TOWN OF ATHERTON

STOPP REPORT
FIRST HALF YEAR DELIVERABLES

2009/2010

01/13/10

COPY

SAN MATEO COUNTYWIDE
Water Pollution
Prevention Program
Clean Water. Healthy Community.

First Half -Year Deliverables
(July-November 2009)
Due by January 19, 2010

Municipality: TOWN OF ATHERTON

Contact Person: STEVE TYLER Phone: 650 752-0541

(Please complete the following report and submit, along with a statement of certification, to Matt Fabry by the January 19, 2010 TAC meeting.)

The Municipal Regional Stormwater Permit will become effective on December 1, 2009, and it will require a different reporting form.

USE THIS DELIVERABLES REPORTING FORM ONLY FOR JULY THROUGH NOVEMBER 2009.

Submittal Checklist ☑

1. Certification Letter (signed by an authorized representative from your municipality) ..... ☒

2. Municipal Government Maintenance Monthly Record Keeping Forms (Attachment A)
   Check if data submitted electronically. ..... ☐

	Street/Leaf	Storm/Litter
July 2009	☒	☒
August 2009	☒	☒
September 2009	☒	☒
October 2009	☒	☒
November 2009	☒	☒

   * For maintenance activities not conducted, please fill in zeros on the forms.

3. Stormwater Inspections & Violations Summary (for this reporting period - Attachment B) ☒

4. Illicit Discharge Summary Report Form (July through November 2009) (Attachment C) ..... ☒

5. Operations and Maintenance Information for Stormwater Treatment Measures
   form for each new and redevelopment project where post-construction, stormwater treatment controls have been implemented this reporting period (Attachment D) ..... ☒

6. Summary of Pre-Wet Season Erosion Control Inspections Form
   Pre-Wet Season Erosion Control Inspections Certification Letter (Attachment E) ..... ☒

7. Table of New Development Projects (Attachment F) ..... ☒

To assist us in compiling information from all the municipalities, please also:

- *Do not remove page breaks (start each component at the top of a new page).*
- *Write your municipality's name at the top of every page.*

COMPONENT 2. MUNICIPAL GOVERNMENT MAINTENANCE ACTIVITIES

I. Tasks described in the Stormwater Management Plan and which are therefore enforceable requirements of the NPDES permit

1. Describe assistance provided to the Municipal Maintenance Subcommittee during July through November 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report).

   None to report for this time period

2. Check that your agency has fully completed Municipal Government Maintenance Activities monthly record-keeping forms (Attachment A) for July through November 2009. Submit completed forms if not entered electronically.

   ☒ Paper forms for July 1 through November 30, 2009 maintenance activities are attached.

   ☐ Electronic files on webpage for July 1 through November 30, 2009 maintenance activities are complete.

   Please be sure to include estimates of the amount of leaves and litter collected by your agency, including parks and public works personnel, volunteers and/or court-referred crews.

3. Describe assistance provided to the Parks Maintenance and IPM Work Group during July through November 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report).

   None to report for this time period

COMPONENT 3. INDUSTRIAL AND ILLICIT DISCHARGE CONTROLS

Performance standards contained in the Stormwater Management Plan and which are therefore enforceable requirements of the NPDES permit

1. Submit completed Stormwater Inspections & Violations Summary forms (Attachment B).

a. How many businesses were inspected between July and November/December [pick either July through November or July through December, whichever is easier for you to report on] 2009?

b. How many inspected businesses had one or more violations using definition on the Summary Inspections & Violation Summary form?

c. How many businesses had a violation that was pending correction as of end of day on November 30 or December 31, 2009 [pick one of the other dates, whichever is easier for you to report on]?

2. Complete and submit the attached form: *Illicit Discharge Inspection Quarterly Summary Report: July - November 2009 (Attachment C)*. **NOTE: For each illicit discharge found please fill out the Illicit Discharge Source Identification Form (Attachment C) and retain copies of the completed Illicit Discharge Source Identification Forms at your municipality (don't submit with deliverables). The completed forms must be made available if requested in the future by the Water Board staff or its representatives.**

3. Describe assistance provided to the CII Subcommittee and its Educational Outreach Work Group during July through November 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report).

4. Describe your municipality's use of SMCWPPP's educational outreach materials, such as the Tips for a Cleaner Bay booklet, Vehicle Service Facility booklet, restaurant posters, and other outreach materials for businesses.

~~COMPONENT 4. PUBLIC INFORMATION AND PARTICIPATION~~

I. Tasks described in the Stormwater Management Plan and which are therefore enforceable requirements of the NPDES permit

Describe your public information and participation activities during the reporting period. Topics that shall be addressed, in as specific a manner as possible, include the following:

1. Stenciling/signage conducted;

   NONE TO REPORT FOR THIS PERIOD

2. Community outreach events held or participated in: (Remember that the performance standards state that municipalities over 50,000 in population will participate in five community outreach events annually, municipalities between 5,000 and 50,000 in population will participate in four activities annually, and municipalities less than 5,000 in population will participate in three activities annually.)

   a) Existing community outreach events:

      Coastal clean-up day.

   b) New community outreach events:

      Home show at Cow Palace March 26-28.

   c) Coordination with local volunteer groups:

      Community action grant through Lizzie in Pacifica.

      Applied for grants via mailing over 300 applications to organizations.

   d) Other outreach activities (e.g. outreach to schools, advertising, etc.):

      Watershed stewardship resource guide developed and printed. Presented to State assembly.

3. Educational material developed and/or distributed;

4. Describe assistance provided to the PIP subcommittee during July through November 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report.)

   NONE TO REPORT FOR THIS PERIOD

COMPONENT 5. NEW DEVELOPMENT AND CONSTRUCTION SITE CONTROLS

I. Tasks described in the Stormwater Management Plan and which are therefore enforceable requirements of the NPDES permit.

1. Describe assistance provided to the New Development Subcommittee during July through November 2009. (Do not list the subcommittee meetings attended because EOA will track and include information about meeting attendance in SMCWPPP's Annual Report).
   NONE TO REPORT

2. List workshops attended **other than SMCWPPP-sponsored workshops**. (EOA will track and include information about your municipality's attendance at SMCWPPP-sponsored workshops in SMCWPPP's Annual Report).
   NONE TO REPORT

3. How many municipal staff members have received a certificate of completion from a Construction Site Stormwater Compliance workshop offered by SMCWPPP, the San Francisco Estuary Project, or the Santa Clara Valley Urban Runoff Pollution Prevention Program in the last three years? **3 in 2009 and we have one scheduled for the 1/20/2010 class.**

II. Compliance with the Performance Standards.

1. Please include in your deliverables the 2009 Certification letter that all active construction sites have been inspected prior to the wet season. Check the box if the letter is included in Attachment E. ☒

2. Attach a completed copy of the Summary of Pre-Wet Season Erosion Control Inspections Form (Attachment E).

III. *Tasks required by Provision C.3 of SMCWPPP's NPDES permit amended on February 19, 2003.*

1. Attach a copy of the completed Operations and Maintenance Information for Stormwater Treatment Measures form (Attachment D) for each new and redevelopment project where treatment measures have been implemented during this reporting period.

   The Sacred Heart Schools science Building is the only Group 1/2 regulated project completed in 2009. The Form D for Sacred Heart Science Building is not is the file and has been requested from the school.

2. As required by Provision C.3.e.iii of SMCWPPP's amended NPDES permit, provide the following details about your municipality's Operation and Maintenance (O&M) Verification Program:

- Provide a list or summary of O&M verification inspections conducted between July 1, 2009 and November 30, 2009. Include a summary of inspection results.

None to report.

- Describe any inspection follow-up.

None to report.

- Evaluate your municipality's O&M Verification Program's effectiveness.

None to report. No Group 1/2 regulated project treatment measures due for O&M inspection.

- Summarize any planned improvements to the O&M Verification Program.

Now that a Group 1/2 regulated project has been constructed and placed in service (finaled 8/25/09), a tracking system has been set up to track annual reports of treatment measure inspections required by the owner, and to schedule a Town inspection once every five (5) years.

- Describe the organization structure of your O&M Verification Program.

Each Group 1/2 regulated project treatment measure owner signs an O&M agreement. An annual report is required that shows that a pre-wet season inspection was performed and the system was functioning properly. Every five years Town staff will inspect (so that 20% of treatment systems are inspected each year) the treatment measure.

3. Complete the Table of New Development Projects (Attachment F) for all Group 1 and 2 projects being planned or constructed during July through **November 2009**. Include information on hydromodification management for all applicable projects that create and/or replace one acre or more of impervious surface and are located in susceptible areas. **NOTE: Complete this table with information only through November 2009. The Municipal Regional Stormwater Permit goes into effect on December 1, 2009, and will require some changes to the table.**

   - **Sacred Heart Science Building completed 8/25/09 – included a surface detention basin**
   - **Encinal Elementary School Expansion under construction – includes underground detention tanks and grassy swales – state school building, no O&M jurisdiction**
   - **Menlo School Gym under construction – includes underground detention tanks**
   - **St. Joseph's School Reconstruction in planning stages – planned to include green roof, bioswales and a rain garden, still in early planning stages**

ATTACHMENT A

MUNICIPAL MAINTENANCE MONTHLY RECORD KEEPING FORM

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: July 09

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** Aug. 4, 2009

STREET CLEANING 1. Sweeping	Volume of material collected (cubic yards)	Miles swept (curb miles)
Residential Areas:	27	37
Commercial Areas:	—	—
Industrial Areas:	—	—
Other Areas Swept: (e.g., parking lots, major arterials, etc.)	—	—
TOTAL	27	37

2. Have you implemented any changes in your street sweeping program. (changed sweeping frequency, new equipment, etc.)

* Contracted sweeper

LEAF REMOVAL

Volume of leaves removed by City crews. 0 cubic yards

Leaves bagged by residents and picked up by City. 0 bags.

Check box if you do not have a leaf removal program other than routine street sweeping. X

* Report total miles covered by sweepers including areas operated in tandem or repeated.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: July 09

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** Aug. 4, 2009

MAINTENANCE OF STORM DRAINAGE FACILITIES

	Inspected		Cleaned	
Number of storm drain inlets or curb inlets/outlets (convey storm water around street corners)	0		0	
V ditches	0	miles	0	miles
Storm drain lines	0	miles	0	miles
Channels	4.1	miles	4.1	miles
Creeks	0	miles	0	miles
Culverts, cross-culverts, pipes	0	linear feet	0	linear feet
Number of junction boxes	0		0	
Number of pump stations	0		0	

Other (please specify) _____

Total volume of material removed 30 cubic yards or _____ tons

Describe any observed illegal discharges or illicit connections below or check the box if activities Are included in the Illicit Discharge Quarterly Summary Form. ☐

NONE TO REPORT

Have you responded to complaints or noticed areas which should be targeted for more frequent cleaning?
Yes _____ No X If yes, explain _____

LITTER CONTROL

	Areas Targeted	Volume Removed
City/County Personnel (include receptacles)	ECR, Walsh Rd, Middlefield Alameda	12.0
Court Referred Crews		
Other (weed and rubbish Abatement removal, etc.)	Middlefield, Creek	12.0
Total (specify cubic yards or pounds)		24.0

EOA, Inc.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: August 09

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** Sept. 8, 2009

STREET CLEANING 1. Sweeping	Volume of material collected (cubic yards)	Miles swept (curb miles)
Residential Areas:	28	35
Commercial Areas:		
Industrial Areas:		
Other Areas Swept: (e.g., parking lots, major arterials, etc.)		
TOTAL	28	35

2. Have you implemented any changes in your street sweeping program. (changed sweeping frequency, new equipment, etc.)

Contract sweeping services

LEAF REMOVAL

Volume of leaves removed by City crews. 0 cubic yards

Leaves bagged by residents and picked up by City. 0 bags.

Check box if you do not have a leaf removal program other than routine street sweeping. X

* Report total miles covered by sweepers including areas operated in tandem or repeated.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: August 09

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** Sept 8, 2009

MAINTENANCE OF STORM DRAINAGE FACILITIES

	Inspected		Cleaned	
Number of storm drain inlets or curb inlets/outlets (convey storm water around street corners)	0		0	
V ditches	0	miles	0	miles
Storm drain lines	0	miles	0	miles
Channels	4.1	miles	4.1	miles
Creeks	0	miles	0	miles
Culverts, cross-culverts, pipes	0	linear feet	0	linear feet
Number of junction boxes	0		0	
Number of pump stations	0		0	

Other (please specify) _____

Total volume of material removed 0.1 cubic yards or _____ tons

Describe any observed illegal discharges or illicit connections below or check the box if activities Are included in the Illicit Discharge Quarterly Summary Form. ☐

None to report

Have you responded to complaints or noticed areas which should be targeted for more frequent cleaning?
Yes _____ No X If yes, explain _____

LITTER CONTROL

	Areas Targeted	Volume Removed
City/County Personnel (include receptacles)	ECR, Middlefield, Walsh	6.0
Court Referred Crews	—	—
Other (weed and rubbish Abatement removal, etc.)	Town center	1.0
Total (specify cubic yards or pounds)		7.0

EOA, Inc.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM

Municipal Government Maintenance Activities

FY 2009/10 Monthly Record Keeping Form

Month of: Sept. 09

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** 10-7-09

STREET CLEANING 1. Sweeping	Volume of material collected (cubic yards)	Miles swept (curb miles)
Residential Areas:	32	61
Commercial Areas:		
Industrial Areas:		
Other Areas Swept: (e.g., parking lots, major arterials, etc.)		
TOTAL	32	61

2. Have you implemented any changes in your street sweeping program. (changed sweeping frequency, new equipment, etc.)

Continental sweeping

LEAF REMOVAL

Volume of leaves removed by City crews. 0 cubic yards

Leaves bagged by residents and picked up by City. 0 bags.

Check box if you do not have a leaf removal program other than routine street sweeping. X

* Report total miles covered by sweepers including areas operated in tandem or repeated.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: Sept 09

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** 10-7-09

MAINTENANCE OF STORM DRAINAGE FACILITIES

	Inspected		Cleaned	
Number of storm drain inlets or curb inlets/outlets (convey storm water around street corners)	37		12	
V ditches		miles		miles
Storm drain lines		miles		miles
Channels	4.1	miles	0	miles
Creeks		miles		miles
Culverts, cross-culverts, pipes		linear feet		linear feet
Number of junction boxes				
Number of pump stations				

Other (please specify) _____

Total volume of material removed 16 cubic yards or _____ tons

Describe any observed illegal discharges or illicit connections below or check the box if activities Are included in the Illicit Discharge Quarterly Summary Form. ☐

None to report

Have you responded to complaints or noticed areas which should be targeted for more frequent cleaning?
Yes _____ No X If yes, explain _____

LITTER CONTROL

	Areas Targeted	Volume Removed
City/County Personnel (include receptacles)	ECR, Middle Field, Marsh	8
Court Referred Crews		
Other (weed and rubbish Abatement removal, etc.)	Misc. locations	2
Total (specify cubic yards or pounds)		10

EOA, Inc.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: Oct. 2009

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** 11/5/09

STREET CLEANING 1. Sweeping	Volume of material collected (cubic yards)	Miles swept (curb miles)
Residential Areas:	29	38
Commercial Areas:		
Industrial Areas:		
Other Areas Swept: (e.g., parking lots, major arterials, etc.)		
TOTAL	29	38

2. Have you implemented any changes in your street sweeping program. (changed sweeping frequency, new equipment, etc.)

Contracted Sweeping

LEAF REMOVAL

Volume of leaves removed by City crews. 6 cubic yards

Leaves bagged by residents and picked up by City. 0 bags.

Check box if you do not have a leaf removal program other than routine street sweeping. X

* Report total miles covered by sweepers including areas operated in tandem or repeated.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: Oct. 2009

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** 11/5/09

MAINTENANCE OF STORM DRAINAGE FACILITIES

	Inspected		Cleaned	
Number of storm drain inlets or curb inlets/outlets (convey storm water around street corners)	225		225	
V ditches	0	miles	0	miles
Storm drain lines	0.8	miles	0.8	miles
Channels	4.1	miles	0	miles
Creeks	0	miles	0	miles
Culverts, cross-culverts, pipes	650	linear feet	650	linear feet
Number of junction boxes				
Number of pump stations				

Other (please specify) * Rental Vactor truck

Total volume of material removed 28 cubic yards or _____ tons

Describe any observed illegal discharges or illicit connections below or check the box if activities Are included in the Illicit Discharge Quarterly Summary Form. ☐

None to report

Have you responded to complaints or noticed areas which should be targeted for more frequent cleaning?
Yes _____ No X If yes, explain _____

LITTER CONTROL

	Areas Targeted	Volume Removed
City/County Personnel (include receptacles)	ECR, Trainstations, Middlefield	4.0
Court Referred Crews		
Other (weed and rubbish Abatement removal, etc.)	Middlefield, Watsons	12.0
Total (specify cubic yards or pounds)		16.0

EOA, Inc.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM

Municipal Government Maintenance Activities

FY 2009/10 Monthly Record Keeping Form

Month of: Nov. 2009

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** 12-1-09

STREET CLEANING 1. Sweeping	Volume of material collected (cubic yards)	Miles swept (curb miles)
Residential Areas:	28	40
Commercial Areas:		
Industrial Areas:		
Other Areas Swept: (e.g., parking lots, major arterials, etc.)		
TOTAL	28	40

2. Have you implemented any changes in your street sweeping program. (changed sweeping frequency, new equipment, etc.)

None to report

LEAF REMOVAL

Volume of leaves removed by City crews. 18 cubic yards

Leaves bagged by residents and picked up by City. 0 bags.

Check box if you do not have a leaf removal program other than routine street sweeping. X

* Report total miles covered by sweepers including areas operated in tandem or repeated.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: Nov. 2009

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** 12-1-09

MAINTENANCE OF STORM DRAINAGE FACILITIES

	Inspected		Cleaned	
Number of storm drain inlets or curb inlets/outlets (convey storm water around street corners)	130		130	
V ditches	0	miles	0	miles
Storm drain lines	0.3	miles	0.3	miles
Channels	4.1	miles	0.1	miles
Creeks		miles		miles
Culverts, cross-culverts, pipes	150	linear feet	150	linear feet
Number of junction boxes	2		2	
Number of pump stations	0		0	

Other (please specify) * Rental Vactor truck *

Total volume of material removed 27 cubic yards or _____ tons

Describe any observed illegal discharges or illicit connections below or check the box if activities Are included in the Illicit Discharge Quarterly Summary Form. ☐

NONE to Report

Have you responded to complaints or noticed areas which should be targeted for more frequent cleaning?
Yes _____ No X If yes, explain _____

LITTER CONTROL

	Areas Targeted	Volume Removed
City/County Personnel (include receptacles)	ECR, Middlefield, Walsh	2
Court Referred Crews		
Other (weed and rubbish Abatement removal, etc.)	ATHERTON, Town Center	6
Total (specify cubic yards or pounds)		8

EOA, Inc.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: Dec. 2009

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** 1-11-10

STREET CLEANING 1. Sweeping	Volume of material collected (cubic yards)	Miles swept (curb miles)
Residential Areas:	84	210
Commercial Areas:		
Industrial Areas:		
Other Areas Swept: (e.g., parking lots, major arterials, etc.)		
TOTAL	84	210

2. Have you implemented any changes in your street sweeping program. (changed sweeping frequency, new equipment, etc.)

* This month was a town-wide sweep (all streets)

LEAF REMOVAL

Volume of leaves removed by City crews. 9 cubic yards

Leaves bagged by residents and picked up by City. 0 bags.

Check box if you do not have a leaf removal program other than routine street sweeping. X

* Report total miles covered by sweepers including areas operated in tandem or repeated.

SAN MATEO COUNTYWIDE WATER POLLUTION PREVENTION PROGRAM
Municipal Government Maintenance Activities
FY 2009/10 Monthly Record Keeping Form

Month of: December 09

Municipality: TOWN OF ATHERTON

Completed by: STEVE TYLER **Date:** 1-11-10

MAINTENANCE OF STORM DRAINAGE FACILITIES

	Inspected		Cleaned	
Number of storm drain inlets or curb inlets/outlets (convey storm water around street corners)	115		16	
V ditches	0.5	miles	0.1	miles
Storm drain lines	0.1	miles	0.1	miles
Channels	4.1	miles	0	miles
Creeks	0	miles	0	miles
Culverts, cross-culverts, pipes	0	linear feet	0	linear feet
Number of junction boxes	0		0	
Number of pump stations				

Other (please specify) _____

Total volume of material removed 3.0 cubic yards or ~ tons

Describe any observed illegal discharges or illicit connections below or check the box if activities Are included in the Illicit Discharge Quarterly Summary Form. ☐

None to report

Have you responded to complaints or noticed areas which should be targeted for more frequent cleaning?
Yes _____ No X If yes, explain _____

LITTER CONTROL

	Areas Targeted	Volume Removed
City/County Personnel (include receptacles)	ECR, Middlefield, Walsh, Station,	6.0
Court Referred Crews		
Other (weed and rubbish Abatement removal, etc.)		6.0
Total (specify cubic yards or pounds)		12.0

EOA, Inc.

ATTACHMENT B

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

01-21-10A09:15 RCVD

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: ATHERTON
Period Covered by this Report: July 1, 2009 THROUGH September 30, 2009
Period Covered by the Previous Report: April 1 - June 30, 2009
Date: 12/22/09

	Haz Mat	Food
Total Number of Inspections:	2	0
Total Number of Violations:	0	0
Total Follow-up Actions:	0	0
Total Violations Corrected:	0	0
Total Violations Pending:	0	0

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		DESCRIPTION OF VIOLATION	ENFORCEMENT ACTIONS						FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED
			PEX	NSW	including whether violating flow reached a creek or other waterbody, (name waterbody)	NONE	VN	WN	IN	FN	LA			

Type of Violation
PEX Pollutant Exposure
NSW Non-Stormwater Discharge

Discharge of pollutants to stromdrain system because polltants are exposed to stormwater runoff.
Discharge of non-stormwater materials to storm drain syste. Non-stormwater discharges are allowed by STOPPP's NPDES permit as conditgionally exempted should not be identifies as a NSW violation.

Enforcement Actions
None No Action Taken
VN Verbal Notice
WN Warning Notice
IN Informal Notice
FN Formal Notice
LA Legal Notice

SAN MATEO COUNTYWIDE
Water Pollution Prevention Program
Clean Water. Healthy Community.

City: Atherton ☐ Unincorporated

Date: 7/30/09 ☐ Food: ____ ☐ Haz: ____
☐ Facility has closed ☐ Facility information has changed

Reason for Inspection: ☐ First Inspection ☑ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up Inspection Due:

NAME OF FACILITY	SITE ADDRESS
A7-7 Mobile - Middlefield 4637	555 Middlefield Rd

CONTACT NAME	PHONE	BUSINESS TYPE/ACTIVITY	SIC
Ellen Magine	510 305-7553	Communication	

Is the property owner different than the facility owner? ☐ yes ☐ no If yes, complete the following: ☐ High Priority Facility

NAME PHONE

MAILING ADDRESS

Is the facility covered under any other programs or permits? (Check all that apply.)
☐ Air quality ☑ Hazmat business plan ☐ None ☐ Underground storage tanks ☐ Retail food facility ☐ Sanitary sewer ☐ Above ground storage tanks ☐ Other ____
☐ Fire department(hazmat storage) ☐ Hazmat waste generator

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ Individual ☐ No, but may need to be (Refer to Water Board staff) ☐ General: Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential
BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented
NSW = Non-Stormwater Discharge

☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s):

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	REMARKS: Describe recommendations, requirements, and time to implement. Check box if remark is a requirement
A. Outdoor Process/Manufacturing Areas		1	0		☐
B. Outdoor Material Storage Areas		1	0		☐
C. Outdoor Waste Storage/Disposal Areas	/				☐
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas	/				☐
E. Outdoor Parking Areas and Access Roads	/				☐
F. Outdoor Wash Areas	/				☐
G. Rooftop Equipment	/				☐
H. Outdoor Drainage from Indoor Areas	/				☐
I. Other (describe):	/				☐

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

Site looks good.

☐ See attached for more comments.

PRIORITY FOR RE-INSPECTION: ☐ 1; First ☐ 2; Second ☐ 3; Third | ☐ Referred to: Details:

ENFORCEMENT: ☑ None ☐ Verbal Notice ☐ Warning Notice ☐ Administrative Action ☐ Administrative Action w/ Penalty &/or Cost Recovery ☐ Legal Action

L:\HAZMAT\StormWater\Insp Forms\New Logo InspForm final 4/08.doc

Facility Representative: E C [signature] Inspector: S. Lowe.

SAN MATEO COUNTYWIDE Water Pollution Prevention Program

Clean Water. Healthy Community.

City: Atherton ☐ Unincorporated

Date: 7/30/07 ☐ Food: ____ ☐ Haz: ____

☐ Facility has closed ☐ Facility information has changed

Reason for Inspection: ☐ First Inspection ☑ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up Inspection Due:

NAME OF FACILITY	SITE ADDRESS
ATT Mobility 3PA 26501	Almendral + El Camino P.A.

CONTACT NAME	PHONE	BUSINESS TYPE/ACTIVITY	SIC
Ellen Pm	302-7553	Comm.	

Is the property owner different than the facility owner? ☐ yes ☐ no If yes, complete the following: ☐ High Priority Facility

NAME PHONE

MAILING ADDRESS

Is the facility covered under any other programs or permits? (Check all that apply.)

☐ Air quality ☑ Hazmat business plan ☐ None ☐ Sanitary sewer

☐ Fire department(hazmat storage) ☐ Hazmat waste generator ☐ Underground storage tanks ☐ Above ground storage tanks

☐ Retail food facility ☐ Other

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ No, but may need to be (Refer to Water Board staff)

☐ Individual ☐ General; Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential

BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

NSW = Non-Stormwater Discharge

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s): REMARKS: Describe recommendations, requirements and time to implement. Check box if remark is a requirement
A. Outdoor Process/Manufacturing Areas		1	0		☐
B. Outdoor Material Storage Areas		1	0		☐
C. Outdoor Waste Storage/Disposal Areas	/				☐
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas	/				☐
E. Outdoor Parking Areas and Access Roads	/				☐
F. Outdoor Wash Areas	/				☐
G. Rooftop Equipment	/				☐
H. Outdoor Drainage from Indoor Areas	/				☐
I. Other (describe):	/				☐

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

looks great.

☐ See attached for more comments.

PRIORITY FOR RE-INSPECTION: ☐ 1; First ☐ 2; Second ☐ 3; Third ☐ Referred to: Details:

ENFORCEMENT: ☑ None ☐ Verbal Notice ☐ Warning Notice ☐ Administrative Action ☐ Administrative Action w/ Penalty &/or Cost Recovery ☐ Legal Action

L:\HAZMAT\StormWater\Insp Forms\New Logo InspForm final 4/08.doc

Facility Representative: E Ellen Inspector: S. Lowe.

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: ATHERTON
Period Covered by this Report: October 1, 2009 THROUGH November 30, 2009
Period Covered by the Previous Report: July 1 - September 30, 2009
Date: 12/28/09

	Haz Mat	Food
Total Number of Inspections:	0	8
Total Number of Violations:	0	0
Total Follow-up Actions:	0	0
Total Violations Corrected:	0	0
Total Violations Pending:	0	0

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		DESCRIPTION OF VIOLATION	ENFORCEMENT ACTIONS						FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED
			PEX	NSW	including whether violating flow reached a creek or other waterbody, (name waterbody)	NONE	VN	WN	IN	FN	LA			

Type of Violation
PEX Pollutant Exposure
NSW Non-Stormwater Discharge

Discharge of pollutants to stromdrain system because polltants are exposed to stormwater runoff.
Discharge of non-stormwater materials to storm drain syste. Non-stormwater discharges are allowed by STOPPP's NPDES permit as conditgionally exempted should not be identifies as a NSW violation.

Enforcement Actions
None No Action Taken
VN Verbal Notice
WN Warning Notice
IN Informal Notice
FN Formal Notice
LA Legal Notice

ENVIRONMENTAL HEALTH SAN MATEO COUNTY

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FOOD PROGRAM INSPECTION REPORT

San Mateo County Environmental Health Services Division
2000 Alameda de las Pulgas, Ste. 100, San Mateo CA 94403
(650) 372-6200 Fax (650) 627-8244 www.smhealthy.environ

DATE: 11/10/05 | PAGE 1 of 1

INSPECTION TYPE	STATUS
☒ ROUTINE	☒ 51 EXCELLENT
☐ COMPLAINT	☐ 52 GOOD
☐ FOLLOW-UP	☐ 53 FAIR
☐ OTHER	☐ 54 POOR
REINSPECTION DATE:	☐ 55 CLOSURE

FACILITY NAME: Laurel ~~[illegible]~~ School

ADDRESS: 95 Edge Drive CITY: Atherton

OWNER: RECORD ID: 26152 P/E 1632

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
1	Demonstration of knowledge; food manager certification	✓					
2	Disease reporting, restrictions & exclusions	✓					
3	Discharge from eyes, nose, and mouth	✓					
4	Proper employee habits	✓					
5	Proper hand washing/glove use	✓					
6	Adequate hand washing facilities supplied	✓					
7	Proper hot and cold holding temperatures	✓					
8	Time as public health control; procedures & records						✓
9	Proper cooling methods						✓
10	Proper cooking time and temperatures						✓
11	Proper reheating procedures for hot holding						✓
12	Returned and re-service of food					✓	

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
13	Food in good condition, safe and unadulterated	✓					
14	Food contact surfaces; clean and sanitized						✓
15	Food obtained from approved sources	✓					
16	Compliance with shell stock tags, display						✓
17	Compliance with Gulf Oyster regulations						✓
18	Compliance with variance & HACCP Plan						✓
19	Raw or undercooked food advisory						✓
20	Licensed health care facilities/schools						✓
21	Hot and cold water availability	✓					
22	Sewage and wastewater properly disposed	✓					
23	No vermin, insects, birds, or animals	✓					
55	Storm Water (www.flowstobay.org/food)	✓					

See reverse side for the code sections and general requirements that correspond to each violation listed below.
IN-in compliance OUT-out of compliance MAJ-major violation COS-corrected on site NO-not observed NA-not applicable

Note 1: Lunch is catered in from Children's Choice.
Hot foods = 138°F ; Cold foods = 38°F

Note 2 Milk / other beverage is stored on-site.
Cold holding temp for milk adequate = 38°F

Note 3. No significant Food Risk violations observed during this inspection.

Note 4 Handwashing is adequate; fully stocked

Status: ~~Excellent~~

ADDITIONAL INSPECTIONS REQUIRED TO ACHIEVE MINIMUM COMPLIANCE MAY RESULT IN BILLING AT AN HOURLY RATE AS PER SAN MATEO COUNTY ORDINANCE

SIGNATURE: PRINT: CARL J. JONES TITLE:

SPECIALIST: Ann Boadi PHONE: 372-6273

FOR OFFICIAL USE ONLY	☐ CODE A-9	☒ CODE B9.11	☐ CODE C11.1	☐ CODE D1.3	☐ CODE E3.5	☐ CODE F5+

ENVIRONMENTAL HEALTH
Protecting Our Health and Environment

FOOD PROGRAM INSPECTION REPORT

San Mateo County Environmental Health Services Division
2000 Alameda de las Pulgas, Ste. 100, San Mateo, CA. 94403
(650) 372-6200 Fax (650) 627-8244 www.smhealth.org/environ

DATE: 10/21/09 | PAGE 1 of 1

INSPECTION TYPE	STATUS
☒ ROUTINE	☒ 51 EXCELLENT
☐ COMPLAINT	☐ 52 GOOD
☐ FOLLOW-UP	☐ 53 FAIR
☐ OTHER	☐ 54 POOR
REINSPECTION DATE:	☐ 55 CLOSURE

FACILITY NAME: Menlo Atherton HS

ADDRESS: 555 Middlefield Rd CITY: Atherton

OWNER: RECORD ID: 470001 P/E: 1632

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
1	Demonstration of knowledge; food manager certification	✓					
2	Disease reporting, restrictions & exclusions	✓					
3	Discharge from eyes, nose, and mouth	✓					
4	Proper employee habits	✓					
5	Proper hand washing/ glove use	i					
6	Adequate hand washing facilities supplied	✓					
7	Proper hot and cold holding temperatures	✓					
8	Time as public health control; procedures & records						✓
9	Proper cooling methods					✓	
10	Proper cooking time and temperatures	✓				✓	
11	Proper reheating procedures for hot holding	✓					
12	Returned and re-service of food						✓

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
13	Food in good condition, safe and unadulterated	✓					
14	Food contact surfaces; clean and sanitized	✓					
15	Food obtained from approved sources	✓					
16	Compliance with shell stock tags, display						✓
17	Compliance with Gulf Oyster regulations						✓
18	Compliance with variance & HACCP Plan						✓
19	Raw or undercooked food advisory						✓
20	Licensed health care facilities/ schools						✓
21	Hot and cold water availability	✓					
22	Sewage and wastewater properly disposed	✓					
23	No vermin, insects, birds, or animals	✓					
55	Storm Water (www.flowstobay.org/food)	i					

See reverse side for the code sections and general requirements that correspond to each violation listed below.
IN-in compliance OUT-out of compliance MAJ-major violation COS-corrected on site NO-not observed NA-not applicable

No significant/major health risk violations observed during this inspection -

Cold holding temp - 32°F to 35°F
Hot holding temp = 135°F to 169°F
Hot water temp at handsink = 115°F
" " " 3-compartment sink = >120°F

ADDITIONAL INSPECTIONS REQUIRED TO ACHIEVE MINIMUM COMPLIANCE MAY RESULT IN BILLING AT AN HOURLY RATE AS PER SAN MATEO COUNTY ORDINANCE

SIGNATURE: PRINT: Joan L. Smith TITLE:

SPECIALIST: Ann Gordi PHONE: 372-6272

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ENVIRONMENTAL HEALTH

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San Mateo County Environmental Health Services Division
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DATE: 11/24/15 | PAGE 1 of

INSPECTION TYPE	STATUS
☒ ROUTINE	☒ 51 EXCELLENT
☐ COMPLAINT	☐ 52 GOOD
☐ FOLLOW-UP	☐ 53 FAIR
☐ OTHER	☐ 54 POOR
REINSPECTION DATE:	☐ 55 CLOSURE

FACILITY NAME: Menlo Atherton HS

ADDRESS: 555 Middlefield Rd CITY: Atherton

OWNER: RECORD ID: 42602 PE: 1327

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
1	Demonstration of knowledge; food manager certification	✓					
2	Disease reporting, restrictions & exclusions	✓					
3	Discharge from eyes, nose, and mouth	✓					
4	Proper employee habits	✓					
5	Proper hand washing/glove use	✓					
6	Adequate hand washing facilities supplied	✓					
7	Proper hot and cold holding temperatures	✓					
8	Time as public health control; procedures & records						
9	Proper cooling methods					✓	
10	Proper cooking time and temperatures						✓
11	Proper reheating procedures for hot holding	✓					
12	Returned and re-service of food						✓

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
13	Food in good condition, safe and unadulterated	✓					
14	Food contact surfaces; clean and sanitized	✓					
15	Food obtained from approved sources	✓					
16	Compliance with shell stock tags, display						✓
17	Compliance with Gulf Oyster regulations						✓
18	Compliance with variance & HACCP Plan						✓
19	Raw or undercooked food advisory						✓
20	Licensed health care facilities/ schools						✓
21	Hot and cold water availability	✓					
22	Sewage and wastewater properly disposed	✓					
23	No vermin, insects, birds, or animals	✓					
55	Storm Water (www.flowstobay.org/food)	✓					

See reverse side for the code sections and general requirements that correspond to each violation listed below.
IN-in compliance OUT-out of compliance MAJ-major violation COS-corrected on site NO-not observed NA-not applicable

NO significant health risk violations observed during this inspection

Hot holding temps = > 135°F

Cold Holding temps = 32 to 35°F

Handwashing OK =

Staff are adequately groomed

ADDITIONAL INSPECTIONS REQUIRED TO ACHIEVE MINIMUM COMPLIANCE MAY RESULT IN BILLING AT AN HOURLY RATE AS PER SAN MATEO COUNTY ORDINANCE

SIGNATURE: Joseph Smith PRINT: Joseph L. Smith TITLE:

SPECIALIST: Ann Boadi PHONE: 372-6275

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ENVIRONMENTAL HEALTH
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San Mateo County Environmental Health Services Division
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DATE: 10/7/09 | PAGE 1 of 1

INSPECTION TYPE	STATUS
☒ ROUTINE	☒ 51 EXCELLENT
☐ COMPLAINT	☐ 52 GOOD
☐ FOLLOW-UP	☐ 53 FAIR
☐ OTHER	☐ 54 POOR
REINSPECTION DATE:	☐ 55 CLOSURE

FACILITY NAME: Menlo School Snack Bar

ADDRESS: 50 Valparaiso CITY: Atherton

OWNER: Cordinox : Judy Cayden 6/2007 RECORD ID: 23018 P/E: 1623

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
1	Demonstration of knowledge; food manager certification	✓					
2	Disease reporting, restrictions & exclusions	✓					
3	Discharge from eyes, nose, and mouth	✓					
4	Proper employee habits	✓					
5	Proper hand washing/ glove use	✓					
6	Adequate hand washing facilities supplied	✓					
7	Proper hot and cold holding temperatures	✓					
8	Time as public health control; procedures & records	✓					
9	Proper cooling methods						✓
10	Proper cooking time and temperatures	✓					
11	Proper reheating procedures for hot holding					✓	
12	Returned and re-service of food	✓					

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
13	Food in good condition, safe and unadulterated	✓					
14	Food contact surfaces; clean and sanitized	✓					
15	Food obtained from approved sources	✓					
16	Compliance with shell stock tags, display						✓
17	Compliance with Gulf Oyster regulations						✓
18	Compliance with variance & HACCP Plan						✓
19	Raw or undercooked food advisory						✓
20	Licensed health care facilities/ schools						✓
21	Hot and cold water availability	✓					
22	Sewage and wastewater properly disposed	✓					
23	No vermin, insects, birds, or animals	✓					
55	Storm Water (www.flowstobay.org/food)	✓					

See reverse side for the code sections and general requirements that correspond to each violation listed below.
IN-in compliance OUT-out of compliance MAJ-major violation COS-corrected on site NO-not observed NA-not applicable

No significant food risk violations observed during this inspection.

Hot water at 3-compartment sink → 125°F
Hot water at handwash sink → 112°F
Cold holding temperature → 37°F
sanitizer for wiping cloths → 100 ppm

ADDITIONAL INSPECTIONS REQUIRED TO ACHIEVE MINIMUM COMPLIANCE MAY RESULT IN BILLING AT AN HOURLY RATE AS PER SAN MATEO COUNTY ORDINANCE

SIGNATURE: M. L. Mills PRINT: TITLE:

SPECIALIST: Ann Gordon PHONE: 372-6273

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ENVIRONMENTAL HEALTH

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San Mateo County Environmental Health Services Division
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DATE: 6/12/08 | PAGE of

INSPECTION TYPE	STATUS
☒ ROUTINE	☒ 51 EXCELLENT
☐ COMPLAINT	☐ 52 GOOD
☐ FOLLOW-UP	☐ 53 FAIR
☐ OTHER	☐ 54 POOR
REINSPECTION DATE:	☐ 55 CLOSURE

FACILITY NAME: Munk Bookstore

ADDRESS: 1000 ECR CITY: Arlington

OWNER: RECORD ID: P/E:

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
1	Demonstration of knowledge; food manager certification	✓					
2	Disease reporting, restrictions & exclusions	✓					
3	Discharge from eyes, nose, and mouth	✓					
4	Proper employee habits	✓					
5	Proper hand washing/glove use	✓					
6	Adequate hand washing facilities supplied	✓					
7	Proper hot and cold holding temperatures	✓					
8	Time as public health control; procedures & records						✓
9	Proper cooling methods						✓
10	Proper cooking time and temperatures						✓
11	Proper reheating procedures for hot holding						✓
12	Returned and re-service of food						✓

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
13	Food in good condition, safe and unadulterated	✓					
14	Food contact surfaces; clean and sanitized						✓
15	Food obtained from approved sources	✓					
16	Compliance with shell stock tags, display						✓
17	Compliance with Gulf Oyster regulations						✓
18	Compliance with variance & HACCP Plan						✓
19	Raw or undercooked food advisory						✓
20	Licensed health care facilities/ schools						✓
21	Hot and cold water availability	✓					
22	Sewage and wastewater properly disposed	✓					
23	No vermin, insects, birds, or animals	✓					
55	Storm Water (www.flowstobay.org/food)	✓					

See reverse side for the code sections and general requirements that correspond to each violation listed below.
IN-in compliance OUT-out of compliance MAJ-major violation COS-corrected on site NO-not observed NA-not applicable

This facility sells only pre-packaged foods.

No significant health risk violations observed during this inspection

- general sanitation good
- restroom in good repair & fully stocked
- foods stored properly.

ADDITIONAL INSPECTIONS REQUIRED TO ACHIEVE MINIMUM COMPLIANCE MAY RESULT IN BILLING AT AN HOURLY RATE AS PER SAN MATEO COUNTY ORDINANCE

SIGNATURE: Charlene Krakowsky PRINT: CHARLENE KRAKOWSKY TITLE: MANAGER

SPECIALIST: Ann Reed PHONE: 372-6277

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ENVIRONMENTAL HEALTH

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FOOD PROGRAM INSPECTION REPORT

San Mateo County Environmental Health Services Division
2000 Alameda de las Pulgas, Ste. 100, San Mateo, CA. 94403
(650) 372-6200 Fax (650) 627-8244 www.smhealth.org/environ

DATE: 9/24/13 | PAGE 1 of 1

INSPECTION TYPE	STATUS
☑ ROUTINE	☒ 51 EXCELLENT
☐ COMPLAINT	☐ 52 GOOD
☐ FOLLOW-UP	☐ 53 FAIR
☐ OTHER	☐ 54 POOR
REINSPECTION DATE:	☐ 55 CLOSURE

FACILITY NAME: Menlo College

ADDRESS: 1000 El Camino Real CITY:

OWNER: RECORD ID: P/E:

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA		CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
1	Demonstration of knowledge; food manager certification	✓						13	Food in good condition, safe and unadulterated	✓					
2	Disease reporting, restrictions & exclusions	✓						14	Food contact surfaces; clean and sanitized	✓					
3	Discharge from eyes, nose, and mouth	✓						15	Food obtained from approved sources	✓					
4	Proper employee habits	✓						16	Compliance with shell stock tags, display						✓
5	Proper hand washing/glove use	✓						17	Compliance with Gulf Oyster regulations						✓
6	Adequate hand washing facilities supplied	✓						18	Compliance with variance & HACCP Plan						✓
7	Proper hot and cold holding temperatures	✓						19	Raw or undercooked food advisory						✓
8	Time as public health control; procedures & records	✓						20	Licensed health care facilities/schools						✓
9	Proper cooling methods	✓						21	Hot and cold water availability	✓					
10	Proper cooking time and temperatures	✓						22	Sewage and wastewater properly disposed	✓					
11	Proper reheating procedures for hot holding	✓						23	No vermin, insects, birds, or animals	✓					
12	Returned and re-service of food	✓						55	Storm Water (www.flowstobay.org/food)	✓					

See reverse side for the code sections and general requirements that correspond to each violation listed below.
IN-in compliance OUT-out of compliance MAJ-major violation COS-corrected on site NO-not observed NA-not applicable

No significant health risk violations observed during this inspection.

Hot holding — 135°F & above (internal)
Cold holding — 38°F & below (internal)
Hot temp sanitizing temperature — adequate 180F
Sanitizing food contact surfaces — adequate
Handwashing — adequate.

Status: ExcMnt

(1) Show proof of current Food Handling certificate on next inspection.

ADDITIONAL INSPECTIONS REQUIRED TO ACHIEVE MINIMUM COMPLIANCE MAY RESULT IN BILLING AT AN HOURLY RATE AS PER SAN MATEO COUNTY ORDINANCE

SIGNATURE: PRINT: TITLE: EXEC CHEF

SPECIALIST: Ann Bacchi PHONE: 372-6272

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ENVIRONMENTAL HEALTH

Our Health and Environment

FOOD PROGRAM INSPECTION REPORT

San Mateo County Environmental Health Services Division
2000 Alameda de las Pulgas, Ste. 100, San Mateo, CA. 94403
(650) 372-6200 Fax (650) 627-8244 www.smhealth.org/environ

DATE: 9/25/09 PAGE 1 of 1

INSPECTION TYPE	STATUS
☒ ROUTINE	☐ 51 EXCELLENT
☐ COMPLAINT	☒ 52 GOOD
☐ FOLLOW-UP	☒ 53 FAIR
☐ OTHER	☐ 54 POOR
REINSPECTION DATE:	☐ 55 CLOSURE

FACILITY NAME: Sacred Heart (Science/Student Life Center)

ADDRESS: 150 Valparaiso CITY: Atherton

OWNER: Certified: Francisco Maldonado 6/08 RECORD ID: 54345 P/E: 1633

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA		CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
1	Demonstration of knowledge; food manager certification	✓						13	Food in good condition, safe and unadulterated	✓					
2	Disease reporting, restrictions & exclusions	✓						14	Food contact surfaces; clean and sanitized	✓					
3	Discharge from eyes, nose, and mouth	✓						15	Food obtained from approved sources	✓					✓
4	Proper employee habits	✓						16	Compliance with shell stock tags, display						✓
5	Proper hand washing/ glove use	✓						17	Compliance with Gulf Oyster regulations						✓
6	Adequate hand washing facilities supplied		✓					18	Compliance with variance & HACCP Plan						✓
7	Proper hot and cold holding temperatures		✓					19	Raw or undercooked food advisory						✓
8	Time as public health control; procedures & records						✓	20	Licensed health care facilities/ schools						✓
9	Proper cooling methods					✓		21	Hot and cold water availability		✓				
10	Proper cooking time and temperatures	✓						22	Sewage and wastewater properly disposed	✓					
11	Proper reheating procedures for hot holding	✓						23	No vermin, insects, birds, or animals	✓					
12	Returned and re-service of food	✓						55	Storm Water (www.flowstobay.org/food)	✓					

See reverse side for the code sections and general requirements that correspond to each violation listed below.
IN-in compliance OUT-out of compliance MAJ-major violation COS-corrected on site NO-not observed NA-not applicable

(12) Hot water at handwash sinks does not reach minimum temperature. Increase the water temperature to at least 110°F at handwash sinks. Read 98°F (1 sink); another reads 106°F

(7) Hot holding temperatures for some hot foods read only 104°F to 120°F. Hot holding temperatures shall be at a minimum of 135°F.

(7) Cold holding temperatures was at 49°F. Cold holding temperatures shall be at a minimum of 41°F (internal temperature)

(21) Hot water at 3 compartment sink did not reach minimum required temperature. Hot water temperature shall be at 120°F

(27) Open foods, like bread, salads, fruits like apples (ready to eat) are on display for self-service without sneeze guard protection. Provide sneeze guard protection.

(27) Self serve utensils are on display with the food-contact part easily accessible to be contaminated. Store all these self-serve utensils with the handles up protecting the food-contact parts

ADDITIONAL INSPECTIONS REQUIRED TO ACHIEVE MINIMUM COMPLIANCE MAY RESULT IN BILLING AT AN HOURLY RATE AS PER SAN MATEO COUNTY ORDINANCE

SIGNATURE: Scott Van Rooy PRINT: Scott Van Rooy TITLE: GM

SPECIALIST: Ann Boado PHONE:

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ENVIRONMENTAL HEALTH

Public Health and Environment

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DATE: 9/25/06 | PAGE 1 of 1

INSPECTION TYPE	STATUS
☐ ROUTINE	☐ 51 EXCELLENT
☐ COMPLAINT	☒ 52 GOOD
☐ FOLLOW-UP	☐ 53 FAIR
☐ OTHER	☐ 54 POOR
REINSPECTION DATE:	☐ 55 CLOSURE

FACILITY NAME: Saint Joseph's

ADDRESS: 150 Valparaiso CITY: Atherton

OWNER: RECORD ID: 34345 P/E: 1033

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
1	Demonstration of knowledge; food manager certification	✓					
2	Disease reporting, restrictions & exclusions	✓					
3	Discharge from eyes, nose, and mouth	✓					
4	Proper employee habits	✓					
5	Proper hand washing/glove use	✓					
6	Adequate hand washing facilities supplied	✓					
7	Proper hot and cold holding temperatures		✓				
8	Time as public health control; procedures & records	✓					
9	Proper cooling methods					✓	
10	Proper cooking time and temperatures	✓					
11	Proper reheating procedures for hot holding					✓	
12	Returned and re-service of food	✓					

	CALIFORNIA HEALTH AND SAFETY CODE VIOLATIONS	IN	OUT	MAJ	COS	NO	NA
13	Food in good condition, safe and unadulterated	✓					
14	Food contact surfaces; clean and sanitized	✓					
15	Food obtained from approved sources	✓					
16	Compliance with shell stock tags, display						✓
17	Compliance with Gulf Oyster regulations						✓
18	Compliance with variance & HACCP Plan						✓
19	Raw or undercooked food advisory						✓
20	Licensed health care facilities/schools						✓
21	Hot and cold water availability	✓					
22	Sewage and wastewater properly disposed	✓					
23	No vermin, insects, birds, or animals	✓					
55	Storm Water (www.flowstobay.org/food)	✓					

See reverse side for the code sections and general requirements that correspond to each violation listed below.
IN-in compliance OUT-out of compliance MAJ-major violation COS-corrected on site NO-not observed NA-not applicable

(7) Hot sandwiches on the hot holding display food only 104°F. When asked, the server said only for 15 minutes. Increase the temperature of the equipment to 140 deg to heat hot foods at 135°F or above.

(7) Cold foods on display (less than 1 hour) had a temperature of 49°F. Reduce the temperature of the equipment to 40 deg to hold foods at 41°F or below.

(13)(35) Sneeze guards are not being used at the display tables. Always have the sneeze guards up. (Repeat major)

ADDITIONAL INSPECTIONS REQUIRED TO ACHIEVE MINIMUM COMPLIANCE MAY RESULT IN BILLING AT AN HOURLY RATE AS PER SAN MATEO COUNTY ORDINANCE

SIGNATURE: Scott Van Rooy PRINT: Scott Van Rooy TITLE: GM

SPECIALIST: Ann Bon PHONE: 372-6272

FOR OFFICIAL USE ONLY ▸	☐ CODE A-9	☐ CODE B8.1	☐ CODE C11.1	☐ CODE D1.3	☐ CODE E3.5	☐ CODE F5+

ATTACHMENT C

ILLICIT DISCHARGE SUMMARY REPORT FORM

AND

ILLICIT DISCHARGE SOURCE IDENTIFICATION FORM

Water Pollution Prevention Program

(Attachment C) Illicit Discharge Inspection Summary Report Form

(July-December 2009)

Municipality: TOWN OF ATHERTON

Contact: STEVE TYLER

I. Field Activities

1. *Describe field surveys.*

	Industrial Areas	Commercial Areas	Residential Areas
Number of established locations visited: Outfalls			
Inlets			660
Manholes			
other (describe)			
Channel miles visited:			4.1 (SEVERAL TIMES)

2. *List how many discharges were identified by the following methods.* Include only discharges that could have been prevented by BMPs. Do not include fluid releases associated with minor traffic accidents.

a. During field surveys at established locations:

0_____ identified by maintenance crews

0_____ identified by illicit discharge inspectors

b. Calls from:

0_____ maintenance crews

0_____ other agencies

0_____ public

3. *List the number of times the following materials were identified.*

0_____ Sewage
0_____ Used Motor Oil
0_____ Antifreeze
0_____ Fuels
0_____ Paint
0_____ Concrete
0_____ Construction Debris
0_____ Wall Compound
0_____ Food Wastes
0_____ Yard Wastes
0_____ Sediment and/or silt
0_____ Concrete Cutting Slurry/Washwaters
0_____ Vehicle Cleaning Washwaters
0_____ Building/Sidewalk Washwaters
0_____ Other Washwaters
0_____ Industrial Wastes (solvents, metals, corrosives, cooling tower blowdown, etc)
0_____ Other (describe):

II. Follow-up Activities

1. *Describe whether sources of discharges were identified.*

0_____ Number of sources that were identified
0_____ Number of incidents when source of discharge was not identified

2. *Describe whether discharges were abated.*

0_____ Number of discharge incidents that were abated
0_____ Number of new discharge incidents where discharge is continuing, as of the end of the reporting period; Attach the inspection report
0_____ Number of continuing discharges that have already been reported in previous quarter(s).

Describe enforcement activities conducted.

0_____ Warning Notice (verbal warning)
0_____ Informal Violation
0_____ Formal Violation
0_____ Legal Action

Retain copies of these completed forms at
your municipality's office

Water Pollution
Prevention Program
Clean Water, Healthy Community

Illicit Discharge Source Identification Form

Date: January 12, 2010

Municipality: TOWN OF ATHERTON

Agency: PUBLIC WORKS

Inspector(s): STEVE TYLER

I. Source of Discharge

1. Describe reason for conducting the investigation.
   - ☐ Conducting regularly scheduled field screening.
   - ☐ Responding to report from the public, staff, another agency, etc.
2. Describe location of source of discharge (address, cross streets, physical features, etc.) _____
   - ☐ Business ☐ Resident ☐ Other _____
3. Name of Contact: _____
4. Phone: _____

II. Discharge Summary

1. Illegal Dumping
   - ☐ Illicit Connection
   - ☐ Poor Management Practices
   - ☐ Describe cause of discharge further, if appropriate. _____
2. Describe frequency of discharge.
   - ☐ Continuous Discharge
   - ☐ Intermittent Discharge
   - ☐ One time incident
3. Volume, if quantifiable: _____
4. Describe material discharged.
   - ☐ Sewage
   - ☐ Used Motor Oil
   - ☐ Antifreeze
   - ☐ Fuels
   - ☐ Paint
   - ☐ Concrete
   - ☐ Construction Debris
   - ☐ Wall Compound
   - ☐ Food Wastes
   - ☐ Yard Wastes
   - ☐ Sediment and/or silt
   - ☐ Concrete Cutting Slurry/Washwaters
   - ☐ Vehicle Cleaning Washwaters
   - ☐ Building/Sidewalk Washwaters
   - ☐ Other Washwaters
   - ☐ Industrial Wastes (solvents, metals, corrosive, cooling tower blowdown, etc.)
   - ☐ Other (describe): _____

III. Follow-up Activities

1. Describe action to be taken by discharger.
   - ☐ Discharge has been stopped.
   - ☐ Discharge cannot be stopped immediately. Describe corrective actions that will be taken by the discharger.
2. Describe informational, educational, or BMP information distributed. _____
3. Describe enforcement action.
   - ☐ None
   - ☐ Warning Notice
   - ☐ Informal Violation (including verbal notice)
   - ☐ Formal Violation
   - ☐ Legal Action
4. Comments (did discharge reach water of state, e.g. a creek or bay?):

ATTACHMENT D

OPERATION AND MAINTENANCE INFORMATION FOR STORMWATER TREATMENT MEASURES

ATTACHMENT E

SUMMARY OF PRE-WET SEASON EROSION CONTROL INSPECTIONS FORM

AND

PRE-WET SEASON EROSION CONTROL INSPECTIONS CERTIFICATION LETTER

Water Pollution Prevention Program

Attachment E
Summary of Pre-Wet Season Erosion Control Inspections Form
Municipality Name Town of Atherton

Directions: A copy of this completed form documenting your municipality's pre-wet season erosion control inspections should be included with your municipality's 2009 letter that certifies that each active construction site has been stabilized to minimize erosion and the discharge of sediment from disturbed areas prior to the FY 2009/10 wet season.

Project Name	Project Address	Project Type r= residential (units) c=commercial i=industrial g=governmental[1]	Does Project Have Coverage Under Statewide Construction General Permit?	Was Site Inspected by Municipal Staff? If so, provide inspection date(s)	Were Erosion and Sedimentation Control Measures Undertaken Acceptable?[2]	Describe Corrections Made NN= none needed
Encinal School	195 Encinal Ave. Atherton Ca. 94027	r ☐ (_____ units) c ☐ i ☐ g ☒	Yes ☐ No ☐	Yes ☒ Date12/18-23-29/2009 No ☐	Yes ☒ No ☐	NN ☒ Minor maintenance performed
Laurel School	95 Laurel Ave. Atherton, Ca. 94027	r ☐ (_____ units) c ☐ i ☐ g ☒	Yes ☐ No ☐	Yes ☒ Date12/29/09_ No ☐	Yes ☒ No ☐	NN ☒ Minor maintenance performed
		r ☐ (_____ units) c ☐ i ☐ g ☐	Yes ☐ No ☐	Yes ☐ date_____ No ☐	Yes ☐ No ☐	NN ☐
		r ☐ (_____ units) c ☐ i ☐ g ☐	Yes ☐ No ☐	Yes ☐ date_____ No ☐	Yes ☐ No ☐	NN ☐
		r ☐ (_____ units) c ☐ i ☐ g ☐	Yes ☐ No ☐	Yes ☐ date_____ No ☐	Yes ☐ No ☐	NN ☐

[1] Select one or more of the code letters that are applicable to the project site
[2] If no inspection was done, provide explanation in the certification letter about how the acceptability of the erosion and sedimentation control measures was determined.

TOWN OF ATHERTON

CONSTRUCTION SITE INSPECTION REPORT

Inspection Date: 12/29/09

Project Location: LAUREL SCHOOL Project No./Permit No. LAUREL ELEM

Name of Contractor/ Owner: FALK Phone No. GUY 415 559 7824

Fax No. 650 473 9479

Inspection Type: ☐ Routine ☐ Pre-Rain ☐ During Rain ☐ After Rain ☐ Other

Permit Type: ☐ Building Permit ☐ Grading Permit ☐ Site Development ☐ CIP Project

Project disturb 1 acre or more? NOI Required:_____ SWPPP dated ____/____/____

Project covered under Statewide General Construction Activity Permit_____(yes/no) SWPPP on site?_____(yes/no)

Project Type: ☐ **Residential** ☐ **Street Improvement** ☐ **Utility (water, sewer, PG&E)** ☐ **Landscaping**
☒ COMMERCIAL SCHOOL

Temporary Erosion & Sediment Control Measures:				
☑ Wattles / Fiber Rolls	☐ Adequate	☑ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Silt Fences	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Sedimentation Basin	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Jute Netting / Fiber Blankets	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Inlet filters (Bags, sand, gravel)	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Dust Control	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Mulch	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ St[illegible]ed construction entrance	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Check Dams	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Street Sweeping	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Hydroseed / Soil Binders	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Earth Dikes / Drainage Swales	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
Site Materials Handling and Storage				
☑ Construction Materials (wood, cement, etc.)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Petroleum Products (oil, fuel)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Hazardous materials (paint,solvents)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Concrete washout area	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Waste Systems	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Soil Stockpiles	☐ Adequate	☑ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Vehicle Servicing	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
Preservation of Existing Vegetation				
☑ Mark Areas to be Preserved	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Tree Protection Fencing	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Riparian Area Barrier	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable

Site Inspection # 1 2 (3) 4 5 6 7 more

Follow-Up Inspection Date: 1-8-10

Comments: Prelim inspection - spoke with super - left winterization plan. follow up scheduled.

Inspector's Signature: [signature] Date: 12-29-09

Signature of Contractor/ Owner: [signature] Date: 12-29-09

WHITE–PUBLIC WORKS FILE COPY LIGHT BLUE–RWQCB COPY PINK–INSPECTOR'S COPY WHITE CARD STOCK–APPLICANT/CONTRACTOR COPY

PUBLIC WORKS FILE COPY

TOWN OF ATHERTON

CONSTRUCTION SITE INSPECTION REPORT

Inspection Date: 12/23/09

Project Location: ENCINAL SCHOOL Project No./Permit No. ENCINAL 4/5

Name of Contractor/ Owner: FALK Phone No. Mike Bohan 415 559 2081

Fax No. 650 838 9707

Inspection Type: ☐ Routine ☐ Pre-Rain ☐ During Rain ☐ After Rain ☒ Other

Permit Type: ☐ Building Permit ☐ Grading Permit ☐ Site Development ☐ CIP Project

Project disturb 1 acre or more? NOI Required:_____ SWPPP dated ____/____/____

Project covered under Statewide General Construction Activity Permit_____(yes/no) SWPPP on site?_____(yes/no)

Project Type: ☐ Residential ☒ COMMERCIAL/SCHOOL ☐ Street Improvement ☐ Utility (water, sewer, PG&E) ☐ Landscaping

Temporary Erosion & Sediment Control Measures:				
☑ Wattles / Fiber Rolls	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Silt Fences	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Sedimentation Basin	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Jute Netting / Fiber Blankets	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Inlet filters (Bags, sand, gravel)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Dust Control	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Mulch	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Stabilized construction entrance	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Check Dams	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Street Sweeping	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Hydroseed / Soil Binders	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Earth Dikes / Drainage Swales	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
Site Materials Handling and Storage				
☑ Construction Materials (wood, cement, etc.)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Petroleum Products (oil, fuel)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Hazardous materials (paint,solvents)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Concrete washout area	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Waste Systems	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Soil Stockpiles	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Vehicle Servicing	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
Preservation of Existing Vegetation				
☑ Mark Areas to be Preserved	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Tree Protection Fencing	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Riparian Area Barrier	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable

Site Inspection # 1 2 3 4 5 6 7 more Follow-Up Inspection Date: 12/29/09

Comments: Mitigation performed as requested.

Inspector's Signature: J. Aller Date: 12/23/09

Signature of Contractor/ Owner: Mike Bohan Date: 12/23/09

WHITE–PUBLIC WORKS FILE COPY LIGHT BLUE–RWQCB COPY PINK–INSPECTOR'S COPY WHITE CARD STOCK–APPLICANT/CONTRACTOR COPY

PUBLIC WORKS FILE COPY

TOWN OF ATHERTON

CONSTRUCTION SITE INSPECTION REPORT

Inspection Date: 12/18/09

Project Location: ENCINAL SCHOOL Project No./Permit No. ENCINAL 4/5

Name of Contractor/ Owner: FALK Phone No/MIKE Bohin 415-559-2081

Fax No. 650 838 9707

Inspection Type: ☐ Routine ☐ Pre-Rain ☐ During Rain ☐ After Rain ☒ Other

Permit Type: ☐ Building Permit ☐ Grading Permit ☐ Site Development ☐ CIP Project

Project disturb 1 acre or more? NOI Required:_____ SWPPP dated ___/___/___

Project covered under Statewide General Construction Activity Permit_____(yes/no) SWPPP on site?_____(yes/no)

Project Type: ☐ Residential ☒ COMMERCIAL/SCHOOL ☐ Street Improvement ☐ Utility (water, sewer, PG&E) ☐ Landscaping

Temporary Erosion & Sediment Control Measures:				
☑ Wattles / Fiber Rolls	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Silt Fences	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Sedimentation Basin	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Jute Netting / Fiber Blankets	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Inlet filters (Bags, sand, gravel)	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Dust Control	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Mulch	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ St[illegible]ed construction entrance	☐ Adequate	☑ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Check Dams	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Street Sweeping	☐ Adequate	☑ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Hydroseed / Soil Binders	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Earth Dikes / Drainage Swales	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
Site Materials Handling and Storage				
☑ Construction Materials (wood, cement, etc.)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Petroleum Products (oil, fuel)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Hazardous materials (paint,solvents)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Concrete washout area	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Waste Systems	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Soil Stockpiles	☐ Adequate	☑ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Vehicle Servicing	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
Preservation of Existing Vegetation				
☑ Mark Areas to be Preserved	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Tree Protection Fencing	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Riparian Area Barrier	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable

Site Inspection # 1 2 (3) 4 5 6 7 more Follow-Up Inspection Date: 12/23/09

Comments: Mitigation was requested for items requiring maintenance. A correction notice will be issued allowing the option of covering the instance of exposed soil with road base or equiv. or commencing installation of hardscape as per approved plan.

Inspector's Signature: [signature] Date: 12/18/09

Signature of Contractor/ Owner: [signature] Date:

WHITE–PUBLIC WORKS FILE COPY LIGHT BLUE–RWQCB COPY PINK–INSPECTOR'S COPY WHITE CARD STOCK–APPLICANT/CONTRACTOR COPY

PUBLIC WORKS FILE COPY

TOWN OF ATHERTON

CONSTRUCTION SITE INSPECTION REPORT

Inspection Date: 12.29.09

Project Location: ENCINAL SCHOOL Project No./Permit No. ENCINAL 4/5

Name of Contractor/ Owner: FALK Phone No. Mike Bohin 415 559 2081

Fax No. 650 838 9707

Inspection Type: ☐ Routine ☐ Pre-Rain ☐ During Rain ☐ After Rain ☒ Other

Permit Type: ☐ Building Permit ☐ Grading Permit ☐ Site Development ☐ CIP Project

Project disturb 1 acre or more? NOI Required:_____ SWPPP dated ____/____/____

Project covered under Statewide General Construction Activity Permit_____(yes/no) SWPPP on site?_____(yes/no)

Project Type: ☐ Residential ☐ Street Improvement ☐ Utility (water, sewer, PG&E) ☐ Landscaping ☒ COMMERCIAL/SCHOOL

Temporary Erosion & Sediment Control Measures:				
☑ Wattles / Fiber Rolls	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Silt Fences	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Sedimentation Basin	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Jute Netting / Fiber Blankets	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Inlet filters (Bags, sand, gravel)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Dust Control	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ M[illegible]	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ St[illegible]ed construction entrance	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Check Dams	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Street Sweeping	☐ Adequate	☑ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
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Site Materials Handling and Storage				
☑ Construction Materials (wood, cement, etc.)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Petroleum Products (oil, fuel)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Hazardous materials (paint,solvents)	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Concrete washout area	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Waste Systems	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Soil Stockpiles	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Vehicle Servicing	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
Preservation of Existing Vegetation				
☑ Mark Areas to be Preserved	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☑ Tree Protection Fencing	☑ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable
☐ Riparian Area Barrier	☐ Adequate	☐ Requires Maintenance	☐ Non-Compliant	☐ Not Applicable

Site Inspection # 1 2 3 4 (5) 6 7 more Follow-Up Inspection Date: 1-12-10

Comments: Bike lane needs to be swept & kept clean.

Inspector's Signature: [signature] Date: 12.29.09

Signature of Contractor/ Owner: [signature] Date: 12.29.09

FOR [signature] 12.29.09

WHITE–PUBLIC WORKS FILE COPY LIGHT BLUE–RWQCB COPY PINK–INSPECTOR'S COPY WHITE CARD STOCK–APPLICANT/CONTRACTOR COPY

TOWN OF ATHERTON

ANNUAL STORMWATER REPORT

DEC 2009/JUNE 2010

08/31/10

Town of Atherton

91 Ashfield Road
Atherton, California 94027
650-752-0500
Fax 650-688-6528

Date: September 3, 2010

Mr. Bruce Wolfe
Executive Officer
San Francisco Bay Regional Water Quality Control Board
1410 Clay Street Suite 1400
Oakland, CA 94612

Subject: Notification of Duly Authorized Representative for Town of Atherton

Dear Mr. Wolfe:

This is to document the person or position and alternate(s) that I am authorizing to represent the city for signing and certifying municipal regional stormwater NPDES-permit required reports for submittal to the San Francisco Bay Regional Water Quality Control Board (Regional Water Board) and signing and certifying responses to other information requests from the Regional Water Board.

The following person or position (any person who occupies this named position) is duly authorized by me to sign and certify stormwater required reports for submittal to the Regional Water Board or authorize the City/County Association of Governments (C/CAG) of San Mateo County to sign and certify countywide/regional reports and studies prepared on behalf of the city.

Director of Public Works
Public Works Superintendent (alternate)

As describe above, the person or position and alternate(s) listed above are also authorized to direct C/CAG's Executive Director or San Mateo Countywide Water Pollution Prevention Program's Stormwater Coordinator to sign and certify reports prepared by the San Mateo Countywide Water Pollution Prevention Program (Countywide Program) or Bay Area Stormwater Management Agencies Association (BASMAA) on behalf of the city. This authorization for the submittal of countywide and BASMAA reports will typically occur by an affirmative vote of my duly authorized representative or alternate at the Countywide Program's Stormwater Technical Advisory Committee meetings, but the authorization may also be obtained through email, telephone, face to face contact, or other method of communication.

This notification will remain in effect until it is changed by me or my successor.

Sincerely,

Jerry Gruber
City Manager

Town of Atherton
Department of Public Works
91 Ashfield Road
Atherton, California 94027
650-752-0529
Fax 650-688-6528

August 31, 2010

Ms. Sue Ma
Regional Water Quality Control Board
1515 Clay Street, Suite 1400
Oakland, CA 94612

Subject: 2010 Annual Report Certification Statement

Dear Ms. Ma:

The attached represents the Town of Atherton's responses to the items requested for delivery as described in the San Mateo County Stormwater Management Plan.

> "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This new annual report has brought my attention a few areas the Town of Atherton is delinquent in being up to date on. These items are as follows;

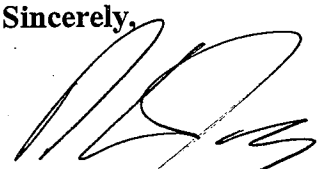
- SWPPP plans for corporation yards – as of the date of this report, the Town does not currently have current SWPPP plans for their two corporation yards. As of July 1, there are new standards for both the design and implementation of current and accurate SWPPP plans. It is our intention to train town personnel or hire

consultants to bring us to standard with this new requirement. We are hoping to have this accomplished by the end of the calendar year (Dec. 31, 2010).

- The Town currently has municipal ordinance that expl ains enforcement of our Stormwater Management and Discharge Control criteria however a process needs to be developed to further implement progressive punishment of persons found in violation of this criteria. It is our intention to fine tune this enforceme nt response plan by December 31, 2010.

It is my hope that the RWQCB understands our request for some additional time to complete the tasks we are deficient of as of the day of this report. Our small town staff has no full time stormwater personnel to keep us ahead of the curve of the ever increasing regulations. We consider ourselves good stewards of our stormwater run-off from both town owned and resident owned properties here in Atherton, and as always will do our best to report current, accurate and det ailed information as required by our permit.

Sincerely,



Duncan Jones
Public Works Director

RESOLUTION NO. 03 - 25

A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON ADOPTING THE SAN MATEO COUNTYWIDE STORMWATER POLLUTION PREVENTION PROGRAM MODEL INTEGRATED PEST MANAGEMENT POLICY

WHEREAS, the Environmental Protection Agency, under the 1987 amendments to the Federal Clean Water Act, imposed regulations mandating local governments control and reduce the amount of stormwater pollutant runoff into receiving waters;

WHEREAS, under the authority of the California Porter-Cologne Water Quality Control Act, the State Water Resources Control Board delegated authority to the Regional Water Quality Control Boards to invoke permitting requirements upon counties and cities;

WHEREAS, in July 1991, the San Francisco Bay Regional Water Quality Control Board notified San Mateo County of the requirement to submit a National Pollutant Discharge Elimination System (NPDES) Permit Application by November 30, 1992;

WHEREAS, in furtherance of the NPDES Permit Process, San Mateo County, in conjunction with all incorporated cities in San Mateo County, prepared the San Mateo Countywide Stormwater Management Plan that has a General Program as a fundamental component;

WHEREAS, the San Mateo Countywide Stormwater Management Plan has been submitted to the San Francisco Bay Regional Water Quality Control Board and has been approved by the Board and made part of NPDES Permit CA 0029921, issued in 1998 and remaining in effect through 2003;

WHEREAS, the San Mateo Countywide Stormwater Management Plan and NPDES Permit CA 0029921 required San Mateo County submit a renewal application by March 31, 1998, including a Stormwater Management Plan for 1998 through 2003;

WHEREAS, the Town of Atherton has accepted, adopted, and committed to implement the San Mateo Countywide Stormwater Management Plan for 1998-2003 and the renewal application and Plan was submitted to the San Francisco Regional Water Quality Control Board on March 18, 1998;

WHEREAS, the San Francisco Bay Regional Water Quality Control Board, after Public Hearing, approved the Renewed NPDES Permit CAS0029921, effective July 21, 1999 and which expires July 20, 2004;

WHEREAS, the San Mateo Countywide Stormwater Management Plan includes a Pesticide Management Plan and performance standards for pesticide usage and integrated pest management. A component of these standards is adoption by all member agencies of an Integrated Pest Management policy and/or ordinance requiring integrated pest management techniques in municipal operations;

WHEREAS, the Town of Atherton seeks to protect the health and safety of its employees and the general public, the environment and water quality, as well as to provide sustainable solutions for pest control, through the reduced use of pesticides on property owned or managed by the Town to the maximum extent practicable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the Town of Atherton that:

1. Employees implementing pest management operations will use Integrated Pest Management (IPM) techniques that emphasize non-pesticide alternatives and, when necessary, employ the least toxic chemicals. Preference will be given to contractors who implement IPM. Town of Atherton departments and their contractors that apply pesticides will develop and maintain an active IPM Plan to ensure the long-term prevention and suppression of pest problems with minimum negative impacts on the health and safety of the community and environment. The Town of Atherton will track employee and contractor pesticide use and prepare an annual report summarizing pesticide use and evaluating pest control activities performed.

2. The Town of Atherton shall encourage pilot projects to demonstrate landscape and structural pest control alternatives, seeking to use the most recent technology, best management practices and least toxic methods for all pest control measures. Pilot projects should include an objective analysis of the effectiveness of the alternative techniques applied.

3. The Town of Atherton will review its purchasing procedures, contracts or service agreements with pesticide applicators and employee training practices to determine what changes can be made to support the goal of pesticide reduction and promote the purchase and use of the least harmful chemicals.

4. The Town of Atherton will perform educational outreach and/or support Countywide or regional efforts to educate residential and commercial pesticide users on a.) goals and techniques of IPM, and b.) pesticide related water quality issues.

5. Pesticides are defined as: any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any pest. Pests can be insects, rodents and other animals, unwanted plants (weeds), bacteria or fungi. The term pesticide applies to herbicides, fungicides, insecticides, rodenticides, molluscicides and other substances used to control pests. Antimicrobial agents are not included in this definition of pesticides. In general, the intent of antimicrobial agents is to reduce or mitigate the growth or development of microbial organisms. They are used to avoid health hazards and include indoor cleaning, spa and swimming pools, medical sterilizer and sanitizer products.

6. Integrated Pest Management (IPM) is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed

according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, to beneficial and non-target organisms, and to the environment.

IPM techniques could include biological controls (e.g., ladybugs and other natural enemies or predators); physical or mechanical controls (e.g., hand labor or mowing); cultural controls (e.g., mulching, discing, or alternative plant type selection); and reduced risk chemical controls (e.g., soaps or oils).

7. Town of Atherton owned or managed property includes but is not limited to parks and open space, roadsides, landscaped medians, flood control channels and other outdoor areas, as well as municipal buildings and structures.

* * * * * * * * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the Town of Atherton at a regular meeting thereof held on this 17th day of December, 2003, by the following vote:

AYES:	*5*	*COUNCILMEMBERS: Janz, Marsala, Carlson, Conwell, McKeithen*
NOES:	*0*	*COUNCILMEMBERS:*
ABSENT:	*0*	*COUNCILMEMBERS:*
ABSTAIN:	*0*	*COUNCILMEMBERS:*

Kathy McKeithen

Kathy McKeithen, MAYOR
TOWN OF ATHERTON

ATTEST:

Sharon Barker

Sharon Barker, City Clerk

APPROVED AS TO FORM:

Marc G. Hynes, City Attorney

GREEN PRO CERTIFIED

GREENPRO

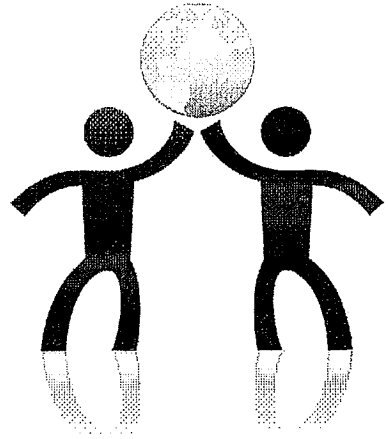
Eco-Effective Pest Control

Presenting this certificate of excellence to

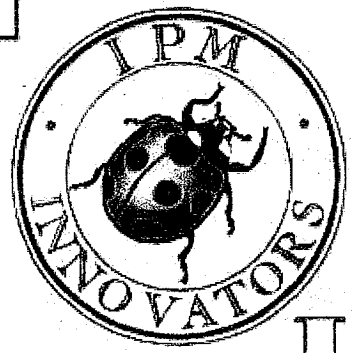
Clark Pest control

in acknowledgment of your continuing efforts toward professional excellence and environmental awareness in the pest management industry. You have met the GreenPro requirements for eco-effective pest control.

official signature



Certified 7/29/2009 - 7/31/10



California Environmental Protection Agency

Department of Pesticide Regulation

IPM Innovator

Clark Pest Control

is hereby recognized as an "IPM Innovator" for its leadership and creativity in advancing the use of reduced-risk programs for urban pest management.

Mary-Ann Warmerdam, Director

18 March 2010
Date

dpr

ATTACHMENT B

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Section 1 – Permittee Information

Background Information					
Permittee Name:	Town of Atherton				
Population:	7194				
NPDES Permit No.:	CAS612008				
Order Number:	R2-2009-0074				
Reporting Time Period (month/year):	Dec. 2009 thru June 30 2010				
Name of the Responsible Authority:	Duncan Jones			**Title:**	Director of Public Works
Mailing Address:	91 Ashfield Road				
City: Atherton		**Zip Code:**	94027	**County:**	San Mateo
Telephone Number:	650 752-0532		**Fax Number:**		650 688-6539
E-mail Address:	djones@ci.atherton.ca.us				
Name of the Designated Stormwater Management Program Contact (if different from above):	Steve Tyler			**Title:**	Public Works Superintendent
Department:	Public Works				
Mailing Address:	91 Ashfield Road				
City: Atherton		**Zip Code:**	94027	**County:**	San Mateo
Telephone Number:	650 752-0541		**Fax Number:**		650 752-0591
E-mail Address:	styler@ci.atherton.ca.us				

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary: **1) completion of the pump station inventory by March 1, 2010; Regular participants of the Municipal Maintenance subcommittee meetings, regular participant of PIP meetings, came up with a plan to have town employees certified in both SWPPP design and installation. Did not completed the deadline of corp. yard SWPPP of July 1, 2010, but upon proper training, employees should be able to produce a real good plan by 12/1/2010.**

C.2.a. ▶Street and Road Repair and Maintenance

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

X	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
X	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
X	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:

C.2.b. ▶Sidewalk/Plaza Maintenance and Pavement Washing

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
NA	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments:

C.2.c. ▶ Bridge and Structure Maintenance and Graffiti Removal

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

NA	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
NA	Control of discharges from graffiti removal activities
NA	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
NA	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal

Comments:

C.2.d. ▶ Stormwater Pump Stations

Does your municipality own stormwater pump stations: [ ] **Yes** [X] **No**

If your answer is **No** then skip to **C.2.e.**

(For FY 10-11Annual Report only) Complete the following table for dry weather DO monitoring and inspection data for pump stations[1] (add more rows for additional pump stations):

Pump Station Name and Location	**First inspection Dry Weather DO Data**		**Second inspection Dry Weather DO Data**	
	Date	**mg/L**	**Date**	**mg/L**

(For FY 10-11Annual Report only) Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:

Summary:

[1] Pump stations that pump stormwater into stormwater collection systems or infiltrate into a dry creek immediately downstream are exempt from DO monitoring.

Attachments:

(For FY 10-11Annual Report only) Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

Pump Station Name and Location	**Date** (2x/year required)	**Presence of Trash** (Cubic Yards)	**Presence of Odor** (Yes or No)	**Presence of Color** (Yes or No)	**Presence of Turbidity** (Yes or No)	**Presence of Floating Hydrocarbons** (Yes or No)

C.2.e. ▶ Rural Public Works Construction and Maintenance				
Does your municipality own/maintain rural[2] roads:	X	**Yes**		**No**
If your answer is **No** then skip to **C.2.f.**				
Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:				
X	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas			
X	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources			
No	No impact to creek functions including migratory fish passage during construction of roads and culverts			
X	Inspection of rural roads for structural integrity and prevention of impact on water quality			
X	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion			
No	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate			
No	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings			
Comments including listing increased maintenance in priority areas: **Questions answered with a "No" reflect that during the past reporting period, none of these types of projects were undertaken with the town.**				

[2] Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ▶Corporation Yard BMP Implementation

Place an **X** in the boxes below that apply to your corporations yard:

	We do not have a corporation yard
	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit
	We certify that we have a current **Stormwater Pollution Prevention Plan (SWPPP)** for the Corporation Yard

Place an **X** in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment
X	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system
X	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method
X	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used
X	Cover and/or berm outdoor storage areas containing waste pollutants

Comments: The town is in the process of developing a corporation yard BMP, did not complete task by 7/1/10. The town has a plan to certify employees in both SWPPP design and implementation and anticipates having good, current SWPPP in place for corporation yard. We strive to have this completed by January 1, 2011.

If you have a corporation yard(s) that is not an NOI facility , complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:

Corporation Yard Name	**Inspection Date** (1x/year required)	**Inspection Findings/Results**	**Follow-up Actions**
Street department	12/22/09	Misc. housekeeping issues	Items completed in 30 days. Still dealing with generated waste issue.
Park department	12/22/09	Misc. housekeeping issues	AOK

Section 3 - Provision C.3 Reporting New Development and Redevelopment

Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.a. ▶New Develo□ment and Redevelopment Performance Standard Implementation Summary Report

(For FY 10-11Annual Report only) Provide a brief summary of the methods of implementation o□ Provisions C.3.a.i.(1)-(8).

Summary:
Not required for this annual report

C.3.b.v.(1) ▶Regulated Projects Reporting T□ble

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information

C.3.b. ▶Green Streets Status Report

(All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary: **Not applicable. No pilot green street projects are planned within this jurisdiction.**

C.3.b.v.(1) ▶Regulated Projects Reporting Table

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information

C.3.h.iv. ▶ Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

(1) Fill in attached table **C.3.h.iv.(1)** or attach your own table including the same information

(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary: No regulated projects due for inspections this year or previous years.

(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).
Summary: **Atherton has to date not performed any inspections. The first regulated project came on line in August of 2009 and is not duefor inspection until 2014. The Town's agreement with regulated projects require an annual report of inspections by the project owner to be submitted by December 31. The first such report is due December 31, 2010.** **Municipal staff plans to attend a 'training the trainers' workshop that the Countywide Programis planning in FY 2010/11, to prepare key municipal staff to update their municipal O&M programs and train other staff members on O&M verification requirements.**

Section 4 – Provision C.4 Industrial and Commercial Site Controls

C.4.a.ii ► Legal Authority

(For FY 09-10 Annual Report only) Do you have adequate legal authority to obtain effective stormwater pollutant control on industrial sites?		Yes	X	No

If **No**, explain:

The Town of Atherton is a 100% residential community, and has no industrial sites in their limits. This type of language does not exist in our municipal ordinance.

C.4.c.ii.(5) ► Enforcement Response Plan

(For FY 09-10 Annual Report only) Have you developed and implemented an Enforcement Response Plan by April 1, 2010?		Yes	X	No

If **No**, explain:

See above

Program Highlights

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report describe steps taken to revise your program to meet new data tracking and reporting requirements.

The Town of Atherton contracts with the County of San Mateo Environmental Health Department to perform inspections of our local schools and 1 county club for hazmat and food facility inspections. There are no other businesses in our town.

C.4.b.i. ► Business Inspection Plan

(For FY 09-10 Annual Report only) Do you have a Business Inspection Plan?		Yes	X	No

If No, explain:

The only non-residential activity s in Atherton is schools and a county club. None of these activities fall under the criteria of "having a likelihood" or "may produce" pollutants" according to the MRP. San Mateo County Environmental Health does perform hazmat and food inspections under contract by Atherton on a routine basis. Stormwater run-off is included in these inspections.

C.4.b.iii.(1) ▶ Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

County Environmental Health, County Environmental Health plans to develop a list based on the businesses it regulates.

C.4.b.iii.(2) ▶ Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

County Environmental Health, County Environmental Health plans to develop a list based on the businesses it regulates.

C.4.c.iii.(1) ▶ Facility Inspections

Fill out the following table or attach a summary of the following information.

	Number	Percent
Number of businesses inspected (if known)	9	
Total number of inspections conducted	9	
Violations issued (excluding verbal warnings)	0	
Sites inspected in violation	0	
Violations[1] resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	na	

[1] Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

C.4.c.iii.(2) ▶ Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. non-stormwater discharge)	0

Potential discharge (e.g. BMPs not in place or ineffective)	0

C.4.c.iii.(2) ▶ Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP)[1]	Number of Enforcement Actions Taken	% of Enforcement Actions Taken[2]
Level 1	0	0	
Level 2	0	0	
Level 3	0	0	
Level 4	0	0	
Total	**0**	0	

Notes:

[1]Agencies to list specific enforcement actions as defined in their ERPs.

[2]Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

C.4.c.iii.(3) ▶ Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.

Business Category[1]	Actual Discharge Violations	Potential Discharge Violations

Notes:

[1] List your Program's standard business categories.

C.4.c.iii.(4) ▶ Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:
NA

C.4.d.iii ▶ Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
NA				

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

C.5.a.ii ▶ Legal Authority

C.5.c.iii ▶ Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Atherton Police Department	Any type of spill entering our streets or drainage systems	650 688-6500

(For FY 09-10 Annual Report only) Do you have adequate legal authority to prohibit and control illicit discharges and escalate stricter enforcement to achieve expedient compliance?	X	**Yes**		**No**

If **No**, explain: Atherton municipal stormwater ordinance attached.

C.5.b.ii.(4) ▶ Enforcement Response Plan

(For FY 09-10 Annual Report only) Have you developed and implemented an Enforcement Response Plan by April 1, 2010?		**Yes**	X	**No**

If **No**, explain:
Not at this time. We hope to have this section handled by 12/31/10.

Program Highlights

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report describe steps taken to revise your program to meet new data tracking and reporting requirements.

None to report

C.5.d.iii ▶ Evaluation of Mobile Business Program

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description: No mobile businesses are allowed in Atherton.

C.5.e.iii ▶ Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description: Our small maintenance staff rents an inlet/culvert cleaner on an annual basis. During our annual cleaning, staff is instructed to look for and report any evidence of illicit discharge activities to their supervisor for investigation. These activies would include evidence of dumping by landscapers, concrete washouts, vehicle maintenance dumping or swimming pool emptying. There was none reported by the crew the past fiscal year.

C.5.f.iii.(1), (2), (3) ▶ Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	0	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	0	
Discharges resolved in a timely manner (C.5.f.iii.(3))	0	

C.5.f.iii.(4) ▶ Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph.

Section 6 – Provision C.6 Construction Site Controls

C.6.a.iii ► Legal Authority

(For FY 09-10 Annual Report only) Is your agency's legal authority adequate for C.6 compliance?	X	**Yes**		**No**
If **No**, explain:				

C.6.b.ii.(3) ► Enforcement Response Plan

(For FY 09-10 Annual Report only) Was your Enforcement Response Plan developed and implemented by April 1, 2010?	X	**Yes**		**No**
If **No**, explain:				

C.6.e.iii.1.a, b, c ► Site/Inspection Totals

Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	**Number of sites disturbing ≥ 1 acre of soil** (C.6.e.iii.1.b)	**Total number of storm water runoff quality inspections conducted** (C.6.e.iii.1.c)
#	#	#

C.6.e.iii.1.d ►Construction Activities Storm Water Violations

BMP Category	Number of Violations[1]	% of Total Violations[2]
Erosion Control		
Run-on and Run-off Control		
Sediment Control		
Active Treatment Systems		
Good Site Management		
Non Stormwater Management		
Total		**100%**

Notes:
[1]Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.
[2]Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

C.6.e.iii.1.e ►Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP)[1]	Number Enforcement Actions Taken	% Enforcement Actions Taken[2]
Level 1			
Level 2			
Level 3			
Level 4			
Total			**100%**

Notes:
[1]Agencies should list the specific enforcement actions as defined in their ERPs.
[2]Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

C.6.e.iii.1.f, g ►Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	

C.6.e.iii.1.h, i ▶ Violation Correction Times

	Number	Percent
Violations fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)		%[2]
Violations not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)		%[3]
Total number of violations for the reporting year[1]		100%

Notes:

[1]Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

[2]Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

[3]Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

C.6.e.iii.(2) ▶ Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).
Description:

C.6.e.iii.(2) ▶ Evaluation of Inspection Program Effectiveness

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.
Description:

C.6.f ▶ Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance

Section 7 – Provision C.7. Public Information and Outreach

C.7.b.ii.1 ▶ Advertising Campaign

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

" The following report developed by BASMAA is included within the C.7 Public Information and Outreach section of the Countywide Program's Annual Report:

• FY 09-10 Regional Outreach Strategic Plan – summarizes regional advertising efforts."

C.7.b.iii.1 ▶ Pre-Campaign Survey

(For the FY 10-11 Annual Report only) Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information: **Not required for this Annual Report.**

- Summary of how the survey was implemented.
- Analysis of the survey results.
- Discussion of the outreach strategies based on the survey results.
- Discussion of planned or future advertising campaigns to influence awareness and behavior changes regarding trash/litter and pesticides.

Place an **X** in the appropriate box below:

	Survey report attached
	Reference to regional submittal:

C.7.c ▶ Media Relations

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:

The following reports developed by SMCWPPP and BASMAA are included within the C.7 Public Information and Outreach section of the Countywide Program's Annual Report:

• FY 09-10 SMCWPPP Media Relations Report – summarizes countywide media relations efforts

- **FY 09-10 BASMAA Regional Media Relations –summarizes regional media relations efforts."**

C.7.d ▶ Stormwater Point of Contact

(For FY 09-10 Annual Report only, unless changes made) Provide details of website or phone number used as the point of contact. Report on how the point of contact is publicized and maintained. If any change occurs in this contact, report in a subsequent Annual Report.

Contact Summary:

The Countywide Program's website, www.flowtobay.org and phone number (650) 372-6200 is another point of contact that is publicized on SMCWPPP outreach materials and maintained by the Countywide Program. Individual agency points of contact are publicized on the website, referred to when calling into the Countywide Program phone number, and publicized on some SMCWPPP outreach materials.

C.7.e ▶ Public Outreach Events

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed.
Use the following table for reporting and evaluating public outreach events

Event Details	**Description** (messages, audience)	**Evaluation of Effectiveness**
Provide event name, date, and location. Indicate if event is local, countywide or regional. **The following outreach events were done on a countywide level by SMCWPPP and are included in the C.7 Public Information and Outreach section of the Countywide Program's FY 09-10 Annual Report:** **• FY 09-10 Coordination of California Coastal Cleanup Day in San Mateo County, September 19, 2009.** **• FY 09-10 Home Show at the Cow Palace, March 26, 27, & 28, 2010."** **ALSO** **The following Co-permittees had events staffed by Environmental Health based on number of events requirements and need, and these events should be listed on your report:**	Identify type of event (e.g., school fair, farmers market etc.), type of audience (school children, gardeners, homeowners etc.) and outreach messages (e.g., Enviroscape presentation, pesticides, stormwater awareness)	Provide general staff feedback on the event (e.g., success at reaching a broad spectrum of the community, well attended, good opportunity to talk to gardeners etc.). Provide other details such as: • Estimated overall attendance at the event. • Number of people that visited the booth, comparison with previous years • Number of brochures and giveaways distributed • Results of any spot surveys conducted

• San Carlos, Farmers Market, August 20, 2009 • Daly City, Farmers Market Serramonte Shopping Center, September 3, 2009 • Colma, Embrace the Earth Annual Picnic, September 12, 2009 • Redwood City, Marine Science Institute Earth Day Event, April 17, 2010 • San Mateo, Farmers Market, June 1, 2010 • South San Francisco, Farmers Market, June 19, 2010 • San Bruno, Farmers Market, June 27, 2010		

C.7.f. ▶ Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:

During FY 09-10, SMCWPPP developed the online guide, Environmental Resource Guide of Groups and Organizations in San Mateo County with Watershed Stewardship Efforts to encourage public involvement in watershed volunteer efforts. Communication was established with each of the organizations in the guide in order to understand each of the group's needs and future collaboration possibilities. In addition, all of the organization's events throughout the year were posted on the Countywide Program's popular 'Community Events' page to publicize and encourage participation by county residents in local stewardship efforts.

C.7.g. ►Citizen Involvement Events

List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.

Event Details	Description	Evaluation of effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional **The following report developed by SMCWPPP on the countywide citizen involvement event is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 09-10 Annual Report:** • **FY 09-10 Coordination of California Coastal Cleanup Day in San Mateo County, September 19, 2009.**	Describe activity (e.g., creek clean-up, storm drain marking etc.)	Provide general staff feedback on the event. Provide other evaluation details such as: • Number of participants. Any change in participation from previous years. • Distance of creek or water body cleaned • Quantity of trash/recyclables collected (weight or volume). • Number of inlets marked. • Data trends

C.7.h. ►School-Age Children Outreach

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment.
Use the following table for reporting school-age children outreach efforts.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Provide the following information: Name Grade or level (elementary/ middle/ high) **The following separate reports developed by SMCWPPP are included within the C.7 Public Information and Outreach**	Brief description, messages, methods of outreach used	Provide number or participants	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback etc.). Attach evaluation summary if applicable.

section of the Countywide Program's FY 09-10 Annual Report: • FY 09-10 ZunZun School Assembly Program • FY 09-10 The Watershed Project, Creek Champions In Class Presentations.			

Section 8 - Provision C.8 Water Quality Monitoring

C.8 ▶ Water Quality Monitoring

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary

During FY 09-10, we contributed to SMCWPPP's Monitoring and Assessment Program in coordination with BASMAA's Regional Monitoring Coalition (RMC). In addition, we contribute financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and actively participate in RMP committees and work groups. For additional information on monitoring activities conducted by SMCWPPP, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Countywide Program's FY 09-10 Annual Report.

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.a ▶ Adopt an Integrated Pest Management (IPM) Policy or Ordinance

(For FY 09-10 Annual Report only) Attach a copy of your individual IPM ordinance or policy.	X	**Attached**		**Not attached,** explain below
If **Not attached,** explain: **See attached IPM resolution**				

C.9.b ▶ Implement IPM Policy or Ordinance

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphorous pesticides, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.

Summary:
Atherton currently contracts out all pesticide control to an outside vendor (Clark Pest Control and Terminex) who are obliged to adhere to our IPM standards. Clark pest controls own set of IPM standards far exceeds ours, and they have even won awards for industry innovation in this field.

C.9.c ▶ Train Municipal Employees

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	0
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	1
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	1

C.9.d ▶ Require Contractors to Implement IPM

Did your municipality contract with any pesticide service provider in the reporting year?	X	Yes		No

If yes, attach one of the following:

	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR
X	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR
	Equivalent documentation.

If **Not attached**, explain:
See attached policy for Clark Pest control.

C.9.e ▶ Track and Participate in Relevant Regulatory Processes

Summarize participation efforts, information submitted, and how regulatory actions were affected **OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary:
During FY 09-10, we participated in regulatory processes related to pesticides through contributions to SMCWPPP, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees. This Report is included within the Countywide Program's FY 09-10 Annual Report.

C.9.f ▶ Interface with County Agricultural Commissioners

Provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions to correct violations, if any. A separate report can be attached as your summary.

Summary: N/A

C.9.h.ii ▶ Public Outreach: Point of Purchase

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary:
The following reports developed by SMCWPPP and BASMAA summarize point of purchase outreach efforts. These reports are included within the C.9 Pesticides Toxicity Control section of the Countywide Program's FY 09-10 Annual Report:

- **FY 09-10 IPM Store Partnership Program (SMCWPPP)**
- **FY 09-10 'Our Water, Our World' Report (BASMAA)."**

C.9.h.vi ▶ Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

Guidance: Provide the following text: "The following separate reports developed by SMCWPPP summarize Pest Control Operator outreach efforts conducted during FY 09-10:

- **FY 09-10 Green Gardener Pilot-Program Training Report."**

In addition, report whether your municipality invited pest control operators that it uses to the IPM training in February 2010 or any other outreach conducted.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.i ▶ Short-Term Trash Loading Reduction Plan

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description:

Not required for this Annual Report.

C.10.a.ii ▶ Baseline Trash Load and Trash Load Reduction Tracking Method

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and in developing a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description:

A summary of the Countywide Program's accomplishments for this sub-provision are included within the C.10 Trash Load Reduction section of Program's FY 09-10 Annual Report.

C.10.a.iii ▶ Minimum Full Trash Capture

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership.

Description:

A summary of Program accomplishments for this sub-provision are included within the C.10 Trash Load Reduction section of the Countywide Program's FY 09-10 Annual Report.

C.10.b.iii ▶Trash Hot Spot Assessment

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible. Provide required photo documentation.

Fill out the following table or attach a summary of the following information

Trash Hot Spot	Cleanup Date	Volume of Material Removed	Dominant Type of Trash	Trash Sources (where possible)
Marsh Road	Not yet determined			

C.10.d ▶ Summary of Trash Load Reduction Actions

Provide summary of new trash load reduction actions or increased levels of implementation of existing actions that were implemented after adoption of the MRP (control measures and best management practices) including the types of actions and levels of implementation, and the total trash loads and dominant types of trash removed from each type of action.

Suggested trash load reduction actions to track and report may include:

- Anti-litter Campaigns
- Anti-litter/Dumping Enforcement Activities
- Curbside Recycling Programs
- Education and Outreach Efforts
- Free Trash Pickup/Dropoff Days
- County HHW Program Activities
- Improved Trash Bin Management
- Inspection/Maintenance of Storm Drain Outfalls
- Litter Pickup and Control
- Removal of Homeless Encampments
- Solid Waste Recycling Efforts
- Source Controls/Bans/Prohibitions
- Storm Drain Operation and Maintenance
- Storm Drain Signage/Marking
- Street Sweeping Activities
- Trash Removal from Receptacles
- Volunteer Creek Cleanups

Type of Trash Load Reduction Action	Date of First Implementation	Level of Implementation (specify if level was increased after MRP adoption)	Total Trash Load Removed by Action	Dominant Types of Trash Removed by Action
Not all trash load reduction actions were tracked by 'loads removed' this fiscal year. Once the Trash Load Reduction Tracking Method is developed (see Provision C.10.a.ii), trash loads removed will be estimated for each load reduction action (as feasible).				

Section 11 - Provision C.11 Mercury Controls

C.11.a.i ▶ Mercury Recycling Efforts

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

C.11.a.ii ▶ Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Amount collected:

The methodologies for estimating the mass of mercury collected through mercury collection and recycling efforts are currently in development and are due to the Water Board by September 15, 2010. Therefore, estimates could not be made for FY 09-10. Estimates of the mass of mercury collected through recycling efforts during FY 10-11 will be provided with the FY 10-11 Annual Report.

C.11.b ▶ Monitor Methylmercury
C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages
C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices
C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit
C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs
C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced
C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff
C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region
C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of SMCWPPP's accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of the Countywide Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.

Section 12 - Provision C.12 PCBs Controls

C.12.a.i,iii ►Municipal Inspectors Training

(For FY 09-10 Annual Report only) List below or attach description of results of training municipal industrial inspectors to identify, in the course of their existing inspections, PCBs or PCB-containing equipment.

Description:

In FY 09-10, inspector training materials were developed through in-kind contributions of SMCWPPP and SCVURPPP to BASMAA. Training materials can be found in the BASMAA Regional POC Report.

C.12.a.ii,iii ►Ongoing Training

(For FY 10-11 Annual Report and Each Annual Report Thereafter) List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

Not required for this Annual Report.

C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities
C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations
C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices
C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit
C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs
C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced
C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff
C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of Program accomplishments for these sub-provisions are included within the C.12 PCB Controls section of the Countywide Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.

Section 13 - Provision C.13 Copper Controls

C.13.a.i and iii ▶ Legal Authority: Architectural Copper

(For FY 10-11 Annual Report only) Do you have adequate legal authority to prohibit discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of the surface of copper architectural features, including copper roofs to storm drains?		**Yes**	X	**No**

If **No**, explain and provide schedule for obtaining authority within 1 year:
Not required for this Annual Report.

C.13.b.i and iii ▶ Legal Authority: Pools, Spas, and Fountains

(For FY10-11 Annual Report only) Do you have adequate legal authority to prohibit discharges to storm drains from pools, spas, and fountains that contain copper-based chemicals?		**Yes**	X	**No**

If **No**, explain and provide schedule for obtaining authority within 1 year:
Not required for this Annual Report.

C.13.c ▶ Vehicle Brake Pads

Reported in a separate regional report.
A summary of SMCWPPP's participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section ofthe Countywide Program's FY 09-10 Annual Report and/or the BASMAA Regional POC Report.

C.13.d.iii ▶ Industrial Sources Copper Reduction Results

List below or attach annotated lists or tables from your Industrial and Commercial Site Controls portion of this report, that highlight copper reduction results among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed. For FY09-10 describe below or highlight in the C.4 Evaluation portion (if provided) of this report the steps taken to revise your program to meet new data tracking and reporting requirements for implementation levels described in C.13.d.ii.

Summary
In FY 09-10, inspector training materials were developed through in-kind contributions of SMCWPPP and SCVURPPP to BASMAA. Training materials can be found in the BASMAA Regional POC Report.

C.13.e ▶ Studies to Reduce Copper Pollutant Impact Uncertainties

Revised. Description reads "State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below."

Summary

A summary of SMCWPPP's efforts (i.e., participation in RMP committee and work group meetings) to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of the Countywide Program's FY 09-10 Annual Report and/or BASMAA Regional POC Report.

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

C.14.a ▶ Control Programs for PBDEs, Legacy Pesticides and Selenium Controls

Revised. Description reads "State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities can provide descriptions below."

Summary

A summary of SMCWPPP's efforts (i.e., participation in RMP committee and work group meetings) to develop a Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of the Countywide Program's FY 09-10 Annual Report and/or BASMAA Regional POC Report.

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ▶ Planned and Unplanned Discharges of Potable Water

Is your agency a water purveyor?		Yes	X	No
If **No**, skip to C.15.b.vi.(2):				
If **Yes**, Complete the attached reporting tables or attach your own table with the same information. Describe program highlights below. For FY 09-10 only, describe steps taken to revise your program to meet new monitoring, data tracking and reporting requirements.				
Summary:				

C.15.b.vi.(2) ▶ Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

Summary: Since January 1, 2010, the Town has been enforcing the state's model ordinance. We are currently in the process of writing our own ordinance using the BAWSCA model ordinance and the State's requirements. The General Plan Committee has reviewed the draft ordinance and it will be on the City Council's September 2010 agenda.

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