



State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

November 22, 2013

Dear Sir or Madam:

**SAFE DRINKING WATER STATE REVOLVING FUND FALL STATE FISCAL YEAR
(SFY) 2013-2014 PLANNING APPLICATION MATERIALS**

The California Department of Public Health (CDPH) is pleased to invite you to submit a Planning Application for funding from the Safe Drinking Water State Revolving Fund (SDWSRF). We appreciate your interest in this program and are committed to providing any assistance you may need in understanding and completing the application. It is essential that you immediately proceed with submitting the documents specified in this invitation.

The application packet for the SDWSRF Planning funding is enclosed. If you are uncertain as to the eligibility of any part of your project, or have questions regarding the application process, please contact your respective CDPH District Office (see Enclosure 6) for clarification. In addition, you may wish to refer to the SDWSRF program website at: <http://www.cdph.ca.gov/services/funding/Pages/SRF.aspx>.

A complete application and all required application documents must be submitted (postmarked) no later than March 24, 2014. Electronic copies of the required documents will not be accepted via email.

1. Application for Planning Funds (Enclosure 1p)
2. Planning Application Guidelines and Instructions (Enclosure 2p)
3. Scope of the Project (Enclosure 3p)
4. Applicant's Checklist (Enclosure 4p)
5. Certification for Water Metering (Enclosure 5)
6. Map of CDPH Districts (Enclosure 6)
7. Guidelines for Green Infrastructure (Enclosure 7)
8. Proposition 218 Information (Enclosure 8)
9. Labor Compliance/Davis-Bacon Information (Enclosure 9)
10. Technical, Managerial, and Financial (TMF) Assessment Forms and Criteria (Enclosure 10)
11. Sample Resolution for Application (Enclosure 11)
12. [Engineering Firm Selection Process](#) (hyperlink)
13. Consolidation Information (Enclosure 13)
14. Uniform Relocation Act Information (Enclosure 14)

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Technical, financial, and environmental reviews of each complete application are conducted to determine whether the proposed project meets fundability requirements for this program. The SDWSRF program will make funding offers to applicants whose projects meet the fundability requirements, subject to the availability of funds. Funding offers under the Fall SFY 2013-2014 Statement of Intent (SOI) will first be extended to the highest ranked projects that complete the application and review process.

Please note that a project number has been assigned to your initial SOI and PPL listing. This number should be utilized on all correspondence with CDPH concerning the project to distinguish the project from all other projects submitted by your water system.

You are the only representative of your water system receiving this letter and enclosures. If someone else from your water system should receive this letter, please provide him/her with a copy of the letter and enclosures. If an update is needed to your water system's listed contact, please provide the updated contact information to your CDPH District Office.

Thank you for your interest in the SDWSRF funding program. If you are missing any of the items listed above, please contact CDPH by phone at (916) 449-5600 or email at dwpfunds@cdph.ca.gov.

Sincerely,

<<*Original signed by*>>

Dat Tran, P.E., Chief
Engineering Technical Assistance Section

Enclosures