

 <p>4911 Central Ave Richmond, CA 94804</p>	<p>Delta Nutrient Modeling Science Workgroup Meeting</p> <p>September 10, 2015 9:30 AM – 3:30 PM</p>
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Meeting Location

UC Davis Center for Watershed Sciences
First Floor Conference Room
425 La Rue Road, Davis, CA.

Directions and Parking Information: <https://watershed.ucdavis.edu/about/directions>

Remote Access Information

By phone: (415) 655-0381, Access Code 943-326-397#

By computer: <https://join.me/sfei-conf-cw1>,

AGENDA

1.	<p>Information: Welcome and Basic Housekeeping Information</p> <p>Facility and parking information. Pizza lunch order (cash only) if you did not bring your own lunch. Advance notice would be helpful.</p>	<p>9:30 Phil Trowbridge (SFEI)</p>
2.	<p>Discussion: Comment on first draft of white paper</p> <p>Phil Trowbridge will provide a brief summary of the report and the approach used to prepare the first draft. The group will initially discuss overall comments on the report, followed by detailed discussions of each section of the report. The order of discussion will be:</p> <ul style="list-style-type: none"> • Overview of Report (9:40, 10 mins) • High level comments from Workgroup (9:50, 30 mins) • Comments and edits to Introduction (10:20, 10 mins) • Comments and edits to Background (10:30, 10 mins) • Comments and edits to Nutrient Management Questions (10:40, 10 mins) • Comments and edits to Model Characteristics (10:50, 20 mins) • Comments and edits to Model Framework and Approach (11:10, 30 mins) • Comments and edits to Cost Estimates (11:40, 20 mins) <p>Desired outcome: Feedback on draft white paper and specific suggestions for improvements to the text (editing on screen)</p>	<p>9:40 Mike Deas (WEI)</p>
	<p>Lunch Break</p>	<p>12:00</p>

3.	<p>Discussion: Comment on summaries of existing models</p> <p>Appendix B of the draft report contains brief summaries of the existing Delta models: SCHISM, CASCaDE, Suntans, DSM2, RMA, EFDC, and UnTRIM. These summaries were contributed by different Workgroup members and have not been edited. Some are long and detailed. Others are short and general. None of the information has been verified. The Workgroup will discuss how to edit these summaries to have a common level of detail, what type of summary table is needed, and terms for a glossary. The Workgroup will also discuss what to include about existing models in Section 5 of the report.</p> <p>Desired outcome: Feedback on the model summaries already prepared, a process for editing the summaries for consistency, and a detailed outline for Section 5 of the report.</p>	12:30 Phil Trowbridge (SFEI)
4.	<p>Discussion: Recommendations for characteristics of institutions to house and maintain the models</p> <p>Part of the Charge to the Workgroup is to provide recommendations on the characteristics for institution(s) to house and maintain the model(s). This topic was not discussed at the first Workgroup meeting. It is covered somewhat in Section 6 of the draft white paper (Organizational Framework). The Workgroup will discuss the desired institutional arrangements that should be added to Section 6 of the report to address this component of the Charge.</p> <p>Desired outcome: Outline of desired institutional arrangements for models and a plan for next steps if further discussion is needed.</p>	1:30 Phil Trowbridge (SFEI)
5.	<p>Discussion: Brainstorm key messages for Executive Summary</p> <p>The Executive Summary of the report needs to clearly convey the key messages from the Workgroup to a wide audience, particularly managers. The Workgroup will clarify the number of pages and target audience of the Executive Summary and brainstorm which messages should be included.</p> <p>Desired outcome: Defined length, audience, and key messages for Executive Summary.</p>	2:00 Phil Trowbridge (SFEI)
6.	<p>Decision: Set next meeting date and action items</p> <p>The Workgroup will decide if another meeting is needed. The week of October 12-16, 2015 is the default option if another meeting is needed. Action items will also be reviewed.</p> <p>Desired outcome: Meeting schedule and clear list of action items.</p>	3:00 Mike Deas (WEI)
7.	<p>Discussion: Plus/Delta</p> <p>The Plus/Delta discussion is an opportunity for meeting participants to talk about what was helpful in the meeting (a “plus”) and what might be changed to improve the next meeting (a “delta”).</p>	3:20 Mike Deas (WEI)
8.	<p>Adjourn</p>	3:30