



MALAGA COUNTY WATER DISTRICT

3580 SOUTH FRANK STREET - FRESNO, CALIFORNIA 93725
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Request for Letters of Interest

The Malaga County Water District (MCWD) is requesting letters of interest and resumes for a Pretreatment Program Administrator. This position will assist in the development and administration of a Pretreatment Program as required by the U.S. Environmental Protection Agency to protect America's waters. For its part, the MCWD has control authority over dischargers to enforce federal, state and local limits on the volume of and constituents in wastewater discharged into the District's treatment system. The District's Pretreatment Plan protects the environment by regulating wastewater discharges into the District's wastewater treatment system. The District is currently in the process of revising its Pretreatment Program and as such, initial tasks will focus on the formulation of an effective and efficient plan. Thereafter, focus will shift to the administration and ongoing improvement of the plan to ensure that the District and its customers remain in full compliance with all applicable standards in the most efficient manner possible. The Program Administrator will supervise an environmental compliance inspector who will conduct routine onsite inspections and collection of samples for lab testing as required by the Plan and will integrate program activities with other District departments. The Program Administrator will receive and review reports, record and file data, prepare and file regulatory reports, develop spreadsheets and other mechanisms to analyze data for trends and monitor the activities of industrial dischargers. The Program Administrator will monitor over 200 industrial permits which require periodic reevaluation and reissuance. The Program Administrator will also analyze and make determinations regarding permit violations as part of the District's Enforcement Response Plan.

A solid background in environmental studies or related sciences is preferred, but not required. The ideal candidates will have strong computer skills and will be able to develop and maintain necessary reports and records. The Program Administrator must possess excellent reading, writing and oral communication skills as detailed reporting and recordkeeping is required. The Pretreatment Program Administrator position will be a full-time position. This position is a career path for those persons interested in protecting the precious resource of America's water.

The MCWD provides competitive compensation that includes medical, dental, vision and life insurance plans for all full-time employees as well as paid holidays, vacation and paid time off. Please submit a letter of interest and resume for this position to the Malaga County Water District, James D. Anderson, General Manager, 3580 S. Frank Street, Fresno, California 93725.

Malaga County Water District is an equal opportunity employer.

Website: www.malagacwd.org