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Director

State of California—Health and Human Services Agency
California Department of Public Health



ARNOLD SCHWARZENEGGER
Governor

October 8, 2009

Dear ARRA Funding Recipients,

Over a month ago, the California Department of Public Health (CDPH)-Safe Drinking Water State Revolving Fund (SDWSRF) published its American Recovery and Reinvestment Act (ARRA) quarterly reporting guidance. A select group of water systems that had executed funding agreements were then asked to submit their quarterly reports to CDPH-SDWSRF by the middle of September.

The fourth federal fiscal has since ended and CDPH-SDWSRF, in cooperation with its participating water systems, has successfully uploaded its first quarterly ARRA funding report to a statewide database. While we can celebrate the success of our first round of reporting, the end of the next federal fiscal quarter is quickly approaching.

So, all water systems that have or will receive an executed ARRA funding agreement during this next quarter, ending December 31, 2009, must begin collecting their reporting data. The ARRA reporting guidance as well as the quarterly reporting form can be found at the following website: <http://www.cdph.ca.gov/services/funding/Pages/ARRAProjectReporting.aspx>

CDPH-SDWSRF will announce the next reporting deadline to all funding recipients once it becomes available. However, based upon previous deadlines, please plan on submitting your quarterly report to CDPH-SDWSRF by the end of November.

DO NOT register or submit your quarterly report to the federal reporting database, www.federalreporting.gov.

Rather, please submit your quarterly reports to CDPH-SDWSRF via email at DWPFFunds@CDPH.ca.gov. Also, please include the following in the subject line of the email when submitting future quarterly reports:

ARRA-20###/Quarter## REPORT-[Water System Name]-[Project Number]

If you have any questions regarding the reporting requirements, please contact Tarra Avants, of my staff, at 916-445-2495 or via email at tarra.avants@cdph.ca.gov.

Regards,

Dat Tran, P.E., Chief
Technical Assistance Section