

Delta RMP Action Items Report

Key to Status Colors:

Green indicates greater than 90 days until the deliverable is due. Yellow indicates a deliverable due within 90 days.

Red indicates a deliverable that is overdue.

	Primary	Meeting Date	Deliverable	Assigned To	Due Date	Status	Comments
1	SC Action Items from 12/18/15	12/18/15	Update table of upcoming management decisions and send back out to the SC →Delete Central Valley Diuron TMDL from table →Check status of State Water Board's proposed NNE policy for inland waters and updated as necessary →Change NNE-Delta to Delta Nutrient Research Plan	Meg Sedlak	04/25/16		
2	SC Action Items from 12/18/15	12/18/15	Respond to the SC's questions regarding how "risk potential" would be determined for prioritizing target current use pesticides for monitoring	TAC members	04/25/16		
3	SC Action Items from 12/18/15	12/18/15	Develop a Cost Allocation Schedule for SC approval that divides the \$948,000 revenue target for FY16/17 between the Participant Groups	Meg Sedlak	04/25/16		
4	SC Action Items from 12/18/15	12/18/15	Recruit an appropriate representative to fill the new stormwater seat on the SC	Stephanie Hiestand	04/25/16		
5	SC Action Items from 12/18/15	12/18/15	Finalize meeting summary from December 18, 2015	Thomas Jabusch	04/25/16		
6	SC Action Items from 12/18/15	12/18/15	Arrange a call between Greg Gearheart and ASC data management staff regarding State Board data management policies, CD3, and the Estuaries Portal	Meg Sedlak	04/25/16		
7	SC Action Items from 12/18/15	12/18/15	Follow up with TMDL staff about federal requirements so that compliance data issues for Vernalis compliance point can be resolved	Adam Laputz	04/25/16		
8	SC Action Items from 12/18/15	12/18/15	Arrange a call between Adam Laputz, Greg Gearhart, and Tom Mumley to discuss coordination between the RMPs.	Meg Sedlak	04/25/16		
9	SC Action Items from 12/18/15	12/18/15	Discuss whether there is any value in testing bivalve samples collected by the Bay RMP for parameters of interest to the Delta RMP	TAC members	04/25/16		
10	SC Action Items from 12/18/15	12/18/15	Schedule a call of the External Review Planning Subcommittee in January. Participants: Linda Dorn, Adam Laputz, Dave Tamayo, Val Connor, David Cory, Gregg Erickson, Sam Harader, Stephen McCord, and Joe Domagalski.	Philip Trowbridge	12/31/15		
11	SC Action Items from 12/18/15	12/18/15	Send doodle poll for an alternate date, set next meeting date, reserve room, and send invitations to the SC	Meg Sedlak	01/15/16		
12	TAC Action Items from 11/16/15	11/16/15	Draft strawman for the charge of the expert panel and distribute to the planning subcommittee	Philip Trowbridge	12/18/15	Complete	Charge drafted and distributed to planning committee.
13	TAC Action Items from 11/16/15	11/16/15	Convene planning subcommittee in the week after Thanksgiving	Philip Trowbridge	12/04/15	Complete	Meeting scheduled for 12/7/15.
14	TAC Action Items from 11/16/15	11/16/15	Present draft charge for the expert panel to the SC	Philip Trowbridge	12/18/15	Complete	Charge drafted and on SC agenda.

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15	TAC Action Items from 11/16/15	11/16/15	Bring outline for the Nutrient Synthesis Workgroup to the SC and clarify that the proposed target date will be adjusted as needed to allow sufficient time for the development process	Philip Trowbridge	12/18/15	Complete	Workplan updated and on SC agenda.
16	TAC Action Items from 11/16/15	11/16/15	Plan a future discussion with the TAC to outline the process for updating the target analyte list and defining how risk should be considered	Thomas Jabusch	04/01/16		
17	TAC Action Items from 11/16/15	11/16/15	Distribute W. Fleenor's paper to the TAC	Stephen McCord	11/20/15	Complete	
18	SC Action Items from 10/23/15	10/23/15	Update SC roster	Thomas Jabusch	10/30/15	Complete	
19	SC Action Items from 10/23/15	10/23/15	Put an item on the next agenda to discuss the requests for additional Steering Committee seats for Phase I and Phase II stormwater and the State Board and the overall balance and composition of the committee	Philip Trowbridge	11/18/15	Complete	Recorded in list of potential agenda items
20	SC Action Items from 10/23/15	10/23/15	Provide a list of appropriate candidates from fisheries agencies for the vacant Resource Agencies seat	Tim Vendlinski	12/18/15	Complete	
21	SC Action Items from 10/23/15	10/23/15	Update minutes with edits requested by Val and post to Regional Board website	Thomas Jabusch	10/30/15	Complete	Updated summary sent to Regional Board staff to post
22	SC Action Items from 10/23/15	10/23/15	Update TAC summary with the correct station name for the Mokelumne on page 4 (New Hope Road)	Thomas Jabusch	10/30/15	Complete	
23	SC Action Items from 10/23/15	10/23/15	Get provisional pesticide data from USGS and post with the rest of the provisional data on the TAC website	Thomas Jabusch	10/30/15	Complete	
24	SC Action Items from 10/23/15	10/23/15	Get information on the DSP peer review process from Val Connor and share it with the Steering Committee.	Philip Trowbridge	10/30/15	Complete	
25	SC Action Items from 10/23/15	10/23/15	Talk to the Delta Science Program about getting an external review of the Monitoring Design. Coordinate with Val and Gregg on this item	Philip Trowbridge	12/18/15	Complete	
26	SC Action Items from 10/23/15	10/23/15	Convene the Finance and Revenue Subcommittees for kick-off meetings	Val Connor	12/18/15	Complete	
27	SC Action Items from 10/23/15	10/23/15	Put an item on the agenda for the fall 2016 SC meeting to review the Program expenses compared to other similar programs, the goals of the Program, and the multi-year trajectory of the Program	Philip Trowbridge	10/31/16		
28	SC Action Items from 10/23/15	10/23/15	Follow up with Val and Mike about the Finance Subcommittee to find out what assistance they need from ASC	Philip Trowbridge	10/30/15	Complete	
29	SC Action Items from 10/23/15	10/23/15	Develop a proposal for an interlaboratory comparison study for pesticides for the TAC to review	Josie Tellers	11/09/15	Complete	
30	SC Action Items from 10/23/15	10/23/15	Review and provide comments on the draft Communications Plan	Steering Committee	11/06/15	Complete	No additional comments were provided.
31	SC Action Items from 10/23/15	10/23/15	Develop ideas for a fact sheet to support fundraising efforts	Val Connor	12/18/15		Val Connor and Finance Committee
32	SC Action Items from 10/23/15	10/23/15	Review and provide comments on the draft Program Planning Overview	Steering Committee	11/06/15	Complete	No additional comments were provided.

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33	SC Action Items from 10/23/15	10/23/15	Add the July 7, 2014, version of the RMP-RB Interaction Flow Chart to the RMP Foundations document with an introduction that explains that this flow chart was a foundational document and the basis for language that was added to permits. The introduction should also explain that the purpose of the flow chart is to show mutual expectations that the RMP will be used to collaboratively study issues as much as possible to avoid additional study requests from the Water Board on top of the RMP	Thomas Jabusch	12/18/15	Complete	
34	SC Action Items from 10/23/15	10/23/15	Revise adequate participation language and work with co-chairs on edits	Philip Trowbridge	12/18/15	Complete	
35	SC Action Items from 10/23/15	10/23/15	Set next meeting date for December 18, reserve room, and send invitations to the SC	Thomas Jabusch	10/30/15	Complete	
36	TAC Action Items from 9/24/15	09/24/15	Follow-up with Jamie Anderson at DWR regarding funding for mercury monitoring to calibrate the DWR mercury model	Philip Trowbridge	10/23/15	Complete	
37	TAC Action Items from 9/24/15	09/24/15	Research options for collecting samples at Buckley Cove in the middle of the channel and report back to the TAC	Joe Domagalski	11/01/15	Complete	On the agenda for the Nov 16 TAC mtg.
38	TAC Action Items from 9/24/15	09/24/15	Search for modeling information about lateral mixing at Buckley Cove	Stephen McCord	11/01/15	Complete	
39	TAC Action Items from 9/24/15	09/24/15	Organize a teleconference of the TIE subcommittee to discuss further edits to the TIE guidance, the TIE treatment list, an update on the Ceriodaphnia issue at AHPL, and the cost per treatment for TIEs so that the group can manage its budget of \$40,000 for the year	Thomas Jabusch	10/16/15	Complete	
40	TAC Action Items from 9/24/15	09/24/15	Modify the Supplemental Budget Request with a required matrix spike sample, the schedule, and locations of the sampling	Thomas Jabusch	10/09/15	Complete	
41	Steering Committee Action Items from 06/16/15	06/16/15	Post all final minutes to the Regional Board's Delta RMP website and add a note to the website saying "Draft meeting summaries are available upon request from the Regional Board"	Selina Cole	06/30/15	Complete	
42	Steering Committee Action Items from 06/16/15	06/16/15	Update the Monitoring Design with changes approved at the meeting and then post as final on the website.	Thomas Jabusch	06/30/15	Complete	
43	Steering Committee Action Items from 06/16/15	06/16/15	Put an agenda item on the next SC meeting agenda to discuss the conflict of interest policy and the guidelines for issuing RFPs.	Philip Trowbridge	10/23/15	Complete	On agenda for 10/23 SC meeting.
44	Steering Committee Action Items from 06/16/15	06/16/15	Schedule and hold a conference call between the Regional Board and MS4 Phase II communities regarding participation and fees for the Delta RMP.	Stephanie Hiestand	07/31/15		
45	Steering Committee Action Items from 06/16/15	06/16/15	Add Stephanie Hiestand to the QAPP as the representative for MS4 Phase II communities	Thomas Jabusch	06/30/15	Complete	
46	Steering Committee Action Items from 06/16/15	06/16/15	Use a doodle poll to schedule the next meeting in September or October.	Philip Trowbridge	06/30/15	Complete	
47	Steering Committee Action Items from 06/16/15	06/16/15	Schedule a discussion for the next meeting to identify the scope and panel for an external review of the Monitoring Design	Thomas Jabusch	10/23/15	Complete	Included on agenda for 9/24/15 TAC meeting.
48	Steering Committee Action Items from 06/16/15	06/16/15	Regional Board staff will set up an internal meeting with Diane Messina and Adam Laputz to discuss potential participation by Caltrans	Patrick Morris / Selina Cole	09/01/15		Regional Board staff will be contacting Caltrans to discuss potential participation

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49	TAC Action Items from 5/27/15	05/27/15	Mike Johnson and Karen Ashby will provide comments on the Monitoring Design by June 1st. Debra Denton and Tessa will provide comments by June 4th.	TAC members	06/04/15	Complete	Debra Denton provided comments on June 1, 2015.
50	TAC Action Items from 5/27/15	05/27/15	ASC will revise the Design document and send it back out the TAC with 5 business days for review.	Thomas Jabusch	06/08/15	Complete	
51	TAC Action Items from 5/27/15	05/27/15	Stephen McCord will convene a conference call or online polling method before June 16th so that he can report to the SC whether the TAC recommends approval or provisional approval of the revised Monitoring Design.	Stephen McCord	06/15/15	Complete	
52	TAC Action Items from 5/27/15	05/27/15	Adam agreed to follow up with Rich Breuer to learn if the requirement for State Board approval of the QAPP only applied to SWAMP-funded part of the work or the full QAPP.	Adam Laputz	06/03/15	Complete	
53	TAC Action Items from 5/27/15	05/27/15	ASC should make sure the QAPP data management provisions are SWAMP compatible. Phil agreed to check with Cristina Grosso about this.	Philip Trowbridge	06/03/15	Complete	SFEI data management procedures are SWAMP compatible.
54	TAC Action Items from 5/27/15	05/27/15	After receiving comments from the laboratories by June 1st, ASC will revise the QAPP and send it back out to the TAC with 5 business days to review.	Thomas Jabusch	06/08/15	Complete	
55	TAC Action Items from 5/27/15	05/27/15	Stephen McCord will schedule a conference call or online polling tool before June 16th in order to determine whether the TAC recommends approval of the QAPP or provisional approval. Stephen McCord will provide a verbal report to the SC on June 16th.	Stephen McCord	06/15/15	Complete	
56	TAC Action Items from 5/27/15	05/27/15	Discuss with the SC co-chairs about having a joint meeting of the SC and TAC to decide about the funding allocations for FY15/16	Philip Trowbridge	06/03/15	Complete	Recommendation added the FY15/16 workplan report to the SC.
57	TAC Action Items from 5/27/15	05/27/15	Revise the budget for the SC to show the available funding relative to the "bare bones" Monitoring Design funding levels so the SC can make the trade-off decisions.	Philip Trowbridge	06/05/15	Complete	
58	TAC Action Items from 5/27/15	05/27/15	Stephen McCord will send an email to the TAC with the proposal to officially approve the TIE subcommittee members as discussed in the May 27 meeting	Stephen McCord	06/03/15	Complete	
59	TAC Action Items from 5/27/15	05/27/15	ASC will receive comments on the TIE process memo. When all the comments have been received, ASC will send them to the TIE subcommittee to review and incorporate into the memo, which will be shared with the whole TAC.	Thomas Jabusch	06/10/15	Complete	
60	TAC Action Items from 5/27/15	05/27/15	Mike Johnson agreed to send Stephen McCord his notes with questions about the Hyalella test.	Mike Johnson	06/03/15	Complete	
61	TAC Action Items from 5/27/15	05/27/15	Stephen Clark agreed to send Stephen McCord information about possible special studies that could be done to resolve questions about the Hyalella test.	Stephen Clark	06/03/15	Complete	
62	TAC Action Items from 5/27/15	05/27/15	Brian Laurenson agreed to send Stephen McCord his comments on the last set of slides for the SC which had information on possible special studies.	Brian Laurenson	06/03/15	Complete	
63	TAC Action Items from 5/27/15	05/27/15	Stephen McCord agreed to write a memo to the SC with options regarding the Hyallella test.	Stephen McCord	06/09/15	Complete	
64	TAC Action Items from 5/27/15	05/27/15	Provide an update on any nexus between Delta RMP and Central Valley Pyrethroids TMDL	Tessa Fojut	03/31/16		
65	TAC Action Items from 4/22	04/22/15	Thomas and Stephen will develop a develop a full chronology of TAC decisions, in a format similar to Delta RMP Record of Decisions (SC).	Thomas Jabusch	05/22/15	Complete	

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66	TAC Action Items from 4/22	04/22/15	Thomas will distribute SCCWRP study objectives and protocol to the TAC, when available	Thomas Jabusch	05/22/15	Complete	On agenda for 5/27/15
67	TAC Action Items from 4/22	04/22/15	Thomas and Stephen will compare and contrast study objectives to Delta RMP's interests and concerns regarding Hyalella, especially regarding the issue of environmental relevance	Thomas Jabusch	05/22/15	Complete	To be completed with Stephen McCord
68	TAC Action Items from 4/22	04/22/15	Thomas: Consider adding phenotype testing and supplying Delta environmental samples for 2nd round of testing	Thomas Jabusch	05/22/15	Complete	Re phenotype testing: Can create a running wish list of special studies such as the phenotype testing.
69	TAC Action Items from 4/22	04/22/15	Coordinate the TIE subcommittee	Thomas Jabusch	05/22/15	Complete	
70	TAC Action Items from 4/22	04/22/15	Linda (AHPL) will generate a treatment template to clearly describe TIE treatments to be performed	Linda Deanovic	05/22/15	Complete	
71	TAC Action Items from 4/22	04/22/15	Stephen will articulate a question to SC asking whether TIE's should track down non-pesticide causes of toxicity, if funds allow	Stephen McCord	06/16/15	Complete	To be discussed at SC meeting on 6/16/15.
72	TAC Action Items from 4/22	04/22/15	Cam will draft a document to accompany the TIE decision flow chart	Cam Irvine	05/22/15	Complete	Include communications protocols and additional insight on decision process. To be completed with Thomas Jabusch
73	TAC Action Items from 4/22	04/22/15	Joe and Jim will clean up the USGS pesticide sampling triggers	Joe Domagalski	05/22/15	Complete	Edits were provided by Stephen McCord and discussed at the TAC meeting
74	TAC Action Items from 4/22	04/22/15	Jim will add "alert" levels for the USGS to use to alert AHPL of possible events	Jim Orlando	05/22/15	Complete	In QAPP.
75	TAC Action Items from 4/22	04/22/15	Jim and Joe will add a field to the field log to document sampling conditions	Jim Orlando	05/22/15	Complete	Part of USGS standard practice. The sampling conditions log will be used to improve event triggers based on experience.
76	TAC Action Items from 4/22	04/22/15	Thomas will provide a clean draft final monitoring design to the TAC for review	Thomas Jabusch	05/22/15	Complete	On agenda for 5/27/15
77	TAC Action Items from 4/22	04/22/15	Review the draft QAPP	TAC members	05/01/15	Complete	Notify Thomas Jabusch of any delays
78	TAC Action Items from 4/22	04/22/15	Identify points in data flow chart when TAC members can access data, and clarify frequency of QA review for monthly sampling events	Cristina Grosso	05/22/15	Complete	In QAPP.
79	TAC Action Items from 4/22	04/22/15	Set up a password-protected space for provisional data on the CA Estuaries Workgroup portal	Stephanie Fong	05/22/15	Complete	SFEI-ASC will make provisional data files available by posting them to the TAC website, from where they can be viewed and downloaded by TAC members and transferred to the worker bee space of the Estuaries portal.
80	Steering Committee Action Items from 03/27/15	03/27/15	ASC will revise the minutes from the 1/22/15 SC meeting. The paragraph on Hyalella on page 7 and the second action item underneath it should show that there were concerns about the lab methodologies and interlaboratory comparability for the Hyalella test procedure in water.	Thomas Jabusch	04/30/15	Complete	
81	Steering Committee Action Items from 03/27/15	03/27/15	Adam Laputz will share the decision-making flow chart with ASC.	Adam Laputz	04/30/15	Complete	Linda Dorn has shared the flow chart with Thomas Jabusch.

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82	Steering Committee Action Items from 03/27/15	03/27/15	Patrick Morris will find out if the SWAMP contract with ATL can fund participation in the SCCWRP interlaboratory comparability study.	Patrick Morris	04/30/15	Complete	SWAMP contract manager confirmed that funds can be used to analyze samples for the study.
83	Steering Committee Action Items from 03/27/15	03/27/15	ASC and the TAC Co-Chairs will prepare a 1-hour agenda item for the next SC meeting on the interpretation and application of monitoring results, with a focus on pesticides monitoring. The TAC recommendations, the draft decision-making flow chart, and the TIE decision matrix will be included in the presentation.	Thomas Jabusch	05/31/15	Complete	On the agenda for the 6/16/15 meeting
84	Steering Committee Action Items from 03/27/15	03/27/15	Schedule agenda item to discuss and resolve any changes that were made by the TAC to the Management Questions on page 6 (Pesticide Table 1) of the revised Monitoring Design.	Thomas Jabusch	05/31/15	Complete	On the agenda for the 6/16/15 meeting
85	Steering Committee Action Items from 03/27/15	03/27/15	ASC will make sure the TAC website is up to date and ensure that the April 22 TAC meeting is publicly noticed.	Thomas Jabusch	04/08/15	Complete	
86	Steering Committee Action Items from 03/27/15	03/27/15	ASC will contact Val Connor at SFCWA to get documentation about previous work by SFCWA, USGS, and RB5 to develop target analyte lists for pesticides.	Thomas Jabusch	04/30/15	Complete	
87	Steering Committee Action Items from 03/27/15	03/27/15	ASC will work with the TAC, ILRP, and RB5 to come up with the recommended list of target pesticides for the FY15/16 workplan. The list will reside in the Monitoring Design.	Thomas Jabusch	05/15/15	Complete	ASC has compiled a master list that compares the target pesticides for ILRP and the different labs. RB5 and ILRP met to discuss the list.
88	Steering Committee Action Items from 03/27/15	03/27/15	ASC will develop a process for reviewing and updating the list of target pesticide analytes as part of the Communications Plan in FY15/16.	Thomas Jabusch	09/30/15	Complete	The process was included in the draft Communications Plan and Project Planning Cycle.
89	Steering Committee Action Items from 03/27/15	03/27/15	Joe Domagalski will send ASC the final report from a recent USGS study of pesticides.	Joe Domagalski	04/30/15	Complete	
90	Steering Committee Action Items from 03/27/15	03/27/15	ASC will revise the FY14/15 workplan as directed by the SC: (1) update Section 5 to be refer to the SCCWRP interlaboratory comparability study; (2) update the Vendor Selection Form for the USGS Pesticide Lab; and (3) update the Vendor Selection Form the USGS nutrient synthesis.	Philip Trowbridge	04/03/15	Complete	
91	Steering Committee Action Items from 03/27/15	03/27/15	ASC will revise the Financial Management Plan as directed by the SC: (1) attach the process for RFPs; (2) require SC approval for sole source contracts; and (3) refer to the Implementing Entity generically.	Philip Trowbridge	04/03/15	Complete	Items 2 and 3 are complete. The RFP process has been revised but needs SC review at the next meeting before being attached as guidance to the Financial Management Plan.
92	Steering Committee Action Items from 03/27/15	03/27/15	Linda Dorn and Patrick Morris will revise the Adequate Participation language and will bring it back to the SC at the next meeting.	Linda Dorn	05/31/15	Complete	
93	Steering Committee Action Items from 03/27/15	03/27/15	ASC will include an option for external science advisers or a program review in the FY15/16 workplan. ASC will research whether the Delta Science Program's science panel can serve this role.	Philip Trowbridge	05/31/15	Complete	There may be a way for the DSC to facilitate the review but (a) the SC will still need to budget some funds for it and (b) the review would most likely consider the Delta RMP within the broader context of all Delta monitoring programs.
94	Steering Committee Action Items from 03/27/15	03/27/15	Tim Vendlinski will attend the April 22, 2015 TAC meeting.	Tim Vendlinski	04/22/15	Complete	

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95	Steering Committee Action Items from 03/27/15	03/27/15	Selina Cole will update the Delta RMP website and publicly notice the TAC meeting via the Delta Water Quality lyrics list	Selina Cole	04/10/15	Complete	
96	Steering Committee Action Items from 03/27/15	03/27/15	ASC will work with Stephen McCord and Joe Domagalski on options for TAC Co-Chairs in FY15/16. The three options are (1) to continue with Stephen and Joe as Co-Chairs providing coordination and leadership; (2) to have ASC provide coordination and Stephen and Joe provide leadership; and (3) to have ASC provide coordination with an unpaid Chair. The value of the in-kind service by the unpaid Chair should be part of the calculation.	Philip Trowbridge	05/31/15	Complete	
97	Steering Committee Action Items from 03/27/15	03/27/15	ASC will send out a list of Decisions and Action Items from the 3/27/15 meeting by 4/3/15.	Thomas Jabusch	04/03/15	Complete	
98	Steering Committee Action Items from 03/27/15	03/27/15	ASC will send a doodle poll for the next SC meeting. The meeting must be before 6/16/15 and may need to be even sooner depending the time needed for any RFPs that may be needed.	Thomas Jabusch	04/03/15	Complete	
99	Steering Committee Action Items from 01/22/15	01/22/15	ASC will provide draft SOTER indicator write-ups when they are ready to the TAC and SC for review and comment.	Jay Davis	03/27/15	Complete	
100	Steering Committee Action Items from 01/22/15	01/22/15	ASC will provide a pdf version of the Delta RMP poster to the SC	Thomas Jabusch	01/29/15	Complete	
101	Steering Committee Action Items from 01/22/15	01/22/15	ASC will revise the minutes of the last two SC meetings to correct inaccuracies.	Thomas Jabusch	03/27/15	Complete	
102	Steering Committee Action Items from 01/22/15	01/22/15	ASC will report back to the SC about whether the proposed contractors for the FY14/15 workplan would be in compliance with the State Contracting Manual and if there is any appearance of conflict of interest. In particular, ASC will check the legality of contracting USGS for the pesticide analyses, high-frequency data analysis, and potentially field sampling, with Joe Domagalski (USGS) as one of the co-chairs.	Philip Trowbridge	03/27/15	Complete	
103	Steering Committee Action Items from 01/22/15	01/22/15	ASC will sign up members of the TIE subcommittee	Thomas Jabusch	03/27/15	Complete	
104	Steering Committee Action Items from 01/22/15	01/22/15	The TAC will provide the SC with information about evaluating and interpreting Hyalella data, recommendations regarding the Hyalella strain to be used, and identify the scientific issues involved with interpreting and/or qualifying test results.	Stephen McCord	03/27/15	Complete	
105	Steering Committee Action Items from 01/22/15	01/22/15	ASC will revise the Monitoring Design document based on comments received from the SC.	Thomas Jabusch	05/31/15	Complete	
106	Steering Committee Action Items from 01/22/15	01/22/15	ASC will send the Monitoring Design document (11/3/14 draft) and the list of identified changes to the SC mailing list and ask participants to submit additional revisions by 1/30/15.	Thomas Jabusch	01/29/15	Complete	
107	Steering Committee Action Items from 01/22/15	01/22/15	ASC and Brock Bernstein will convene conference calls, if there are conflicting comments that get to the core of the design and are high priority to resolve.	Thomas Jabusch	03/27/15	Complete	
108	Steering Committee Action Items from 01/22/15	01/22/15	ASC will develop a new document that defines the Delta RMP's process for data analysis and interpretation, reporting, and application of results to address the management questions. This document should also contain an annual schedule for coordinating with deadlines of different organizations.	Thomas Jabusch	12/31/15	Complete	Communications Plan. Program Planning Overview.

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109	Steering Committee Action Items from 01/22/15	01/22/15	ASC will add sole source justifications to the FY14/15 Annual Workplan	Philip Trowbridge	03/27/15	Complete	
110	Steering Committee Action Items from 01/22/15	01/22/15	ASC will follow up with Gregg Erickson to find out if there is an existing contract between ASC, DWR, and USGS.	Philip Trowbridge	03/27/15	Complete	
111	Steering Committee Action Items from 01/22/15	01/22/15	Since there will not be an RFP, ASC will subtract \$4,500 from the pesticide/toxicity budget.	Philip Trowbridge	03/27/15	Complete	
112	Steering Committee Action Items from 01/22/15	01/22/15	Patrick Morris will investigate whether FY15/16 onwards SWAMP funds can be used for other purposes, such as pesticides analyses.	Patrick Morris	03/27/15	Complete	Currently the only SWAMP contract that could be used for the Delta RMP is for toxicity analyses.
113	Steering Committee Action Items from 01/22/15	01/22/15	ASC will prepare a process for FY15/16 and onwards to ensure that selection of contractors complies with the public contracting code and avoids any actual or apparent conflict of interest.	Philip Trowbridge	03/27/15	Complete	
114	Steering Committee Action Items from 01/22/15	01/22/15	ASC shall implement appropriate funding mechanisms (e.g., invoice, contract) as needed to meet the needs of different Delta RMP members.	Philip Trowbridge	03/27/15	Complete	
115	Steering Committee Action Items from 01/22/15	01/22/15	ASC will assist the SC in developing a longer-term funding mechanism (e.g., MOU) that will lower administrative costs and provide a more formal basis for participation	Philip Trowbridge	03/31/16	Complete	The MOA was added as a deliverable for the FY15/16 workplan.
116	Steering Committee Action Items from 01/22/15	01/22/15	Val Connor will review the Financial Management Plan with SFCWA's attorney.	Val Connor	03/27/15	Complete	Action item deleted.
117	Steering Committee Action Items						
118	TAC Action Items						