

# **Los Angeles County MS4 Permit Watershed Management Programs Technical Advisory Committee (TAC)**

## **Meeting Notes: August 28, 2013**

(Compiled by JR Ranells, City of La Verne and Latoya Cyrus, City of San Dimas; consolidated and edited by Renee Purdy, LA Regional Board)

### **Regional Board (RB) Staff convened meeting at 12:30 pm**

#### **Introductions Made (see attached sign-in sheet)**

#### **Follow-up from August Meeting**

- Vice Chair - RB Staff ("Board Staff") Renee Purdy stated the RB would Chair the TAC; Renee would be attending most meetings in that capacity. In the event that Renee cannot personally attend a TAC meeting, another RB staff would chair the meeting as her replacement. Renee then led a discussion on the need for a Vice Chair position. The group brought forward several issues and decided that because no official role was identified for the Vice Chair, one was not needed at this time. Support services such as room availability, or note taking would be addressed or assigned as needed by the group.
- Meeting Notes - Renee thanked the City of Walnut and the City of Sierra Madre for submitting notes for the last meeting. A discussion ensued on who should take notes and what their content should be. The TAC group discussed the possibility of rotating the note taking at each meeting and starting the rotation alphabetically by watershed group or agency. JR Ranells, with the City of La Verne volunteered to take and submit notes at this meeting as well as to coordinate the next volunteer. The RB will post the compiled meeting notes on the RB website: [http://www.waterboards.ca.gov/losangeles/water\\_issues/programs/stormwater/municipal/watershed\\_management/tac/index.shtml](http://www.waterboards.ca.gov/losangeles/water_issues/programs/stormwater/municipal/watershed_management/tac/index.shtml)
- Experts/Consultant Participation – in order to facilitate a productive and orderly discussion, the group decided that all discussion should go through the primary TAC representatives first. For example, a TAC representative would notify the group that their expert/consultant will be addressing the issue at hand on their behalf. Some members of the TAC group stated that an expert/consultant might not be available when these types of items came to the group. As a result, the group decided agenda setting will be key to the TAC process and all issues will be on the agenda in advance of each meeting. TAC representatives should have the appropriate experts/consultants in attendance at the TAC meeting when those types of items are on the agenda.
- Subcommittee formation – Renee suggested forming subcommittees to tackle technical issues requiring in depth discussions; the group discussed governance structure of the subcommittees. Each subcommittee would elect a chairperson at the first meeting. The subcommittee participants would volunteer their time and

need not be TAC representatives or alternates. The TAC group identified at least three (3) subcommittees that might be formed to tackle the following issues:

- Reasonable Assurance Analysis
- Monitoring
- EWMP Multi-benefit Evaluation
- Presentation RAA Guidance – Renee presented a power point entitled: “Guidance on Conducting RAA.” The presentation provided a foundation of the RB expectations in developing the RAA. The full presentation can be found on the RB website: [http://www.waterboards.ca.gov/losangeles/water\\_issues/programs/stormwater/municipal/watershed\\_management/tac/index.shtml](http://www.waterboards.ca.gov/losangeles/water_issues/programs/stormwater/municipal/watershed_management/tac/index.shtml)
- Open discussion – The TAC members asked for a robust presentation/demonstration of the RAA models currently available. LA County volunteered to demonstrate their WMMS Model and Jennifer Brown will check the availability of GeoSyntec to demonstrate the SBPAT Model. These demonstrations are tentatively scheduled for September 17th in lieu of the originally scheduled TAC Meeting. The RAA models demonstration will take place in conference room B. Following the demonstration, volunteers for the modeling/RAA subcommittee group will meet.
- A number of Permittees that elected to develop an individual WMP do not appear to be represented at the TAC. How will they receive the TAC discussion information? Information, recommendations, or points of consensus will be available on the Regional Board’s website. Regional Board Staff will also make an effort to contact those Permittees not represented on the TAC.
- Request for specific items to be place on the next agenda:
  - Guidelines and structure of subcommittee
  - Send additional items to be added to the agenda for the next TAC meeting to Renee before she finalizes the agenda (within the next couple of weeks).

**Action Items:**

1. Confirm details for the RAA models presentation
2. Each watershed plan representative should inform the Regional Board (Renee) of RAA model selection.
3. Send any comments on the previous meeting summary to Renee.
4. If interested in joining a subcommittee (RAA, Monitoring, EWMP Multi-benefit Evaluation) contact Renee as soon as possible.

Next meeting date, time, and location will be confirmed soon...

**Adjournment: 2:30 pm**