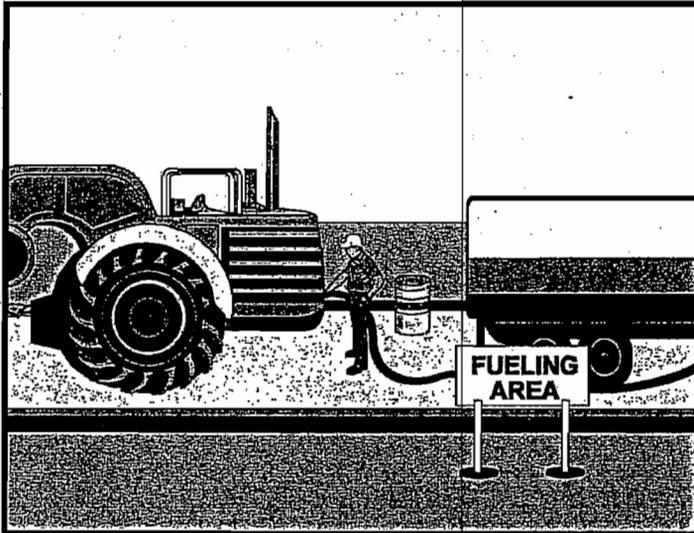


Vehicle and Equipment Fueling

NS-9



Standard Symbol

BMP Objectives

- Soil Stabilization
- Sediment Control
- Tracking Control
- Wind Erosion Control
- Non-Storm Water Management
- Materials and Waste Management

Definition and Purpose Vehicle and equipment fueling procedures and practices are designed to minimize or eliminate the discharge of fuel spills and leaks into storm drain systems or to watercourses.

Appropriate Applications These procedures are applied on all construction sites where vehicle and equipment fueling takes place.

Limitations ■ Onsite vehicle and equipment fueling shall only be used where it's impractical to send vehicles and equipment off-site for fueling.

- Standards and Specifications**
- When fueling must occur onsite, the contractor shall select and designate an area to be used, subject to approval of the Resident Engineer (RE).
 - Absorbent spill clean-up materials and spill kits shall be available in fueling areas and on fueling trucks and shall be disposed of properly after use.
 - Drip pans or absorbent pads shall be used during vehicle and equipment fueling, unless the fueling is performed over an impermeable surface in a dedicated fueling area.
 - Dedicated fueling areas shall be protected from storm water run-on and runoff, and shall be located at least 15 m (50 ft) from downstream drainage facilities and watercourses. Fueling must be performed on level-grade areas.
 - Nozzles used in vehicle and equipment fueling shall be equipped with an automatic shut-off to control drips. Fueling operations shall not be left unattended.
 - Protect fueling areas with berms and/or dikes to prevent run-on, runoff, and to contain spills.



Vehicle and Equipment Fueling

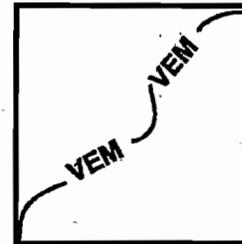
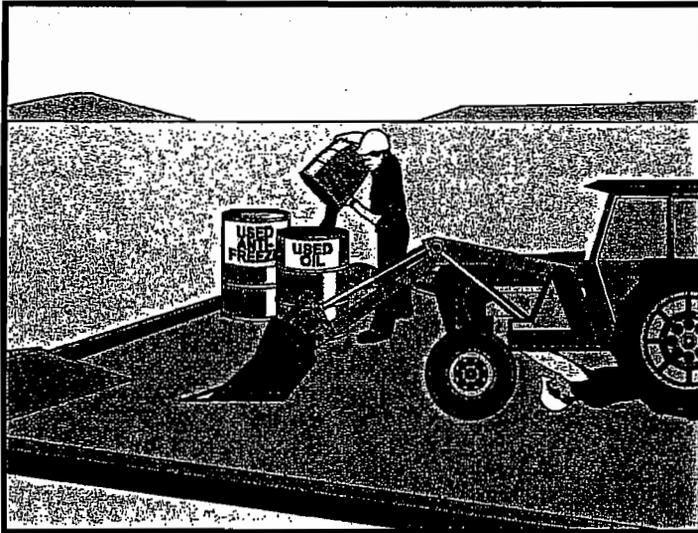
NS-9

- Use vapor recovery nozzles to help control drips as well as air pollution where required by Air Quality Management Districts (AQMD). Ensure the nozzle is secured upright when not in use.
- Fuel tanks shall not be "topped-off."
- Vehicles and equipment shall be inspected on each day of use for leaks. Leaks shall be repaired immediately or problem vehicles or equipment shall be removed from the project site.
- Absorbent spill clean-up materials shall be available in fueling and maintenance areas and used on small spills instead of hosing down or burying techniques. The spent absorbent material shall be removed promptly and disposed of properly.
- Federal, state, and local requirements shall be observed for any stationary above ground storage tanks. Refer to WM-1, "Material Delivery and Storage."
- Mobile fueling of construction equipment throughout the site shall be minimized. Whenever practical, equipment shall be transported to the designated fueling area.
- Fueling areas and storage tanks shall be inspected regularly.
- Keep an ample supply of spill cleanup material on the site.
- Immediately cleanup spills and properly dispose of contaminated soil and cleanup materials.

Maintenance and Inspection



Vehicle and Equipment Maintenance **NS-10**



Standard Symbol

BMP Objectives

- Soil Stabilization
- Sediment Control
- Tracking Control
- Wind Erosion Control
- Non-Storm Water Management
- Materials and Waste Management

- Definition and Purpose** Procedures and practices to minimize or eliminate the discharge of pollutants to the storm drain systems or to watercourses from vehicle and equipment maintenance procedures.
- Appropriate Applications** These procedures are applied on all construction projects where an onsite yard area is necessary for storage and maintenance of heavy equipment and vehicles.
- Limitations** ■ None identified.
- Standards and Specifications**
- Drip pans or absorbent pads shall be used during vehicle and equipment maintenance work that involves fluids, unless the maintenance work is performed over an impermeable surface in a dedicated maintenance area.
 - All maintenance areas are required to have spill kits and/or use other spill protection devices.
 - Dedicated maintenance areas shall be protected from storm water run-on and runoff, and shall be located at least 15 m (50 ft) from downstream drainage facilities and watercourses.
 - Drip Pans or plastic sheeting shall be placed under all vehicles and equipment placed on docks, barges, or other structures over water bodies when the vehicle or equipment is planned to be idle for more than one hour.
 - Absorbent spill clean-up materials shall be available in maintenance areas and shall be disposed of properly after use. Substances used to coat asphalt transport trucks and asphalt-spreading equipment shall be non-toxic.
 - Use off-site maintenance facilities whenever practical.

Vehicle and Equipment Maintenance **NS-10**

- For long-term projects, consider constructing roofs or using portable tents over maintenance areas.
- Properly dispose of used oils, fluids, lubricants, and spill cleanup materials.
- Do not dump fuels and lubricants onto the ground.
- Do not place used oil in a dumpster or pour into a storm drain or watercourse.
- Properly dispose or recycle used batteries.
- Do not bury used tires.
- Repair of fluid and oil leaks immediately.
- Provide spill containment dikes or secondary containment around stored oil and chemical drums.

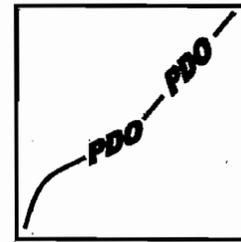
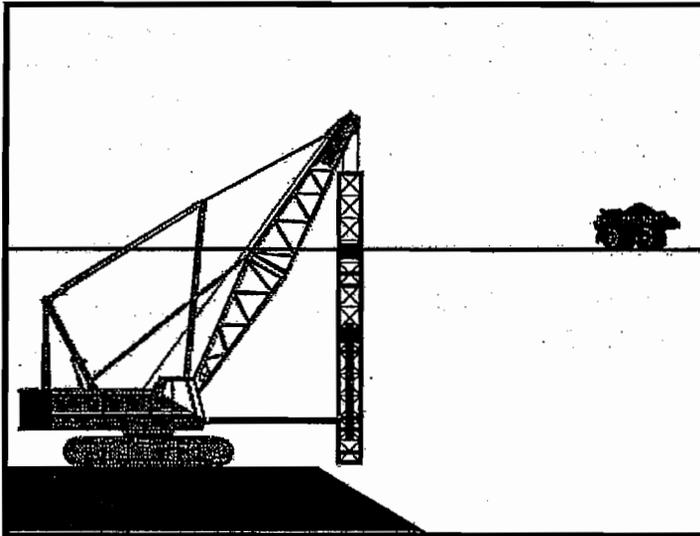
Maintenance and Inspection

- Maintain waste fluid containers in leak proof condition.
- Vehicle and equipment maintenance areas shall be inspected regularly.
- Vehicles and equipment shall be inspected on each day of use. Leaks shall be repaired immediately or the problem vehicle(s) or equipment shall be removed from the project site.
- Inspect equipment for damaged hoses and leaky gaskets routinely. Repair or replace as needed.



Pile Driving Operations

NS-11



Standard Symbol

BMP Objectives

- Soil Stabilization
- Sediment Control
- Tracking Control
- Wind Erosion Control
- Non-Storm Water Management
- Materials and Waste Management

Definition and Purpose The construction and retrofit of bridges and retaining walls often include driving piles for foundation support and shoring operations. Driven piles are typically constructed of concrete, steel, or timber. Driven sheet piles are used for shoring and cofferdam construction. Proper control and use of equipment, materials, and waste products from pile driving operations will reduce the discharge of potential pollutants to the storm drain system or watercourses.

Appropriate Applications These procedures apply to construction sites near or adjacent to a watercourse or groundwater where permanent and temporary pile driving operations (impact and vibratory) take place, including operations using pile shells for construction of cast-in-steel-shell and cast-in-drilled-hole piles.

Limitations ■ None identified.

- Standards and Specifications**
- Use drip pans or absorbent pads during vehicle and equipment maintenance, cleaning, fueling, and storage. Refer to BMPs NS-9 "Vehicle and Equipment Fueling" and NS-10 "Vehicle and Equipment Maintenance."
 - Have spill kits and cleanup materials available at all locations of pile driving. Refer to BMP WM-4 "Spill Prevention and Control."
 - Keep equipment that is in use in streambeds; or on docks, barges, or other structures over water bodies, leak free.
 - Park equipment over plastic sheeting or equivalent where possible. Plastic sheeting is not a substitute for drip pans or absorbent pads. The storage or use of equipment in streambeds or other bodies of water shall comply with all applicable permits.
 - Implement other BMPs as applicable, such as NS-2 "Dewatering Operations," WM-5 "Solid Waste Management," WM-6 "Hazardous Waste Management," and WM-10 "Liquid Waste Management."



Pile Driving Operations

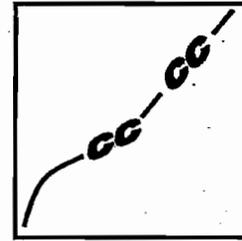
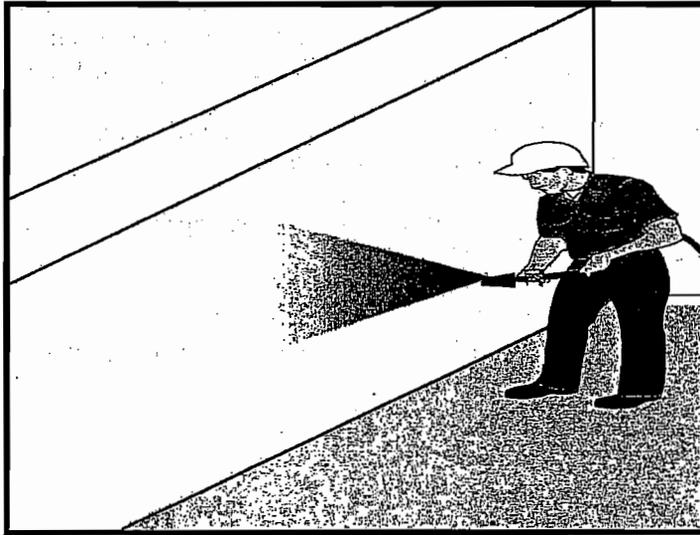
NS-11

- When not in use, store pile driving equipment away from concentrated flows of storm water, drainage courses, and inlets. Protect hammers and other hydraulic attachments from run-on by placing them on plywood and covering them with plastic or a comparable material prior to the onset of rain.
- Use less hazardous products, e.g. vegetable oil instead of hydraulic fluid, when practicable.

Maintenance and Inspection

- Inspect pile driving areas and equipment for leaks and spills on a daily basis.
- Inspect equipment routinely and repair equipment as needed (e.g., worn or damaged hoses, fittings, gaskets).





Standard Symbol

BMP Objectives

- Soil Stabilization
- Sediment Control
- Tracking Control
- Wind Erosion Control
- Non-Storm Water Management
- Materials and Waste Management

Definition and Purpose Concrete curing is used in the construction of structures such as bridges, retaining walls, and pump houses. Concrete curing includes the use of both chemical and water methods. Proper procedures minimize pollution of runoff during concrete curing.

Appropriate Applications All concrete elements of a structure (e.g., footings, columns, abutments, stems, soffit, deck) are subject to curing requirements.

Limitations ■ None identified.

Standards and Specifications

Chemical Curing

- Avoid over-spray of curing compounds.
- Minimize the drift of chemical cure as much as possible by applying the curing compound close to the concrete surface. Apply an amount of compound that covers the surface, but does not allow any runoff of the compound.
- Use proper storage and handling techniques for concrete curing compounds. Refer to BMP WM-1, "Material Delivery and Storage."
- Protect drain inlets prior to the application of curing compounds.
- Refer to WM-4, "Spill Prevention and Control."

Water Curing for Bridge Decks, Retaining Walls, and other Structures

- Direct cure water away from inlets and watercourses to collection areas for removal as approved by the RE and in accordance with all applicable permits.

Concrete Curing

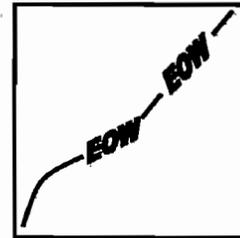
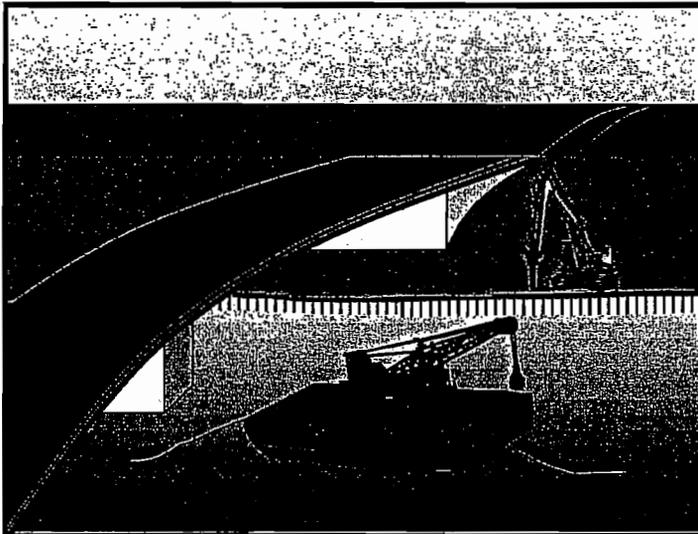
NS-12

- Collect cure water and transport or dispose of water in a non-erodible manner. See BMPs SS-9, "Earth Dikes/Drainage Swales & Lined Ditches," SS-10, "Outlet Protection/Velocity Dissipation Devices," and SS-11, "Slope Drains."
 - Utilize wet blankets or a similar method that maintains moisture while minimizing the use and possible discharge of water.
- Maintenance and Inspection**
- Ensure that employees and subcontractors implement appropriate measures for storage, handling, and use of curing compounds.
 - Inspect any temporary diversion devices, lined channels, or swales for washouts, erosion, or debris. Replace lining and remove debris as necessary.
 - Inspect cure containers and spraying equipment for leaks.



Material and Equipment Use Over Water

NS-13



Standard Symbol

BMP Objectives

- Soil Stabilization
- Sediment Control
- Tracking Control
- Wind Erosion Control
- Non-Storm Water Management
- Materials and Waste Management

- Definition and Purpose** Procedures for the proper use, storage, and disposal of materials and equipment on barges, boats, temporary construction pads, or similar locations that minimize or eliminate the discharge of potential pollutants to a watercourse.
- Appropriate Applications** These procedures shall be implemented for construction materials and wastes (solid and liquid) and any other materials that may be detrimental if released. Applies where materials and equipment are used on barges, boats, docks, and other platforms over or adjacent to a watercourse.
- Limitations** ■ None identified.
- Standards and Specifications**
- Refer to BMPs WM-1, "Material Delivery and Storage" and WM-4, "Spill Prevention and Control."
 - Use drip pans and absorbent materials for equipment and vehicles and ensure that an adequate supply of spill cleanup materials is available.
 - Drip pans shall be placed under all vehicles and equipment placed on docks, barges, or other structures over water bodies when the vehicle or equipment is expected to be idle for more than one hour.
 - Maintain equipment in accordance with BMP NS-10, "Vehicle and Equipment Maintenance." If a leaking line cannot be repaired, remove equipment from over the water.
 - Provide watertight curbs or toe boards to contain spills and prevent materials, tools, and debris from leaving the barge, platform, dock, etc.
 - Secure all materials to prevent discharges to receiving waters via wind.

Material and Equipment Use Over Water

NS-13

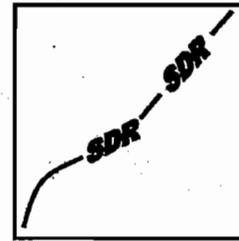
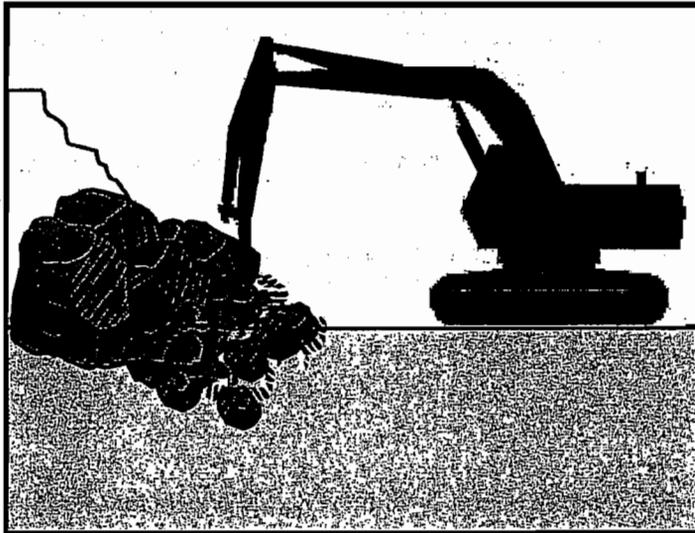
Maintenance and Inspection

- Identify types of spill control measures to be employed, including the storage of such materials and equipment. Ensure that staff are trained regarding the deployment and access of control measures and that measures are being used.
- Ensure the timely and proper removal of accumulated wastes. Refer to BMPs WM-5, "Solid Waste Management" (non-hazardous) and WM-6, "Hazardous Waste Management."
- Comply with all necessary permits required for construction within or near the watercourse, such as RWQCB, U.S. Army Corps of Engineers, Department of Fish and Game and other local permitting agencies.
- Discharges to waterways shall be reported to the RE immediately upon discovery. A written discharge notification must follow within 7 days.
- Refer to BMP NS-15, "Structure Demolition/Removal Over or Adjacent to Water."
- Inspect equipment for leaks and spills on a daily basis, and make necessary repairs.
- Ensure that employees and subcontractors implement appropriate measures for storage and use of materials and equipment.
- Inspect and maintain all associated BMPs and perimeter controls to ensure continuous protection of the watercourse.



Structure Demolition/Removal Over or Adjacent to Water

NS-15



Standard Symbol

BMP Objectives

- Soil Stabilization
- Sediment Control
- Tracking Control
- Wind Erosion Control
- Non-Storm Water Management
- Materials and Waste Management

Definition and Purpose	Procedures to protect water bodies from debris and wastes associated with structure demolition or removal over or adjacent to watercourses.
Appropriate Applications	Full bridge demolition and removal, partial bridge removal (e.g., barrier rail, edge of deck) associated with bridge widening projects, concrete channel removal, or any other structure removal that could potentially affect water quality.
Limitations	<ul style="list-style-type: none"> ■ Specific permit requirements may be included in the contract documents.
Standards and Specifications	<ul style="list-style-type: none"> ■ Do not allow demolished material to enter waterway. ■ Refer to BMP NS-5, "Clear Water Diversion" to direct water away from work areas. ■ Use attachments on construction equipment such as backhoes to catch debris from small demolition operations. ■ Use covers or platforms to collect debris. ■ Platforms and covers are to be approved by the RE. ■ Stockpile accumulated debris and waste generated during demolition away from watercourses and in accordance with BMP WM-3, "Stockpile Management." ■ Ensure safe passage of wildlife, as necessary. ■ Discharges to waterways shall be reported to the RE immediately upon discovery. A written discharge notification must follow within 7 days.



Structure Demolition/Removal Over or Adjacent to Water

NS-15

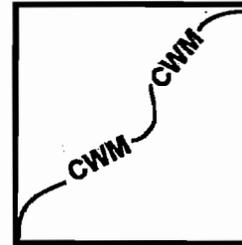
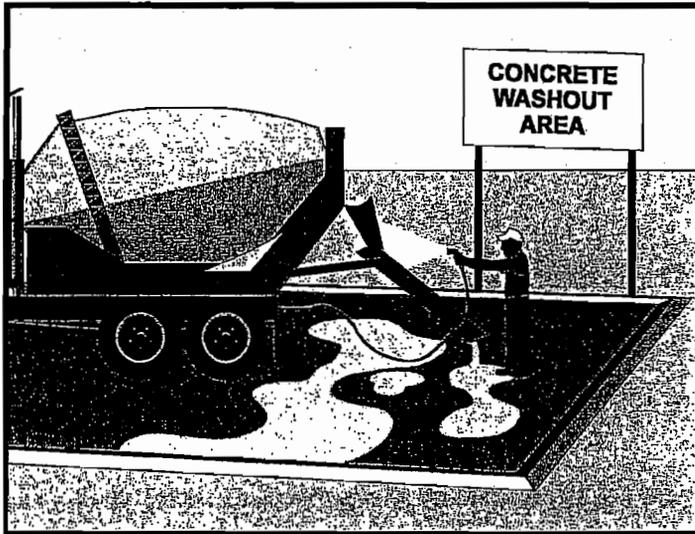
Maintenance and Inspection

- For structures containing hazardous materials (e.g., lead paint or asbestos) refer to BMP WM-6, "Hazardous Waste Management." For demolition work involving soil excavation around lead-painted structures, refer to BMP WM-7, "Contaminated Soil Management."
- Contractor must inspect demolition areas over or near adjacent watercourses on a daily basis.
- Any debris-catching devices shall be emptied regularly. Collected debris shall be removed and stored away from the watercourse and protected from run-on and runoff.



Concrete Waste Management

WM-8



Standard Symbol

BMP Objectives

- Soil Stabilization
- Sediment Control
- Tracking Control
- Wind Erosion Control
- Non-Storm Water Management
- Materials and Waste Management

Definition and Purpose

These are procedures and practices that are designed to minimize or eliminate the discharge of concrete waste materials to the storm drain systems or watercourses.

Appropriate Applications

- Concrete waste management procedures and practices are implemented on construction projects where concrete is used as a construction material or where concrete dust and debris result from demolition activities.
- Where slurries containing portland cement concrete (PCC) or asphalt concrete (AC) are generated, such as from sawcutting, coring, grinding, grooving, and hydro-concrete demolition.
- Where concrete trucks and other concrete-coated equipment are washed on site, when approved by the Resident Engineer (RE). See also NS-8, "Vehicle and Equipment Cleaning."
- Where mortar-mixing stations exist.

Limitations

- None identified.

Standards and Specifications

Education

- Educate employees, subcontractors, and suppliers on the concrete waste management techniques described herein.
- The Contractor's Water Pollution Control Manager (WPCM) shall oversee and enforce concrete waste management procedures.

Concrete Slurry Wastes

- PCC and AC waste shall not be allowed to enter storm drains or watercourses.



- PCC and AC waste shall be collected and properly disposed of outside the highway right-of-way in conformance with Standard Specifications Section 7-1.13 or placed in a temporary concrete washout facility as shown in the figures on Pages 5 and 6.
- Disposal of hardened PCC and AC waste shall be in conformance with Standard Specifications Section 15-3.02.
- A sign shall be installed adjacent to each temporary concrete washout facility to inform concrete equipment operators to utilize the proper facilities as shown on Page 6.
- A foreman and/or construction supervisor shall monitor onsite concrete working tasks, such as saw cutting, coring, grinding and grooving to ensure proper methods are implemented.
- Do not allow saw-cut PCC slurry to enter storm drains or watercourses. See also BMP NS-3, "Paving and Grinding Operations;" and BMP WM-10, "Liquid Waste Management." Residue from grinding operations shall be picked up by means of a vacuum attachment to the grinding machine. Saw cutting residue shall not be allowed to flow across the pavement, and shall not be left on the surface of the pavement.
- Vacuum slurry residue and dispose in a temporary facility (as described in Onsite Temporary Concrete Washout Facility, Concrete Transit Truck Washout Procedures, below) and allow slurry to dry. Dispose of dry slurry residue in accordance with BMP WM-5, "Solid Waste Management", or, for on-site disposal, in accordance with Standard Specification 15-3.02, Removal Methods.
- Collect and dispose of residue from grooving and grinding operations in accordance with Standard Specifications Section 42-1.02 and 42-2.02.

Onsite Temporary Concrete Washout Facility, Concrete Transit Truck Washout Procedures

- Temporary concrete washout facilities shall be located a minimum of 15 m (50 ft) from storm drain inlets, open drainage facilities, and watercourses, unless determined infeasible by the RE. Each facility shall be located away from construction traffic or access areas to prevent disturbance or tracking.
- A sign shall be installed adjacent to each washout facility to inform concrete equipment operators to utilize the proper facilities. The sign shall be installed as shown on the plans and in conformance with the provisions in Standard Specifications Section 56-2, Roadside Signs.

- Temporary concrete washout facilities shall be constructed above grade or below grade at the option of the Contractor. Temporary concrete washout facilities shall be constructed and maintained in sufficient quantity and size to contain all liquid and concrete waste generated by washout operations.
- Temporary washout facilities shall have a temporary pit or bermed areas of sufficient volume to completely contain all liquid and waste concrete materials generated during washout procedures.
- Perform washout of concrete mixer trucks in designated areas only.
- Wash concrete only from mixer truck chutes into approved concrete washout facility. Washout may be collected in an impermeable bag for disposal.
- Pump excess concrete in concrete pump bin back into concrete mixer truck.
- Concrete washout from concrete pumper bins can be washed into concrete pumper trucks and discharged into designated washout area or properly disposed offsite.
- Once concrete wastes are washed into the designated area and allowed to harden, the concrete shall be broken up, removed, and disposed of per BMP WM-5, "Solid Waste Management", and in conformance with the provisions in Standard Specifications Section 15-3.02, "Removal Methods."

Temporary Concrete Washout Facility Type "Above Grade"

- Temporary concrete washout facility Type "Above Grade" shall be constructed as shown on Page 5 or 6, with a recommended minimum length and minimum width of 3 m (10 ft), but with sufficient quantity and volume to contain all liquid and concrete waste generated by washout operations. The length and width of a facility may be increased, at the Contractor's expense, upon approval from the RE.
- Straw bales, wood stakes, and sandbag materials shall conform to the provisions in BMP SC-9, "Straw Bale Barrier."
- Plastic lining material shall be a minimum of 10-mil polyethylene sheeting and shall be free of holes, tears or other defects that compromise the impermeability of the material.
- Portable delineators shall conform to the provisions in Standard Specifications Section 12-3.04, "Portable Delineators.". The delineator bases shall be cemented to the pavement in the same manner as provided for cementing pavement markers to pavement in Standard Specifications Section 85-1.06, "Placement," Portable delineators shall be applied only to a clean, dry surface.

Temporary Concrete Washout Facility (Type Below Grade)

- Temporary concrete washout facility Type "Below Grade" shall be constructed as shown on page 6, with a recommended minimum length and minimum width of 3m (10 ft). The quantity and volume shall be sufficient to contain all liquid and concrete waste generated by washout operations. The length and width of a facility may be increased, at the Contractor's expense, upon approval of the RE. Lath and flagging shall be commercial type.
- Plastic lining material shall be a minimum of 10-mil polyethylene sheeting and shall be free of holes, tears or other defects that compromise the impermeability of the material.
- The soil base shall be prepared free of rocks or other debris that may cause tears or holes in the plastic lining material.

Removal of Temporary Concrete Washout Facilities

- When temporary concrete washout facilities are no longer required for the work, as determined by the RE, the hardened concrete shall be removed and disposed of in conformance with the provisions in Standard Specifications Section 15-3.02. Disposal of PCC slurries or liquid waste shall be disposed of outside the highway right-of-way in conformance with provisions of Standard Specifications Section 7-1-13. Materials used to construct temporary concrete washout facilities shall become the property of the Contractor, shall be removed from the site of the work, and shall be disposed of outside the highway right-of-way in conformance with the provisions of the Standard Specifications, Section 7-1.13.
- Holes, depressions or other ground disturbance caused by the removal of the temporary concrete washout facilities shall be backfilled and repaired in conformance with the provisions in Standard Specifications Section 15-1.02, "Preservation of Property."

Maintenance and Inspection

- The Contractor's Water Pollution Control Manager (WPCM) shall monitor on site concrete waste storage and disposal procedures at least weekly or as directed by the RE.
- The WPCM shall monitor concrete working tasks, such as saw cutting, coring, grinding and grooving daily to ensure proper methods are employed or as directed by the RE.

- Temporary concrete washout facilities shall be maintained to provide adequate holding capacity with a minimum freeboard of 100 mm (4 inches) for above grade facilities and 300 mm (12 inches) for below grade facilities. Maintaining temporary concrete washout facilities shall include removing and disposing of hardened concrete and returning the facilities to a functional condition. Hardened concrete materials shall be removed and disposed of in conformance with the provisions in Standard Specifications Section 15-3.02, "Removal Methods."
- Existing facilities must be cleaned, or new facilities must be constructed and ready for use once the washout is 75% full.
- Temporary concrete washout facilities shall be inspected for damage (i.e. tears in PVC liner, missing sand bags, etc.). Damaged facilities shall be repaired.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support informed decision-making and strategic planning.

3. The third part of the document focuses on the role of technology in enhancing data management and analysis. It discusses how modern software solutions can streamline processes and provide valuable insights into organizational performance.

4. The final part of the document provides a summary of the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that the organization remains agile and responsive to changing market conditions.