



EDMUND G. BROWN JR.  
GOVERNOR



MATTHEW RODRIGUEZ  
SECRETARY FOR  
ENVIRONMENTAL PROTECTION

## State Water Resources Control Board

Division of Drinking Water

August 22, 2016

Suzanne Wolfersberger, Manager  
Eastern Sierra Tri-County Fairgrounds  
Sierra Street and Fair Drive  
Bishop, CA 93514

Dear Ms. Wolfersberger:

**CITATION NO. 05-13-16C-014  
EASTERN SIERRA TRI-COUNTY FAIRGROUNDS (SYSTEM NO. 1400136)**

Enclosed is a Citation issued to the Eastern Sierra Tri-County Fair (hereinafter "ESTCF") public water system.

ESTCF will be billed at the State Water Resources Control Board's (hereinafter "State Board") hourly rate (currently estimated at \$150 per hour) for the time spent on issuing this Citation. California Health and Safety Code, Section 116577, provides that a public water system must reimburse the State Board for actual costs incurred by the State Board for specified enforcement actions, including but not limited to, preparing, issuing and monitoring compliance with a citation. At this time, the State Board has spent approximately 2 hour(s) on enforcement activities associated with this violation.

ESTCF will receive a bill sent from the State Board in August of the next fiscal year. This bill will contain fees for any enforcement time spent on ESTCF for the current fiscal year. If you have any questions regarding this letter, please contact Andrés Aguirre at (909) 383-4308 or me at (909) 383-4328.

Sincerely,

A handwritten signature in blue ink that reads "Sean F. McCarthy".

Sean F. McCarthy, P.E.  
Chief, South Coast Section  
Southern California Field Operations Branch

Enclosure

cc: Kathe Barton, Inyo County Environmental Health via e-mail [kbarton@inyocounty.us](mailto:kbarton@inyocounty.us)

Certified Mail No. 7006 2150 0004 3940 7983

FELICIA MARCUS, CHAIR | THOMAS HOWARD, EXECUTIVE DIRECTOR

464 W. 4th Street, #437, San Bernardino, CA 92401 | [www.waterboards.ca.gov](http://www.waterboards.ca.gov)

## **ENCLOSURE**

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CITATION NO. 05-13-16C-014

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**STATE OF CALIFORNIA**  
**WATER RESOURCES CONTROL BOARD**  
**DIVISION OF DRINKING WATER**

**(NAME OF) PUBLIC WATER SYSTEM:** Eastern Sierra Tri-County Fairgrounds

**WATER SYSTEM NO:** 1400136

**ATTENTION:**        Suzanne Wolfersberger, Manager  
                                 Eastern Sierra Tri-County Fairgrounds  
                                 Sierra Street and Fair Drive  
                                 Bishop, CA 93514

**ISSUED:**             August 22, 2016

**CITATION FOR NONCOMPLIANCE**  
**HEALTH AND SAFETY CODE SECTIONS 116530 AND 116650(c)**

Section 116650 of the California Health and Safety Code authorizes the issuance of a citation to a public water system for violation of the California Safe Drinking Water Act (Health and Safety Code, Division 104, Part 12, Chapter 4, commencing with Section 116270) (hereinafter "California SDWA"), or any regulation, standard, permit or order issued or adopted thereunder.

The State Water Resources Control Board, acting by and through its Division of Drinking Water (hereinafter "Division") and the Deputy Director for the Division (hereinafter "Deputy Director"),

1 hereby issues a citation to the Eastern Sierra Tri-County Fairgrounds (ESTCF) for violation of  
2 Health and Safety Code Sections 116550(a), 116555 (a)(1), 116540, 116530, and Title 22,  
3 California Code of Regulations, Sections 64422, 64432.1, 64561, and 64463.7.

#### 4 5 STATEMENT OF FACTS

- 6
- 7 1. Citation No. 05-13-16C-004 was issued March 3, 2016 to ESTCF (Appendix 1) which  
8 required completion of the following actions by the specified deadlines of which no items  
9 were completed.
- 10
- 11 a. **By April 8, 2016**, sample Well 1 for nitrate and nitrite and have samples analyzed by  
12 a certified Environmental Laboratory Accreditation (ELAP) laboratory and submit by  
13 electronic data transfer (EDT) to the Division.
- 14
- 15 b. **By April 8, 2016**, ESTCF shall submit a bacteriological monitoring plan.
- 16
- 17 c. **By April 8, 2016**, ETSCF shall physically separate Well 2 (Backup) from the  
18 distribution. The well cannot be used without obtaining a permit amendment.  
19 Verification of separation shall be submitted to the Division.
- 20
- 21 d. **By June 3, 2016**, a flow meter shall be installed on Well 1 and production recorded  
22 at least monthly. Verification of flow meter installation shall be submitted to the  
23 Division.
- 24
- 25 e. **By June 3, 2016** ESTCF shall notify the consumers served by the water system  
26 through Tier 3 Public Notification of the nitrite and nitrite monitoring violation  
27 pursuant to Title 22, CCR, Section 64463.7(d).

1 2. An Electronic Annual Report for Calendar Year 2015 was requested to be submitted by  
2 **June 3, 2016** in the April 18, 2016 e-mail to [swolf@tricityfair.com](mailto:swolf@tricityfair.com) and a second  
3 reminder notice was sent June 20, 2016 (Appendix 2). No annual report was submitted  
4 in violation of Health and Safety Code, Section 116530.

### 7 DETERMINATION

8  
9 ESTCF has not complied with Citation No. 05-13-16C-004 issued March 3, 2016 and has not  
10 submitted an Annual Report for Calendar Year 2015 in violation of above referenced  
11 regulations.

### 13 PENALTY PURSUANT TO HEALTH AND SAFETY CODE SECTION 116650

14  
15 The State Board hereby assesses upon ESTCF an administrative penalty in the amount of  
16 \$300. ESTCF is directed to pay this penalty in accordance with the requirements set forth in  
17 Directive 7 of this citation.

### 19 DIRECTIVES

20  
21 ESTCF is directed to take the following actions:

22  
23 1. **By September 26, 2016**, sample Well 1 for nitrate and nitrite and have samples  
24 analyzed by a certified Environmental Laboratory Accreditation (ELAP) laboratory.  
25 Laboratory results for Well 1 shall be submitted to the Division by the laboratory using  
26 Electronic Data Transfer (EDT) and the Primary Station Code (PS-Code) 1400136-001.  
27

- 1 ESTCF shall continue annual nitrate monitoring and triennial nitrite monitoring at Well 1  
2 and reporting of results to the Division by EDT.  
3
- 4 2. **By September 26, 2016**, ESTCF shall submit a bacteriological monitoring plan. A  
5 template is included in Appendix 3.  
6
- 7 3. **By September 26, 2016**, ETSCF shall physically separate Well 2 (Backup) from the  
8 distribution. The well cannot be used without obtaining a permit amendment. Verification  
9 of separation shall be submitted to the Division.  
10
- 11 4. **By September 26, 2016**, a flow meter shall be installed on Well 1 and production  
12 recorded at least monthly. Verification of flow meter installation shall be submitted to the  
13 Division.  
14
- 15 5. **By September 26, 2016** ESTCF shall notify the consumers served by the water system  
16 through Tier 3 Public Notification (Appendix 4) of the nitrite and nitrite monitoring  
17 violation pursuant to Title 22, CCR, Section 64463.7(d). The notification shall be  
18 provided in accordance with the following:
- 19 a. Publication in a local newspaper  
20 b. Posted in conspicuous public places served by the water system. A list of places  
21 where the notice is placed shall be provided to the Division. The posting shall remain  
22 in place until missing monitoring is completed but in no case less than seven (7)  
23 days.  
24 c. The content of the notice including the mandatory language shall be approved by the  
25 Division prior to issuance.  
26 d. Within 10 days following the issuance, submit a copy of the notification including  
27 certification of its publication, to the Division (Appendix 5).

1 e. A template for the notice using the required content and language (in italics) as well  
2 as additional posting requirements for Non-community Water Systems from Title 22,  
3 CCR, Section 64463.7(c)(2) may be found online at the following address under  
4 "Specific Tier 3 Notice:"  
5 [http://www.waterboards.ca.gov/drinking\\_water/certlic/drinkingwater/Notices.shtml](http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/Notices.shtml)  
6

7 6. **By September 26, 2016** ESTCF shall submit an Annual Report for Calendar Year 2015  
8 electronically using the Electronic Annual Report for Drinking Water Program (eARDWP)  
9 portal at the following link <http://drinc.ca.gov/ear>  
10

11 7. Submit to the State Board by **September 26, 2016**, a check for the administrative  
12 penalty of **\$300** imposed by this Citation and a copy of the form which is attached as  
13 Appendix 6, hereto entitled "Notice of Administrative Penalty." The Citation number shall  
14 be written on the check. The check shall be made payable to the **State Water**  
15 **Resources Control Board** and submitted to:  
16

17 SWRCB Accounting Office  
18 ATTN: Drinking Water Program Fees  
19 P.O. Box 1888  
20 Sacramento, CA 95812-1888  
21  
22

23 All submittals required by this Citation, except the administrative penalty, shall be submitted to  
24 the Division at the following address:  
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Sean F. McCarthy, P.E.  
State Water Resources Control Board  
Division of Drinking Water  
464 W. 4th Street, Suite 437  
San Bernardino, CA 92401

The State Board reserves the right to make such modifications to this Citation as it may deem necessary to protect public health and safety. Such modifications may be issued as amendments to this Citation and shall be effective upon issuance.

Nothing in this Citation relieves ESTCF of its obligation to meet the requirements of the California SDWA (CHSC, Division 104, Part 12, Chapter 4, commencing with Section 116270), or any regulation, standard, permit or order issued or adopted thereunder.

**PARTIES BOUND**

This Citation shall apply to and be binding upon ESTCF, its owners, shareholders, officers, directors, agents, employees, contractors, successors, and assignees.

**SEVERABILITY**

The directives of this Citation are severable, and ESTCF shall comply with each and every provision there, notwithstanding the effectiveness of any provision.

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3 **FURTHER ENFORCEMENT ACTION**

4 The California SDWA authorizes the State Board to: issue a citation with assessment of  
5 administrative penalties to a public water system for violation or continued violation of the  
6 requirements of the California SDWA or any regulation, permit, standard, citation, or order  
7 issued or adopted thereunder including, but not limited to, failure to correct a violation identified  
8 in a citation or compliance order. The California SDWA also authorizes the State Board to take  
9 action to suspend or revoke a permit that has been issued to a public water system if the public  
10 water system has violated applicable law or regulations or has failed to comply with an order of  
11 the State Board, and to petition the superior court to take various enforcement measures  
12 against a public water system that has failed to comply with an order of the State Board. The  
13 State Board does not waive any further enforcement action by issuance of this Citation.

14  
15 August 22, 2016  
16 Date

15 Sean F. McCarthy  
16 Sean F. McCarthy, P.E.  
17 Chief, South Coast Section  
18 Southern California Field Operations Branch

19  
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21 Appendices:

22 Appendix 1: Citation No. 05-13-16C-004 issued March 3, 2016

23 Appendix 2: April 18, 2016 and June 20, 2016 e-mail reminder to submit Annual Report

24 Appendix 3: Bacteriological Monitoring Plan Template

25 Appendix 4: Instructions for Tier 3 Monitoring Violations Annual Notice Template

26 Appendix 5: Compliance Certification  
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1 Appendix 6: Notice of Administrative Penalty

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3 Certified Mail No. 7006 2150 0004 3940 7983

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Appendix 1

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CITATION NO. 05-13-16-004 ISSUED MARCH 3, 2016



**State Water Resources Control Board**  
Division of Drinking Water

March 3, 2016

Suzanne Wolfersberger, Manager  
Eastern Sierra Tri-County Fairgrounds  
Sierra Street and Fair Drive  
Bishop, CA 93514

Dear Ms. Wolfersberger:

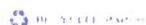
**CITATION NO. 05-13-16C-004**  
**EASTERN SIERRA TRI-COUNTY FAIRGROUNDS (SYSTEM NO. 1400136)**

The State Water Resources Control Board, acting by and through its Division of Drinking Water (Division), hereby issues a citation to the Eastern Sierra Tri-County Fairgrounds (ESTCF) for the following violations:

1. Failure to comply with nitrate and nitrite monitoring requirements per Title 22, California Code of Regulations (CCR), Section 64432.1 in 2015. Specifically, ESTCF did not collect from Well 1 an annual nitrate sample in 2015 and did not collect a triennial nitrite sample in 2015.
2. Failure to comply with permit conditions 13-17 of Permit No. 05-13-15P-008 issued September 17, 2015. Specifically, ESTCF did not complete by specified deadlines the collection from Well 1 of an annual nitrate and triennial nitrite samples, did not conduct a Tier 3 public notification for failure to monitor for nitrate and nitrite in 2014, did not submit a bacteriological sampling plan, did not provide verification of physical separation of Well 2 from the distribution, and did not install a flow meter at Well 1. California Health and Safety Code Section 116540 allows for imposition of permit conditions deemed necessary to assure a reliable and adequate supply of water at all times.
3. Failure to comply with the directives of the Notice of Violation issued March 20, 2015. Specifically, ESTCF did not collect from Well 1 an annual nitrate sample in 2015, did not collect a triennial nitrite sample in 2015, and did not conduct a Tier 3 public notification for failure to monitor for nitrate and nitrite in 2014.

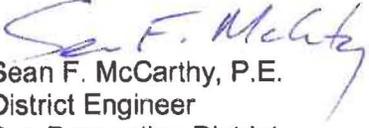
PAUL M. ... CHAIR THOMAS HOWARD EXECUTIVE DIRECTOR

464 W. 4th Street #437 San Bernardino CA 92401 | [www.waterboards.ca.gov](http://www.waterboards.ca.gov)



If you have any questions regarding this letter, please contact Andrés Aguirre at (909) 383-4308 or by e-mail at [andres.aguirre@waterboards.ca.gov](mailto:andres.aguirre@waterboards.ca.gov).

Sincerely,

  
Sean F. McCarthy, P.E.  
District Engineer  
San Bernardino District  
Southern California Field Operations Branch

Enclosure

cc: Inyo County Environmental Health

**ENCLOSURE**

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CITATION NO. 05-13-16C-004

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**STATE OF CALIFORNIA**  
**WATER RESOURCES CONTROL BOARD**  
**DIVISION OF DRINKING WATER**

**TO:** Eastern Sierra Tri-County Fairgrounds  
Sierra Street and Fair Drive  
Bishop, CA 93514

**ATTN:** Suzanne Wolfersberger  
Manager

**CITATION FOR VIOLATION OF**  
**CALIFORNIA CODE OF REGULATIONS, TITLE 22, SECTION 64432.1 AND**  
**HEALTH AND SAFETY CODE SECTION 116540**  
**WATER SYSTEM NO. 1400136**  
**CITATION NO. 05-13-16C-004**

**Issued on March 3, 2016**

Section 116650 of the California Health and Safety Code authorizes the issuance of a citation to a public water system for violation of the California Safe Drinking Water Act (Health and Safety Code, Division 104, Part 12, Chapter 4, commencing with Section 116270) (hereinafter "California SDWA"), or any regulation, standard, permit or order issued or adopted thereunder.

The State Water Resources Control Board, acting by and through its Division of Drinking Water (hereinafter "Division") and the Deputy Director for the Division (hereinafter "Deputy Director"),

1 hereby issues a citation to the Eastern Sierra Tri-County Fairgrounds (ESTCF) for violation of  
2 the following regulatory requirements:

3

4

5 1. Failure to comply with nitrate and nitrite monitoring requirements per Title 22, California  
6 Code of Regulations (CCR), Section 64432.1 in 2015. Specifically, ESTCF did not  
7 collect from Well 1 an annual nitrate sample in 2015 and did not collect a triennial nitrite  
8 sample in 2015.

9

10 2. Failure to comply with permit conditions 13-17 of Permit No. 05-13-15P-008 issued  
11 September 17, 2015. Specifically, ESTCF did not complete by specified deadlines the  
12 collection from Well 1 of an annual nitrate and triennial nitrite samples, did not conduct a  
13 Tier 3 public notification for failure to monitor for nitrate and nitrite in 2014, did not submit  
14 a bacteriological sampling plan, did not provide verification of physical separation of Well  
15 2 from the distribution, and did not install a flow meter at Well 1. California Health and  
16 Safety Code Section 116540 allows for imposition of permit conditions deemed  
17 necessary to assure a reliable and adequate supply of water at all times.

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19 3. Failure to comply with the directives of the Notice of Violation issued March 20, 2015.  
20 Specifically, ESTCF did not collect from Well 1 an annual nitrate sample in 2015, did not  
21 collect a three-year period nitrite sample in 2015, and did not conduct a Tier 3 public  
22 notification for failure to monitor for nitrate and nitrite in 2014.

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1 ESTCF is hereby directed to take the following actions:  
2

- 3 1. **By April 8, 2016**, sample Well 1 for nitrate and nitrite and have samples analyzed by a  
4 certified Environmental Laboratory Accreditation (ELAP) laboratory.  
5
- 6 2. Laboratory results for Well 1 shall be submitted to the Division by the laboratory using  
7 Electronic Data Transfer (EDT) and the Primary Station Code (PS-Code) 1400136-001.  
8
- 9 3. ESTCF shall continue annual nitrate monitoring and triennial nitrite monitoring at Well 1  
10 and reporting of results to the Division by EDT.  
11
- 12 4. **By April 8, 2016**, ESTCF shall submit a bacteriological monitoring plan. A template is  
13 included in Attachment No. 1  
14
- 15 5. **By April 8, 2016**, ETSCF shall physically separate Well 2 (Backup) from the distribution.  
16 The well cannot be used without obtaining a permit amendment. Verification of  
17 separation shall be submitted to the Division.  
18
- 19 6. **By June 3, 2016**, a flow meter shall be installed on Well 1 and production recorded at  
20 least monthly. Verification of flow meter installation shall be submitted to the Division.  
21
- 22 7. **By June 3, 2016** ESTCF shall notify the consumers served by the water system through  
23 Tier 3 Public Notification of the nitrite and nitrite monitoring violation pursuant to Title 22,  
24 CCR, Section 64463.7(d). The notification shall be provided in accordance with the  
25 following:  
26  
27

- 1 a) Publication in a local newspaper
- 2 b) Posted in conspicuous public places served by the water system. A list of places
- 3 where the notice is placed shall be provided to the Division. The posting shall remain
- 4 in place until missing monitoring is completed but in no case less than seven (7)
- 5 days.
- 6 c) The content of the notice including the mandatory language shall be approved by the
- 7 Division prior to issuance.
- 8 d) Within 10 days following the issuance, submit a copy of the notification including
- 9 certification of its publication, to the Division (Attachment No. 2).

10

11 A template for the notice using the required content and language (in italics) as well as

12 additional posting requirements for Non-community Water Systems from Title 22, CCR, Section

13 64463.7(c)(2) may be found online at the following address under "Specific Tier 3 Notice:"

14 [http://www.waterboards.ca.gov/drinking\\_water/certlic/drinkingwater/Notices.shtml](http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/Notices.shtml)

15

16 All submittals required by this citation shall be sent to:

17 Sean F. McCarthy, P.E.

18 District Engineer

19 State Water Resources Control Board

20 Division of Drinking Water

21 464 W. 4th Street, Suite 437

22 San Bernardino, CA 92401

23

24 Section 116650 (d) and (e) of the Health and Safety Code allow for the assessment of a civil

25 penalty for failure to comply with requirements of the Safe Drinking Water Act. Failure to comply

26 with any provision in this citation will result in the Division imposing an administrative penalty of

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1 up to \$200.00 (two hundred dollars) per day as of the date of violation of any provision of this  
2 citation.

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March 3, 2016  
Date

Sean F. McCarthy  
Sean F. McCarthy, P.E.

District Engineer  
San Bernardino District  
Southern California Field Operations Branch



Attachments:

- Attachment 1: Bacteriological Monitoring Plan Template
- Attachment 2: Proof of Notification Form
- Attachment 3: Permit No. 05-13-15P-008 issued September 17, 2015
- Attachment 4: Notice of Violation issued

Attachment No. 1

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BACTERIOLOGICAL MONITORING PLAN TEMPLATE



State Water Resources Control Board
Division of Drinking Water

San Bernardino District Office, 464 W. 4th Street, Suite 437, San Bernardino, CA 92401, (909) 383-4328

TOTAL COLIFORM AND GROUNDWATER RULE MONITORING FORM

A. System Information:
Name of System: Eastern Sierra Tri-County Fairgrounds
Street Address:
Consecutive, Wholesaler or Neither:
Provide Continuous 4-log treatment of Viruses [ ] YES [X] NO
# Service Connections: N/A
Coliform Sampling Frequency (# per week /month and rotation):

B. Sample Collection:
All water samples will be collected by:
Name of Laboratory:
Mailing Address:
State Lab Code: Phone Number: Fax Number:
The Laboratory was sent a copy of this plan on:

C. Map of System:
A map of the distribution system showing the source (well, spring, etc.), storage tanks, treatment facilities, distribution piping, routine sample locations, and follow-up (repeat) sample locations is required. Have you enclosed this map? [ ] YES [ ] NO
Explain:

D. Consecutive Systems:
Does your system purchase groundwater? [ ] YES [ ] NO
If yes, contact the wholesaler within 24 hours of notification of a TC+ Distribution Sample.
Wholesaler: Contact: Phone Number:
Wholesaler: Contact: Phone Number:

E. Wholesaler Systems:
Does your system sell groundwater? [ ] YES [X] NO
If yes, collect source(s) samples within 24 hours of being notified by a consecutive system.
If source sample is fecal indicator positive, contact all consecutive systems within 24 hours\*:
System: Contact: Phone Number:
System: Contact: Phone Number:
System: Contact: Phone Number:

\*A Tier 1 notice is required for all fecal indicator positive source samples

**F. Distribution Sample Locations:**

The following describes each routine sample location and the sources which may influence it. Sample tap type should be indicated (hose bib, etc.) . If the routine sample location is positive, the source(s) affecting it will be sampled within 24 hours. Only sources in use during the time of initial sampling will be required to be sampled (production log required):

<b>Site 1 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	
Additional Sample Location (if collect 4 repeat samples):	

<b>Site 2 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	
Additional Sample Location (if collect 4 repeat samples):	

<b>Site 3 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	
Additional Sample Location (if collect 4 repeat samples):	

<b>Site 4 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	
Additional Sample Location (if collect 4 repeat samples):	

<b>Site 5 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	
Additional Sample Location (if collect 4 repeat samples):	

<b>Site 6 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	

Attach additional sheets as needed.

**G. Follow up to positive samples**

If a public water system for which fewer than five routine samples/month are collected has one or more total-coliform positive samples, the water supplier shall collect at least five routine samples the following month.

**H. Routine Raw Water Sampling:**

Is water continuously treated with chlorine?  YES  NO

Systems which provide continuous chlorine treatment should take samples of water prior to the addition of chlorine (raw water samples) at least on a quarterly basis. Surface water sources or groundwater under the influence of surface water are required to sample that raw source monthly for total coliform and *E.coli* using density analysis per 22 CCR 64654.8. Please list below the sources which are continuously treated and the months when raw water samples will be taken:

- |          |                 |       |
|----------|-----------------|-------|
| 1. _____ | Months sampled: | _____ |
| 2. _____ | Months sampled: | _____ |
| 3. _____ | Months sampled: | _____ |
| 4. _____ | Months sampled: | _____ |
| 5. _____ | Months sampled: | _____ |

**I. Submittal**

Report Prepared by: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Attachment No. 2

---

PROOF OF NOTIFICATION FORM

**Drinking Water Notification to Consumers**

**PROOF OF NOTIFICATION**

**Name of Water System:** \_\_\_\_\_

Please explain what caused the problem if you have determined what it was and what steps you have taken to correct it. \_\_\_\_\_  
\_\_\_\_\_

Consumers Notified \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, Explain: \_\_\_\_\_  
\_\_\_\_\_

Date of Notification: \_\_\_\_\_

On the date of notification set forth above, I served the above referenced document(s) on the consumers by:

\_\_\_\_\_ Sending a copy through the U.S. Mail, first class, postage prepaid, addressed to each of the resident(s) at the place where the property is situated, pursuant to the California Civil Code. Attach copy of Notice.

\_\_\_\_\_ Newspaper (if the problem has been corrected). Attach a copy of Notice.

\_\_\_\_\_ Personally hand-delivering a copy to each of the consumers. Attach a copy of Notice.

\_\_\_\_\_ Posted on a public bulletin board, that will be seen by each of the consumers (for small, non-community water systems with prior Division approval). Attach copy of Notice.

\_\_\_\_\_ Other: \_\_\_\_\_  
\_\_\_\_\_

**I hereby declare the forgoing to be true and correct under penalty of perjury.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Serving Notice

**\*\*Notice:** Complete this Proof of Notification and return it along with a copy of the notification to the Division within 10 days of receipt of giving public notice.

Disclosure: Be advised that the California Health and Safety Code states that any person who knowingly makes a false statement on any report or document submitted for the purpose of compliance with the attached order may be liable for a civil penalty not to exceed five thousand dollars (\$5,000) for each separate violation for each day that violation continues. In addition, the violators may be prosecuted in criminal court and upon conviction, be punished by fine of not more than twenty-five thousand dollars (\$25,000) for each day of violation, or be imprisoned in county jail not to exceed one year or by both the fine and imprisonment.

Attachment No. 3

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PERMIT NO. 05-13-15P-008 ISSUED SEPTEMBER 17, 2015

STATE OF CALIFORNIA

**DOMESTIC WATER SUPPLY PERMIT**

Issued to

18<sup>th</sup> District Agricultural Association

Eastern Sierra Tri-County Fairgrounds

System No. 1400136

by the

State Water Resources Control Board

Division of Drinking Water



**PERMIT NUMBER: 05-13-15P-008**

**DATE: September 17, 2015**

**WHEREAS:**

1. The State Water Resources Control Board, Division of Drinking Water (hereinafter Division) is in receipt of a permit application dated March 11, 2014 from the Eastern Sierra Tri-County Fair (hereinafter ESTCF).
2. ESTCF is a public water system which was not issued a permit previously by the Division.
3. This water system is known as the Eastern Sierra Tri-County Fairgrounds located at Sierra Street and Fair Drive, Bishop, CA 93515.
4. The legal owner of the water system is the 18<sup>th</sup> District Agricultural Association (hereinafter 18<sup>th</sup> DAA). 18<sup>th</sup> DAA, therefore, is responsible for compliance with all statutory and regulatory drinking water requirements and the conditions set forth in this permit.
5. The public water system is as described briefly below. A more detailed description of the permitted system is described in the attached Permit Engineering Report.

The ESTCF is owned and operated by the 18th DAA, a state entity under the Division of Fairs and Expositions of the California Department of Food and Agriculture. The land is leased from Los Angeles Department of Water and Power (LADWP). The existing water system consists of one active vertical well,

**THE 18<sup>th</sup> DISTRICT AGRICULTURAL ASSOCIATION IS HEREBY ISSUED THIS DOMESTIC WATER SUPPLY PERMIT TO OPERATE THE EASTERN SIERRA TRI-COUNTY FAIGROUNDS WATER SYSTEM.**

ESTCF shall comply with the following permit conditions:

1. ESTCF shall comply with all requirements set forth in the California Safe Drinking Water Act, California Health and Safety Code, and any regulations, standards, or orders adopted there under.
2. The only sources approved for potable water supply are noted below. No other source or treatment shall be used without first obtaining a permit from the Division.

Source Name	PS Code	Status
Well 1	1400136-001	Active

3. Each source shall be metered and production recorded at least monthly.
4. ESCTF shall provide adequate protection of source to prevent unauthorized access to the well site and any encroachment by sanitary hazards.
5. ESTCF shall sample sources annually for nitrate (as N) and quarterly if the concentration is greater than 5 mg/L as N. Nitrite shall be sampled every three years and quarterly if greater than 0.5 mg/L. All results of source water quality sampling shall be submitted to the Division electronically from the laboratory using the Primary Station Code (PS Code) noted in Condition 2.
6. Sources shall be monitored for total coliform bacteria at least quarterly. Confirmatory *E.coli* analysis shall be completed when total coliform analysis is positive.
7. Routine coliform monitoring of the distribution system shall continue to be conducted from the distribution per the approved bacteriological monitoring plan. A monthly report shall be submitted to the Division by the 10<sup>th</sup> of the following month.
8. ESTCF shall comply with the Groundwater Rule and collect *E.coli* samples from sources if there is a positive distribution sample. Well samples collected on the day distribution samples are collected may count as Groundwater Rule samples. Results of Groundwater Rule monitoring shall be submitted by the 10<sup>th</sup> of the following month.
9. All direct chemical additives shall be certified to meet ANSI/NSF Standard 60 for potable water applications. All indirect chemical additives shall be ANSI/NSF Standard 61.
10. Operation records shall be maintained and available for Division review. Minimum records required are monthly well production, annual backflow device testing, "As-built" plans, laboratory analysis, flushing (if done), tank inspections/cleaning, complaints, and system outages.

one hydropneumatic tank, and one pressure zone. There are no interconnections and no treatment is provided.

The ESTCF water system provides water to the fairgrounds, which includes office buildings, public restrooms, drinking fountains, water for concessions, irrigation, water for animal/livestock care, and 42 recreational vehicle (RV) hook-ups. The ESTCF 2014 Annual Report to the Division notes that the transient population is 100 on the 60th busiest day. Annual attendance at the fair is 133,984 and attendance during Mule Days, the busiest period held during Memorial Day weekend, is in excess of 30,000.

6. The service area shall be as described in the attached Permit Engineering Report. The service area map prepared is included in Appendix B of the report.

**And WHEREAS:**

1. ESTCF has submitted all of the required information relating to the proposed operation of the water system.
2. The Division has evaluated all of the information submitted by ESTCF and has conducted a physical investigation of the water system.
3. The Division has authority to issue domestic water supply permits pursuant to Health and Safety Code Section 116540.

**THEREFORE:** The Division has determined the following.

1. ESTCF water system meets the criteria for and is hereby classified as a transient non-community water system.
2. The applicant has thereby demonstrated that the water system has sufficient source capacity to serve the anticipated water demand for at least three years.
3. The design of the water system complies with the Waterworks Standards and all applicable regulations. Where current standards are not met, corrections will be made in future refurbishments.
4. The applicant has demonstrated adequate technical, managerial, and financial capacity to operate reliably the proposed water system.
5. Provided the following conditions are complied with, the ESTCF water system should be capable of providing water to consumers that is pure, wholesome, and potable and in compliance with statutory and regulatory drinking water requirements at all times.

11. ESTCF shall notify the Division within 24 hours whenever:
  - a. An event occurs which may affect the water system's ability to produce safe, potable water.
  - b. The occurrence of an acute, infectious illness that may be potentially attributable to the water system.
  - c. Any single well sample result for nitrate (as N) exceeds 10 mg/L.
12. All personnel who make decision on distribution facilities shall be certified in accordance with Title 22, CCR, Section 63765 and Section 63770. ESTCF shall designate a chief distribution operator with a certification grade of at least D1 or higher.
13. By **October 2, 2015** ESTCF shall sample Well 1 for nitrate and nitrite and request the laboratory to submit results by EDT.
14. By **October 2, 2015** ESTCF shall conduct public notice and submit certification as required in the Notice of Violation dated March 20, 2015.
15. By **October 2, 2015** ESTCF shall submit a distribution bacteriological sampling plan.
16. By **October 23, 2015** ESTCF shall physically separate Well 2 (backup) from the distribution. The well cannot be used without obtaining a permit amendment. Verification of separation shall be submitted to the Division.
17. By **December 31, 2015** a flow meter shall be installed on Well 1.
18. By **October 3, 2016** ESCTF shall have a D1 certified operator on staff or through contract. If a contract operator is used, a copy of the contract shall be forwarded to the Division and any time a new or revised contract is made.

This permit supersedes all previous domestic water supply permits issued for this public water system and shall remain in effect unless and until it is amended, revised, reissued, or declared to be null and void by the Division.

This permit is non-transferable. Should the water system undergo a change of ownership, the new owner must apply for and receive a new domestic water supply permit. Any change in the source of water for the water system, any modification of the method of treatment as described in the Permit Report, or any addition of distribution system storage reservoirs shall not be made unless an application for such change is submitted to the Division.

This permit shall be effective as of the date shown below.

**FOR THE STATE WATER RESOURCES CONTROL BOARD, DIVISION OF DRINKING WATER**

September 17, 2015  
Date

Sean F. McCarthy  
Sean F. McCarthy, P.E.  
District Engineer  
San Bernardino District  
Southern California Field Operations  
State Water Resources Control Board

Attachment No. 4

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NOTICE OF VIOLATION ISSUED MARCH 20, 2015



**State Water Resources Control Board**  
Division of Drinking Water

March 20, 2015

Sally Symons, CEO  
Eastern Sierra Tri-County Fairgrounds  
P.O. Box 608  
Bishop, CA 93515

**NOTICE OF VIOLATION  
FAILURE TO SAMPLE WELL 1 FOR NITRATE AND NITRITE IN 2014  
EASTERN SIERRA TRI-COUNTY FAIRGROUNDS (SYSTEM NO. 1400136)**

Dear Ms. Symons:

This letter is to inform you of a procedural violation of the source monitoring requirements for the Eastern Sierra Tri-County Fairgrounds (ESTCF). The Division of Drinking Water (Division) finds ESTCF is in violation of the following requirement(s):

1. Failure to comply with the nitrate and nitrite source monitoring requirements per Title 22, California Code of Regulations (CCR), Section 64432.1. Specifically, ESTCF did not collect from Well 1 an annual nitrate sample in 2014 and did not collect a three-year period nitrite sample in 2014.

ESTCF is hereby directed to take the following actions:

1. By April 27 2015, sample Well 1 for nitrate and nitrite and have samples analyzed by a certified Environmental Laboratory Accreditation Program (ELAP) laboratory.
2. Results for Well 1 shall be submitted to the Division by the laboratory using Electronic Data Transfer (EDT) and the primary station code (PS Code) 1400136-001.
3. ESTCF shall continue annual nitrate monitoring and three-year nitrite monitoring at Well 1 and reporting of results to the Division by EDT.
4. ESTCF shall notify the consumers served by the water system through Tier 3 Public Notification of the nitrate and nitrite monitoring violation pursuant to Title 22, CCR, Section 64463.7(c)(2). The notification shall be provided in accordance with the following:
  - a) Given by June 29, 2015.
  - b) Posted in conspicuous public places served by the water system and by one or more of the methods noted in Title 22, CCR, Section 64463.7(c)(2)(B). A list of places where the notice is posted shall be provided by ESTCF

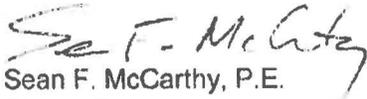
- c) The content of the notice including the mandatory language shall be approved by the Division prior to issuance.
- d) Posting shall remain in place until missing monitoring is completed but in no case less than seven days.
- e) Within 10 days following the issuance, submit a copy of the notification including certification of its publication, to the Division (enclosed).

A template for the notice using the required content and language (in italics) as well as additional posting requirements for Non-Community Water Systems from Title 22, CCR, Section 64463.7(c)(2)(B) may be found online at the following address under 'Specific Tier 3 Notice':

[http://www.waterboards.ca.gov/drinking\\_water/certlic/drinkingwater/Notices.shtml](http://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/Notices.shtml)

If you have any questions regarding this letter, please contact Andrés Aguirre at (909) 383-4308 or by e-mail at [andres.aguirre@waterboards.ca.gov](mailto:andres.aguirre@waterboards.ca.gov).

Sincerely,



Sean F. McCarthy, P.E.  
District Engineer  
San Bernardino District  
Southern California Field Operations Branch

Enclosure: Proof of Notification Form

**Drinking Water Notification to Consumers**

**PROOF OF NOTIFICATION**

**Name of Water System:** \_\_\_\_\_

Please explain what caused the problem if you have determined what it was and what steps you have taken to correct it.

\_\_\_\_\_

Consumers Notified \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, Explain: \_\_\_\_\_

\_\_\_\_\_

Date of Notification: \_\_\_\_\_

On the date of notification set forth above, I served the above referenced document(s) on the consumers by:

\_\_\_\_\_ Sending a copy through the U.S. Mail, first class, postage prepaid, addressed to each of the resident(s) at the place where the property is situated, pursuant to the California Civil Code. Attach copy of Notice.

\_\_\_\_\_ Newspaper (if the problem has been corrected). Attach a copy of Notice.

\_\_\_\_\_ Personally hand-delivering a copy to each of the consumers. Attach a copy of Notice.

\_\_\_\_\_ Posted on a public bulletin board, that will be seen by each of the consumers (for small, non-community water systems with prior Division approval). Attach copy of Notice.

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_

**I hereby declare the foregoing to be true and correct under penalty of perjury.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Serving Notice

**\*\*Notice:** Complete this Proof of Notification and return it along with a copy of the notification to the Division within 10 days of receipt of giving public notice.

Disclosure: Be advised that the California Health and Safety Code states that any person who knowingly makes a false statement on any report or document submitted for the purpose of compliance with the attached order may be liable for a civil penalty not to exceed five thousand dollars (\$5,000) for each separate violation for each day that violation continues. In addition, the violators may be prosecuted in criminal court and upon conviction be punished by fine of not more than twenty five thousand dollars (\$25,000) for each day of violation, or be imprisoned in county jail not to exceed one year or by both the fine and imprisonment.

APRIL 18, 2016 AND JUNE 20, 2016 E-MAIL REMINDER TO  
SUBMIT ANNUAL REPORT

## **Aguirre, Andres@Waterboards**

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**From:** Aguirre, Andres@Waterboards  
**Sent:** Monday, June 20, 2016 10:12 AM  
**To:** 'swolf@tricityfair.com'  
**Subject:** RE: ANNUAL REPORT FOR CALENDAR YEAR 2015 - Past Due Eastern Sierra Tri-County Fairgrounds - 2nd REMINDER

Hi Suzanne,

I'm following up the Annual Report. If you need assistance completing the form, please call or e-mail.

Regards,

**Andrés Aguirre, P.E.**

Associate Sanitary Engineer | San Bernardino District  
State Water Resources Control Board – Division of Drinking Water  
Direct 909-383-4308 | [andres.aguirre@waterboards.ca.gov](mailto:andres.aguirre@waterboards.ca.gov)

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**From:** Aguirre, Andres@Waterboards  
**Sent:** Monday, April 18, 2016 6:04 PM  
**To:** 'swolf@tricityfair.com'  
**Subject:** ANNUAL REPORT FOR CALENDAR YEAR 2015 - Past Due Eastern Sierra Tri-County Fairgrounds

Hi Suzanne,

I was reviewing annual reports and noted there is no information was received for Eastern Sierra Tri-County Fair for the year 2015. Below is the e-mail that was sent to water system administrators. Sally may have received the e-mail. Can you please follow-up by **June 6**. You may need to create a new account.

If you have any questions, please call or e-mail.

Regards,

**Andrés Aguirre, P.E.**

Associate Sanitary Engineer  
SWRCB – Division of Drinking Water  
Direct (909) 383-4308 | [andres.aguirre@waterboards.ca.gov](mailto:andres.aguirre@waterboards.ca.gov)

Visit us at [http://www.waterboards.ca.gov/drinking\\_water](http://www.waterboards.ca.gov/drinking_water)



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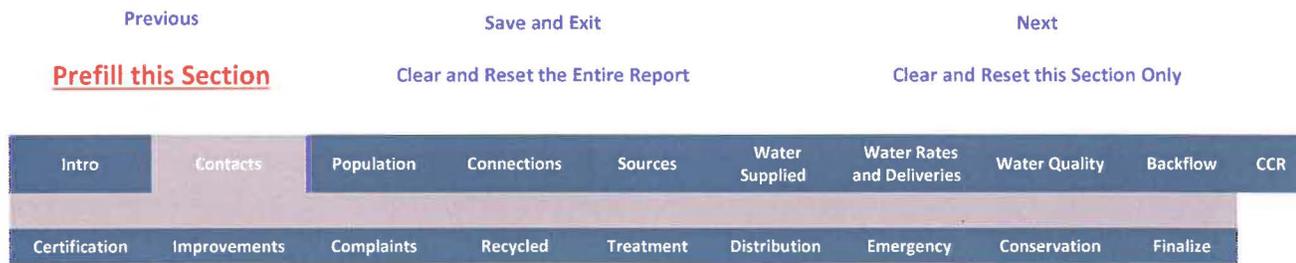
Hello Public Water System Representative:

**SUBJECT: ANNUAL REPORT FOR CALENDAR YEAR 2015**

It is again time to report to the State Water Resources Control Board's Division of Drinking Water (DDW), formerly the California Department of Public Health (CDPH), on the operation of your public water system during the past year (2015). This annual report is intended to provide DDW with updated information regarding your water system, including contact information, population served, number of service connections, modifications made in the previous year, etc. Your accurate and timely completion of this report is appreciated.

Since 2010, DDW (CDPH at the time) has instituted procedures for submittal of the annual reports in an electronic format via the eARDWP Portal website. Please note that since you previously registered for access to the eARDWP website, you do not need to register again to begin completing the 2015 eARDWP. Simply login to the eARDWP Portal using your user name (email address) and password; then go to the **MY EAR REPORTS** tab. Each previously submitted report will have a link on this page. At the bottom of the page is a link to start the 2015 eARDWP.

To access the eARDWP online page, please go to the following link for our DRINC Portal at <http://drinc.ca.gov> and then select the Electronic Annual Report link on the left-hand side of the page or go directly to <http://drinc.ca.gov/ear/>. You may find that some of the report is "pre-populated" with information from our Safe Drinking Water Information System (SDWIS) database. Please check this information to make sure it is still correct and current. To assist you in completing this year's report, you can also pre-populate each section of the report (except for the Water Supplied section) with information from last year's report by clicking "**Prefill this Section**" on the left-hand side just above the section tabs.



**If you need to add another water system to your registered list:** You must ensure you are registered for each water system for which you must submit a report. To register for a new system, you must login to the eARDWP Portal using your user name (email address) and password, then go to the **MY PROFILE** tab and add a water system from the list. Within 3 to 5 days after you have added the new water system to your list, and we have reviewed your registration, you will receive an email to allow you access to start a report for that new public water system(s). You may begin creating the 2015 eARDWP for any water systems for which you have prior approval while you are waiting for the approval for the newly added water system.

**If you forgot your password:**

Password: You must first login using your user name (email address). When you are at the screen requiring your password, click on the link **FORGOT PASSWORD?**. Your password will be forwarded to your email account.

Any documents that you wish to accompany the eARDWP, such as an updated Emergency Notification Plan or Operations Plan, must be submitted **to the water system's local regulatory agency**. For a map identifying DDW District Offices, please click [HERE](#). For contact information of county environmental health agencies, please click [HERE](#).

This year, we are again providing a Frequently Asked Questions (FAQ) posted on the eARDWP portal. We strongly suggest that you read the FAQ before starting a report. You do not need to be logged in to view the FAQ. If you have any questions that are not addressed in the FAQ related to the 2015 eARDWP, please contact your local regulatory agency or send an email to [DRINC@waterboards.ca.gov](mailto:DRINC@waterboards.ca.gov).

You can continue to edit, or if you have not done so create, your service area boundaries and enter them in the **Drinking Water Systems Geographic Reporting Tool**, also known as the **Water Boundary Tool**. The Tool could be accessed through the DRINC Portal website or directly at <http://cehtp.org/page/water/main>. This web-based tool is designed to produce high resolution, digital maps of drinking water system customer service areas for the entire state of California,

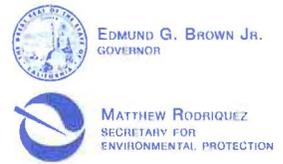
to assist water systems in digitizing their customer service area boundaries and identifying their neighboring systems, and to create a geographic information system (GIS) layer useful for emergency preparedness, for public health prevention and response, and for public health research.

Thank you for your cooperation in completing the Annual Report.

Division of Drinking Water

*This email is being sent to you because you are a registered user of the eARDWP Portal website. If you are no longer associated with any public water system and do not want to receive these notification emails, please send an email to the DRINC Portal administrator at [DRINC@waterboards.ca.gov](mailto:DRINC@waterboards.ca.gov).*

BACTERIOLOGICAL MONITORING PLAN TEMPLATE



State Water Resources Control Board
Division of Drinking Water

San Bernardino District Office, 464 W. 4th Street, Suite 437, San Bernardino, CA 92401, (909) 383-4328

TOTAL COLIFORM AND GROUNDWATER RULE MONITORING FORM

A. System Information:
Name of System: Eastern Sierra Tri-County Fairgrounds System Number: 1400136
Street Address: Phone Number:
Consecutive, Wholesaler or Neither: Fax Number:
Provide Continuous 4-log treatment of Viruses [ ] YES [X] NO
(if yes, submit a Monthly CT Calculation Report to DDW in addition to plan)
# Service Connections: N/A Population Served:
Coliform Sampling Frequency (# per week /month and rotation):

B. Sample Collection:
All water samples will be collected by:
Name of Laboratory:
Mailing Address:
State Lab Code: Phone Number: Fax Number:
The Laboratory was sent a copy of this plan on:

C. Map of System:
A map of the distribution system showing the source (well, spring, etc.), storage tanks, treatment facilities, distribution piping, routine sample locations, and follow-up (repeat) sample locations is required. Have you enclosed this map? [ ] YES [ ] NO
Explain:

D. Consecutive Systems:
Does your system purchase groundwater? [ ] YES [ ] NO
If yes, contact the wholesaler within 24 hours of notification of a TC+ Distribution Sample.
Wholesaler: Contact: Phone Number:
Wholesaler: Contact: Phone Number:

E. Wholesaler Systems:
Does your system sell groundwater? [ ] YES [X] NO
If yes, collect source(s) samples within 24 hours of being notified by a consecutive system.
If source sample is fecal indicator positive, contact all consecutive systems within 24 hours\*:
System: Contact: Phone Number:
System: Contact: Phone Number:
System: Contact: Phone Number:

\*A Tier 1 notice is required for all fecal indicator positive source samples

**F. Distribution Sample Locations:**

The following describes each routine sample location. If the laboratory notifies of a positive coliform sample, the routine, upstream, downstream, and sources will be sampled within 24 hours of being notified by the laboratory of a positive coliform result. Sample tap type should be indicated (hose bib, etc.) .

If the routine sample location is positive, the source(s) affecting it will be sampled within 24 hours. Only sources in use during the time of initial sampling will be required to be sampled (production log required):

<b>Site 1 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	
Additional Sample Location (if collect $\leq 1$ routine per month):	

<b>Site 2 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	

<b>Site 3 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	

<b>Site 4 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	

<b>Site 5 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	

<b>Site 6 Routine Sample Location:</b>	<b>Sources to sample:</b>
Upstream Sample Location (within 5 service connections):	
Downstream Sample Location (within 5 service connections):	

Attach additional sheets as needed.

**G. Follow up to positive samples**

If more than one sample is total Coliform positive or there is an *E.coli* positive sample, notification will be given to the following contacts before the end of the day after being notified of the positive sample.

State Water Resources Control Board – Division of Drinking Water (909) 383-4328.

Attached Emergency Notification Plan

If a public water system for which fewer than five routine samples/month are collected has one or more total-coliform positive samples, the water supplier shall collect at least five routine samples the following month.

**H. Routine Raw Water Sampling:**

Is water continuously treated with chlorine?  YES  NO

Systems which provide continuous chlorine treatment should take samples of water prior to the addition of chlorine (raw water samples) at least on a quarterly basis. Surface water sources or groundwater under the influence of surface water are required to sample that raw source monthly for total coliform and *E.coli* using density analysis per 22 CCR 64654.8. Please list below the sources which are continuously treated and the months when raw water samples will be taken:

- |          |                       |
|----------|-----------------------|
| 1. _____ | Months sampled: _____ |
| 2. _____ | Months sampled: _____ |
| 3. _____ | Months sampled: _____ |
| 4. _____ | Months sampled: _____ |
| 5. _____ | Months sampled: _____ |

**I. Submittal**

Report Prepared by: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## BACTERIOLOGICAL SAMPLE SITING PLAN REQUIREMENTS 2014

### State Water Resource Control Board DIVISION OF DRINKING WATER

The following outlines the minimum requirements that should be included in any bacteriological sample siting plan (BSSP) submitted to the Department of Public Health, Field Operations Branch District Office for approval and acceptance. If you have questions about preparing an acceptable siting plan, please call your District Office.

#### GENERAL REQUIREMENT

The bacteriological sample siting plan must be representative of the water distribution system; it must describe sample rotation procedures; and it must include a statement about the training of the sample collector.

*Sample Sites and Schedule* – The routine and repeat sample sites must be identified and a schedule developed.

- a. Proposed number and location of routine sample sites. (See Table 64423A of Section 64423) to determine the number of routine samples required for your system.
- b. Proposed repeat (follow-up) sample sites which must be located within five service connections upstream and downstream of the routine sample site (Section 64424(b))
- c. At least two repeat sample sites are required for each routine sample site (Section 64424(a)(1))
- d. Address/location of each routine and repeat sample site. This must be shown on system map submitted
- e. Description of each sample site (e.g., exterior hosebib, gooseneck-type copper tube with pet cock).
- f. Sampling schedule for each routine sample site (e.g., weekly, every other week, monthly, quarterly, etc.) Rationale that demonstrates that the schedule is representative of the water delivered throughout the distribution system every month, using either fixed sample sites or a rotation among sample sites if there are more sites than the minimum required (Section 64422). It is not recommended that each routine sample site is not sampled less frequently than once every three months.

## SYSTEM MAP

The system map can be a one-page engineering drawing of the distribution system and water system facilities or it can be a street map or system schematic.

The system map must identify/locate the following:

- a. All sources of water supply
- b. All treatment facilities
- c. All storage facilities
- d. Dead ends (if dead ends cannot be specifically identified, e.g., use of a schematic, then the total number of dead ends in the system, with address locations should be listed).
- e. All pressure zones in the distribution system
- f. All booster stations
- g. All pressure reducing stations, other than individual house service PR valves
- h. ALL SAMPLE POINTS (distinguish between routine, follow-up and/or special sample points)

### NOTE:

For each routine sample point, there must be an identified follow-up sample point, located within five (5) services "upstream" and "downstream" of the routine sample point. If the water system has "dedicated" specially designed and installed sample points, the "upstream" and "downstream" follow-up sample points will be the closest dedicated routine sample point on either side.

## OTHER

The bacteriological sample siting plan must also include the following:

- a. Current number of service connections and/or number of population served
- b. Sampler's name (state experience and training)
- c. Standby/Relief sampler
- d. State certified laboratory doing the analyses

### General Note:

When selecting a sampling tap, it is important to ensure that the tap is located in a clean environment. Consider protection from contamination by humans, animals, airborne materials or other sources. Use outside faucets that are clean, have been

in frequent use, are at least 18 inches above the ground and discharge downward. Do not sample from a hose. Do not sample deadends.

#### GROUNDWATER RULE (GWR) AMENDMENT

Systems must include the GWR amendment into their bacteriological sample siting plan. Systems must determine which of the following options is best applicable.

- a. The system shall implement into their BSSP that ALL active sources which fed the system at the time of the positive total-coliform will be monitored for E.Coli.
- b. The second option is to clearly create a representative triggered source monitoring plan, by noting which sources affect which pressure zones/sample sites. The representative triggered monitoring plan must be approved by the Department.
- c. Consecutive system who are served by another public water system must indicate on their BSSP that they will contact their wholesaler in case of a positive total-coliform sample in the distribution.
- d. Wholesale systems must note in their GWR amendment to the bacteriological sample siting plan, that when notified by a consecutive system of a positive bacteriological sample in the distribution they shall comply with the GWR by following procedure **a** or **b** listed above.

INSTRUCTION FOR TIER 3 MONITORING VIOLATIONS  
ANNUAL NOTICE TEMPLATE

## Instructions for Tier 3 Monitoring Violations Annual Notice Template

### Template Attached

Since most monitoring violations are included in Tier 3, you must provide public notice to persons served within one year after you learn of the violation [California Code of Regulations, Title 22, Chapter 15, Section 64463.7(b)]. Multiple monitoring violations can be serious. **Each water system required to give public notice must submit the notice to the State Water Resources Control Board, Division of Drinking Water (DDW) for approval prior to distribution or posting, unless otherwise directed by the DDW [64463(b)].**

### Notification Methods

You must use the methods summarized in the table below to deliver the notice to consumers. If you mail, post, or hand deliver, print your notice on letterhead, if available.

<i>If You Are a...</i>	<i>You Must Notify Consumers by...</i>	<i>...and By One or More of the Following Methods to Reach Persons Not Likely to be Reached by the Previous Method...</i>
Community Water System [64463.7(c)(1)]	Mail or direct delivery <sup>(a)</sup>	Publication in a local newspaper
		Posting <sup>(b)</sup> in conspicuous public places served by the water system or on the Internet
		Delivery to community organizations
Non-Community Water System [64463.7(c)(2)]	Posting in conspicuous locations throughout the area served by the water system <sup>(b)</sup>	Publication in a local newspaper or newsletter distributed to customers
		Email message to employees or students
		Posting <sup>(b)</sup> on the Internet or intranet
		Direct delivery to each customer

(a) Notice must be distributed to each customer receiving a bill including those that provide their drinking water to others (e.g., schools or school systems, apartment building owners, or large private employers), and other service connections to which water is delivered by the water system.

(b) Notice must be posted in place for as long as the violation or occurrence continues, but in no case less than seven days.

The notice attached is appropriate for the methods described above, insertion in an annual notice, or included in the Consumer Confidence Report<sup>1</sup>. However, you may wish to modify it before using it for posting. If you do, you must still include all the required elements and leave the standard language for monitoring and testing

<sup>1</sup> CCR may be used as long as public notification timing, content, and delivery requirements are met [64463.7(d)].

procedure violations and notification language in italics unchanged. This language is mandatory [64465].

You may need to modify the template for a notice for individual monitoring violations. The template presents violations in a table; however, you may write out an explanation for each violation if you wish. For any monitoring violation for volatile organic compounds (VOCs) or other groups, you may list the group name in the table, but you must provide the name of every chemical in the group on the notice (e.g., in a footnote). An example is shown in the table below.

<i>Contaminant</i>	<i>Required Sampling Frequency</i>	<i>Number of Samples Taken</i>	<i>When All Samples Should Have Been Taken</i>	<i>When Samples Were or Will Be Taken</i>
VOCs <sup>(a)</sup>	1 sample every 3 years	None	2002 – 2005	February 2006

(a) Benzene; Carbon Tetrachloride; 1,2-Dichlorobenzene; 1,4-Dichlorobenzene; 1,1-Dichloroethane; 1,2-Dichloroethane; 1,1-Dichloroethylene; cis-1,2-Dichloroethylene; trans-1,2-Dichloroethylene; Dichloromethane; 1,2-Dichloropropane; 1,3-Dichloropropane; Ethylbenzene; Methyl-*tert*-butyl ether; Monochlorobenzene; Styrene; 1,1,2,2-Tetrachloroethane; Tetrachloroethylene; Toluene; 1,2,4-Trichlorobenzene; 1,1,1-Trichloroethane; 1,1,2-Trichloroethane; Trichloroethylene; Trichlorofluoromethane; 1,1,2-Trichloro-1,2,2-Trifluoroethane; Vinyl Chloride; and Xylenes.

You may need to modify the notice if you had any monitoring violations for which monitoring later showed a maximum contaminant level or other violation. In such cases, you should refer to the public notice you issued at that time.

### **Multilingual Requirement**

The notice must (1) be provided in English, Spanish, and the language spoken by any non-English-speaking group exceeding 10 percent of the persons served by the water system and (2) include a telephone number or address where such individuals may contact the water system for assistance.

If any non-English-speaking group exceeds 1,000 persons served by the water system, but does not exceed 10 percent served, the notice must (1) include information in the appropriate language(s) regarding the importance of the notice and (2) contain the telephone number or address where such individuals may contact the water system to obtain a translated copy of the notice from the water system or assistance in the appropriate language.

### **Population Served**

Make sure it is clear who is served by your water system -- you may need to list the areas you serve.

## **Corrective Actions**

In your notice, describe corrective actions you took or are taking. Listed below are some steps commonly taken by water systems with monitoring violations. Choose the appropriate language, or develop your own:

- “We have since taken the required samples, as described in the last column of the table above. The samples showed we are meeting drinking water standards.”
- “We have since taken the required samples, as described in the last column of the table above. The sample for [contaminant] exceeded the limit. [Describe corrective action; use information from public notice prepared for violating the limit.]”
- “We plan to take the required samples soon, as described in the last column of the table above.”

## **After Issuing the Notice**

Send a copy of each type of notice and a certification that you have met all the public notice requirements to the DDW within ten days after you issue the notice [64469(d)]. You should also issue a follow-up notice in addition to meeting any repeat notice requirements the DDW sets.

It is recommended that you notify health professionals in the area of the violation. People may call their doctors with questions about how the violation may affect their health, and the doctors should have the information they need to respond appropriately.

It is a good idea to issue a “problem corrected” notice when the violation is resolved.

## IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Este informe contiene información muy importante sobre su agua potable.  
Tradúzcalo o hable con alguien que lo entienda bien.

### Monitoring Requirements Not Met for [System]

Our water system failed to monitor as required for drinking water standards during the past year and, therefore, was in violation of the regulations. Even though this failure was not an emergency, as our customers, you have a right to know what you should do, what happened, and what we did to correct this situation.

*We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During [compliance period dates], we [did not monitor or test] or [did not complete all monitoring or testing] for [contaminant(s)] and therefore, cannot be sure of the quality of our drinking water during that time.*

#### What should I do?

- There is nothing you need to do at this time.
- The table below lists the contaminant(s) we did not properly test for during the last year, how many samples we are required to take and how often, how many samples we took, when samples should have been taken, and the date on which follow-up samples were (or will be) taken.

Contaminant	Required Sampling Frequency	Number of Samples Taken	When All Samples Should Have Been Taken	When Samples Were or Will Be Taken
	[number] sample every [number][time interval]			

- If you have health issues concerning the consumption of this water, you may wish to consult your doctor.

#### What happened? What is being done?

[Describe corrective action].

For more information, please contact [name of contact] at [phone number] or [mailing address].

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this public notice in a public place or distributing copies by hand or mail.*

### **Secondary Notification Requirements**

Upon receipt of notification from a person operating a public water system, the following notification must be given within 10 days [Health and Safety Code Section 116450(g)]:

- **SCHOOLS:** Must notify school employees, students, and parents (if the students are minors).
- **RESIDENTIAL RENTAL PROPERTY OWNERS OR MANAGERS** (including nursing homes and care facilities): Must notify tenants.
- **BUSINESS PROPERTY OWNERS, MANAGERS, OR OPERATORS:** Must notify employees of businesses located on the property.

This notice is being sent to you by [system].

State Water System ID#: \_\_\_\_\_. Date distributed: \_\_\_\_\_.

COMPLIANCE CERTIFICATION

**APPENDIX 5. COMPLIANCE CERTIFICATION**

**Citation Number:** 05-13-16C-014

**Name of Water System:** Eastern Sierra Tri-County Fairgrounds

**System Number:** 1400136

**Certification**

I certify that the users of the water supplied by this water system were notified of the bacteriological monitoring and reporting violation of California Code of Regulations, Title 22, Section 64423 for the compliance period of 2015 and the required actions listed below were completed.

Required Action	Date Completed
<i>(Citation Directive 5) Public Notification Method(s) Used:</i>	
<i>(Citation Directive 7) Submit Administrative Penalty to the State Board</i>	

\_\_\_\_\_  
Signature of Water System Representative

\_\_\_\_\_  
Date

**Attach a copy of the public notice distributed to the water system's customers.**

**THIS FORM MUST BE COMPLETED AND RETURNED TO THE STATE BOARD, DIVISION OF DRINKING WATER, NO LATER THAN September 26, 2016**

**Disclosure:** Be advised that the California Health and Safety Code, Sections 116725 and 116730 state that any person who knowingly makes any false statement on any report or document submitted for the purpose of compliance with the Safe Drinking Water Act may be liable for, respectively, a civil penalty not to exceed five thousand dollars (\$5,000) for each separate violation or, for continuing violations, for each day that violation continues, or be punished by a fine of not more than \$25,000 for each day of violation, or by imprisonment in the county jail not to exceed one year, or by both the fine

NOTICE OF ADMINISTRATIVE PENALTY

APPENDIX 6. NOTICE OF ADMINISTRATIVE PENALTY FORM

STATE OF CALIFORNIA  
DIVISION OF DRINKING WATER

STATE WATER RESOURCES CONTROL BOARD

Notice of Administrative Penalty

System Name: Eastern Sierra Tri-County Fairgrounds

System Number: 1400136

**Background**

During the 2016 Compliance Period Year, the Division of Drinking Water issued Citation Number 05-13-16C-014 to the Eastern Sierra Tri-County Fairgrounds. The citation carried a civil penalty in the amount of \$300.

**Method of Payment**

A check for the total amount of the civil penalty and a copy of this form shall be submitted to the Division by **September 26, 2016**. The citation number shall be written on the check, the check made payable to the **State Water Resources Control Board**, and submitted to:

SWRCB Accounting Office  
ATTN: Drinking Water Program Fees  
P.O. Box 1888  
Sacramento, CA 95812-1888

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Attach check below: