contained Breathing Apparatuses (SCBA)			
<input type="checkbox"/> Other (describe)			
<b>Fire Extinguishing Systems</b>	<input type="checkbox"/> Automatic Fire Sprinkler Systems		
	<input type="checkbox"/> Fire Alarm Devices/Systems		
	<input type="checkbox"/> Fire Extinguisher Systems (describe)		
	<input type="checkbox"/> Other (describe)		
<b>Spill Control Equipment and Decontamination Equipment</b>	<input type="checkbox"/> Absorbents (describe)		
	<input type="checkbox"/> Berms/Dikes (describe)		
	<input type="checkbox"/> Decontamination Equipment (describe)		
	<input type="checkbox"/> Emergency Tents (describe)		
	<input type="checkbox"/> Exhaust Hoods		
	<input type="checkbox"/> Gas Cylinder Leak Repair Kits (describe)		
	<input type="checkbox"/> Neutralizers (describe)		
	<input type="checkbox"/> Overpack Drums		
	<input type="checkbox"/> Sumps (describe)		
<input type="checkbox"/> Other (describe)			
<b>Communications and Alarm Systems</b>	<input type="checkbox"/> Chemical Alarms (describe)		
	<input type="checkbox"/> Intercoms/ PA Systems		
	<input type="checkbox"/> Portable Radios		
	<input type="checkbox"/> Telephones		
	<input type="checkbox"/> Underground Tank Leak Detection Monitors		
<input type="checkbox"/> Other (describe)			
<b>Additional Equipment</b> <i>(Use Additional Pages if Needed.)</i>	<input type="checkbox"/>		
	<input type="checkbox"/>		

\* Use the map and grid numbers from the Storage Map prepared earlier for your HMSP.

\*\* Describe the equipment and its capabilities. If applicable, specify any testing/maintenance procedures/intervals. Attach additional pages, numbered appropriately, if needed.

**Employee Training Plan**  
**(Hazardous Materials Business Plan Module)**  
*Authority Cited: HSW, Section 25504(c); Title 22, Div. 4.5, Ch. 12, Art. 3 CCR*

All facilities that handle hazardous materials must have a written employee training plan. This plan is a required module of the Hazardous Materials Business Plan (HMBP). A blank plan has been provided below for you to complete and submit if you do not already have such a plan. If you already have a brief written description of your training program that addresses all subjects covered below, you are not required to complete the blank plan, below, but you must include a copy of your existing document as part of your HMBP.

Check all boxes that apply. [Note: Items marked with an asterisk (\*) are required.]

**1. Personnel** are trained in the following procedures:

<input type="checkbox"/>	Internal alarm/notification *
<input type="checkbox"/>	Evacuation/re-entry procedures & assembly point locations*
<input type="checkbox"/>	Emergency incident reporting
<input type="checkbox"/>	External emergency response organization notification
<input type="checkbox"/>	Location(s) and contents of Emergency Response/Contingency Plan
<input type="checkbox"/>	Facility evacuation drills that are conducted at least <i>(specify)</i> _____ <i>(e.g. "Quarterly", etc.</i>

**2. Chemical Handlers** are additionally trained in the following:

<input type="checkbox"/>	Safe methods for handling and storage of hazardous materials *
<input type="checkbox"/>	Location(s) and proper use of fire and spill control equipment
<input type="checkbox"/>	Spill procedures/emergency procedures
<input type="checkbox"/>	Proper use of personal protective equipment *
<input type="checkbox"/>	Specific hazard(s) of each chemical to which they may be exposed, including routes of exposure (i.e. inhalation, ingestion, absorption) *
<input type="checkbox"/>	<b>Hazardous Waste Handlers/Managers</b> are trained in all aspects of hazardous waste management specific to their job duties (i.e. container accumulation time requirements, labeling requirements, storage area inspection requirements, manifest requirements, etc.) *

**3. Emergency Response Team Members** are capable of and engaged in the following:

<input type="checkbox"/>	Personnel rescue procedures
<input type="checkbox"/>	Shutdown of operations
<input type="checkbox"/>	Liaison with responding agencies
<input type="checkbox"/>	Use, maintenance, and replacement of emergency response equipment
<input type="checkbox"/>	Refresher training, which is provided at least annually *
<input type="checkbox"/>	Emergency response drills, which are conducted at least <i>(specify)</i> _____ <i>(e.g. "Quarterly", etc.</i>

## Record Keeping (Hazardous Materials Business Plan Module)

All facilities that handle hazardous materials must maintain records associated with their management. A summary of your record keeping procedures is a required module of the Hazardous Materials Business Plan (HMBP). A blank summary has been provided below for you to complete and submit if you do not already have such a document. **If you already have a brief written description of your hazardous materials record keeping systems that addresses all subjects covered below, you are not required to complete this page, but you must include a copy of your existing document as part of your HMBP.**

Check all boxes that apply. The following records are maintained at the facility. *[Note: Items marked with an asterisk (\*) are required.]*

<input type="checkbox"/>	Current employees' training records <i>(to be retained until closure of the facility)</i> *
<input type="checkbox"/>	Former employees' training records <i>(to be retained at least three years after termination of employment)</i> *
<input type="checkbox"/>	Training Program(s) <i>(i.e. written description of introductory and continuing training)</i> *
<input type="checkbox"/>	Current copy of this Emergency Response/Contingency Plan *
<input type="checkbox"/>	Record of recordable/reportable hazardous material/waste releases *
<input type="checkbox"/>	Record of hazardous material/waste storage area inspections *
<input type="checkbox"/>	Record of hazardous waste tank daily inspections *
<input type="checkbox"/>	Description and documentation of facility emergency response drills

*Note: The above list of records does not necessarily identify every type of record required to be maintained by the facility.*

**A copy of the Inspection Check Sheet(s) or Log(s) used in conjunction with required routine self-inspections of your facility must be submitted with your HMBP.** *(Exception: Available from your local agency is a Hazardous Materials/Waste Storage Area Inspection Form that you may use if you do not already have your own form. If you use the example provided, you do not need to attach a copy.)*

## **SUPPORTING MATERIALS FOR BMP 6-3.a**

## **STORAGE AND DISPOSAL OF USED MOTOR OIL AND USED OIL FILTERS**

All of the member entities have existing programs provided by other agencies and private companies that educate and provide services for used motor oil and used oil filters. Each community is provided with curbside oil recycling services for residences. All auto part stores provide containers for used motor oil and filter bags. The local waste companies, Waste Management, Inc. and Monterey Disposal provide education information in their newsletters yearly regarding the topic. In addition the Monterey Regional Waste Management District provides information by mail and at most events in the community including the local fairs (2) and major festivals. Effectiveness for this effort can be tabulated by the collection numbers from year to year.

### Procedures for Storage and Disposal of Used Motor Oil and Used Oil Filters (Based on State of California Department of Toxic Substance Control Fact Sheets)

#### **REGULATORY BACKGROUND**

Generators and transporters of used oil and used oil filters must comply with the requirements of:

- Chapter 6.5, Division 20 of the California Health and Safety Code, including Article 13 (commencing with section 25250), and
- Title 22, California Code of Regulations (CCR), Division 4.5, including Chapter 29 (used oil) (commencing with section 66279.1) and section 66266.130 (used oil filters).

Generators of used oil, oil filters or other hazardous waste, should consult with the County of Monterey's Environmental Health Division Hazardous Materials Management Service. This Service acts as the local Certified Unified Program Agency (CUPA) throughout Monterey County, and can provide detailed information about requirements pertaining to used oil and used oil filters.

#### **LEGAL DEFINITION OF USED OIL**

"Used oil means any oil that has been refined from crude oil, or any synthetic oil, that has been used, and, as a result of use or as a consequence of extended storage, or spillage, has been contaminated with physical or chemical impurities" (Ref: Health and Safety Code Section 25250.1). Used oil includes, but is not limited to, the following:

- ◆ Used motor oils:
  - Vehicle crankcase oils
  - Engine lubricating oils
  - Transmission fluids
  - Gearbox and differential oils
- ◆ Used industrial oils:
  - Hydraulic oils
  - Compressor oils
  - Turbine oils
  - Bearing oils
  - Gear oils
  - Transformer (electrical) oils
  - Refrigeration oils
  - Metalworking oils

- Railroad oils

Used oil does NOT include:

- Antifreeze
- Brake fluid
- Other automotive wastes
- Fuels (gasoline, diesel, kerosene, etc.)
- Grease
- Solvents
- Substances which are not oils
- Oils with a flashpoint below 100°F
- Oils containing more than 1,000 parts per million (ppm) total halogens (in most cases)
- Oils mixed with hazardous waste
- Wastewater containing small amounts of used oil
- Oils containing 5 ppm polychlorinated biphenyls (PCBs) or greater
- Oily wastes that are not used oil
- Oily wastewaters that are not used oil
- Tank bottoms
- Used oil processing bottoms
- Used oil re-refining distillation bottoms
- Cooking oils (edible)
- Edible oils that are used for industrial purposes and that do not exhibit a hazardous characteristic

### **USED OIL MANAGEMENT**

Used oil must be managed as a hazardous waste in California unless it is shown to meet one of the specifications for recycled oil in Health and Safety Code Section 25250.1(b) or qualifies for a recycling exclusion under Health and Safety Code Section 25143.2. In most instances, this means that the generator will contract with a registered hazardous waste transporter to have the used oil picked up within the appropriate accumulation period. The accumulation period is 90 days for large quantity generators or 180 days for generators of less than 2200 lbs. of hazardous waste per month (270 days if the generator sends the oil to a used oil facility that is more than 200 miles away) (Ref. Health and Safety Code Section 66262.34.) The transporter must take the oil to an authorized used oil storage or treatment facility. Among the facilities are used oil recycling operations where the used oil is processed into recycled oil or re-refined into high-class lubricant. Mixing of hazardous waste, including household hazardous waste, with used oil is prohibited.

### **USED OIL GENERATOR REQUIREMENTS**

Persons or businesses generating used oil are required to meet all used oil generator requirements. Used oil collection centers must meet the same requirements (Ref. Health and Safety Code Section 66279.20 66269.21). Household members who change their own oil (do-it-yourselfers) are exempted from regulation as used oil generators. They must, however, manage their used oil appropriately (e.g., by taking it to a used oil collection center, etc., and never disposing of it to land, water, storm drains, etc.). Household members are allowed to transport their own used oil to a used oil collection center or to a used oil recycling facility if specified conditions are met. These conditions are described below under the section "Transportation of Used Oil" and in Health and Safety Code Section 25250.11. Some communities have a curbside used oil pickup program; check with your local solid waste or environmental health agency to see if it offered in your area. An EPA Identification Number

issued by the California State Department of Toxic Substances Control (DTSC) is required for each site where used oil is stored. A generator who stores used oil at two places in the same site needs only one EPA Identification Number. There is one exception to this requirement. Generators of 100 kilograms or less of hazardous waste per month (including used oil) who ship used oil under a modified manifest (Ref. Health and Safety Code Section 25250.8) are not required to obtain an EPA Identification Number.

Used oil must be stored in tanks or containers in good condition. Tanks and containers must be made of non-earthen, non-absorbing, rust-resistant material such as steel or oil-resistant plastic, and have adequate structural support to contain the used oil. Good condition means no severe rusting, no apparent structural defects or deterioration, and no leaking. All containers must have tight-fitting lids that are kept closed except when used oil is being added or removed. Regular inspections and routine maintenance of all storage tanks and containers are required. Faulty tanks and containers must be repaired or replaced.

Secondary containment is required for storage tanks. This is a backup containment system designed to prevent the release and migration of wastes or accumulated liquids out of a storage tank or a storage tank system. Examples of secondary containment systems include an impervious bermed area or liner, a vault, or a double-walled tank.

Above-ground storage tanks and containers accumulating used oil, and fill pipes used to transfer used oil into underground storage tanks must be labeled with the words "USED OIL-HAZARDOUS WASTE," and the initial date of accumulation. In addition, containers must be labeled with the name and address of the generator. For shipping, containers must also be labeled as follows: "HAZARDOUS WASTE - State and Federal Law Prohibit Improper Disposal. If found, contact the nearest police or public safety authority, the U.S. Environmental Protection Agency or the California Department of Health Services." Labeling must also include the following information:

- Generator's name and address
- Proper Department of Transportation (DOT) shipping name
- Generator's EPA Identification Number
- Uniform Hazardous Waste Manifest number and the shipping identification number

### **TRANSPORTING USED OIL**

In general, California law requires that a registered hazardous waste transporter transport used oil. However, there are a few instances in which the use of a registered hazardous waste transporter is not required. These are as follows: Household and conditionally exempt small quantity generators are allowed to transport up to 20 gallons of used oil per trip to an authorized used oil collection center if the oil is carried in containers that hold 5 gallons or less and specified conditions are met. Authorized used oil collection centers include certified used oil collection centers (Ref. Public Resources Code Section 48622), recycle-only household hazardous waste collection facilities, or collection facilities operating pursuant to Health and Safety Code Section 25250.11. If specified conditions are met, mobile maintenance operations (see below) may transport up to 55 gallons of used oil in any one vehicle at any one time from an off-site location to a consolidation point. When used oil is transported by a registered hazardous waste transporter, either a full hazardous waste manifest or a modified hazardous waste manifest must be used.

When a modified hazardous waste manifest is used, the driver is required to provide the generator (at the time of used oil pickup) with a legible copy of a receipt for each quantity of used oil received. The generator must maintain these receipts for 3 years. Each receipt must contain the following information:

- Generator's name, address, EPA Identification Number (if applicable) and telephone number.
- Generator's signature or signature of generator's representative.
- Date of shipment.
- State manifest number (pre-printed on the manifest).
- Volume and shipping description of each type of used oil received.
- Name and address of the authorized facility to which the used oil is being transported.
- The transporter's name, address and identification number.
- The driver's signature.

#### **MOBILE MAINTENANCE OPERATIONS (Ref. Health and Safety Code Section HSC 25250.12)**

Maintenance businesses that generate used oil in the performance of routine maintenance operations at off-site locations are subject to special requirements. Such businesses include off-site heavy equipment operations (e.g., construction vehicle fleets) and mobile oil-changing businesses providing oil changes for personal and business vehicles at the customer's location. The following requirements apply:

- The owner/operator of the mobile maintenance business must have a point of consolidation for the used oil. The point of consolidation can be either at the maintenance business location or at a separate location owned by another person, such as a service station.
- The maintenance business must have an EPA ID number. When a separate location is used for consolidation, both the maintenance business and the separate location must have EPA ID numbers.
- The point of consolidation must be at a non-residential location.
- The transport vehicle must be owned by the business or by an employee of the business.
- The business is not required to register as a hazardous waste transporter as long as they transport no more than 55 gallons of used oil from off-site location(s) to the point of consolidation at any one time.
- The used oil is deemed to be generated at the point of consolidation upon consolidation.
- The used oil must be handled and stored at the point of consolidation in accordance with all applicable hazardous waste laws.
- The consolidated used oil must be transported by a registered hazardous waste transporter from the point of consolidation to a permitted used oil recycling facility.

#### **MISCELLANEOUS**

It is unlawful to dispose of used oil on land, to sewers and other water systems, or to burn used oil as a fuel or by incineration, including in space heaters and similar devices. The use of used oil as a dust suppressant (road oiling) or for insect or weed control is prohibited (Ref. Health and Safety Code Section 25250.5).

Generators of used oil who also operate used oil collection centers, such as service stations, are advised to not mix the used oil generated in their business with the used oil from the collection center.

## **MANAGING USED OIL FILTERS**

Used oil filters may exhibit hazardous characteristics for lead, other heavy metals and oil-based compounds. Used oil filters must either be managed as hazardous waste, or in accordance with the requirements found in the DTSC regulations. These requirements are directed primarily at non-household generators of used oil filters, such as businesses and used oil collection centers. Used oil filters not managed as described herein must be managed as fully regulated hazardous waste. Disposal of used oil filters in trash cans and at sanitary landfills is prohibited. Fuel filters, including fuel dispenser and diesel fuel filters, are not used oil filters and may not be managed in the same manner as used oil filters. The following is a summary of the management requirements for used oil filters:

- ◆ Used oil filters must be:
  - Drained of all free-flowing oil.
  - Properly contained, labeled and stored.
  - Stored without exceeding allowed time limits.
  - Transported to an allowed destination for purposes of metal reclamation.
  - Transported under a bill of lading with a copy kept by the generator for three years.
- ◆ All used oil removed from the filters must be managed in accordance with all applicable requirements of Health and Safety Code Article 13, Chapter 6.5, Division 20 and 22 CCR Section 66279.

Draining - Used oil filters must be drained of all free flowing used oil. "Free-flowing used oil" means a continuous stream of used oil from the filter when it is inverted. Used oil flowing drop-by-drop is not considered to be free-flowing. If the filter is equipped with a flapper valve or other device that impedes the drainage of used oil from the filter, that device must be manipulated to allow the used oil to leave freely. Properly drained oil filters may be punctured, crushed, opened, further drained or otherwise handled if the purpose of the treatment is to prepare the filters for recycling. The treatment does not require a DTSC permit. The generator must properly manage all used oil and other residues generated from the treatment of the filters.

Containers - Businesses or public agencies that accept used oil filters from householders must place the filters in containers upon acceptance to capture all used oil that separates from the filters. Upon reaching a location where proper drainage is practical, the filters must be contained as described below, and any used oil drained from the filters managed in accordance with all applicable requirements.

- The drained filters must be contained in rainproof, non-leaking containers with tightly-sealed lids.
- The container must be labeled "Drained Used Oil Filters" and the initial date of accumulation or receipt marked on each container.
- The initial date of accumulation is the date when the first filter is placed in the container, or the date when a full or partially full container of filters is received at a second location.

Storage - Up to one ton of used oil filters may be stored for a period of up to one year, unless the storage facility has a hazardous waste permit authorizing longer storage of used oil filters. Storage of one ton or more of used oil filters is limited to 180 days, unless the storage facility has a hazardous waste permit authorizing longer storage of used oil filters.

Allowed Destinations - The only allowed destinations for used oil filters are:

- To a smelter or scrap metal processor where used oil filters are recycled.
- To a municipal solid waste incinerator for energy recovery if the residual casings are subsequently transferred to a smelter or scrap metal processor for recycling.

- To a storage or consolidation facility that subsequently transfers the filters to a smelter, scrap metal processor or municipal solid waste incinerator as described above.
- To an authorized hazardous waste facility.

Transportation - Only properly-drained filters may be transported. The containers must be tightly-sealed during transportation to prevent any spillage of used oil. The containers must be well-secured in the transport vehicle to prevent movement or tipping during transportation. A bill of lading must accompany each shipment of used oil filters, and must contain the following information:

- Generator's name, address, and telephone number of the generator
- Transporter's name, address, and telephone number of the transporter
- Name, address and telephone number of the receiving smelter, scrap metal processor, municipal solid waste incinerator, or storage or consolidation facility
- Quantity and size of the containers in the shipment
- Date of transportation

A copy of each bill of lading must be maintained by the transporter, generator and receiving facility for 3 years.

Questions about the information provided above may be directed to the DTSC Public and Business Liaisons (Duty Officers) at 800-728-6942. Further information may be obtained via the DTSC's website — <http://www.dtsc.ca.gov> — click on

Frequently Asked Questions, and follow the Duty Officer link to the page listing

Duty Officers' email addresses ([http://www.dtsc.ca.gov/oea/duty\\_officers/about.html](http://www.dtsc.ca.gov/oea/duty_officers/about.html).)

### **AUTHORIZED USED OIL COLLECTION CENTERS**

For specific locations of authorized used oil collection centers contact Cal/EPA Recycling Hotline at 1-(800) CLEAN-UP or 1-(800) 253-2687 or <http://www.1800cleanup.org/>

## **SUPPORTING MATERIALS FOR BMP 6-3.b**



# Evergreen Environmental Services

*dedicated to the protection of the environment*

To schedule a pickup, call  
**800-596-9455**

Send payment to:

Evergreen Oil, Inc.  
P.O. BOX 30517

Los Angeles, CA 90030-0517

**#101**

No 473404

Sales Order # **001789909**

Date: **6-19-08**

8000 Dohen Ave., Newark, CA 94662 CAD982412882  
70540 S. San Pedro St., Carson, CA 91010 CAD982412882

### GENERATOR/JOB LOCATION

### BILLING INFORMATION

NAME <b>MARINE (City)</b>		CASH <input type="checkbox"/> CHECK <input type="checkbox"/>
ADDRESS <b>2600 5th Ave</b>		CUSTOMER CREDIT NO. <b>MFC102</b>
CITY <b>MARINE</b>	STATE <b>CA</b>	ZIP <b>93933</b>
PHONE NO. <b>(831) 394-2101</b>	PROFILE NO.	CUSTOMER ID NO. <b>CA100030890</b>

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used Oil, Non-RCRA Hazardous - Lubricating	CA221	<b>0385329400</b>	<b>100</b>	Gal		<b>C</b>
Waste Liquid - Industrial	CA221			Gal		
Used Hydraulic Oil/Fluid, Non-RCRA Hazardous	CA134			Gal		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA221			Gal		
Waste Solids and Sludges				Gal		
Wash Oil				Each		
Drained Used Oil Filters				Drum		
Non-RCRA Hazardous Waste Solids (only debris)	CA221			Drum		
Flurry Debris				Drum		
Temperature				Box		
Non-Hazardous Water				Gal		
Glycol Heat Exch.				Gal		
Glycol Heat Exch.				Gal		
TEST: <input type="checkbox"/> Car D Tech-4000 <input checked="" type="checkbox"/> Car D Tech 1000 <input type="checkbox"/> Fuel <input type="checkbox"/> Halogen Detector/Flame Test <input type="checkbox"/> Pass <input type="checkbox"/> Fail						
Total Service With Description						Total Charges
Other:						<b>C</b>
Other:						
Vacuum Services Fee:						
Oil of Year _____ On Site _____ Off Site _____ Off Local Star _____ Off Local Fuel _____ Return to Yard _____						

### TSDF

### Consolidated Manifest

- Evergreen Oil, Inc. 1000 South Ave. Newark, CA 94660 CAD98007410
- Evergreen Env. Svc. Road 988, Bala, CA 95016 CAD982446074
- Evergreen Env. Svc. 4124 N. Valentine Fresno, CA 93722 CAD982446082
- A/E Firm 1511 Clark Ave. Bakersfield, CA 93345 CAD980007412
- Evergreen Env. Svc. 19044 S. San Pedro Carson, CA 91716 CAD981059420
- Evergreen Env. Svc. 7-B A West Bakersfield Santa Maria, CA 93454 CAD982446058
- CFB 944 E. Bascom Ave. Los Angeles, CA 90011 CAL000110071
- CFB 30214 Winters Ukiah City, CA 95587 CAL000091507
- Cardinal Env. Svc. 1424 Lyman Circle Valley Springs, CA 95152 CAL000214411

Source:  Collection Station  Government  Marine  Agricultural  Industrial

Generator certifies that it has established a program to collect the volume or quantity & identity of the hazardous waste to the degree determined by generator to be economically practicable.

I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.

Retain sample # \_\_\_\_\_

### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL

Per California Health and Safety Code Section 25259.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities. California facilities that handle or process used oil are required to meet those more stringent requirements, and some out-of-state facilities that process used oil also meet those requirements. These include more stringent leak detection and prevention requirements, engineering certifications of tank integrity, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with federal used oil management standards and not these more stringent requirements. This notification is for information purposes only.

*[Handwritten signatures]*





# Evergreen OIL

dedicated to the protection of the environment

To schedule a pickup, call  
**800-596-9455**

Send payment to:

Sales Order # **L40916898**

Evergreen Oil, Inc.  
P.O. BOX 30917

Date: **4-17-08**

6610 Green Ave., Newark, CA 94662-1320  
16040 E. San Pedro St., Carson, CA 90746-1200

Los Angeles, CA 90030-0517

### GENERATOR/JOB LOCATION

### BILLING INFORMATION

NAME: **Marina City of Corporate Yard**  
 ADDRESS: **2660 5<sup>th</sup> Ave.**  
 CITY: **Marina** STATE: **CA** ZIP: **93933** CO: **CA**  
 PHONE NO.: **831 384-2721**

NAME: **Marina City of**  
 ADDRESS: **211 Hillcrest Ave.**  
 CITY: **Marina** STATE: **CA** ZIP: **95931** CO: **CA**  
 PHONE NO.: ( ) PROFILE NO.:

CASH  CHECK   
 CUSTOMER CODE NO.: **MAR02**  
 PO #:  
 CUSTOMER EPA ID NO.: **CA000318900**

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used Oil, Non-RCRA Hazardous Lubricating	CA221	000577511K	70	Gal.		C
Waste Liquid Industrial	CA221			Gal.		
Light Commercial Antifreeze, Non-RCRA Hazardous Waste Liquid	CA134			Gal.		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA221			Gal.		
Waste Solids and Sludges				Gal.		
Waste Oil				Each		
Drained Used Oil Filters				Drum		
Non-RCRA Hazardous Waste Solids (only drums)	CA221			Drum		
Empty Drums				Drum		
Transportation				Hrs.		
Non-Hazardous Waste				Gal.		
Glycol Bulk 1050				Gal.		
Glycol Bulk Gas				Gal.		
TEST <input checked="" type="checkbox"/> Gov D Test 4000ppm Copper <input type="checkbox"/> Gov D Test 1000ppm Sulfur <input type="checkbox"/> Fuel <input type="checkbox"/> Hedges Decont Filter Test <input type="checkbox"/> Pass <input type="checkbox"/> Fail						Total Charges <b>C</b>
Field Service Work Description:						
Date:						
Vehicle Service Time						
On at Yard: _____ On Site: _____ Off Site: _____ Off Load Start: _____ Off Load End: _____ Return to Yard: _____						

### TSDF

### Consolidated Manifest

- Evergreen Oil, Inc. 6610 Green Ave. Newark, CA 94662 CAD98824118
- Evergreen Env. Serv. Road 308 Davis, CA 95616 CAD982446874
- Evergreen Env. Serv. 4139 N. Valencia Fresno, CA 93726 CAD982446882
- A/S Filter 15151 Clark Ave. Industry, CA 91745 CAD000097412
- Evergreen Env. Serv. 16040 E. San Pedro Carson, CA 90746 CAD981696410
- Evergreen Env. Serv. 745 A West Sacramento Santa Maria, CA 93454 CAD982446828
- CTR 944 E. Stacker Ave. Los Angeles, CA 90017 CAL000130521
- CTR 10210 Western Union Cir, CA 94387 CAL000091507
- Queen of Div. Inc. 3074 Taylor Circle Valley Springs, CA 95132 CAL000214411

Source:  Collection Station  Government  
 Marine  Agricultural  Industrial

Generator certifies that it has established a program to reduce the volume or quantity of waste to the degree determined by process to be economically practicable.  
 I, Richard Smith, certify that I have read and have the authority to bind the above named generator to the terms on the reverse side of this form.

Retain sample # **4**

### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL

Per California Health and Safety Code Section 25298.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that it is not required to comply with the more stringent requirements applicable to hazardous waste management facilities. California facilities that handle or process used oil are required to meet these more stringent requirements, and some out-of-state facilities that process used oil also meet these requirements. These include more stringent leak detection and prevention requirements, spill response certifications of each facility, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with the federal used oil management standards and not these more stringent requirements. This notification is for information purposes only.

*Richard Smith* 4/17/08  
 Signature of Generator: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of Shipper: \_\_\_\_\_ Date: \_\_\_\_\_



# Evergreen ENVIRONMENTAL SOLUTIONS

dedicated to the protection of the environment

To schedule a pickup, call

**800-596-9455**

Send payment to:

Evergreen Oil, Inc.  
P.O. BOX 90817

Sales Order #

*168781*

5880 Smith Ave., Newark, CA 94662  
15542 S. San Pedro St., Carson, CA 94401

Los Angeles, CA 90000-0517

Date:

*4-15-08*

### GENERATOR/JOB LOCATION

### BILLING INFORMATION

NAME: *Marina City of Long Beach*  
 ADDRESS: *220 5th Ave*  
 CITY: *Marina* STATE: *CA* ZIP: *93733*  
 PHONE NO.: *561-581-2721*

NAME: \_\_\_\_\_  
 ADDRESS: *211 Hillcrest Ave*  
 CITY: *Marina* STATE: *CA* ZIP: *93733*  
 PHONE NO.: \_\_\_\_\_ PROFILE NO.: \_\_\_\_\_

CASH  CHECK   
 CUSTOMER CODE NO.: *MARCT12*  
 CUSTOMER EPA ID NO.: *2000316700*

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used oil, Non-RCRA Hazardous	LA201			Gal.		
Waste, Liquid	CA201			Gal.		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA201			Gal.		
Water Solids and Sludges				Gal.		
Wash Oil				Gal.		
Drained Used Oil Extern				Drum		
Non-RCRA Hazardous Waste Solids (only solids)	CA223			Drum		
Empty Drums				Drum		
Transportation				Ton		
Non-Hazardous Water				Gal.		
Glycol Bulk				Gal.		
Glycol Bulk				Gal.		

*4052147720 = 40*

*Continued*

TEST:  Chlor D Tech 4000 ppm  Chlor D Tech 0200  Pinn  Pinn  Halogen Detection/Tamper Test  Pinn  Pinn

Field Service Work Description: \_\_\_\_\_ Total Charges: \_\_\_\_\_

Other: \_\_\_\_\_

Other: \_\_\_\_\_

Customer Service Time: \_\_\_\_\_

Out of Yard  On Site  Off Site  Off Load Start  Off Load End  Return to Yard

### TSDF

- Evergreen Oil, Inc. 5880 Smith Ave. Newark, CA 94662 CAD98044614
- Evergreen Env. Sys. 15542 S. San Pedro Carson, CA 94401 CAD98169470
- Evergreen Env. Sys. 245 A West Dostoyevsk Santa Maria, CA 93454 CAD98044614
- EPR 966 E. Stinson Ave. Los Angeles, CA 90001 CAL00119023
- Consolidated Manifest
- 415 Piner 15131 Clark Ave. Industry, CA 91745 CAD08807432
- CFE 13210 Western Union City, CA 94587 CAL000064507
- Georgia Env. Sys. 3474 Tejon Circle Valley Springs, CA 95357 CAL001214471

Source:  Collection Station  Government  Marine  Agricultural  Industrial

Retain sample # \_\_\_\_\_

### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR WASTE

Per California Health and Safety Code Section 25250.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but does not intend to comply with the more stringent requirements applicable to hazardous waste management facilities. California's oil spill prevention and response act also requires that some oil spill prevention and response requirements, and some out-of-state facilities that process used oil also meet these requirements. These include more stringent leak detection and prevention requirements, engineering certifications of tank test pits, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with federal used oil management standards and not these more stringent requirements. This certification is for information purposes only.

*Ray Guller for City of Long Beach 4-15-08* *4-15-08*



Evergreen Environmental Services

dedicated to the protection of the environment

To schedule a pickup, call 800-596-9455

Send payment to:

Evergreen Oil, Inc. P.O. BOX 10517

№ 439361

Sales Order # W00155191

1680 Smith Ave., Newark, CA EPA# CAD000412002  
16600 S. San Pedro St., Carson, CA EPA# CAD000412002

Los Angeles, CA 90030-0517

Date: 1-29-08

GENERATOR/JOB LOCATION

BILLING INFORMATION

NAME Marina City of Cooperative Yard  
ADDRESS 2660 5th Ave.  
CITY Marina, CA STATE CA ZIP 93933 CO.  
PHONE NO. 831 384-2721

NAME Marina City of  
ADDRESS 211 Hillcrest Ave.  
CITY Marina, CA STATE CA ZIP 93933 CO.  
PHONE NO. ( ) PROFILE NO.

CASH  CHECK   
CUSTOMER CODE NCL MACI 02  
PO #  
CUSTOMER EPA ID NO. CAL00058900

Table with 7 columns: PRODUCT, WASTE CODE, MANIFEST NUMBER, QUANTITY, UNITS, PRICE, AMOUNT. Includes rows for Used oil, Waste Liquid, Oil & Water, etc. Total Charges: C

TSDF

Consolidated Manifest

- Evergreen Oil, Inc. 1680 Smith Ave. Newark, CA 94300
Evergreen Env. Svc. 16600 S. San Pedro Carson, CA 90746
Evergreen Env. Svc. 4170 N. Valentine Fresno, CA 93702
AJS Filter 1531 Clark Ave. Industry, CA 91745
Evergreen Env. Svc. 745 A. West Broadway Santa Maria, CA 93454
CPR 844 E. Slauson Ave. Los Angeles, CA 90011
CPR 33230 Warner Union City, CA 94587
Greenleaf, Inc. 3434 Tegen Circle Valley Stream, CA 95112

Source: [X] Collection Station [ ] Government [ ] Marine [ ] Agricultural [ ] Industrial

Retain sample # 7

Generator certifies that it has established a program to reduce the volume or quantity & toxicity of the hazardous waste to the degree determined by generator to be economically practicable. I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.

IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL.

Per California Health and Safety Code Section 25258.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities...

Handwritten signatures and dates: Steve Hercules 1/29/08, [Signature] 1/29/08



# Evergreen Environmental Services

*dedicated to the protection of the environment*

## WORK ORDER/SERVICE AGREEMENT

### No 432588

To schedule a pickup, call

**800-596-9455**

Send payment to:

Evergreen Oil, Inc.  
P.O. BOX 30517

Sales Order # 432588-256

4880 South Ave., Newark, CA 94560 CAD98041000  
18240 E. Car Pablo St., Carson, CA 94408 CAD000410000

Los Angeles, CA 90000-0517

Date: 11-15-02

### GENERATOR/JOB LOCATION

### BILLING INFORMATION

NAME <u>Munich City of Computers Yard</u>				NAME <u>Munich City of Computers Yard</u>				CASH <input type="checkbox"/> CHECK <input type="checkbox"/>
ADDRESS <u>1111 1st Ave</u>				ADDRESS <u>1111 1st Ave</u>				CUSTOMER CODE NO. <u>3865-2</u>
CITY <u>Munich CA</u>	STATE <u>CA</u>	ZIP <u>95977</u>	CT.	CITY <u>Munich CA</u>	STATE <u>CA</u>	ZIP <u>95977</u>	PO #	
PHONE NO. <u>530-274-2721</u>				PHONE NO. <u>( )</u>		PROFILE NO.		
				CUSTOMER EPA ID NO. <u>041-073-912</u>				

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used Oil, Non-RCRA Hazardous - Lubricating	CA221	<u>SP 103,000</u>	<u>50</u>	Gal.		<u>\$105</u>
Waste Liquid - Industrial	CA221			Gal.		
Used Transformer Oil, Non-RCRA Hazardous Waste Liquid	CA134			Gal.		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA221			Gal.		
Waste Solids and Sludges				Gal.		
Wash Oil				Each		
Drained Used Oil Filter				Drum		
Non-RCRA Hazardous Waste Solids only (Drum)	CA223			Drum		
Empty Drums				Drum		
Transportation				Ho.		
Non-Hazardous Waste				Gal.		
Glycol Bulk - WTR				Gal.		
Glycol Bulk - GMS				Gal.		
TEST <input type="checkbox"/> Cle D Test 400 <input type="checkbox"/> Cle D Test 100 <input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Phospor Determination Test <input type="checkbox"/> Pass <input type="checkbox"/> Fail						
Field Service Work Description						<u>W/E 15</u>
Other						Total Charges
Other						<u>\$30</u>
Vacuum Service Time						
Out of Yard _____ On Site _____ Off Site _____ Off Load Start _____ Off Load End _____ Return to Yard _____						

### TSDF

### Consolidated Manifest

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Evergreen Oil, Inc.<br>6000 South Ave.<br>Newark, CA 94560<br>CAD98041000           | <input type="checkbox"/> Evergreen Env. Serv.<br>Route 308<br>Davis, CA 95618<br>CAD98244624                   | <input type="checkbox"/> Evergreen Env. Serv.<br>4139 N. Valentine<br>Fresno, CA 93722<br>CAD98244622 | <input type="checkbox"/> All Files<br>17311 Clark Ave.<br>Industry, CA 94646<br>CAD98041000             |
| <input type="checkbox"/> Evergreen Env. Serv.<br>10604 S. San Pablo<br>Contra Costa, CA 94544<br>CAD98105420 | <input type="checkbox"/> Evergreen Env. Serv.<br>143 A West Bennington<br>Santa Maria, CA 93454<br>CAD98244625 | <input type="checkbox"/> CTR<br>574 E. Mainline Ave.<br>Los Angeles, CA 90011<br>CAD903110021         | <input type="checkbox"/> CTR<br>11110 Western<br>Union City, CA 94587<br>CAD00041507                    |
|  |  |   | <input type="checkbox"/> Greenleaf Env. Serv.<br>3424 Taylor Circle<br>Vallejo, CA 95602<br>CAD00104411 |

Source:  Collection Station  Government  
 Marine  Agricultural  Industrial

I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.

Retain sample # \_\_\_\_\_

### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL.

Per California Health and Safety Code Section 25250.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities. California facilities that handle or process used oil are required to meet those more stringent requirements, and some out-of-state facilities that process used oil also meet those requirements. These include more stringent leak detection and prevention requirements, engineering certifications of tank integrity, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with federal used oil management standards and not those more stringent requirements. This notification is for information purposes only.





# Evergreen Environmental Services

*Dedicated to the protection of the environment*

## WORK ORDER/SERVICE AGREEMENT

### No 426813

To schedule a pickup, call  
**800-596-9455**

Send payment to:

Sales Order # 145

8880 Oriskany Ave., Newark, CA EPA# CAD060413022  
10540 S. San Pedro St., Carson, CA EPA# CAD060413022

Evergreen Oil, Inc.  
P.O. BOX 30217  
Los Angeles, CA 90030-0117

Date: 11/15/15

#### GENERATOR/JOB LOCATION

#### BILLING INFORMATION

NAME <u>City of Los Angeles</u>				NAME				CASH <input type="checkbox"/> CHECK <input type="checkbox"/>	
ADDRESS <u>100 N. Main St.</u>				ADDRESS				CUSTOMER CODE NO. <u>LA 100</u>	
CITY <u>Los Angeles</u>	STATE <u>CA</u>	ZIP <u>90033</u>	CO. <u>CA</u>	CITY	STATE	ZIP	CO.	PO #	
PHONE NO. <u>(213) 394-2221</u>				PHONE NO.		PROPERTY NO.		CUSTOMER EPA ID NO. <u>CA060413022</u>	

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used Oil, Non-RCRA Hazardous - Lubricating	CA221	<u>2015-011</u>	<u>70</u>	Gal.		<u>6.30</u>
Waste Liquid - Industrial	CA221			Gal.		
Used Hydraulic Oil from Non-RCRA Hazardous Equip. Items	CA134			Gal.		
Oil from Construction Equip. (Waste Oil)	CA221			Gal.		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA221			Gal.		
Waste Solids and Sludges				Gal.		
Wash Oil				Each		
Drained Used Oil Filters				Drum		
Non-RCRA Hazardous Waste Solids (city debris)	CA223			Drum		
Empty Drums				Drum		
Transportation				His.		
Non-Hazardous Water				Gal.		
Glycol Bath - 50% Glycol Bath - Conc.				Gal.		
TEST: <input type="checkbox"/> Chlor D Tech 400 ppm <input type="checkbox"/> Chlor D Tech 1000 <input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Hydrogen Disoxide/Flame Test <input type="checkbox"/> Pass <input type="checkbox"/> Fail						
Field Service Work Description						<u>15</u>
Other:						<u>80</u>
Other:						
Vacuum Service Time						
On of Yard: _____ On Site: _____ Off Site: _____ Off Load Start: _____ Off Load End: _____ Return to Yard: _____						

#### TSDF

#### Consolidated Manifest

<input type="checkbox"/> Evergreen Oil, Inc. 8880 Oriskany Ave. Newark, CA 94591 CAD060413011	<input type="checkbox"/> Evergreen Env. Serv. 11001 Road 300 Dana, CA 94519 CAD982446914	<input type="checkbox"/> Evergreen Env. Inc. 400 N. Valentine Pacoima, CA 91372 CAD982446882	<input type="checkbox"/> A/E Filter 15111 Clark Ave. Industry, CA 91742 CAD000097412	<input type="checkbox"/>
<input type="checkbox"/> Evergreen Env. Inc. 11660 S. San Pedro Carson, CA 90746 CAD060413042	<input type="checkbox"/> Evergreen Env. Inc. 745 A West Hollister Santa Maria, CA 94454 CAD982446911	<input type="checkbox"/> CPH 844 E. Hispanic Ave. Los Angeles, CA 90001 CAD060413021	<input type="checkbox"/> CPH 3200 Western Union City, CA 94587 CAL088942507	<input type="checkbox"/> Greenleaf Env. Inc. 1474 Tyson Circle Vallejo Springs, CA 94582 CAL088214411

Source:  Collection Station  Government  
 Marine  Agricultural  Industrial

Generator certifies that it has established a program to reduce the volume of quantity & toxicity of the hazardous waste to the degree determined by generator to be economically practicable.

I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.

Retain sample # 6

#### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL.

Per California Health and Safety Code Section 25220.0, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities. California facilities that handle or process used oil are required to meet these more stringent requirements, and some out-of-state facilities that process used oil also meet these requirements. These include more stringent leak detection and prevention requirements, engineering verifications of tank integrity, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with federal used oil management standards and not these more stringent requirements. This notification is for information purposes only.



# Evergreen Environmental Services

dedicated to the protection of the environment

No 401593

To schedule a pickup, call  
**800-596-9455**

Send payment to:

Sales Order # W00125056

6880 Smith Ave., Newark, CA EPA# CAD982413262  
16604 S. San Pedro St., Carson, CA EPA# CAD982413262

Evergreen Oil, Inc.  
P.O. BOX 30517  
Los Angeles, CA 90030-0517

Date: 6-20-07

### GENERATOR/JOB LOCATION

### BILLING INFORMATION

NAME <u>Marina City of Corporate Yard</u>	NAME <u>Marina City of</u>	CASH <input type="checkbox"/> CHECK <input type="checkbox"/>
ADDRESS <u>2660 5th Ave</u>	ADDRESS <u>211 Hillcrest Ave</u>	CUSTOMER CODE NO. <u>MACI-02</u>
CITY STATE ZIP CO. <u>Marina, CA, 95933</u>	CITY STATE ZIP CO. <u>Marina, CA, 95933</u>	PO #
PHONE NO. <u>(931) 384-2721</u>	PHONE NO. <u>( )</u>	PROFILE NO.
		CUSTOMER EPA ID NO. <u>CA1200318900</u>

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used oil, Non-RCRA Hazardous Lubricating	CA221	<u>001811783 Jdk</u>	<u>50</u>	Gal.		<u>Code</u>
Waste, Liquid Industrial	CA221			Gal.		
Used Automotive Antifreeze, Non-RCRA Hazardous Waste Liquid	CA134			Gal.		
RO Waste Combustible Liquid, N.O.S. NA 1993 III (Oil contaminated with halogens)	CA221 P001/A002			Gal.		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA221			Gal.		
Waste Solids and Sludges				Gal.		
Wash Out				Each		
Drained Used Oil Filters				Drum		
Non-RCRA Hazardous Waste Solids (oily debris)	CA223			Drum		
Empty Drums				Drum		
Transportation				Hrs.		
Non Hazardous Water				Gal.		
Glycol Bulk 50/50				Gal.		
Glycol Bulk Conc.				Gal.		

TEST:  Clor D Tech 4000 100 ppm  Clor D Tech 1000  Pass  Fail  Halogen Detector/Flame Test  Pass  Fail NIC

Field Service Work Description: Total Charges

Other: Con

Other:

Vacuum Services Time

Out of Yard  On Site  Off Site  Off Load Start  Off Load End  Return to Yard

### TSDF

Consolidated Manifest

Evergreen-Oil, Inc.  
6880 Smith Ave.  
Newark, CA 94560  
CAD980887418

Evergreen Env. Svc.  
Road 30B  
Davis, CA 95616  
CAD982446874

Evergreen Env. Svc.  
4139 N. Valentine  
Fresno, CA 93722  
CAD982446882

AJS Filter  
15131 Clark Ave.  
Industry, CA 91745  
CAD000097432

Evergreen Env. Svc.  
16604 S. San Pedro  
Carson, CA 90746  
CAD981696420

Evergreen Env. Svc.  
745 A West Betteravia  
Santa Maria, CA 93454  
CAD982446858

CFR  
944 E. Slauson Ave.  
Los Angeles, CA 90011  
CAL000110021

CFR  
33210 Western  
Union City, CA 94587  
CAL000091507

Greenlea Env. Svc.  
3474 Toton Circle  
Valley Springs, CA 95352  
CAL00014411

Source:  Collection Station  Government  
 Marine  Agricultural  Industrial

Generator certifies that it has established a program to reduce the volume or quantity & toxicity of the hazardous waste to the degree determined by generator to be economically practicable.

I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.

Retain sample # 2

### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL.

Per California Health and Safety Code Section 25250.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities. California facilities that handle or process used oil are required to meet those more stringent requirements, and some out-of-state facilities that process used oil also meet those requirements. These include more stringent leak detection and prevention requirements, engineering certifications of tank integrity, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with federal used oil management standards and not these more stringent requirements. This notification is for information purposes only.

*[Handwritten signatures and date 6/20/07]*



# Evergreen Environmental Services

dedicated to the protection of the environment

## No 417325

To schedule a pickup, call  
**800-596-9455**

Send payment to:

Sale Order # W00133425

6880 Smith Ave., Newark, CA EPA# CAD982413262  
16604 S. San Pedro St., Carson, CA EPA# CAD982413262

Evergreen Oil, Inc.  
P.O. BOX 30517  
Los Angeles, CA 90030-0517

Date: 8-17-07

### GENERATOR/JOB LOCATION

### BILLING INFORMATION

NAME <u>Marina City of Corporate Yard</u>	NAME <u>Marina City of</u>	CASH <input type="checkbox"/> CHECK <input type="checkbox"/>
ADDRESS <u>2660 5th Ave.</u>	ADDRESS <u>211 Hillcrest Ave.</u>	CUSTOMER CODE NO. <u>MACT 02</u>
CITY STATE ZIP CO. <u>Marina, CA, 93933</u>	CITY STATE ZIP CO. <u>Marina, CA, 93933</u>	PO #
PHONE NO. <u>831 384-2721</u>	PHONE NO. <u>( )</u>	PROFILE NO.
		CUSTOMER EPA ID NO. <u>EAL000318900</u>

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used oil, Non-RCRA Hazardous Lubricating	CA221	<u>002 388290 WJK</u>	<u>50</u>	Gal.		<u>Con</u>
Waste, Liquid Industrial	CA221			Gal.		
Used Automotive Antifreeze, Non-RCRA Hazardous Waste Liquid	CA134			Gal.		
RQ Waste Combustible Liquid, N.O.S. NA 1993 III (Oil contaminated with halogens)	CA221 F001/F002			Gal.		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA221			Gal.		
Waste Solids and Sludges				Gal.		
Wash Out				Each		
Drained Used Oil Filters				Drum		
Non-RCRA Hazardous Waste: Solids (oily debris)	CA223			Drum		
Empty Drums				Drum		
Transportation				Hrs.		
Non Hazardous Water				Gal.		
Glycol Bulk 50/50				Gal.		
Glycol Bulk Conc.				Gal.		
TEST: <input checked="" type="checkbox"/> Clor D Tech 4000 <u>100</u> ppm <input type="checkbox"/> Clor D Tech 1000 <input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Halogen Detector/Flame Test <input type="checkbox"/> Pass <input type="checkbox"/> Fail						<u>N/C</u>
Field Service Work Description:						<b>Total Charges</b>
Other:						<u>Con</u>
Other:						
Vacuum Services Time						
Out of Yard _____ On Site _____ Off Site _____ Off Load Start _____ Off Load End _____ Return to Yard _____						

### TSDF

### Consolidated Manifest

- Evergreen Oil, Inc. 6880 Smith Ave. Newark, CA 94560 CAD980887418
- Evergreen Env. Svc. Road 30B Davis, CA 95616 CAD982446874
- Evergreen Env. Svc. 4139 N. Valentine Fresno, CA 93722 CAD982446882
- AJS Filter 15131 Clark Ave. Industry, CA 91745 CAD000097432
- Evergreen Env. Svc. 16604 S. San Pedro Carson, CA 90746 CAD981696420
- Evergreen Env. Svc. 745 A West Betteravia Santa Maria, CA 93454 CAD982446858
- CFR 944 E. Slauson Ave. Los Angeles, CA 90011 CAL000110021
- CFR 33210 Western Union City, CA 94587 CAL000091507
- Greenleaf Env. Svc. 3474 Teton Circle Valley Springs, CA 95352 CAL000214411

Source:  Collection Station  Government  
 Marine  Agricultural  Industrial

Generator certifies that it has established a program to reduce the volume or quantity & toxicity of the hazardous waste to the degree determined by generator to be economically practicable.  
**I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.**

Retain sample # 3

### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL.

Per California Health and Safety Code Section 25250.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities. California facilities that handle or process used oil are required to meet those more stringent requirements, and some out-of-state facilities that process used oil also meet those requirements. These include more stringent leak detection and prevention requirements, engineering certifications of tank integrity, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with federal used oil management standards and not these more stringent requirements. This notification is for information purposes only.

[Signature] 8/17/07 Customer: N/A





# Evergreen Environmental Services

dedicated to the protection of the environment

## No 426813

To schedule a pickup, call  
**800-596-9455**

Send payment to:

Evergreen Oil, Inc.  
P.O. BOX 30517

Sales Order # W00140518

6880 Smith Ave., Newark, CA EPA# CAD982413262  
16540 S. San Pedro St., Carson, CA EPA# CAD982413262

Los Angeles, CA 90030-0517

Date: 10-12-07

GENERATOR/JOB LOCATION				BILLING INFORMATION			
NAME <u>City of Marina</u>		NAME		CASH <input type="checkbox"/> CHECK <input type="checkbox"/>		#	
ADDRESS <u>2660 S 4th Ave.</u>		ADDRESS		CUSTOMER CODE NO. <u>MACI 02</u>		PO #	
CITY <u>Marina, CA</u>	STATE <u>CA</u>	ZIP <u>93933</u>	CO.	CITY	STATE	ZIP	CO.
PHONE NO. <u>836 384 2721</u>		PHONE NO. ( )		PROFILE NO.		CUSTOMER EPA ID NO. <u>CAL000318 900</u>	

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used oil, Non-RCRA Hazardous Lubricating	CA2210	<u>3308492 JJK</u>	<u>70</u>	Gal.		<u>6.5</u>
Waste, Liquid Industrial	CA221			Gal.		
Used Automotive Antifreeze, Non-RCRA Hazardous Waste Liquid	CA134			Gal.		
RQ Waste Combustible Liquid, N.O.S. NA 1221 III (Oil recommended with halogens)	CA221 P001/P002			Gal.		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA221			Gal.		
Waste Solids and Sludges				Gal.		
Wash Out				Each		
Drained Used Oil Filters				Drum		
Non-RCRA Hazardous Waste Solids (oily debris)	CA223			Drum		
Empty Drums				Drum		
Transportation				Hrs.		
Non Hazardous Water				Gal.		
Glycol Bulk 50/50				Gal.		
Glycol Bulk Conc.				Gal.		
TEST: <input checked="" type="checkbox"/> Clor D Tech 4000 <u>22</u> ppm <input type="checkbox"/> Clor D Tech 1000 <input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Halogen Detector/Flame Test <input type="checkbox"/> Pass <input type="checkbox"/> Fail						<u>NIC</u>
Field Service Work Description:						Total Charges
Other:						<u>65</u>
Other:						
Vacuum Services Time						
Out of Yard _____ On Site _____ Off Site _____ Off Load Start _____ Off Load End _____ Return to Yard _____						

### TSDF

### Consolidated Manifest

- |  |  |   |  |
|--|--|---|--|
| <input checked="" type="checkbox"/> Evergreen Oil, Inc.<br>6880 Smith Ave.<br>Newark, CA 94560<br>CAD980887418 | <input type="checkbox"/> Evergreen Env. Svc.<br>Road 30B<br>Davis, CA 95616<br>CAD982446874                    | <input type="checkbox"/> Evergreen Env. Svc.<br>4139 N. Valentine<br>Fresno, CA 93722<br>CAD982446882 | <input type="checkbox"/> AJS Filter<br>15131 Clark Ave.<br>Industry, CA 91745<br>CAD00097432                 |
| <input type="checkbox"/> Evergreen Env. Svc.<br>16604 S. San Pedro<br>Carson, CA 90746<br>CAD981696420         | <input type="checkbox"/> Evergreen Env. Svc.<br>745 A West Betteravia<br>Santa Maria, CA 93454<br>CAD982446858 | <input type="checkbox"/> CFR<br>944 E. Slauson Ave.<br>Los Angeles, CA 90011<br>CAL000110021          | <input type="checkbox"/> CFR<br>33210 Western<br>Union City, CA 94587<br>CAL00091507                         |
|  |  |   | <input type="checkbox"/> Greenleaf Env. Svc.<br>3474 Toyon Circle<br>Valley Springs, CA 95352<br>CAL00021411 |

Source:  Collection Station  Government  
 Marine  Agricultural  Industrial

Generator certifies that it has established a program to reduce the volume or quantity & toxicity of the hazardous waste to the degree determined by generator to be economically practicable.

**I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.**

Retain sample # 6

### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL

Per California Health and Safety Code Section 25250.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities. California facilities that handle or process used oil are required to meet those more stringent requirements, and some out-of-state facilities that process used oil also meet those requirements. These include more stringent leak detection and prevention requirements, engineering certifications of tank integrity, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with federal used oil management standards and not these more stringent requirements. This notification is for information purposes only.

*[Signature]*

*[Signature]* 10/12/07

Customer N/A



# Evergreen Environmental Services

*dedicated to the protection of the environment*

## No 432588

To schedule a pickup, call  
**800-596-9455**

Send payment to:

Sales Order # W00146756

6880 Smith Ave., Newark, CA EPA# CAD982413262  
16540 S. San Pedro St., Carson, CA EPA# CAD982413262

Evergreen Oil, Inc.  
P.O. BOX 30517  
Los Angeles, CA 90030-0517

Date: 11-15-07

### GENERATOR/JOB LOCATION

### BILLING INFORMATION

NAME <u>Marina City of Corporate Yard</u>	NAME <u>Marina City of</u>	CASH <input type="checkbox"/> CHECK <input type="checkbox"/>
ADDRESS <u>2660 5<sup>th</sup> Ave.</u>	ADDRESS <u>211 Hillcrest Ave</u>	CUSTOMER CODE NO. <u>MACI 02</u>
CITY STATE ZIP CO. <u>Marina, CA 93933</u>	CITY STATE ZIP CO. <u>Marina, CA 93933</u>	PO #
PHONE NO. <u>(831) 384-2721</u>	PHONE NO. ( )	PROFILE NO.
		CUSTOMER EPA ID NO. <u>CAL000318900</u>

PRODUCT	WASTE CODE	MANIFEST NUMBER	QUANTITY	UNITS	PRICE	AMOUNT
Used oil, Non-RCRA Hazardous Lubricating	CA220	<u>3341107JJK</u>	<u>50</u>	Gal.		<u>C</u>
Waste, Liquid Industrial	CA221			Gal.		
Used Automotive Antifreeze, Non-RCRA Hazardous Waste Liquid	CA134			Gal.		
RO Waste Combustible Liquid, N.O.S. NA 1993 III (Oil contaminated with hydrogen)	CA221 F001/F002			Gal.		
Oil & Water, Non-RCRA Hazardous Waste Liquid	CA221			Gal.		
Waste Solids and Sludges				Gal.		
Wash Out				Each		
Drained Used Oil Filters				Drum		
Non-RCRA Hazardous Waste Solids (oily debris)	CA223			Drum		
Empty Drums				Drum		
Transportation				Hrs.		
Non Hazardous Water				Gal.		
Glycol Bulk 50/50				Gal.		
Glycol Bulk Conc.				Gal.		
TEST <input checked="" type="checkbox"/> Clor D Tech 4000 <u>100</u> ppm <input type="checkbox"/> Clor D Tech 1000 <input checked="" type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Halogen Detector/Flame Test <input type="checkbox"/> Pass <input type="checkbox"/> Fail						<u>N/C</u>
Field Service Work Description:						Total Charges
Other:						<u>C</u>
Other:						
Vacuum Services Time						
Out of Yard _____ On Site _____ Off Site _____ Off Load Start _____ Off Load End _____ Return to Yard _____						

### TSDF

### Consolidated Manifest

<input checked="" type="checkbox"/> Evergreen Oil, Inc. 6880 Smith Ave. Newark, CA 94560 CAD980887418	<input type="checkbox"/> Evergreen Env. Svc. Road 30B Davis, CA 95616 CAD982446874	<input type="checkbox"/> Evergreen Env. Svc. 4139 N. Valentine Frisco, CA 93722 CAD982446882	<input type="checkbox"/> AJS Filter 15131 Clark Ave. Industry, CA 91745 CAD000097432	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Evergreen Env. Svc. 16604 S. San Pedro Carson, CA 90746 CAD981696420	<input type="checkbox"/> Evergreen Env. Svc. 745 A West Betteravia Santa Maria, CA 93454 CAD982446858	<input type="checkbox"/> CFR 944 E. Slauson Ave. Los Angeles, CA 90011 CAL000110021	<input type="checkbox"/> CFR 33210 Western Union City, CA 94587 CAL000091507	<input type="checkbox"/> Greenleaf Env. Svc. 3474 Tonon Circle Valley Springs, CA 95352 CAL000 14411	<input type="checkbox"/>

Source:  Collection Station  Government  
 Marine  Agricultural  Industrial

Generator certifies that it has established a program to reduce the volume or quantity & toxicity of the hazardous waste to the degree determined by generator to be economically practicable.  
**I hereby certify that I have read and have the authority to bind the above listed generator to the terms on the reverse side of this form.**

Retain sample # 1

### IMPORTANT NOTICE REGARDING THE DISPOSITION OF YOUR OIL.

Per California Health and Safety Code Section 25250.9, Evergreen hereby advises customer that customer's shipment of used oil may be transported to a facility that is required to comply with federal regulations applicable to management of used oil, but that is not required to comply with the more stringent requirements applicable to hazardous waste management facilities. California facilities that handle or process used oil are required to meet those more stringent requirements, and some out-of-state facilities that process used oil also meet those requirements. These include more stringent leak detection and prevention requirements, engineering certifications of tank integrity, and financial assurances for closure and accidental releases. It is lawful to send used oil to out-of-state facilities that comply only with federal used oil management standards and not these more stringent requirements. This notification is for information purposes only.

Ed Mendez 11/15/07 Ed Mendez 11-15-07

## **SUPPORTING MATERIALS FOR BMP 6-4.b**

STATE OF CALIFORNIA  
**MONTHLY SUMMARY PESTICIDE USE REPORT**

DEPARTMENT OF PESTICIDE CONTROL  
 REGISTRATION DIVISION

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

OPERATOR (PRINT NAME) <i>City of Marina</i>	ADDRESS <i>211 Hillcrest</i>	CITY <i>Marina</i>	DP CODE <i>97977</i>	PHONE NUMBER <i>877-384-1212</i>
OPERATOR CERTIFICATE PERMIT NUMBER <i>27-08-27MAR15</i>	LICENSE NUMBER <i>29100</i>	COUNTY WHERE APPLIED <i>Monterey</i>	COUNTY NUMBER <i>27</i>	MONTH/YEAR OF USE <i>7-08</i>
TOTAL NUMBER OF APPLICATIONS			<i>0</i>	

- Complete Columns A, B, C, and D for All Users
- Complete Column E by Using One of the Following Codes
  - Code 10 - Structural Pest Control ..... includes any pest control work performed within or on buildings and other structures.
  - Code 30 - Landscape Maintenance Pest Control ..... includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
  - Code 40 - Right-of-Way Pest Control ..... includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites.
  - Code 50 - Public Health Pest Control ..... includes any pest control work performed by or under contract with State or local public health or vector control agencies.
  - Code 60 - Vertebrate Pest Control ..... includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner.
  - Code 91 - Commodity Fumigation (Nonfood/Nonlead) ..... includes fumigation of nonfood/nonlead commodities such as: pallets, dunnage, furniture, burlap bags, etc.
  - Code 100 - Regulatory Pest Control ..... includes any pest control work performed by public employees or contractors in the control of regulated pests.
- Complete Columns F and G, if Use Does not Fit one of the Above Codes

A	B	C	D	E	F	G
MANUFACTURER AND NAME OF PRODUCT APPLIED	CALIFORNIA REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	TOTAL PRODUCT USED (Enter One Unit of Measure)	NUMBER OF APPLICATIONS	CODE	COMMODITY OR SITE TREATED	ACRES/LOTS TREATED
		LB OZ PT QT GA				
<i>NONE APPLIED THIS MONTH</i>						
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				

REPORT PREPARED BY *The City of Marina* DATE *8-11-8*



**MONTHLY SUMMARY PESTICIDE USE REPORT**

PR 916F-060 (REV. 4/92)

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

OPERATOR (FIRM NAME) <i>City of Marina</i>	ADDRESS <i>211 Hallcrest</i>	CITY <i>Marina</i>	ZIP CODE <i>95935</i>	PHONE NUMBER <i>871-884-1212</i>
OPERATOR IDENTIFICATION PERMIT NUMBER <i>27-08-27MNCIS</i>	LICENSE NUMBER <i>29100</i>	COUNTY WHERE APPLIED <i>Monterey</i>	COUNTY NUMBER <i>27</i>	MONTH/YEAR OF USE <i>5/08</i>
			TOTAL NUMBER OF APPLICATIONS <i>1</i>	

1. Complete Columns A, B, C, and D for All Users

2. Complete Column E by Using One of the Following Codes

- Code 10 - Structural Pest Control ..... includes any pest control work performed within or on buildings and other structures.
- Code 30 - Landscape Maintenance Pest Control ..... includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
- Code 40 - Right-of-Way Pest Control ..... includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites.
- Code 50 - Public Health Pest Control ..... includes any pest control work performed by or under contract with State or local public health or vector control agencies.
- Code 60 - Vertebrate Pest Control ..... includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner.
- Code 91 - Commodity Fumigation (Harload/Harload) ..... includes fumigation of harload/harload commodities such as: pallets, druggage, furniture, burlap bags, etc.
- Code 100 - Regulatory Pest Control ..... includes any pest control work performed by public employees or contractors in the control of regulated pests.

3. Complete Column F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT APPLIED	B EPA/CALIFORNIA REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	C TOTAL PRODUCT USED (Give One Unit of Measure)	D NUMBER OF APPLICATIONS	E CODE	F COMMUNITY OR SITE TREATED	G ACRES/LOTS TREATED
<i>PBI Gordon Arimatec</i>	<i>7217-529</i>	<i>48</i> lb @ PT QT GA	<i>1</i>	<i>90</i>		
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				
		lb @ PT QT GA				

REPORT PREPARED BY *Kelly H* DATE *6-10-8*

**MONTHLY SUMMARY PESTICIDE USE REPORT**

PR 1186-860 (REV. 4/02)

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

OPERATOR (FIRM NAME) <i>City of Marina</i>	ADDRESS <i>211 Hallcrest</i>	CITY <i>Marina</i>	ZIP CODE <i>95553</i>	PHONE NUMBER <i>531-584-1212</i>
OPERATOR LICENSE CATEGORIES NUMBER <i>27-28-27mk15</i>	LICENSE NUMBER <i>29100</i>	COUNTY (WHICH APPLIED) <i>Monterey</i>	COUNTY NUMBER <i>97</i>	MONTH/YEAR OF USE <i>4-5</i>
				TOTAL NUMBER OF APPLICATIONS <i>17</i>

1. Complete Columns A, B, C, and D for All Users

2. Complete Column E by Using One of the Following Codes

- Code 10 - Structural Pest Control ..... includes any pest control work performed within or on buildings and other structures.
- Code 30 - Landscape Maintenance Pest Control ..... includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
- Code 40 - Right of Way Pest Control ..... includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites.
- Code 50 - Public Health Pest Control ..... includes any pest control work performed by or under contract with State or local public health or vector control agencies.
- Code 80 - Vertebrate Pest Control ..... includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner.
- Code 91 - Commodity Fumigation (Nonfood/Nonfeed) ..... includes fumigation of nonfood/nonfeed commodities such as: pallets, dunnage, furniture, bag tags, etc.
- Code 100 - Regulatory Pest Control ..... includes any pest control work performed by public employees or contractors in the control of regulated pests.

3. Complete Columns F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT APPLIED	B SPECIAL FORMULA REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	C TOTAL PRODUCT USED (Circle One Unit or Measure)	D NUMBER OF APPLICATIONS	E CODE	F COMMODITY OR SITE TREATED	G ACRES/POINTS TREATED
<i>PBT - Golden Acorn</i>	<i>2217-529</i>	<i>LB 6 20</i>	<i>1</i>	<i>30</i>		
<i>Monsanto Roundup</i>	<i>524-305-4A</i>	<i>LB 6 543</i>	<i>7</i>	<i>30</i>		
<i>Cinco / Sunflora</i>	<i>1471-113</i>	<i>LB 6 543</i>	<i>7</i>	<i>30</i>		
<i>Pan Agro Quencia / Rodio</i>	<i>62719-320</i>	<i>LB 6 96</i>	<i>1</i>	<i>30</i>		
<i>Bayer Ronstar G</i>	<i>452-5536</i>	<i>LB 6 3</i>	<i>1</i>	<i>30</i>		
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				

REPORT PREPARED BY *[Signature]* DATE *5-13-8*

STATE OF CALIFORNIA  
**MONTHLY SUMMARY PESTICIDE USE REPORT**

DEPARTMENT OF PESTICIDE REGULATION  
 PESTICIDE ENFORCEMENT BRANCH

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

OPERATOR/FIRM NAME <i>City of Marina</i>		ADDRESS <i>211 Hillcrest</i>		CITY <i>Marina</i>	ZIP CODE <i>93933</i>	PHONE NUMBER <i>831-854-1212</i>
OPERATOR COUNTY & PERMIT NUMBER <i>27-08-27MNV-15</i>	LICENSE NUMBER <i>29100</i>	COUNTY (WHERE APPLIED) <i>Monterey</i>	COUNTY NUMBER <i>27</i>	MONTHS/YEAR OF USE <i>3-8</i>	TOTAL NUMBER OF APPLICATIONS <i>14</i>	

1. Complete Columns A, B, C, and D for All Users

2. Complete Column E by Using One of the Following Codes

- Code 10 - Structural Pest Control ..... Includes any pest control work performed within or on buildings and other structures.
- Code 20 - Landscape Maintenance Pest Control ..... Includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
- Code 40 - Right of Way Pest Control ..... Includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites.
- Code 50 - Public Health Pest Control ..... Includes any pest control work performed by or under contract with State or local public health or vector control agencies.
- Code 80 - Vertebrate Pest Control ..... Includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner.
- Code 91 - Commodity Fungicide (Nonfood/Nonfeed) ..... Includes fumigation of nonfood/nonfeed commodities such as: pallets, dunnage, furniture, burlap bags, etc.
- Code 100 - Regulatory Pest Control ..... Includes any pest control work performed by public employees or contractors in the control of regulated pests.

3. Complete Columns F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT APPLIED	B EPA/CALIFORNIA REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	C TOTAL PRODUCT USED (If Use One Unit of Measure)	D NUMBER OF APPLICATIONS	E CODE	F COMMODITY OR SITE TREATED	G ACRES/UNITS TREATED
<i>PBT - Garden King</i>	<i>2217-529</i>	LB @ PT OF GA <i>68</i>	<i>2</i>	<i>40</i>		
<i>Roundup</i>	<i>524-308-AA</i>	LB @ PT OF GA <i>320</i>	<i>6</i>	<i>40</i>		
<i>Elanco Sunfland</i>	<i>1471-113</i>	LB @ PT OF GA <i>320</i>	<i>6</i>	<i>40</i>		
		LB OF PT OF GA				
		LB OF PT OF GA				
		LB OF PT OF GA				
		LB OF PT OF GA				
		LB OF PT OF GA				
		LB OF PT OF GA				
		LB OF PT OF GA				

REPORT PREPARED BY *[Signature]*

DATE *4-38*

**MONTHLY PRIMARY PESTICIDE USE REPORT**

PRLENF-000 (REV. 4/82)

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

OPERATOR (FIRM NAME): <i>City of Marina</i>	ADDRESS: <i>711 Hallerway Ave</i>	CITY: <i>Marina</i>	SP CODE: <i>95933</i>	PHONE NUMBER: <i>831-859-1212</i>
OPERATOR IDENTIFICATION NUMBER: <i>27-08-27MNC15</i>	LICENSE NUMBER: <i>29100</i>	COUNTY (WHERE APPLIED): <i>Monterey</i>	COUNTY NUMBER: <i>27</i>	MONTH/NUMBER OF YEAR: <i>2-8</i>
			TOTAL NUMBER OF APPLICATIONS: <i>18</i>	

- Complete Columns A, B, C, and D for All Users
- Complete Column E by Using One of the Following Codes:
  - Code 10 - Structural Pest Control: includes any pest control work performed within or on buildings and other structures
  - Code 30 - Landscape Maintenance Pest Control: includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
  - Code 40 - Right of Way Pest Control: includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites.
  - Code 50 - Public Health Pest Control: includes any pest control work performed by or under contract with State or local public health or vector control agencies.
  - Code 80 - Vertebrate Pest Control: includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner.
  - Code 81 - Commodity Fumigation (Nonfood/Nonfeed): includes fumigation of nonfood/nonfeed commodities such as: pallets, dunnage, furniture, burlap bags, etc.
  - Code 100 - Regulatory Pest Control: includes any pest control work performed by public employees or contractors in the control of regulated pests.
- Complete Column F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT APPLIED	B EPA/CALIFORNIA REGISTRATION NUMBER FROM LABEL (NOL/USE #/LPH/REG CODE)	C TOTAL PRODUCT USED (Give One Lit of Measure)	D NUMBER OF APPLICATIONS	E CODE	F COMMODITY OR SITE TREATED	G ACRE/UNITS TREATED
<i>Monsanto Roundup</i>	<i>524-308-AA</i>	<i>LB 812</i> <i>9 PT QT GA</i>	<i>9</i>	<i>40</i>		
<i>Elanco Swiflox</i>	<i>1471-113</i>	<i>LB 812</i> <i>9 PT QT GA</i>	<i>9</i>	<i>40</i>		
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				
		<i>LB 02 PT QT GA</i>				

REPORT PREPARED BY: *J. Kelly Hammond* DATE: *3-5-8*

**MONTHLY SUMMARY PESTICIDE USE REPORT**

PP-314 (REV. 4/02)

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

OPERATOR (FIRM NAME) <i>City of Marina</i>		ADDRESS <i>711 Hillcrest Ave</i>	CITY <i>Marina</i>	ZIP CODE <i>97933</i>	PHONE NUMBER <i>831-884-1212</i>
OPERATOR IDENTIFICATION/FORM NUMBER <i>27-08-27 MAC 15</i>	LICENSE NUMBER <i>29100</i>	COUNTY (WHERE APPLIED) <i>Monterey</i>	COUNTY NUMBER <i>27</i>	MONTH/YEAR OF USE <i>1-8</i>	TOTAL NUMBER OF APPLICATIONS <i>8</i>

1. Complete Columns A, B, C, and D for All Users

2. Complete Column E by Using One of the Following Codes

- Code 10 - Structural Pest Control ..... includes any pest control work performed within or on buildings and other structures.
- Code 30 - Landscape Maintenance Pest Control ..... includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
- Code 40 - Right-of-Way Pest Control ..... includes any pest control work performed along roadways, canal lines, median strips, ditch banks and similar sites.
- Code 50 - Public Health Pest Control ..... includes any pest control work performed by or under contract with State or local public health or vector control agencies.
- Code 80 - Vertebrate Pest Control ..... includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner.
- Code 91 - Commodity Fumigation (Nonfood/Nonfeed) ..... includes fumigation of nonfood/nonfeed commodities such as; pallets, dunnage, furniture, bulrap bags, etc.
- Code 100 - Regulatory Pest Control ..... includes any pest control work performed by public employees or contractors in the control of regulated pests.

3. Complete Columns F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT APPLIED	B EPHAL FORM/REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	C TOTAL PRODUCT USED (Code One/Liters or Gallons)	D NUMBER OF APPLICATIONS	E CODE	F COMMODITY OR SITE TREATED	G AF RESINITE TREATED
<del>Monocro Round-up</del>	<del>524-308-AA</del>	<del>440</del>	<del>4</del>	<del>40</del>		
<del>Elnoco Sunflan</del>	<del>1471-113</del>	<del>440</del>	<del>4</del>	<del>40</del>		
		LR 02 PT 07 0A				
		LR 02 PT 07 0A				
		LR 02 PT 07 0A				
		LR 02 PT 07 0A				
		LR 02 PT 07 0A				
		LR 02 PT 07 0A				
		LR 02 PT 07 0A				
		LR 02 PT 07 0A				
		LR 02 PT 07 0A				

REPORT PREPARED BY *Kelly Hammond* DATE *2-4-08*

**MONTHLY PRIMARY PESTICIDE USE REPORT**

PDF FORM (REV. 4/02)

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

OPERATOR (FIRM NAME) <i>City of Marina</i>	ADDRESS <i>711 Hallcrest</i>	CITY <i>Marina</i>	ZIP CODE <i>97533</i>	PHONE NUMBER <i>531-889-2212</i>
OPERATOR COUNTY CALIFORNIA LICENSE NUMBER <i>27-08-27 m/c 15</i>	LICENSE NUMBER <i>16239</i>	COUNTY WHERE APPLIED <i>Monterey</i>	COUNTY NUMBER <i>27</i>	MONTH/YEAR OF USE <i>12/07</i>
				TOTAL NUMBER OF APPLICATIONS <i>2</i>

1. Complete Column A, B, C, and D for All Users

2. Complete Column E by Using One of the Following Codes

- Code 10 - Structural Pest Control ..... includes any pest control work performed within or on buildings and other structures.
- Code 90 - Landscape Maintenance Pest Control ..... includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
- Code 40 - Right-of-Way Pest Control ..... includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites.
- Code 50 - Public Health Pest Control ..... includes any pest control work performed by or under contract with State or local public health or vector control agencies.
- Code 60 - Vertebrate Pest Control ..... includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner.
- Code 81 - Commodity Fumigation (Nonfood/Nonfeed) ..... includes fumigation of nonfood/nonfeed commodities such as: pallets, dunnage, furniture, burlap bags, etc.
- Code 100 - Regulatory Pest Control ..... includes any pest control work performed by public employees or contractors in the control of regulated pests.

3. Complete Column F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT/APPLICATOR	B EPACALIFORNIA REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	C TOTAL PESTICIDE USED (State One Use of Mixture)	D NUMBER OF APPLICATIONS	E CODE	F COMMODITY OR SITE TREATED	G ACRES/UNITS TREATED
<i>PBI-Gordon Agrimec</i>	<i>2217-529</i>	<i>80</i> LB OZ PT QT GA	<i>2</i>	<i>40</i>		
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				

REPORT PREPARED BY *[Signature]* DATE *1-9-08*

MONTHLY SUMMARY PESTICIDE USE REPORT

9/ENF-060 (REV. 4/02)

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

OPERATOR (FIRM NAME) <i>CITY OF MARINA</i>		ADDRESS <i>211 HILLCREST AVE</i>	CITY <i>MARINA</i>	ZIP CODE <i>93933</i>	PHONE NUMBER <i>831-854-1312</i>
OPERATOR IDENTIFICATION/PERMIT NUMBER <i>27-08-27MNC15</i>	LICENSE NUMBER <i>16239</i>	COUNTY (WHERE APPLIED) <i>MONTEREY</i>	COUNTY NUMBER <i>27</i>	MONTH/YEAR OF USE <i>11/07</i>	TOTAL NUMBER OF APPLICATIONS <i>6</i>

Complete Columns A, B, C, and D for All Users

Complete Column E by Using One of the Following Codes

- Code 10 - Structural Pest Control ..... includes any pest control work performed within or on buildings and other structures.
- Code 30 - Landscape Maintenance Pest Control ..... includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
- Code 40 - Right-of-Way Pest Control ..... includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites.
- Code 50 - Public Health Pest Control ..... includes any pest control work performed by or under contract with State or local public health or vector control agencies.
- Code 80 - Vertebrate Pest Control ..... includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner.
- Code 91 - Commodity Fumigation (Nonfood/Nonfeed) ..... includes fumigation of nonfood/nonfeed commodities such as: pallets, dunnage, furniture, burlap bags, etc.
- Code 100 - Regulatory Pest Control ..... includes any pest control work performed by public employees or contractors in the control of regulated pests.

Complete Columns F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT APPLIED	B EPA/CALIFORNIA REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	C TOTAL PRODUCT USED (Circle One Unit of Measure)	D NUMBER OF APPLICATIONS	E CODE	F COMMODITY OR SITE TREATED	G ACRES/LINFE TREATED
<del>MONSANTO ROUNDUP</del>	524-308-AA	107 LB (oz) PT QT GA	3	40		
<del>ELANCO SURFLAN</del>	1471-113	107 LB (oz) PT QT GA	3	40		
		LB (oz) PT QT GA				
		LB (oz) PT QT GA				
		LB (oz) PT QT GA				
		LB (oz) PT QT GA				
		LB (oz) PT QT GA				
		LB (oz) PT QT GA				
		LB (oz) PT QT GA				
		LB (oz) PT QT GA				

REPORT PREPARED BY SCOTT A. LIGON DATE 12-4-07

**MONTHLY SUMMARY PESTICIDE USE REPORT**

DEPARTMENT OF PESTICIDE REGULATION  
PESTICIDE CONTROL BRANCH

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

831-884-121

APPLICATOR (FIRM NAME) <b>CITY OF MARINA</b>	ADDRESS <b>211 Hillcrest Ave</b>	CITY <b>MARINA</b>	ZIP CODE <b>93933</b>	PHONE NUMBER <del>831-354-6888</del>
REGISTRAR IDENTIFICATION/PERMIT NUMBER <b>708-27MNCIS</b>	LICENSE NUMBER <b>16239</b>	COUNTY (WHERE APPLIED) <b>MONTEREY</b>	COUNTY NUMBER <b>27</b>	MONTH/YEAR OF USE <b>10/07</b>
			TOTAL NUMBER OF APPLICATIONS <b>8</b>	

- Complete Column A, B, C, and D for All Users
- Complete Column E by Using One of the Following Codes
- Code 10 - Structural Pest Control: includes any pest control work performed within or on buildings and other structures
  - Code 30 - Landscape Maintenance Pest Control: includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
  - Code 40 - Right of Way Pest Control: includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites
  - Code 50 - Public Health Pest Control: includes any pest control work performed by or under contract with State or local public health or vector control agencies
  - Code 80 - Vertebrate Pest Control: includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner
  - Code 91 - Commodity Fumigation (Nonfood/Nonfeed): includes fumigation of nonfood/nonfeed commodities such as: pallets, damage, furniture, burlap bags, etc.
  - Code 100 - Regulatory Pest Control: includes any pest control work performed by public employees or contractors in the control of regulated pests.

Complete Column F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT APPLIED	B EPA/CALIFORNIA REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	C TOTAL PRODUCT USED (Gallon One Unit of Measure)	D NUMBER OF APPLICATIONS	E USAGE	F COMMODITY OR SITE TREATED	G ALBUQUERQUE TREATED
<del>Monsanto</del> <del>ROUND-UP</del>	524-308-A1A	690 10 02 P1 Q1 Q4	8	40		
<del>ELANCO</del> <del>SURFLAN</del>	1471-113	690 10 02 P1 Q1 Q4	8	40		
		10 02 P1 Q1 Q4				
		10 02 P1 Q1 Q4				
		10 02 P1 Q1 Q4				
		10 02 P1 Q1 Q4				
		10 02 P1 Q1 Q4				
		10 02 P1 Q1 Q4				
		10 02 P1 Q1 Q4				
		10 02 P1 Q1 Q4				
		10 02 P1 Q1 Q4				

REPORT PREPARED BY Suzanne L... DATE 11-1-07

MONTHLY SUMMARY PESTICIDE USE REPORT

DEPARTMENT OF PESTICIDES & REGULATORY SERVICES

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

CITY OF MARINA		211 HILLCREST AVE		MARINA		93933	831-384-088
7.08.27MNCIS		16239	MONTEREY	27	9/07		3

1. Complete Column E by Using One of the Following Codes
- Code 10 - Structural Pest Control
  - Code 30 - Landscape Maintenance Pest Control
  - Code 40 - Right of Way Pest Control
  - Code 50 - Public Health Pest Control
  - Code 80 - Vertebrate Pest Control
  - Code 91 - Creosote Fumigation (Nonfood/Nonfeed)
  - Code 900 - Regulatory Pest Control

A	B	C	D	E	F	G
MANUFACTURER AND NAME OF PRODUCT APPLIED	SPATIAL FORMULA REGISTRATION NUMBER FROM LABEL (INCLUDE ALPHA CODE)	TOTAL PRODUCT USED (Circle One Unit of Measure)	NUMBER OF APPLICATIONS	CODE	COMMODITY OR SITE TREATED	ADDRESS (if other than 500)
MONSANTO ROUND-UP	524-308-AA	92 LB	3	40		
ELANCO SURFLAN	1471-113	84 LB	2	40		
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				
		LB OZ PT QT GA				

REPORT PREPARED BY [Signature] DATE 10-9-07

**MONTHLY PRIMARY PESTICIDE USE REPORT**

10-ENT-060 (REV. 4/02)

INSTRUCTIONS FOR COMPLETING THIS FORM ARE INDICATED BELOW AND ON THE REVERSE SIDE

CITY/TOWN/VILLAGE <b>City of Marina</b>		ADDRESS <b>211 Hillcrest Ave</b>	CITY <b>Marina</b>	ZIP CODE <b>93933</b>	PHONE NUMBER <b>831 384-0888</b>
REGISTRAR IDENTIFICATION PERMIT NUMBER <b>708-27MNC15</b>	LISTING NUMBER <b>16239</b>	COUNTY WHERE APPLIED <b>MONTEREY</b>	COUNTY NUMBER <b>27</b>	MONTH/YEAR OF USE <b>8/07</b>	TOTAL NUMBER OF APPLICATIONS <b>15</b>

- Complete Columns A, B, C, and D for All Users
- Complete Column E by Using One of the Following Codes
- Code 10 - Structural Pest Control ..... Includes any pest control work performed within or on buildings and other structures
  - Code 30 - Landscape Maintenance Pest Control ..... Includes any pest control work performed on landscape plantings around residences, or other buildings, golf courses, parks, cemeteries, etc.
  - Code 40 - Right-of-Way Pest Control ..... Includes any pest control work performed along roadsides, power lines, median strips, ditch banks and similar sites
  - Code 50 - Public Health Pest Control ..... Includes any pest control work performed by or under contract with State or local public health or vector control agencies
  - Code 80 - Vertebrate Pest Control ..... Includes any vertebrate pest control work performed by public agencies or work under the supervision of the State or county agricultural commissioner
  - Code 91 - Commodity Fumigation (Nonfood/Nonfeed) ..... Includes fumigation of nonfood/nonfeed commodities such as: pallets, dunnage, furniture, burlap bags, etc.
  - Code 100 - Regulatory Pest Control ..... Includes any pest control work performed by public employees or contractors in the control of regulated pests.
- Complete Columns F and G, if Use Does not Fit one of the Above Codes

A MANUFACTURER AND NAME OF PRODUCT APPLIED	B SPECIAL FORM REGISTRATION NUMBER FROM LABEL INCLUDE ALPHA CODE	C TOTAL PRODUCT USED (State Use 10-0 of Material)	D NUMBER OF APPLICATIONS	E CODE	F COMMODITY OR SITE TREATED	G ACRES/LANES TREATED
<del>Monsanto Round-up</del>	524-308-AA	790 LB <input checked="" type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA	12	40		
<del>PBI-Gordon Trimble</del>	2217-529	24 LB <input checked="" type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA	1	40		
<del>Elanco Sulfam</del>	1471-113	28 LB <input checked="" type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA	4	40		
<del>Sayan Kunstan Co</del>	432-886	32 LB <input checked="" type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA	2	40		
		LB <input type="radio"/> QT <input type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA				
		LB <input type="radio"/> QT <input type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA				
		LB <input type="radio"/> QT <input type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA				
		LB <input type="radio"/> QT <input type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA				
		LB <input type="radio"/> QT <input type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA				
		LB <input type="radio"/> QT <input type="radio"/> PT <input type="radio"/> QT <input type="radio"/> GA				

REPORT PREPARED BY Seth J. Jiri DATE 9-26-07

## **SUPPORTING MATERIALS FOR BMP 6-6.a**

## **SWEEPING AND CLEANING**

### **Street Sweeping**

Street sweeping schedules are established for each member entities with the exception of Del Rey Oaks that is in the process of contracting. Sweeping frequencies are set as appropriate to traffic and field observations. Educational efforts in the form of brochures and newsletter information, will be made each year of permit to encourage community cooperation with schedules and to convey the importance of street sweeping. Flyers will also be distributed notifying residents of the street sweeping schedules.

Street sweepings will be analyzed annually in the first two years of the permit.

Equipment will be maintained and cleaned with drainage to a sanitary sewer.

Street sweepings will be disposed of at the landfills and not left in piles along roads.

Major collectors are swept before major storms.

### **Entities Street Sweeping Schedule (details for each entity follow this page)**

<u><b>Pacific Grove</b></u>	Downtown area	Twice per week
	Main arterials	Weekly
	Residential	Once per month
<u><b>Monterey</b></u>	Business District and Cannery Row area	Daily
	Residential	Twice per month
<u><b>Sand City</b></u>	Every Tuesday	
<u><b>Del Rey Oaks</b></u>	All residential streets	Twice a month
<u><b>Seaside</b></u>	All streets	Twice a month
<u><b>Marina</b></u>	All streets	Once a week <del>work</del>
<u><b>Monterey County</b></u>	High priority areas (heavy use) – all streets weekly	
	Medium priority areas (medium use) – twice per month	

Streets are swept before the first rains and after the last rains, and as required. All roads included in the National Pollution Discharge Elimination System Storm Drain Permit receive special emphasis prior to the first rains.

There is also a separate contract with Griffin Maintenance Service to sweep the recreation (Class I) trail twice monthly (26 times).

There are also provisions in both contracts for extra sweeping services if the conditions warrant additional street sweeping.

STREET SWEEPING INFORMATION

Describe the City's educational efforts, in the form of brochures and newsletter information, that were made to encourage community cooperation with street sweeping schedules and to convey the importance of street sweeping. Also state how, and how many, flyers were distributed notifying residents of the street sweeping schedules:

January, 2007 Newsletter Mailed  
to all City Residents contained a copy  
of the Street Sweeping Schedule.  
During calendar year 2008  
a newsletter will be mailed to all City  
Residents containing an updated Street  
Sweeping Map.

Was the City's street sweeping equipment maintained and cleaned with drainage to a sanitary sewer?

Yes  No If no, explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were street sweepings disposed of at the landfills and not left in piles along roads?

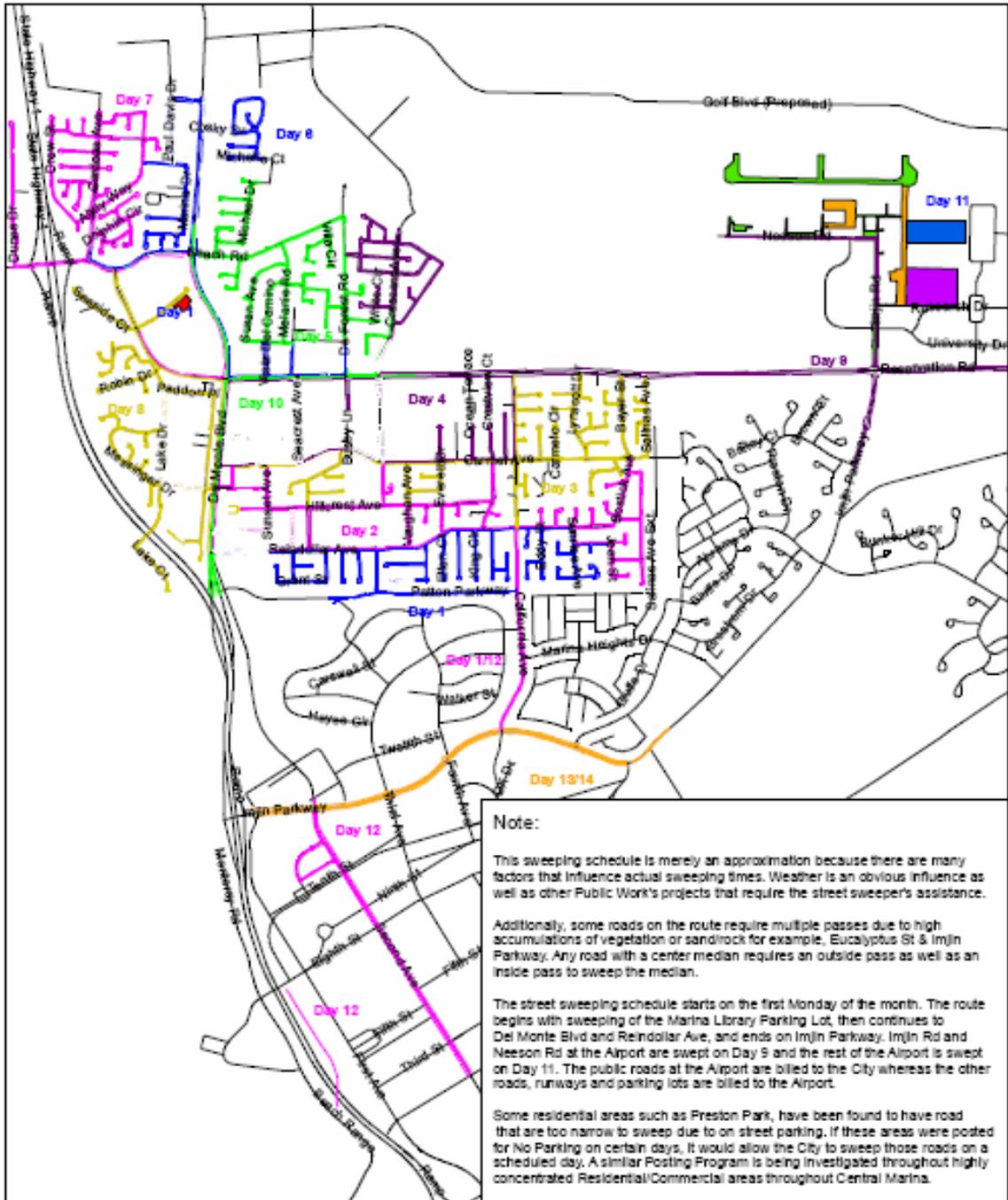
Yes  No If no, explain:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were all municipal parking structures and municipal surface parking lots inspected for trash and debris at least weekly, and was trash picked up and removed?

Yes  No If no, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For municipal lots or structures where there are more than 150 spaces, was the lot or structure cleaned at least once a week regardless of inspections, and was cleaning done by a combination of blowers and sweepers, brooms, or some other method that did not wash or convey the debris into the storm drain system? (Note: Exceptions may be made when there is an effective treatment system installed in the storm drain system serving the lot or structure).

Yes  No If no, explain: N/A \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



### Street Sweeper Map

© 2008 City of Marina. All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of the City of Marina. Printed and bound in the United States of America.



T:\Case 008 File\008\008\Map\008\_012208\_0123\_01.MXD

## **SUPPORTING MATERIALS FOR BMP 6-7.e**

## Compliance Inspection Checklist for Vehicle Service Facilities

Facility Name	Marina Corporation Yard
Facility Address	2660 5 <sup>th</sup> Street, Marina, Ca 93933
Facility Contact Person	Gary Cramblett
Facility Telephone	831-884-1212
Inspector's Name	Scott Lucini
Date of Inspection	7/4/2008

HOUSEKEEPING	YES	NO	OTHER
Are drip pans used under leaking vehicles to capture fluids?		✓	
Are shop floors and other paved surfaces regularly swept, vacuumed, or mopped rather than hosed down?	✓		
Are all unnecessary hoses removed to discourage washing down floors and outside paved areas?	✓		
Are all metal filings, dust, and paint chips collected from grinding, shaving, and sanding disposed of properly?	✓		
Is all dust from other activities (e.g. brake pad dust) collected and disposed of in compliance with local requirements?	✓		
Are cleaning rags recycled through an industrial laundry?	✓		
Are storm drain inlets, catch basins, and any storm water treatment systems within the facility boundary inspected and cleaned before October 1 each year?	✓		
Are storm water treatment facilities within the facility boundary being properly maintained?	✓		
Are storm drains labeled with "No Dumping - Discharges to Ocean"	✓		
Are vehicles that are received to be parted or scavenged parked on a paved surface and immediately drained of gasoline and other fluids, and are these fluids properly disposed of?		✓	
Are drip pans in place to catch leaking fluids?		✓	
Are all fluids drained from components, such as engine blocks, which are stored for reuse or reclamation?	✓		
Are these components kept under cover and on a drop pan or sealed floor?	✓		
<b>STORAGE</b>			
Are hazardous materials and wastes, including waste containers of antifreeze and oil, stored in secondary containment where they are protected from rain and in a	✓		

way that prevents spills from reaching the sanitary sewer or storm drain?	✓		
Are lids kept on waste barrels and containers, and stored indoors or under cover to reduce exposure to rain?	✓		
<b>STORAGE (CONT'D)</b>	<b>YES</b>	<b>NO</b>	<b>OTHER</b>
Are all hazardous wastes labeled according to hazardous waste regulations?	✓		
Are wastes kept separate to increase waste recycling/disposal options and to reduce costs?	✓		
Is waste oil prevented from being mixed with fuel, antifreeze, or chlorinated solvents?	✓		
Are all bulk fluids and wastes double contained to prevent accidental discharges to the sewer and storm drain?	✓		
Are all storage areas kept clean and dry, so that leaks and spills are detected as soon as possible?	✓		
Are new and old batteries stored securely to avoid breakage and acid spills during earthquakes?	✓		
Are all of the shelves secured to the wall?	✓		
Are all used batteries stored indoors and in plastic trays to contain potential leaks?		✓	
Are all old batteries recycled?	✓		
<b>SPILL CONTROL</b>			
<i>(Note: The Best Spill Control is Prevention)</i>	<b>YES</b>	<b>NO</b>	<b>OTHER</b>
Is the spill response plan maintained and kept current, and are all employees trained on the elements of the plan?		✓	
Is the distance between waste collection points and storage areas minimized?	✓		
Are all solid and liquid wastes contained and covered, especially during transfer?	✓		
Are absorbent materials purchased and maintained in accordance with local regulations and procedures for containment and cleanup of different spills?	✓		
Are they easily accessible from anywhere in the shop?	✓		
Are the leaks and drips spot cleaned routinely?	✓		
Are the floor drains checked to ensure that they are not connected to or discharge to the storm drain system?		✓	
<b>OUTDOOR WASTE RECEPTACLE AREAS</b>			
<b>YES</b>	<b>NO</b>	<b>OTHER</b>	
Are leaks and drips cleaned routinely to prevent runoff of spillage?	✓		
Is the possibility of pollution from outside waste receptacles minimized by doing at least one of the			

following:			
Using only watertight waste receptacle(s) and keeping the lid(s) closed, or	✓		

OUTDOOR WASTE RECEPTACLE AREAS (CONT'D)	YES	NO	OTHER
Grading and paving the waste receptacle area to prevent run-on of storm water, and installing a low containment berm around the waste receptacle area or installing a roof over the waste receptacle area	✓		

EDUCATION AND TRAINING	YES	NO	OTHER
Are all employees trained upon hiring, and annually thereafter on personal safety, chemical management, and proper methods for handling and disposing of waste?	✓		
Do all employees understand storm water discharge prohibitions, wastewater discharge requirements, and these best management practices?	✓		
Are training logs or similar methods used to document training?	✓		
Are instructional/informational signs posted around the shop for customers and employees?	✓		
Are signs placed above all sinks prohibiting discharges of vehicle fluids and wastes?		✓	
Are signs placed on faucets (hose bibbs) reminding employees and customers to conserve water and not to use water to clean up spills?		✓	
Are drains labeled within the facility boundary, by paint/stencil (or equivalent), to indicate whether they flow to an on-site treatment device, directly to the sanitary sewer, or to a storm drain.		✓	
Are emergency telephone numbers of the wastewater treatment plant and the fire department posted?	✓		

CHANGING OIL AND OTHER FLUIDS	YES	NO	OTHER
Are vehicle fluids changed, whenever possible, indoors and only on floors constructed of non-porous materials?	✓		
Are drip pans used if vehicle fluids must be removed outdoors?	✓		
Are spills prevented from reaching the street or storm drain by working over an absorbent mat and covering nearby storm drains, or working in a bermed area? (Note: If necessary, absorbent socks can be used to create a bermed area)	✓		
When draining fluids into a drain pan, is a larger drip			

pan (e.g., 3' x 4') placed under the primary drain pan to catch any spilled fluids?		✓	
Are fluids drained from vehicles transferred to a designated waste storage area as soon as possible?	✓		
<b>CHANGING OIL AND OTHER FLUIDS (CONT'D)</b>	<b>YES</b>	<b>NO</b>	<b>OTHER</b>
Are drain pans and other open containers of fluids covered and within secondary containment unless they are attended by personnel?	✓		
Is antifreeze and waste oil stored separately and recycled, or disposed of as hazardous waste?	✓		
Never pour vehicle fluids or other hazardous wastes into sinks, toilets, floor drains, outside storm drains, or in the garbage. These substances should be kept in designated storage areas until recycled or safely disposed of (see Rationale 4 at the end of section).			
Drain fluids from leaking or wrecked vehicles as soon as possible, to avoid leaks and spills.			N/A
<b>CLEANING ENGINES AND PARTS, AND FLUSHING RADIATORS</b>	<b>YES</b>	<b>NO</b>	<b>OTHER</b>
Are discharges from engine cleaning and flushing of radiators prevented from being discharged to the sanitary sewer and storm drains? (Note: A licensed service should be used to haul and recycle or dispose of wastes)	✓		
Is steam cleaning of engines done using a closed-loop water recycling system? (Note: No steam cleaning water may be discharged to the sanitary sewer or the storm drain)	✓		
Are specific areas or service bays designated for engine, parts, or radiator cleaning? (Note: Parts should not be washed or rinsed outdoors)	✓		
Are self-contained sinks and tanks used when working with solvents, and are sinks and tanks kept covered when not in use?	✓		
Are degreasing solvent sinks inspected regularly for leaks, and are necessary repairs made immediately?	✓		
Is soldering avoided over drip tanks, and are drippings swept up and recycled or disposed of as hazardous waste?	✓		
Are parts rinsed and drained over the solvent sink or tank, so that solvents will not drip or spill onto the floor, and are drip boards or pans used to catch excess solvent solutions and divert them back to a sink or tank?	✓		

Are parts allowed to dry over the hot tank, and if rinsing is required, is it performed over the tank as well?	✓		
--	---	--	--

<b>CLEANING ENGINES AND PARTS, AND FLUSHING RADIATORS (CONT'D)</b>	<b>YES</b>	<b>NO</b>	<b>OTHER</b>
--	------------	-----------	--------------

Are parts cleaning solvent solutions and water used in flushing and testing radiators collected and reused, and when reuse is no longer possible, are these solutions disposed of properly?	✓		
---	---	--	--

Are cleaning solutions used for engines or parts prevented from being discharged into the sanitary sewer system without adequate treatment? (Note: Most facilities have these solutions hauled off-site as hazardous waste because of the permits necessary for on-site treatment. Rinse water may only be discharged to the sanitary sewer after adequate treatment and approval by the local wastewater authority. Wastewater from steam cleaning or engine/parts cleaning should never be discharged to a street, gutter, storm drain, or sanitary sewer)	✓		
--	---	--	--

<b>WASHING CARS AND OTHER VEHICLES</b>	<b>YES</b>	<b>NO</b>	<b>OTHER</b>
--	------------	-----------	--------------

<i>Regular Activity</i>			
-------------------------	--	--	--

If car washing is a central activity of the business, is the wash water treated and recycled?	✓		
---	---	--	--

Is a vehicle washing area designated, and are cars and trucks washed only in that area?	✓		
---	---	--	--

Is the "wash pad" bermed to prevent discharges to storm drains and does it discharge to the sanitary sewer after adequate treatment and approval of the local wastewater authority? (Note: An outside wash pad should be covered, or its area minimized to reduce the amount of rainwater reaching the sanitary sewer. Consult the local wastewater authority for guidance)	✓		
---	---	--	--

Are acid-based wheel cleaners and other specialized cleaners prohibited, or if not, are they provided proper treatment before discharge to the sewer? (Note: Consult the local wastewater authority for guidance)	✓		
---	---	--	--

<i>Occasional Activity</i>			
----------------------------	--	--	--

If soap is used in washing, is the wash water collected and discharged, preferably with treatment, to the sanitary sewer, and not discharged to a storm drain?	✓		
--	---	--	--

WASHING CARS AND OTHER VEHICLES (CONT'D)	YES	NO	OTHER
Is rinse water from spray-on acid-based wheel cleaners prevented from flowing to a street, gutter, or storm drain?	✓		
<i>Washing New Vehicles</i>			
Are storm drains protected from solvents used to remove protective coatings from new cars? (Note: Discharges of these solvents to the sanitary sewer must receive adequate treatment and approval of the local wastewater authority)	✓		
<b>BODY REPAIR AND PAINTING</b>			
Whenever possible is body repair and painting work conducted indoors or under cover?			N/A
Are damaged vehicles inspected for leaks when they are received, and are drip pans used if necessary?	✓		
Are hose-off degreasers prohibited from use when cleaning auto body parts before painting? (Note: These should not be used, instead brush off loose debris and use rags to wipe down parts)			N/A
Are dry cleanup methods such as vacuuming or sweeping used to clean up dust from sanding metal or body filler? (Notes: Debris from wet sanding can be allowed to dry overnight on the shop floor, then swept and vacuumed. Liquid from wet sanding should not be discharged to the storm drain)			N/A
Is the use of water to control overspray or dust in the paint booth prohibited unless it is collected and treated before discharge into the sanitary sewer system?			N/A
Are spray guns cleaned in a self-contained cleaner and is the cleaning solution recycled when it becomes too dirty to use? (Note: Never discharge cleaning waste to the sanitary sewer or storm drain)			N/A
<b>FUEL DISPENSING</b>			
Are fuel dispensing areas maintained using dry cleanup methods such as sweeping for removal of litter and debris, or use of rags and absorbents for leaks and spills? (Note: Fueling areas should never be washed down unless dry cleanup has been done and the wash water is collected and disposed of in the sanitary sewer system)	✓		

<b>FUEL DISPENSING (CONT'D)</b>	<b>YES</b>	<b>NO</b>	<b>OTHER</b>
Are underground storage tanks fitted with spill containment and overfill prevention systems meeting the requirements of Section 2635(b) of Title 23 of the California Code of Regulations?	✓		
Except where prohibited by local fire departments are fuel dispensing nozzles fitted with "hold-open latches" (automatic shutoffs)?	✓		
Are signs posted at the fuel dispenser or fuel island warning vehicle owners/ operators against "topping off" of vehicle fuel tanks?	✓		
<b>ACTIONS TAKEN FOLLOWING INSPECTION</b>			
<b>ACTIONS TAKEN FOLLOWING INSPECTION</b>	<b>YES</b>	<b>NO</b>	<b>COMMENTS</b>
Responsible party requested to correct any deficiencies noted above? (Include date notice was sent)		✓	
Site reinspected following corrective action by responsible party? (Include date of reinspection)		✓	
Deficiencies found to be corrected during reinspection?			
Further action taken or necessary following reinspection? (Describe)			

## **SUPPORTING MATERIALS FOR BMP 6-9.a**

**"EXHIBIT B"**  
**STANDARD WATER QUALITY SPECIFICATIONS**

**Water Quality Control**

These requirements consist of regulations contained in the National Pollution Discharge Elimination System (NPDES) Stormwater Permit issued to the City through the Phase II Monterey Regional Storm Water Management Plan (MRSWMP)

**1. Dust Control**

The Contractor shall comply with all City and Monterey Regional Air Pollution Control District (MBUAPCD) rules, regulations, ordinances, and statutes which apply to any work performed pursuant to the contract, including any air pollution control rules, regulations, ordinances, and statutes, specified in the Government Code. The Contractor shall be responsible for the control of dust within the limits of the project at all times including weekends and holidays in addition to normal working days. The Contractor shall take whatever steps are necessary or required by the Engineer to eliminate the nuisance of blowing dust **without causing sediment, debris or litter to enter the City storm drain system.**

**2. Erosion, Sediment, and Pollution Control**

The Contractor shall be responsible for controlling erosion and sedimentation within the limits of the project at all times during the course of construction including evenings, weekends and holidays in addition to normal working days. The Contractor shall prevent sediment and construction debris from entering the City storm drain system. The Contractor shall provide the following erosion, sediment, and pollution control Best Management Practices (BMPs) when and where applicable (also see attached details)

- Filter Bags in and Gravel bags around any storm drain inlets which receive runoff from the limits of the construction zone, including storage and staging areas. Alternative storm drain inlet protection BMPs can be used with approval of the Engineer.

- Covering of material piles and/or gravel berms (or approved equal) around material piles as required to prevent migration of material to gutters or storm drains.

- Gutter flowlines are to be kept unimpeded and free of soil, debris and construction materials at all times.

- Stabilized construction entrance at any soil to concrete/asphalt interface used by Contractor vehicles and equipment.

- Silt fences, fiber rolls or approved equal at any soil to concrete/asphalt interface at which soil may be washed onto the concrete/asphalt.

- Wash water, slurry and sediment from concrete or asphalt sawcutting operations shall not be allowed to enter the City storm drain system, but instead must be collected and disposed of, by the Contractor, in some manner approved by the Engineer.

- The Contractor is required to implement, at a minimum, the following housekeeping practices: site cleanup, solid waste management, material storage and delivery area, concrete waste management, and spill prevention and control.

- **Site Cleanup:** The Contractor shall keep the project site clean and free of dust, mud, and debris resulting from the Contractor's operations. Daily clean up throughout the project shall be required as the Contractor progresses with the work. Extra precautions and clean up efforts shall be made prior to weekends and holidays. **Daily or as needed , all paved areas within the limits of the project shall be cleaned and free of sediments, asphalt, concrete and any other construction debris.** The Contractor will not be allowed to clean sediment and debris from the street by using water to wash down streets. The streets will be allowed to be washed only after the streets have been thoroughly swept and/or vacuumed and inlet protection has been placed at all storm drain inlets to catch any remaining sediments from the streets. Spillage of earth, gravel, concrete, asphalt, or other materials resulting from hauling operations along or across any public traveled way shall be removed immediately by the Contractor at his expense. If site is not kept sufficiently clean the City will take measures to clean it and back charge the Contractor.

- **Solid Waste Management:** Contractor shall maintain a clean construction site. Contractor shall provide designated areas for waste collection. The waste collection areas shall be leak-proof containers with lids or covers. Site trash shall be collected daily and placed in the disposal containers. The Contractor shall make arrangements for regular waste collection. The Contractor shall also regularly inspect the waste disposal areas to determine if potential pollutant discharges exist.

- **Material Storage and Delivery Area:** Contractor shall provide one central material storage and delivery area (MSDA) for the duration of the project. This area shall be protected such that runoff will not be allowed to leave the MSDA site. The Contractor shall regularly inspect the MSDA site to ensure that any hazardous or non-hazardous materials have not spilled.

- **Concrete Waste Management:** The Contractor shall arrange for concrete wastes to be disposed of off-site or in one designated on-site area. Concrete wastes, including left-over concrete and material from washing out the concrete truck, shall not be disposed or washed into the storm drain system . If a designated on-site area is provided, the site shall be bermed to allow the concrete to dry. The dried concrete waste shall be removed and disposed of properly by the Contractor at his expense.

- **Spill Prevention and Control:** The Contractor shall be responsible for instructing employees and sub-contractors about preventing spills of hazardous materials, including equipment fuel, and controlling spills if they occur. Proper spill control and cleanup materials and procedures shall be kept on site near the storage and equipment fueling areas and updated as materials change on site. Contractor will be held strictly responsible for the prevention, clean-up and consequences of any hazardous materials spills. **Throughout the duration of the project the Contractor will be required to inspect and maintain, in effective condition, all erosion, sediment, and pollution control BMPs before and after each storm event and as needed. The contractor shall immediately correct or replace any ineffective BMPs.**

More information about control measures and housekeeping practices can be obtained by referring to the Phase II Monterey Regional Storm Water Permit available at:

City of Marina  
211 Hillcrest Ave.  
Marina, CA 93933.

The Contractor shall prepare and submit an erosion, sediment and pollution control plan (ESC Plan) to the Engineer for review, *(Note to project manager: section number may vary. Revise as needed.)* per Section I, Review of Contractor's Information, of these Special Provisions. The submittal shall include a description of all erosion, sediment and pollution control BMPs proposed to be used to prevent sediment and other sources of pollution from entering the City storm drain system as well as a site plan showing their placement. The ESC

Plan shall be submitted a minimum of 48 hours prior to start of the work. **The Contractor will not be allowed to begin work until an accepted ESC Plan is on file with the Engineer.** The erosion, sediment and pollution control plan shall be updated as necessary and re-submitted to the Engineer.

### 3. Enforcement

*Per City Code Sections \_\_\_\_\_ the Contractor shall be subject to Notices of Violation (NOVs) resulting in possible Stop Work Orders and Administrative Penalties of up to \$4,999 per day for non-compliance of this section of the Special Provisions. Per the State's Porter Cologne Water Quality Act, the Contractor shall also be subject to inspection by Staff from the Monterey Bay Regional Water Quality Control Board who have the authority to issue Notices of Violation (NOVs) and Penalties of up to \$10,000 per day for non-compliance. The Contractor shall be liable for any fines issued to the project by the State or Federal Government for NPDES non-compliance due to Contractor negligence. The City reserves the right to take corrective action and withhold the City's costs for corrective action from progress payments or final payment in accordance with Section 7, Retention of Sums Charged against the Contractor, of the Agreement. Any fines, including third-party claims, levied against the Agency as a result of Contractor's non-compliance are the Contractor's sole responsibility and will be withheld from progress payments or final payment in accordance with Section 7, Retention of Sums Charged against the Contractor, of the Agreement.*

## **SUPPORTING MATERIALS FOR BMP 6-10.c**

## STORM DRAIN SYSTEM INSPECTION AND MAINTENANCE INFORMATION

Describe the City's storm drain system inspection and maintenance program, including such things as:

- Procedures used to identify any structures in need of immediate repair to maintain structural integrity
- What parameters are used by field crews to determine when inlets and catch basins have become 40% full of accumulated trash, or debris is more than four inches deep, so that they can be cleaned as needed to meet this minimum standard
- What is done to ensure that catch basins and inlets are stenciled and re-stenciled as necessary
- What procedures are in place to ensure that inspections are conducted more frequently during the wet season for problem areas where sediment or trash accumulates more often.

- All storm drains are inspected and cleaned  
annually during September, before the rainy  
season begins.
- During annual cleaning stencils are checked  
and re-stenciled as needed.
- Weekly, during the rainy season, and during  
rain, storm drains are cleared of trash.

Does the City keep accurate logs of the number of catch basins cleaned?

Yes  No. If no, explain: \_\_\_\_\_

---

---

---

Is the amount of waste collected recorded?

Yes  No If no, explain: \_\_\_\_\_

---

---

---

Are wastes collected from cleaning activities of the drainage system stored in appropriate containers or temporary storage sites in a manner that prevents discharge to the storm drain?

Yes  No If no, explain: Placed in covered area until  
taken to landfill.

---

---

---

Are the wastes dewatered, with outflow into the sanitary sewer, and is collected debris properly disposed of at a landfill?

Yes  No If no, explain: \_\_\_\_\_

---

---

---

Are reaches of the storm drain system with drainage problems regularly cleaned or flushed to keep the pipe clear of excessive buildup?

Yes  No If no, explain: NO AREAS HAVE DRAINAGE PROBLEMS.

---

---

---