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September 17, 2012

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Environmental
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Finance
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**Housing &
Redevelopment**
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Library
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FAX 650.327.7030

Maintenance
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Personnel
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TEL 650.330.6770
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Ms. Sue Ma
San Francisco Bay
Regional Water Quality Control Board
1515 Clay St., Suite 1400
Oakland, CA 94612

Subject: Stormwater Pollution Prevention Program
Report 2011-12

Dear Ms. Ma:

Please find enclosed the City of Menlo Park's annual report for 2011-12.

I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or person(s) who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

If you have any further questions, please phone me at (650) 330-6740 or email me at rlfotu@menlopark.org.

Sincerely,

Rebecca Fotu
Environmental Programs Manager

FY 2011-2012 Annual Report
Permittee Name: Menlo Park
City of Menlo Park

FY 2011-2012 Annual Report
Permittee Name: Menlo Park
City of Menlo Park

ATTACHMENT B

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Permittee Name: _____

Section 1 – Permittee Information

Background Information					
Permittee Name:	City of Menlo Park				
Population:	32,412				
NPDES Permit No.:	CAS612008				
Order Number:	R2-2009-0074R				
Reporting Time Period (month/year):	July / 2011 through June / 2012				
Name of the Responsible Authority:	Charles W. Taylor	Title:	Public Works Director		
Mailing Address:	701 Laurel Street				
City:	Menlo Park	Zip Code:	94025	County:	San Mateo
Telephone Number:	(650) 330-6740	Fax Number:	(650) 327-5497		
E-mail Address:	CWTaylor@menlopark.org				
Name of the Designated Stormwater Management Program Contact (if different from above):	Rebecca Fotu	Title:	Environmental Programs Manager		
Department:	Engineering Division				
Mailing Address:	701 Laurel Street				
City:	Menlo Park	Zip Code:	94025	County:	San Mateo
Telephone Number:	(650) 330-6765	Fax Number:	(650) 327-5497		
E-mail Address:	rfotu@menlopark.org				

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary:

The City continues to practice BMP's during their regular activities and Engineering continues to publicize info. on prevention and water pollution. The City continues to monitor their storm drains with annual inspections with maintenance follow up. Periodic inspections of both trash hotspots as well as pump stations continue on a regular basis.

C.2.a. ► Street and Road Repair and Maintenance

Place an X in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type NA in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

<input checked="" type="checkbox"/>	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
<input checked="" type="checkbox"/>	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
<input checked="" type="checkbox"/>	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments: Felt material and straw booms are installed in and around storm drain inlets before any construction projects begin. Slurry and sawcut material is vacuumed with portable trailer vac. Street sweeper is utilized when needed.

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing

Place an X in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type NA in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<input checked="" type="checkbox"/>	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
<input checked="" type="checkbox"/>	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments: All staff is certified for power washing. Streets and Water Supervisor oversees operations above. City does saw cut concrete but with water added and trailer vacuum cleaning up during process. Small potholes are patched with asphalt and cleanup debris is hauled back to the

Permittee Name: _____

corporation yard.

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

NA	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
X	Control of discharges from graffiti removal activities
X	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
X	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
X	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
NA	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments: **Felt and straw boom are utilized when needed before removal begins. Portable trailer vac. is transported to job site with power washer attached. All staff is certified for graffiti removal and power washing.**

Permittee Name: _____

C.2.d. ► Stormwater Pump Stations

Does your municipality own stormwater pump stations: Yes No

If your answer is **No** then skip to C.2.e.

Complete the following table for dry weather DO monitoring and inspection data for pump stations¹ (add more rows for additional pump stations). If a pump station is exempt from DO monitoring, explain why it is exempt.

Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data	
	Date	mg/L	Date	mg/L
Chrysler Pump Station 1221 Chrysler Dr.	9/30/2011	4.14	Exempt	

Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:
None

Summary:
Irrigation runoff flows by gravity through pump station all year. Chlorine is 0 due to distance in storm drain lines. Never water standing. The second inspection is exempt because all discharge from pump station remained in stormwater collection system because the pump station was undergoing construction upgrades.

Attachments:

Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

Pump Station Name and Location	Date (2x/year required)	Presence of Trash (Cubic Yards)	Presence of Odor (Yes or No)	Presence of Color (Yes or No)	Presence of Turbidity (Yes or No)	Presence of Floating Hydrocarbons (Yes or No)
Chrysler Pump Station	10/3/2011	None	No	No	No	No
Chrysler Pump Station	1/23/2012	<.5 yd.	Yes	Yes	Yes	No

¹ DO monitoring is exempted where all discharge from a pump station remains in a stormwater collection system or infiltrates into a dry creek immediately downstream.

Permittee Name: _____

C.2.e. ► Rural Public Works Construction and Maintenance			
Does your municipality own/maintain rural ² roads:		<input type="checkbox"/>	Yes
		<input checked="" type="checkbox"/>	No
If your answer is No then skip to C.2.f.			
Place an X in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas		
<input type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources		
<input type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts		
<input type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality		
<input type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion		
<input type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate		
<input type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings		
Comments including listing increased maintenance in priority areas:			

² Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

Permittee Name: _____

C.2.f. ► Corporation Yard BMP Implementation			
Place an X in the boxes below that apply to your corporations yard(s):			
NA	We do not have a corporation yard		
NA	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit		
X	We have a current Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard(s)		
Place an X in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type NA in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
X	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment		
X	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system		
X	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method		
X	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used		
X	Cover and/or berm outdoor storage areas containing waste pollutants		
Comments: Weekly inspections are carried out by Street and Water Supervisor in the corporation yard. The Street and Water Supervisor checks to make sure BMP's are followed and areas are clear from debris and drains are free of obstructions.			
If you have a corporation yard(s) that is not an NOI facility , complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:			
Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
City of Menlo Park	11/22/11	Corporation yard in compliance with BMPs	No follow up actions required.

Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.b. ► Green Streets Status Report

(All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:

Not applicable. The C.3 New Development and Redevelopment section of the Countywide program’s FY 11-12 Annual Report includes a description of activities conducted at the countywide or regional level.

C.3.b.v.(1) ► Regulated Projects Reporting Table

Fill in attached table C.3.b.v. (1) or attach your own table including the same information.

C.3.iii(3) Low Impact Development Reporting

(For FY 11-12 Annual Report only) Report the method(s) of implementation of Provision C.3.c.i in the 2012 Annual Report. For specific tasks listed in Provision C.3.c.i. that are reported using the reporting tables required for Provision C.3.b.v, a reference to those tables is adequate.

We have modified local policies/procedures and the Impervious Surface Form to require all regulated projects approved after December 1, 2011 to implement LID source control, site design and stormwater treatment requirements. We are using the following Program and BASMAA products to ensure LID implementation:

- LID Infeasibility/Feasibility Worksheets
- Biotreatment Soil Specifications
- Green Roof Specifications

Please see Table C.3.b.v. (1) for specific information on regulated projects approved during FY 11-12. Note that projects approved prior to December 1, 2011 were not required to fully implement the LID requirement in Provision C.3.c.i.

Permittee Name: _____

C.3.e.v. ► Alternative or In-Lieu Compliance with Provision C.3.c.			
(For FY 11-12 Annual Report only) Did your agency make any ordinance/legal authority and procedural changes to implement Provision C.3.e.?	<input type="checkbox"/>	Yes.	<input checked="" type="checkbox"/> No
If yes, attach a copy of the ordinance/legal authority changes or provide a link to the document(s). Discuss any procedural changes made.			
(For FY 11-12 Annual Report and each Annual Report thereafter) Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Comments (optional):			

C.3.e.vi ► Special Projects Reporting			
1. Has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
2. Has your agency granted final discretionary approval of a project identified as a Special Project in the March 15, 2012 report? If yes, include the project in both the C.3.b.v.(1) Table, and the C.3.e.vi. Table.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
If you answered "Yes" to either question, 1) Complete Table C.3.e.vi . below. 2) Attach narrative discussion of 100% LID Feasibility or Infeasibility for each project.			

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting	
(1) Fill in attached table C.3.h.iv.(1) or attach your own table including the same information.	
(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.	
Summary: The City inspected 48 devices on 12 sites and they were generally clean and operational. The most difficult problems were	

Permittee Name: _____

associated with lots in new subdivisions. The owners of the individual lots tend to be ignorant of the stormwater treatment features on their property. The City is considering either requiring the HOA instead of the homeowner to be responsible for maintaining treatment measures on individual lots or requiring future subdivisions to place all treatment devices in common areas, instead of on individual lots.				
(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).				
Summary: The City's program is still new and we are working to include treatment device inspections on the regular task list of the Engineering Division Inspector's job description. This position was vacated during this year when the inspector retired and was filled with contract employees for about six months. Also, the Senior Engineer overseeing this program left the City and three months passed without activities on this task. In addition, three other supervisory positions in the department were vacated and filled with new personnel. The City plans to continue to inspect 20% of its existing treatment devices each year.				
(4) During the reporting year, did your agency:				
<ul style="list-style-type: none"> • Inspect all newly installed stormwater treatment systems and HM controls within 45 days of installation? 	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
<ul style="list-style-type: none"> • Inspect at least 20 percent of the total number of installed stormwater treatment systems or HM controls? 	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
<ul style="list-style-type: none"> • Inspect at least 20 percent of the total number of installed vault-based systems? 	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If you answered "No" to any of the questions above, please explain: The City inspected systems at 12 of the 50 sites where they exist. The city only has six vault-type CDS units and just one of them was inspected in FY 2011-12. (20% of 6 = 1.2 rounded to one). A total of 48 treatment measures were inspected, including 36 newly installed ones.				

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location ⁹ , Street Address	Name of Developer	Project Phase No. ¹⁰	Project Type & Description ¹¹	Project Watershed ¹²	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²) ¹³	Total Replaced Impervious Surface Area (ft ²) ¹⁴	Total Pre- Project Impervious Surface Area ¹⁵ (ft ²)	Total Post- Project Impervious Surface Area ¹⁶ (ft ²)
Private Projects											
Comcast	3760 Haven Ave. at Bayfront Expressway	Comcast	NA	new commercial parking lot	Atherton Channel	2.71	1.37	36,342	12,114	62,846	94,511
Quadrus	2484 Sand Hill Road at Saga Way	Quadrus	NA	new multi story office building	Atherton Channel	0.47	0.42	2,899	13,064	14,175	16,867
Menlo Park Development	4085 Campbell Ave. at Scott Dr.	Menlo Park Development	NA	new 2 story office building & new parking lot	San Francisco Bay	2.84	2.84	6,070	89,314	107,121	95,184
Facebook	1601 Willow Road at Network Circle	Facebook	NA	new commercial site improvements including parking lot	San Francisco Bay	50.5	3.48	53,177	36,953	1,726,733	1,757,460
Public Projects											
Parking Plaza 2	Oak Grove Ave between Crane St. and Chestnut St.	City of Menlo Park	NA	Reconstruct existing parking lot and install new bioswales.	Atherton Channel	0.65	0.65	0	26,990	28,995	26,990
Comments: None											

⁹ Include cross streets

¹⁰ If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".

¹¹ Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

¹² State the watershed(s) in which the Regulated Project is located. Optional but recommended: Also state the downstream watershed(s).

¹³ All impervious surfaces added to any area of the site that was previously existing pervious surface.

¹⁴ All impervious surfaces added to any area of the site that was previously existing impervious surface.

¹⁵ For redevelopment projects, state the pre-project impervious surface area.

¹⁶ For redevelopment projects, state the post-project impervious surface area.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Application Deemed Complete Date ¹⁷	Application Final Approval Date ¹⁷	Source Control Measures ¹⁸	Site Design Measures ¹⁹	Treatment Systems Approved ²⁰	Operation & Maintenance Responsibility Mechanism ²¹	Hydraulic Sizing Criteria ²²	Alternative Compliance Measures ^{23/24}	Alternative Certification ²⁵	HM Controls ^{26/27}
Private Projects										
Comcast	11/22/11	12/12/11	covered trash enclosure; storm drain stenciling on on-site storm drain inlets; use "bay friendly" landscaping design.	minimize land disturbance ; minimize impervious areas.	bioretention area/rain garden	O&M agreement with property owner	a flow-based treatment measure hydraulically sized to manage runoff produced by a rain event equal to at least 0.2 inches per hour. Provision C.3.d.i.2.c.	No Alternative or In-Lieu compliance is required for this project.	No third party was used to certify the project design complies with Provision C.3.d.	Not required; project located in the area exempt from HM requirements based on the Countywide HM Control Area Map.
Quadrus	7/7/11	7/25/11	covered trash enclosure; storm drain stenciling on on-site storm drain inlets; use	Protect sensitive areas; minimize land disturbance and impervious	Tree well filter	O&M agreement with property owner	A treatment measure that uses a combination of flow and volume capacity, hydraulically sized to treat 80 percent or more of the	No Alternative or In-Lieu compliance is required for this project.	No third party was used to certify the project design complies with	Not required; impervious area < 1 acre.

¹⁷ For private projects, state project application deemed complete date and final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.

¹⁸ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

¹⁹ List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

²⁰ List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

²¹ List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

²² See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

²³ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

²⁴ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

²⁵ Note whether a third party was used to certify the project design complies with Provision C.3.d.

²⁶ If HM control is not required, state why not.

²⁷ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Application Deemed Complete Date ¹⁷	Application Final Approval Date ¹⁷	Source Control Measures ¹⁸	Site Design Measures ¹⁹	Treatment Systems Approved ²⁰	Operation & Maintenance Responsibility Mechanism ²¹	Hydraulic Sizing Criteria ²²	Alternative Compliance Measures ^{23/24}	Alternative Certification ²⁵	HM Controls ^{26/27}
			"bay friendly" landscaping design.	surfaces.			total runoff over the life of the project. Provision C.3.d.i.3.		Provision C.3.d.	
Menlo Park Development	3/15/12	4/2/12	covered trash enclosure; storm drain stenciling on on-site storm drain inlets; use "bay friendly" landscaping design.	Minimize impervious areas; design detention areas in landscaping to retain runoff onsite; maximize permeability by preserving open space.	Bioretention area/rain garden	O&M agreement with property owner	a flow-based treatment measure hydraulically sized to manage runoff produced by a rain event equal to at least 0.2 inches per hour. Provision C.3.d.i.2.c.	No Alternative or In-Lieu compliance is required for this project.	No third party was used to certify the project design complies with Provision C.3.d.	Not required; project located in the area exempt from HM requirements based on the Countywide HM Control Area Map.
Facebook	4/19/12	6/5/12	Covered trash enclosure; storm drain stenciling on on-site storm drain inlets; use "bay friendly" landscaping design.	Minimize land disturbance and impervious surfaces; minimize impervious areas from being directly connected to the storm drain	bioretention area/rain garden	O&M agreement with property owner	A flow-based treatment measure hydraulically sized to manage runoff produced by a rain event equal to at least 0.2 inches per hour. Provision C.3.d.i.2.c.	No Alternative or In-Lieu compliance is required for this project.	No third party was used to certify the project design complies with Provision C.3.d.	Not required; project located in the area exempt from HM requirements based on the Countywide HM Control Area Map.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Application Deemed Complete Date ¹⁷	Application Final Approval Date ¹⁷	Source Control Measures ¹⁸	Site Design Measures ¹⁹	Treatment Systems Approved ²⁰	Operation & Maintenance Responsibility Mechanism ²¹	Hydraulic Sizing Criteria ²²	Alternative Compliance Measures ^{23/24}	Alternative Certification ²⁵	HM Controls ^{26/27}
				system; design detention areas in landscapin g to retain runoff onsite;						

Comments:
None

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Approval Date ²⁸	Date Construction Scheduled to Begin	Source Control Measures ²⁹	Site Design Measures ³⁰	Treatment Systems Approved ³¹	Operation & Maintenance Responsibility Mechanism ³²	Hydraulic Sizing Criteria ³³	Alternative Compliance Measures ^{34/35}	Alternative Certification ³⁶	HM Controls ^{37/38}
Public Projects										
Parking Plaza 2	1/13/09	7/26/11	Efficient landscape irrigation systems	Minimize impervious surfaces (decreased impervious areas); onsite retention systems.	bioswales	Maintained by the City of Menlo Park	a flow-based treatment measure hydraulically sized to manage runoff produced by a rain event equal to at least 0.2 inches per hour. Provision C.3.d.i.2.c.	No Alternative or In-Lieu compliance is required for this project.	No third party was used to certify the project design complies with Provision C.3.d.	Not required; impervious area < 1 acre.
Comments: None										

²⁸ For public projects, enter the plans and specifications approval date.

²⁹ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

³⁰ List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

³¹ List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

³² List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

³³ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

³⁴ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

³⁵ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

³⁶ Note whether a third party was used to certify the project design complies with Provision C.3.d.

³⁷ If HM control is not required, state why not.

³⁸ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO) ³⁹	Party Responsible ⁴⁰ For Maintenance	Date of Inspection	Type of Inspection ⁴¹	Type of Treatment/HM Control(s) Inspected ⁴²	Inspection Findings or Results ⁴³	Enforcement Action Taken ⁴⁴	Comments/Follow-up
Facebook	1601 Willow Rd	Yes	Owner	6/12/12	New installation	Silva cells (7 of them) Bioretention Areas (21 of them)	Proper installation and proper O&M	None	None
Arrillaga Gymnasium	700 Alma	Yes	City (owner)	7/14/11	New installation	Tree well and bioretention areas	Proper installation	None	None
Commercial Building	1906 El Camino Real	Yes	Owner	8/4/11	New installation	CDS unit	Proper installation and proper O&M	None	None
737 Fremont LLC (4-unit subdivision)	731, 733, 735, 739 FREMONT ST	Yes	Owners	9/6/11	New installation	Landscaped area	Proper installation and proper O&M	None	None
Single Family homes	825 PAULSON CIR 835 PAULSON CIR 801 PAULSON CIR 843 PAULSON CIR 800 PAULSON CIR	No	Owners	10/31/11	Routine	Filtering Inlets at each lot and within common area curb/street (11 total)	In proper working order and clean	None	None

³⁹ Indicate "YES" if the facility was installed within the reporting period, or "NO" if installed during a previous fiscal year.

⁴⁰ State the responsible operator for installed stormwater treatment systems and HM controls.

⁴¹ State the type of inspection (e.g., 45-day, routine or scheduled, follow-up, etc.).

⁴² State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

⁴³ State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

⁴⁴ State the enforcement action(s) taken, if any, as appropriate and consistent with your municipality's Enforcement Response Plan.

C.3.e.vi.Special Projects Reporting Table

Reporting Period – December 1, 2011 – June 30, 2012

Project Name & No.	Permittee	Address	Application Submittal Date ⁴⁵	Status ⁴⁶	Description ⁴⁷	Site Total Acreage	Density DU/Acre	Density FAR	Special Project Category ⁴⁸	LID Treatment Reduction Credit Available ⁴⁹	List of LID Stormwater Treatment Systems ⁵⁰	List of Non-LID Stormwater Treatment Systems ⁵¹
None												

⁴⁵ Date that a planning application for the Special Project was submitted. If a planning application has not been submitted, include a projected application date.

⁴⁶ Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.

⁴⁷ Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.

⁴⁸ For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.

⁴⁹ For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.

⁵⁰: List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.

⁵¹ List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.

Permittee Name: _____

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights

Provide background information, highlights, trends, etc.

The City of Menlo Park continued to inspect low priority sites and maintained its contract with San Mateo County Environmental Health to inspect high priority sites. The City also continued to use its parcel database to ensure that all commercial and industrial-zoned properties were inspected. When the City discovered that many businesses were leaving their bins uncovered, it developed an insert for commercial garbage bills and drafted an article for inclusion in the local Chamber of Commerce newsletter. They will “go public” in FY 12-13. Four of the five business inspectors for the City attended the April 25, 2012 training. One staff member participated on the countywide Commercial Industrial/Illicit Discharge Subcommittee. A new staff person replaced the engineering development review senior engineer and attended a Subcommittee meeting to familiarize himself with the permit requirements.

C.4.b.i. ► Business Inspection Plan

Do you have a Business Inspection Plan? Yes No

If No, explain:

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

The County inspects these 265 high priority sites:

1355	ADAMS	UNITED PARCEL SERVICE INC
1365	ADAMS	INTERTEK TESTING SVCS
1455	ADAMS	CAPRION PROTEOMICS US LLC
1455	ADAMS	CONSTRUCTIVE BIOSCIENCES LLC
1455	ADAMS	MENLO LABS
1455	ADAMS	STATEGICS INC
1455	ADAMS	TANDEM SCIENCES INC
1455	ADAMS	VELOMEDIX
1505	ADAMS	CARLMONT VILLAGE CLEANERS
1505	ADAMS	NVS TECHNOLOGIES INC
1600	ADAMS	PHYCOIL BIOTECHNOLOGY INTL INC

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C.4 – Industrial and Commercial Site Controls

Permittee Name: _____

1605	ADAMS	ACCLARENT INC
1022	ALMA	THE ROCK OF GIBRALTAR
1026	ALMA	IBERIA
1170	ALMA	J J HAWAIIAN BBQ
1170	ALMA	SEVEN ELEVEN STORE #14331 D
75	ARBOR	BARN WOOD SHOP
2245	AVY	THE PHILLIPS BROOKS SCHOOL
	BAYFRONT EXPWY @ UNIV	CAL TRANS RAVENSWOOD PUMP STA
3885	BOHANNON	ABBOTT VASCULAR
4200	BOHANNON	WESTERN DINING @MENLO
4500	BOHANNON	E TRADE
333	BURGESS	MENLO PARK PUBLIC WORKS
333	BURGESS	SMCO THHW
4000	CAMPBELL	CALTRAIN CONSTRUCTION SUPPORT FACILITY
4020	CAMPBELL	MEMRY
4040	CAMPBELL	TAUTONA GRP RESEARCH & DVLP CO
4055	CAMPBELL	I SCIENCE INTERVENTIONAL
4060	CAMPBELL	HORIZON
4065	CAMPBELL	MEMRY CORP
1	CASEY	NESTLE WATERS NORTH AMERICA
1135	CHESTNUT	LUX DRY CLEANERS
1137	CHESTNUT	SHIOK
1141	CHESTNUT	GERRYS CAKE
1151	CHESTNUT	NAKS ORIENTAL MARKET
1467	CHILCO	FIRE STATION #77
1221	CHRYSLER	CITY OF MP /CHRYSLER DR PUMP STA
1150	CHRYSLER	L3 COMMUNICATIONS
149	COMMONWEALTH	CAFE MENLO PARK
149	COMMONWEALTH	EXPONENT INC

Permittee Name: _____

115	CONSTITUTION	OPTIVIA BIOTECHNOLOGY
130	CONSTITUTION	L3 COMMUNICATIONS
161	CONSTITUTION	BAYFRONT FITNESS
165	CONSTITUTION	E C I PAINTING INC
180	CONSTITUTION	JOMAR MACHINING
200	CONSTITUTION	GERON CORPORATION
235	CONSTITUTION	CORIUM INTERNATIONAL INC
260	CONSTITUTION	ORACLE AMERICA INC
300	CONSTITUTION	TYCO ELECTRONICS
307	CONSTITUTION	TYCO THERMAL CONTROLS
1120	CRANE	CARPACCIO
1010	DOYLE	CAFE DEL SOL
100	EL CAMINO REAL	STANFORD PARK HOTEL
211	EL CAMINO REAL	KOMA SUSHI JAPANESE RESTAURANT
241	EL CAMINO REAL	THE OASIS
275	EL CAMINO REAL	MENLO PARK GAS & DIESEL
300	EL CAMINO REAL	TESLA MOTORS
301	EL CAMINO REAL	PLANET AUTO REPAIR
401	EL CAMINO REAL	YOGURT STOP
425	EL CAMINO REAL	NAMESAKE CHEESECAKE
495	EL CAMINO REAL	HUDSON AUTO CARE
495	EL CAMINO REAL	MIDDLE AVE SHELL #137
515	EL CAMINO REAL	PEETS COFFEE & TEA
525	EL CAMINO REAL	SAFEWAY STORE #2719
700	EL CAMINO REAL	LENSCRAFTERS
751	EL CAMINO REAL	COOKS SEAFOOD INC
811	EL CAMINO REAL	JENNY CRAIG
863	EL CAMINO REAL	STARBUCKS COFFEE
888	EL CAMINO REAL	JEFFREY HAMBURGERS

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C.4 – Industrial and Commercial Site Controls

Permittee Name: _____

925	EL CAMINO REAL	AKASAKA
949	EL CAMINO REAL	GUILD THEATRE
959	EL CAMINO REAL	THE VITAMIN CLOSET
989	EL CAMINO REAL	APPLEWOOD TO GO
1001	EL CAMINO REAL	APPLEWOOD INN
1010	EL CAMINO REAL	CAFE BORRONE
1029	EL CAMINO REAL	OAK CITY BAR & GRILL
1037	EL CAMINO REAL	SU HONG RESTAURANT
1077	EL CAMINO REAL	TRELLIS
1100	EL CAMINO REAL	MCDONALDS
1149	EL CAMINO REAL	SULTANA RESTAURANT
1200	EL CAMINO REAL	MENLO CHEVRON
1225	EL CAMINO REAL	ROUND TABLE PIZZA INC
1246	EL CAMINO REAL	JASON CAFE
1279	EL CAMINO REAL	AUTO DYNAMICS
1281	EL CAMINO REAL	M & R AUTOMOTIVE INC
1328	EL CAMINO REAL	NAOMI SUSHI
1352	EL CAMINO REAL	TEN FU CHINESE REST
1436	EL CAMINO REAL	DUCKYS CAR WASH
1438	EL CAMINO REAL	GOMBEI RESTAURANT
1540	EL CAMINO REAL	BELTRAMOS
1600	EL CAMINO REAL	ENCINAL INVESTORS, LLC
1820	EL CAMINO REAL	TRI EZ FOODS & LIQUOR
1850	EL CAMINO REAL	CELIA MEXICAN RESTAURANT # 14
1100	ELDER	HILLVIEW SCHOOL
104	GILBERT	STUDIO CAKE
	GLENNWOOD DR/EL CAMINO RL	PG&E GLENWOOD SUBSTATION
555	GLENWOOD	GLENWOOD INN
755	HAMILTON	ALLEN EQUIPMENT CO

Permittee Name: _____

873	HAMILTON	DASHI JAPANESE RESTAURANT
875	HAMILTON	MI TAQUERIA
877	HAMILTON	FIVE STAR PIZZA
883	HAMILTON	GOLDEN FALAFEL
885	HAMILTON	TOGOS MENLO PARK
925	HAMILTON	CARDIOKINETIX INC
940	HAMILTON	PACIFIC BIOSCIENCES OF CA INC
943	HAMILTON	MEMBRANE TECHNOLOGY & RESEARCH
953	HAMILTON	MEMBRANE TECHNOLOGY & RESEARCH
960	HAMILTON	PACIFIC BIOSCIENCES OF CA INC
978	HAMILTON	INVISAGE TECHNOLOGIES INC
1002	HAMILTON	MENLO INDUSTRIAL PUMP STATION
1005	HAMILTON	PACIFIC BIOSCIENCES OF CA INC
1010	HAMILTON	PACIFIC BIOSCIENCES OF CALIFORNIA
1050	HAMILTON	3 V BIOSCIENCES INC
1080	HAMILTON	RENNOVIA INC
1098	HAMILTON	QLT PLUG DELIVERY INC
1235	HAMILTON	MEMBRANE TECHNOLOGY & RESEARCH
3525	HAVEN	STACK PLASTICS, INC.
3535	HAVEN	CYCLE FINISH
3549	HAVEN	MENLO REDWOOD AUTO SERVICE
3549	HAVEN	WOLFS PRECISION WORKS INC
3559	HAVEN	MONSTER ROUTE
3603	HAVEN	LANDEC LABS INC
3639	HAVEN	GOODMAN BALL INC
3641	HAVEN	DESIGNCO
3700	HAVEN	BAY MATERIALS LLC

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C.4 – Industrial and Commercial Site Controls

Permittee Name: _____

3750	HAVEN	FEDERAL EXPRESS
120	INDEPENDENCE	TECHSHOP
127	INDEPENDENCE	CABOCHON AESTHETICS INC
415	IVY	BELLE HAVEN SCHOOL
141	JEFFERSON	INFO IMAGE
150	JEFFERSON	BAY ASSOC WIRE TECHNOLOGIES
180	JEFFERSON	INTUIT
191	JEFFERSON	FORSIGHT LABS LLC
173/171	JEFFERSON	CHESTNUT MEDICAL DEVICES
10	KELLY	D M FIGLEY CO INC
20	KELLY	C S BIO
500	LAUREL	WEST BAY SANITARY DISTRICT
501	LAUREL	CITY OF MENLO PARK
701	LAUREL	MENLO PARK CITY HALL
1250	LAUREL	NATIVITY GRAMMAR SCHOOL
701	MARSH	100% HAND CAR WASH
743	MARSH	MENLO PARK VALERO MARSH RD
763	MARSH	POOLS ETC
1110	MARSH	MARSH ROAD CHEVRON
1110	MARSH	MENLO SMOG
1680	MARSH	GAS RECOVERY SYSTEMS
1700	MARSH	BUTLER BUILDING
1929	MENALTO	CAFE ZOE
630	MENLO	SU HONG TO GO
720	MENLO	TRADER JOES
1195	MERRILL	CREPES CAFE
800	MIDDLE	LITTLEHOUSE BY PENINSULA VOLUNTEERS
150	MIDDLEFIELD	MIKES CAFE
275	MIDDLEFIELD	COSMOPOLITAN CAFE

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C.4 – Industrial and Commercial Site Controls

Permittee Name: _____

300	MIDDLEFIELD	FIRE STATION #1
320	MIDDLEFIELD	ST PATRICKS SEMINARY
345	MIDDLEFIELD	NORTHERN MANAGEMENT SERVICES
345	MIDDLEFIELD	US GEOLOGICAL SURVEY
250	OAK GROVE	VALLOMBROSA CENTER
580	OAK GROVE	MENLO PARK FOSTER FREEZE
625	OAK GROVE	PHIL TREASURE POT RESTAURANT
651	OAK GROVE	AMERICAN SPEEDY PRINTING
1895	OAK KNOLL	OAK KNOLL SCHOOL
985	OBRIEN	ALS ROOFING SUPPLY
990	OBRIEN	SANFORD METAL PROCESSING CO
1001	OBRIEN	ELECTRO MOTION INC
1010	OBRIEN	NOREN PRODUCTS INC
1055	OBRIEN	PARSONS MANUFACTURING CORP
1075	OBRIEN	NOREN PRODUCTS INC
1100	OBRIEN	AMERICAN PRINTING & COPY
1140	OBRIEN	DNA 2.0
1140	OBRIEN	SAND HILL FOODS
1165	OBRIEN	APPLIED STEM CELL INC
1180	OBRIEN	WESTERN ALLIED MECHANICAL
1185	OBRIEN	DURA FOAM
1190	OBRIEN	POLYTEC PRODUCTS CORP
1200	OBRIEN	JOB TRAIN
1315	OBRIEN	OFFICE MAX
1360	OBRIEN	DEPOMED
1430	OBRIEN	CIRCUIT THERAPEUTICS INC
1430	OBRIEN	KATEEVA INC
1430	OBRIEN	KATEEVA INC
1490	OBRIEN	AUXOGYN INC

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C.4 – Industrial and Commercial Site Controls

Permittee Name: _____

1490	OBRIEN	VIROBAY INC
1490	OBRIEN	ZEA CHEM INC
1525	OBRIEN	COOL CAFE @MBP
1595	OBRIEN	UNIVERSITY AVE LIFT STATION
1525	O'BRIEN	ACCLARENT INC
475	POPE	EAST PALO ALTO ACADEMY
333	RAVENSWOOD	SRI COGENERATION
333	RAVENSWOOD	SRI INTL
	RAVENSWOOD & LAUREL	PG&E SRI SUBSTATION
2400	SAND HILL	QUADRUS CAFE
2650	SAND HILL	TRINITY SCHOOL
2725	SAND HILL	MORGAN STANLEY CAFETERIA
2800	SAND HILL	KOHLBERG, KRAVIS & ROBERTS
2800	SAND HILL	SAND HILL OAK PARTNERS
2855	SAND HILL	NEW ENTERPRISE ASSOCIATES INC
2882	SAND HILL	BISTRO AT THE COMMON
2900	SAND HILL	SHARON HEIGHTS GOLF & COUNTRY
2900	SAND HILL	SHARON HEIGHTS GOLF & COUNTRY
2950	SAND HILL	SBC
2575	SAND HILL RD M/S 36	SLAC NATIONAL ACCELERATOR LAB
600	SANTA CRUZ	STACKS RESTAURANT
604	SANTA CRUZ	QUIZNOS SUBS
605	SANTA CRUZ	TOKYO SUBWAY
635	SANTA CRUZ	LEFT BANK RESTAURANT
641	SANTA CRUZ	VIDA BISTRO
643	SANTA CRUZ	WALGREEN CO-ONE HOUR PHOTO
643	SANTA CRUZ	WALGREENS #07087
693	SANTA CRUZ	STARBUCKS COFFEE #646
712	SANTA CRUZ	YAKINIKU HOUSE JUBAN

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C.4 – Industrial and Commercial Site Controls

Permittee Name: _____

715	SANTA CRUZ	RITZ CAMERA CTR #236
720	SANTA CRUZ	LE BOULANGER
746	SANTA CRUZ	BAGEL STREET CAFE
772	SANTA CRUZ	ANNS COFFEE SHOP
816	SANTA CRUZ	SUGAR SHACK
820	SANTA CRUZ	ANGELO MIO RESTAURANT
824	SANTA CRUZ	MENLO ART CLEANERS
827	SANTA CRUZ	MATARO
863	SANTA CRUZ	BASKIN ROBBINS #192
871	SANTA CRUZ	PHARMACA PHARMACY
875	SANTA CRUZ	HOOT N TOOT CLEANERS
899	SANTA CRUZ	PEETS COFFEE TEA & SPICES CO
100	SEMINARY	VINTAGE OAKS PUMP STATION I
190	SEMINARY	VINTAGE OAKS PUMP STATION II
2200	SHARON	LA ENTRADA SCHOOL
125	SHARON PARK	SHARON HEIGHTS SHELL
325	SHARON PARK	CVS/PHARMACY #9330
325	SHARON PARK	EL CERRITO
325	SHARON PARK	ERICS GOURMET
325	SHARON PARK	MARTHAS PASTRIES
325	SHARON PARK	SAFEWAY STORE #1709
325	SHARON PARK	SHARON HEIGHTS DRY CLEANING CT
325	SHARON PARK	SHARON HEIGHTS WINES/LIQUORS
100	TERMINAL	BELLE HAVEN POOL
100	TERMINAL	SENIOR CITIZENS CENTER
	TERMINAL AVE/DEL NORTE	PG&E BELLE HAVEN SUBSTATION
1010	UNIVERSITY	DRAEGERS MARKET
5000	UNIVERSITY	BAY TUNNEL PROJECT
1902	VALPARAISO	MENLOVILLE COUNTRY STORE

Permittee Name: _____

80	WILLOW	SUNSET MAGAZINE
426	WILLOW	SKYLINE POOL & SPA
500	WILLOW	WILLOW COVE GAS
555	WILLOW	MENLO BBQ
570	WILLOW	MENLO PARK SURGICAL HOSPITAL
620	WILLOW	WILLOW SCHOOL
710	WILLOW	A & S 76
732	WILLOW	DONUT DELITE
795	WILLOW	VETERANS ADMINISTRATION MED CT
812	WILLOW	EL RANCHO MARKET
820	WILLOW	TONYS PIZZA
840	WILLOW	JONATHANS WILLOW FISH & CHIPS
900	WILLOW	BANETH PHARMACY
944	WILLOW	OIL CHANGER #611
1189	WILLOW	BACK A YARD GRILL
1209	WILLOW	QUALITY MARKET
1211	WILLOW	GUALDULAHARA TAQUERIA
1305	WILLOW	LA MICHOACANA
1360	WILLOW	MEMBRANE TECHNOLOGY & RESEARCH
1399	WILLOW	BELLE HAVEN CHEVRON
1401	WILLOW	JACK IN THE BOX #3477
1401	WILLOW	STARBUCKS COFFEE CO
	WILLOW RD & DUMBARTON BR	PG&E RAVENSWOOD SUBSTATION

The City inspects these 230 low priority sites:

1273 MILLS ST APARTMENTS	1273	MILLS ST
15 COLEMAN PL APTS	15	COLEMAN PL

Permittee Name: _____

170 JEFFERSON	164	JEFFERSON DR
280 WAVERLY PARTNERS	280	WAVERLEY ST
430 RAVENSWOOD APARTMENTS	430	RAVENSWOOD AVE
816 FREMONT APARTMENTS	816	FREMONT ST
A L N EQUIPMENT CORP	721	Hamilton Ave
ABC DECORATIVE RUGS	104	CONSTITUTION DR
ABEKAS	1060	O'BRIEN DR
ABM JANITORIAL	961	HAMILTON AVE
ACCURION SCIENTIFIC INSTR	927	HAMILTON AVE
ALL ABOARD MINI STORAGE	1500	WILLOW RD
ALLIANCE ANALYTICAL	1460	OBRIEN DR
ALLOCADE INC	3695	HAVEN AVE
ALZA CAFE	960	HAMILTON AVE
AMERICAN RAIN GUTTER	3551	HAVEN AVE
ANDREA STOLL BRAUN DENTAL	425	BURGESS DR
APRIA HEALTHCARE	3905	BOHANNON DR
ATHERTON NEUROLOGY	695	OAK GROVE AVE 310
ATHERTON OAKS	425	ENCINAL AVE
AUGUST CAPITAL	2440	SAND HILL RD
AUTO STOP CAR SALES	3513	HAVEN AVE
AUTONOMY LABS	851	HAMILTON AVE
AUTOVINO	201	CONSTITUTION DR
AVID TECHNOLOGY	980	HAMILTON AVE
BAHR ARCHITECTS INC	1119	PINE ST
BANK OF AMERICA	2180	SAND HILL RD
BARCLAY'S CAPITAL INVEST		
BARKER ASSOCIATES & TECH	114	SANTA MARGARITA AVE
BELLE HAVEN CHILD DEVELOP	410	IVY DR
BELLE HAVEN SCHOOL ADMIN	415	IVY

Permittee Name: _____

BENJI SALON	104	GILBERT AVE
BIG FORK HOLDINGS	1180	HAMILTON CT
BOYS & GIRLS CLUB	400	MARKET PL
BRAWNER DON J&JULIANNE	200	WAVERLEY ST
BRIARWOOD MANOR	908	MIDDLE AVE
BRIGHT EAGLE OFFICE COMP	1040	NOEL DR
BROADVANTAGE; ORICK	1010	MARSH RD
BURGESS PEDIATRICS	401	BURGESS DR
CALHOUN'S CARVIN' & CUT	771	HAMILTON AVE
CALTRAN CONST SUP FACILIT	4000	CAMPBELL AVE
CANYON HOUSE	16	COLEMAN PL
CARTER ANTOINETTE	1280	MILLS ST
CASA MILLS	200	MIDDLEFIELD RD
CCP	1105	HAMILTON CT
CGNET & CELEROS	1100	Hamilton Ave
CHAN ALBERT & MAY L	440	RAVENSWOOD AVE
COCCO CHESTER	1257	MILLS ST
COLEMAN ARMS APARTMENTS	850	COLEMAN AVE
COMARTIN REIS	160	JEFFERSON DR
COMCAST	1205	CHRYSLER DR
COMMUNICATION ARTS	110	CONSTITUTION DR
CONSTRUCTION KANA WORLDWI	181	CONSTITUTION DR
COUNTRY MAN ASSOCIATES IN	193	CONSTITUTION DR
COUNTRY SHARON	2225	SHARON RD
CRJ ASSOCIATES	1060	OBRIEN DR
CROCKER ANGUS	752	LIVE OAK AVE
DE RIO STONE	104	CONSTITUTION DR
DENTAL X-RAY INC	695	OAK GROVE AVE 330
DEVELOP HARDWOOD FLOORS		

Permittee Name: _____

DIGIDESIGN	3885	BOHANNON DR
DOYLE CONSTRUCTION	927	HAMILTON AVE
DURAN PALLETS		
ELLENBERG MAUREEN	510	OAK GROVE AVE
EMERG VEHICLE SOLUTION	3561	HAVEN AVE
ENCINAL OAKS APARTMENTS	445	ENCINAL AVE
ERRILL LYNCH	333	MIDDLEFIELD RD
FARMAR JACK	1041	NOEL DR
FARRELL MICHAEL	1035	LAUREL ST
FIDELITY NATIONAL TITLE	695	OAK GROVE AVE 100
FLEXION	1374	WILLOW RD
FLORENCE COURT APARTMENTS	1020	FLORENCE LN
FOUNDATION CAPITAL	250	MIDDLEFIELD RD
FRANK C GALLI	2275	SHARON RD
FREESTONE PROPERTIES	4300	BOHANNON DR
GARDEN OAKS APARTMENTS	806	COLEMAN AVE
GARWOOD APARTMENTS	465	GARWOOD WAY
GERMAN-AMERICAN INTER SCH	275	ELLIOTT DR
GLENWOOD VISTA APARTMENTS	517	GLENWOOD AVE
GO BACK TV	927	HAMILTON AVE
GOLDEN GATE BADMINTON CEN	190	CONSTITUTION DR
GOLDEN GATE MOVING & STOR	1105	HAMILTON CT
GOLDMAN JAMES	3	COLEMAN PL
GOODWIN PROCTOR OFFICE	1200	CHRYSLER DR
GRASER WOODWORKS	3551	HAVEN AVE
H&R BLOCK	777	Hamilton Ave
HABIBI'S SALON	1923	MENALTO AVE
HARMONY CAPITAL MGMT&KING	4025	BOHANNON DR
IGLESIA VIDA ETERNA	965	O'BRIEN DR

Permittee Name: _____

ILIXCO	927	HAMILTON AVE
INDOOR/OUTDOOR STORAGE	3665	HAVEN AVE
INSTITUTE FOR RESEARCH&LE	66	WILLOW PL
INTERNAL MEDICINE GROUP	401	BURGESS DR
J LABS LLC, PACKET DESIGN	890	SANTA CRUZ AVE A
JACK LYLE MEMORIAL PARK	500	Arbor Rd
JLS	135	WILLOW RD
JOHN BELTRAMO	715	LIVE OAK AVE
KENT PLACE APARTMENTS	48	KENT PL
KERIN, FLICKER, KRUGER &	120	SANTA MARGARITA AVE A
KNOWLEDGE NETWORKS	1345	WILLOW RD
KORNBERG ASSOC.	643	BAY RD
LA TIGRE MAJICA	1157	WILLOW RD
LAKE STREET INVESTMENTS	724	OAK GROVE AVE
LAUREL GROVE APTS	450	OAK GROVE AVE
LIGHT MANUFACTURING	721	HAMILTON AVE
LIGHTSPEED VENTURE	2200	SAND HILL RD
LIVE OAK APARTMENTS	718	LIVE OAK AVE
LONE/HARTMAN PLUMBING	3551	HAVEN AVE
MARVIN PROPERTIES	210	WAVERLEY ST
MCCURRY & FULLER LLP	4100	Bohannon Dr
MEDALLIA INC	431	BURGESS DR
MEDALLION LANDSCAPE MANAG	3605	HAVEN AVE
MEHRTENS ROGER	1016	MIDDLE AVE
MENLO GATEWAY APT	1317	WILLOW RD
MENLO MCCANDLECS	525	MIDDLEFIELD RD
MENLO MEDICAL CLINIC	150	LINFIELD DR
MENLO OAKS APARTMENTS	840	COLEMAN AVE
MENLO PARK APT	22	COLEMAN PL

Permittee Name: _____

MENLO PARK OAKS APARTMENT	1524	SAN ANTONIO ST
MENLO PARK OFFICE BLDG	767	HAMILTON AVE
MENLO PARK WEST APTS	725	ROBLE AVE
MENLO PINES	1466	SAN ANTONIO ST
MENLO POINTE APARTMENT	950	CRANE ST
MENLO-ATHERTON STORAGE	3735	HAVEN AVE
MERIDIAN VENTURES	695	OAK GROVE AVE 200
MERSCH & ASSOCIATES	3551	HAVEN AVE
MERSCH BUDCO & ASSOC.	167	CONSTITUTION DR
MIDDLE PARK APARTMENTS	1024	MIDDLE AVE
MILTON	920	EVELYN ST
MONSTER ROUTE	3555	HAVEN AVE
MOONEY JOHN K	1157	WILLOW RD
MUSE RESEARCH	960	O'BRIEN DR
MUSEUM FO AMER HERITAGE	3551	HAVEN AVE
MY BEAUTY CENTER	724	WILLOW RD
N&O- BAY AREA SEAFOOD		
NEO MOD	724	WILLOW RD
NETWORK VIDEO TECH	4005	BOHANNON DR
NEW GENERATION NAILS	724	WILLOW RD
NOEL DRIVE APARTMENTS	1019	NOEL DR
NOEL OAKS APARTMENTS	1010	NOEL DR
OCHOAS BEAUTY SALON	720	WILLOW RD
OFFICE BUILDING	3695	HAVEN AVE
OFFICE BUILDING	3705	HAVEN AVE
OLOVO LLC	164	JEFFERSON DR
O'MELVENY & MYERS LLP	2550	SAND HILL RD
OPEN STORAGE FOR VEHICLES	3633	HAVEN AVE
ORRICK PARKING LOT	3805	Bohannon Dr

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C.4 – Industrial and Commercial Site Controls

Permittee Name: _____

PACIFIC PENINSULA CUSTOM	718	OAK GROVE AVE
PACIFIC SPECIALITY INSUR	3601	HAVEN AVE
PALM PEGGY A	230	WAVERLEY ST
PANO LOGIC INC	1353	WILLOW RD
PARKING LOT HAIR STUDIO	734	WILLOW RD
PEDESTAL DESIGN	927	HAMILTON AVE
PENINSULA ASSOCIATES	401	BURGESS DR
PERFECT TASTE	3551	HAVEN AVE
PERKINS COIE LLP	1200	CHRYSLER DR
PRIVATE BUSINESS	70	WILLOW RD
PROCTER ROBERT	879	ROBLE AVE
PROINSURANCE & NETWK VID	3923	BOHANNON DR
PROSTUFF SOCCER STORE	724	WILLOW RD
R. CRAIG BROWN	1951	EUCLID AVE
RAZOR FITNESS	927	HAMILTON AVE
REAL ESTATE MANAGEMENT AS	734	LIVE OAK AVE
REDWOOD GARDEN & BUILDING	3605	HAVEN AVE
RICK HERNS PRODUCTION		
RIIFF MANAGEMENT	260	WAVERLEY ST
RILEY'S PLASTICS	3551	HAVEN AVE
RIVER SOURCE INVESTMENTS	2800	SAND HILL RD
ROBERT IACONO & JAQUELINE	1516	SAN ANTONIO ST
ROCHELLE ROBERT	685	ROBLE AVE
SAN ANTONIO APARTMENTS	1450	SAN ANTONIO ST
SCHINK BETTY G	294	WAVERLEY ST
SCHOONER INFO TECH INC.	1345	WILLOW RD
SENSE SPA	2800	SAND HILL RD
SEQUOIA VACCUUM SYSTEM	164	JEFFERSON DR

Permittee Name: _____

SEVEN OAKS ASSOCIATION	600	SHARON PARK DR
SHAMROCK STORAGE	940	O'BRIEN DR
SHARON GROVE APTS	2333	EASTRIDGE AVE
SHEPPARD MULLIN	3850	BOHANNON DR
SILVER DZIDRA	705	CURTIS WAY
SIMONE LEONA W	270	WAVERLEY ST
SOURCE FINE	3605	HAVEN AVE
SPIEKER TODD APARTMENT	1309	MILLS ST
SPRITZER	562	UNIVERSITY DR
SRI CONSULTING	4100	Bohannon Dr
ST CLAIRE	726	OAK GROVE AVE
STANFORD MARKETING	125	WILLOW RD
STUDIO CAKE	104	GILBERT AVE
STUDIO RED	115	INDEPENDENCE DR
SUMMER HILL LTD	1374	WILLOW RD
TAYLOR AND HUANG PROPERTI	104	GILBERT AVE
THE ANNEX	960	O'BRIEN DR
THE DOUGLAS COMPANY	3551	HAVEN AVE
THE POLISHED LOOK	104	GILBERT AVE
THE POLISHED LOOK		
THEATRE WORKS	1100	HAMILTON CT
THEME PARTY PRODUCTIONS	165	JEFFERSON DR
THERMAE SALON & SPA	103	GILBERT AVE
TIMELIFE (LIMELIFE???)	4100	Bohannon Dr
TOM WING & SONS JEWELERS	888	SANTA CRUZ AVE
TRADISTONE	3605	HAVEN AVE
TRINITY INDUSTRIES	3551	HAVEN AVE
TW PRODUCTIONS & SONOPIA	1370	WILLOW RD

Permittee Name: _____

TWIG&PETALS FLORAL BOUTIQ	1923	MENALTO AVE
TWIN OAKS APARTMENTS	770	COLEMAN AVE
TYNX INC, SEQUOIA BEN	3715	HAVEN AVE
TYSON KENNELS	3735	HAVEN AVE
TYSON STORAGE	3757	Haven
UBS; T.A. ASSOC; PERMIRA	64	WILLOW PL
UNIVERSITY AVENUE APARTME	545	UNIVERSITY DR
USPS	3875	BOHANNON DR
VERANDAS APARTMENTS	744	COLEMAN AVE
VERIZON WIRELESS	143	COMMONWEALTH DR
VIVATY	4100	BOHANNON DR
WALDORF LTD	6	COLEMAN PL
WEBSTER WARREN	1261	HOOVER ST
WEST COAST SCREEN INC	831	HAMILTON AVE
WEST INC	1105	O'BRIEN DR
WILDMAN PROPERTIES	665	ROBLE AVE
WILLOW COURT	1105	WILLOW RD
WILLOW FAMILY DENTISTRY	734	WILLOW RD
WILLOW MANOR	565	WILLOW RD
WILLOW TERRACE	1115	WILLOW RD
WILLOW WEST CONDOMINIUMS	25	WILLOW RD 050
WINE BANK	1300	WILLOW RD
WOODSIDE PROPERTIES	3551	HAVEN AVE
WORLD INFO	3721	HAVEN AVE
WORLDPAC	209	CONSTITUTION DR
ZIMECK	975	FLORENCE LN

Permittee Name: _____

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

During FY 2012-13, the County will inspect these 157 high priority sites (restaurants and hazardous materials sites):

UNITED PARCEL SERVICE INC	1355	ADAMS
INTERTEK TESTING SVCS	1365	ADAMS
VELOMEDIX	1455	ADAMS
INTERSECT ENT	1555	ADAMS
THE ROCK OF GIBRALTAR	1022	ALMA
IBERIA	1026	ALMA
J J HAWAIIAN BBQ	1170	ALMA
SEVEN ELEVEN STORE #14331 D	1170	ALMA
THE PHILLIPS BROOKS SCHOOL	2245	AVY
WESTERN DINING @MENLO	4200	BOHANNON
E TRADE	4500	BOHANNON
SHIOK	1137	CHESTNUT
GERRYS CAKE	1141	CHESTNUT
NAKS ORIENTAL MARKET	1151	CHESTNUT
FIRE STATION #77	1467	CHILCO
CAFE MENLO PARK	149	COMMONWEALTH
BAYFRONT FITNESS	161	CONSTITUTION
CORIUM INTERNATIONAL INC	235	CONSTITUTION
ORACLE AMERICA INC	260	CONSTITUTION
CARPACCIO	1120	CRANE
CAFE DEL SOL	1010	DOYLE
KOMA SUSHI JAPANESE RESTAURANT	211	EL CAMINO REAL

Permittee Name: _____

THE OASIS	241	EL CAMINO REAL
MENLO PARK GAS & DIESEL	275	EL CAMINO REAL
TESLA MOTORS	300	EL CAMINO REAL
YOGURT STOP	401	EL CAMINO REAL
MIDDLE AVE SHELL #137	495	EL CAMINO REAL
BEVERAGES & MORE INC	700	EL CAMINO REAL
MP MONGOLIAN BBQ	700	EL CAMINO REAL
COOKS SEAFOOD INC	751	EL CAMINO REAL
JENNY CRAIG	811	EL CAMINO REAL
STARBUCKS COFFEE	863	EL CAMINO REAL
JEFFREY HAMBURGERS	888	EL CAMINO REAL
AKASAKA	925	EL CAMINO REAL
GUILD THEATRE	949	EL CAMINO REAL
THE VITAMIN CLOSET	959	EL CAMINO REAL
APPLEWOOD TO GO	989	EL CAMINO REAL
APPLEWOOD INN	1001	EL CAMINO REAL
OAK CITY BAR & GRILL	1029	EL CAMINO REAL
SU HONG RESTAURANT	1037	EL CAMINO REAL
TRELLIS	1077	EL CAMINO REAL
MEX TO GO	1081	EL CAMINO REAL
MCDONALDS	1100	EL CAMINO REAL
SULTANA RESTAURANT	1149	EL CAMINO REAL
ROUND TABLE PIZZA INC	1225	EL CAMINO REAL
JASON CAFE	1246	EL CAMINO REAL
NAOMI SUSHI	1328	EL CAMINO REAL
TEN FU CHINESE REST	1352	EL CAMINO REAL
MENLO ATHERTON SHELL	1400	EL CAMINO REAL
DUCKYS CAR WASH	1436	EL CAMINO REAL
BELTRAMOS	1540	EL CAMINO REAL
TRI EZ FOODS & LIQUOR	1820	EL CAMINO REAL

Permittee Name: _____

HILLVIEW SCHOOL	1100	ELDER
PG&E GLENWOOD SUBSTATION		GLENNWOOD DR/EL CAMINO RL
GLENWOOD INN	555	GLENWOOD
DASHI JAPANESE RESTAURANT	873	HAMILTON
MI TAQUERIA	875	HAMILTON
FIVE STAR PIZZA	877	HAMILTON
GOLDEN FALAFEL	883	HAMILTON
TOGOS MENLO PARK	885	HAMILTON
SKUDO USA INC	3575	HAVEN
TECHSHOP	120	INDEPENDENCE
BELLE HAVEN SCHOOL	415	IVY
INFO IMAGE	141	JEFFERSON
INTUIT	180	JEFFERSON
D M FIGLEY CO INC	10	KELLY
NATIVITY GRAMMAR SCHOOL	1250	LAUREL
ORRICK	1100	MARSH
GAS RECOVERY SYSTEMS	1680	MARSH
BUTLER BUILDING	1700	MARSH
CAFE ZOE	1929	MENALTO
LA HACIENDA MARKET	1933	MENALTO
SU HONG TO GO	630	MENLO
TRADER JOES	720	MENLO
GAMBARDELLAS	1165	MERRILL
CREPES CAFE	1195	MERRILL
LITTLEHOUSE BY PENINSULA VOLUNTEERS	800	MIDDLE
THE WILLOWS MARKET	60	MIDDLEFIELD
MIKES CAFE	150	MIDDLEFIELD
COSMOPOLITAN CAFE	275	MIDDLEFIELD
FIRE STATION #1	300	MIDDLEFIELD
ST PATRICKS SEMINARY	320	MIDDLEFIELD

Permittee Name: _____

NORTHERN MANAGEMENT SERVICES	345	MIDDLEFIELD
VALLOMBROSA CENTER	250	OAK GROVE
MENLO PARK FOSTER FREEZE	580	OAK GROVE
PHIL TREASURE POT RESTAURANT	625	OAK GROVE
BONA RESTAURANT	651	OAK GROVE
LITE FOR LIFE	713	OAK GROVE
OAK KNOLL SCHOOL	1895	OAK KNOLL
PARSONS MANUFACTURING CORP	1055	OBRIEN
AMERICAN PRINTING & COPY	1100	OBRIEN
WESTERN ALLIED MECHANICAL	1180	OBRIEN
DURA FOAM	1185	OBRIEN
JOB TRAIN	1200	OBRIEN
COOL CAFE @MBP	1525	OBRIEN
UNIVERSITY AVE LIFT STATION	1595	OBRIEN
EAST PALO ALTO ACADEMY	475	POPE
PG&E SRI SUBSTATION		RAVENSWOOD & LAUREL
QUADRUS CAFE	2400	SAND HILL
TRINITY SCHOOL	2650	SAND HILL
MORGAN STANLEY CAFETERIA	2725	SAND HILL
KOHLBERG, KRAVIS & ROBERTS	2800	SAND HILL
BISTRO AT THE COMMON	2882	SAND HILL
SHARON HEIGHTS GOLF & COUNTRY	2900	SAND HILL
RESTAURANT 3000	3000	SAND HILL
QUIZNOS SUBS	604	SANTA CRUZ
TOKYO SUBWAY	605	SANTA CRUZ
COLD STONE CREAMERY	611	SANTA CRUZ
MENLO CAFE	620	SANTA CRUZ
LEFT BANK RESTAURANT	635	SANTA CRUZ
SUSIECAKES BAKESHOP	642	SANTA CRUZ
UNAMAS	683	SANTA CRUZ

Permittee Name: _____

YAKINIKU HOUSE JUBAN	712	SANTA CRUZ
RITZ CAMERA CTR #236	715	SANTA CRUZ
ANNS COFFEE SHOP	772	SANTA CRUZ
SUBWAY	809	SANTA CRUZ
SUGAR SHACK	816	SANTA CRUZ
MATARO	827	SANTA CRUZ
MIYO YOGURT	842	SANTA CRUZ
BASKIN ROBBINS #192	863	SANTA CRUZ
POSH BAGEL	869	SANTA CRUZ
PHARMACA PHARMACY	871	SANTA CRUZ
LB STEAK	898	SANTA CRUZ
PEETS COFFEE TEA & SPICES CO	899	SANTA CRUZ
LATHAM & WATKINS LLP	120	SCOTT
VINTAGE OAKS PUMP STATION I	100	SEMINARY
VINTAGE OAKS PUMP STATION II	190	SEMINARY
EL CERRITO	325	SHARON PARK
ERICS GOURMET	325	SHARON PARK
MARTHAS PASTRIES	325	SHARON PARK
SAFEWAY STORE #1709	325	SHARON PARK
SHARON HEIGHTS WINES/LIQUORS	325	SHARON PARK
STARBUCKS COFFEE CO	325	SHARON PARK
WILDBERRY YOGURT	325	SHARON PARK
SENIOR CITIZENS CENTER	100	TERMINAL
PG&E BELLE HAVEN SUBSTATION		TERMINAL AVE/DEL NORTE
DRAEGERS MARKET	1010	UNIVERSITY
MENLOVILLE COUNTRY STORE	1902	VALPARAISO
SUNSET MAGAZINE	80	WILLOW
MARDINI CAFE & DELI	408	WILLOW
WILLOW COVE GAS	500	WILLOW
MENLO BBQ	555	WILLOW

Permittee Name: _____

WILLOW SCHOOL	620	WILLOW
A & S 76	710	WILLOW
TONYS PIZZA	820	WILLOW
JONATHANS WILLOW FISH & CHIPS	840	WILLOW
SUBWAY	850	WILLOW
BANETH PHARMACY	900	WILLOW
BACK A YARD GRILL	1189	WILLOW
QUALITY MARKET	1209	WILLOW
GUALDULAHARA TAQUERIA	1211	WILLOW
LA MICHOACANA	1305	WILLOW
MENLO PARK FIRE DIST TASK FORCE 3	1376	WILLOW
BELLE HAVEN CHEVRON	1399	WILLOW
STARBUCKS COFFEE CO	1401	WILLOW
BURGER SHACK	1601	WILLOW
PG&E RAVENSWOOD SUBSTATION		WILLOW RD & DUMBARTON BR
<p>The City will inspect these two low priority commercial and industrial sites during FY 2012-13. All the rest of the low priority sites have been inspected within the last five years:</p>		
VERIZON WIRELESS	143	COMMONWEALTH DR
VACANT	1390	O'BRIEN DR
<p>The City will inspect these 60 low priority, multi-family residential sites during FY 2012-13:</p>		
400	ALMA ST	
150	ALMA ST	
1000	ARBOR RD	
461	BURGESS DR	
612	CAMBRIDGE AVE	
600-690	COLEMAN AVE	
2-19	COLEMAN PL	
190	E O'KEEFE ST 1	

Permittee Name: _____

1917-2001	EUCLID AVE
1071	FREMONT AVE
715	FREMONT ST
445	GARWOOD WAY
1427	GARWOOD WAY
610	GILBERT AVE
615-645	GILBERT AVE
409-449	GLENWOOD AVE
1102	HENDERSON AVE
1102	HOLLYBURNE AVE
23-40	KENT PL
430-454	LAUREL ST
200-260	LINFIELD DR
665	MONTE ROSA DR
675	MONTE ROSA DR
445	OAK GROVE AVE
451	OAK GROVE AVE
848-850	OAK GROVE AVE
726	OAK GROVE AVE 10
1160	PINE ST
1055-1150	PINE ST
2160	SANTA CRUZ AVE
2400	SHARON OAKS DR
2351-2373	SHARON OAKS DR
2401-2485	SHARON OAKS DR
1100	SHARON PARK DR
350	SHARON PARK DR
1200-1276	SHARON PARK DR
1280-1290	SHARON PARK DR
675	SHARON PARK DR #101

Permittee Name: _____

2301-2399	SHARON RD
2401-2413	SHARON RD
1222-1244	UNIVERSITY DR
671-677	VALPARAISO AVE
705-739	VALPARAISO AVE
823-853	VALPARAISO AVE
4-21	WAVERLEY CT
205-299	WAVERLEY ST
307-383	WAVERLEY ST
407-485	WAVERLEY ST
20	WILLOW RD
21	WILLOW RD
409	WILLOW RD
477	WILLOW RD
485	WILLOW RD
495	WILLOW RD
666	WILLOW RD
928	WILLOW RD
1121-1179	WILLOW RD
1221-1253	WILLOW RD
501-599	WILLOW RD
600	WILLOW RD 1
1100	WINDERMERE AVE
1103	WINDERMERE AVE
1495	WOODLAND AVE

Permittee Name: _____

C.4.c.iii.(1) ► Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

<input checked="" type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.
<input type="checkbox"/>	Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected	318	
Total number of inspections conducted	332	
Number of violations (excluding verbal warnings) 2 County, 1 City (duplicate of a County site)	2	
Sites inspected in violation	1	<1%
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	2	100%

Comments:

One of the site's the County inspected has a Menlo Park address, but is in the County's jurisdiction (not Menlo Park). Thus, the City only has had two violations that occurred within its jurisdiction. County Environmental Health (EH); Food and Haz Mat Inspectors conduct routine Stormwater Inspection at inventoried sites based on High, Medium or Low Priorities. The City inspects non-food and non-hazmat sites on a regular basis. If a violation or discharge is observed, a description of the violation is noted on the Inspection Report Form. If the violation cannot be cleared at the time of the original inspection, a copy of the Inspection Report Form is given to a County Stormwater Technician or a City Intern for follow-up. Follow-up inspections are routinely conducted within 10 days or otherwise deemed resolved in a longer but still timely manner.

Violations not resolved within a timely manner: Polytec Products, 1190 O'Brien was cited for oil and metal debris leaving wash area on June 5th. The facility required 2 follow up inspections before all violations were abated on August 6th.

The City found 18 sites where the lids had not been put back on their trash or recycling pickups. Follow-up letters were sent and sites revisited to confirm the lids were on the bins.

C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	0
Potential discharge and other	2

Comments:

An Actual Discharge is counted as one discharge per inspection per site.

Permittee Name: _____

C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) ⁴⁶	Number of Enforcement Actions Taken	% of Enforcement Actions Taken ⁴⁷
Level 1	Verbal Warning (Includes issues resolved at the time of first inspection) (City includes info letters as Level 1)	31	94%
Level 2	Warning Notice or Admin Action	2	<7%
Level 3	Admin. Action with Penalty and/or Cost Recovery	0	0%
Level 4	Legal Action	0	0%
Total		33	100%

C.4.c.iii.(3) ► Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.

Business Category ⁴⁸	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Food Facilities	0	0
Hazardous Material/Hazardous Waste	0	2
Total	0	2

C.4.c.iii.(4) ► Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

No industries were identified as non-filers during scheduled inspections during this fiscal year.

C.4.d.iii ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Stormwater Inspection	9/21/11	Stormwater Inspection at Haz Mat sites	10	85%

⁴⁶ Agencies to list specific enforcement actions as defined in their ERPs.

⁴⁷ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁴⁸ List your Program's standard business categories.

Permittee Name: _____

(County staff only)				
Stormwater Inspection (County staff only)	9/22/11	Stormwater Inspection at Food Facilities	13	87%
Stormwater Inspection (attended by both County and City staff)	4/25/12	County Wide Stormwater Inspector Training	22 (from County) 4 (from City)	85% (County) 80% (City)

Permittee Name: _____

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights

Provide background information, highlights, trends, etc.

The street and storm drain maintenance staff continued their annual collection system screening program. Engineering staff continued their participation in the countywide program’s subcommittee and maintenance staff continued their participation in the Municipal Maintenance subcommittee. Please see the C.5 Illicit Discharge Detection and Elimination section of the countywide program’s FY 11-12 Annual Report for description of activities at the countywide level.

C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Roger Storz	Senior Engineer	650-330-6740
Virginia Parks	Associate Engineer	650-330-6740

C.5.d.iii ► Evaluation of Mobile Business Program

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description:
 The City responds to complaints about mobile cleaners that operate throughout its jurisdiction and asks them to implement BMPs if they are not doing so. County Environmental Health has initiated educational outreach to mobile food facilities and these efforts are summarized in their annual report. In addition to this work with mobile businesses that operate in the City, the City of Menlo Park has a practice of hiring certified Mobile Surface Cleaners. City maintenance workers who clean surfaces have been trained on BASMAA’s website certification program.

C.5.e.iii ► Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:
 Municipal maintenance staff routinely identifies, reports, and follows up on observed illicit and potential discharges that they see while doing their work around the City. The city regularly inspects Creek outfalls and key storm drain inlets and catch basins to ensure that nothing but rain is present. The bulk of this screening is done just before the wet season.

--

C.5.f.iii.(1), (2), (3) ▶ Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	8	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	1	12.5%
Discharges resolved in a timely manner (C.5.f.iii.(3))	8	100%

Comments:
 The City received only eight (8) reports of illicit discharge during this fiscal year. Follow up included police code enforcement visits, letters, and in one case, an administrative fine.

C.5.f.iii.(4) ▶ Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph.

Summary of Types of Pollutants Discharged												Summary of Sources of Complaints				
	Washwater	Sewage	Const. Mat.	Vehicle Fluids	Food Wastes	Paint	Sed./Silt	Ind. Wastes	Litter/Debris	Other	Total		Public	Another Public Agency	Own Public Agency	Total
Number	1	1	2	0	0	2	0	0	2	0	8	Number	2	1	5	8
Percentage	13%	12%	25%	0%	0%	25%	0%	0%	25%	0%		Percentage	24%	13%	63%	

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ▶ Site/Inspection Totals		
Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c)
8	1	36
Comments: 1) The Facebook courtyard project was the single project greater than one acre. The high-priority sites consisted of two public projects and six single family home sites near creeks. 2) The months of December and January had no measurable precipitation, therefore monthly inspections were not conducted during those two months. 3) Several of the high priority projects were not active during the entire wet season, either starting later than October or completing earlier than May, therefore total number of inspections are lower than expected. 4) 108 additional inspections for 47 low priority/small size projects were also conducted during the 2011-12 rainy season.		

C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations		
BMP Category	Number of Violations ⁴⁹	% of Total Violations ⁵⁰
Erosion Control	3	14%
Run-on and Run-off Control	0	0%
Sediment Control	7	33%
Active Treatment Systems	0	0%
Good Site Management	10	48%
Non Stormwater Management	1	5%
Total	21	100%

⁴⁹ Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.

⁵⁰ Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

Permittee Name: _____

C.6.e.iii.1.e ► Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP) ⁵¹	Number Enforcement Actions Taken	% Enforcement Actions Taken ⁵²
Level 1	Potential to Violate	12	100%
Level 2	Minor Violation	0	0%
Level 3	Major Violation	0	0%
Level 4	Criminal or Civil Action	0	0%
Total		12	100%

C.6.e.iii.1.f, g ► Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	0
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	0

⁵¹ Agencies should list the specific enforcement actions as defined in their ERPs.

⁵² Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

Permittee Name: _____

C.6.e.iii.1.h, i ► Violation Correction Times

	Number	Percent
Violations fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	11	92% ⁵³
Violations not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	0% ⁵⁴
Total number of violations for the reporting year⁵⁵	12	100%

Comments:

21 Violations were observed and later followed up / corrected as a result of 12 inspections / enforcement actions (i.e. multiple violations identified per inspection in some instances). Contractors were very responsive to correcting issues. The only issue we had was at 580 Cotton Street, which required multiple follow-up visits and resulted in one violation not fully corrected within 10 business days, but was fully corrected within 30 days of discovery.

C.6.e.iii.(2) ► Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:

Inspection data has improved significantly due to the use of the tracking spreadsheet and the triplicate copy inspection forms. Routine inspections are easily identified, and new projects are easily added as they are approved during the rainy season. Given the limited number of active sites, data trends are difficult to analyze.

C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness

Describe what appear to be your program’s strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:

During this last year we refined our inspection and data collection processes. We use a triplicate inspection form to ensure all parties have an immediate record of any violations, and we document all inspections and their results in our tracking spreadsheet. Our goal is to monitor all construction sites, not just the sites greater than 1 acre or other high priority sites, and we have worked hard to meet that goal. We use our

⁵³ Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

⁵⁴ Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

⁵⁵ Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

Permittee Name: _____

inspections as an opportunity to educate the contractors and share lessons learned from previous experiences. In order to be more proactive and ensure that the BMP's are in the Contractor's hands, we will require the inclusion of the San Mateo County Construction Best Management Practices (BMPs) plan sheet with all approved grading and drainage plans. We continue to keep our inspectors up-to-date on C.6 requirements and are sending both of our inspectors to the Stormwater Certification class being offered this September in San Jose.

C.6.f ▶ Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Stormwater Workshop for Construction Site Inspectors	February 8, 2012	Correct uses of specific BMP's, proper installation of and maintenance of BMP's, MRP Provision C.6 requirements.	2	100%

Permittee Name: _____

Section 7 – Provision C.7. Public Information and Outreach

C.7.b.ii.1 ▶ Advertising Campaign

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

The City of Menlo Park has developed and implemented the following advertising campaigns:

- Stormwater pollution prevention education slides that are shown on the community’s local television channels 26 and 29. Slides incorporate text and pictorial actions that show how to prevent water pollution, such as sweeping debris from driveway instead of spraying material into the street.
- Sent 7,856 inserts titled “3 Ways to Protect the Bay This Summer” in July’s solid waste bills sent to residential customers.
- The City also uses Facebook and Twitter to promote behaviors that prevent water pollution.

The following separate report developed by BASMAA summarizes the activities of the Regional Youth Litter Campaign

- BASMAA Youth Litter Campaign Report

C.7.b.iii.1 ▶ Pre-Campaign Survey

(For the Annual Report following the precampaign survey) Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

The following separate report developed by BASMAA summarizes the pre-campaign survey conducted in FY 11-12:

- BASMAA Youth Litter Campaign Report

Place an X in the appropriate box below:

<input type="checkbox"/>	Survey report attached
<input checked="" type="checkbox"/>	Reference to regional submittal: BASMAA Youth Litter Campaign Report

Permittee Name: _____

C.7.c ► Media Relations

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:

The City of Menlo Park continues to place informational slides on Menlo Park’s local 26 and 29 television channels to promote behaviors that reduce stormwater pollution, such as using a commercial carwash, sweeping sidewalks and driveways, and discouraging overwatering of landscapes. These slides are shown frequently throughout the day. In addition, the city posts stormwater pollution prevention information on the City’s website, Facebook, and Twitter pages. The following separate report developed by BASMAA summarizes media relations efforts conducted during FY 11-12:

- BASMAA Media Relations Final Report FY 11-12

This report and any other media relations efforts conducted countywide is included within the C.7 Public Information and Outreach section of Program’s FY 11-12 Annual Report.

C.7.d ► Stormwater Point of Contact

Summary of any changes made during FY 10-11:

The City and the countywide program contacts have not changed. The stormwater point of contact for the City is publicized through mailers, website, newsletters, and flyers, and is maintained by the Environmental Programs Division. A summary of the efforts conducted by the countywide program to publicize stormwater points of contact is included within the C.7 Public Information and Outreach section of the Countywide Program’s FY 11-12 Annual Report.

Permittee Name: _____

C.7.e ► Public Outreach Events		
Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed. Use the following table for reporting and evaluating public outreach events		
Event Details	Description (messages, audience)	Evaluation of Effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional.	Identify type of event (e.g., school fair, farmers market etc.), type of audience (school children, gardeners, homeowners etc.) and outreach messages (e.g., Enviroscene presentation, pesticides, stormwater awareness)	Provide general staff feedback on the event (e.g., success at reaching a broad spectrum of the community, well attended, good opportunity to talk to gardeners etc.). Provide other details such as: <ul style="list-style-type: none"> • Estimated overall attendance at the event. • Number of people that visited the booth, comparison with previous years • Number of brochures and giveaways distributed • Results of any spot surveys conducted
The following outreach events were done on a countywide level by SMCWPPP and are included in the C.7 Public Information and Outreach section of Countywide Program’s FY 11-12 Annual Report: <ul style="list-style-type: none"> • Coordination of California Coastal Cleanup Day in San Mateo County, September 17, 2011. • 2012 County Fair, June 19-17, 2012. 	The City promoted California Coastal Cleanup Day by disseminating information to the community about the event using flyers, Facebook and Twitter postings, and issued a press release about the event. The City promoted the 2012 County Fair by disseminating information to the community about the event using flyers, and Facebook and Twitter postings. The City’s Environmental Program Division provided staffing for three hours of the event.	Results are included in the C.7 Public Information and Outreach section of the Countywide Program’s FY 11-12 Annual Report.
Back to School Night at Belle Haven Elementary School, September 14, 2011	Three hour event, and target audience was residents. The city’s Environmental Program Division staffed a table that distributed discount commercial carwash coupons and brochures on how to prevent stormwater pollution that results from car washing.	Over 50 residents/parents visited the booth, and 50 carwash coupons were distributed.

Permittee Name: _____

<p>Coastal Clean Up Day September 17, 2011-San Francisquito Creek at El Camino and Alma (Between Menlo Park and Palo Alto)</p>	<p>The City partnered with Acterra to host a clean up event in San Francisquito Creek, and provided educational materials about stormwater pollution prevention.</p>	<p>12 volunteers attended the event. Over 50 gallons of trash was picked up.</p>
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C.7.f. ► Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:
A summary of efforts conducted by the countywide program to work with watershed stewardship groups is included within the C.7 Public Information and Outreach Section of the Countywide Program’s FY 11-12 Annual Report.

In addition, the City of Menlo Park provides annual funds to Acterra’s San Francisquito Watershed Project. Acterra is a local environmental 501(c)(3) nonprofit. A main goal of the organization is to improve 47.5 square miles of the local watershed through citizen engagement, education, and creek restoration activities. During FY 11-12, Acterra completed the following activities in Menlo Park:

- Coordinated volunteer workdays to restore and clean San Francisquito Creek
- Provided community service opportunities for Menlo Park Youth
- Encouraged residents to become stewards of the creek through regular volunteer workdays
- Held several different workshops for lawn removal, landscaping under oaks and home rain barrel systems

Propagated over 1,300 plants for watershed restoration projects along San Francisquito and its tributaries. Plants are grown from seed collected in this watershed so that the plants are genetically appropriate for the area and support local fauna.

Permittee Name: _____

C.7.g. ► Citizen Involvement Events		
List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.		
Event Details	Description	Evaluation of effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional	Describe activity (e.g., creek clean-up, storm drain marking etc.)	Provide general staff feedback on the event. Provide other evaluation details such as: <ul style="list-style-type: none"> • Number of participants. Any change in participation from previous years. • Distance of creek or water body cleaned • Quantity of trash/recyclables collected (weight or volume). • Number of inlets marked. • Data trends
Coastal Clean Up Day September 17, 2011- San Francisquito Creek at El Camino and Alma (Between Menlo Park and Palo Alto)	The City partnered with Acterra to host a clean up event in San Francisquito Creek, and provided educational materials about stormwater pollution prevention.	12 volunteers attended the event. Over 50 gallons of trash was picked up.
The following citizen involvement events were done on a countywide level by SMCWPPP and are included in the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Report: <ul style="list-style-type: none"> • Coordination of California Coastal Cleanup Day in San Mateo County, September 17, 2011 • Administration of a Community Action Grant Program 	The City advertised the Coastal Cleanup Day event and Community Action Grant Program by disseminating information to the community by using flyers, Facebook and Twitter postings, and press releases.	Results are included in the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Report.
Acterra's San Francisquito Watershed Project- various activities thorough FY 11-12	Acterra completed the following activities throughout the reporting year: <ul style="list-style-type: none"> • Coordinated volunteer workdays to restore and clean San Francisquito Creek • Provided community service opportunities for Menlo Park Youth 	249 volunteers contributed a total of over 600 hours for trash cleanups, invasive weed removal and native plant installation. Trash cleanups removed over 1,500 pounds of trash.

	<ul style="list-style-type: none">• Encouraged residents to become stewards of the creek through regular volunteer workdays• Held several different workshops for lawn removal, landscaping under oaks and home rain barrel systems• Propagated over 1,300 plants for watershed restoration projects along San Francisquito and its tributaries. Plants are grown from seed collected in this watershed so that the plants are genetically appropriate for the area and support local fauna.	
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Permittee Name: _____

C.7.h. ► School-Age Children Outreach			
Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.			
Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Provide the following information: Name Grade or level (elementary/ middle/ high)	Brief description, messages, methods of outreach used	Provide number or participants	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback etc.). Attach evaluation summary if applicable.
Menlo Atherton High School February 28, 2012	Rock Steady Science presented "Water Pollution Prevention and Your Car" to high school students	50 students reached	Results are included in the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Annual Report.
German American School January 10, 2012	Banana Slug String Band uses music and theatrics to educate young children about water pollution prevention.	175 students attended	
SMCWPPP conducted two school-aged children outreach programs countywide. A summary of efforts conducted by the countywide program for school-aged children outreach is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Annual Report			

Permittee Name: _____

Section 8 - Provision C.8 Water Quality Monitoring

C.8 ► Water Quality Monitoring

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary

During FY 11-12, we contributed through the countywide Program to the BASMAA Regional Monitoring Coalition (RMC). In addition, we contributed financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and were represented at RMP committees and work groups. For additional information on monitoring activities conducted by the Program, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Program's FY 11-12 Annual Report.

Permittee Name: _____

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.b ► Implement IPM Policy or Ordinance					
Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation. Guidance: List only quantities of organophosphates, pyrethroids, carbaryl and fipronil that are used in a manner that threatens water quality (i.e., are used outdoors and may come in contact with stormwater.)					
Trends in Quantities and Types of Pesticides Used ⁵⁶					
Pesticide Category and Specific Pesticide Used	Amount ⁵⁷				
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Organophosphates	0	0	0		
Product or Pesticide Type A					
Product or Pesticide Type B					
Pyrethroids	0	0	0		
Product or Pesticide Type X					
Product or Pesticide Type Y					
Carbaryl	0	0	0		
Fipronil	0	0	0		

C.9.c ► Train Municipal Employees	
Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	9
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	9
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	100%

⁵⁶ Includes all municipal structural and landscape pesticide usage by employees and contractors.

⁵⁷ Weight or volume of the product or preferably its active ingredient, using same units for the product each year.

Permittee Name: _____

C.9.d ▶ Require Contractors to Implement IPM

Did your municipality contract with any pesticide service provider in the reporting year?				<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If yes, attach one of the following:							
<input type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR						
<input type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR						
<input type="checkbox"/>	Equivalent documentation.						
If Not attached , explain:							

C.9.e ▶ Track and Participate in Relevant Regulatory Processes

Summarize participation efforts, information submitted, and how regulatory actions were affected **OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary:
During FY 11-12, Menlo Park participated in regulatory processes related to pesticides through contributions to the countywide Program, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees. City staff regularly participates in San Mateo Countywide Water Pollution Prevention Program; Park Maintenance & IPM Group meetings.

C.9.f ▶ Interface with County Agricultural Commissioners

Did your municipal staff observe any improper pesticide usage or evidence of improper usage (e.g., pesticides in storm drain systems, along street curbs, or in receiving waters) during this fiscal year?				<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.							

C.9.h.ii ▶ Public Outreach: Point of Purchase

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary:
The following reports developed by SMCWPPP and BASMAA summarize point of purchase outreach efforts. These reports are included within the C.9 Pesticides Toxicity Control section of the Program's FY 11-12 Annual Report.

- FY 11-12 IPM Store Partnership Program (SMCWPPP)
- FY 11-12 "Our Water, Our World" Report (BASMAA)"

Permittee Name: _____

C.9.h.vi ► Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

See the C.9 Pesticides Toxicity Control section of Program's FY 11-12 Annual Report for a summary of our participation in and contributions towards countywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.

Response to Water Board Staff Comments on Section 9, Provision C.9, of FY 10-11 Annual Report

Use this area to respond to any Water Board staff comments on Section 9 of your FY 10-11 Annual Report, and refer to any required submittals that are attached.

The City received a Notice of Violation (NOV) regarding C.9.d on May 9, 2012 for the 2010-2011 reporting year. The NOV was issued due to lack of written documentation that would show contractors are following the City's IPM policy. In prior years, contractors were provided the City's IPM policy and the City's IPM coordinator reviewed the contractor's products before beginning work in the city to ensure compliance with the IPM policy. Based on the resolution that was submitted in July 2012 and approved by the Water Board, the City will (1) update its 1998 IPM policy, and (2) develop specific contract language and/or require IPM certifications for contract work by December 31st, 2012. The updated policy and contract specifications and/or IPM certifications will be attached to the 2012-2013 annual report.

Permittee Name: _____

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.i ▶ Short-Term Trash Loading Reduction Plan

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description:

The Short –Term Trash Loading Reduction Plan was submitted to the Water Board on February 1, 2012. See the C.10 Trash Load Reduction section of Program’s FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees.

C.10.a.ii ▶ Baseline Trash Load and Trash Load Reduction Tracking Method

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and in developing a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description:

The Baseline Trash Load and Trash Load Reduction Tracking Method was submitted to the Water Board on February 1, 2012. See the C.10 Trash Load Reduction section of Program’s FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees.

C.10.a.iii ▶ Minimum Full Trash Capture

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under the Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership and an estimate of the total land area that is planned for treatment by July 1, 2014.

Description:

The City of Menlo Park will be installing 20 full-capture devices in retail areas of the downtown by November 1, 2012. The devices will be purchased with funding provided through the San Francisco Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership (SFEP). See the C.10 Trash Load Reduction section of Program’s FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees.

Permittee Name: _____

C.10.b.iii ► Trash Hot Spot Assessment

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible.

Fill out the following table or attach a summary of the following information.

Trash Hot Spot	Cleanup Date	Volume of Material Removed	Dominant Type of Trash	Trash Sources (where possible)
San Francisquito Creek at El Camino and Alma (Between Menlo Park and Palo Alto)	9/17/2011	Over 50 gallons of trash.	Convenience/Fast Food Items, Aluminum Cans, Plastic and Glass Bottles, Spray Paint Cans, and Plastic Bags	Littering, Illegal Dumping, Homeless encampments, Storm Drain Outfall

C.10.d ► Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons) ⁵⁸	Estimated Percent Reduction as of FY 11-12 ¹	Estimated Dominant Types of Trash Removed in FY 11-12
Existing Enhanced Street Sweeping	The City of Menlo Park’s baseline street sweeping program includes sweeping at a frequency of one time per week on average in retail areas and one to two times per month on average in all other areas. The City of Menlo Park’s existing enhanced street sweeping program includes sweeping most streets in residential areas once per month during the dry season and weekly during the wet season, the downtown area twice per week all year long, and sweeping arterial roads once per month during the dry season and weekly during the wet season. The City of Menlo Park’s existing enhanced street sweeping program also includes sweeping several areas on a consistent yearly schedule, and	655 gallons/yr	8%	All Trash Types

⁵⁸ The estimated load removed and percent reduction in FY 11-12 is consistent with assumptions described in the Trash Load Reduction Tracking Method Technical Report (version 1.0) submitted to the Water Board on February 1, 2012. In the future, load reductions reported in Annual Reports may be adjusted based on revisions to the tracking methodology.

Permittee Name: _____

	<p>sweeping other areas on a seasonal basis. Areas that are swept on a consistent yearly schedule include the central business district (two times per week). All other residential and commercial areas are swept once per week during the months that typically exhibits the greatest precipitation (November – February). During months that typically exhibit less precipitation (March, April, and October), areas are swept once every two weeks. During months that are typically driest (May – September), areas are swept once every four weeks.</p> <p>Parking enforcement signs for street sweeping are not posted in the City, but parking enforcement equivalent occurs in some areas of the central business district, commercial areas, and on major arterials leading to US 101 and Interstate 280. The city has a policy of no overnight parking until the late morning hours in these areas, which allows for street sweepers to access the curb. No parking signage is also located in these areas to inform drivers of the City’s policy.</p> <p>Refer to the City’s short term trash reduction plan for additional information.</p>			
<p>Public Education and Outreach Programs</p>	<p>Litter Reduction Advertising Campaigns <u>Youth Outreach Litter Campaign (Regionwide)</u>- In FY 2011-12, BASMAA began implementing the “Be the Street” anti-litter Youth Outreach Campaign. Be the Street takes a Community Based Social Marketing approach to encourage youth to keep their community clean. The intent of the campaign is to make “no-littering” the norm among the target audience (youth between the ages of 14 and 24). The campaign is using online social marketing tools to conduct outreach. Activities in FY 11-12 included launching a website, Facebook page and a quarterly e-newsletter. An “anti-littering” video contest was also announced and the winning entry will be promoted on television.</p> <p>Outreach to School age Children or Youth <u>Banana Slug School Assembly Program (Countywide)and</u> <u>“Water Pollution Prevention and Your Car” Presentation (Countywide)</u>- Through participation and funding of the SMCWPPP Public Information and Participation program (PIP), the City of Menlo Park continued implementing litter reduction outreach to school youth at school sites. During FY 11-12, SMCWPPP managed two contracts to provide direct outreach to grades K</p>	<p>599 gallons/yr</p>	<p>7.4%</p>	<p>All Trash Types</p>

Permittee Name: _____

	<p>The first contract was with the Banana Slug String Band who performed a presentation called “We All Live Downstream” to grades K -5. songs and interactive exercises, the presentation provides information about storm drains, watersheds, the marine environment, and tips to keep water clean, including litter prevention. During FY 11-12, the Banana Slug String Band performed 44 assemblies at 28 elementary schools across San Mateo County, reaching nearly 9,315 students. Surveys of the performance and its effectiveness were sent to each school. A total of 21 schools responded with 1,216 student responses. Overall, the responses have been very positive and indicate an increase in the students’ knowledge about watersheds, stormwater and pollution prevention.</p> <p>The second contract was with Rock Steady Science, who presented “Water Pollution Prevention and Your Car” to grades 10-12. A portion of the presentation is dedicated to watershed and stormdrain education, and the impact of litter on local creeks and waterways. The presentations began during the spring semester of the 2010-11 school year and continued through the 2011-12 fiscal/school year. A total of 50 presentations were given in 22 different schools located throughout the county, reaching over 1,350 students. (Note: some cities in San Mateo County do not have high schools, and their students feed into high schools in neighboring cities.)</p> <p>Media Relations (Use of Free Media) <u>Coastal Cleanup Day Promotion (Countywide)</u>-On the countywide level, SMCWPPP provided a press release for Coastal Cleanup Day, and used Twitter to promote the event on August 29, 2011. The release was intended to gain support and assistance for the cleanup event conducted each September in local water bodies.</p> <p>Community Outreach Events <u>San Mateo County Fair, June 9-17, 2012 (Countywide)</u>- SMCWPPP, through its PIP program, conducted a countywide outreach event at the San Mateo County Fair, June 9-17, 2012. The booth was open to the public for a total of 95 hours during the nine days. Staff from nine jurisdictions and County Environmental Health worked the booth at select times each day for a total of 57 hours of staffed time. Based on representative sampling of the number of people who visited the booth, it was estimated that an average of 34 people per hour were directly</p>			
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Permittee Name: _____

	<p>contacted during the hours that staff was present. Using this averaging, it is estimated that approximately 1,938 people were directly contacted during the 57 staffed hours. The booth provided an introduction to the "Be The Street" anti-litter Youth Outreach Campaign. During the fair, 81 people signed up for the Campaign e-newsletter.</p> <p><u>Spring Cleanup Promotional Program (Countywide)</u>-In FY 11-12, SMCWPPP launched "Spring Cleaning SMC" a new annual promotional campaign designed to provide an outlet for watershed stewardship groups and jurisdictions to promote small local trash cleanup events. It is promoted as a cleanup "season," from March 21 to June 21, including all Earth Day events that take place in late April. SMCWPPP developed a web page on www.flowstobay.org dedicated to posting cleanup events during this time period. Promotional newspaper advertisements and bus ad cards were developed and placed in newspapers and busses throughout the county, directing the public to the web page. A total of 18 spring cleanup events were posted during the spring season.</p> <p>Groups and jurisdictions were asked to provide cleanup data. Reports showed that 385 volunteers removed 1225 pounds of trash, and an additional report indicated that 672 gallons was removed. The actual numbers are likely to be higher since some groups did not provide cleanup data.</p>			
<p>Preliminary Estimate of Trash Load Removed (Gallons) in FY 2011-12</p>	<p>1,254</p>			
<p>Preliminary Baseline Trash Load Estimate (Gallons)</p>	<p>8,142</p>			
<p>Total Percentage Reduction in FY 2011-12 (Compared to Baseline Trash Load)</p>	<p>15.4%</p>			

Permittee Name: _____

Section 11 - Provision C.11 Mercury Controls

C.11.a.i ► Mercury Recycling Efforts

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

The following services were offered in Menlo Park during the 2011-2012 reporting year that included collection and recycling of mercury containing devices:

Door to Door Collection of Household Hazardous Waste- This program provides residents, including apartments/multifamily dwellers, with a safe and convenient way to dispose of hazardous waste by calling the City’s contractor known as At Your Door Special Collection Company (owned by Waste Management) to schedule a free pick up of their hazardous waste. This service is offered free for over 7,856 residential customers in Menlo Park.

April 14, 2012 Hazardous Waste Drop Off Event- The city facilitated and provided the San Mateo County Household Hazardous Waste Program a drop off site at the City’s corporation yard to collect hazardous materials. Over 100 residents attended the event. The City posted ads about the event in the local news media, issued a press release, and used automated telephone recordings (Robocalls) to notify residents about the event.

Also, refer to the Countywide Program’s Annual Report for information regarding the promotion of collection and recycling of mercury containing devices by the County Household Hazardous Waste Program.

C.11.a.ii ► Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Please refer to the FY 11-12 Countywide Program Annual Report for an estimate of the mass of mercury collected through collection and recycling efforts by the County Household Hazardous Waste Program.

Permittee Name: _____

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of the Countywide Program's and regional accomplishments for these sub-provisions is included within the C.11 Mercury Controls section of the Countywide Program's FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

Permittee Name: _____

Section 12 - Provision C.12 PCBs Controls

C.12.a.ii,iii ▶ Ongoing Training

(For FY 10-11 Annual Report and Each Annual Report Thereafter) List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

See the FY 11-12 Program Annual Report for a description of training provided countywide at the April 25, 2012 Stormwater Inspector Training Workshop. PCBs and PCB-containing equipment identification has been incorporated into the every-other year business inspection training provided by the County-wide program. No referrals were made regarding PCBs.

- C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities**
- C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations**
- C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced**
- C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff**
- C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of countywide Program and regional accomplishments for these sub-provisions are included within the C.12 PCB Controls section of Program's FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

Permittee Name: _____

Section 13 - Provision C.13 Copper Controls

C.13.a. iii.(1) ► Legal Authority: Architectural Copper

(For FY 10-11 Annual Report only) Do you have adequate legal authority to prohibit discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of the surface of copper architectural features, including copper roofs to storm drains?

x	Yes		No
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If **No**, explain and provide schedule for obtaining authority within 1 year.

C.13.a.iii.(2) ► Training, Permitting and Enforcement Activities

(FY 11-12 Annual Report and each Annual Report thereafter) Provide summaries of activities implemented to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction including. :

- Development of BMPs on how to manage the water during and post construction
- Requiring the use of appropriate BMPs when issuing building permits
- Educating installers and operators on appropriate BMPs
- Enforcement actions taken against noncompliance

Development of BMPs- The Countywide Program collaborated with BASMAA to develop BMPs to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post construction.

Permitting Procedures to Require the BMPs- The Countywide Program updated its Stormwater Requirements Checklist to include the architectural copper BMPs in the list of source controls measures that may apply to projects. The City will be updating its NPDES checklist for use by plan reviewers and the public.

Educate Installers and Operators- The Countywide Program, in collaboration with the Santa Clara Valley Urban Runoff Pollution Prevention Program, prepared an educational flyer on the BMPs. In addition, one city inspector attended a Storm Water Workshop for Construction Site Inspectors on February 8, 2012 in Belmont, and one city engineer attended trainings during the New Development Subcommittee meetings on February 14 and April 3, 2012. Both these trainings included segments on BMPs for copper. City staff will provide information at the Building Counter and send postcards to contractors that do business in Menlo Park about BMPs for copper.

Enforcement Actions against Noncompliance- The city uses procedures set forth in its Enforcement Response Plan to regulate copper.

Permittee Name: _____

C.13.b. iii. ► Legal Authority: Pools, Spas, and Fountains

(For FY10-11 Annual Report only) Do you have adequate legal authority to prohibit discharges to storm drains from pools, spas, and fountains that contain copper-based chemicals?

Yes

No

If **No**, explain and provide schedule for obtaining authority within 1 year:

Permittee Name: _____

C.13.c ► Vehicle Brake Pads

Reported in a separate regional report.

A summary of the countywide Program’s participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section of Program’s FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

C.13.d.iii ► Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary

The City contracts with the County Environmental Health Department to conduct inspections at industrial facilities identified as potential users of copper. During their inspections, they ensure that copper reduction BMPs are in place. In addition, four city staff members attended a Stormwater Inspector Training Workshop on April 25, 2012 that included an industrial sources of copper component.

C.13.e ► Studies to Reduce Copper Pollutant Impact Uncertainties

Report on progress of studies being conducted countywide or regionally to reduce copper pollutant impact uncertainties. State below if information is reported in a separate regional report.

Summary

A summary of the countywide Program and/or regional efforts to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of Program’s FY 11-12 Annual Report and/or BASMAA Regional POC Report.

Permittee Name: _____

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls

Report on progress of studies being conducted countywide or regionally to characterize the distribution and pathways of PBDEs, legacy pesticides, and selenium. State below if information is reported in a separate regional report.

Summary

A summary of the countywide Program and regional efforts related to the Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of Program's FY 11-12 Annual Report and/or BASMAA Regional POC Report.

Permittee Name: _____

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water

Is your agency a water purveyor?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If No , skip to C.15.b.vi.(2):				
If Yes , Complete the attached reporting tables or attach your own table with the same information. Provide any clarifying comments below.				
Comments: All planned and unplanned discharges are reported throughout the year.				

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

<p>Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:</p> <ul style="list-style-type: none"> • Promote conservation programs • Promote outreach for less toxic pest control and landscape management • Promote use of drought tolerant and native vegetation • Promote outreach messages to encourage appropriate watering/irrigation practices • Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.
<p>Summary:</p> <p>The City of Menlo Park has a wide variety of education programs, policies and incentives to promote outdoor water conservation. The city enforces a “no waste” water ordinance (Chapter 7.38 of the Menlo Park Municipal Code) that prohibits wasteful water runoff from properties. The City also enforces water efficient standards for new landscapes greater than or equal to 2,500 square feet (Chapter 12.44 of the Menlo Park Municipal Code) that requires efficient irrigation systems, limited turf areas, and low water using vegetation. In addition, the city provides free water budget analysis and irrigation audits for large landscapes to reduce water usage. Refer to the C.3 New Development and Redevelopment, C.7. Public Information and Outreach and C.9. Pesticide Toxicity Control sections of this report for additional information on educational outreach and programs related to water conservation.</p>

C.15.b.iii.(1) ► Planned Discharges of the Potable Water System										
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Duration of Discharge (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L)	pH (standard units)	Discharge Turbidity ⁵⁹ (NTU)	Implemented BMPs & Corrective Actions
1220 Hamilton Ct.	Planned	Storm Drain	8/2/2011	20 min.	10,000	500g.p.m.	.03	9.2	1.5	Dechlor Tabs
1243 Carlton Ave.	Planned	Storm Drain	8/3/2011	20 min.	9,000	800g.p.m.	.04	n/a	1.54	Dechlor Tabs
Haven Ave.Haven Ct.	Planned	Storm Drain	8/3/2011	15 min.	9000	600g.p.m.	.03	n/a	1.07	Dechlor Tabs
150 Constitution dr. Hyd.#C14	Planned	Storm Drain S.F. Bay	8/8/2011	143min.	181,450	1268g.p.m.	.00	9.4	.94	Dechlor Tabs
Haven Ave. Haven Ct. Hyd.#H3	Planned	Atherton Channel	8/9/2011	47min.	42,950	913g.p.m.	.01	9.2	.91	Dechlor Tabs
Sandhill#E40	Planned	Storm Drain	8/14/2011	20min.	20,000	1000g.p.m.	.03	9.0	.91	Dechlor Tabs
1221 Chrysler Dr.	Planned	S.F. Bay	8/20/2011	20 min.	20,000	1000g.p.m.	.00	9.0	.94	Dechlor Tabs
Hyd.#13 Haven Ave.	Planned	Atherton Channel	9/3/2011	15 min.	7500	500g.p.m.	0.0	9.0	1.1	Dechlor Tabs
4 Campbell Ln.	Planned	Storm Drain	12/1/2011	40 min.	18,000	450g.p.m.	.03	9.0	-	Dechlor Tabs
9 Campbell Ln.	Planned	Storm Drain	12/1/2011	10 min.	2,500	416g.p.m.	.03	9.0	-	Dechlor Tabs
700 Alma St.	Planned	San Francisquito Cr.	12/18/2011	80min.	32,000	400g.p.m.	.00	-	-	Dechlor Tabs
269 Marmona Ct.	Planned	San Francisquito Cr.	12/19/2011	65 min.	19,000	292g.p.m.	.00	-	-	Dechlor Tabs
9 Campbell Ln.	Planned	Atherton Channel	12/20/2011	40 min.	10,000	250g.p.m.	.00	-	-	Dechlor Tabs
901WoodlandAve.	Planned	Storm Drain	2/17/2012	85 min.	11,900	140g.p.m.	.03	-	-	Dechlor Tabs

⁵⁹ Monitor the receiving water for turbidity if necessary and feasible. Include data in this column if available.

C.15.b.iii.(1) ► Planned Discharges of the Potable Water System										
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Duration of Discharge (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L)	pH (standard units)	Discharge Turbidity ⁵⁹ (NTU)	Implemented BMPs & Corrective Actions
3 Modoc Ave.	Planned	Storm Drain	2/22/2012	20 min.	5000	250g.p.m.	.01	-	-	Dechlor Tabs
2332 Sharon Pk. Dr. E8	Planned	Storm Drain	3/19/2012	20 min.	10,000	500g.p.m.	.02	-	-	Dechlor Tabs
Willows Area	Planned	Storm Drain	3/14/2012	5hrs.	99,950	333g.p.m.	.04	-	-	Dechlor Tabs
Willows Area	Planned	Storm Drain	3/15/2012	5hrs.	127,300	424g.p.m.	.02	-	-	Dechlor Tabs
Willows Area	Planned	Storm Drain	3/16/2012	5hrs.	136,450	454g.p.m.	.03	-	-	Dechlor Tabs
3760 Haven Ct.	Planned	Atherton Channel	3/22/2012	30 min.	15,000	500g.p.m.	.04	-	-	Dechlor Tabs
Willows Area	Planned	SanFrancisquito Cr.	3/27/2012	63 min.	41,000	650g.p.m.	.03	-	-	Dechlor Tabs
Willows Area	Planned	SanFrancisquito Cr.	3/28/2012	146min.	125,475	859g.p.m.	.00	-	-	Dechlor Tabs
Willows Area	Planned	SanFrancisquito Cr.	3/29/2012	140min.	76,905	549g.p.m.	.00	-	-	Dechlor Tabs
Willows Area	Planned	SanFrancisquito Cr.	3/30/2012	26min.	16,575	637g.p.m.	.02	-	-	Dechlor Tabs
Dumbarton Bridge	Planned	S. F. Bay	3/30/2012	10min.	9,500	950g.p.m.	.00	-	-	Dechlor Tabs
Reservoir #2	Planned	Atherton Channel	4/23/2012	26.6hrs.	40,000	25g.p.m.	.04	-	-	Dechlor Tabs
Reservoir # 1	Planned	Atherton Channel	4/26/2012	16.6hrs.	25,000	25g.p.m.	.03	-	-	Dechlor Tabs
Bayfront Park	Planned	None	5/22/2012	53 min.	30,066	567g.p.m.	.04	-	-	Dechlor Tabs
Dumbarton Bridge	Planned	None	5/23/2012	135 min.	40,500	300g.p.m.	.04	-	-	Dechlor Tabs
Reservoir#2 Sandhill Rd.	Planned	Atherton Channel	7/6/12 – 7/7/12	22 hrs.	1,200,000	909g.p.m.	.04 - .02	10.3 – 10.3	Less 1 Less 1	Dechlor Tabs Declor Tabs
Monte Rosa @ Sandhill Rd.	Planned	Storm Drain	7/9/2012	9 min.	10,000	1111	.04		Less 1	Dechlor Tabs

C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System ⁶⁰														
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L) ⁶¹	pH (standard units) ⁵²	Discharge Turbidity (Visual) ^{52,}	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time ⁶²	Inspector arrival time	Responding crew arrival time
7 Sunset Ln.	Unplanned	Atherton Channel	4/10/2011	3 Hrs.	800,000	n/a	0.0	8	1.48	Stopped Leak	10:00a.m.	10 min.	1 hr.	11:10a.m.
15 Sunset Ln.	Unplanned	Atherton Channel	6/12/2011	3hrs.	1,200,000	n/a	0.0	8	1.4	Shut off valve	11:00a.m.	10 min.	2 hr.	1:10p.m.
Trinity dr.- Ct.	Unplanned	Atherton Channel	7/18/2011	3hrs.	144,000	n/a	0.0	8	1.48	Closed Valves	8:45p.m.	10 min.	1hr.	9:55p.m.
1220 Hamilton Ct.	Unplanned	Storm Drain	8/1/2011	45 min.	30,000	500g.p.m.	.05	9.2	4.25	Closed Valves and Dechlor	4:00p.m.	5 min.	4:15p.m.	4:15p.m.
IvyDr. Carlton Ave.	Unplanned	Storm Drain	8/3/2011	20 min.	4000	200g.p.m.	.02	9.2	4.25	Closed Valves and Dechlor	11:30a.m.	11:32a.m.	11:45a.m.	11:45a.m.
1390WillowRd.	Unplanned	Storm Drain	10/4/2011	105min.	175,000	1666g.p.m.	.04	9	13.1	Close valve + Dechlor tabs	12:00a.m.	12:30a.m.	12:40a.m.	1:00a.m.
700 Alma St.	Unplanned	SanFrancisquito Cr.	12/17/2011	25 min.	2,000	80 g.p.m.	.01	-	-	Close Valve +Dechlor Tabs	11:00 a.m	11:30a.m.	11:45a.m.	11:45a.m.
S.H.Pump Station	Unplanned	Atherton Channel	1/12/2012	15 min.	18,000	1200g.p.m.	.04	-	-	Shut pump off+Dechlor Tabs	2:00p.m.	2:05p.m.	2:15p.m.	2:15p.m.
1316 Modoc	Unplanned	Storm Drain	2/22/2012	50 min.	1000	20g.p.m.	.00	-	-	Dechlor	2:15p.m.	2:20p.m.	2:30p.m.	2:30p.m.

⁶⁰ This table contains all of the unplanned discharges that occurred in this FY.

⁶¹ Monitoring data is only required for 10% of the unplanned discharges. If you monitored more than 10% of your unplanned discharges, report all of the data collected.

⁶². Notification to Water Board staff is required for unplanned discharges where the chlorine residual is >0.05 mg/L and total volume is ≥ 50,000 gallons. Notification to State Office of Emergency Services is required after becoming aware of aquatic impacts as a result of unplanned discharge or when the discharge might endanger or compromise public health and safety.

C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System⁶⁰

Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L) ⁶¹	pH (standard units) ⁵²	Discharge Turbidity (Visual) ^{52,}	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time ⁶²	Inspector arrival time	Responding crew arrival time
Ave.										Tab				
910 Sharon Pk. Dr.	Unplanned	Atherton Channel	3/19/2012	3 Hrs.	2,000,000	11,111g.p.m.	.05	-	-	Dechlor Tab Close Valves	3:00a.m.	3:00a.m.	3:30a.m.	3:30a.m.