

APPLICANT'S CHECKLIST FOR SDWSRF CONSTRUCTION FUNDS

Water System Name: _____

Project Number: _____ - _____ **C**

Principal Contact: _____
Name and Title

Phone Number and Email Address

This checklist contains the list of documents which must be completed and submitted to the CDPH with the application in order for the project to be considered for funding. The applicant should refer to the APPLICATION GUIDELINES AND INSTRUCTIONS (Enclosure 2c) for detailed information on the listed requirements. Not all the information listed below is required for all systems. If you are not sure if the requested information applies to your water system please contact your CDPH District Office. CDPH reserves the right to determine the adequacy of the information submitted. All documents are due June 23, 2014.

<input type="checkbox"/>	COMPLETE PLANS AND SPECIFICATIONS	
<input type="checkbox"/>	COMPLETED <u>APPLICATION FOR CONSTRUCTION FUNDS</u> (1c)	
<input type="checkbox"/>	(Part A. No. 12) Resolution designating the authorized representative and authorizing that individual to apply for a SDWSRF loan	
<input type="checkbox"/>	(Part B. No. 2) Ownership documents: Public or Private (See Guidelines (enclosure 2c) for further formation.)	
<input type="checkbox"/>	(Part B. No. 3) A description of pending litigation, its current status, and the potential costs	<input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part B. No. 7) Agreement for operation of the facility	<input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part B. No. 8) Lease of land or major water system facilities	<input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part C. No. 1) Map of the service area	
<input type="checkbox"/>	(Part C. No. 2) Water rights documentation	
<input type="checkbox"/>	(Part C. No. 5) SDWSRF Applicant Engineering Report (3c) and the following attachments: 1) schematic/map of water system showing existing facilities (section A); 2) Documents justifying the ranked problem; 3) schematic/map of water system showing proposed project (section F); 4) Detailed cost breakdown (section F); 5) Proposed project schedule	
<input type="checkbox"/>	(Part C. No. 6) Completed TMF Capacity Assessment	
<input type="checkbox"/>	(Part C. No. 7) Copy of water permit	
<input type="checkbox"/>	(Part D. No. 3) Water system rate structure for the prior 3-years	
<input type="checkbox"/>	(Part D. No 8) 5-years Revenue/Expenditure projection for the water system	
<input type="checkbox"/>	(Part D. No. 10) Audited financial statements or federal tax returns, and balance sheets for the prior 3-years	
<input type="checkbox"/>	(Part D. No. 12) Documentation of Debt	<input type="checkbox"/> Not Applicable
<input type="checkbox"/>	(Part E) Complete CEQA Documents (See Application and Guidelines)	
<input type="checkbox"/>	(Part F) Complete Federal Cross-Cutter Checklist	<input type="checkbox"/> Not Applicable