

Northern California ELTAC By-Laws Workshop- October 21, 2015

North Coast Regional Water Quality Control Board – 5550 Skylane Blvd., Suite A, Santa Rosa, CA 95403

10:00am-Noon

Record of Verbal Questions, Recommendations and Concerns

*Please note that all questions/concerns will be addressed at the conclusion of the 45 day comment period, which ends December 9, 2015 at 5:00PM.

- Who chooses an alternate in the event of an absence: ELAP or the Representative?
- Why should Representative Members be called such, if there is no requirement for them to be solicited by a group or organization?
- Recommendation: Make it a requirement that the Chairperson be in attendance physically for meetings.
- Recommendation: As a part of the nomination package, have them submit a brief 1-2 sentence statement of qualifications on what their technical expertise is, and who they envision themselves representing.
- Concern: When it comes to removing a Representative or the Chairperson there should be due process. The Committee should also have the power to vote a member off of the Committee.

Southern California ELTAC By-Laws Workshop- October 23, 2015

San Diego Regional Water Quality Control Board- 2375 Northside Dr #100, San Diego, CA 92108

10:00am-Noon

Record of Verbal Questions, Recommendations and Concerns

*Please note that all questions/concerns will be addressed at the conclusion of the 45 day comment period, which ends December 9, 2015 at 5:00PM.

- Concern: The “Government Employee” position is a little confusing, as it could potentially include county workers, city workers, etc.
- Recommendation: When it says that members of the committee are “expected to attend all ELTAC meetings,” mention they may do so in person or remotely.
- How are members of the committee supposed to report on communication held with their constituents, when those members may not even know who their constituents are?
- Recommendation: Add language so the reports members give on communication held with their constituents are done orally during the October meeting.

- Recommendation: Have the Representative/GE who is unable to attend the meeting select their alternate.
- Recommendation: There is too much information required for an individual to be nominated. Change the title from "Nomination," to "Applicant" as most people will have to submit all of this information on their own.
- How are meeting minutes supposed to be approved, and how is a record of old business kept if minutes taken are in the form of a video/audio file? There is no record of decisions made on action items.