



City of Millbrae

621 Magnolia Avenue, Millbrae, CA 94030

MARGE COLAPIETRO
Mayor
GINA PAPAN
Vice Mayor
NADIA V. HOLOBER
Councilwoman
WAYNE J. LEE
Councilman
ROBERT G. GOTTSCHALK
Councilman

January 3, 2012

Mr. Bruce Wolfe, Executive Officer
San Francisco Bay Regional Water Quality Control Board
1410 Clay Street, Suite 1400
Oakland, CA 94612

Sent via email on Tuesday, January 3, 2012 to Ms. Selina Louie at slouie@waterboards.ca.gov

**Subject: San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)
City of Millbrae Amendment to the Annual Deliverables for Fiscal Year July 2010-June 2011**

Dear Mr. Wolfe:

This letter and the attached amended pages of the City of Millbrae MRP submittal for Fiscal Year 2010-2011 represents the City of Millbrae responses and consequent amendments to the annual report submittal based on requested information and clarification in the email dated December 13, 2011 from Ms. Selina Louie of the Regional Water Board.

Regarding questions in the email on Section C.4, the City reported in the MRP submittal the inspections conducted by City staff only and we added comments about San Mateo County Environmental Health's inspections of additional City facilities. In addition, the County's inspection list was included as an attachment; however, we did not specifically add the number and types of inspections and violations to our reported totals. Based on our response to the Board's request for information, the City would like to amend this section of the report to now reflect the total inspections conducted and violations found by both the City and the County. In response to this additional request we amend MRP submittal Section 4, pages 4-2, and 4-3.

The second part of the request for more information regarding Section C.4 asks if the City implements its own Pretreatment Program. The answer is yes; we do implement our own Pretreatment Program.

Regarding further clarification on Section C.5, the City did list 12 locations where staff conducted inspections as part of our collection system screening program; however, we did not specifically state in this section the outcomes of the inspections. In response to the Water Board's additional question, the City did not find any illicit discharges at any location during any inspection. We will amend page 5-2 of MRP Section C.5 to reflect this comment.

Regarding Section C.6 request for more information via the Water Board's email, yes, it does seem that the reported figures under Section C.6.e.iii.1.a. and C.6.e.iii.1.b. were transposed and consequently entered incorrectly. Upon further inspection of the construction data tracking inspection table and the corresponding inspection sheets, we had one site disturbing one acre or more for the first half of the

City Council/City Manager/City Clerk
(650) 259-2334

Building Division/Permits
(650) 259-2330

Community Development
(650) 259-2341

Finance
(650) 259-2350

Fire
(650) 259-2400

Police
(650) 259-2300

Public Works/Engineering
(650) 259-2339

Recreation
(650) 259-2360

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fiscal year 2010-2011 and we had 2 high priority sites that are less than one acre during the fiscal year 2010-2011. We will amend page 6-1 to reflect this correction.

In addition, in response to the Water Board's request for more information regarding Section C.6 reporting, we did not transfer data from the construction site inspections tracking spreadsheet to the reporting data tables in Section 6. We amend pages 6-1 and 6-2 to summarize the inspection information from the tracking spreadsheet on the reporting form for the Fiscal Year 2010-2011.

I certify under penalty of law that this document and all its attachments were prepared under my direction and supervision in accordance to a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, and that these penalties may include fine and imprisonment for knowing violations.

Please contact me at (650) 259-2339 if you have any questions. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ronald Popp', written in a cursive style.

Ronnald Popp
Director of Public Works

Enclosure: Amendment to MRP Annual Deliverables for July 2010 to June 2011:
Amending pages 4-2, 4-3, 5-2, 6-1 and 6-2

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights

Provide background information, highlights, trends, etc.

1) Updated facility list using business license data; 2) Updated inspection frequencies and priorities. Continued using permitted facilities database for scheduling and tracking City staff inspections; 3) Attended training; 4) Coordinated with County Environmental Health (contractor) to inspect hazmat and food facilities; 5) Participated in Countywide Program’s CII Subcommittee and its Training Workgroup; and, 6) Participate in BASMAA’s Municipal Operations/Trash Committee. Refer to the C.4. Industrial and Commercial Site Controls section of the Program’s FY 10-11 Annual Report for a description of activities of the countywide program and/or the BASMAA Municipal Operations Committee.

C.4.b.i. ► Business Inspection Plan

Do you have a Business Inspection Plan?

Yes **No**

If No, explain:

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

See attached lists for City and San Mateo County Environmental Health.

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

See attached lists for City and San Mateo County Environmental Health.

C.4.c.iii.(1) ► Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

<input type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.
<input checked="" type="checkbox"/>	Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected by City of Millbrae	210	
Total number of inspections conducted by City of Millbrae	210	
Number of violations (excluding verbal warnings) by City of Millbrae	8	
Sites inspected in violation by City of Millbrae	8	3.81
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	8	100

Comments:
 We have combined both the City of Millbrae and the San Mateo County Environmental Health inspection and violation-related data in the above table.
City of Millbrae considers a site to be a single business at a single location/address. The single violation was resolved within 24 hours.
San Mateo County Environmental Health does not include verbal warnings as a violation. Verbal warnings are used as a reminder to the facility on ways to improve their BMPs and as a reminder to the inspector that a BMP was discussed at the last inspection and improvements in this area needs to be noted at the next scheduled inspection. Unless otherwise noted on the Stormwater Inspection Report, multiple violations at a specific site will only be counted as one violation. Facilities with multiple violations will not be deemed resolved unless all violations have been corrected.

C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	4
Potential discharge and other	2

Comments:
 The City of Millbrae and San Mateo County Environmental Health inspections are combined in the above table.
City of Millbrae and San Mateo County Environmental Health: Facilities with multiple discharges or multiple potential discharges will only be counted as one discharge or one potential discharge.

C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) ¹	Number of Enforcement Actions Taken	% of Enforcement Actions Taken²
Level 1	Verbal Warning	12	70.59
Level 2	Written Warning	4	23.53
Level 3	Notice to Comply: Notice of Violation issued requiring immediate compliance & submittal of P2 Plan	1	5.88
Level 4	Legal Action	0	0
Total		17	100

C.4.c.iii.(3) ► Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.

Business Category³	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Automotive	0	1
Building Supply	0	0
Food Preparation	3	1
Honey Wagon	0	0
Laboratory	0	0
Mobile	0	0
Photo Lab	1	0
Stone and Tile	0	0

C.4.c.iii.(4) ► Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

No industries identified as non-filers during scheduled inspections during this fiscal year.

¹ Agencies to list specific enforcement actions as defined in their ERPs.

² Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

³ List your Program's standard business categories.

C.4.d.iii ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
CWEA Session	10/21/10	Municipal Regional Permit Requirements	1	50
CWEA P3S Conference	2/28-3/2 2011	Inspecting, Enforcement, Public Outreach	1	50
Water World Webinar	4/5/11	Monitoring Your Stormwater Run-Off	1	50

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights

Provide background information, highlights, trends, etc.

1) MS4 maps publicly available for viewing at City Hall or may be picked up at Oakland Museum; 2) Continued implementing collection system screening program; 3) Participated in the SMCWPPP CII Subcommittee and Training Workgroup; and, 4) Participated in BASMAA's Municipal Operations Committee. Refer to the C.5 Illicit Discharge Detection and Elimination section of countywide program's FY 10-11 Annual Report for description of activities at the countywide or regional level.

C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Kevin Cesar	Laboratory/Source Control Supervisor	650.259.2392
Craig Centis	Streets, Facilities, and Storms Supervisor	650.259.2369
Catherine L. Allin	Sr. Industrial Waste Inspector	650.259.2397

C.5.d.iii ► Evaluation of Mobile Business Program

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description:

1) Require business licenses-Process includes BMP training; 2) Provide pretreatment permittees with list of BASMAA trained surface cleaners; 3) Permit mobile car wash services; 4) Respond to complaints/observations of illicit discharges; and, 5) County initiated educational outreach to mobile food facilities. Surface cleaning is performed by City staff. Refer to the C.5 Illicit Discharge Detection and Elimination section of countywide program's FY 10-11 Annual Report for a description of efforts by countywide committees/work group and the BASMAA Municipal Operations Committee to address mobile businesses.

C.5.e.iii ► Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:

The City of Millbrae Collection System Screening Program entails Inspecting (looking for any signs of an illicit discharge, etc.); cleaning after every rainfall; and, cleaning at least one time in the summer months at the following locations:

- Airport Pump Station
- East Hillcrest Pump Station
- Millbrae Creek
- South Ashton Creek
- Hemlock Creek
- 785 Clearfield Drive
- Cypress Creek
- Santa Florita Creek
- Green Hills Golf Course Creek
- 429 Green Hills Creek
- 835 Vista Grande Creek
- 1221 Sleepyhollow

There were no illicit discharges found at the above locations during inspections.

C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

See attached tracking list.	Number	Percentage
Discharges reported (C.5.f.iii.(1))	5	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	5	100
Discharges resolved in a timely manner (C.5.f.iii.(3))	5	100

Comments:
 Complaints received by City are directed to appropriate staff. Depending on category of discharge (new construction/building permit required, encroachment permit required, public works, Do-It-Yourself work, pool, City cleanup required, illegal dumping, etc.), multiple responders may be necessary. Source Control staff perform any required follow-up written communication, billing, and tracking. Reports that are unsubstantiated in the field are not reported and discharges that are prevented from reaching storm drains/receiving waters are reported as potential (there were no potential flows during this report cycle).

C.5.f.iii.(4) ► Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph. **See attached tracking list.**

Millbrae StormWater

Active Sites for Storm Water Inspections				148 Sites
Report run 6/30/2011				
CHU KONG SEAFOOD RESTAURANT	1661 EL CAMINO REAL	MILLBRAE	FA0000344	
ANDREAS MARKET	1601 EL CAMINO REAL	MILLBRAE	FA0000503	
BURGER KING RESTAURANT	420 EL CAMINO REAL	MILLBRAE	FA0000527	
SIXTEEN MILE HOUSE	448 BROADWAY	MILLBRAE	FA0000758	
STEPHENS DELI	260 BROADWAY	MILLBRAE	FA0000797	
SEVEN ELEVEN FOOD #2230	401 EL CAMINO REAL	MILLBRAE	FA0000836	
SUZANNES CAKE BOX	320 BROADWAY	MILLBRAE	FA0000920	
ROSIES CANTINA	333 BROADWAY	MILLBRAE	FA0000921	
GRILL AKAFUJI	9 HILLCREST	MILLBRAE	FA0000922	
ROUND TABLE PIZZA	414 BROADWAY	MILLBRAE	FA0000924	
STARBUCKS COFFEE	513 BROADWAY	MILLBRAE	FA0000926	
O SOLE MIO	352 BROADWAY	MILLBRAE	FA0000927	
BAGEL STREET CAFE	537 BROADWAY	MILLBRAE	FA0000928	
BASKIN ROBBINS #166	669 BROADWAY	MILLBRAE	FA0000930	
PETERS CAFE	10 EL CAMINO REAL	MILLBRAE	FA0000937	
LAI LAI RESTAURANT	334 BROADWAY	MILLBRAE	FA0000941	
CLASSIC SICHUAN RESTAURANT	148 EL CAMINO REAL	MILLBRAE	FA0000943	
MR PICKLES SANDWICH SHOP	405 BROADWAY	MILLBRAE	FA0000946	
THE FAMOUS FRANKFURTER	293 EL CAMINO REAL	MILLBRAE	FA0000950	
QUICKLY	325 EL CAMINO REAL	MILLBRAE	FA0000952	
FIDDLERS GREEN	333 EL CAMINO REAL	MILLBRAE	FA0000953	
SAFEWAY STORE #618	525 EL CAMINO REAL	MILLBRAE	FA0000954	
SUPER BURRITO	780 EL CAMINO REAL	MILLBRAE	FA0000956	
TERRACE CAFE	1100 EL CAMINO REAL	MILLBRAE	FA0000958	
MILLBRAE PANCAKE HOUSE	1301 EL CAMINO REAL	MILLBRAE	FA0000960	
ZORBAS PIZZA II	1567 EL CAMINO REAL	MILLBRAE	FA0000965	
MI TEQUILA RESTAURANT	1595 EL CAMINO REAL	MILLBRAE	FA0000966	
HAPPY CHEF HOUSE	1711 EL CAMINO REAL	MILLBRAE	FA0000973	
KIMBERLY'S FINE FOODS	29 HILLCREST	MILLBRAE	FA0000978	
PAPE MEAT COMPANY	25 HILLCREST	MILLBRAE	FA0000979	
LUCKY	45 MURCHISON	MILLBRAE	FA0000984	
LA COLLINA	355 EL CAMINO REAL	MILLBRAE	FA0001757	
DALAND NISSAN INC	460 EL CAMINO REAL	MILLBRAE	FA0001929	
WENDYS OLD FASHIONED HAMBURGERS	120 EL CAMINO REAL	MILLBRAE	FA0002098	
MCDONALDS OF MILLBRAE	1101 EL CAMINO REAL	MILLBRAE	FA0002563	
CHEF WANGS	1320 EL CAMINO REAL	MILLBRAE	FA0002585	
GOURMET VILLAGE	465 BROADWAY	MILLBRAE	FA0002742	
ASIAN PEARL PENINSULA	1671 EL CAMINO REAL	MILLBRAE	FA0002759	
THE LITTLE WHALE RESTAURANT	716 MAGNOLIA	MILLBRAE	FA0003201	
SUSHI KEI	407 BROADWAY	MILLBRAE	FA0004155	
MARYMOUNT GREENHILLS, LLC	1201 BROADWAY	MILLBRAE	FA0004433	
PACIFIC BELL TELEPHONE dba AT & T	10 MAGNOLIA	MILLBRAE	FA0005134	
LITTLE CAESARS PIZZA	660 MAGNOLIA	MILLBRAE	FA0005217	
HOA KY RESTAURANT CORP	447 BROADWAY	MILLBRAE	FA0005224	
THE WESTIN HOTEL	1 OLD BAYSHORE HWY	MILLBRAE	FA0005304	
LEONARDOS ITALIAN CAFE & DELI	540 BROADWAY	MILLBRAE	FA0005317	
YUMi YOGURT	1069 EL CAMINO REAL	MILLBRAE	FA0005814	
SUPER SUPPERS	1085 EL CAMINO REAL	MILLBRAE	FA0005837	
WASA WASA SUSHI HOUSE	1390 EL CAMINO REAL	MILLBRAE	FA0006149	
ORCHARD SUPPLY HARDWARE #210	900 EL CAMINO REAL	MILLBRAE	FA0007824	
HONG KONG FLOWER LOUNGE	51 MILLBRAE	MILLBRAE	FA0008637	
MILLBRAE CORPORATION YARD	400 MILLBRAE	MILLBRAE	FA0008843	

Millbrae StormWater

CLARION HOTEL	401 MILLBRAE	MILLBRAE	FA0009029
WORLD JOURNAL	231 ADRIAN	MILLBRAE	FA0009590
SAN FRANCISCO WATER DEPT	1000 EL CAMINO REAL	MILLBRAE	FA0010711
2001 THAI STICK INC	301 EL CAMINO REAL	MILLBRAE	FA0011169
MILLBRAE FIRE DEPT	511 MAGNOLIA	MILLBRAE	FA0011682
LA PETITE CAMILLE	170 EL CAMINO REAL	MILLBRAE	FA0011935
WATER POLLUTION CONTROL PLANT	400 MILLBRAE	MILLBRAE	FA0012022
KRAGEN AUTO PARTS #294	1145 EL CAMINO REAL	MILLBRAE	FA0012597
SPEE DEE OIL CHANGE & TUNE UP	390 EL CAMINO REAL	MILLBRAE	FA0012610
MEADOW ELEMENTARY SCHOOL	1101 HELEN	MILLBRAE	FA0012817
ST DUNSTAN SCHOOL	1150 MAGNOLIA	MILLBRAE	FA0012818
DOMINOS PIZZA	1621 EL CAMINO REAL	MILLBRAE	FA0012953
TAYLOR MIDDLE SCHOOL	850 TAYLOR	MILLBRAE	FA0013103
LOMITA PARK ELEMENTARY	200 SANTA HELENA	MILLBRAE	FA0013119
SPRING VALLEY ELEMENTARY	817 MURCHISON	MILLBRAE	FA0013124
GREEN HILLS ELEMENTARY	401 LUDEMAN	MILLBRAE	FA0013344
KENTUCKY FRIED CHICKEN	950 EL CAMINO REAL	MILLBRAE	FA0013386
TACO BELL	210 EL CAMINO REAL	MILLBRAE	FA0014750
MILLBRAE SCHOOL WAREHOUSE	701 LAUREL	MILLBRAE	FA0014791
CHEUNG HING RESTAURANT	245 EL CAMINO REAL	MILLBRAE	FA0016543
GREEN HILLS COUNTRY CLUB	500 LUDEMAN	MILLBRAE	FA0018349
SKYLINE CHEVRON	400 SKYLINE	MILLBRAE	FA0018351
CHEVRON STATION	320 MILLBRAE	MILLBRAE	FA0018353
ROB BAKER'S GARAGE	1009 EL CAMINO REAL	MILLBRAE	FA0018356
FIRESTONE TIRES #3657	1201 EL CAMINO REAL	MILLBRAE	FA0018361
MILLBRAE LUMBER COMPANY	200 EL CAMINO REAL	MILLBRAE	FA0018362
MILLBRAE 76 # 253676	5 EL CAMINO REAL	MILLBRAE	FA0018364
VALERO MILLBRAE GAS & FOOD	491 EL CAMINO REAL	MILLBRAE	FA0018365
MILLS ONE HOUR CLEANERS	336 BROADWAY	MILLBRAE	FA0018375
GOODYEAR SAN BRUNO TIRE CTR INC	1155 EL CAMINO REAL	MILLBRAE	FA0018379
MILLBRAE SQUARE CHEVRON	501 EL CAMINO REAL	MILLBRAE	FA0018381
SHANGHAI DUMPLING SHOP, INC	455 BROADWAY	MILLBRAE	FA0022317
PG&E MILLBRAE SUBSTATION	MONTEREY S/O SANTA PAULA	MILLBRAE	FA0022415
PG&E SAN ANDREAS SUBSTATION	HELEN END OF	MILLBRAE	FA0022416
CAPUCHINO MARKET	1370 EL CAMINO REAL	MILLBRAE	FA0022520
TOMMYS CLEANERS	1340 EL CAMINO REAL	MILLBRAE	FA0023579
ZEN SUSHI	420 BROADWAY	MILLBRAE	FA0024247
JEET SING CO	290 BROADWAY	MILLBRAE	FA0024276
PERFORMANCE IMPORTS	1581 EL CAMINO REAL	MILLBRAE	FA0024561
JAMBA JUICE #104	525 BROADWAY	MILLBRAE	FA0024752
OFFICE DEPOT #979	959 EL CAMINO REAL	MILLBRAE	FA0024832
MAGNOLIA OF MILLBRAE	201 CHADBOURNE	MILLBRAE	FA0024907
VINEYARD GATE	238 BROADWAY	MILLBRAE	FA0025153
MILLWOOD INN	1375 EL CAMINO REAL	MILLBRAE	FA0025325
BROADWAY BISTRO	349 BROADWAY	MILLBRAE	FA0026197
SAN FRANCISCO PUBLIC UTILITIES	SANTA PAULA AND BAY ST	MILLBRAE	FA0026630
ZEN PENINSULA	1180 EL CAMINO REAL	MILLBRAE	FA0027242
TRADER JOES MARKET	765 BROADWAY	MILLBRAE	FA0027426
CAFE SALINA	235 BROADWAY	MILLBRAE	FA0027502
BART SANTA PAULA SUBSTATION-WPA	7 MONTEREY	MILLBRAE	FA0027900
MILLBRAE KARAOKE HOUSE	1366 EL CAMINO REAL	MILLBRAE	FA0027959
PEETS COFFEE & TEA	401 BROADWAY	MILLBRAE	FA0028145
CAFE ORCHID	9 EL CAMINO REAL	MILLBRAE	FA0028147
DC AUTO SERVICE	630 EL CAMINO REAL	MILLBRAE	FA0028410
HANG FENG, INC	411 BROADWAY	MILLBRAE	FA0028455

Millbrae StormWater

AUTOZONE #3307	320	EL CAMINO REAL	MILLBRAE	FA0028466
KELLY MOORE PAINT COMPANY	1497	EL CAMINO REAL	MILLBRAE	FA0028488
IN N OUT BURGER	11	ROLLINS	MILLBRAE	FA0028519
WALGREENS #625	615	BROADWAY	MILLBRAE	FA0028775
DEANS PRODUCE	451	BROADWAY	MILLBRAE	FA0028874
100% HEALTHY DESSERT/CAFE	328	BROADWAY	MILLBRAE	FA0029432
PANERA BREAD CAFE	320	ADRIAN	MILLBRAE	FA0029727
L & L HAWAIIAN BBQ	340	ADRIAN	MILLBRAE	FA0030672
CAFE ENCORE, A CALIFORNIA CORP	350	ADRIAN	MILLBRAE	FA0031165
CHIPOTLE MEXICAN GRILL	135	EL CAMINO REAL	MILLBRAE	FA0031291
APOLLO CLEANERS	128	PARK	MILLBRAE	FA0031293
SWEET INDULGENCE	298	BROADWAY	MILLBRAE	FA0033348
MILLBRAE AUTO REPAIR CENTER	120	EL CAMINO REAL	MILLBRAE	FA0035422
NUBI YOGURT	979	BROADWAY	MILLBRAE	FA0036447
SUBWAY IN MILLBRAE, INC	979	BROADWAY	MILLBRAE	FA0036744
REDBRICK PIZZA	979	BROADWAY	MILLBRAE	FA0036921
CAFFE ROMA	143	EL CAMINO REAL	MILLBRAE	FA0037449
MILLBRAE MARKET & GASOLINE	1	ROLLINS	MILLBRAE	FA0037632
TORTILLAS MEXICAN GRILL	360	ADRIAN	MILLBRAE	FA0037808
WALGREENS #07970	45	EL CAMINO REAL	MILLBRAE	FA0038381
PENINSULA CLEANER	243	BROADWAY	MILLBRAE	FA0044919
CHICKEN PHO YOU	292	BROADWAY	MILLBRAE	FA0045223
HOLIDAY CLEANERS	1050	BROADWAY	MILLBRAE	FA0045306
MILLBRAE AUTO WORKS	316	EL CAMINO REAL	MILLBRAE	FA0045450
SWEET MEMORIES	1395	EL CAMINO REAL	MILLBRAE	FA0045598
STARLIGHT LOUNGE	1741	EL CAMINO REAL	MILLBRAE	FA0045657
SOUTH SEA SEAFOOD VILLAGE LLC	195	EL CAMINO REAL	MILLBRAE	FA0045765
MAYAMI RESTAURANT	1625	EL CAMINO REAL	MILLBRAE	FA0045809
MILLBRAE TIRE & AUTO REPAIR	184	EL CAMINO REAL	MILLBRAE	FA0045947
THE KITCHEN	279	EL CAMINO REAL	MILLBRAE	FA0045950
I REFRESH INC	105	PARK	MILLBRAE	FA0046799
MADERA PUMP STATION	1362	MADERA	MILLBRAE	FA0046885
MADRONE LIFT STATION	340	MADRONE	MILLBRAE	FA0046886
LARKSPUR PUMP STATION	980	LARKSPUR	MILLBRAE	FA0046887
E HILLCREST PUMP STATION	600	HEMLOCK	MILLBRAE	FA0046888
LIQUOR LAND	1599	EL CAMINO REAL	MILLBRAE	FA0046980
SHANGHAI BISTRO	1055	EL CAMINO REAL	MILLBRAE	FA0047070
NORCAL CYCLES	1587	EL CAMINO REAL	MILLBRAE	FA0047738
CAFE VIP JUNIOR	213	EL CAMINO REAL	MILLBRAE	FA0047979
NEW MILLBRAE NAKED FISH INC	979	BROADWAY	MILLBRAE	FA0047985
SHANGHAI WINTER GARDEN INC	310	BROADWAY	MILLBRAE	FA0048011

Complaint/Spill/Discharge Tracking Spreadsheet

[Enter Agency Name]

MRP The MRP's Provision C.5.f requires the following: "All incidents or discharges reported to the complaint/spill system that might pose a threat to water quality shall be logged to track follow-up and response through Require- problem resolution. The data collected shall be sufficient to demonstrate escalating responses for repeat problems, and inter/intra-agency coordination, where appropriate." ments

Purpose: The purpose of this spreadsheet is to provide an example "water quality spill and discharge complaint and follow up" tracking method for the San Mateo Countywide Clean Water Program's agencies to use starting April 1, 2010.

Complaint Information																		Investigation Information														Follow Up Information											
Date and Time of Complaint Receipt		Source of Complaint Enter "1" for source of complaint			Location	Threat to Water Quality		Type of Pollutant(s) Enter "1" for each type reported										Date Investigation Started	Time Investigation Started	Type of Pollutant(s) Enter "1" for each type found										Type of Enforcement Enter "1" for each type found				Response Times Enter number of days									
Date of Complaint	Time of Complaint	Public	Another Public Agency	Own Agency Staff	Address of Spill/Discharge or Physical Description of Incident's Location	Enter "1" if discharge reported threat to water quality	Enter "1" if no threat to water quality	Washwaters	Sewage	Construction Materials	Vehicle Fluids	Food Wastes	Paint	Sediment and/or Silt	Industrial Wastes	Litter and/or Debris	Other	Date Investigation Started	Time Investigation Started	Washwaters	Sewage	Construction Materials	Vehicle Fluids	Food Wastes	Paint	Sediment and/or Silt	Industrial Wastes	Litter and/or Debris	Other	Enter "1" if Discharge Entered Storm Drain and/or receiving water	Nothing Found to Abate Enter "1" if there is nothing needing abatement	None	Verbal Notice/Verbal Warning	Written Warning/ Notice of Violation	Notice to Comply	Legal Action	Call to Investigate	Investigate to Abate	Call to Abate	Enter "1" if Resolved in Timely Manner			
7/7/10	2:45			1	220 Laurel	1											1	7/7/10	3:00									1	1									1	1	1	1	1	
8/2/10	1:40			1	7 Vallejo	1								1				8/2/10	1:40						1				1									1	1	1	1	1	
8/2/10	1:57			1	751 Tioga	1					1							8/2/10	1:57					1					1										1	1	1	1	1
3/31/11	11:00			1	1370 Magnolia	1								1				3/31/11	11:14										1								1	1	1	1	1	1	
4/5/11	2:50	1			877 Helen	1								1				4/5/11	3:15						1			1	1*	1							1	1	0	1			

* Naturally occurring annual purging of decayed matter in system

Summary Discharge Information

Number of discharges reported	5
Number of discharges reaching storm drains and/or receiving waters	5
Number of discharges resolved in a timely manner	5
Percentage of discharges resolved in a timely manner	100%

Summary of Types of Pollutants Discharged

	Washwater	Sewage	Const. Mat.	Vehicle Fluids	Food Wastes	Paint	Sed /Silt	Ind Wastes	Litter/Debris	Other	Total
Number	0	0	0	0	0	1	3	0	0	1	5
Percentage	0%	0%	0%	0%	0%	20%	60%	0%	0%	20%	

Summary of Sources of Complaints

	Public	Another Public Agency	Own Public Agency	Total
Number	1	0	4	5
Percentage	20%	0%	80%	

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
A & C Convalescent Hospital Inc.	1001 Hemlock	689.5776	Mary Ann Lucero	Administrator		05/17/11	05/15/12	Food Preparation
Asian Pearl Peninsula	1671 El Camino	616-8288	Tammy Su	Manager	616-8288	08/11/11	07/20/12	Food Preparation
Big Mouth Burger	675 Broadway	650.692.8889	Ibrahim Dababneh	Owner	415.713.9675	08/19/11	08/09/12	Food Preparation
Broadway Bistro	349 Broadway	692-3378	Wendy Fu	Co-Owner	415/806-3822	03/29/11	02/09/12	Food Preparation
Burger King	420 El Camino Real	697-5866	Soniya Rangan	Administrator	714-281-8753	11/05/10	11/01/11	Food Preparation
Café Orchid	9B El Camino Real		Carol SiTou	President	415.860.2888	03/29/11	02/15/12	Food Preparation
Café Salina	235 Broadway	692.2662	Bill Chu	Manager		02/24/11	01/18/12	Food Preparation
Caffe Roma	143 S El Camino Real	692-7700	Anthony Azzollini	Partner	692-7700	12/28/10	12/08/11	Food Preparation
Casa Sanchez								Food Preparation
Champagne Restaurant	121 El Camino Real	650.692.2688	Vicki Lo	Executive	650.238.8128	08/19/11	08/07/12	Food Preparation
Champagne Sushi	103 El Camino Real	650.692.8820	Vicki Lo	Executive	650.238.8128	08/19/11	08/07/12	Food Preparation
Chef Wang	1320 El Camino Real	588-3648	Ai Chang Wu	Owner	588-3648	03/15/11	02/14/12	Food Preparation
Cheung Hing Restaurant	245 El Camino Real	652-3938	Paul Zheng	Owner	415.602.8888	05/18/10	05/13/11	Food Preparation
Chicken Pho You	292 Broadway	650.692.8865	Connie Ching	Owner	415-420-6282	08/24/11	08/13/12	Food Preparation
Chipotle Mexican Grill #934	135 S. El Camino Real	650.259.9301	Joanna Worley	Area Manager	916.997.2633	08/04/11	07/16/12	Food Preparation
Chu Kong	1661 El Camino Real	650.615.9648	Wing Yu	Owner	615-9648	05/19/10	05/11/11	Food Preparation
Clarion Hotel	401 E. Millbrae Ave.	650.692.6363	John Gilliam	Chief Engineer	777-7775	05/17/11	03/19/12	Food Preparation
Classic Sichuan Restaurant	148 El Camino Real	650.692.3388	Ms. Wanqin Wu	Manager	692-1289	10/29/10	10/21/11	Food Preparation
Eggettes	979 Broadway, Suite 110	650.697.6945	Saedeum (Jackie) Hong	Manager	650.922.5913	07/01/11	06/11/12	Food Preparation
El Super Burrito	780 El Camino Real	650.583.0487	Francisco Alcantar		583-0487	08/02/11	07/12/12	Food Preparation
Famous Frankfurter	293 El Camino Real	650.697.7444	Junner-Shing Chu	Owner	697-7444	11/17/10	11/08/11	Food Preparation
Fiddler's Green	333 El Camino Real	650.697.3419	Oliver McElhone	Owner	697-3419	11/16/10	11/10/11	Food Preparation
Firestone Tires	1201 El Camino Real	650.871.9096	Hugh Aliabadi	Store Manager	871-9096	11/29/10	11/16/11	Automotive
Gourmet Village	465 Broadway	650-692-3788	Zhong Rong Tan		415.585.6326	05/17/10	05/13/11	Food Preparation
Green Hills Country Club	400 Ludeman Lane	650-648-9957	Lunan Fu (Tony)	Controller	650-648-9957	11/30/10	11/09/11	Food Preparation
Grill Akafuji	9 Hillcrest	650.692.9967	Haruo Mizuno	Owner	692-9967	11/18/10	11/04/11	Food Preparation
Happy Chef House	1711 El Camino Real	650.869.6222	Ligang Tong	Supervisor	1.408.310.0868	07/22/11	05/16/12	Food Preparation
HD Yunan Chinese Rice and Noodle House	1625 El Camino Real		Huihua Huang	Owner				Food Preparation
Hong Kong Flower Lounge	51 Millbrae	650.692.6666	Eric Lau	President	1.408.922.2700	08/06/10	08/02/11	Food Preparation
IN-N-OUT BURGER-190	11 Rollins Road	1.626.905.1048	Jeff Helmrich	Special Projects Manager	1/626-905-1048	04/21/10	04/15/11	Food Preparation
J & J Bakery	133 El Camino Real	650.692.2833	Elexis Cheung	Manager	650.692.2833	08/19/11	08/08/12	Food Preparation
KFC	950 El Camino Real	650.589.9860	William Lam	Manager	589-9860	11/22/10	11/14/11	Food Preparation
La Collina	355 El Camino Real	650.652.9655	Tayyar Gundogdu	Owner	650-652-9655	12/17/10	12/06/11	Food Preparation
La Petite Camille	170 El Camino Real	650.692.4978	Henry Thai	Manager	692-4978	12/17/10	12/05/11	Food Preparation
Lai Lai Restaurant	334 Broadway	650.692.8898	James "Jimmy" Tzeng	Owner	692-8898	07/13/10	07/10/11	Food Preparation
Little Whale Restaurant	716 Magnolia	650.697.4004	Tina Tunyong	Manager	697-4004	04/30/10	04/28/11	Food Preparation
Magnolia of Millbrae	201 Chadbourne	650.697.7700	Margarito Garcia	Food Services Director	1.650.697.6577	07/01/11	06/15/12	Food Preparation
Marymount Greenhills, LLC	1201 Broadway	650.742.9150	Cesar Martinez	Food Services Director	742-9150	08/05/11	07/10/12	Food Preparation
McDonalds	1101 El Camino Real	650.873.3680	Ramon Diaz	Manager	1.650.873.3680	08/04/11	07/17/12	Food Preparation
Mi Tequila Restaurant	1595 El Camino Real	650.589.3493	Marvin Castro	Owner	650.576.0946	02/24/11	02/03/12	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
Millbrae Car Wash	310 Adrian Road	650.692.2345	Kevin Kim	Owner	510.418.3584	09/30/10	08/15/11	Automotive
Millbrae Lumber	200 El Camino Real	650.697.2326						Building Materials
Millbrae Pancake House	1301 El Camino Real	650.589.2080	Guillermo R. Gavidia	Kitchen Manager	589-2080	08/16/10	08/10/11	Food Preparation
Mills High School	400 Murchison Drive	650.558.2599	Paul Belzer	Principal				Food Preparation
Naked Fish	979 Broadway, Unit 101	650.692.6288	Martin To	Supervisor	415.699.5466	05/13/11	04/19/12	Food Preparation
Nubi Yogurt	979 Broadway #106	650.697.3888	Daisy Chow	Accts. Payable	909-594-3388 ext 113	07/08/10	07/06/11	Food Preparation
O Sole Mio	352 Broadway	650.692.7905	John Hazy	Owner	692-7905	07/22/10	07/20/11	Food Preparation
One Hundred Percent Healthy Dessert Café Inc.	328 Broadway	650.697.9488	Wai Tee Tran	Owner/ President	692-6388	08/24/11	12/19/11	Food Preparation
Peter's Café	10 El Camino Real	650.697.2434	Peter Liu	Owner	697-2434	07/26/11	06/18/12	Food Preparation
Pho Hoa Ky Restaurant	447 Broadway	650.697.4210	Minh La	President	415-378-1163	10/27/10	10/20/11	Food Preparation
Proposed Restaurant	300 El Camino Real							Food Preparation
Proposed Restaurant	213 El Camino Real							Food Preparation
Proposed Restaurant	100 El Camino Real							Food Preparation
Quickly Corporation	325 El Camino Real	650.692.6900	Fiona Kot	Supervisor	510-780-1000	08/17/10	08/12/11	Food Preparation
Redbrick Pizza	979 Broadway Ste. 104	650.259.9654	Ana Oyuelo	CEO	650.814.6280	07/30/10	07/24/11	Food Preparation
Rosie's Cantina	333 Broadway	650.697.6554	Antonio Molina	Owner	834-0390	07/27/10	07/20/11	Food Preparation
Round Table Pizza #18	414 Broadway	650.697.5520	Eduardo Vazquez	Manager	697-5520	03/30/10	03/30/12	Food Preparation
Safeway 618-9	525 El Camino Real	650.697.9514	Cindy Taylor	Manager	697-9514	05/25/10	05/19/11	Food Preparation
Save Mart	45 Murchison Drive	650.692.0429	Justin Pratt	Director, Purchasing & Maintenance Engineering	209.574.6261	05/16/11	03/26/12	Food Preparation
Serra Convalescent Hospital	150 Serra Ave	650.697.7000	Dolores Paras	Dietary Supervisor	697-7000	03/21/11	12/30/11	Food Preparation
SF Public Utilities Commission	1000 El Camino Real	650.872.5900	Jim West		872-5970	06/29/11	01/14/13	Honeywagon/Laboratory
Shanghai Bistro	1055 El Camino Real	650.692.8858	Xiaojing Qian	Owner	510.610.3163	11/29/10	11/08/11	Food Preparation
Shanghai Dumpling Shop	455 Broadway	650.697.0682	Irene Tse	Owner	650.307.9288	03/28/11	03/15/12	Food Preparation
Shanghai Winter Garden	310 Broadway	650.692.2288	Nelson Lee	Owner	1.415.828.8586	07/15/11	6/6/2012	Food Preparation
Sixteen Mile House	448 Brooadway	650.697.6118	Peter Liu	President	415.999.2989	03/23/11	03/09/12	Food Preparation
South Sea Seafood Village	195 El Camino Real	650.692.0688	Peter Boo Chan	Owner	415.812.0918	08/24/11	08/14/12	Food Preparation
SpeedDee Oil Change & Tune-up	390 El Camino Real	650.952.5178	Michael Mak	Officer	650.692.6740	05/25/10	05/20/11	
St. Dunstan Parish Center	1133 Broadway	650.697.4730	James Felix	Maintenance Engineer	302-2413	08/11/11	07/18/12	Food Preparation
Stone Plus	20 Rollins Road	650.777.9181					2012	Stone and Tile
Sunny Sushi	102 So. El Camino Real	650.692.7787	Nikki Sun	Owner	650.740.6742	06/28/11		Food Preparation
Sun's Market	123 El Camino Real	650.651.4881	Vivian Li	Owner	415.425.3822	07/14/11	06/05/12	Food Preparation
Sushi Kei Restaurant	407 Broadway	650.692.0100	Ryo Kikuchi	Owner	692-0100	11/05/10	10/27/11	Food Preparation
Suzannes Cake & Pastry	320 Broadway	650.697.4713	Wen Wei Zhou	President	1.510.363.2283			Food Preparation
Sweet Indulgence	298 Broadway	650.697.2998	Joanne Yu Yan Chiu	Owner	415.810.5170	03/15/11	03/19/12	Food Preparation
Taco Bell	210 El Camino Real	650.692.1542	Rober Caceres	Regional General Manager	650.692.1542	12/28/10	12/07/11	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
Terrace Café Restaurant	1100 El Camino Real	650.742.5588 x 6101	Michael Brogdon	Director of Food and Beverage	742-5588 x 6101	12/09/10	12/05/11	Food Preparation
Thai Stick	301 El Camino Real	650.692.0414	Punsak Polemahasuppol e	Owner	415.652.4971	07/22/11	05/22/12	Food Preparation
The Ice Works	309 Broadway	650.302.4916	Anthony Liu	Owner	650.302.4916	07/18/11	11/28/11	Food Preparation
The Kitchen	279 El Camino Real	650.692.9688	Tammy Su	Secretary	415.602.9881	07/25/11	05/21/12	Food Preparation
Trapper Jack's Crab Shack	219 El Camino Real	650.689.5588	Kenneth Toy	President	415.218.1289	02/24/11	02/10/12	Food Preparation
Walgreens #07970	45 S. El Camino Real	650.697.3970	Ryan Kamenicky	Photofinishing Project Coordinator/Environmental Manager	847-315-2297	06/28/11	05/11/12	Photo Lab
Wasa Wasa Sushi House	1390 El Camino Real	650.583.0983	Sung J. Kim	Manager	408.903.3424	06/26/10	06/10/11	Food Preparation
Wendy's Hamburgers	120 So. El Camino Real	650.692.6041	Clarice Cunningham	Supervisor	510/297-9335	08/11/11	07/19/12	Food Preparation
Westin Hotel	1 Old Bayshore	650.872.8159	Matt Tronsdal	Director of Operations	872-8124	05/18/11	04/13/12	Food Preparation
Wilson Plaza, LLC.	350 Adrian Road	650-802-1629	Cheryl Garcia	Regional Manager	650-802-1611	5/13/2011	4/20/2012	Food Preparation
Panera Bread	320 Adrian Road	692-3100	Norys Barrios	GM	692-3100			Food Preparation
L & L Barbecue	340 Adrian Road	259.8063	Eva Kam	President	425.894.3526			Food Preparation
Café Encore	350 Adrian Road	259.9213	Vivian	Owner				Food Preparation
Tortillas	360 Adrian Road	692.8226	Isaac Lee	Owner	333.6688			Food Preparation
Zen Bistro	420 Broadway	650.697.9988	Zhao Dong Alex Tam		415.333.4132	11/16/10	11/09/11	Food Preparation
Zen Peninsula	1180 El Camino Real	650.616.9388	Yin H. Ng (Angie)	President	510-396-8388	07/01/10	06/14/11	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
A & C Convalescent Hospital Inc.	1001 Hemlock	689.5776	Mary Ann Lucero	Administrator		Food Preparation
Asian Pearl Peninsula	1671 El Camino	616-8288	Tammy Su	Manager	616-8288	Food Preparation
Big Mouth Burger	675 Broadway	650.692.8889	Ibrahim Dababneh	Owner	415.713.9675	Food Preparation
Broadway Bistro	349 Broadway	692-3378	Wendy Fu	Co-Owner	415/806-3822	Food Preparation
Burger King	420 El Camino Real	697-5866	Soniya Rangan	Administrator	714-281-8753	Food Preparation
Café Orchid	9B El Camino Real		Carol SiTou	President	415.860.2888	Food Preparation
Café Salina	235 Broadway	692.2662	Bill Chu	Manager		Food Preparation
Caffe Roma	143 S El Camino Real	692-7700	Anthony Azzollini	Partner	692-7700	Food Preparation
Casa Sanchez						Food Preparation
Champagne Restaurant	121 El Camino Real	650.692.2688	Vicki Lo	Executive	650.238.8128	Food Preparation
Champagne Sushi	103 El Camino Real	650.692.8820	Vicki Lo	Executive	650.238.8128	Food Preparation
Chef Wang	1320 El Camino Real	588-3648	Ai Chang Wu	Owner	588-3648	Food Preparation
Cheung Hing Restaurant	245 El Camino Real	652-3938	Paul Zheng	Owner	415.602.8888	Food Preparation
Chicken Pho You	292 Broadway	650.692.8865	Connie Ching	Owner	415-420-6282	Food Preparation
Chipotle Mexican Grill #934	135 S. El Camino Real	650.259.9301	Joanna Worley	Area Manager	916.997.2633	Food Preparation
Chu Kong	1661 El Camino Real	650.615.9648	Wing Yu	Owner	615-9648	Food Preparation
Clarion Hotel	401 E. Millbrae Ave.	650.692.6363	John Gilliam	Chief Engineer	777-7775	Food Preparation
Classic Sichuan Restaurant	148 El Camino Real	650.692.3388	Ms. Wanqin Wu	Manager	692-1289	Food Preparation
Eggettes	979 Broadway, Suite 110	650.697.6945	Saedeum (Jackie) Hong	Manager	650.922.5913	Food Preparation
El Super Burrito	780 El Camino Real	650.583.0487	Francisco Alcantar		583-0487	Food Preparation
Famous Frankfurter	293 El Camino Real	650.697.7444	Junner-Shing Chu	Owner	697-7444	Food Preparation
Fiddler's Green	333 El Camino Real	650.697.3419	Oliver McElhone	Owner	697-3419	Food Preparation
Firestone Tires	1201 El Camino Real	650.871.9096	Hugh Aliabadi	Store Manager	871-9096	Automotive
Gourmet Village	465 Broadway	650-692-3788	Zhong Rong Tan		415.585.6326	Food Preparation
Green Hills Country Club	400 Ludeman Lane	650-648-9957	Lunan Fu (Tony)	Controller	650-648-9957	Food Preparation
Grill Akafuji	9 Hillcrest	650.692.9967	Haruo Mizuno	Owner	692-9967	Food Preparation
Happy Chef House	1711 El Camino Real	650.869.6222	Ligang Tong	Supervisor	1.408.310.0868	Food Preparation
HD Yunan Chinese Rice and Noodle House	1625 El Camino Real		Huihua Huang	Owner		Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
Hong Kong Flower Lounge	51 Millbrae	650.692.6666	Eric Lau	President	1.408.922.2700	Food Preparation
IN-N-OUT BURGER-190	11 Rollins Road	1.626.905.1048	Jeff Helmrich	Special Projects Manager	1/626-905-1048	Food Preparation
J & J Bakery	133 El Camino Real	650.692.2833	Elexis Cheung	Manager	650.692.2833	Food Preparation
KFC	950 El Camino Real	650.589.9860	William Lam	Manager	589-9860	Food Preparation
La Collina	355 El Camino Real	650.652.9655	Tayyar Gundogdu	Owner	650-652-9655	Food Preparation
La Petite Camille	170 El Camino Real	650.692.4978	Henry Thai	Manager	692-4978	Food Preparation
Lai Lai Restaurant	334 Broadway	650.692.8898	James "Jimmy" Tzeng	Owner	692-8898	Food Preparation
Little Whale Restaurant	716 Magnolia	650.697.4004	Tina Tunyong	Manager	697-4004	Food Preparation
Magnolia of Millbrae	201 Chadbourne	650.697.7700	Margarito Garcia	Food Services Director	1.650.697.6577	Food Preparation
Marymount Greenhills, LLC	1201 Broadway	650.742.9150	Cesar Martinez	Food Services Director	742-9150	Food Preparation
McDonalds	1101 El Camino Real	650.873.3680	Ramon Diaz	Manager	1.650.873.3680	Food Preparation
Mi Tequila Restaurant	1595 El Camino Real	650.589.3493	Marvin Castro	Owner	650.576.0946	Food Preparation
Millbrae Car Wash	310 Adrian Road	650.692.2345	Kevin Kim	Owner	510.418.3584	Automotive
Millbrae Lumber	200 El Camino Real	650.697.2326				Building Materials
Millbrae Pancake House	1301 El Camino Real	650.589.2080	Guillermo R. Gavidia	Kitchen Manager	589-2080	Food Preparation
Mills High School	400 Murchison Drive	650.558.2599	Paul Belzer	Principal		Food Preparation
Naked Fish	979 Broadway, Unit 101	650.692.6288	Martin To	Supervisor	415.699.5466	Food Preparation
Nubi Yogurt	979 Broadway #106	650.697.3888	Daisy Chow	Accts. Payable	909-594-3388 ext 113	Food Preparation
O Sole Mio	352 Broadway	650.692.7905	John Hizy	Owner	692-7905	Food Preparation
One Hundred Percent Healthy Dessert Café Inc.	328 Broadway	650.697.9488	Wai Tee Tran	Owner/President	692-6388	Food Preparation
Peter's Café	10 El Camino Real	650.697.2434	Peter Liu	Owner	697-2434	Food Preparation
Pho Hoa Ky Restaurant	447 Broadway	650.697.4210	Minh La	President	415-378-1163	Food Preparation
Proposed Restaurant	300 El Camino Real					Food Preparation
Proposed Restaurant	213 El Camino Real					Food Preparation
Proposed Restaurant	100 El Camino Real					Food Preparation
Quickly Corporation	325 El Camino Real	650.692.6900	Fiona Kot	Supervisor	510-780-1000	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
The Ice Works	309 Broadway	650.302.4916	Anthony Liu	Owner	650.302.4916	Food Preparation
The Kitchen	279 El Camino Real	650.692.9688	Tammy Su	Secretary	415.602.9881	Food Preparation
Trapper Jack's Crab Shack	219 El Camino Real	650.689.5588	Kenneth Toy	President	415.218.1289	Food Preparation
Walgreens #07970	45 S. El Camino Real	650.697.3970	Ryan Kamenicky	Photofinishing Project Coordinator/Environmental Manager	847-315-2297	Photo Lab
Wasa Wasa Sushi House	1390 El Camino Real	650.583.0983	Sung J. Kim	Manager	408.903.3424	Food Preparation
Wendy's Hamburgers	120 So. El Camino Real	650.692.6041	Clarice Cunningham	Supervisor	510/297-9335	Food Preparation
Westin Hotel	1 Old Bayshore	650.872.8159	Matt Tronsdal	Director of Operations	872-8124	Food Preparation
Wilson Plaza, LLC.	350 Adrian Road	650-802-1629	Cheryl Garcia	Regional Manager	650-802-1611	Food Preparation
Panera Bread	320 Adrian Road	692-3100	Norys Barrios	GM	692-3100	Food Preparation
L & L Barbecue	340 Adrian Road	259.8063	Eva Kam	President	425.894.3526	Food Preparation
Café Encore	350 Adrian Road	259.9213	Vivian	Owner		Food Preparation
Tortillas	360 Adrian Road	692.8226	Isaac Lee	Owner	333.6688	Food Preparation
Zen Bistro	420 Broadway	650.697.9988	Zhao Dong Alex Tam		415.333.4132	Food Preparation
Zen Peninsula	1180 El Camino Real	650.616.9388	Yin H. Ng (Angie)	President	510-396-8388	Food Preparation

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: MILLBRAE
 Period Covered by this Report: July 1, 2010 through September 30, 2010
 Period Covered by the Previous Report: April 1 through June 30, 2010
 Date:

Total Number of Inspections:	14	52	
Total Number of Violations:	1	3	
Total Follow-up Actions:	1	3	
Total Violations Corrected:	1	3	
Total Violations Pending:	0	0	

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		DESCRIPTION OF VIOLATION including whether violating flow reached a creek or other waterbody, (name waterbody)	ENFORCEMENT ACTIONS					FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED	
			PEX	NSW		NONE	VW	WN	AA	LA				
World Journal, 231 Adrian	15-Jul	BB	no	yes ✓	Clean up loading dock of paper, cigarette butts daily. (Sweep now EOD)			*				yes	yes	15-Jul
BART Santa Paula Substn, 7 Monterey	11-Aug	BB	no	no	Collect oil/grease from hand-crank maintenance to prevent oil staining. (BMP Reminder)		*					no	na	na
Finn McCools Trash Pub, 213 El Camino Real	10-Aug	ET	no	yes ✓	Stormdrain - noted cigarette butts in storn drain. Remove from storm drain ?? Within 1 week. Rememeber nothing but rainwater, down the drain.			*				yes	yes	10-Aug ✓
M&M Rine Pub Club, 213 El Camino Real	10-Aug	ET	no	yes	Remove cigarette butts from drain. Remember - nothing is to go down the drain but rain water.			*				yes	yes	17-Aug ✓
Dalnad Nissan, 460 El Camino Real	27-Aug	BB	no	no	Ensure oil filter drum is clean and covered.	*						no	na	na

Happy Chef House, 1711 El Camino Real	17-Aug	CH	no	yes ✓	Clean back storm drain of grease/food particles * used cigarettes today. Do not spray/wash anything down the drain. Only rainwater can go down the storm drain. See provided handouts for more details on Stormwater Prevention.											yes	yes	27-Aug ✓
Firestone, 1201 El Camino Real	30-Spte	BB	no	no	Continue ensuring oil spills are cleaned up. Monitor storm drain to verify source is not from inside building.											no	na	na

Type of Violation

PEX Pollutant Exposure

NSW Non-Stormwater Discharge

Discharge of pollutants to stormdrain system because pollutants are exposed to stormwater runoff.

Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges are allowed by STOPPP's NPDES permit as conditionally exempted should not be identified as a NSW violation.

Enforcement Actions

None No Action Taken

VW Verbal Warning

WN Warning Notice

AA Administrative Action

LA Legal Notice

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: Millbrae
 Period Covered by this Report: October 1, 2010 through December 31, 2010
 Period Covered by the Previous Report: July 1 through September 30, 2010
 Date:

	Haz Mat	Food
Total Number of Inspections:	7	25
Total Number of Violations:	0	1
Total Follow-up Actions:	0	1
Total Violations Corrected:	0	1
Total Violations Pending:	0	0

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		DESCRIPTION OF VIOLATION including whether violating flow reached a creek or other waterbody, (name waterbody)	ENFORCEMENT ACTIONS					FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED	
			PEX	NSW		N	V	W	A	L				
SpeeDee Oil Change, 390 El Camino Real	18-Oct	BB	no	no	Do not allow waste antifreeze transfer container to collect rainwater. Cap it. Ensure waste filter drums are clean.	*						no	na	na
Caltrans, Hillcrest	27-Oct	BB	no	no	No oily containers in rain		*					no	na	na
Shanghai Bistro, 1055 El Camino Real	24-Nov	CH	no	no	Storm drain noted clogged with dirt & debris. Contact mall maintenance to clear storm drain. Correct within one week.		*					yes	yes	1-Dec ✓
Walgreens, 45 El Camino Real	10-Dec	CH	no	no	Storm drain-clean debris/leaves/dirt from drain.	*						no	na	na
Lucky, 45 Murchison	29-Dec	CH	no	no	Clean storm drains in back of minor debris. Clean & maintain routinely.		*					no	na	na
Firestone, 1201 El Camino Real	18-Nov	BB	yes	no	Ensure no oily discharges occur from tire test tank. Hoist within shop to parking lot has 12' stain	*						no	na	na

Type of Violation

PEX Pollutant Exposure
 NSW Non-Stormwater Discharge

Discharge of pollutants to stormdrain system because pollutants are exposed to stormwater runoff.
 Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges are allowed by STOPPP's NPDES permit as conditionally exempted should not be identified as a NSW violation.

Enforcement Actions

None	No Action Taken	IN	Informal Notice
VW	Verbal Warning	LA	Legal Notice
WN	Warning Notice		

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: MILLBRAE
 Period Covered by this Report: January 1 through March 31, 2011
 Period Covered by the Previous Report: October 1 through December 30, 2010
 Date: 01/01/10

Total Number of Inspections:	4	33	
Total Number of Violations:	1	1	
Total Follow-up Actions:	1	1	
Total Violations Corrected:	1	1	
Total Violations Pending:	0	0	

Haz Mat Food

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		COMMENTS AND/OR DESCRIPTION OF VIOLATION	ENFORCEMENT ACTIONS					FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED		
			PTNL + BMP ≥ 4	NSW		N O N E	V W N	W N	A A S	L A					
South Sea Seafood Village, 195 El Camino Real	11-Jan	CH	no	no	Storm drain, sweep leaves away from storm drain grate. Remember nothing by rainwater down the storm drain. See provided literature.		*					yes	yes	11-Jan	✓
Firestone, 1201 El Camino Real	15-Feb	BB	no	no	Tire test water must be emptied to sanitary sewer. Oil from hydraulic lift is now collected. Still need to improve drum containments at back of shop.		*					Oil from hydraulic lift is now collected.	yes	15-Feb	✓
SBC/ATT, 10 Magnolia	11-Mar	BB	no	no	Regularly sweep. Provide disposal for cigarette butts.		*					no	na	na	
Mills One Hour Cleaners, 336 Broadway	9-Mar	BB	no	no	Sweep outdoor alley occasionally.		*					no	na	na	
Rob Baker's Garage, 1009 El Camino	30-Mar	BB	no	no	Recommend keeping diesel island free of fuel.		*					no	na	na	

Type of Violation:

PTNL + BMP ≥ 4
 NSW Non-Stormwater Discharge

If the combined value of high potential for a Pollutant Discharge plus poor BMPs equals 4, Follow-up Action is required
 Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges are allowed by the NPDES permit as conditionally exempted should not be identified as a NSW violation.

Enforcement Actions:

None No Action Taken
 VW Verbal Warning
 WN Warning Notice

AAS Admin. Action with Penalty
 LA Legal Notice

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: Millbrae
 Period Covered by this Report: April 1 through June 30, 2011
 Period Covered by the Previous Report: Jan 1 through March 31, 2011
 Date: 04/01/20110

	Haz Mat	Food
Total Number of Inspections:	8	1
Total Number of Violations:	0	0
Total Follow-up Actions:	0	1
Total Violations Corrected:	0	0
Total Violations Pending:	0	1

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		COMMENTS AND/OR DESCRIPTION OF VIOLATION	ENFORCEMENT ACTIONS					FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED
			PTNL + BMP ≥ 4	NSW		N O N E	V W	W N	A A \$	L A			
					including whether violating flow reached a creek or other waterbody, (name waterbody)								
Chevron, 320 E Millbrae	1-Apr	BB	no	no	Continue best efforts at picking up trash around fuel islands.	*					no	na	na
Millbrae 76, 5 El Camino Real	2-May	BB	no	no	Regular sweeping of dumpsters is required.	*					no	na	na
Millbrae Auto Works, 316, El Camino Real	11-May	BB	no	no	Do not store open/empty soap containers outdoors.	*					no	na	na
Auto Zone, 320 El Camino Real	3-Jun	BB	no	no	Continue regular clean up of oil/absorbant/trash in parking lot. Place absorbant sock between oil tank & doorway.	*					no	na	na

Asian Pearl Peninsula, 1671 El Camino Real	22-Jun	CH	no	no	Investigation being conducted in response to a complaint that there is washing being done in back by stormdrain. At time of investigation no, no active illicit discharge noted: Did note some water residual around the grate & a clam. Clean this area of debris & water accumulation. If you must use water to clean this area, you must BERM the storm drain to prevent food/ grease from going down the stormdrain. Remeber, Nothing but rain water down your storm drain. Clean & maintain this back area daily. Clean grease spillage by grease container. USe kitty litter or absorbant. Correct today. Re-train your staff today.		*				yes	investigation on going	???

Type of Violation:

PTNL + BMP \geq 4
NSW Non-Stormwater Discharge

If the combined value of high potential for a Pollutant Discharge plus poor BMPs equals 4, Follow-up Action is required Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges are allowed by the NPDES permit as conditionally exempted should not be identified as a NSW violation.

Enforcement Actions:

None No Action Taken
VW Verbal Warning
WN Warning Notice

AA\$ Admin. Action with Penalty
LA Legal Notice

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ▶ Site/Inspection Totals		
Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c)
2	1	10
<p>Comments: There were no construction sites in progress that disturbed more than 1 acre at the end of January 2011, as the one construction project reported above was completed. There were only 2 sites that were considered high priority sites measuring less than one acre. There is an additional inspection listed on our construction site inspection tracking spreadsheet that is not accounted for here, because it was done in response to a potential illicit discharge call and not originally deemed a high priority site under the permit regulations.</p>		

C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations		
BMP Category	Number of Violations¹	% of Total Violations²
Erosion Control	4	36.36
Run-on and Run-off Control	0	0
Sediment Control	4	36.36
Active Treatment Systems	0	0
Good Site Management	0	0
Non Stormwater Management	3	27.27
Total	11	99.99%

¹ Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.

² Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

C.6.e.iii.1.e ► Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP) ³	Number Enforcement Actions Taken	% Enforcement Actions Taken ⁴
Level 1	Verbal warning	0	0
Level 2	Written warning/notice of violation	10	100
Level 3	Notice to comply	0	0
Level 4	Legal action	0	0
Total		10	100%

C.6.e.iii.1.f, g ► Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	1
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	1

C.6.e.iii.1.h, i ► Violation Correction Times

	Number	Percent
Violations fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	12	100% ⁵
Violations not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	0% ⁶
Total number of violations for the reporting year⁷	12	100%

Comments:

There were no construction sites that were over 1 acre, during approximately half of the fiscal year 2010-2011.

³ Agencies should list the specific enforcement actions as defined in their ERPs.

⁴ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵ Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

⁶ Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

⁷ Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

C.6.e.iii.(2) ► Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:
 The past two years, City of Millbrae has not had many projects over 1 acre.

C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness

Describe what appear to be your program’s strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:
 City of Millbrae has been using the revised form and the new spreadsheet provided for inspection tracking, and have attended trainings, meetings and work groups regarding the water pollution prevention program. Need to attend meetings more regularly, but difficult due to limited staffing.

C.6.f ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Tanya Benedik	10/5/2010	O&M verification inspection requirements	1	100%
Tanya Benedik	3/17/2011	Storm water orientation for municipal staff	1	100%

INSTRUCTIONS: Obtain data from the Inspection Checklist for Construction Stormwater Controls completed during inspection. Enter data from one inspection per row. Column 7 (Project disturbs one acre or more?) should be answered yes or no for **only the first inspection at any site**. For sites disturbing 1 acre or more, there should be at least 1 inspection per month from October 15 to April 15. Enforcement Response Level (Columns 20-24) should correspond with the Enforcement Response Plan. Enter "1" for yes. Leave blank for no or no problem.

PURPOSE: Municipal Regional Permit Provision C.6.e.ii(4) requires agencies to track and report on the information identified in this spreadsheet. The data recorded in this spreadsheet will be needed to summarize inspection results as required for annual reporting. The spreadsheet must be provided to Water Board staff if specifically requested. Submission of this spreadsheet with the Annual Report is not required but encouraged.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
Enter 1 per inspection	Enter 1 for each site	Site Name (Ref 2) ¹	Inspectn Date (Ref 1)	Weather During Inspectn (Ref 1a)	Rain with Runoff Since Prev. Inspectn? Y/N (Ref 1b)	ANSWER ONCE PER SITE: Project Disturbs 1 acre or more? (Y/N/See Previous Entry) ² Ref 6	Problems Observed (Ref 9-15)						Specific Problem(s) (Ref 9-15)	Resolution (Ref 17)			Comments (including rationales for longer compliance times) (Ref 16)	Enforcement Response (Ref 16)					Violation Corrected? (Ref 17)			
							Erosion Control	Sediment Control	Run-on & Runoff	Active Treatmt	Site Management	Non Stormwtr Mgt		Illicit Discharge	Problem Fixed	Needs more time		Escalate enforcement	Verbal warning	Written warning/ Notice of violation	Stop Work Order	Notice to comply	Legal action	Corrected within 10 business days	NOT corrected within 30 Days	
1	1	151 El Camino Real	12/7/2010	Clear	y	1	Yes						1	Street sweeping requires maintenance	1			Construction 97% complete- Minor punch list		1					1	
1	1	151 El Camino Real	12/21/2010	light rain	y		See previous Entry						1	Keep trash bins covered, check inlet protection - keep SWPPP updated	1					1					1	
1	1	151 El Camino Real	1/11/2011	rain	n		See previous Entry						1	sweep sidewalks & street, cover trash bins	1			Construction mostly complete - Minor punch list		1					1	
1	1	9 Bertocchi	4/20/2011	light rain	n		No						1	Debris being washed down into storm drain, without filter around drain	1					1					1	
1	1	7A Spring Valley	2/11/2011	light rain	n		No	1						Jute Netting/fiber blankets	1					1					1	
1	1	7B Spring Valley	2/11/2011	light rain	n		No	1						Jute Netting/fiber blankets	1					1					1	
1	1	7A Spring Valley	3/28/2011	After Rain	N		No		1					Wattles/fiber rolls compost socks requires maintenance	1					1					1	

¹ The references (for example "Ref 12") refer to the applicable item number on the Construction Site Stormwater Inspection Checklist.

² Answer Yes or No only once for each site. 1=Yes, 0=No.

1	2	3	4	5	6	7	8-14 Problems Observed (Ref 9-15)						15	16-18 Resolution (Ref 17)			19	20-24 Enforcement Response (Ref 16)					25-26 Violation Corrected? (Ref 17)		
Enter 1 per inspection	Enter 1 for each site	Site Name (Ref 2) ¹	Inspectn Date (Ref 1)	Weather During Inspectn (Ref 1a)	Rain with Runoff Since Prev. Inspectn? Y/N (Ref 1b)	ANSWER ONCE PER SITE: Project Disturbs 1 acre or more? (Y/N/See Previous Entry) ² Ref 6	Erosion Control	Sediment Control	Run-on & Runoff	Active Treatmt	Site Management	Non Stormwtr Mgt	Illicit Discharge	Specific Problem(s) (Ref 9-15)	Problem Fixed	Needs more time	Escalate enforcement	Comments (including rationales for longer compliance times) (Ref 16)	Verbal warning	Written warning/ Notice of violation	Stop Work Order	Notice to comply	Legal action	Corrected within 10 business days	NOT corrected within 30 Days
1	1	7B Spring Valley	3/28/2011	After Rain	N	No		1						Wattles/fiber rolls compost socks requires maintenance	1					1				1	
1	1	7A Spring Valley	4/20/2011	cloudy	Y	No	1	1						Wattles/fiber rolls compost socks requires maintenance	1					1				1	
1	1	7B Spring Valley	4/20/2011	cloudy	Y	No	1	1						Wattles/fiber rolls compost socks requires maintenance	1					1				1	

Total # Inspections	Total # Sites
10	10

Summary of violations by BMP category							
	Erosn Control	Sed Control	Runoff/Runon	Active Treatmt	Site Mgt	NonStormwtr	Illicit Dischg
No. of sites disturbing ≥ 1 acre:	4	4	0	0	0	3	1
No. of sites disturbing < 1 acre:							
Total problems:	12						
Percentage by BMP category	33%	33%	0%	0%	0%	25%	8%

Total sites with Problems Fixed

10

Summary of enforcement actions						Timeframe of corrections	
Verbal warn.	Written warn.	Stop work	Notice comply	Legal action	Total enforcement actions	Total corrected within 10 business days	Total NOT corrected within 30 days
0	10	0	0	0	10	10	0
Total enforcement actions						Percentage NOT corrected in 30 days	
Percentage within enforcement category:						100%	0%

¹ The references (for example "Ref 12") refer to the applicable item number on the Construction Site Stormwater Inspection Checklist.

² Answer Yes or No only once for each site. 1=Yes, 0=No.