

## ATTACHMENT B

### CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD CENTRAL VALLEY REGION

#### INSTRUCTIONS

#### FOR COMPLETING THE **NOTICE OF INTENT** TO COMPLY WITH THE TERMS OF GENERAL WASTE DISCHARGE REQUIREMENTS ORDER NO. R5-2015-XXXX FOR IN-SITU GROUNDWATER REMEDIATION AND DISCHARGE OF TREATED GROUNDWATER TO LAND

The Notice of Intent is to be submitted by responsible parties that elect to obtain coverage under the above General Order. If you have any questions regarding the completion of any part of the following form, please contact your Regional Board representative, as described on page 3. Much of the information needed to complete this form may be available from County Use Permit engineering reports or county records. Any additional information supplied, as detailed in Attachment 1, should be included on attached sheets and list all attachments with the titles and dates in the spaces provided.

#### 1. RESPONSIBLE PARTY INFORMATION

You must provide the information listed below for ALL persons or entities that hold legal interests associated with the facility or real property on which it is located. These may include, but are not limited to, owners, leaseholders, lessees, and operators.

Under *Owner Name/Address*, include the legal name of the business entities and/or persons who own the facility undergoing remedial activities, the owner's mailing address, and phone number.

Under *Operator Name*, include the name of the business entities or persons who actually operate the facility only if different than the owner.

Under *Mailing Address*, include the mailing address where legal notices may be received by the operator if it is different from the physical facility address. You may specify another contact person at the mailing address if desired.

Check the appropriate Owner type. Both the Owner and the Operator will be named in the Notice of Applicability and will receive legal notices and invoices at these addresses.

#### 2. TREATMENT SITE INFORMATION:

Provide the Facility name, the physical address of the treatment location, the facility contact person (preferably a responsible employee with offices at the facility), and phone number at the facility. Do not use a P.O. Box number in this section. If there is no street address, use closest street and nearest cross street.

#### 3. LOCATION OF FACILITY

Enter the Assessor's Parcel Number(s) (APN). This number is located on the property tax bill and can also be obtained from the County Assessor's Office. Indicate the APN for both the facility and any land discharge areas owned by the Discharger. Specify the closest surface water body in the vicinity of the facility, such as a creek, canal, or river.

#### 4. REASON FOR FILING

Check the appropriate box or boxes.

#### 5. LOCAL PERMITS

Construction and operation of some types of facilities usually involves permits or entitlements from a local agency, such as a City or County. These permits or entitlements may include discretionary or ministerial permits such as conditional use permits, hazardous waste storage permits, air permits, well permits, and building permits. Documents and information should be available from the issuing agency, in most cases the City/County planning department. For each permit or entitlement, identify the issuing agency, the date of issuance, and provide a copy of associated documentation.

#### 6. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Compliance with the California Environmental Quality Act (CEQA) is required prior to enrollment under the General WDRs. The CEQA lead agency must either determine that your project is exempt from CEQA, or must prepare an environmental document (either an Environmental Impact Report, Mitigated Negative Declaration, or Negative Declaration).

Has a public agency made a CEQA determination for the facility? If YES, give the name, date, and type of determination (This could be a Notice of Exemption, Notice of Determination, Negative Declaration, etc.). Enclose a copy of the CEQA documentation. If NO, fill in the expected type and date of completion. For the date of completion, list the date that the CEQA documentation will be completed. If not known, write "Unknown".

#### 7. PROCESS

Provide summary information here. Much of the descriptive and technical information will be submitted to comply with the information needs specified in Attachment B.

#### 8. WASTES GENERATED

Check all types of wastes that exist at your facility.

#### 9. AMENDMENT STORAGE

Provide the requested information, and attach additional sheets as necessary. An above ground or underground tank may be used to contain the amendments; in either case, the tank must be constructed of materials suitable for the intended use.

#### 10. CERTIFICATION

Certification by the operator of the facility is required. The appropriate person must sign the application form. Acceptable signatures are:

- a. For a corporation, a principal executive officer of at least the level of senior vice-president;
- b. For a partnership or individual (sole proprietorship), a general partner or the proprietor;

#### 11. ADDITIONAL INFORMATION

Attach the required information detailed in Attachment 1.

#### 12. SUBMITTAL

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ORDER NO. R5-2015-XXXX FOR IN-SITU REMEDIATION OF GROUNDWATRE AND DISCHARGE  
OF TREATED GROUNDWATER TO LAND

Submit the complete NOI, supplemental information, and the first annual fee in the form a check payable to *State Water Resources Control Board* to the appropriate Regional Board office. The fee shall be that required by the current version of the California Code of Regulation, Title 23, Division 7, Chapter 9, Waste Discharge Report and Requirements, Article 1, **fees for discharge for a Threat to Water Quality and Complexity ranking of 3B.**

**For projects within Alameda, Alpine, Amador, Calaveras, Colusa, Contra Costa, El Dorado, Glenn Lake, Napa, Nevada, Placer, Sacramento, San Joaquin, Sierra, Solano, Stanislaus, Sutter, Yolo, and Yuba Counties**, submit the NOI and filing fee to:

Regional Water Quality Control Board, Central Valley Region  
11020 Sun Center Drive, Suite 200  
Rancho Cordova, CA 95670-6114  
(916) 464-4625

**For projects within Fresno, Kern, Kings, Madera, Mariposa, Merced, Tulare and Tuolumne Counties**, submit the NOI and filing fee to:

Regional Water Quality Control Board, Central Valley Region  
1685 "E" Street  
Fresno, CA 93706  
(559) 445-5116

**For projects within Butte, Lassen, Modoc, Plumas, Shasta, and Tehama Counties**, submit the NOI and filing fee to:

Regional Water Quality Control Board, Central Valley Region  
415 Knollcrest Drive, Suite 100  
Redding, CA 96002  
(530) 224-4845