

eSMR² User Group Meeting

Date: March 5, 2008
Time: 10am-11am
Room: Teleconference (SWRCB Staff Only – OIT Quiet Room)
Teleconferencing Number: 916-262-2271
 WebEx Session Name: eSMR User Group
 WebEx Password: water24
 WebEx URL: <http://waterboards.webex.com/waterboards>

Item	Description	Purpose	Time	Lead
1	Meeting Items	<ul style="list-style-type: none"> ▪ Introductions ▪ Review agenda ▪ Past Action Items 	10-1005	All
2	CIWQS Review Panel	<ul style="list-style-type: none"> ▪ Perspectives... 	1005-1030	Amy Tong
3	Subcommittee Updates	<ul style="list-style-type: none"> ▪ Reports ▪ Outreach and Training 	1030-1040	Ron/Rassam
4	CDF Tool 1. Option 1: Two completely separate CDF tools, separate export files. 2. Option 2: One CDF tool with 2 worksheets, separate export files. 3. Option 3: One CDF tool with 2 worksheets, single export file. 4. Option 4: One CDF tool with a single worksheet, single export file (original mockup).	<ul style="list-style-type: none"> ▪ Decide on Technical Approach 	1040-1055	Don Swiden
5	Summary	<ul style="list-style-type: none"> ▪ New action items 	1055-11	All

Past Action Items:

Item #	Who	Action Item	Status/Notes
1	Darrin/Russ	Coding Process	Decide on policy of electronic submission process. Decide if submission is required in both electronic and paper format. DECISION MADE. LEFT UP TO REGIONAL BOARD.
2	Don/All	DDLs	Review drop-down values used for electronic coding process and determine if there are any missing or no longer valid.
3	Ron/Don	Discharger Submission	Review Mantis issues related to "discharger screen", "error check", and "CDF Tool".
4	Don	Accelerated Monitoring	New. Discuss with Russ/Susan/Dan (1) interpretation, (2) how to handle, (3) develop a use case testing scenario to ensure system accommodates requirements.
5	Ron	Level 3 Process Flow	Develop level 3 process flow document.
6	Ron	Level 2 Requirements Document	Finalize level 2 requirements document.
7	Rassam/Ron	Alpha/Beta Testing	Coordinate alpha and beta testing groups.
8	Darrin	UPEPA Upload	Policy on data transfer to USEPA.