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*City Council*  
**HANK STRATFORD, MAYOR**  
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**HOWARD GELLER**  
**JOSEPH A. MEDRANO**  
**JULIE K. PIERCE**

September 15, 2010

Bruce H. Wolfe, Executive Officer  
California Regional Water Quality Control Board  
San Francisco Bay Region  
1515 Clay Street, Suite 1400  
Oakland, CA 94612

Ms. Pamela Creedon, Executive Officer  
California Regional Water Quality Control Board  
Central Valley Region  
11020 Sun Center Drive, #200  
Rancho Cordova, CA 95670-6114

Dear Mr. Wolfe and Ms. Creedon:

Enclosed is the 2009 - 2010 Annual Report for the City of Clayton, which is required by and in accordance with Provision C.16 in National Pollutant Discharge Elimination System (NPDES) Permit Number CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board and/or by Provision D.5 in NPDES Permit Number CA0083313 issued by the Central Valley Regional Water Quality Control Board.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Sincerely,

Gary A. Napper  
City Manager

Enclosure

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Section 1 – Permittee Information

Background Information			
<b>Permittee Name:</b>	City of Clayton		
<b>Population:</b>	10,962		
<b>NPDES Permit No.:</b>	CAS612008 (San Francisco Bay Permit)		
<b>Order Number:</b>	R2-2009-0074 (San Francisco Bay Permit)		
<b>Reporting Time Period (month/year):</b>	July 1, 2009 through June 30, 2010		
<b>Name of the Responsible Authority:</b>	Gary Napper	<b>Title:</b>	City Manager
<b>Mailing Address:</b>	6000 Heritage Trail		
<b>City:</b>	Clayton	<b>Zip Code:</b>	94517
		<b>County:</b>	Contra Costa
<b>Telephone Number:</b>	(925) 673-7300	<b>Fax Number:</b>	(925) 672-4917
<b>E-mail Address:</b>	gnapper@ci.clayton.ca.us		
<b>Name of the Designated Stormwater Management Program Contact (if different from above):</b>	Laura Hoffmeister	<b>Title:</b>	Assistant to the City Manager
<b>Department:</b>	Administration		
<b>Mailing Address:</b>	6000 Heritage Trail		
<b>City:</b>	Clayton	<b>Zip Code:</b>	94517
		<b>County:</b>	Contra Costa
<b>Telephone Number:</b>	(925) 673-7308	<b>Fax Number:</b>	(925) 672-4917
<b>E-mail Address:</b>	LHoffmeister@ci.clayton.ca.us		

**Section 2 - Provision C.2 Reporting Municipal Operations**

**Program Highlights and Evaluation**  
 Highlight/summarize activities for reporting year:

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of activities conducted countywide and regionally on our behalf.)

**C.2.a. ► Street and Road Repair and Maintenance**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

<b>X</b>	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
<b>X</b>	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites
<b>X</b>	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work

Comments: All public streets are swept once a monthly via contract with a street sweeping company.

**C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<b>X</b>	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
<b>X</b>	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments: The city only has a few small public surface parking lots, we do not pressure wash these. The City does not have any gas station fueling areas. We have two public plaza areas that are periodically pressure washed and all wash water is plain water only and is directed to landscape areas per the BASMAA Mobile Surface Cleaner Program BMPs.

**C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<b>X</b>	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
<b>X</b>	Control of discharges from graffiti removal activities
<b>X</b>	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
<b>X</b>	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal

Comments: All graffiti removal is done with direct applied solvent with rags and wiped with cloths. The city does not have any bridges. Graffiti is very minimal, and rarely occurs and not a problem in the City of Clayton.

**C.2.d. ► Stormwater Pump Stations**

Does your municipality own stormwater pump stations:  Yes  No

If your answer is **No** then skip to **C.2.e.**

*(For FY 10-11 Annual Report only)* Complete the following table for dry weather DO monitoring and inspection data for pump stations<sup>1</sup> (add more rows for additional pump stations):

Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data	
	Date	mg/L	Date	mg/L

*(For FY 10-11 Annual Report only)* Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:

Summary:

Attachments:

<sup>1</sup> Pump stations that pump stormwater into stormwater collection systems or infiltrate into a dry creek immediately downstream are exempt from DO monitoring.

*(For FY 10-11 Annual Report only)* Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

<b>Pump Station Name and Location</b>	<b>Date</b> (2x/year required)	<b>Presence of Trash</b> (Cubic Yards)	<b>Presence of Odor</b> (Yes or No)	<b>Presence of Color</b> (Yes or No)	<b>Presence of Turbidity</b> (Yes or No)	<b>Presence of Floating Hydrocarbons</b> (Yes or No)

C.2.e. ► Rural Public Works Construction and Maintenance					
Does your municipality own/maintain rural <sup>2</sup> roads:		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If your answer is <b>No</b> then skip to <b>C.2.f.</b>					
Place an <b>X</b> in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type <b>NA</b> in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:					
<input type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas				
<input type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources				
<input type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts				
<input type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality				
<input type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion				
<input type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate				
<input type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings				
Comments including listing increased maintenance in priority areas:					

<sup>2</sup> Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ► Corporation Yard BMP Implementation			
Place an <b>X</b> in the boxes below that apply to your corporation yard(s):			
<input type="checkbox"/>	We do not have a corporation yard		
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit		
<input checked="" type="checkbox"/>	We certify that we have a current <b>Stormwater Pollution Prevention Plan (SWPPP)</b> for the Corporation Yard(s)		
Place an <b>X</b> in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type <b>NA</b> in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment		
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system		
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method		
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used		
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants		
Comments: The city has a very small corporation yard and does not perform its own vehicle maintenance. It has a covered was rack unit that is closed system that has a regular outside company that services and pumps out waste water and disposes into appropriate sanitary system. The outfall from the on site drainage is discharged into a bio-swale.			
If you have a corporation yard(s) that is not an NOI facility, complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:			
Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
Clayton Maintenance Yard	Feb 19, 2010	All BMPs working fine – minor housekeeping items being attended to – removal/recycling of unused materials and recovering of stockpile materials – no other issues	Remove/recycle old paint cans and replace stock pile covers with new ones

**Section 3 - Provision C.3 Reporting New Development and Redevelopment**

**C.3.a. ► New Development and Redevelopment Performance Standard Implementation Summary Report**

*(For FY 10-11 Annual Report only)* Provide a brief summary of the methods of implementation of Provisions C.3.a.i.(1)-(8).

Summary: **N/A**

**C.3.b. ► Green Streets Status Report**

*(All projects to be completed by December 1, 2014)*

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary: **N/A**

**C.3.b.v.(1) ► Regulated Projects Reporting Table**

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

**(1)** Fill in attached table **C.3.h.iv.(1)** or attach your own table including the same information

**(2)** On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary: N/A. There are no existing regulated projects within the City of Clayton.

**(3)** On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:

N/A. There are no existing regulated projects within the City of Clayton.

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period**

Project Name Project No.	Project Location <sup>3</sup> , Street Address	Name of Developer	Project Phase No. <sup>4</sup>	Project Type & Description <sup>5</sup>	Project Watershed <sup>6</sup>	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New and/or Replaced Impervious Surface Area <sup>7</sup> (ft <sup>2</sup> )	Total Pre-Project Impervious Surface Area <sup>8</sup> (ft <sup>2</sup> )	Total Post-Project Impervious Surface Area <sup>9</sup> (ft <sup>2</sup> )
<b>Private Projects</b>										
None										
<b>Public Projects</b>										
None										

<sup>3</sup> Include cross streets.

<sup>4</sup> If a project is being constructed in phases, use a separate row entry for each phase.

<sup>5</sup> Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

<sup>6</sup> State the watershed(s) that the Regulated Project drains to. Optional but recommended: Also state the downstream watershed(s).

<sup>7</sup> State both the total new impervious surface area and the total replaced impervious surface area, as applicable.

<sup>8</sup> For redevelopment projects, state the pre-project impervious surface area.

<sup>9</sup> For redevelopment projects, state the post-project impervious surface area.

**C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period**

Project Name Project No.	Status of Project <sup>10</sup>	Source Control Measures <sup>11</sup>	Site Design Measures <sup>12</sup>	Treatment Systems Approved <sup>13</sup>	Operation & Maintenance Responsibility Mechanism <sup>14</sup>	Hydraulic Sizing Criteria <sup>15</sup>	Alternative Compliance Measures <sup>16/17</sup>	Alternative Certification <sup>18</sup>	HM Controls <sup>19/20</sup>
<b>Private Projects</b>									
None									
<b>Public Projects</b>									
None									

<sup>10</sup> For private projects, state project application submittal date; application deemed complete date; and, final discretionary approval date. For public projects, state plans and specifications approval date.

<sup>11</sup> List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

<sup>12</sup> List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

<sup>13</sup> List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

<sup>14</sup> List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

<sup>15</sup> See Provision C.3.d. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3)

<sup>16</sup> For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

<sup>17</sup> For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

<sup>18</sup> Note whether a third party was used to certify the project design complies with Provision C.3.d.

<sup>19</sup> If HM control is not required, state why not.

<sup>20</sup> If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

**C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting**

Fill in table **below** or attach your own table including the same information.

Facility/Site Inspected and Location	Party Responsible <sup>21</sup> For Maintenance	Date of Inspection	Type of Inspection <sup>22</sup>	Type of Treatment/HM Control(s) Inspected <sup>23</sup>	Inspection Findings or Results <sup>24</sup>	Enforcement Action Taken <sup>25</sup>	Comments
None							

<sup>21</sup> State the responsible operator for installed stormwater treatment systems and HM controls.

<sup>22</sup> State the type of inspection (e.g., annual, follow-up, spot, etc.).

<sup>23</sup> State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

<sup>24</sup> State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

<sup>25</sup> State the enforcement action(s) taken, if any, as appropriate and consistent with your municipality's Enforcement Response Plan.

**Section 4 – Provision C.4 Industrial and Commercial Site Controls**

**C.4.a.ii ► Legal Authority**

*(For FY 09-10 Annual Report only)* Do you have adequate legal authority to obtain effective stormwater pollutant control on industrial sites?  **X**  **Yes**  **No**

If **No**, explain:

**C.4.c.ii.(5) ► Enforcement Response Plan**

*(For FY 09-10 Annual Report only)* Have you developed and implemented an Enforcement Response Plan by April 1, 2010?  **X**  **Yes**  **No**  
**See Attachment C4c**

If **No**, explain:

**Program Highlights**

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report, describe steps taken to revise your program to meet new data tracking and reporting requirements.

*(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of highlights and activities conducted countywide and regionally on our behalf.)*

**C.4.b.i. ► Business Inspection Plan**

*(For FY 09-10 Annual Report only)* Do you have a Business Inspection Plan?  **X**  **Yes**  **No**

If **No**, explain:

**C.4.b.iii.(1) ► Potential Facilities List**

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

The City of Clayton does not have any industrial facilities within its City Limits. We have developed an overall inspection plan with Contra Costa Central Sanitary District (CCCSD) that conducts these inspection services at commercial facilities. **See attachment C4b**

**C.4.b.iii.(2) ► Facilities Scheduled for Inspection**

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

**See Attachment C4b**

**C.4.c.iii.(1) ► Facility Inspections**

Fill out the following table or attach a summary of the following information. **See Attachment C4b**

	Number	Percent
Number of businesses inspected (if known)	7	
Total number of inspections conducted	9	
Violations issued (excluding verbal warnings)	1	
Sites inspected in violation	0	
Violations <sup>1</sup> resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	1	

<sup>1</sup> Total number of violations equals the number of initial enforcement actions (i.e., one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

**C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed**

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. non-stormwater discharge)	0
Potential discharge (e.g. BMPs not in place or ineffective)	1

**C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted**

Fill out the following table or attach a summary of the following information.

	<b>Enforcement Action</b> (as listed in ERP) <sup>1</sup>	<b>Number of Enforcement Actions Taken</b>	<b>% of Enforcement Actions Taken<sup>2</sup></b>
Level 1	Warning Notice	1	100
Level 2	Notice of Violation	0	0
Level 3	Formal Enforcement (Administrative Penalties, Cost Recovery)	0	0
Level 4	Legal Action/Referral to State and Federal Agencies	0	0
<b>Total</b>		1	100

Notes:

<sup>1</sup>Agencies to list specific enforcement actions as defined in their ERPs.

<sup>2</sup>Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

**C.4.c.iii.(3) ► Types of Violations Noted by Business Category**

Fill out the following table or attach a summary of the following information.

<b>Business Category<sup>1</sup></b>	<b>Actual Discharge Violations</b>	<b>Potential Discharge Violations</b>
Food Service	0	1
Retail	0	0
Vehicle Service (Maintenance Yard)	0	0
Dry Cleaner	0	0
Grocery Store /Mini Market	0	0

Notes:

<sup>1</sup> List your Program's standard business categories.

**C.4.c.iii.(4) ► Non-Filers**

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

**N/A:** There are no Industrial facilities within the City of Clayton.

<b>C.4.d.iii ► Staff Training Summary</b>				
<b>Training Name</b>	<b>Training Dates</b>	<b>Topics Covered</b>	<b>No. of Inspectors in Attendance</b>	<b>Percent of Inspectors in Attendance</b>
CWEA P3S Conference	3/1-3/10	General inspector training, update to laws and regulations, stormwater BMPs	2	22%
Environmental Enforcement Training	8/6/09	Enforcement procedures, rules of evidence	5	56%
CWEA Northern Regional Training Conference	9/16-19/09	General inspector training, update to laws and regulations, stormwater BMPs	1	11%
NACWA Annual Pretreatment and Pollution Prevention Workshop	5/19-21/10	Program management, update to laws and regulations, investigating illicit discharges/sources; stormwater BMPs	1	11%
CWEA Annual	4/21-23/10	General inspector training, update to laws and regulations, stormwater infrastructure/LID; stormwater BMPs	1	11%

**Section 5 – Provision C.5 Illicit Discharge Detection and Elimination**

**C.5.a.ii ► Legal Authority**

(For FY 09-10 Annual Report only) Do you have adequate legal authority to prohibit and control illicit discharges and escalate stricter enforcement to achieve expedient compliance?  Yes  No

If **No**, explain:

**C.5.b.ii.(4) ► Enforcement Response Plan**

(For FY 09-10 Annual Report only) Have you developed and implemented an Enforcement Response Plan by April 1, 2010?  Yes  No

If **No**, explain:

**Program Highlights**

Provide background information, highlights, trends, etc. For FY 09-10 Annual Report, describe steps taken to revise your program to meet new data tracking and reporting requirements.

(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of highlights and activities conducted countywide and regionally on our behalf.)

**C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List**

List below or attach your complaint and spill response phone number and spill contact list. **See attachment C.5c**

Contact	Description	Phone Number

**C.5.d.iii ► Evaluation of Mobile Business Program**

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description: City participates in the Program outreach related to mobile surface cleaners and that by BASMAA. The city does not utilize any mobile surface cleaners. There are not any mobile surface cleaners located in the City of Clayton

**C.5.e.iii ► Evaluation of Collection System Screening Program**

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:  
 City Maintenance staff conducts annual inspections and cleans as necessary all DI's, and all creeks, outfalls and v-ditches, and box culverts. (650 DI's; 5 miles of creeks; 15 miles of v-ditches; and 2 box culverts.) This year one outfall was found to be severally overgrown with vegetation and was cleared. All DI's and outfalls are regularly monitored as part of overall field maintenance activity during the rainy season and cleared as maybe necessary – no problem areas were identified or found during the reporting period.

**C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking**

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	0	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	0	N/A
Discharges resolved in a timely manner (C.5.f.iii.(3))	N/A	N/A

**C.5.f.iii.(4) ► Summary of major types of discharges and complaints**

Provide a narrative or attach a table and/or graph.

None.

Section 6 – Provision C.6 Construction Site Controls

**C.6.a.iii ► Legal Authority**

(For FY 09-10 Annual Report only) Is your agency's legal authority adequate for C.6 compliance?  Yes  No

If No, explain:

**C.6.b.ii.(3) ► Enforcement Response Plan**

(For FY 09-10 Annual Report only) Was your Enforcement Response Plan developed and implemented by April 1, 2010?  Yes  No

If No, explain:

**C.6.e.iii.1.a, b, c ► Site/Inspection Totals**

Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c)
None	1 (Diablo Pointe) [however this was an inactive site during 09/10].	20

<b>C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations</b>		
<b>BMP Category</b>	<b>Number of Violations<sup>1</sup></b>	<b>% of Total Violations<sup>2</sup></b>
Erosion Control	0	N/A
Run-on and Run-off Control	0	N/A
Sediment Control	0	N/A
Active Treatment Systems	0	N/A
Good Site Management	0	N/A
Non Stormwater Management	0	N/A
<b>Total</b>	<b>0</b>	<b>N/A</b>

Notes:

<sup>1</sup>Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.

<sup>2</sup>Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

<b>C.6.e.iii.1.e ▶ Construction related storm water enforcement actions</b>			
	<b>Enforcement Action (as listed in ERP)<sup>1</sup></b>	<b>Number Enforcement Actions Taken</b>	<b>% Enforcement Actions Taken<sup>2</sup></b>
Level 1		0	N/A
Level 2		0	N/A
Level 3		0	N/A
Level 4		0	N/A
<b>Total</b>		<b>0</b>	<b>N/A</b>

Notes:

<sup>1</sup>Agencies should list the specific enforcement actions as defined in their ERPs.

<sup>2</sup>Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

<b>C.6.e.iii.1.f, g ▶ Illicit Discharges</b>	
	<b>Number</b>
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	0
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	0

<b>C.6.e.iii.1.h, i ► Violation Correction Times</b>		
	<b>Number</b>	<b>Percent</b>
<b>Violations fully corrected within 10 business days after violations are discovered</b> or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	0	N/A <sup>2</sup>
<b>Violations not fully corrected within 30 days after violations are discovered</b> (C.6.e.iii.1.i)	0	N/A <sup>3</sup>
<b>Total number of violations for the reporting year<sup>1</sup></b>	0	N/A

Notes:

<sup>1</sup>Total number of violations equals the number of initial enforcement actions (i.e., one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

<sup>2</sup>Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

<sup>3</sup>Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

<b>C.6.e.iii.(2) ► Evaluation of Inspection Data</b>
Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).
Description: We are in the process of establishing this in a computer data base. During 09/10 there were not any active construction projects that were subject to the thresholds of the NPDES MRP permit. Last year also had little activity. The City of Clayton is very small and mostly built out, most projects occur only every few years and thus not able to obtain meaningful trend analysis.

<b>C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness</b>
Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.
Description: None. Too little inspection history as there are not any active construction sites over the last two years or too little activity to make evaluation.

<b>C.6.f ▶ Staff Training Summary</b>				
<b>Training Name</b>	<b>Training Dates</b>	<b>Topics Covered</b>	<b>No. of Inspectors in Attendance</b>	<b>Percent of Inspectors in Attendance</b>
Contra Costa Construction Stormwater Management Compliance Workshop	March 18, 2010	1. Municipal Regional Permit – What You Need to Know 2. Understanding the New State General Construction Permit 3. Regional Board Construction Inspection Program 4. SWPPPs, State and Municipal Requirements, Compliance 5. Sediment, Erosion Control and Construction Site Pollution Prevention 6. Design & Construction of Post-Construction Low Impact Development Stormwater Facilities – Lessons Learned	1 <sup>26</sup>	100

<sup>26</sup> The City also had 3 additional staff in attendance who are not inspectors: the City Engineer, the Community Development Director and the Stormwater Manager.

**Section 7 – Provision C.7. Public Information and Outreach**

**C.7.b.ii.1 ► Advertising Campaign**

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of advertising efforts conducted countywide and regionally on our behalf.)

**C.7.b.iii.1 ► Pre-Campaign Survey**

*(For the FY 10-11 Annual Report only)* Summarize survey information such as sample size, type of survey (telephone survey, interviews, etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

- Summary of how the survey was implemented.
- Analysis of the survey results.
- Discussion of the outreach strategies based on the survey results.
- Discussion of planned or future advertising campaigns to influence awareness and behavior changes regarding trash/litter and pesticides.

Place an **X** in the appropriate box below:

<input type="checkbox"/>	Survey report attached
<input type="checkbox"/>	Reference to regional submittal:

**C.7.c ► Media Relations**

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of media relation efforts conducted countywide and regionally on our behalf.)

**C.7.d ► Stormwater Point of Contact**

*(For FY 09-10 Annual Report only, unless changes made)* Provide details of website or phone number used as the point of contact. Report on how the point of contact is publicized and maintained. If any change occurs in this contact, report in a subsequent Annual Report.

Contact Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a discussion on BASMAA and the Program's development and communication of Stormwater Point of Contacts.)

**C.7.e ► Public Outreach Events**

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed.

Use the following table for reporting and evaluating public outreach events.

Event Details	Description (messages, audience)	Evaluation of Effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional.	Identify type of event (e.g., school fair, farmers market etc.), type of audience (school children, gardeners, homeowners etc.) and outreach messages (e.g., Enviroscene presentation, pesticides, stormwater awareness)	Provide general staff feedback on the event (e.g., success at reaching a broad spectrum of the community, well attended, good opportunity to talk to gardeners, etc.). Provide other details such as: <ul style="list-style-type: none"> <li>• Estimated overall attendance at the event</li> <li>• Number of people that visited the booth, comparison with previous years</li> <li>• Number of brochures and giveaways distributed</li> <li>• Results of any spot surveys conducted</li> </ul>
Bring Back the Native Gardens Tour, May 2, 2010. This event was regional in scope.	See the FY 2009 – 2010 Group Program Annual Report for details on this public outreach event.	See the FY 2009 – 2010 Group Program Annual Report for a detailed evaluation on the effectiveness of this public outreach event.
"Kids Creek Fest" held at Fernandez Park in the City of Pinole on May 8, 2010. Though local, this event was funded by all municipalities.	See the FY 2009 – 2010 Group Program Annual Report for details on this public outreach event.	See the FY 2009 – 2010 Group Program Annual Report for a detailed evaluation on the effectiveness of this public outreach event.
Clayton Cleans Up – local program organized/sponsored by the Clayton Pioneer local newspaper with support by the City of Clayton April 24, 2010	All Clean Water outreach program materials and Mr. Funnelhead were provided at the event	Attendance was 130 persons -about 100 obtained various pieces of material – most popular was good gardening practices (IPM) and kids guide to backyard bugs

**C.7.f. ► Watershed Stewardship Collaborative Efforts**

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed report on BASMAA and the Program's encouragement and support of various Watershed Stewardship Collaborative efforts.)

**C.7.g. ► Citizen Involvement Events**

List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.

Event Details	Description	Evaluation of effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional.	Describe activity (e.g., creek clean-up, storm drain marking, etc.).	Provide general staff feedback on the event. Provide other evaluation details such as: <ul style="list-style-type: none"> <li>• Number of participants. Any change in participation from previous years.</li> <li>• Distance of creek or water body cleaned.</li> <li>• Quantity of trash/recyclables collected (weight or volume).</li> <li>• Number of inlets marked.</li> <li>• Data trends</li> </ul>
We contributed to Citizen Monitoring conducted countywide. For details on all citizen monitoring events, locations, and dates, see the Contra Costa Monitoring and Assessment Program (CCMAP) report	See Group Program Annual Report	See Group Program Annual Report

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**C.7 – Public Information and Outreach**

provided in the Fiscal Year 2009 -2010 Group Program Annual Report.		
We helped fund "Kids Creek Fest" held at Fernandez Park in the City of Pinole on May 8, 2010. See the FY 2009 – 2010 Group Program Annual Report for details on this citizen involvement event.	See Group Program Annual Report	See Group Program Annual Report
Clayton Cleans Up – local program organized/sponsored by the Clayton Pioneer local newspaper with support by the City of Clayton April 24, 2010	Annual community general creek/roadway landscaping and trails and parks clean up. Included having information tables and materials related to NPDES and other environmental organizations. Mr. Funnelhead also attended.	Apx. 130 community participants – the number was down by about 45 participants from prior year due to other conflicting events in the area – there were about 2-3 miles of waterways covered as 4 miles pf roadway edge/sidewalks, and a 1 acre downtown park – a total of 70 bags of materials were collected which was about 7 cubic yards .

**C.7.h. ► School-Age Children Outreach**

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.

<b>Program Details</b>	<b>Focus &amp; Short Description</b>	<b>Number of Students/Teachers reached</b>	<b>Evaluation of Effectiveness</b>
Provide the following information: Name Grade or level (elementary/ middle/ high)	Brief description, messages, methods of outreach used	Provide number of participants	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback, etc.). Attach evaluation summary if applicable.
We supported "Kids for the Bay." See the FY 2009 – 2010 Group Program Annual Report for a detailed review of this outreach.	See Group Program Annual Report	See Group Program Annual Report	See Group Program Annual Report
We supported Mr. Funnelhead. For a detailed summary of all Mr. Funnelhead school assemblies, city/county fair events, and TV advertisements conducted	See Group Program Annual Report	See Group Program Annual Report	See Group Program Annual Report

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countywide, please refer to the Fiscal Year 2009 – 2010 Group Program Annual Report.			
We support "Newspapers in Education." For a detailed description of this program for school-age children, see the FY 2009 – 2010 Group Program Annual Report.	See Group Program Annual Report	See Group Program Annual Report	See Group Program Annual Report
We helped fund "Kids Creek Fest" held at Fernandez Park in the City of Pinole on May 8, 2010. See the FY 2009 – 2010 Group Program Annual Report for details on this citizen involvement event.	See Group Program Annual Report	See Group Program Annual Report	See Group Program Annual Report

**Section 8 - Provision C.8 Water Quality Monitoring**

**C.8 ► Water Quality Monitoring**

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed report on BASMAA and the Program's Water Quality Monitoring programs and activities.)

Section 9 – Provision C.9 Pesticides Toxicity Controls

<b>C.9.a ▶ Adopt an Integrated Pest Management (IPM) Policy or Ordinance</b>			
(For FY 09-10 Annual Report only) Attach a copy of your individual IPM ordinance or policy. <b>See Attachment C9a</b>	<input checked="" type="checkbox"/>	<b>Attached</b>	<input type="checkbox"/>
		<b>Not attached</b> , explain below	
If <b>Not attached</b> , explain			

<b>C.9.b ▶ Implement IPM Policy or Ordinance</b>
Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphorous pesticides, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.
Summary: The City historically has always used a very minimal amount of pesticides and herbicides. The City does not use any pesticides in any quantities that would be sufficient to have trend analysis. Pesticide use is mostly limited to building interiors for ants and is mostly done with ant bait stations. . Overall the amount used has been constant. Any increase in use is due to increase in the ants based upon weather and climate conditions and seasonal fluctuations. The City limits its use to herbicides to round up and pre-emergent for spot spraying in landscape areas. It uses slow release fertilizer on turf areas only in park areas. These applications are also done when it is not raining or threat of rain. The City ensures through its maintenance operations that it's limited outside contractors for building pest management also use IPM practices. Buildings are mostly managed mostly with minimal building exterior foundation spray if needed and bait type materials for ants by its outside contractor Western Exterminator. Open space weeds in about 125 acres are also managed for non native invasive (star thistle and artichoke heart) by outside contractor that has provided documentation that they are certified in IPM practices. The area targeted for this weed management is a limited area and applications are conducted during non rain periods. The City Council directed City Staff to prepare written operational practices and procedures to document these historic IPM practices, which were completed July 1, 2010 and are included as an attachment.

<b>C.9.c ▶ Train Municipal Employees</b>	
Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	3
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	4
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	80%

<b>C.9.d ▶ Require Contractors to Implement IPM</b>			
Did your municipality contract with any pesticide service provider in the reporting year?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
If yes, attach one of the following:			
<input type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR		
<input type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR		
<input checked="" type="checkbox"/>	Equivalent documentation.		
If not attached, explain:			

<b>C.9.e ▶ Track and Participate in Relevant Regulatory Processes</b>
Summarize participation efforts, information submitted, and how regulatory actions were affected <b>OR</b> reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.
Summary: <i>(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed summary of all countywide and regional efforts conducted on our behalf to track and participate in relevant pesticide regulatory processes.)</i>

<b>C.9.f ▶ Interface with County Agricultural Commissioners</b>
Provide a summary of improper pesticide usage reported to County Agricultural Commissioners and follow-up actions to correct violations, if any. A separate report can be attached as your summary.
Summary: <i>(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a report on improper pesticide usage countywide as reported to the Contra Costa County Agricultural Commissioner.)</i>

<b>C.9.h.ii ▶ Public Outreach: Point of Purchase</b>
Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); <b>OR</b> reference a report of a regional effort for public outreach in which your agency participates.
Summary: <i>(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a report on point of purchase public outreach conducted</i>

*countywide and regionally on our behalf.)*

**C.9.h.vi ► Public Outreach: Pest Control Operators**

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); OR reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

*Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of our participation in and contributions towards countywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.)*

Section 10 - Provision C.10 Trash Load Reduction

**C.10.a.i ▶ Short-Term Trash Loading Reduction Plan**

*(For FY 10-11 Annual Report only)* Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description:

**C.10.a.ii ▶ Baseline Trash Load and Trash Load Reduction Tracking Method**

*(For FY 10-11 Annual Report only)* Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and develop a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description:

**C.10.a.iii ▶ Minimum Full Trash Capture**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* Provide a description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership.

Description:

**C.10.b.iii ► Trash Hot Spot Assessment**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible. Provide required photo documentation.*

*(MRP Provision C.10.b.ii. states: "The list [i.e., of selected Hot Spots] should include photo documentation (one photo per 50 feet) and initial assessment results for the proposed hot spots". Consistent with this language, most all Contra Costa Permittees submitted the photo documentation and initial assessment information to the San Francisco Bay Water Board with their proposed Hot Spot list on July 1, 2010. The July 1, 2010 submittal compiled all Contra Costa Permittees' information. )*

<b>Trash Hot Spot</b>	<b>Cleanup Date</b>	<b>Volume of Material Removed</b>	<b>Dominant Type of Trash</b>	<b>Trash Sources (where possible)</b>
<i>(Please review the Contra Costa Clean Water Program's July 1, 2010 Trash Hot Spot submittal, made on our behalf, to the Executive Officer, which provides our Trash Hot Spot list, cleanup date, volume of material removed, dominant types of trash, and where possible, trash sources.)</i>				

**C.10.d ► Summary of Trash Load Reduction Actions**

Provide summary of new trash load reduction actions or increased levels of implementation of existing actions that were implemented after adoption of the MRP (control measures and best management practices) including the types of actions and levels of implementation, and the total trash loads and dominant types of trash removed from each type of action.

Suggested trash load reduction actions to track and report may include:

- Anti-litter Campaigns
- Anti-litter/Dumping Enforcement Activities
- Curbside Recycling Programs
- Education and Outreach Efforts
- Free Trash Pickup/Dropoff Days
- County HHW Program Activities
- Improved Trash Bin Management
- Inspection/Maintenance of Storm Drain Outfalls
- Litter Pickup and Control
- Removal of Homeless Encampments
- Solid Waste Recycling Efforts
- Source Controls/Bans/Prohibitions
- Storm Drain Operation and Maintenance
- Storm Drain Signage/Marking
- Street Sweeping Activities
- Trash Removal from Receptacles
- Volunteer Creek Cleanups

<b>Type of Trash Load Reduction Action</b>	<b>Date of First Implementation</b>	<b>Level of Implementation (specify if level was increased after MRP adoption)</b>	<b>Total Trash Load Removed by Action</b>	<b>Dominant Types of Trash Removed by Action</b>
Anti-litter Campaigns	1999	No change	Unknown	Unknown
Curbside and commercial Recycling Programs	2002	No change	4290 tons	Cans/Bottles/Paper/Plastic/Yardwaste Cardboard
Free Trash Pickup Bulky items	2002	No change	Unknown	Cardboard/Yardwaste
Education and Outreach Efforts	2002	No change	Unknown	Unknown
County HHW Program Activities	1999 (apx)	No Change	Unknown	Paint/Oil/ Florescent Bulbs/Batteries
Litter Pickup and control hauler curbside and commercial	Unknown – 1970's	No Change	4210 tons	General household and business trash
Free E-Waste drop off events	2005 (apx)	No Change	Unknown	Computers, Monitors, Keyboards, cell phones, TV's

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**C.10 – Trash Load Reduction**

Storm Drain Maintenance (DI's/Creeks/Outfalls/V-ditches)	1999	No Change	140 cubic yards (apx) (7 lbs copper; 17 lbs lead; 287lbs petroleum hydrocarbons; 803 lvs oil/grease; 40 lbs zinc)	Leaves/Silts/metals and hydrocarbons attached to silts
Storm drain stenciling/markings	2000	No Change All 650 DI's are marked and checked annually	Unknown	Various litter, oils, soap water, paints
Street Sweeping Activities	1999	No Change	430 cubic yards (54 lbs copper; .01 lbs PCB ; .03 lbs mercury; 19 lbs lead; 1050 lbs petroleum hydrocarbons ; 2297 oil/grease; 16 lbs nickel; 86 lbs zinc)	Leaves/Silts/metals and hydrocarbons attached to silts from city sweeper on all public streets which are swept monthly – 82curblane miles. Quarry sweeper does 15 curblane miles swept minimum weekly – gravel, silts and larger sediment along truck route. Annually a total of 1764 curblane miles are swept, with an average of .24 cubic yards collected curblane mile.
Trash Removal from Receptacles	2002	No Change (City has 64 containers that are services 2x weekly)	3450 cubic yards	Various litter/paper/plastics/cans
Recycling from Receptacles	2010	City added 10 recycling containers at its parks	Unknown – 9600 gallons (est) - materials are backhauled to City corp yard and put into larger recycling collection bin for collection by hauler – this number is likely included in commercial recycling activity	Cans/bottles/paper/plastics
Annual Volunteer Creek Cleanup (Clayton Cleans Up)	2001	No Change	7 cubic yards	Branches/yardwaste/paper, plastic bottles/various litter

Section 11 - Provision C.11 Mercury Controls

**C.11.a.i ► Mercury Recycling Efforts**

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

*(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a list of mercury collection and recycling efforts conducted countywide and regionally on our behalf.)*

**C.11.a.ii ► Mercury Collection**

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Amount collected: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report for an estimate of the mass of mercury collected countywide and regionally on our behalf.)*

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

*Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed summary of all ongoing and planned mercury investigations, monitoring studies and projects planned countywide and regionally on our behalf.)*

Section 12 - Provision C.12 PCBs Controls

**C.12.a.i.iii ► Municipal Inspectors Training**

*(For FY 09-10 Annual Report only)* List below or attach description of results of training municipal industrial inspectors to identify, in the course of their existing inspections, PCBs or PCB-containing equipment.

Description: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report for a summary of activities to provide, on our behalf, training for our municipal inspectors to identify PCBs and PCB containing equipment.)*

**C.12.a.ii.iii ► Ongoing Training**

*(For FY 10-11 Annual Report and Each Annual Report Thereafter)* List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

- C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities**
- C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations**
- C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced**
- C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff**
- C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

*Summary: (See the Fiscal Year 2009 – 2010 Group Program Annual Report for a detailed summary of all PCB investigations, monitoring studies and projects planned countywide and regionally on our behalf.)*

**Section 13 - Provision C.13 Copper Controls**

**C.13.a.i and iii ► Legal Authority: Architectural Copper**

*(For FY 10-11 Annual Report only)* Do you have adequate legal authority to prohibit discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of the surface of copper architectural features, including copper roofs to storm drains?

	Yes		No
--	-----	--	----

If **No**, explain and provide schedule for obtaining authority within 1 year:

**C.13.b.i and iii ► Legal Authority: Pools, Spas, and Fountains**

*(For FY10-11 Annual Report only)* Do you have adequate legal authority to prohibit discharges to storm drains from pools, spas, and fountains that contain copper-based chemicals?

	Yes		No
--	-----	--	----

If **No**, explain and provide schedule for obtaining authority within 1 year:

**C.13.c ► Vehicle Brake Pads**

*(See the FY 2009 – 2010 Group Program Annual Report for a detailed reporting on our contributions towards and participation in efforts to reduce copper discharges from automobile brake pads to surface waters via urban runoff.)*

**C.13.d.iii ► Industrial Sources Copper Reduction Results**

List below or attach annotated lists or tables from your Industrial and Commercial Site Controls portion of this report, that highlight copper reduction results among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed. For FY 09-10 describe below or highlight in the C.4 Evaluation portion (if provided) of this report the steps taken to revise your program to meet new data tracking and reporting requirements for implementation levels described in C.13.d.ii.

Summary: There are no Industrial businesses within the City of Clayton. There are no identified businesses that are potential users or sources of copper within the City of Clayton.

**C.13.e ► Studies to Reduce Copper Pollutant Impact Uncertainties**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities can provide descriptions below.

*Summary (See the Fiscal Year 2009 – 2010 Group Program Annual Report on planned studies on our behalf to reduce copper pollutant impact uncertainties.)*

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

**C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities can provide descriptions below.

Summary: *(See the Fiscal Year 2009 – 2010 Group Program Annual Report on control programs for PBDEs, legacy pesticides and selenium controls to be conducted countywide and regionally on our behalf.)*

**Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges**

**C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water**

Is your agency a water purveyor?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If <b>No</b> , skip to C.15.b.vi.(2):				
If <b>Yes</b> , Complete the attached reporting tables or attach your own table with the same information. Describe program highlights below. For FY 09-10 only, describe steps taken to revise your program to meet new monitoring, data tracking and reporting requirements.				
Summary:				

**C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering**

<p>Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:</p> <ul style="list-style-type: none"> <li>• Promote conservation programs</li> <li>• Promote outreach for less toxic pest control and landscape management</li> <li>• Promote use of drought tolerant and native vegetation</li> <li>• Promote outreach messages to encourage appropriate watering/irrigation practices</li> <li>• Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.</li> </ul>
Summary: (See the FY 2009 – 2010 Group Program Annual Report for a detailed review of measures and policies we promote and implement that minimize runoff and pollutant loading from excess irrigation.)





Commerical Facility Listing City of Clayton

Name	Address	Stormwater City	Program Category
Diamond Terrace	6401 CENTER Street	Clayton	Assisted Living
Clayton Club Saloon	6096 MAIN Street	Clayton	Bar Only
City of Clayton Maintenance Facility	6000 HERITAGE TRAIL	Clayton	Commercial
Endeaver Hall	6008 CENTER	Clayton	Commercial
Dryclean USA	5435 CLAYTON Road M	Clayton	Dry Cleaner
Valley Cleaners	5425 CLAYTON Road	Clayton	Dry Cleaner
US Post Office	6150 CENTER Street	Clayton	Fleet Operations
Carl's Jr Restaurant	1530 KIRKER PASS Road	Clayton	Food Service
Casa Gourmet Burrito	5435 CLAYTON Road F	Clayton	Food Service
Cinco De Mayo Mexican Restaurant	5415 CLAYTON Road	Clayton	Food Service
Coldstone Creamery	1536 KIRKER PASS Road B	Clayton	Food Service
Country Waffles	5435 CLAYTON Road B	Clayton	Food Service
Cup O' Jo	6054 MAIN Street	Clayton	Food Service
Ed's Mudville Grill	6200 CENTER Street	Clayton	Food Service
International Johnny's Deli & Café	6101 CENTER Street	Clayton	Food Service
JJ Hawaiian BBQ	5435 CLAYTON Road A	Clayton	Food Service
Laveranda Café	6201 CENTER Ave	Clayton	Food Service
Little Caesars Pizza	5433 CLAYTON Road L	Clayton	Food Service
Moresi's Chop House	6115 MAIN Street	Clayton	Food Service
Papa Murphy's Take 'N Bake	5433 CLAYTON Road H	Clayton	Food Service
Pavilion Bar and Grill	1508 KIRKER PASS Road	Clayton	Food Service
Skipolini's Pizza	1035 DIABLO Street	Clayton	Food Service
Starbucks Coffee	1536 KIRKER PASS Road	Clayton	Food Service
Subway	1536 KIRKER PASS Road C	Clayton	Food Service
Sweet Bakery	5435 CLAYTON E	Clayton	Food Service
Village Market	6104 MAIN Street	Clayton	Food Service
Oakhurst Country Club	1001 PEACOCK CREEK Drive	Clayton	Golf Course
Safeway Food and Drug	5431 CLAYTON Road	Clayton	Grocery Store
Shop & Go Market	5421 CLAYTON Road	Clayton	Mini-Market
Sunshine Pool Service (located in residential area)	36 EASTBROOK Court	Clayton	Pool
CVS Pharmacy	6490 CLAYTON Road	Clayton	Retail
R & M Pool Patio and Garden	6780 MARSH CREEK Road	Clayton	Retail
Walgreen Drug Store	5437 CLAYTON Road	Clayton	Retail
Oakhurst Country Club Maintenance Facilities	1001 PEACOCK Drive	Clayton	Vehicle Service

City of Clayton Inseption List for FY 10/11

Name	Address	Stormwater City	Program Category
Endeavor Hall	6008 CENTER	Clayton	Commercial
Starbucks Coffee	1536 KIRKER PASS Road	Clayton	Food Service
US Post Office	6150 CENTER Street	Clayton	Fleet Operations
R & M Pool Patio and Garden	6780 MARSH CREEK Road	Clayton	Retail
Valley Cleaners	5425 CLAYTON Road	Clayton	Dry Cleaner
Laveranda Café	6201 CENTER Ave	Clayton	Food Service
<b>Enforcement Reinspections</b>			
Casa Gourmet Burrito	5435 CLAYTON Road F	Clayton	Food Service
Country Waffles	5435 CLAYTON Road B	Clayton	Food Service

Annual Target: 8



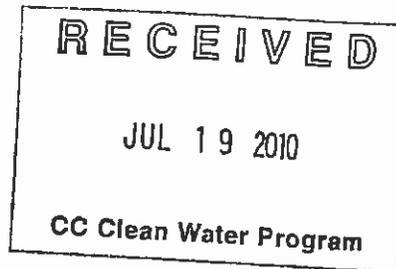
# Central Contra Costa Sanitary District

Protecting public health and the environment

5019 Imhoff Place, Martinez, CA 94553-4392

July 15, 2010

Tom Dalziel, Program Manager  
Contra Costa Clean Water Program  
255 Glacier Drive  
Martinez, CA 94553



FAX: (925) 372-7635

JAMES M. KELLY  
General Manager

KENTON L. ALM  
Counsel for the District  
(510) 808-2000

ELAINE R. BOEHME  
Secretary of the District

Dear Mr. Dalziel:

## FOURTH QUARTER FISCAL YEAR 2009-10 STORM WATER PROGRAM BILLING

Enclosed is the invoice and backup documentation from the Central Contra Costa Sanitary District (CCCSD), East Bay Municipal Utilities District (EBMUD), and Delta Diablo Sanitation District (DDSD) for the third quarter (March 18, 2010 through June 30, 2010 for CCCSD and April 1, 2010 through June 30, 2010 for EBMUD and DDSD) of the fiscal year 2009-10 Storm Water Inspection Program.

As the quarterly report indicates, 355 inspections that apply toward the annual inspection goal (688 for the fiscal year 2009-10) were completed during the fourth quarter reporting period. The cumulative total number of inspections that apply to the annual goals for each city is 655, representing 95% of the total cumulative annual goal (refer to text below regarding adjusted annual goals). During the reporting period, inspections were completed in all cities participating in the agreement except for El Cerrito.

As noted in the cover letter for the third quarter reporting period, the delay in processing the service agreement resulted in CCCSD, DDSD and EBMUD suspending services until work recommenced ranging from December 2009 to February 2010. As a result of this delay, the annual goals for each city were adjusted to reflect the limited time available in the fiscal year to complete the work. The Annual Target included in this packet represents the standard full year's goal for each city. CCCSD, DDSD, and EBMUD attempted to exceed the adjusted annual goals for each city within the time available. The adjusted annual goals were met or exceeded for all the cities during the reporting period.

Also included with this packet are the annual summaries of inspections completed during fiscal year 2009-10. These reports are copied two-sided to minimize the paper used to produce the reports. I look forward to continuing to work with you and your staff as we proceed with this valuable partnership in the water quality protection field. Please call me at 925-229-7380 if you have any questions about the invoice or the reported information.

Sincerely,

Timothy Potter  
Environmental Compliance Superintendent

TP/mvp  
Enclosures

cc: Gayle Tupper, EBMUD (w/ annual reports for El Cerrito, Hercules, and Richmond)  
Darrel Cain, DDSD (w/ annual reports for Antioch, Oakley, and Pittsburg)  
Peggy Ostrom, DDSD (letter and invoice only)  
Ann Farrell, CCCSD (letter and invoice only)  
Todd Smithy, CCCSD (w/o annual reports)  
Elisa Wilfong, CCCWP



**Clean Water Inspections  
Fiscal Year 2009-10**

**Annual Report  
7/1/2009-6/30/2010**

Type	Facility Name	Address	STW City	Inspector	Date	Inspection Type	Billing Type	Enforcement?
Food Service	Carl's Jr Restaurant	1530 KIRKER PASS Road	Clayton	C. Wheable	5/6/2010	Reinspected	Add-on	None
Food Service	Casa Gourmet Burrito	5435 CLAYTON Road F	Clayton	C. Wheable	2/2/2010	Reinspected	Add-on	WN
Food Service	Casa Gourmet Burrito	5435 CLAYTON Road F	Clayton	C. Wheable	3/19/2010	Enforcement F/	Add-on	None
Food Service	Cookies By Design	5433 CLAYTON Road A	Clayton	C. Wheable	6/17/2010	Closed	Add-on	None
Food Service	International Johnny's Deli & Café	6101 CENTER Street	Clayton	C. Wheable	5/6/2010	Initial	Add-on	None
Food Service	Little Caesars Pizza	5433 CLAYTON Road L	Clayton	C. Wheable	2/8/2010	Reinspected	Add-on	None
Food Service	Skipolini's Pizza	1035 DIABLO Street	Clayton	C. Wheable	3/19/2010	Reinspected	Add-on	None
Food Service	Village Market	6104 MAIN Street	Clayton	C. Wheable	5/6/2010	Reinspected	Add-on	None
Golf Course	Oakhurst Country Club	1001 PEACOCK CREEK Drive	Clayton	C. Wheable	3/10/2010	Reinspected	Add-on	None
Vehicle Service	Oakhurst Country Club Maintenance Fa	1001 PEACOCK Drive	Clayton	C. Wheable	3/10/2010	Reinspected	Add-on	None

Total number of Initial Inspections and Reinspections: 8  
 Total number of Follow-up, Enforcement Follow-up, Surveillance and Partial Inspections: 1

Total number of NOV's Issued: 0  
 Total number of WNs Issued: 1

**Clayton Enforcement Summary - FY 2009-10**

Facility Type	Company Name	Address	Inspector	Date	Inspection	Enf Action	Type of Violation(1)	Timely Resolved	Details
Food Service	Casa Gourmet Burrito	5435 CLAYTON Road F	C. Wheable	2/2/2010	Reinspected	WN	PE	Y	Discontinued stated practice
Food Service	Casa Gourmet Burrito	5435 CLAYTON Road F	C. Wheable	3/19/2010	Enforcement F/U	None			

(1) PD=Pollutant Discharge  
PE=Pollutant Exposure

## Summary of Stormwater Inspection Program Effort by City

### Fourth Quarter Reporting Period FY 09/10

revised 7/15/10

City	Initial/Reinsp. Inspections		Initial/Reinsp. Inspections to date (FY)	Inspected to date vs Annual Target		4th Qtr Labor & Overhead		1st to 3rd Qtr Labor & Overhead		Total Billed to date (FY)	Billed to date vs Budget (%)	
	4th Qtr	1st to 3rd Qtr		Annual Target	Annual Target	4th Qtr Labor & Overhead	1st to 3rd Qtr Labor & Overhead	FY Budget	Budget (%)			
Antioch	23	0	23	38	61%	\$3,838.67 ✓	\$533.30	\$4,371.97	\$15,846.00	27.6%		
Clayton	4	4	8	8	100%	\$1,606.43 ✓	\$1,435.08	\$3,041.51	\$3,336.00	91.2%		
Concord	114	99	213	214	100%	\$33,452.56 ✓	\$25,002.64	\$58,455.20	\$89,238.00	65.5%		
Danville	30	16	46	36	128%	\$10,175.52 ✓	\$6,291.96	\$16,467.48	\$15,012.00	109.7%		
El Cerrito	0	34	34	35	97%	\$1,157.90 ✓	\$7,404.69	\$8,562.59	\$14,595.00	58.7%		
Hercules	12	0	12	16	75%	\$3,818.42 ✓	\$673.61	\$4,492.03	\$7,339.20	61.2%		
Lafayette	12	19	31	32	97%	\$4,598.60 ✓	\$7,571.54	\$12,170.14	\$13,344.00	91.2%		
Martinez	31	36	67	67	100%	\$15,215.62 ✓	\$11,050.84	\$26,266.46	\$27,939.00	94.0%		
Moraga	9	8	17	16	106%	\$3,626.49 ✓	\$3,136.78	\$6,763.27	\$6,672.00	101.4%		
Oakley	9	10	19	20	95%	\$2,238.92 ✓	\$1,633.91	\$3,872.83	\$8,340.00	46.4%		
Orinda	7	8	15	15	100%	\$2,647.46 ✓	\$3,476.98	\$6,124.44	\$6,255.00	97.9%		
Pittsburg	29	0	29	55	53%	\$5,327.40 ✓	\$717.56	\$6,044.96	\$22,935.00	26.4%		
Pleasant Hill	29	31	60	54	111%	\$9,883.61 ✓	\$10,018.04	\$19,901.65	\$22,518.00	88.4%		
Richmond	14	9	23	25	92%	\$5,053.92 ✓	\$3,115.59	\$8,169.51	\$20,000.00	40.8%		
San Ramon	31	27	58	57	102%	\$14,198.57 ✓	\$8,236.27	\$22,434.84	\$23,769.00	94.4%		
<b>Totals</b>	<b>354</b>	<b>301</b>	<b>655</b>	<b>688</b>	<b>95%</b>	<b>\$116,840.12</b>	<b>\$90,298.79</b>	<b>\$207,138.91</b>	<b>\$297,138.20</b>	<b>69.7%</b>		

**Note:** Reporting period for El Cerrito, Hercules and Richmond (EBMUD services) is 4/1/10 through 6/30/10.

**Note:** Reporting period for Antioch, Oakley, and Pittsburg (DDSD services) is 4/1/10 through 6/30/10.

**Note:** Reporting period for remaining cities (CCCSO services) is 3/18/10 through 6/30/10.

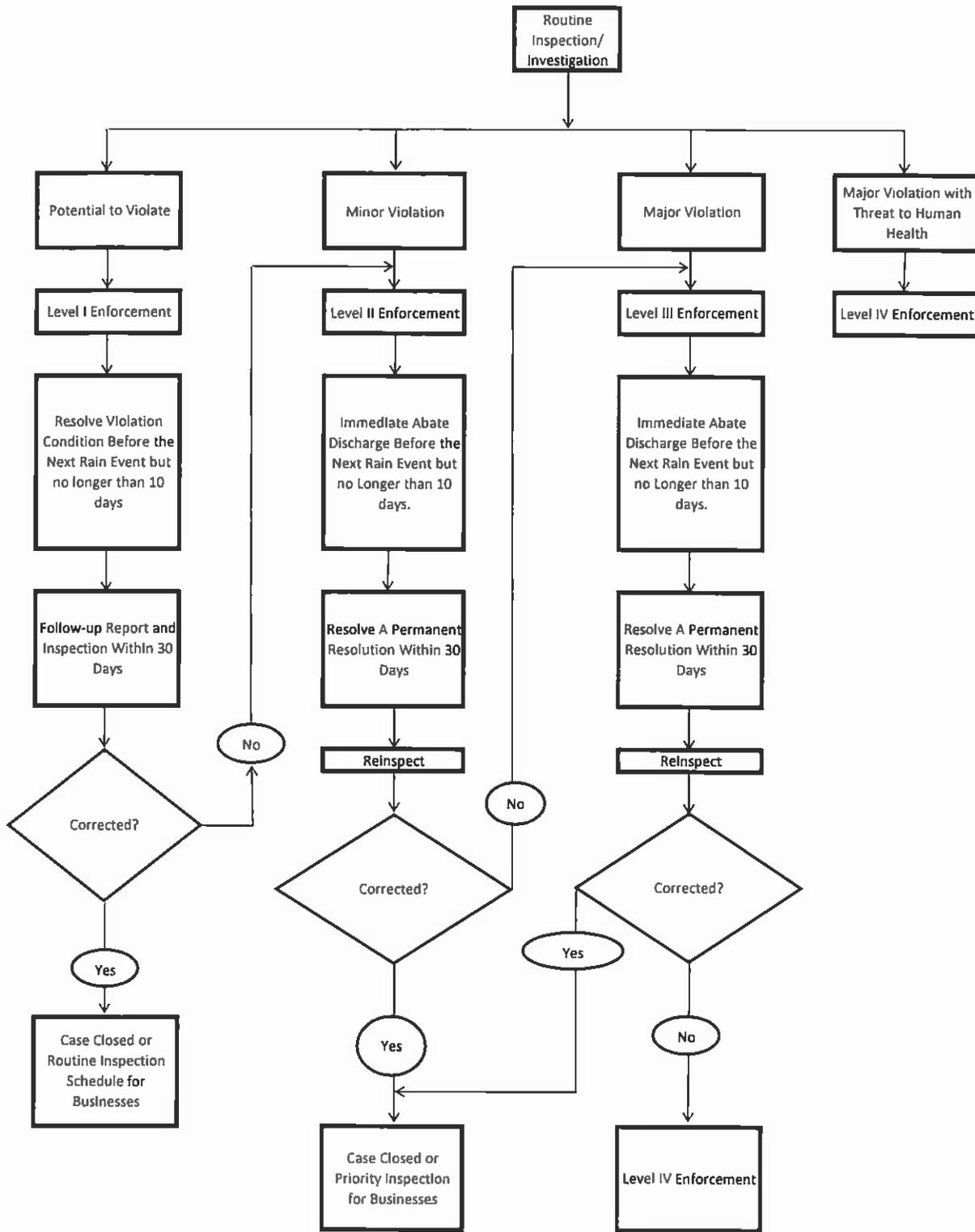
City of Clifton Inspection Tracking

updated July 1, 2010

Actual Inspection Conducted by CCGSD

Location/Name	Prior business	type of business	One Year	Two Year	Three Year	Five Year	Target business MRP year 1	Year 0 FY 03-04	Year 1 FY 03-04	Year 2 FY 04-05	Year 3 FY 05-06	Year 4 FY 06-07	Year 5 FY 07-08	Year 6 FY 08-09	Year 7 (Year + MRP) FY 08-10	Year 8 (Year + MRP) FY 10-11
Clifton Station																
Pavilion Grill and Bar (opened 2001)	restaurant		X				X	1/17/03			4/28/06 (NOV)	8/10/2006				
Linguists (closed 1/00)	restaurant		X				X	6/17/03				8/31/06 (WIN)				
Gourmet Sub/Business class (07)	restaurant		X				X	6/17/03					3/21/2009	6/2/2009		
Blimpies Subs (east business open)	restaurant		X				X	1/14/03					7/31/2007			
Cinco de Mayo (opened 1/08)	restaurant		X				X	10/4/02 (WIN)		4/11/05	9/8/05		3/24/2008 (WIN)	5/6/2010		
Shop and Go Market	convenience store		X				X									
Valley Cleaners	dry cleaners (drop off service)		X				X									
Safeway	Grocery (bakery out/bakery/Starbucks)		X				X									
Walgreens	convenience store		X				X									
Carli's Jr	fast food restaurant		X				X									
Dry Clean USA	dry cleaners (drop off service)		X				X									
Starbucks	coffee shop		X				X									
Cold Stone	ice cream shop		X				X									
Subway Sandwiches	restaurant		X				X									
Cookies by Design (closed 12/10)	bakery		X				X									
Country Waffles	restaurant		X				X									
England's Tea Cottage (closed 2/100)	restaurant		X				X									
JJ Havram BBQ	restaurant		X				X									
The Dog	restaurant		X				X									
Sweet Bakery Affair Cafe	restaurant		X				X									
Casa Gourmet Burrito	restaurant		X				X									
Papa Murphy's	restaurant		X				X									
Lil Casarese's Pizza (opened 08)	restaurant (take out)		X				X									
Candy Bouquet	bakery		X				X									
Niki Salon 2001	beauty		X				X									
Beauty Supply Salon	beauty		X				X									
Lefke-Rita Salon	beauty		X				X									
Great Clips	beauty		X				X									
Downtown																
R&M Profit-Flite	garden center		X				X									
Ed's Murville Grill	restaurant		X				X									
La Veranda	restaurant		X				X									
Sokolakis	restaurant		X				X									
Elysium (out of business on 6/2004)	restaurant		X				X									
Fox & Fiddle (out of business on 6/2004)	restaurant		X				X									
Moresis Chophouse (opened 1/2007)	restaurant		X				X									
Clayton Club	bar		X				X									
Clayton Joe's	restaurant		X				X									
TLC	pet grooming		X				X									
Hair by Jim	beauty		X				X									
Barber Shop	beauty		X				X									
Clayton Mind Body	beauty		X				X									
Plumkin Farm	beauty		X				X									
US Post Office	garden sales		X				X									
Diamond Terrace	ind parking		X				X									
Childrens World - Kinder Care	senior apta diner		X				X									
Learning Center Kidicare	day care cafe		X				X									
Village Market (reopened 1/104)	day care cafe		X				X									
CVS/Long's Drugs Store (opened 11/107)	convenience market - dell		X				X									
Johnny's Int Deli & Cafe (opened 5/110)	commercial restaurant		X				X									
Oakhurst County Club	restaurant		X				X									
Oakhurst CC Grill	main/equip yard		X				X									
Golf Maint	golf course (private)		X				X									
Oakhurst Golf Club	golf course (private)		X				X									
Miscellaneous & call outs																
Lil Casarese's construction call out																
Sumshine Pools ree partial																
Clayton Maintenance Yard																
Endeavor Hall	meant equip yard (City)															
Commercial rental hall w/klitchen	Commercial rental hall w/klitchen															

Note: bold are FY 08/09 inspections



# ATTACHMENT C5c

## City of Clayton Emergency & Environmental Management Phone Numbers

### Local/County/Regional Governmental Contacts

**Stormwater Contact:** Laura Hoffmeister  
6000 Heritage Trail, Clayton, CA 94517  
staff office: (925) 673-7300; direct/vm: 673-7308; or  
cell: (925) 250-8532

**Maintenance Dept.:** City of Clayton, 6000 Heritage  
Trail, Clayton CA 94517: (925) 673-7300  
After Hours: contact Clayton Police Dispatch ask for  
an officer on Duty (925) 673-7350

**Local Police Department:** Clayton Police  
Department (925) 673-7350

**Local Fire District:** Contra Costa Fire Protection  
District, 2010 Geary Road, Pleasant Hill, CA 94523;  
Administration Office/Non-emergency: (925) 930-5500;  
Communications Center (925) 930-5551  
Emergency: 911 or 933-1313

**Contra Costa HazMat 24 Hour Emergency:**  
(925) 646-1112

**Wastewater Agency: City Sanitary Sewer Lines –**  
(City of Concord contract maintenance of City of Clayton sewer lines)  
City of Concord Public Works, 1455 Gasoline Alley,  
Concord, CA 94519: (925) 671-6448; After Hours  
contact Concord Police Dispatch at 671-3333

**Wastewater Agency: Treatment Plant – Central**  
Contra Costa Sanitary District, 5019 Imhoff Place,  
Martinez: (925) 933-0955

**Contra Costa Water District 24 Hour Emergency:**  
(925) 688-8397 or 688-8095 (Dave Omoto – Env.  
Compliance Mgr: direct 688-8023)

**HazWaste Facility:** Central Contra Costa Household  
Hazardous Waste Collection Facility, operated by  
Central Contra Costa Sanitary District, 4797 Imhoff  
Place, Martinez, CA 94553: Toll Free 1-800-646-1431

**East Bay Regional Park District – Fire District 24**  
Hour Line: (510) 881-1121

**San Francisco Bay Regional Water Quality Control**  
**Board:** (510) 622-2300

Central Valley Regional Water Quality Control Board:  
(916) 464-4730

### Adjacent Jurisdiction Contacts:

**Concord Contact:** Jeff Roubal, 1455 Gasoline Alley,  
Concord, CA 94519: (925) 671-3394

**Unincorporated County:** Steve Wright  
(925) 313-2259; After Hours—call HazMat or 911

**Contra Costa Sheriff's Communications Center:**  
(925) 646-2441

**CCC Environmental Health Services:**  
(925) 646-5225, 7:30 a.m. – 5 p.m. weekdays

### State & Federal Agencies

Cal. Highway Patrol: (925) 646-4980

Office of Emergency Services Spill Line:  
(800) 852-7550

Dept. Fish & Game – 24 Hour Dispatch during  
incident: (831) 649-2801

CAL EPA – Dept. of Toxic Substances Control  
(Region 2): (510) 540-3856

CAL Occupational Safety and Health  
Administration: (925) 602-6517

US Coast Guard – Marine Safety Office:  
(510) 437-3073

Bay Area Air Quality Management District:  
(415) 771-6000; or 1-800-334-6367

### Miscellaneous Contractors:

Roto Rooter : (925) 798-2122; or (925) 939-3100

Aquatic Habitat: (925) 957-1903

Engineering Remediation Resources Group Inc:  
(925) 969-0750

Terra Vac: (510) 351-8900

3-D Cleaning Services: (925) 671-7808

Diablo Steam Way: (925) 827-5757

Block Environmental Services: (925) 682-7200

Clean Bay: (925) 685-2800

## **CITY OF CLAYTON RESPONSE PROCESS TO ILLICIT DISCHARGE GENERAL SPILL RESPONSE PROCEDURES**

Call received by public to City Staff

(note: calls may also come in directly to other agencies such as Police, Fire, Hazmat, Water Quality, or Fish and Game, OES, etc.)

City Staff notifies Police (if other agency receives contact they are supposed to contact City Police Department as well)

Police go to site and assess and secure scene, call for Fire Dept., County Hazmat, Fish and Game, Water Quality staff, OES, and/or City Maintenance (if not already contacted) depending on the situation.

All first responders (Police/Fire) have call out numbers to other appropriate response agencies

One of the steps in securing the scene is to secure any potential for spill to flow into storm drains or creek. If in creek to contain the materials so that they do not flow further downstream. If in street curb, gutter or parking lot etc., block inlets and contain materials.

Hazardous materials are handled by Fire and Hazmat.

Non-Hazardous materials are cleaned up by Maintenance staff or contractor under city direction or public/private party if so identified; or left contained to evaporate and monitored as determined appropriate (i.e.: paint spill that has not gone down storm drain or creek). Clean Up (vacuumed or mopped) or flushing depending on material involved.

Note: Police Sergeants are trained in Spill and Hazardous materials response. There is a sergeant on duty at all times. Fire Department is trained in Spill and Hazardous materials response. Both of these departments are first responders. In most cases it is the first responder that goes to the site and assesses the situation and determines appropriate steps to take based upon their training. Police sergeant vehicles have spill containment kits. In rare circumstances if maintenance responds first they will contain/monitor and contact fire or another appropriate responder for further assessment and instructions the appropriate agency.

After incident contained police or maintenance notify city storm water manager and report incident verbally. Written response confirmation (Police Report, Maintenance Report, Hazmat report, etc.,) copied to City storm water manager as part of follow up.

## General Overview of Spill Response Process for Any Spill Type



- Legend**
- DF & G - California Department of Fish & Game
  - HazMat - County Health Services-Hazardous Materials Program
  - NPDES - National Pollutant Discharge Elimination System
  - OES - Office of Emergency Services
  - PW - Public Works
  - RP - Responsible Party
  - RWQCB - Regional Water Quality Control Board
  - SW - Stormwater

## Municipal Field Response to Non-Hazardous Spills

### 1. Spill Occurs

**2. Notification to City (911/Police Dispatch/1-800-No-Dumping/Direct Call)**

- Incident directed to SW/PW Personnel

**3. Response/Assessment (PW/SW, Law Enforcement, Fire Department)**

- Personnel on scene perform initial substance identification, attempt to determine responsible party, scope of spill. Check labels on containers, if found.

Is spill:  
Unidentifiable material?  
Multi-jurisdictional in scope?  
Entering Stormdrain or waterway?  
Potentially impacting public health or environment?

Yes to any →

**Call 911 or HazMat (PW)**  
If safe, stop source of spill and/or block access to stormdrains until HazMat/Emergency responders arrive to relieve crew.  
Go to **Box 2, HazMat Flowchart**

No to all

**4. Containment (PW or RP)**

- Block access to storm drains or waterways. Measures to deny entry to drain inlets may include the use of sandbags, berms, dams, or booms.
- Stop source of spill.
- Control spread of liquid. Containment measures may include encircling spill with loose absorbents, booms, absorbent socks, pillows and/or mats.

### 5. Clean Up (PW or RP)

#### Dry Spills:

Scoop & sweep up dry material immediately. Place materials into container. Never hose down or bury dry materials.

#### Liquid Spills:

Absorb liquids using absorbent materials such as rags. Loose absorbents (ie., kitty litter), mats, pillows.

Wash water must not enter the storm drain. If wash water is used for clean-up, it must be collected & properly disposed of, ie., absorbed or vacuumed.

If spill occurs during rain, berm around impacted area and cover if possible to minimize or avoid contaminated runoff.

### 6. Disposal (PW or RP)

Examine label of spilled material for proper waste disposal instructions. Never dispose of toxic liquid or chemical waste in dumpster.

Contaminated rags and other materials used for clean up must be cleaned at a certified laundry or disposed of as hazardous waste.

Place contaminated materials in labeled waste container to be delivered to a Hazardous Waste Facility or recycled by a certified collection agency.

Small non-hazardous (such as dried latex paint) & spill residues of materials can be placed into solid containers & placed into dumpster.

### 7. Notification to Agencies (PW/SW or RP)

Contact OES @ 1-800-852-7550 to ensure proper notification of incident to appropriate agencies.

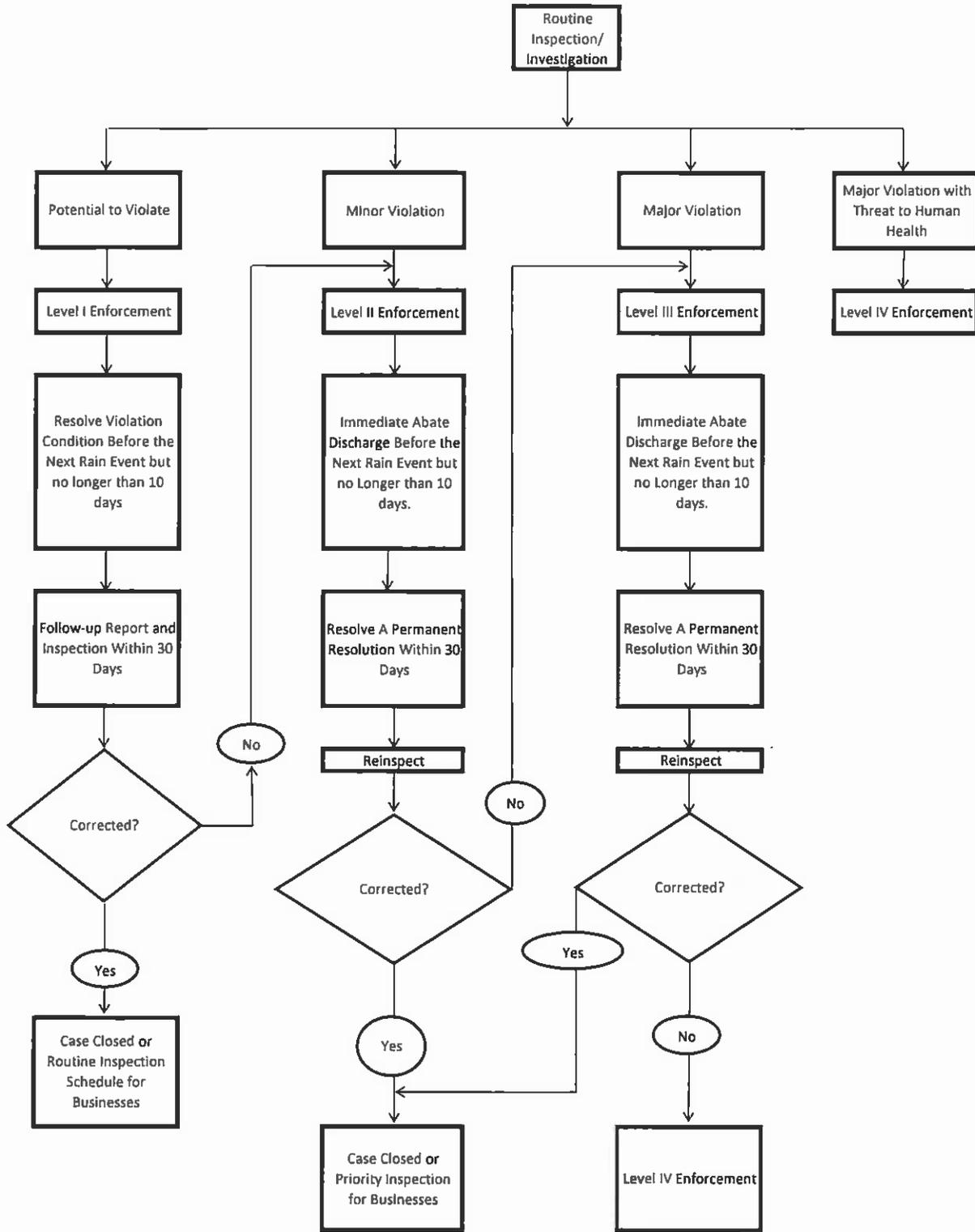
### 8. Documentation (PW)

Complete Standard Spill Response Form and submit form to SW Manager.

#### Legend

HazMat - County Health Services  
Hazardous Materials Program  
OES - Office of Emergency Services  
PW - Public Works  
RP-Responsible Party  
SW-Stormwater

City of Clayton  
 Construction Sites  
 Enforcement Response Plan  
 Flow Chart



## **City of Clayton - IPM Administrative Policy**

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It is the purpose and intent of this IPM Policy to ensure that the City of Clayton departments and all those who apply pesticides to property owned and/or managed by the City of Clayton utilize integrated pest management (IPM) practices and reduce pesticide applications on public-owned and/or City of Clayton managed property to the maximum extent feasible and as required by State and Regional Stormwater regulation.

The City of Clayton, in carrying out its pest management operations, shall focus on long term prevention or suppression of pest problems with minimum impact on human health, non-target organisms, and the environment.

The goal of the City of Clayton is to reduce its use of pesticide use and use to maximum extent possible non-toxic methods to control pests on City of Clayton property. The City of Clayton recognizes that pesticides are potentially hazardous to human health and the environment, and non-pesticide alternatives will be considered over toxic pesticides on City of Clayton property. The first level consideration will be the least toxic method that is both effective and feasible. The City of Clayton has a IPM Standard Operating Procedures and Practices that will outline all the IPM activities that will be implemented to ensure that less toxic methods, that are effective and feasible, are used to control pests on City of Clayton property.

These documents may be updated as needed from time to time.

# **City of Clayton**

## **Standard Operating Procedures & Practices**

### **Administrative Policy for Pesticide Use**

The following are standard operating procedures for **the City of Clayton** for pesticide use in the IPM operational practices within the City's jurisdiction. These procedures include all Municipal Regional Permit (MRP) stormwater requirements under Provision C.9, Pesticides Toxicity Control The City of Clayton and the Contra Costa Clean Water Program work in conjunction to track and participation in regulatory processes, interface with the County Agricultural Commissioner, and conduct public outreach. For guidelines regarding the City of Clayton IPM program please refer to Attachment B, the City of Clayton's IPM Policy. The staff person or IPM Coordinator responsible for implementing, overseeing, reviewing and updating, and reporting the IPM program is Mark Janney, Maintenance Supervisor and their number is **(925) 673-7327**; or email at [mjanney@ci.clayton.ca.us](mailto:mjanney@ci.clayton.ca.us).

## **IPM Standard Operating Procedures**

### **General**

The City uses very limited pesticides, it is currently limited to use at city buildings for ants and similar pests. The City Contracts with Western Exterminator for building pest management. Periodically the City Contracts with a Contra Costa County Department of Agriculture approved IPM contractor for management of ground squirrels in certain areas when damage is occurring. The City also contracts with Environtech for management of non native invasive plant species of Star Thistle and Artichoke Heart in the Oakhurst Open Space. This is a limited area of apx. 125 acres. The EIR mitigation measures required management of this plant. The contractor is trained in IPM. Herbicide applications are targeted to these two plant species. The City maintenance mostly involves limited use of herbicides – specifically spot spraying of weeds in landscape areas, and pre-emergent in the fall and spring to minimize weed growth in certain landscape areas. The maintenance staff also applies slow release fertilizer periodically on active use lawn areas such as the park or sports play fields. All application are done according to the manufactures application specifications.

### **Pesticide Use**

Pesticide use within the City of Clayton is determined by an assessment of each pest situation. Each assessment includes identification of the pest causing the damage (e.g., weed, insect, rodent, etc.), evaluation of prevention, exclusion and sanitation measures that will contribute to

successful pest management, evaluation of both non-chemical and chemical options for eliminating or reducing pest numbers, and then developing an integrated management plan using as many management options as practical and economical. Pesticides are generally used as a last resort and are chosen and applied in a manner that is least harmful to people and the environment. The pest problem should then be monitored to evaluate the success of the management strategy.

Particular scrutiny will be used to evaluate the necessity of using the pesticides of concern listed in the Permit under Section C.9: organophosphorous pesticides (chlorpyrifos, diazinon and malathion); pyrethroids (bifenthrin, cyfluthrin, beta-cyfluthrin, cypermethrin, deltamethrin, esfenvalerate, lambda-cyhalothrin, permethrin, and tralomethrin).

Environmental impacts of the products are also considered. Pesticides of concern listed in C.9 of the MRP will go through a more rigorous process of review prior to considering their use. Each pesticide used are carefully monitored and recorded using a pesticide management database (see Attachment C).

### **Pesticide Applicators**

All pesticide applicators and IPM providers have IPM training and certification as required by the MRP. All IPM contractors have IPM language in their contracts as required by the MRP. All IPM providers are required to follow these standard operating procedures.

### **IPM Training**

All pesticide applicators will be trained annually in IPM. IPM training may include local, countywide, that included with PAPA licensing or regional efforts. All staff associated with planning, design, construction, and maintenance of buildings and landscaping shall receive an orientation to these standards operating procedures and their roles and responsibilities in implementing IPM within their work duties.

### **IPM Outreach**

Pesticide application information will be provided to the public upon request. Public outreach for IPM includes point of purchase outreach and contractor outreach by the Bay Area Stormwater Management Agencies Association (BASMAA) as required by the MRP.

## **Reporting**

A copy of the City of Clayton's IPM policy shall be included in the annual report. To the extent practicable and data is available, trends in quantities and types of pesticides used shall also be reported, as well as reasons for any increases. The annual report shall also include the percentage of City of Clayton employees who apply pesticides that have been trained in IPM. For any city hired contractor who applies pesticides, a copy of their contract specification; or certification; or other similar acceptable documentation shall also be included in the annual report. For regional regulatory, interface or outreach efforts, the City of Clayton may reference those regional reports.



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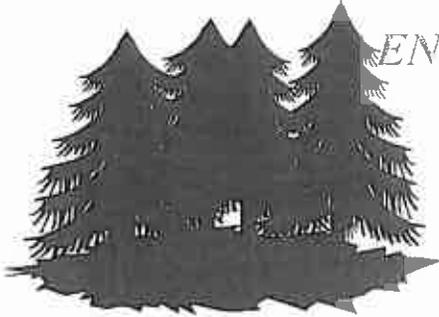
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*official signature*





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18595 HWY 2 Leavenworth, WA 98826 (707) 980-0555 Lic. #601420991

July 31, 2010

To: Rick Angrisani, Clayton City Engineer  
From: John Squadroni, Environtech  
RE: IPM training

Enclosed you will find evidence of my participation in two very extensive IPM training courses, which were sponsored by Contra Costa County, and necessary continuing education credits for my license. The courses were attended in 1994 and 1995. The coordinator was Lacy Friedman, whose card is enclosed as well. Also enclosed is a page from my records of operation in 1995 that documents the credit hours applied to my license and is documentation inspected by the Department of Agriculture.

Thank you for your consideration,



John Squadroni  
Environtech  
Environtech NW

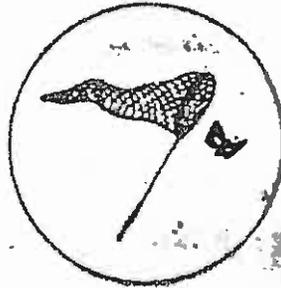
# IPM Training Manual for Gardeners

By

*Shella Daar, Helga Olkowski, and William Olkowski*

Bio-Integral Resource Center  
PO Box 7414  
Berkeley, CA 94707

February, 1992



Prepared under contract #22-395, from the Contra Costa County  
Health Service Department and the California Integrated  
Waste Management Board

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**Contra  
Costa  
County**



**Lacey Friedman**  
Program Associate  
Household Hazardous Waste

(510) 646-2286  
FAX (510) 646-2079

Health Services Department  
Environmental Health Division  
4333 Pacheco Boulevard  
Martinez, California 94553-2295





# Contra Costa County Health Services Department

ENVIRONMENTAL HEALTH DIVISION  
HAZARDOUS MATERIALS / OCCUPATIONAL HEALTH

## Integrated Pest Management '94 Course Confirmation

February 22, 1994

Congratulations! You have been chosen to take part in the Integrated Pest Management (IPM) Training Course taught by Bio-Integral Resource Center, the Department of Agriculture and Heather Farm Garden Center. We look forward to a productive and exciting class! Please note that by attending this class you are also entitled to 18 hours of continuing education credit (CDFA). All classes will be held at Heather Farm Garden Center (HFGC), 1540 Marchbanks, Walnut Creek, in the downstairs Rotary Room. There is also a fieldtrip scheduled for the course.

If you are not planning to take this course, please contact us immediately so that your space can be filled by another applicant.

Please bring a snack to share to the first class. We find that this gives classmates a chance to meet each other. A stove, microwave and refrigerator will be available. Plates, utensils and beverages will be provided.

Please bring your registration fee of \$25 to the first class. Checks can be made payable to CCCHSD- Contra Costa County Health Services Dept. Receipts are available upon request.

Enclosed are:

- a course outline
- a map with directions to HFGC
- a reading assignment  
(It is chapters 1 and 2 from the manual that you will receive in class. Please read this assignment before the first class.)



# Contra Costa County Health Services Department

ENVIRONMENTAL HEALTH DIVISION

HAZARDOUS MATERIALS / OCCUPATIONAL HEALTH

## Integrated Pest Management Course Agenda March 16 - April, 20 1994

### I. Today's Pest Management Problems & Introduction to IPM: March 16 Bob Case, Contra Costa County Department of Agriculture

Problems with pesticides, legal disposal requirements, transportation and production problems, groundwater contamination, over-application, pesticide resistance.

Basics of IPM and why to consider it.

### II. The IPM Process: March 23 Sheila Daar, Bio-Integral Resource Center

Monitoring for correct control tactics.

Timing for planting, watering and applying safer pesticides.

Determining injury levels.

### III. Identification, Beneficials & Life Cycles: March 30 Sheila Daar, Bio-Integral Resource Center

Importance of insect and pest identification.

Encouragement and purchasing of beneficials.

Importance of pest life cycles for controlling pests.

### IV. UC Berkeley Biological Control Station: April 6 Drs. Dahlsten, Hagen, Mills and Etzel

Possible lectures include the following, exact lecture schedule TBA

Institutional and governmental barriers to IPM policies, biological control of Eugenia psyllids & elm leaf beetle, lady beetles & lacewings as predators, pest control in polycultures.

OVER



# Contra Costa County Health Services Department

ENVIRONMENTAL HEALTH DIVISION  
HAZARDOUS MATERIALS / OCCUPATIONAL HEALTH

## **Integrated Pest Management Course Agenda March 8 - April, 12 1995**

**Course Instructor: Michael Baefsky of Baefsky and Associates**

### **I. Today's Pest Management Problems & Intro to IPM: March 8**

**A. Bob Case: Problems with Pesticides, Legal Disposal and Transportation Requirements, Groundwater Contamination, Timing for Pesticide Application, Problems with Over-application, Pesticide Resistance**

**B. Basics of IPM and Why to Consider it; Pests, Diseases, Weeds and Beneficials**

### **II. IPM Design: March 15**

**A. Importance of Identification and Lifecycles**

**B. Soil and Water Influences on Plant Health and Pest Problems**

**C. Monitoring**

### **III. IPM Tools: March 22**

**A. Beneficial Organisms, Encouraging & Purchasing**

**B. Physical Control Methods: Traps, Barriers, etc.,**

**C. Cultural Control Methods: Fertilization, Irrigation, etc.,**

1995

1/2	[REDACTED]	Expedite	1 gallon
1/31	[REDACTED]	Expedite	1 gallon
2/6	[REDACTED]	Expedite	1 gallon
2/21	[REDACTED]	Expedite	1 gallon
3/17	[REDACTED]	Expedite	1 gallon
3/27	[REDACTED]	Expedite	1 gallon
4/9	[REDACTED]	Expedite	1 gallon
4/11	[REDACTED]	Expedite	1 gallon

4/12 IPM Certification Contra Costa County 18.0

5/8	[REDACTED]	Expedite	1 gallon
5/10	[REDACTED]	Expedite	1 gallon
5/18	[REDACTED]	Garlon IV	1 gallon
	[REDACTED]	Expedite	1 gallon
5/19	[REDACTED]	Expedite	1 gallon
	[REDACTED]	Garlon IV	1.5 gallons
5/23	[REDACTED]	Expedite	1 gallon
5/25	[REDACTED]	Expedite	1 gallon
6/7	[REDACTED]	Garlon IV	1.5 gallons
6/23	[REDACTED]	Expedite	1 gallon
6/26	[REDACTED]	Expedite	2 gallons
6/27	[REDACTED]	Roundup	2.5 gallons
6/28	[REDACTED]	Roundup	2.5 gallons
6/30	[REDACTED]	Roundup	1 gallon
7/6	[REDACTED]	Garlon IV	2.5 gallons
7/7	[REDACTED]	Garlon IV	2.5 gallons
7/8	[REDACTED]	Garlon IV	2.5 gallons
7/10	[REDACTED]	Roundup	1.5 gallons
7/20	[REDACTED]	Expedite	1 gallon
8/8	[REDACTED]	Expedite	1 gallon
8/24	[REDACTED]	Expedite	1 gallon
9/20	[REDACTED]	Expedite	1 gallon
10/20	[REDACTED]	Expedite	1 gallon
11/14	[REDACTED]	Expedite	2 gallons
11/15	[REDACTED]	Expedite	2 gallons

12/5 A-0845 San Jose 7.25 PAPA Seminar