California Regional Water Quality Control Board
Los Angeles Region

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(213) 576-6600 • Fax (213) 576-6640
http://www.waterboards.ca.gov/losangeles

Linda S. Adams
Acting Secretary for Environmental Protection

Edmund G. Brown Jr.
Governor

March 8, 2011

To Dischargers and Interested Parties

ELECTRONIC SUBMITTAL OF INFORMATION TO GEOTRACKER FOR WASTE DISCHARGE REQUIREMENTS (WDR) UNDER GROUNDWATER PERMITTING PROGRAM (NON-CHAPTER 15 WDR)

For several years, parties responsible for cleanup of leaks from underground storage tanks and other groundwater cleanup and land disposal sites have been required to submit over the internet their groundwater analytical data, the surveyed locations of monitoring wells, the PDF copies of reports and certain other data to the State Water Resources Control Board's (SWRCB) GeoTracker database. The GeoTracker system currently has information submitted by responsible parties for over 10,000 groundwater cleanup sites statewide.

Beginning May 1, 2011, in addition to submitting hard copies of reports to the Los Angeles Regional Water Quality Control Board (Regional Board) office, dischargers are directed to submit all reports required under the waste discharger requirements (WDR) adopted by the Regional Board, including groundwater monitoring analytical data, to the SWRCB's GeoTracker database. The electronic copy is intended to replace the need for a paper copy and is expected to be relied upon for all public information requests, regulatory review, and compliance/enforcement activities. Once dischargers demonstrate mastery of electronic submittal of reports to GeoTracker, dischargers may request that the Regional Board waive the requirement of submitting hard copies of reports for the Site.

For submitting data and reports, dischargers or their representatives will need to set up a GeoTracker user account. Instruction to set up a GeoTracker account is found at our Electronic Submittal of Information (ESI) website:

http://www.waterboards.ca.gov/ust/electronic_submittal/index.shtml

Our ESI website also contains information that will aid your transition to electronic data and reporting submittal, such as guidelines on claiming and getting access to a facility, uploading of analytical data in specified Electronic Data Format (EDF) , PDF of reports, and well survey templates. For general assistance in searching or utilizing Geotracker, please contact Geotracker Help Desk at (866) 480-1028 or Geotracker@waterboards.ca.gov. For regulatory requirement questions, please contact Mr. Hamid Foolad at (916) 341-5791 or hfoolad@waterboards.ca.gov.

Training and Outreach

A training and outreach session will be held for dischargers, consultants and the public to introduce them to the ESI requirements and its application:

Date:	Tuesday, March 22, 2011
Time:	1pm - 3pm
Location:	Regional Water Quality Control Board – Los Angeles Region 320 W. 4th Street, 1st Floor Carmel Room Los Angeles, CA 90013

Since there will be limited seating, please RSVP by **March 15, 2011** for the training if you plan to attend by e-mailing Ms. Rosie Villar at: rvillar@waterboards.ca.gov.

We will post the training recording on our website for you review if you can not attend March 22, 2011 training. Please check www.waterboards.ca.gov/losangeles for announcement.

If you have any questions or need additional information, please contact Section Chief of Groundwater Permitting and Land Disposal, Dr. Rebecca Chou, at 213-576-6618 or rchou@waterboards.ca.gov.

Sincerely,

Samuel Unger

Samuel Unger, P.E.
Executive Officer