

eSMR User Group Meeting Minutes

Date: **February 06, 2008**

Time: **10am-11am**

Meeting Minutes

1. Survey

- Discharger priorities
- 2. USEPA Transfer
- 3. Mantis Issues Submitted
- 4. Benefits of Level 2 (RBs, SB, Dischargers)
- 5. review of (e)SMRs
- 6. stop submitting paper
- 7. Transition from level 2 → 3
 - Regional Board priorities
- 9. Review data as easy as paper
- 10. USEPA Transfer
- 11. Get the data

2. Analytical Tool Mockup

- Changes Requested
- 1. Date range to collect sampling data
- 2. Dump all directly to Excel
- 3. Instead of report list data range

Current Action Items

1. Coding Process

- Owner: Darrin/Russ
- 1/30/2008: Decide on policy of electronic submission process. Decide if submission is required in both electronic and paper format.

2. Drop-down Lists

- Owner: Don/All
- 1/30/2008: Review drop-down values used for electronic coding process and determine if there are any missing or no longer valid.

3. Level 2 Design Mock-ups [#4630](#)

- Owner: Hoang/Francisco/Don/Rassam
- 2/6/2008: Changes needed.
- 1/30/2008: Mock-up screens creation. At conclusion of requirements gathering complete mock-up screens will be created.

4. Discharger Submission

- Owner: Ron/Don
- 1/30/2008: Review Mantis issues related to "discharger screen", "error check", and "CDF Tool".

5. Accelerated Monitoring

- Owner: Don
- 1/30/2008: Discuss with Russ/Susan/Dan (1) interpretation, (2) how to handle, (3) develop a use case testing scenario to ensure system accommodates requirements.

6. Level 3 Process Flow

- Owner: Ron
- 1/30/2008: Develop level 3 process flow document.

7. Level 2 Requirements Document

- Owner: Ron
- 1/30/2008: Finalize level 2 requirements document.

8. Alpha/Beta Testing

- Owner: Ron
- 2/6/2008: E-mail ron@waterboards.ca.gov to be part of testing team.
- 1/30/2008: Coordinate alpha and beta testing groups.

9. USEPA Upload

- Owner: Darrin
- 2/6/2008: Data transfer will be part of eSMR 2.5 effort.
- 1/30/2008: Policy on data transfer to USEPA.