

February 3, 2014

Mr. Bruce H. Wolfe
Executive Officer
San Francisco Bay Regional Water Quality Control Board
1515 Clay Street, Suite 1400
Oakland, CA 94612

Subject: Permit Provision C.10.c: Long-Term Trash Load Reduction and Pilot Trash Assessment Strategy

Dear Mr. Wolfe:

This letter and attachment are submitted on behalf of the following San Mateo Countywide Water Pollution Prevention Program (SMCWPPP) Permittees:

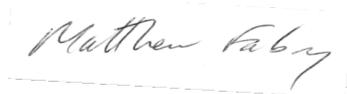
- Town of Atherton
- City of Belmont
- City of Brisbane
- City of Burlingame
- Town of Colma
- City of Daly City
- City of East Palo Alto
- City of Foster City
- City of Half Moon Bay
- Town of Hillsborough
- City of Menlo Park
- City of Millbrae
- City of Pacifica
- Town of Portola Valley
- City of Redwood City
- City of San Bruno
- City of San Carlos
- City of San Mateo
- County of San Mateo
- City of South San Francisco
- Town of Woodside

To satisfy Permit Provision C.10.c of the Municipal Regional Stormwater NPDES Permit (MRP), Order R2-20098-0074, NPDES Permit No CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board, each Permittee's Long-Term Trash Load Reduction Plan has been posted a on the Water Board ftp site, as directed by Water Board staff.

Also, attached is the SMCWPPP Pilot Trash Assessment Strategy. This assessment strategy together with the methods described in the Long-Term Plans, describes the approach that Permittees will use to assess progress towards trash reduction goals described in the MRP. We have posted the assessment strategy on the Water Board ftp site as well.

Please contact me at 650-599-1419 regarding any additional questions or concerns.

Very truly yours,



Matthew Fabry.
Program Coordinator

cc: Dale Bowyer, San Francisco Bay Regional Water Quality Control Board
Tom Mumley, San Francisco Bay Regional Water Quality Control Board
SMCWPPP Stormwater Committee, Technical Advisory Committee and Trash Committee



Pilot Trash Assessment Strategy

Fiscal Years 2012-13 through 2015-16

February 1, 2014

A Program of the City/County Association of Governments

Credits

This report is being submitted by the participating agencies in the



Town of Atherton	City of Half Moon Bay	City of San Carlos
City of Belmont	Town of Hillsborough	City of San Mateo
City of Brisbane	City of Menlo Park	County of San Mateo
City of Burlingame	City of Millbrae	San Mateo County
Town of Colma	City of Pacifica	Flood Control District
City of Daly City	Town of Portola Valley	City of South San
City of East Palo Alto	City of Redwood City	Francisco
City of Foster City	City of San Bruno	Town of Woodside

Implementation of the Program Coordinated by:
San Mateo Countywide Water Pollution Prevention Program
555 County Center
Redwood City, California 94063
A Program of the City/County Association of Governments
(C/CAG)

Report Prepared by: EOA, Inc.

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Introduction

Trash (i.e., litter, floatables, gross pollutants, or solid waste) is a serious problem for watersheds where it presents an aesthetic nuisance, and a serious threat to aquatic life in creeks and the oceans. Data suggest that plastic trash in particular persists for hundreds of years in the environment and can pose a threat to wildlife through ingestion, entrapment, as well as harboring chemicals potentially harmful to the aquatic environment. Types of trash commonly observed in watersheds and water bodies include food and beverage containers (e.g., plastic bags and bottles) and packaging, cigarette butts, food waste, construction and landscaping materials, furniture, electronics, tires, and hazardous materials (e.g., paint and batteries).

In response to concerns about urban trash impacts on receiving water bodies in the San Francisco Bay area, the San Francisco Bay Regional Water Quality Control Board (Water Board) included trash reduction requirements in the Municipal Regional Stormwater NPDES Permit for Phase I communities in the Bay area (Order R2-2009-0074), also known as the Municipal Regional Permit (MRP). These provisions require applicable Bay Area municipalities (Permittees) to reduce trash from their Municipal Separate Storm Sewer Systems (MS4s) by 40 percent before July 1, 2014, 70 percent by 2017, and to a point of “no adverse impacts” to water bodies by 2022. To establish a baseline, each Permittee was also required to develop an estimate of the amount of trash discharged from its stormwater conveyance system circa 2011, and develop and implement a trash load reduction tracking method that will be used to account for trash load reduction actions and to demonstrate progress and attainment of trash load reduction targets. In addition, the Water Board listed Xx tributaries to the Bay as being impaired for trash.

Early into the term of the MRP, Permittees decided to work collaboratively through the Bay Area Stormwater Management Agencies Association (BASMAA) to develop trash generation rates and a trash load reduction tracking method that would be used by each Permittee. Although Water Board staff and other stakeholders assisted in developing version 1.0 of the tracking method, the method was rejected by Water Board members who asked for a more outcome-based assessment method to be developed. In response to this request, the Pilot Trash Assessment Strategy (Strategy) described in this report was developed by the San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)¹ on behalf of the Permittees in the San Mateo County. The Strategy is intended to serve as version 2.0 of the trash tracking method for these Permittees.

Monitoring Questions and General Approach

The Strategy will be implemented by SMCWPPP on behalf of and in collaboration with, all Permittees in the San Mateo County subject to requirements of the MRP. The Strategy is intended to comply with provision C.10.a.ii of the MRP and provide information on magnitude and extent of observable trash reductions associated with MS4s. The Strategy will be implemented at a pilot scale on a countywide basis and includes measurements and observations at multiple scales, including the individual Trash Management Areas (TMAs), City/County jurisdictional areas, and segments of receiving waters.

¹ SMCWPPP Permittees include the Cities of Half Moon Bay, San Carlos, Belmont, Redwood City, San Mateo, Brisbane, Burlingame, Menlo Park, Millbrae, Pacifica, Daly City, East Palo Alto, Foster City, San Bruno, and South San Francisco; Towns of Hillsborough, Atherton, Colma and Woodside; County of San Mateo; and San Mateo County Flood Control District.

The Strategy is intended to answer the following core management questions over time as trash control measures outlined in Permittee Long-term Trash Management Plans are implemented and refined:

- Are the MS4 trash load reduction targets (i.e., 40%, 70%, and No Adverse Impacts) being achieved?
- Are there trash problems in receiving waters (e.g., creeks and rivers)?
- If trash problems in receiving waters exist, what are the important sources and transport pathways?

The Strategy is specific to Permittees participating in SMCWPPP and will be implemented in a pilot-scale in the near-term (FY 2012-13 through FY 2016-17). As trash assessment methods are tested and refined, the Strategy will be adapted into a longer-term approach.

Specific Approach

Indicators

Permittees intend to answer the core management questions above by tracking information and collecting data via a set of key environmental indicators. Environmental indicators are simple measures that communicate what is happening in the environment. Since the levels of trash in management areas can inherently vary both spatially and temporally, indicators provide Permittees a more practical and economical way to track the state of the environment than if each attempted to record every possible variable associated with trash generation, loading and reduction.

With regard to municipal stormwater trash management, indicators are intended to detect progress towards trash load reduction targets and solving trash problems in local water bodies. Ideally, indicators should be robust and able to detect progress that is attributable to multiple types of trash control measure implementation scenarios. Assessment results should also provide Permittees with an adequate level of confidence that trash load reductions from MS4s have occurred, while also assessing whether trash problems in receiving waters have been addressed. Indicators must also be cost effective, relatively easy to generate, and understandable to stakeholders.

Environmental indicators selected by SMCWPPP Permittees to answer core management questions include:

1. Level of trash observed on-land and available to MS4s (primary indicator)
2. Areas effectively treated by full capture devices (primary indicator)
3. Extent and magnitude of trash control measures implementation (secondary indicator)
4. Levels of trash in receiving waters (secondary indicator)

In selecting the indicators above, SMCWPPP Permittees recognize that no one environmental indicator will provide the information necessary to effectively determine progress made in reducing trash discharged from MS4s and improvements in the level of trash in receiving waters.

The ultimate goal of municipal stormwater trash reduction strategies is to reduce the impacts of trash associated with MS4s on receiving waters. Indicators selected to assess progress towards this goal should ideally measure outcomes (e.g., reductions in trash discharged). The primary indicators selected

by SMCWPPP are outcome-based and include those that are directly related to MS4 discharges. Secondary indicators are outcome or output-based and are intended to provide additional perspective on and evidence of, successful trash control measure implementation and improvements in receiving water condition with regard to trash. Because trash is transported to receiving waters from pathways other than MS4s, other pathways may confound Permittee ability to observe MS4-associated reductions in creeks and shorelines. Due to this challenge of linking MS4 control measure implementation to receiving water conditions, the receiving water based indicator is currently considered a secondary indicator. Evaluations of data on the amount of trash in receiving waters that are conducted over time through the Strategy will assist the SMCWPPP Permittees in further determinations of the important sources and pathways causing problems in local creeks, rivers and shorelines.

Assessment Units/Frame

SMCWPPP Permittees have identified roughly 130 primary Trash Management Areas (TMAs). These primary TMAs are presented in Permittee Long-Term Trash Load Reduction Plans, which also include trash control measure planned for each TMA and associated implementation schedules. For on-land assessments and full capture device tracking, primary TMAs will form the unit of management. This unit of management is consistent with the spatial level at which control measures implementation will also be tracked and reported. Information on each primary TMA is included in Appendix A. Information included in Appendix A is consistent Permittee Long-Term Trash Reduction Plans and may be modified as needed by Permittees.

Over 258,000 acres of jurisdictional land area are covered by Permittee TMAs. Based on the trash generation rate development by BASMAA in 2012 and initial Permittee on-land assessments and observations, 93% (240,000 acres) of Permittee jurisdictional areas generate low levels of trash that are likely not impacting receiving waters. The vast majority of the low trash generating area is open space, forested land and high/moderate income residential areas, which are served by jurisdictional-wide trash control measures. Low trash generating areas (i.e., green areas on trash generation maps) are therefore not the focus of area-specific trash control measures implemented or planned for implementation by Permittees and subsequently are not the focus of trash assessments described in this Strategy.

The remaining 18,000 acres of land that Permittees have identified as generating moderate, high or very high levels of trash form the assessment frame within which on-land visual assessments, trash full capture treatment operation and maintenance verification, and control measure implementation and tracking will be conducted to evaluate reductions in trash discharged from MS4s. During the pilot stage of the Strategy (2014-2017) on-land assessment sites will be randomly selected within primary TMAs where new or enhanced control measures have or will be implemented prior to 2017, or where additional information is needed to confirm the level of trash loading or further identify trash sources. Sites will be selected to effectively represent the level of trash available to the MS4 in all or a subarea of the primary TMA.

For receiving water assessments, freshwater creeks within the urban portion of each Permittee's jurisdiction will serve as the assessment frame. Receiving water assessments will be conducted at creek and shoreline hot spot locations identified by Permittees, consistent with MRP requirements.

Sample Size

Permittee primary TMAs range in size from 2.5 acres to greater than 5,000 acres. Observations of the level of on-land trash available to the MS4 are planned for roughly 100-150 sites within the primary

TMA. The number of assessment/observation sites within each primary TMA will vary with the size of the primary TMA and the heterogeneity in trash generation and types of sources and pathways within the management area. The number of primary TMAs where on-land observations will be observed during the pilot stage of the Strategy will be dependent upon the schedule for new/enhanced control measure implementation within each primary TMA

For full trash capture devices, the land area effectively treated by a full capture device or group of devices will be delineated and mapped for each primary TMA. Permittees will report on the area effectively treated by full capture devices in each primary TMA. Descriptions of trash control measures implemented in addition to full capture devices will also be reported by Permittees for each primary TMA.

For receiving water assessments, Permittees will continue to assess a total of 30 hot spots within San Mateo County creeks and shorelines during annual hot spot cleanups. Assessments will be conducted consistent with NPDES permit requirements. Trash volumes, dominant types, and sources will be tracked and reported for each site.

Frequency

Sampling frequency is a function of data variability, amount of change to detect, and desired time in which to detect the change. These three factors are best evaluated using power analysis at each site for an applicable indicator. In the absence of assessment data needed to develop a power analysis² for each site or primary TMA, each of the roughly 100-150 on-land observation sites will be initially assessed four times each year during 2014-14. Permittees will identify the frequencies of assessments for subsequent years based on lessons learned during 2014-15 and levels of temporal variability measured at each site. Assessments will occur during timeframes that adequately depict the levels of trash available to MS4s for transport to receiving waters. Assessment timing will occur in consideration of trash transport mechanisms (e.g., runoff), the extent of antecedent dry weather period prior to the assessment, and the timing of trash control measure implementation (e.g., street sweeping frequency).

In addition to on-land observations, Permittees will annually calculate the total land area treated via full capture devices and track the effective implementation of trash control measures. Assessments conducted in receiving water locations will also occur (at a minimum) annually.

Methods

This section briefly summarizes the preliminary assessment methods that the Permittees will implement through the Strategy to generate metrics and outputs described in the next section.

On-land Visual Assessments

As part of the Trash Generation Map development process, a draft on-land visual assessment method was developed to assist Permittees in confirming and refining trash generating area designations (i.e., very high, high, moderate and low trash generating categories). The draft on-land visual assessment method is intended to be a cost-effective tool and provide Permittees with a viable alternative to quantifying the level of trash discharged from MS4s. As part of BASMAA's *Tracking California's Trash*

² A power analysis is a statistical analysis that can be used to calculate the minimum sample size required so that one can be reasonably likely to detect change at a specific level (e.g., change from very high to moderate trash conditions). Power analysis can also be used to calculate the minimum level of change that is likely to be detected in a study using a given sample size.

grant received from the State Water Resources Control Board (see Section 4), quantitative relationships between trash loading from MS4s and on-land visual assessment condition categories will be established. Condition categories defined in the draft on-land assessment protocol and recorded during observations are listed in Table 1.

On-land visual assessments will be conducted in Permittee trash management areas to establish initial conditions and detect improvements in the level of trash available to MS4s over time. More specifically, on-land visual assessment methods will be conducted in areas not treated by trash full capture devices in an attempt to evaluate reductions associated with other types of control measures. Assessment methods for areas treated by full capture devices are described in this next section.

Table 2. Trash condition categories used in the draft on-land visual assessment protocol.

Trash Condition Category	Summary Definition
A (Low)	Effectively no trash is observed in the assessment area.
B (Moderate)	Predominantly free of trash except for a few pieces that are easily observed.
C (High)	Trash is widely/evenly distributed and/or small accumulations are visible on the street, sidewalks, or inlets.
D (Very High)	Trash is continuously seen throughout the assessment area, with large piles and a strong impression of lack of concern for litter in the area.

Full Capture Treatment and Maintenance Verification

Locations of full capture devices and associated treatment areas will be geo-referenced and delineated. Areas treated by each trash full capture device or group of devices will be calculated based on field observations and knowledge of the Permittee’s storm drainage system. Treatment areas will not include areas draining to private storm drain inlets (e.g., parking lots or malls) unless treated by a full capture device.

Adequate inspection and maintenance of trash full capture devices is required to maintain full capture designation by the Water Board. SMCWPPP will develop an operation and maintenance verification program (Trash O&M Verification Program) in collaboration with other BASMAA member agencies to ensure that Permittee devices are operated at a level necessary to maintain their full capture designation. The Trash O&M Verification Program will likely be modeled on the current O&M verification program for stormwater treatment controls implemented consistent with the MRP new and redevelopment requirements.

Control Measure Implementation Tracking and Evaluation

In addition to on-land trash assessments and full capture operation and maintenance verification, Permittees will also conduct evaluations of trash control measures implemented within their

jurisdictional area. Assessment methods will be selected based on trash sources and the type of control measure being implemented. Permittees will implement the following tracking and evaluation methods for trash control measures other than full capture devices:

- Product-related Ordinances – Descriptions of outreach efforts, tracking and reporting business compliance rates, or other metrics of control measure performance.
- Street Sweeping- Identification sweeping frequency and the ability to sweep to the curb by primary TMA, including any enhancements that have been implemented; and any other metrics demonstrating the enhanced performance of street sweeping.
- Public/Private Trash Container Management - Descriptions of control measures implemented to prevent overflowing trash containers or promoting the more effective use of public/private bins, including any new or enhancements to existing actions; and any other metrics demonstrating the performance of the control measure.
- Public Outreach and Education – Descriptions of outreach and education actions specific to trash deduction, including the number of events conducted within the municipality; descriptions of effectiveness measurements, including the results of pre- and post-implementation surveys or other metrics.
- On-land Cleanups and Enforcement – Descriptions of on-land cleanup actions, including any enhancements that have been implemented; identification of whether on-land cleanup are Permittee or volunteer-led; or other metrics of control measure performance.
- Storm Drain Inlet Maintenance – Descriptions of the level of maintenance, including any enhancement to maintenance frequency; the numbers of inlets where enhanced maintenance is being implemented; and any other metrics demonstrating the performance of inlet maintenance.
- Anti-littering and Illegal Dumping Prevention/Enforcement - Descriptions of control measures implemented to prevent littering and illegal dumping, including any new or enhancements to existing actions; descriptions and results of enhanced enforcement actions; and any other metrics demonstrating the performance of the control measure.
- Prevention of Uncovered Loads - Descriptions of control measures implemented to prevent trash dispersion from uncovered loads, including any new or enhancements to existing actions; descriptions and results of enhanced enforcement actions; and any other metrics demonstrating the performance of the control measure.
- Partial Capture Devices – Descriptions, numbers and types of devices implemented; maintenance frequencies by device or groups of devices; and any other metrics demonstrating the partial capture device performance.
- Other Control Measures - Descriptions of control measures implemented to prevent or intercept trash before discharge to receiving waters, and any other metrics demonstrating the performance of the control measure.

Receiving Water Condition Assessments

The ultimate goal of stormwater trash management in the Bay Area is to significantly reduce the amount of trash found in receiving waters to a level where no adverse impacts are occurring. In the last decade, Permittees and volunteers have collected data on the amounts of trash removed during cleanup events

in local creeks, rivers and shorelines. More recently, Permittees have conducted trash assessments in receiving waters (i.e., creek and shoreline hotspots) using standardized assessment methods developed by SMCWPPP. In an effort to answer the core management question *Are there trash problems in receiving waters?*, Permittees will continue to conduct annual receiving water condition assessments using the SMCWPPP trash hot spot assessment guidance and tracking form (Appendix B).

Reporting Metrics and Outputs

Permittees will use simple and transparent metrics to effectively demonstrate progress towards trash load reduction targets. The following section describes potential metrics and outputs (products) that will be used by SMCWPPP Permittees. The proposed metrics are specific to core management questions and are intended to provide stakeholders and Permittees with meaningful and easily understandable measurements of progress toward trash reduction targets.

Reductions in Trash Loading

The primary goal of Permittee trash reduction is to achieve “no adverse impacts” from trash in receiving waters attributable to discharges from MS4s. The level of trash generation³ within a Permittee’s jurisdictional boundary and each primary TMA is depicted on trash generation maps developed by Permittees, and serves as the baseline level of trash against which trash reduction will be measured. Trash levels within specific areas are symbolized on trash generation maps using four trash condition categories, each with their distinct color: low (green), moderate (yellow), high (red), and very high (purple). The level of trash generated from areas identified as low (green) trash generation is assumed to be meet the “no adverse impacts” goal described in the NPDES permit.

As on-land visual assessments are conducted during the Strategy, trash generation maps will be transformed into trash loading maps⁴ based on the extent of trash full capture treatment and changes in the levels of trash observed (on-land) in areas where trash control measures other than full capture devices are implemented. Metrics derived from current trash loading maps (e.g., acreage treated via full capture) and associated outputs (e.g., pie charts) will provide the information needed to assess progress towards trash reduction targets. Metrics and outputs for both full capture treatment areas and on-land visual assessments are more fully described and illustrated below.

- **Trash Full Capture Devices** – Permittees will map all areas treated by full capture devices. Areas treated by devices that are properly maintained and tracked consistent with the Operation and Maintenance Verification Program will be assumed to remove trash to a level of “no adverse impact” and thus will be illustrated as low (green) on trash loading maps. Commensurate trash load reductions for those TMAs (or portions of TMAs) treated by full capture devices will be estimated.

³ The term “trash generation” refers to the rate at which trash is produced or generated onto the surface of the watershed and is potentially available for transport via MS4s to receiving waters. Generation rates do not explicitly take into account control measures implemented circa 2009 that intercept trash prior to transport (e.g., street sweeping). Generation rates are expressed as trash volume/acre/year and were established via the BASMAA Generation Rates Project.

⁴ In contrast to trash generation, the term “trash loading” refers to the rate at which trash from MS4s enters receiving waters. Trash loading rates are also expressed as trash volume/acre/year and are equal to or less than trash generation rates because they account for the effects of control measures that intercept trash generated in an area before it is discharged to a receiving water. Trash loading rates are specific to particular areas because they are dependent upon the effectiveness of control measures implemented within that area.

- Other Control Measure Types – For areas where trash control measures other than full capture devices are implemented, Permittees will illustrate the current trash condition categories on trash loading maps based on on-land observations using the visual assessment protocol. Commensurate trash load reductions for those TMAs (or portions of TMAs) where changes in conditions categories are observed will be estimated.

Using the information gained through delineation of full capture treatment areas and device operation and maintenance, and on-land observations in areas where other types of control measures are implemented, the current level of trash in TMAs and Permittee jurisdictional areas available to the Permittee MS4s will be illustrated via pie charts (Figure 1). Comparisons between pie charts and associated statistics illustrating trash generation and current loading will be used to demonstrate progress towards trash reduction goals. Changes in loading rates that are commensurate with the acres of land in each trash condition category may also be calculated using central tendency loading rates for each trash condition category (Table 2).

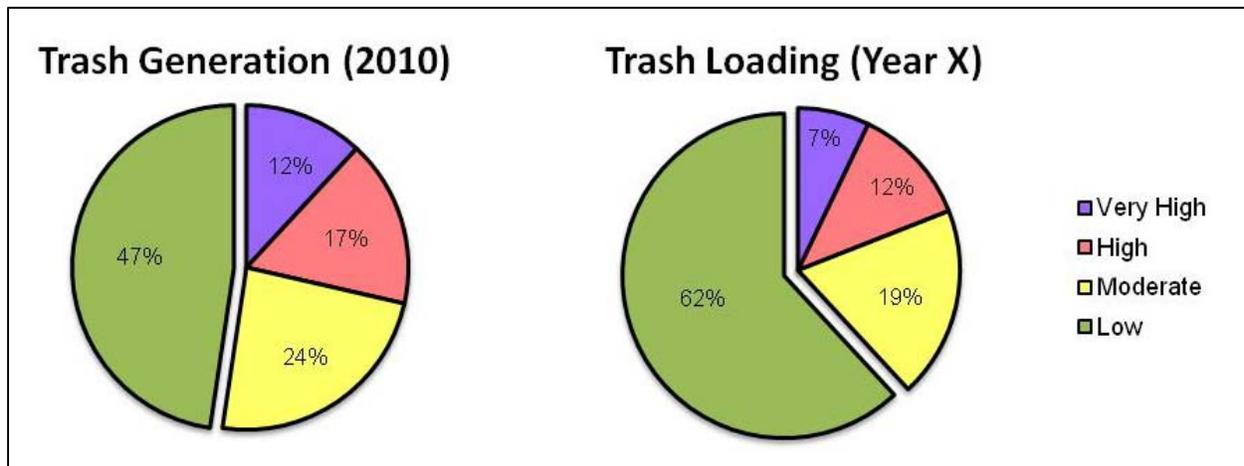


Figure 2. Example outputs demonstrating changes in levels of trash available to MS4s in 2010 (Trash Generation) and a subsequent year of interest (Year X Trash Loading).

Table 2. Example comparison of trash generation and loading associated with land areas within each trash condition category.

Condition Category	Associated Rate (gal/acre/yr)	Jurisdictional Area (Acres)		Approximate Load Reduction in Year X Compared to 2010
		2010	Year X	
Very High	>50	250	150	40%
High	10-50	350	250	29%
Moderate	5-10	500	400	20%
Low	<5	1,000	1,300	NA
Total		2,100	2,100	34%

Effective Control Measure Implementation

The effective implementation of trash control measures will be tracked and reported by primary TMA in Permittee annual compliance reports. Formats used by Permittees for reporting control measure descriptions and effectiveness metrics will be developed each year in collaboration with Water Board staff and consistent with NPDES permit requirements. Reporting metrics and outputs will include descriptions and numbers of control measures implemented pre-2009 and new/enhanced actions, and the results of surveys, enforcement actions, and other effectiveness evaluations.

Improvements in Receiving Water Condition

Improvements in the levels of trash in creeks and shorelines will be tracked and reported by primary TMA in Permittee annual compliance reports. Formats used by Permittees for reporting improvements will be developed each year in collaboration with Water Board staff and consistent with NPDES permit requirements. Reporting metrics and outputs may include changes in the volumes of trash removed from receiving water assessment locations. Example outputs are presented in Figure 2 and Table 3.

Figure 2. Example outputs illustrating the volumes of trash removed from trash hotspots in 2010 compared to subsequent years.

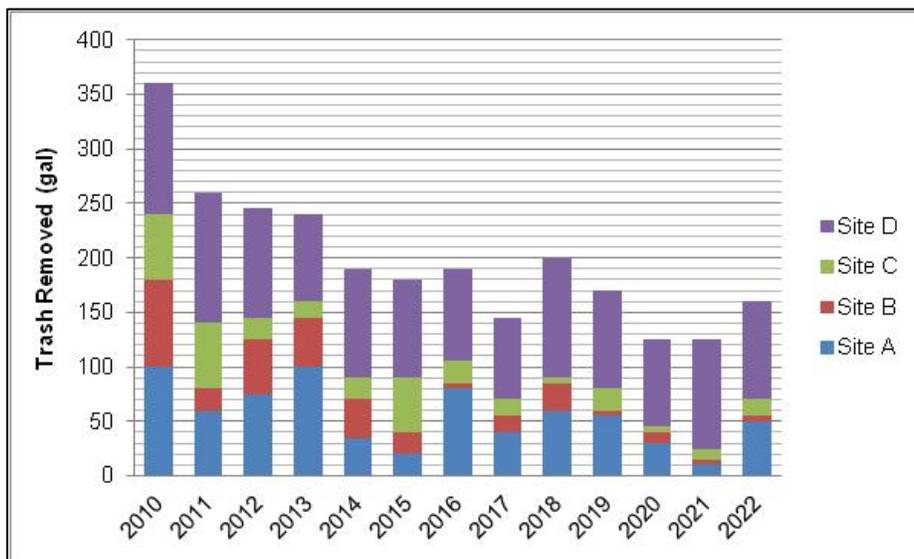


Table 3. Example comparison of trash volumes (gal) and percent reductions (3-year rolling average) observed at receiving water assessment sites.

Assessment Site	Volume (gal) of Trash Moved During Each Year of Assessment												
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Site A	100	60	75	100	35	20	80	40	60	55	30	10	50
Site B	80	20	50	45	35	20	5	15	25	5	10	5	5
Site C	60	60	20	15	20	50	20	15	5	20	5	10	15
Site D	120	120	100	80	100	90	85	75	110	90	80	100	90
Total	360	260	245	240	190	180	190	145	200	170	125	125	160
<i>Annual Average Per Site (gal)</i>	90	65	61	60	48	45	48	36	50	43	31	31	40
<i>3-Year Rolling Average Per Site (gal)</i>	-	-	72	62	56	51	47	43	45	43	41	35	34
<i>3-Year Rolling Average (% Reduction from 2010)</i>	-	-	-	31%	38%	44%	48%	52%	50%	52%	54%	61%	62%

Implementation Schedule

Pilot (Near-term) Implementation

SMCWPPP and Permittees will initially implement the Strategy from 2014 through 2016. A field manual and Quality Assurance Project Plan (QAPP) will be developed during 2014, in coordination with the *Tracking California's Trash* project. Each fiscal year during the implementation of the Pilot Strategy, all assessments will be conducted by July and data will be compiled and reported in the SMCWPPP or Permittee Annual Report(s) due to the Water Board by September 15th. The schedule for implementation of the Strategy is included in Table 2. Load reduction reporting milestones are also denoted in the table. The schedule is consistent with the need for near-term metrics and results to demonstrate progress toward short-term targets, while acknowledging the need for testing and evaluation of assessment methods and protocols prior to long-term Strategy implementation.

Coordination with BASMAA's "Tracking California's Trash" Project

The SMCWPPP Pilot Assessment Strategy described in the previous section recognizes that outcome-based trash assessment methods needed to assess progress toward trash reduction targets are not well established by the scientific community. In an effort to address these information gaps associated with trash assessment methods, the Bay Area Stormwater Management Agencies Association (BASMAA), in collaboration with SMCWPPP, the 5 Gyres Institute, San Francisco Estuary Partnership, the City of Los Angeles, and other stormwater programs in the Bay Area, developed the *Tracking California's Trash* Project. The Project is funded through a Proposition 84 grant awarded to BASMAA by the State Water Resources Control Board (SWRCB) who recognized the need for standardized trash assessment methods that are robust and cost-effective.

The Project is intended to assist BASMAA member agencies in testing trash assessment and monitoring methods needed to evaluate trash levels in receiving waters, establish control measures that have an equivalent performance to trash full capture devices, and assess progress in trash reduction over time. The following sections provide brief descriptions of tasks that BASMAA will conduct via the three-year Project. Full descriptions of project scopes, deliverables, and outcomes will be developed as part of the task-specific Sampling and Analysis Plans required by the SWRCB during the beginning of the Project. The Project is currently underway and will continue through 2016.

BASMAA and the 5 Gyres Institute will evaluate the following two types of assessment methods as part of the Project:

- Trash Flux Monitoring – Trash flux monitoring is intended to quantify the amount of trash flowing in receiving waters under varying hydrological conditions. Flux monitoring will be tested in up to four receiving water bodies in San Francisco Bay and/or the Los Angeles areas. Methods selected for evaluation and monitoring will be based on a literature review conducted during this task and through input from technical advisors and stakeholders. Monitoring is scheduled to begin in 2014 and will be completed in 2016.
- On-land Visual Assessments – As part of the Project, BASMAA will also conduct an evaluation of on-land visual assessment methods that are included in the SMCWPPP Pilot Assessment Strategy. The methods are designed to determine the level of trash on streets and public right-of-ways that may be transported to receiving waters via MS4s. BASMAA plans to conduct field work associated with the evaluation of on-land visual assessment at a number of sites throughout the region. To the extent practical, sites where the on-land methods evaluations take place will be coordinated with trash flux monitoring in receiving waters. On-land assessments will occur in areas that drain to trash full capture devices, and all sites will be assessed during wet and dry weather seasons in order to evaluate on-land methods during varying hydrologic conditions. Monitoring is scheduled to begin in 2014 and will be completed in 2016.
- Control Measure Performance Evaluations - Through the implementation of BASMAA's *Tracking California's Trash* grant-funded project, a small set of focused studies will also be conducted in an attempt to test the performance of specific combinations of trash control measures. Initial BMP combinations include high-frequency street sweeping, and enhanced street sweeping with auto-retractable curb inlet screens. Other combinations will also be considered. Studies are scheduled to begin in 2014 and will be completed in 2016.

Long-Term Implementation (Post-2016)

SMCWPPP Permittees are committed to implementing standardized assessment methods based on the lessons learned from pilot assessments and studies that will occur between 2014 and 2016. Assessment activities described in the previous sections will evaluate the utility of different assessment methods to demonstrate progress towards trash reduction targets and provide recommended approaches for long-term implementation. Lessons learned will be submitted to the Water Board with the FY 2015-2016 Annual Report and a revised Strategy will be developed and submitted, if necessary. The revised Strategy will include agreed upon assessment methods that will be used to demonstrate progress during the remaining term of trash reduction requirements. Reporting using the new/revised methods will begin with the FY 2016-17 Annual Report.

Table 4. SMCWPPP Trash Assessment Strategy Implementation Schedule.

Trash Assessment Programs and Methods	Prior to FY 2013-14	Fiscal Year								
		2013-14 ^a	2014-15	2015-16	2016-17 ^b	2017-18	2018-19	2019-20	2020-21	2021-22 ^c
Pilot Trash Assessment Strategy (SMCWPPP)										
On-land Visual Assessments										
Initial (Baseline) Assessments	X									
Pilot Progress Assessments		X	X	X						
Full Capture Operation and Maintenance Verification			X	X						
Control Measure Effectiveness Evaluations	X	X	X	X						
Receiving Water Condition Assessments	X	X	X	X						
Tracking California's Trash Project (BASMAA)										
Testing of Trash Monitoring Methods										
Trash Flux Monitoring Protocol Testing		X	X	X						
On-land Visual Assessment Evaluations		X	X	X						
Full Capture Equivalent Studies		X	X	X						
Long-Term Trash Assessment Strategy (SMCWPPP)					X	X	X	X	X	X

^aJuly 1, 2014 40% trash reduction target

^bJuly 1, 2017 70% trash reduction target

^cJuly 1, 2022, 100% trash reduction target

Appendix A

Draft Trash On-land Visual Assessment Protocol

Visual On-land Trash Assessment Protocol for Stormwater

Version 1.0

DRAFT

Prepared for:

Santa Clara Valley Urban Runoff Pollution Prevention Program

Alameda Countywide Clean Water Program

Contra Costa Clean Water Program

San Mateo Countywide Water Pollution Prevention Program

Fairfield-Suisun Urban Runoff Management Program

Vallejo Sanitation and Flood Control District

Prepared by:

EOA, Inc.

1410 Jackson St.

Oakland, CA 94612

April 30, 2013

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INTRODUCTION

This *On-land Visual Trash Assessment Protocol* is designed to provide qualitative estimates of the amount of trash generated on specific street segments, sidewalks and adjacent land areas that may be transported to a municipal stormwater conveyances system. Trash generation is a term used to describe the level of trash deposited onto land areas and available for transport to the conveyance system prior to removal via street sweeping or other significant management actions that intercept trash before entering the stormwater conveyance system. The protocol serves the following two purposes:

- 1) **Confirmation of Trash Generation** - to provide a line of evidence to confirm or redesignate trash generation rate categories¹ assigned to specific land areas via trash generation modeling, and;
- 2) **Assessing Changes in On-land Trash Conditions** - to provide a qualitative tool to assist in evaluating changes in the level of on-land trash that could be transported to a stormwater conveyance system.

In this methodology, the definition of trash or litter is generally consistent with the definition included in the California Code Section 68055.1(g)², but excludes sediments, sand, vegetation, oil and grease, exotic species, food waste (e.g., apple cores and banana peels), landscaping material that has been improperly disposed on the public right-of-way, and pet wastes. For the purposes of this protocol, mattresses, shopping carts, furniture, appliances, contained bags of trash, and all other illegally dumped large items not capable of fitting in a storm drain inlet opening are also excluded from the definition of trash.

PERSONNEL

This methodology requires at least two personnel, both for objectivity and safety. An additional person in the office should be designated as a point-of-contact with cell phone numbers of both field personnel and their planned schedule (i.e., location and time).

EQUIPMENT

The following equipment is needed to properly apply the protocol:

- Clipboard
- Pens/Pencils
- Digital camera (preferably with GPS capabilities)
- Draft trash generation rate map(s) that includes the street segments to be assessed
- One copy of the field form for each assessment area

Bright clothing or safety vests are also recommended.

¹ Trash generation rate categories have been calculated and mapped for much of the San Francisco Bay Area so that agencies can determine where to prioritize their resources for the Long Term Trash Load Reduction Plan. Trash generation rates depicted on the maps range from Low (0 – 5 gallons/acre/year) to Very High (> 50 gallons/acre/year).

² Defined as all improperly discarded waste material, including, but not limited to, convenience food, beverage, and other product packages or containers constructed of steel, aluminum, glass, paper, plastic, and other natural and synthetic materials, thrown or deposited on the lands and waters of the state, but not including the properly discarded waste of the primary processing of agriculture, mining, logging, sawmilling, or manufacturing.

ASSESSMENT AREA

The goal of the assessment is to provide information on trash generation. Land areas assessed may include public or private parcels and public right-of-ways (e.g., streets), depending on the purpose of the assessment.

When using the protocol to **confirm predicted/modeled trash generation** for a specific land area, the assessment area should be defined by the user. The user may choose to confirm the trash generation category for a specific parcel, or a group of parcels adjacent to a specified street segment. When using the protocol to assess groups of parcels adjacent to a street segment, the assessment area should include the public right-of-way (i.e., entire street surface, gutter, sidewalk, back of sidewalk, medians, and vegetated areas) and adjacent areas that could likely contribute trash to the stormwater conveyance system. When assessing street segments, the trash observed at a corner of an intersection due to a particular adjacent parcel (e.g., corner store) should be taken into account when assessing the two street segments intersecting at this corner.

When using the protocol to **assess changes in on-land trash conditions**, the assessment area is defined via the design of the assessment strategy. The user should consult a defined assessment strategy before conducting an assessment.

TIMING OF ASSESSMENT

Similar to the designation of the assessment area described above, the timing of the assessment is also dependent upon its purpose.

When using the protocol to **confirm predicted/modeled trash generation** for a specific land area, the assessment should be conducted at a time when the level of trash in the assessment areas is predicted to be the highest. If the assessment area includes public right-of-ways, knowledge of street sweeping schedules is vital to the accuracy of the assessment. The assessment should be conducted immediately prior to street sweeping to the extent possible. Conducting the assessment at this time also may reduce the number of vehicles parked on the street, which will provide a more robust visual assessment of the level of trash accumulating near the curb and gutter. If the assessment area includes private land areas, similar considerations should be given to the timing of management actions in these areas to avoid biasing the level of trash generation downward.

When using the protocol to **assess changes in on-land trash conditions**, the timing of the assessment should be defined via the design of the assessment strategy. If using the assessment for this purpose, before conducting an assessment the user should consult a defined assessment strategy for the optimum timing of the assessment.

TRASH CONDITION CATEGORIES

This assessment protocol is based on visual observations of the level of trash in a defined assessment area. Team members are asked to identify the condition category for the assessment area consistent with the definitions provided in Table 1 and the images included in Appendix A. There are four primary condition categories (A, B, C and D) that an assessment area may be assigned based on the visual assessment. The user should attempt to avoid assigning intermediate grades (e.g., A/B, B/C and C/D), however they may do so in clear situations where the level of trash observed falls between two primary condition categories, or when team members cannot find agreement on their assignment of a condition category.

Below are the definitions of the four trash condition categories. Visual representations of each category are found in Appendix A.

Table 1. Trash condition category definitions.

Trash Condition Category	Definition
A	Effectively no trash is observed in the assessment area. There may be some small pieces in the area, but they are not obvious at first glance and one individual could easily clean up all trash observed in a very short timeframe.
B	Predominantly free of trash except for a few pieces that are easily observed in the assessment area. The trash could be collected by one or two individuals in a short period of time.
C	Trash is widely/evenly distributed and/or small accumulations are visible on the street, sidewalks, or inlets. It would take a more organized effort to remove all trash from the area.
D	Trash is continuously seen throughout the assessment area, with large piles and a strong impression of lack of concern for litter in the area. There is often significant litter along gutters. It would take a large number of people during an organized effort to remove all trash from the area.

Important Note: Because the visual assessment protocol is intended to assess the level of trash observed on-land that can reasonably be transported to the stormwater conveyance system, only trash that appears to be mobile should be included in the assessment. Large items such as furniture, tires, and appliances should not be included in this assessment. Additionally, graffiti on roads, buildings, or landscaping in disrepair should not affect the assessment grading.

ASSESSMENT PROTOCOL

The following on-land visual assessment protocol should be used when a user is attempting to **Confirm Trash Generation** of a specific assessment area. When assessing changes in on-land trash conditions overtime, the steps described below may be modified to be consistent with a defined assessment strategy. The protocol should take no more than 10-15 minutes per typical assessment area, including discussions among team members and completion of the field form.

The protocol consists of the following steps that should be conducted in sequential order:

1. Review trash condition category definitions presented in Table 1 and examples in Appendix A.
2. Assemble equipment needed to conduct the assessment.
3. Define the assessment area and delineate on assembled maps. Include both streets and adjacent parcels in assessment areas.
4. After arriving at the assessment area, team members should safely walk at a normal pace on the sidewalk or safe portion of the assessment area and carefully look for trash deposited. Team members should identify levels of trash in all portions of the public right-of-way, including but not limited to, the median, street, gutter, curb, sidewalk, back of sidewalk, vegetated areas. To the extent practical, team members should also identify the level of trash in land areas adjacent to the street that appear to be directly connected to the stormwater drainage system via a storm drain on the adjacent, or contribute trash to the storm drain in the public right-of-way.
5. Based on the observations made during the assessment it is plausible that the assessment area may need to be redefined once the assessment is completed. Team members may choose to expand or reduce the assessment area if they find that levels of trash in specific portions (e.g. parcels or street segments) of the assessment area are dissimilar from other portions. If this is the case, team members should define the assessment area on their maps, before completing the field assessment form or assigning a trash condition score.
6. Complete section I (Assessment Area) of the field assessment form.
7. Based on the observations in the assessment area, each team member should assign the area a primary condition category (A, B, C, or D) based on the definitions in Table 1 and comparing the assessment area to the images in Appendix A. Team members should then discuss and collectively agree on the appropriate condition category to assign the area. If agreement cannot be reached among team members, they may choose the appropriate secondary category (A/B, B/C, or C/D) based on their assessment results.
8. If an assessment area receives an “A” grade by team, safely look in and/or around the storm drain inlet(s) draining the assessment areas to confirm that no or very little trash is in or around the storm drain inlet. If little to no litter is present in the storm drain inlet(s), then continue to assign an “A” grade to the assessment area. If the amount of trash in the storm drain inlet(s) is inconsistent with the “A” assignment, reassign the assessment area a condition category that is more consistent with a different condition category.
9. Complete the remaining sections of the field form for the assessment area.
10. Take at least one photo of each assessment area. The photos should represent the level of trash identified in assessment area (similar to the photos in Appendix A).

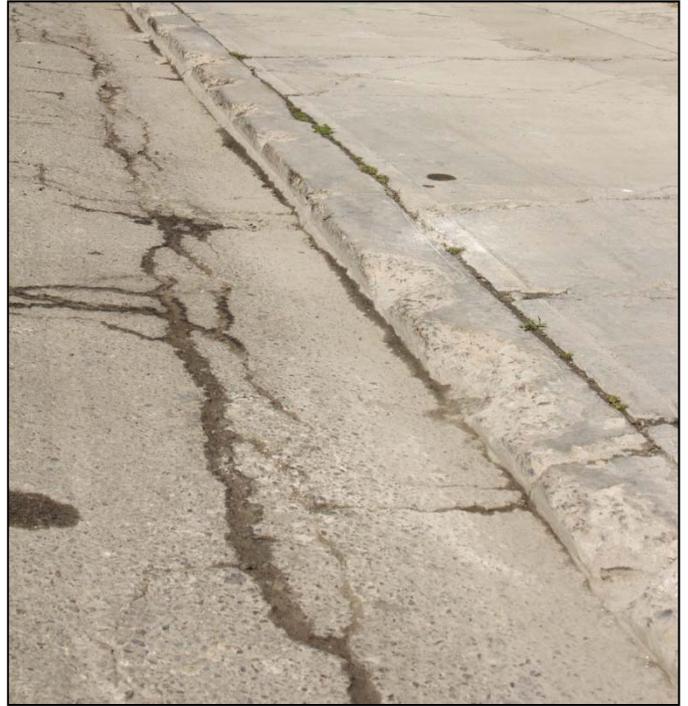
APPENDIX A

EXAMPLES OF TRASH CONDITION CATEGORIES

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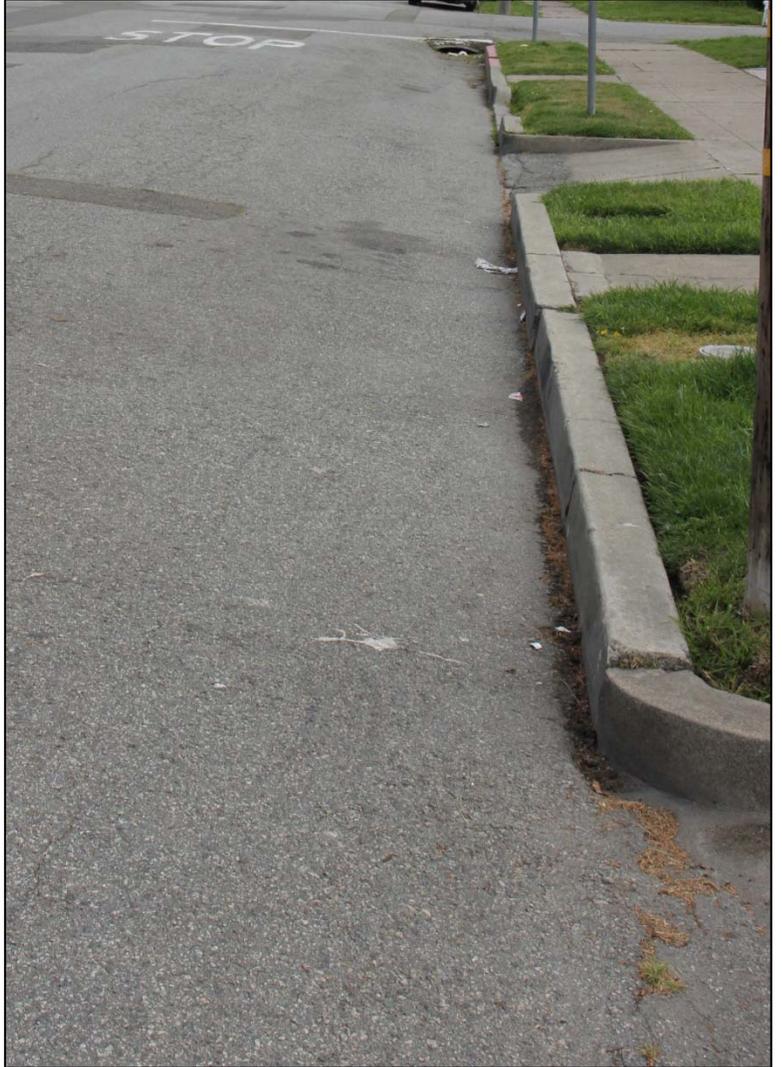
CONDITION A - LOW TRASH LEVEL

Description of a Grade A: Effectively no trash can be observed on a city block or the equivalent. There may be some small pieces in the area, but they are not obvious at first glance and one individual could quickly pick them up.



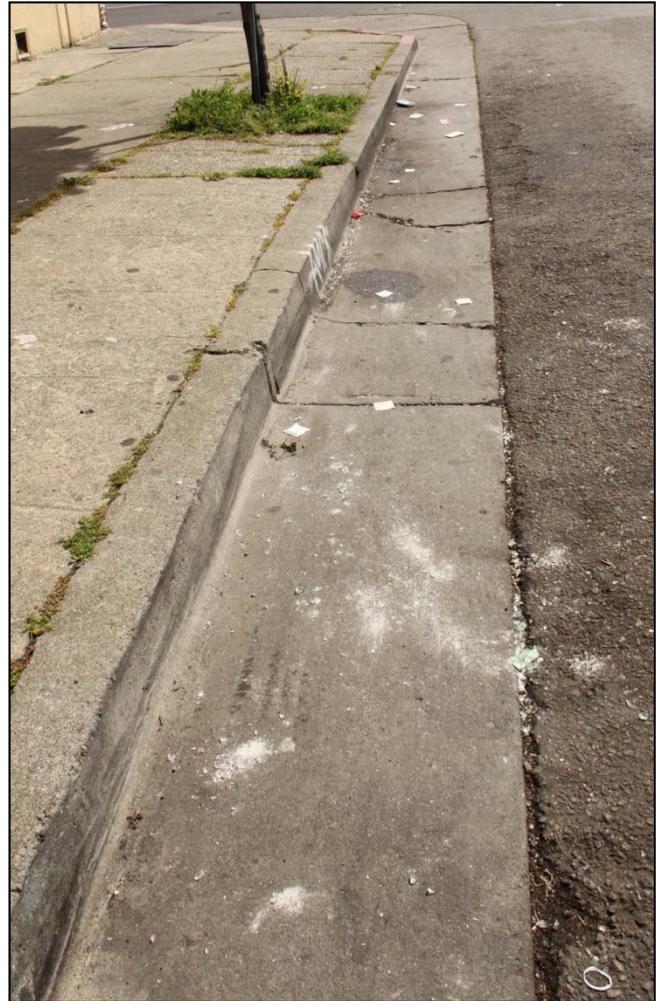
CONDITION B – MODERATE TRASH LEVEL

Predominantly free of trash except for a few pieces that are easily observed along a city block, or the equivalent. The trash could be collected by one or two individuals in a short period of time.



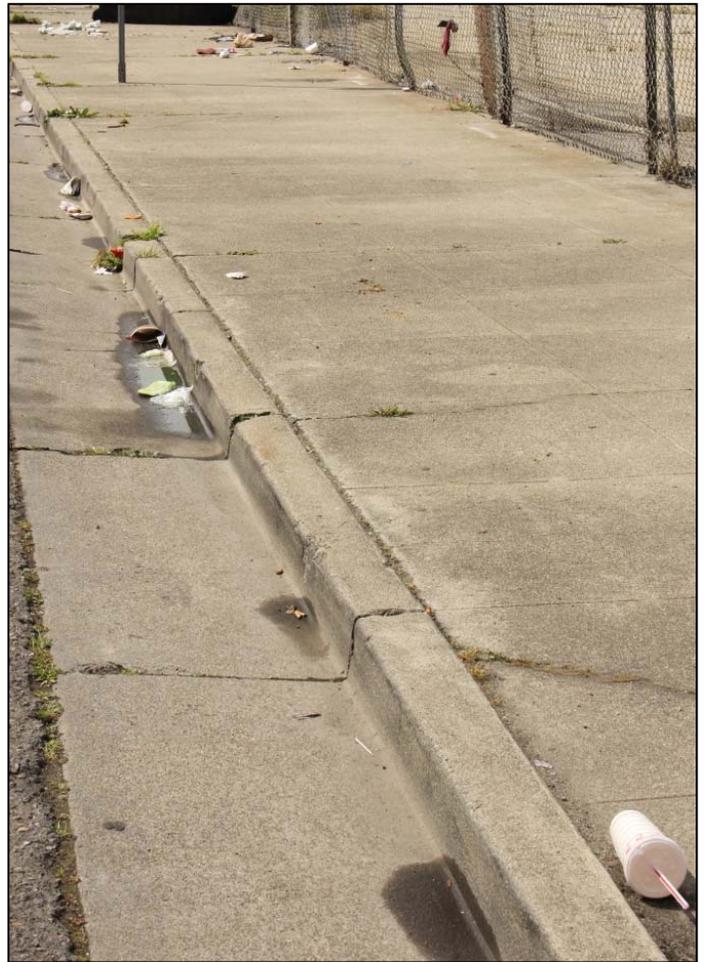
CONDITION C: HIGH TRASH LEVEL

Trash is widely/evenly distributed and/or small accumulations are visible on the street, sidewalks, or inlets. It would take a more organized effort to remove the litter.



CONDITION D: VERY HIGH TRASH LEVEL

Trash is continuously seen throughout the area, with large piles and a strong impression of lack of concern for litter in the area. There is often significant litter even along gutters that are swept.



On-land Visual Assessment Data Collection Form – Version 1.0

Agency: _____ Date: _____

Team Members: _____ Contact E-mail: _____

Note: Fill out a separate Data Collection Form for each assessment area

I. Assessment Area	
MAP ID	<p>Assessment Area: Delineate the assessment area on the associated map, create a map ID, and mark the ID on the map and place in the box provided to the left. Below, describe the location and boundaries of the assessment area. Include the street segment name, length of the street based on cross streets, and land area description (if applicable).</p> <hr/> <hr/> <hr/>
II. Condition Category Assignment	
<p>Trash Condition Category</p> <p>Conduct the assessment in accordance with the Visual On-land Assessment Protocol for Stormwater (Refer to Definitions on Back). Check one of the below categories based on the assessment.</p> <p> <input type="checkbox"/> Low (A) <input type="checkbox"/> Medium (B) <input type="checkbox"/> High (C) <input type="checkbox"/> Very High (D) </p> <p> <input type="checkbox"/> Low/Medium (A/B) <input type="checkbox"/> Medium/High (B/C) <input type="checkbox"/> High/Very High (C/D) </p>	
<p>Photograph Documentation</p> <p>Check the box below to indicate that photographs were taken and are maintained by your agency.</p> <p>Photographs: <input type="checkbox"/> Number of photographs taken: _____</p>	
Trash Condition Category	Definition
A	Effectively no trash is observed in the assessment area. There may be some small pieces in the area, but they are not obvious at first glance and one individual could easily clean up all trash observed in a very short timeframe.
B	Predominantly free of trash except for a few pieces that are easily observed in the assessment area. The trash could be collected by one or two individuals in a short period of time.
C	Trash is widely/evenly distributed and/or small accumulations are visible on the street, sidewalks, or inlets. It would take a more organized effort to remove all trash from the area.
D	Trash is continuously seen throughout the assessment area, with large piles and a strong impression of lack of concern for litter in the area. There is often significant litter along gutters. It would take a large number of people during an organized effort to remove all trash from the area.

Appendix B

SMCWPPP Hot Spot Assessment Guidance and
Field Data Collection Form

TO: SMCWPPP Trash Committee

FROM: John Fusco and Chris Sommers, Program Staff

DATE: September 18, 2013

**SUBJECT: Annual Reporting of Trash Hot Spot Assessments and Cleanups; and
Trash Hot Spot Cleanup Data Collection Form**

Introduction and Purpose

In accordance with Permit Provision C.10.b.iii of the Municipal Regional Permit (MRP), selected trash hot spots are required to be assessed and cleaned to “no visual impact” at least one time per year for the term of the permit. As part of the trash assessment and cleanup process, San Mateo Permittees are required to quantify the volume of material removed from each hot spot cleanup; and to the extent possible, identify the dominant types of trash (e.g., glass, plastics, paper) removed and their sources. In addition, Permittees are required to document trash condition before and after the cleanup of the entire hot spot using photo documentation with a minimum of one photograph per 50 feet of hot spot length. To assist Permittees with collecting all required assessment and cleanup data, Countywide Program staff created the form entitled *Trash Hot Spot Cleanup Data Collection Form- FY 13-14* (Data Collection Form). The Data Collection Form is included as an attachment to this memorandum. The annual reporting period for trash assessments and cleanups is July 1 to June 30. Permittees will report FY 13-14 results to the Water Board in their FY 13-14 Annual Reports due September 15, 2014.

The purpose of this memorandum is to provide guidance to Permittees for submitting trash hot spot assessment and cleanup data to Countywide Program staff, and submitting data to the Water Board in FY 13-14; and to provide the Data Collection Form.

Recommended Approach for Reporting Trash Hot Spots Assessment and Cleanup Data

To ensure consistency in the reporting of data associated with trash hot spot assessments and cleanups conducted each year by Permittees, the following guidance is provided.

1. Use Trash Hot Spot Cleanup Data Collection Form

Countywide Program staff requests that Permittees complete the attached *Trash Hot Spot Cleanup Data Collection Form – FY 13-14* (Data Collection Form) when conducting all trash hot spot assessment and cleanups. A definition sheet is included to describe terms found on the Data Collection Form. A separate Data Collection Form should be completed for each hot spot.

2. Complete Trash Hot Spot Activity Report – 7/1/13- 6/30/14

Once a Permittee has completed a trash hot spot assessment and cleanup, information from the Data Collection Form should be entered into the *Trash Hot Spot Activity Report – 7/1/13 -*

6/30/14 (Microsoft Excel Spreadsheet) provided by Countywide Program staff. To ensure consistencies between Permittees, drop down lists are provided for certain categories within the spreadsheet. In total, the following information should be transferred from the Data Collection Form to the spreadsheet:

- 1) Site ID – The unique identification number (i.e., site ID) assigned to the site. Use site IDs provided within Attachment A of this memorandum.
- 2) Date – The date the trash assessment and cleanup was conducted.
- 3) Bagged Trash: CCD Bag Volume (gallons) – The size of the CCD trash bag (in gallons) used to collect trash.
- 4) Bagged Trash: Total # of CCD Bags (full) – Number of CCD bags of trash collected during the cleanup. Report the total number of full bags collected. If partially-full bags were collected, estimate how many full bags this trash represents if transferred to other trash bags.
- 5) Bagged Trash: Bag Size #1 Volume (gallons) – If CCD bags are not used or if other bag sizes are used in addition to CCD bags, report the size of the trash bag (i.e., Bag Size #1), **in gallons**, used to collect trash.
- 6) Bagged Trash: Total # of Bag Size #1 (full) – Number of Bag Size #1 bags collected during the cleanup. Report the total number of full bags collected. If partially-full bags were collected, estimate how many full bags this trash represents if transferred to other trash bags.
- 7) Bagged Trash: Bag Size #2 Volume (gallons) If CCD bags are not used or if other bags are used in addition to CCD bags and Bag Size #2 bags, report the size of the trash bag, (i.e., Bag Size #2), **in gallons**, used to collect trash.
- 8) Bagged Trash: Total # of Bag Size #2 (full) – Number of Bag Size #2 bags of trash collected during the cleanup. Report the total number of full bags collected. If partially-full bags were collected, estimate how many full bags this trash represents if transferred to other trash bags.
- 9) Unbagged Trash: Estimated total volume – Report the estimated volume of large items collected but not placed in trash bags. Place everything in one large pile and measure (in feet) the length (L), width (W) and height (H). Multiply all measurements together. Report estimated volume in cubic feet. .
- 10) Five Most Dominant BAGGED Trash Types – The five most common trash types placed in trash bags and removed during the cleanup. Leaf litter piles and yard waste are not considered as trash since both are not man-made litter. As a result, both are not reported here.
- 11) Five Most Dominant UNBAGGED Trash Types – The five most common trash types not placed in bags and removed during the cleanup. Leaf litter piles and yard waste are not considered as trash since both are not man-made litter. As a result, both are not reported here.
- 12) Trash Pathway/Source – The suspected trash pathway/source in which the observed trash reached the water way. Provide up to four suspected pathways/sources.
- 13) Notes –Any comments or notes regarding the site assessment and cleanup, or other information regarding data reporting.

3. *Submit Trash Hot Spot Activity Reports to Countywide Program Staff*

To ensure consistency in data calculations of trash loads removed via hot spot cleanups, Permittees should submit trash hot spot assessment and cleanup data to Program staff via completed *Trash Hot Spot Activity Reports – 7/1/13 - 6/30/14* (Excel Spreadsheet). Reports

for hot spots cleaned and assessed between July 1, 2013 and June 30, 2014 should be submitted electronically to John Fusco (jrfusco@eoainc.com) no later than **Friday, July 18, 2014**.

4. Countywide Program Staff Submit Completed Annual Report Forms to Permittees

Based on the information provide to Countywide Program Staff by Permittees in their *Trash Hot Spot Activity Reports – 7/1/13 - 6/30/14*, Countywide Program staff will calculate total trash loads removed via hot spot cleanups and populate the Annual Report table associated with provision C.10.b.iii (Trash Hot Spot Assessment) for each Permittee. Countywide Program staff will submit completed Annual Report tables to Permittees no later than **Monday, August 4, 2014**. Permittees can then use the completed table to report provision C.10.b.iii within their individual FY 13-14 Annual Reports.

SMCWPPP Trash Hot Spots

Co-permittee	Site ID	Site Location
Atherton	ATH01	Atherton Channel along Marsh Rd (south of Marsh Rd), east of Middlefield Rd (u/s), 500 feet west (d/s) of Fair Oaks Ave
Belmont	BEL01	Belmont Creek, adjacent to Carlmont Shopping Center (1049 Alameda de Las Pulgas), east side of center
Belmont	BEL02	O'Neill Slough behind 1355 Shoreway Rd, north, 600 ft
Brisbane	BRI01	Bayshore Creek, north of Main St and west of Bayshore Blvd, 100 yards d/s of the west end (beginning) of the open channel and ends 100 yards further d/s, immediately d/s of DCY03
Burlingame	BUR01	Burlingame Shoreline, contiguous with the public San Francisco Bay Trail beginning at approximately 1292 Old Bayshore Hwy (Easton Creek outfall) and continuing 900 ft north to the San Francisco Bay Trail entrance path, located just south of 1352 Old Bayshore Hwy
Colma	COL01	Colma Creek, near Collins Ave beginning street crossing and ending approximately 150 ft south
Colma	COL02	Colma Creek, near Mission Rd, approximately 150 ft section flowing parallel to commercial automotive-related businesses on Mission Rd
Daly City	DCY01	Pacific Ocean beach shoreline adjacent to Fort Funston Recreation Area, west of SR 35, Skyline Blvd, starting at the outfall to the beach and proceeding 100 yards north and 100 yards south.
Daly City	DCY02	Pacific Ocean beach shoreline adjacent to the outfall from the Avalon Canyon storm drainage area, west of the intersection of Westmoor Ave and SR 35, Skyline Blvd, starting at the outfall to the beach and proceeding 100 yards north and 100 yards south of the outfall.
Daly City	DCY03	Bayshore Creek, north of Main St and west of Bayshore Blvd, starting at the outfall to the open channel and proceeding 100 yards d/s
East Palo Alto	EPA01	San Francisquito Creek, adjacent to Woodland Ave and Manhattan Ave, west of University Ave
Foster City	FCY01	Foster City Lagoon at San Miguel Beach
Hillsborough	HIL01	San Mateo Creek, flowing parallel to Crystal Springs Rd through Town of Hillsborough and City of San Mateo, approximately 250' northeast of Crystal Springs Terrace (u/s) and 650' southwest of Merner Rd (d/s) on Crystal Springs Rd
Half Moon Bay	HMB01	Pilarcitos Creek near Highway 1
Millbrae	MIL01	Millbrae Creek, adjacent to Rotary Park, south of Millbrae Ave and west of S Ashton Ave
Menlo Park	MPK01	San Francisquito Creek at El Camino Real and continuing d/s to the Alma pedestrian bridge
Pacifica	PAC01	Linda Mar Beach (i.e. Pacifica State Beach), 4800 Coast Highway 1
Portola Valley	PVY01	Los Trancos Creek, adjacent to Ford Field, 3399 Alpine Rd
Redwood City	RCY01	Jefferson Creek (approximately 1373 ft), branch of Redwood Creek, between Lexington Ave and Harrison Ave, west of El Camino Real
Redwood City	RCY02	Redwood Creek at Veterans Blvd and Main St
Redwood City	RCY03	Bayfront Canal, adjacent to Cargill Salt, near Doris Ct
San Bruno	SBO01	El Zanjon Creek in City Park adjacent to Crystal Springs Rd, storm drain inlet east to pedestrian bridge, approximately 1160 ft
San Carlos	SCS01	Pulgas Creek, 85 feet east (u/s) and 385 east (d/s) of Old County Rd
San Mateo County DPW	SCP01	Belmont Creek, immediately d/s of Old County Rd
San Mateo County DPW	SCP02	Colma Creek, 100-200 yards south (d/s) of Utah Ave bridge, immediately d/s of SCF01

SMCWPPP Trash Hot Spots

Co-permittee	Site ID	Site Location
San Mateo County FCD	SCF01	Colma Creek, 0-100 yards south (d/s) of Utah Ave bridge, immediately d/s of SSF01
San Mateo County FCD	SCF02	San Bruno Creek at N. Access Rd d/s to tide gates
San Mateo	SMO01	Mouth of San Mateo Creek within San Mateo Shoreline Park, beginning at street crossing with J. Hart Clinton Dr., extending d/s under Bay Trail pedestrian bridge to interface with San Francisco Bay
San Mateo	SMO02	San Mateo Creek at Gateway Park between E. 3rd Avenue and 2nd Avenue, u/s of pedestrian bridge and extending d/s to near E. 3rd Avenue bridge
San Mateo	SMO03	San Mateo Creek, adjacent to Caltrain San Mateo Station between N. B Street and Railroad Ave, beginning near exit of Darcy's tunnel (channels creek beneath downtown San Mateo), extending d/s under pedestrian bridge, Caltrain r/w and Railroad Ave bridges
South San Francisco	SSF01	Colma Creek, 0-100 yards north (u/s) of the Utah Ave bridge
South San Francisco	SSF02	Colma Creek, 100-200 yards north (u/s) of the Utah Ave bridge, immediately u/s of SSF01
Woodside	WDE01	Alambique Creek adjacent to Roberts Market at bridge near corner of Woodside Rd and Mountain Home Rd, west (u/s)

Cleanup Date: _____

I. Site Information

Site ID# Site Location: _____
 Creek/Shoreline: _____ Jurisdiction(s): _____

II. Trash Information

Describe **BAGGED** trash type. **REQUIRED: Rank five most prevalent trash types (1-5, 1 being the most prevalent). Trash types with asterisks defined on back.** The identification of trash types and their relative dominance or prevalence should be estimated prior to cleanup by walking the length of the hot spot and visually estimating trash types present.

- | | | |
|---|--|--|
| <input type="checkbox"/> Plastic bags* | <input type="checkbox"/> Sports balls | <input type="checkbox"/> Rubber* |
| <input type="checkbox"/> Convenience/Fast Food items* | <input type="checkbox"/> Cigarette butts | <input type="checkbox"/> Fabric and cloth* |
| <input type="checkbox"/> Bottles (plastic or glass) | <input type="checkbox"/> Spray paint cans | <input type="checkbox"/> Other* _____ |
| <input type="checkbox"/> Aluminum cans | <input type="checkbox"/> Glass pieces | <input type="checkbox"/> Other* _____ |
| <input type="checkbox"/> Styrofoam* | <input type="checkbox"/> Metal products* | <input type="checkbox"/> Other* _____ |
| <input type="checkbox"/> Other plastic products* | <input type="checkbox"/> Biohazards* | <input type="checkbox"/> Other* _____ |
| <input type="checkbox"/> Paper and cardboard* | <input type="checkbox"/> Toxic substances* | |

Describe **UNBAGGED** trash type. **REQUIRED: Rank five most prevalent trash types (1-5, 1 being the most prevalent).**

- | | | | | | | |
|-------------------------------------|---|------------------------------------|--------------------------------------|-----------------------------------|----------------------------------|--|
| <input type="checkbox"/> Mattresses | <input type="checkbox"/> Shopping Carts | <input type="checkbox"/> Furniture | <input type="checkbox"/> Appliances | <input type="checkbox"/> Tires | <input type="checkbox"/> Pallets | <input type="checkbox"/> Bags of Trash |
| <input type="checkbox"/> Bicycles | <input type="checkbox"/> Scrap Metal | <input type="checkbox"/> Asphalt | <input type="checkbox"/> Wood Debris | <input type="checkbox"/> Concrete | <input type="checkbox"/> Rebar | <input type="checkbox"/> Bricks |

Potential trash pathways/sources (**Check all that apply**):

<input type="checkbox"/> Trash accumulation	<input type="checkbox"/> Homeless encampments	<input type="checkbox"/> Other _____
<input type="checkbox"/> Litter	<input type="checkbox"/> Outfall _____	<input type="checkbox"/> Unknown _____
<input type="checkbox"/> Illegal dumping	<input type="checkbox"/> Other _____	

III. Volume Collected

Bagged Trash (uncompacted):
 1 Coastal Cleanup Day (CCD) bag = gallons.
OR if using other larger trash bags, report all sizes used below:
 Bag Size #1 = gallons Bag Size #2 = gallons
 Report the total number of **full** bags collected. If partially-full bags were collected, estimate how many full bags this trash represents when transferred to other trash bags.
 Total # of Bags (**full**): # of CCD Bags = # of Bags Size #1 = # of Bags Size #2 =

Unbagged Trash:
 Report the estimated volume of large items collected but not placed in trash bags. Place everything in one large pile and measure (in feet) the length (L), width (W) and height (H). Multiply all measurements together. Report estimated volume in cubic feet.
 L x W x H = cubic feet

IV. Photo Documentation

<p>Before Cleanup: Segment Photographs Creeks: A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> Shorelines: G <input type="checkbox"/> H <input type="checkbox"/> I <input type="checkbox"/> J <input type="checkbox"/> K <input type="checkbox"/> L <input type="checkbox"/> <small>(Includes A-F)</small> Optional Photographs: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>After Cleanup: Segments Photographs Creeks: A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> Shorelines: G <input type="checkbox"/> H <input type="checkbox"/> I <input type="checkbox"/> J <input type="checkbox"/> K <input type="checkbox"/> L <input type="checkbox"/> <small>(Includes A-F)</small> Optional Photographs: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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V. Notes

Trash Hot Spot Cleanup Data Collection Form Guidance and Definitions

Data Requested	Guidance and Definitions
I. Site Information	
Site ID#	The unique identification number assigned to the site. The site ID# is used to track hot spot activities within databases or other tabular formats.
Site Location	The exact physical location of the upstream and/or downstream ends of the trash hot spot in relation to roads and/or physical landmarks (e.g., bridge crossings, outfalls) on the creek (e.g., Colma Creek at Utah Avenue, extending upstream for 300 feet). Alternatively, for larger hot spots, provide a length of creek between two different roads/bridge crossings or other physical landmarks (e.g., physical landmarks (e.g., San Mateo Creek between Fremont St. and S. Humboldt St.).
Creek/Shoreline	The name of the creek or shoreline where the trash hot spot is located.
Jurisdictions	The jurisdiction(s) responsible for trash hot spot assessment and cleanup. Multiple jurisdictions may exist for certain water bodies (e.g., San Francisquito Creek).
II. Trash Information	
<i>Bagged Trash (Un-compacted)</i>	
Plastic Bags	Single-use Plastic Bags, Zip-loc Sandwich Bags, Household Trash Bags (pieces)
Convenience/Fast Food Items	Waste packaging, (i.e., plastic or paper) from convenience foods (e.g., potato chips, snack foods, candy bars, gum, etc.) and other wastes (e.g., cups, bags, napkins, etc.) generated from convenience stores, mini-markets, fast food establishments or carry out restaurants. This category does not include Styrofoam.
Styrofoam	Styrofoam Food and Beverage Ware, Styrofoam Packaging, Other Styrofoam (parts, pieces and pellets)
Other Plastic Products	Plastic Bottle Caps, Plastic Cup Lid/Straw, Plastic Pipe Segments, Plastic Six-Pack Rings, Plastic Wrappers, Soft Plastic Pieces, Hard Plastic Pieces, Fishing Line, Tarp
Paper and Cardboard	Boxes, Newspapers, Magazines, Mail, Flyers and all other paper/cardboard products. This category does not include cups, bags and napkins.
Metal Products	Aluminum Foil, Aluminum or Steel Cans, Bottle Caps, Metal Pipe Segments, Auto Parts, Wire (barb, chicken wire, etc.), Metal Objects
Biohazards	Human Waste/Diapers, Pet Waste, Syringes or Pipettes, Dead Animals
Toxic Substances	Chemical Containers, Oil/Surfactant on Water, Lighters, Small Batteries, Vehicle Batteries
Rubber	Synthetic Rubber, Foam Rubber, Balloons, Hose Pieces
Fabric and Cloth	Synthetic Fabric, Natural Fabric (cotton, wool)
Other	All other materials or products not on the above list.
<i>Unbagged Trash</i>	
Unbagged Trash	Mattresses, Shopping Carts, Furniture, Appliances, Tires, Pallets, Bags of Trash, Bicycles, Scrap Metal, Asphalt, Wood Debris (e.g., lumber), Concrete, Rebar, Bricks
<i>Potential Trash Pathways/Sources</i>	
Trash Accumulation	Litter/trash observed to be accumulating in creeks below the high water line. Litter/trash is may be worn and aged in appearance; consist of light-weight, persistent and buoyant trash items (e.g., plastic bags, plastic bottles); and observed caught in surrounding vegetation, tree branches and rocks OR light-weight, persistent and buoyant trash items (e.g., plastic bags, styrofoam, plastic bottles, wood debris or other items that float) that have accumulated on the shoreline with no obvious local source.
Litter	Improperly disposed/discarded wastes or other items observed in creek channels and/or creek banks. Commonly referred to as "trash". Litter/trash appears relatively "new" in appearance. Litter/trash is usually located in areas accessible to the public.
Illegal Dumping	Illegal dumping or discarding of larger quantities/sizes of litter/trash directly into a waterway or in close proximity to a creek. Garbage bags of trash or other unwanted items, appliances, furniture, tires, shopping carts and other large items are usually observed at illegal dump sites.
Homeless Encampments	Areas where homeless individuals live or congregate.
Outfall	The point where the storm drain system discharges (i.e., usually from a pipe) into a creek or shoreline.
Other	All other potential sources not described above.
Unknown	Trash sources cannot be determined.
III. Volume Collected	
<i>Bagged Trash (Un-Compacted)</i>	
Size of Trash Bag (gallons)	Size of trash bag (gallons) used to collect trash during the cleanup. CCD bags, Bag Size #1 and Bag Size #2 are possible bag types.
Total # of Bags (full)	Number of bags of trash collected during the cleanup. Report the total number of full bags collected. If partially-full bags were collected, estimate how many full bags this trash represents if transferred to other trash bags.
<i>Unbagged Trash (Large Items)</i>	
LxWxH (Estimated Volume)	The estimated volume of large items collected during the cleanup but not placed in trash bags. Place everything in one large pile and measure the length (L), width (W) and height (H). Multiply all measurements together (e.g., LxWxH). Report estimated volume in cubic feet.
IV. Photo Documentation	
Creeks and Shorelines	Indicate the every 50 feet segment ID (i.e., A-L) where the photograph was taken to depict trash condition before or after trash cleanup. Segment IDs A-F correspond to both creek and shoreline hot spots, while segment IDs G-L only correspond to shoreline hot spots. A total of 12 photographs (6 before cleanup and 6 after cleanup) are required for creek hot spots and a total of 24 photographs (12 before cleanup and 12 after cleanup) are required for shoreline hot spots.
Optional Photographs	Indicate if optional photographs were taken to illustrate the volume of trash collected during the cleanup or other items of interest observed during cleanup.
V. Notes	
Notes	Notes regarding trash hot spot cleanup.