

FINAL

**WHITEWATER WATERSHED
NPDES MUNICIPAL STORMWATER PERMIT
(NPDES No. CAS617002)**

ANNUAL REPORTING FORMS

FOR

FISCAL YEAR 2004-2005

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**BOARD ORDER No. 01-077
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

EXECUTIVE SUMMARY
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SOURCE TRACKING & UPDATING
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Provision D.4 of the Whitewater Municipal Stormwater Permit requires the Permittees to annually update the Source Tracking and Updating information that was provided in the NPDES Permit application (Parts I and II).

Contact Person: _____ Telephone: _____
 Prepared By: _____ Date: _____

1. Special notes (limitations, problems, etc.):

2. The following tables are from the Part II Permit Application (Section 3.1 and Appendix C). Please review the information contained in the Application and update the tables below accordingly.

NEW OUTFALL IDENTIFICATION

Co-Applicant	Two Letter Identifier	New Outfalls	Total Number of Outfalls

NEW MAJOR STRUCTURAL CONTROLS FOR STORM WATER RUNOFF

Co-Applicant	Two Letter Identifier	New Structural Controls	Total Number of Structural Controls

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

SOURCE TRACKING & UPDATING
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INVENTORY OF INDUSTRIES

Facility	Street	City	SIC Code	Type of Business	Materials Used

3. Please name below any new MS4 facilities and land use designations within your agency’s jurisdiction. Please include digital data via AutoCAD/Microstation (*preferred*) or GIS layer format of these facilities and/or land use designations.

Facility/Land Use Type	Location	Facility Description (e.g., pipe size, type)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

LEGAL AUTHORITY
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Whitewater NPDES Municipal Stormwater Permit

Contact Person: _____ Telephone: _____
 Prepared By: _____ Date: _____

Provision D.4 of the Whitewater Municipal Stormwater Permit requires the Permittees to establish and maintain adequate legal authority as required by the NPDES Municipal Stormwater Permit program [40 CFR Part 122.26(d)(2)(i)(A-F)].

- (i). *Adequate legal authority. A demonstration that the applicant can operate pursuant to legal authority established by statute, ordinance or series of contracts which authorizes or enables the applicant at a minimum to:*
 - (A) *Control, through ordinance, permit, contract, order or similar means, the contribution of pollutants to the municipal storm sewer by storm water discharges associated with industrial activity and the quality of storm water discharged from sites of industrial activity;*
 - (B) *Prohibit through ordinance, order or similar means, illicit discharges to the municipal separate storm sewer;*
 - (C) *Control through ordinance, order or similar means the discharge to a municipal separate storm sewer of spills, dumping or disposal of materials other than storm water;*
 - (D) *Control through interagency agreements among co-applicants the contribution of pollutants from one portion of the municipals system to another portion of the municipal system;*
 - (E) *Require compliance with conditions in ordinances, permits, contracts or orders; and*
 - (F) *Carry out all inspection, surveillance and monitoring procedures necessary to determine compliance and noncompliance with permit conditions including the prohibition on illicit discharges to the municipal separate storm sewer.*

1. Has your agency adopted a stormwater management Ordinance or revised similar Ordinances to prohibit non-stormwater discharges? Yes No

If yes, please reference the Ordinance No., date of adoption and date of last revision (if applicable) below.

Ordinance No.: _____
 Date of Adoption: _____
 Last Revised: _____

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

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LEGAL AUTHORITY

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2. Has your agency satisfied each of the regulatory requirements set forth in 40 CFR Part 122.26(d)(2)(i)(A-F)? Yes No

3. If either of the above points have not been met, please describe what actions are currently planned to satisfy the requirement. Also, please provide an estimated time of completion for any outstanding tasks.

4. Special Notes (describe any limitations, problems, etc):

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

Illicit Connection/Illegal Dumping
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Provision E.1.a.(1-6) of the Whitewater Municipal Stormwater Permit requires the Permittees to continue and/or expand an existing program to detect and prevent dumping or routinely discharging pollutants into storm drains and drainage channels.

Contact Person: _____ Telephone: _____
Prepared By: _____ Date: _____

1. Describe your current program(s) to detect and eliminate illicit connection/illegal dumping.

2. Has the program expanded or improved during the past year? Yes No
If yes, please describe.
If no, please describe your current plans for program expansion and improvement.

3. Has your agency developed a training program or conducted any training for field personnel to facilitate reporting of illicit connection/illegal dumping? Yes No
If yes, please describe the program and any training conducted in the past year including dates, number of participants, and from which department(s).

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

ILLICIT CONNECTION/ILLEGAL DUMPING

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4. Does your agency currently utilize a log form for recording observations of field inspection and maintenance personnel? Yes No

If yes, please attach a copy of the form.

If no, please describe your current plans (including a time schedule) for developing the log forms.

5. Has your agency developed any guidance materials or standard procedures to facilitate field reporting? Yes No

If yes, please identify this material and provide a brief description (or attach copy).

6. Has your agency designated an employee or department to receive, log, and follow up on reports of illegal dumping or suspicious discharges? Yes No

If yes, please identify the principal point of contact:

Department: _____
Name: _____
Telephone: _____

If no, please describe your current plans (including a time schedule) for responding to reports of illegal dumping or suspicious discharges.

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

ILLICIT CONNECTION/ILLEGAL DUMPING

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7. Has your agency developed an implementation schedule for conducting field inspections of the storm drain system and targeted industrial facilities? Yes No

If yes, please describe the schedule or attach a copy.

If no, please describe your current plans (including a time schedule) for responding to reports of illegal dumping or suspicious discharges.

8. Special Notes (describe any limitations, problems, etc):

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

ILLICIT CONNECTION/ILLEGAL DUMPING
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9. Illicit Connection and Illegal Dumping Incident Type(s)

Please complete the table below based on IC/ID Incoming Complaint, Investigation Report, and Responsible Party forms or other documentation received by your agency.

TYPE OF INCIDENT	NUMBER OF INCIDENTS
Auto Dealers	
Washing Cars	
Auto Shops	
Radiator Fluid	
Waste Water	
Auto-Residential	
Fuel Leaking	
Car Washing	
Car Repair	
Radiator Draining	
Oil Dripping	
Residential	
Apartments	
Other	
Commercial	
Irrigation	
Construction	
Sediment	
Asphalt Cuttings	
Other Materials	
Carpet Cleaning	
Cement Washing	
Commercial	
Industrial	
Residential	
Responses to Non- problems	
No Discharge	
Allowable Non-storm	
Water Discharge	
Cooling Water	
Drums Abandoned	
Equipment Cleaning	
Commercial	
Residential	
Industrial	
Grocery Store	
Dumpsters	
Grey Water	

TYPE OF INCIDENT	NUMBER OF INCIDENTS
Gas Stations and Vehicle Service Facilities	
Washing Cars	
Radiator Fluids	
Industrial	
Fuel Leaking	
Paint	
Parking Lots	
Pools & Spas	
Residential	
Grey Water	
Sediment	
Irrigation	
Restaurants	
Dumpsters	
Grey Water	
Oil and Grease	
RV Waste Dumping	
Sewage Spills	
Shops (Non Auto)	
Washing	
Spills	
Sumps	
Used Oil Dumping	
Res.-Apt.	
Res.-Other	
Comm.-All	
Misc. Incidents (total)	
Resolved	
Under Investigation	
Illegal Dumping (total)	
Resolved	
Under investigation	
Illicit Connections (total)	
Resolved	
Under investigations	

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

BMP R3
2004-2005 Annual Progress Report
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Provision E.1.e.5) of the Whitewater Municipal Stormwater Permit requires the Permittees to: i) continue to implement and enforce leash laws and other pet laws in selected public-use areas and ii) educate/inform the general public regarding the need to clean up and properly dispose of pet waste.

Contact Person: _____
Prepared By: _____

Telephone: _____
Date: _____

1. Does your agency have pet waste and leash laws in place? Yes No

If yes, please identify the Ordinance No. and/or Municipal Code section(s): _____

Also, please identify the department responsible for enforcement of pet waste and leash laws:

Department: _____
Telephone: _____
Contact : _____

2. Are additional information signs needed? Yes No

If yes, please identify the location(s) where additional signage is needed.

3. Is increased enforcement of local codes and ordinances needed? Yes No

If yes, please describe what efforts are currently planned to further control of pet waste in selected public areas.

4. Has your agency distributed any educational materials concerning proper disposal of pet waste? Yes No

If yes, please provide a brief description of all education material distributed. Attach a copy of any educational material(s) that your agency has produced and distributed.

5. Special Notes (describe any limitations, problems, etc):

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

BMP SW1
2004-2005 Annual Progress Report
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Provision E.1.e.4) of the Whitewater Municipal Stormwater Permit requires the Permittees to: i) continue to provide, collect, and maintain litter receptacles in strategic public areas and during public events and ii) educate/inform the general public on the impacts of littering and other improper disposal.

Contact Person: _____
Prepared By: _____

Telephone: _____
Date: _____

1. Has your agency identified any areas where additional trash receptacles/litter collection is needed?

Yes No

If yes, do you plan to increase the number of permanent trash receptacles in these areas?

Yes No

If yes, how many new trash receptacles are planned? _____

Identify the areas where these additional trash receptacles will be placed:

2. Has your agency identified any need for additional trash collection during public events?

Yes No

If yes, does your agency plan to increase the availability of trash receptacles during special public events?

Yes No

If yes, please describe your agency's plans:

3. Did your agency conduct or sponsor any "Trash Round-up", "Community Clean-up" or similar solid waste management activities?

Yes No

If yes, please describe your agency's activities:

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

BMP SW3
2004-2005 Annual Progress Report
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Provision E.1.e.(2-3) of the Whitewater Municipal Stormwater Permit requires the Permittees to: i) continue to support the efforts of the County Household Hazardous Waste Program, which provides a convenient means to properly dispose of oil, antifreeze, pesticides, herbicides, paints, solvents, and other potentially harmful chemicals and ii) educate/inform the general public on the impacts of dumping pollutants into the storm drainage system.

Contact Person: _____ Telephone: _____
 Prepared By: _____ Date: _____

NOTE: Report any Household Hazardous Waste Collection activities that were conducted separately from the area-wide program conducted by the County Environmental Health Department and supported in part by the RCFC&WCD benefit assessment. RCFC&WCD will report on the area-wide program activities.

1. Does your agency independently conduct or sponsor any Household Hazardous Waste (HHW) Collection activities or other waste-recycling program? Yes No

If yes, please provide the following information:

Name of Program: _____

Event Permanent Site

For event, please provide dates and duration: _____

Method of Advertisement: _____

Breakdown of Material Collected:

<u>Type of Material</u>	<u>Amount Collected</u>
Oil	
Paint	
Batteries	
Anti-freeze	
Other:	
Other:	

2. Special Notes (describe any limitations, problems, etc):

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

BMP SW4
2004-2005 Annual Progress Report
Whitewater NPDES Municipal Stormwater Permit

Provision E.1.a.4) of the Whitewater Municipal Stormwater Permit requires the Permittees to continue to support the existing hazardous materials incident response programs implemented by the Riverside County Fire Department HAZMAT Team.

Contact Person: _____ Telephone: _____
Prepared By: _____ Date: _____

NOTE: Report your agency's efforts that are separate from the area-wide program conducted by the Riverside County Fire Department's HAZMAT Team and supported in part by the RCFC&WCD benefit assessment. RCFC&WCD will report on the area-wide program.

1. Describe existing coordination, if any, between your municipality and the County Fire Department HAZMAT team.

2. Describe your municipality's efforts, financially or otherwise, to support the existing hazardous materials incident response programs implemented by the Riverside County Fire Department HAZMAT Team.

3. Special Notes (describe any limitations, problems, etc):

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

COMMERCIAL AND INDUSTRIAL PROGRAM
2004-2005 Annual Progress Report
Whitewater NPDES Municipal Stormwater Permit

Contact Person: _____ Telephone: _____
 Prepared By: _____ Date: _____

The following table lists Stormwater Management Plan BMPs related to this topic.

BMP	DESCRIPTION
OM1C	Coordinate with County Health Department, local fire departments, Colorado RWQCB, and other departments as necessary to develop a target list of industries which are known to be contributing substantial pollutant loads to the storm drain system. Develop and/or enhance inspection and notification procedures for these facilities.
R14A	Develop, implement, and enforce regulations that require all new industrial facilities subject to the General Industrial Permit to show proof of compliance (such as a file number from submittal of a Notice of Intent) prior to: 1) issuance of a business license (applicable only to municipalities which require business licenses) or 2) issuance of a certificate of occupancy for new developments.

1. Has your agency coordinated with the appropriate entities to develop a target list of industries that are known to be contributing substantial pollutant loads to the storm drain system?

Yes No

If yes, please attach a copy of the list.

If no, please describe your current plans (including a time schedule) for the outstanding task.

2. Please identify the department(s) within your agency that have primary responsibilities for commercial/industrial site inspection and enforcement. Also, please provide a principal contact for each:

Inspection:

Department: _____

Contact: _____

Telephone: _____

Enforcement:

Department: _____

Contact: _____

Telephone: _____

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

COMMERCIAL AND INDUSTRIAL PROGRAM
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3. Where applicable, is proof of compliance with the statewide General Industrial Permit required prior to issuance of business license, certificate of occupancy, etc.?

Yes No

If yes, please describe how compliance with the General Industrial Permit is verified.

If no, please describe what actions are currently planned (including a time schedule) to satisfy the requirement.

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

NEW DEVELOPMENT – CONSTRUCTION ACTIVITIES

2004-2005 Annual Progress Report

Whitewater NPDES Municipal Stormwater Permit

Both the Federal stormwater regulations and the Whitewater Municipal Stormwater Permit require municipal Permittees to implement controls to reduce the discharge of pollutants from construction sites to the municipal storm drain system.

Contact Person: _____ Telephone: _____
 Prepared By: _____ Date: _____

The following table lists DAMP BMPs related to this topic. With respect to BMP R7, a model ordinance entitled "Storm Water Management and Discharge Controls" was developed by the County of Riverside and provided to the Co-Permittees.

BMP	DESCRIPTION
R6	Review and evaluate existing ordinances for adequate control of construction site erosion, sedimentation and construction materials pollutants. Also, review and assess enforcement actions.
R7	Establish a model construction site ordinance.
E11	Provide training/information on effective construction site controls.

1. Were your agency's existing ordinance(s) found adequate to control the following construction site discharges?
- a) Erosion and Sedimentation Yes No
 - b) Materials such as paint, concrete masonry wastes, etc. Yes No

If yes, please identify the respective Ordinance No.(s), date of adoption and date of last revision (if applicable):

Ordinance No.: _____

Date of Adoption: _____

Last Revised: _____

If no, please describe what efforts are currently planned (including a time schedule) to establish adequate control for construction site erosion, sedimentation and construction materials pollutants.

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

NEW DEVELOPMENT – CONSTRUCTION ACTIVITIES

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- 2. Please identify the department(s) which have primary responsibilities for construction site inspection and enforcement of your agency's stormwater/construction site Ordinances. Also, please provide a principal contact for each:

Inspection:

Department: _____

Contact: _____

Telephone: _____

Enforcement:

Department: _____

Contact: _____

Telephone: _____

- 3. Where applicable, is proof of compliance with the statewide Construction Activities General Permit (GP) required prior to issuance of building, grading, or other construction project permits?

Yes No

If yes, please describe how compliance with the GP is verified.

If no, please describe what actions are currently planned (including a time schedule) to satisfy the requirement.

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

NEW DEVELOPMENT – CONSTRUCTION ACTIVITIES

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4. Have construction inspectors received any recent training regarding inspection and enforcement procedures including fines for non-compliance with local ordinances and provisions of the GP?

Yes No

If yes, please identify the training session information. Attach additional sheets if necessary.

Date	Location	Sponsor	No. of Participants	Department

If no, please describe what actions are currently planned (including a time schedule) to satisfy the requirement.

5. Have staff members in the public works, engineering, building, or planning departments attended any training classes on construction site BMPs? Yes No

If yes, please identify the training session information. Attach additional sheets if necessary.

Date	Location	Sponsor	No. of Participants	Department

If no, please describe what actions are currently planned (including a time schedule) to satisfy the requirement.

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

NEW DEVELOPMENT – CONSTRUCTION ACTIVITIES

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6. Are information materials on construction site best management practices provided to permit applicants and/or construction contractors? Yes No

If yes, please describe the material(s), its source(s) and how the materials are distributed.

7. If any of the above points have not been met, please describe what action is currently being taken to satisfy the requirement(s). Also, please provide an estimate of completion for any outstanding tasks.
-

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

NEW DEVELOPMENT – SUPPLEMENT "A"
2004-2005 Annual Progress Report
Whitewater NPDES Municipal Stormwater Permit

Provision E.1.c.1) of the Whitewater Municipal Stormwater Permit requires the Permittees to adopt and implement the development and approval review procedures outlined in Supplement "A".

Contact Person: _____ Telephone: _____
 Prepared By: _____ Date: _____

1. Has your agency developed an implementation plan or designated departmental responsibilities for implementing the Supplement "A" New Development Guidelines? Yes No

If yes, please attach a copy of the implementation plan, departmental responsibilities matrix or other similar document(s).

If no, please describe your current plans (including a time schedule) for the outstanding task.

2. Have the Supplement "A" guidelines been introduced to your Planning, Development Review, Public Works/Engineering or other Department(s)?

Planning Department Yes No N/A

Development Review Department Yes No N/A

Public Works/Engineering Department Yes No N/A

Other _____ Yes No N/A

Other _____ Yes No N/A

3. Identify any "in-house" or other staff training activities that have been developed and/or conducted with respect to implementing Supplement "A".

4. Please describe your agency's efforts in providing Supplement "A" to architects, engineers, and other land development applicants.

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

BMP E7, E11 and E12
2004-2005 Annual Progress Report
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BMP E7 - Educate/inform the general public regarding the need to clean up and properly dispose of pet waste.

BMP E11 – Inform contractors, operators and agency staff about educational and training workshops on construction site erosion control and construction materials management. Make public education materials available at public counters and staff bulletin boards.

BMP E12 - Inform architects, engineers, building department personnel and local government officials on the water quality problems associated with urban runoff.

Contact Person: _____
Prepared By: _____

Telephone: _____
Date: _____

1. Were any information materials developed and/or distributed to address clean-up and proper disposal of pet waste? Yes No

If yes, please describe or attach copies.

2. What methods (i.e., utility bill inserts, brochures) have been employed to educate the general public on the water quality impacts of pet waste?

3. Identify any efforts made to inform contractors and/or agency staff of educational and training workshops for construction site erosion control and construction materials management.

(continued on next page)

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

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BMP E7, E11 and E12

2004-2005 Annual Progress Report

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4. Are public education materials made available at public counters and staff bulletin boards? Yes No

If yes, please describe and attach copies.

5. Describe any activities to inform architects, engineers, building department personnel and local government officials on water quality problems associated with urban runoff - including information on workshops and distributing public information materials.

6. Special Notes (describe any limitations, problems, etc.):

Attach additional information and/or supporting documents on separate sheet(s) as necessary.

REPORT CERTIFICATION
2004-2005 Annual Progress Report
Whitewater NPDES Municipal Stormwater Permit

Item 6 on Page 4 and Items 3 and 4 on Page 5 of the Whitewater Municipal Stormwater Permit's Monitoring and Reporting Program requires each Permittee to include a certification statement signed by a duly authorized representative of his/her respective agency with the Annual and/or Monitoring Report(s) submittal.

Contact Person: _____
Prepared By: _____

Telephone: _____
Date: _____

Annual Report Certification

"I declare under the penalty of law that I have personally examined and am familiar with the information submitted in this document, and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature

Date

Printed Name

Title

Attach additional information and/or supporting documents on separate sheet(s) as necessary.