# 2022 Upper Russian River Voluntary Water Sharing Program (VSA)

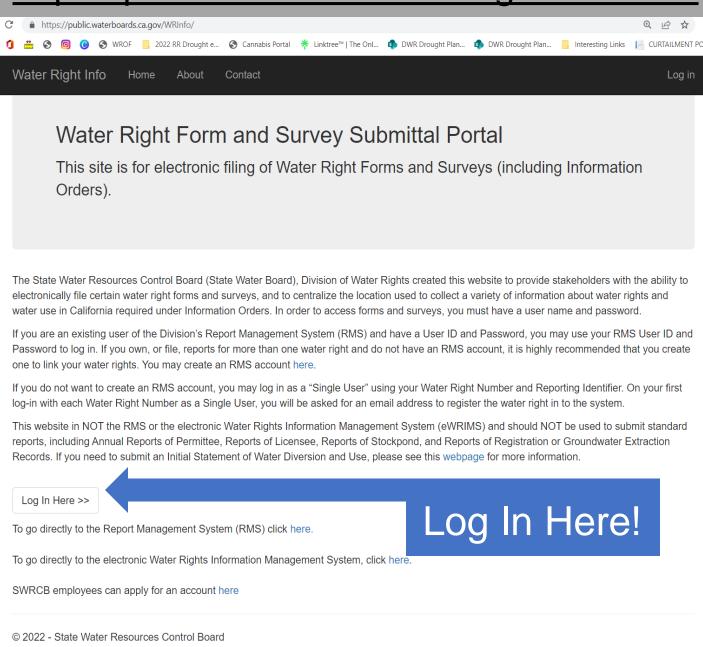
Monthly Reporting Walkthrough



## Step 1: Log into Survey Portal

- Login ID: Your Water Right ID
  - (ex: A0XXXXX, S0XXXXX, D0XXXXX)
- Password: Same password used for Annual Water Use Reporting
- Contact DWR Staff if you need your login info.
  - RussianRiverDrought@waterboards.ca.gov

### https://public.waterboards.ca.gov/WRinfo/



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Water Right Ir	nfo	Home	About	Contact			
Log in.							
To log-in, use a RMS account name, Water Right Number, or other Identification Number.							
Login	Wat	Water Right ID					
Password (or Reporting	RMS	S Pass	sword				
Identifier)	Remo	ember me	?				
Forgot your passy							

## Step 2: Access Reporting Survey

Water Right Info Home About Contact

#### Water User Dashboard

Below is a list of the individual forms/surveys that apply to you or your water rights. To begin or continue a form or survey, click the "Survey" link to the right. To review and/or print a completed or partially completed form or survey, click "Summary." If you have questions, please contact the number or email address provided on the letter you received, or call (916) 341-5300 or email dwr-measurement@waterboards.ca.gov

Water Right ID #

#### Forms/Surveys

#### Name

Request For Additional Time	Survey	Summary
Measurement Method	Survey	Summary
Alternative Compliance Plan	Survey	Summary
Voluntary Sharing Agreement – Exhibit C Transfers	Survey	Summary
Voluntary Water Sharing Withdrawal Form	Survey	Summary
Russian River Health and Safety Certification 2022	Survey	Summary
Russian River Health and Safety Petition 2022	Survey	Summary
Russian River Non-Consumptive Use Exception 2022	Survey	Summary
Russian River Diversion Detailed Reporting 2022	Survey	Summary
Voluntary Sharing Agreement Reporting	Survey	Summary

- On the Water User Dashboard, locate "Voluntary Sharing Agreement Reporting Survey"
- Click "Survey" to start the report to enter water diversions.

Survey

Summary



## Introduction Page

#### Introduction

#### Russian River 2022 Voluntary Water Sharing Agreement Reporting Form

This survey is for those who have enrolled in the Russian River Voluntary Sharing Agreement to report their continued diversion data. By the 10th of each month, you are required to log in and edit the survey to add that previous month's diversion information. Monthly reporting is required even if monthly use is zero.

If you signed up to utilize Exhibit C for water transfers to other participating water rights, please report the monthly water use under the right or statement that the water is being shared **from** and not under the receiving right.

This survey accommodates diversion reports for multiple months. Each month you must log in and edit the survey to include that month's information and then proceed through the next page to save the information. You do not need to resubmit the form, only proceed to the next page to save the information you enter.

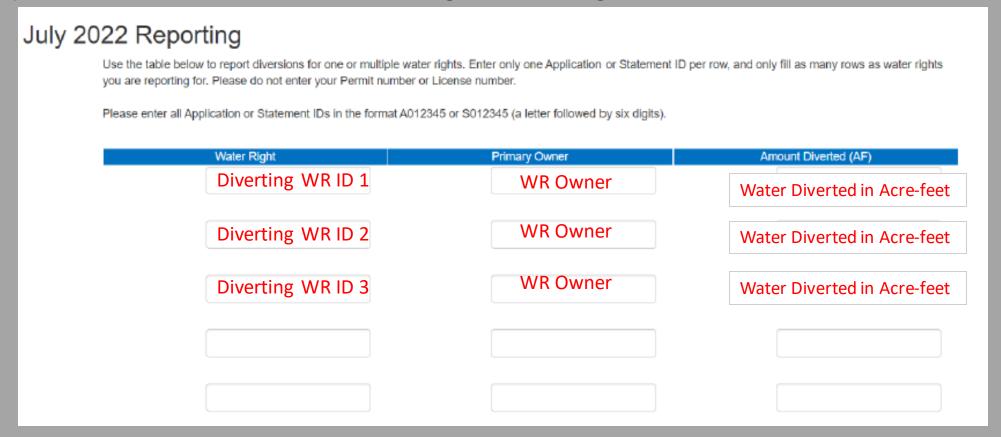
At the end of the survey, you must certify that all the information entered into the form is true and correct to the best of your knowledge under penalty of perjury. Please keep this in mind while filling out the form.

To navigate this survey, use the "Next" and "Prev" buttons to move forward or backward. On the final page, instead of a the "Next" button you will see a "Finish and Submit" button which will complete your survey. Your responses to each page will be saved when you continue to the next page.

If you encounter any issues, technical or otherwise, feel free to contact the State Water Resource Control Board at (916) 341-5318 or RussianRiverDrought@waterboards.ca.gov.

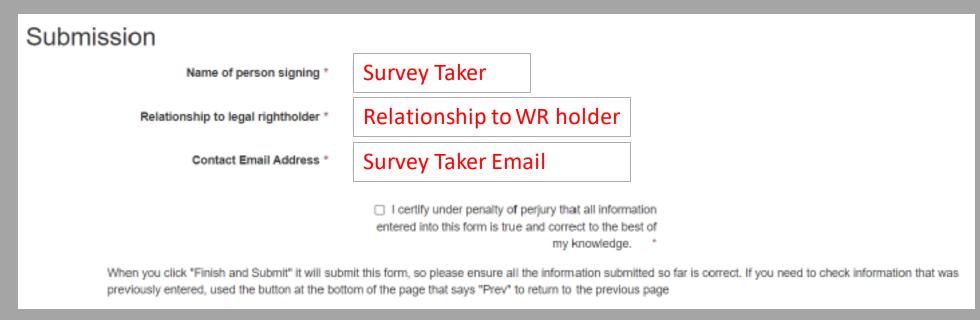
## Step 3: Monthly VSA Diversion Reporting

\*Due by the 10<sup>th</sup> of each Month (Ex: July 2022 Diversion Reporting due August 10, 2022)



1 Acre-foot = 325,851 Gallons

## Step 4: Submission





## Click "Finish and Submit" when finished.



Repeat for each month; Survey will be updated early Sept for August reporting

Ex: August Diversion Reports due Sept. 10, 2022