CALIFORNIA
Water Boards

EDMUND G. BROWN JR.
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SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board
Division of Drinking Water

April 6, 2016

IMPORTANT – Request for Electronic Submittal of Documents

Dear Public Water System Owners and Operators:

The State Water Resources Control Board, Division of Drinking Water (DDW) is implementing a Paperless Office system to reduce our paper use, increase efficiency, and provide a more effective way for our staff and the public to view water quality documents. This change in procedure will help ensure that DDW meets the same efficiency and transparency goals as other Water Board programs, which have already implemented Paperless Office.

Starting July 1, 2016, DDW requests that public water systems begin submitting most documents in electronic format, including but not limited to: monthly monitoring reports, general correspondence, and other routine submittals. If you already send some or all submittals to our offices via email, you will continue to do that with our new procedure; **however some methods and specifics may change.**

Before June 1, 2016, you will receive another letter regarding electronic document submittal. That letter will be sent directly from the DDW district office that oversees your water system and will describe in detail the submittal methods and requirements that pertain to your water system.

If you anticipate difficulty complying with this request, or if you have any questions concerning the upcoming changes, please contact the DDW district office that oversees your water system. A map of DDW district offices with phone numbers is enclosed, and may also be found at: http://www.waterboards.ca.gov/drinking_water/programs/index.shtml under the "Northern California & Southern California Field Operations Branches" heading.

Please provide a copy of this letter to all water system personnel responsible for submitting documents to DDW.

Sincerely,

Cindy A. Forbes, P.E.
Deputy Director
Division of Drinking Water

Enclosure: Map of DDW District Offices

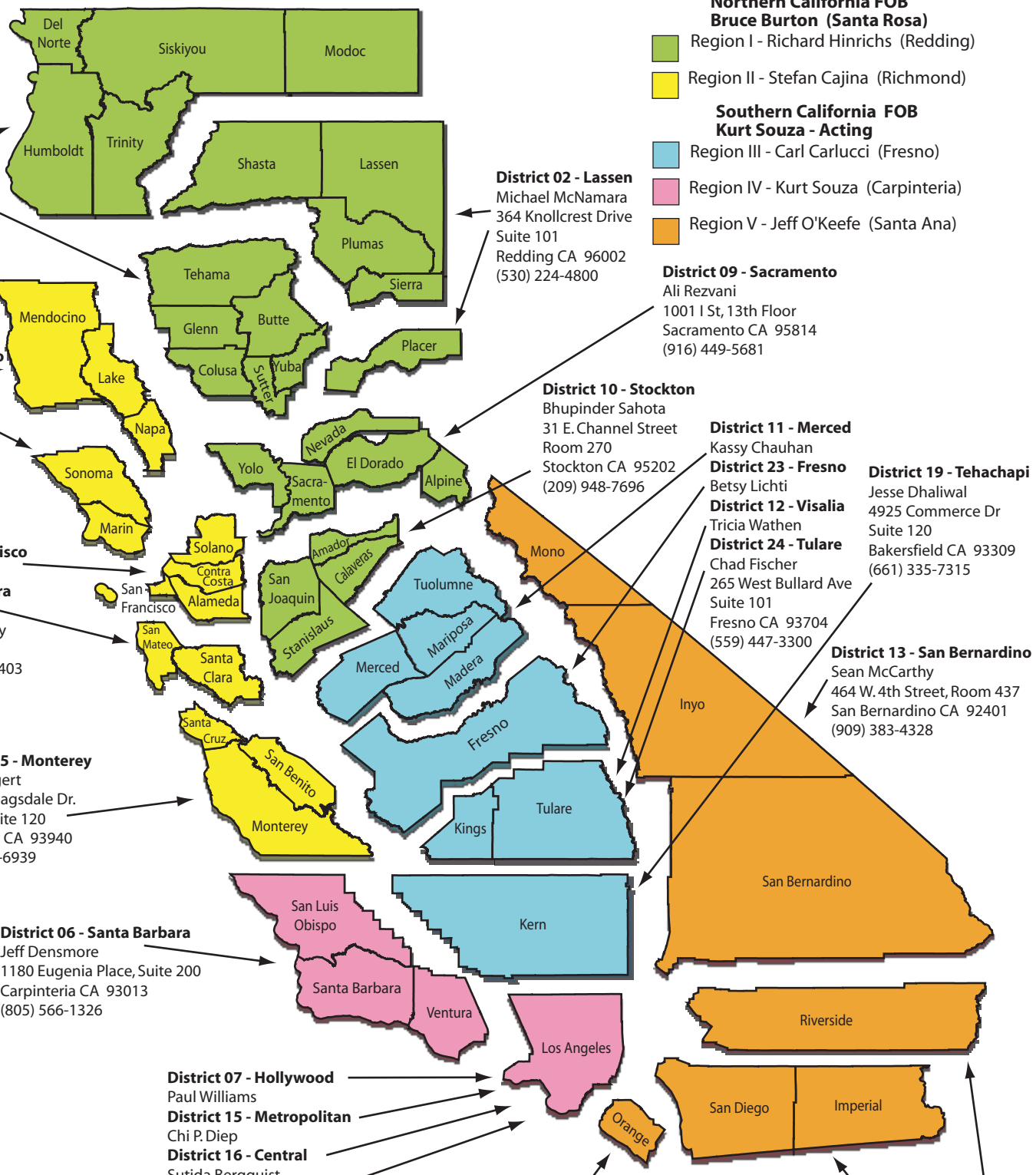
State of California
State Water Resources Control Board
DIVISION OF DRINKING WATER DISTRICT OFFICES

Headquarters Office
(916) 449-5577
1001 I St, 24th Floor
Sacramento CA 95814

Edmund G. Brown Jr.
Governor

Northern California FOB
Bruce Burton (Santa Rosa)
Region I - Richard Hinrichs (Redding)
Region II - Stefan Cajina (Richmond)

Southern California FOB
Kurt Souza - Acting
Region III - Carl Carlucci (Fresno)
Region IV - Kurt Souza (Carpinteria)
Region V - Jeff O'Keefe (Santa Ana)



District 01 - Klamath
Tony Wiedemann
District 21 - Valley
Reese Crenshaw
364 Knollcrest Drive
Suite 101
Redding CA 96002
(530) 224-4800

District 02 - Lassen
Michael McNamara
364 Knollcrest Drive
Suite 101
Redding CA 96002
(530) 224-4800

District 03 - Mendocino
Sheri Miller
District 18 - Sonoma
Janice Thomas
50 D Street, Suite 200
Santa Rosa CA 95404
(707) 576-2145

District 04 - San Francisco
Bob Brownwood
District 17 - Santa Clara
Eric Lacy
850 Marina Bay Parkway
Bldg. P, Second Floor
Richmond CA 94804-6403
(510) 620-3474

District 05 - Monterey
Jan Sweigert
1 Lower Ragsdale Dr.
Bldg.1, Suite 120
Monterey CA 93940
(831) 655-6939

District 06 - Santa Barbara
Jeff Densmore
1180 Eugenia Place, Suite 200
Carpinteria CA 93013
(805) 566-1326

District 07 - Hollywood
Paul Williams
District 15 - Metropolitan
Chi P. Diep
District 16 - Central
Sutida Bergquist
District 22 - Angeles
Shu-Fang Peng Orr
500 North Central Avenue
Suite 500
Glendale CA 91203
(818) 551-2004

District 08 - Santa Ana
Oliver Pacifico
605 West Santa Ana Blvd
Building #28, Room 325
Santa Ana CA 92701
(714) 558-4410

District 09 - Sacramento
Ali Rezvani
1001 I St, 13th Floor
Sacramento CA 95814
(916) 449-5681

District 10 - Stockton
Bhupinder Sahota
31 E. Channel Street
Room 270
Stockton CA 95202
(209) 948-7696

District 11 - Merced
Kassy Chauhan
District 23 - Fresno
Betsy Lichti
District 12 - Visalia
Tricia Wathen
District 24 - Tulare
Chad Fischer
265 West Bullard Ave
Suite 101
Fresno CA 93704
(559) 447-3300

District 19 - Tehachapi
Jesse Dhaliwal
4925 Commerce Dr
Suite 120
Bakersfield CA 93309
(661) 335-7315

District 13 - San Bernardino
Sean McCarthy
464 W. 4th Street, Room 437
San Bernardino CA 92401
(909) 383-4328

District 14 - San Diego
Sean Sterchi
District 20 - Riverside
Steve Williams
1350 Front Street
Room 2050
San Diego CA 92101
(619) 525-4159

February 11, 2016