



City of Millbrae
621 Magnolia Avenue, Millbrae, CA 94030

DANIEL F. QUIGG
Mayor
MARGE COLAPIETRO
Vice Mayor
GINA PAPAN
Councilwoman
NADIA V. HOLOBER
Councilwoman
PAUL SETO
Councilman

September 9, 2011

Mr. Bruce Wolfe, Executive Officer
San Francisco Bay Regional Water Quality Control Board
1410 Clay Street, Suite 1400
Oakland, CA 94612

**Subject: San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)
City of Millbrae Annual Deliverables for July 2010 to June 2011**

Dear Mr. Wolfe:

The attached document represents the City of Millbrae responses to the items requested for delivery as described by SMCWPPP based on the requirements of the new MRP.

I certify under penalty of law that this document and all its attachments were prepared under my direction and supervision in accordance to a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, and that these penalties may include fine and imprisonment for knowing violations.

Please contact me at (650) 259-2339 if you have any questions. Thank you.

Sincerely,

Ronnald Popp
Director of Public Works

Enclosure: Annual Deliverables for July 2010 to June 2011

City Council/City Manager/City Clerk
(650) 259-2334

Building Division/Permits
(650) 259-2330

Community Development
(650) 259-2341

Finance
(650) 259-2350

Fire
(650) 259-2400

Police
(650) 259-2300

Public Works/Engineering
(650) 259-2339

Recreation
(650) 259-2360

ATTACHMENT B

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Section 1 – Permittee Information

Background Information			
Permittee Name:	City of Millbrae		
Population:	21,387		
NPDES Permit No.:	CAS612008		
Order Number:	R2-2009-0074		
Reporting Time Period (month/year):	July 2010 through June 2011		
Name of the Responsible Authority:	Ronnald Popp	Title:	Director of Public Works
Mailing Address:	621 Magnolia Avenue		
City:	Millbrae	Zip Code:	94030
		County:	San Mateo County
Telephone Number:	(650) 259-2339	Fax Number:	(650) 697-8158
E-mail Address:	rpopp@ci.millbrae.ca.us		
Name of the Designated Stormwater Management Program Contact (if different from above):	Khee Lim	Title:	City Engineer
Department:	Public Works		
Mailing Address:	621 Magnolia Avenue		
City:	Millbrae	Zip Code:	94030
		County:	San Mateo
Telephone Number:	(650)259-2347	Fax Number:	(650)697-8158
E-mail Address:	klim@ci.millbrae.ca.us		

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary:
 The City of Millbrae took an aggressive zero tolerance approach to trash and litter. Targeted trash hot spots are cleaned quarterly.

C.2.a. ► Street and Road Repair and Maintenance

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

<input checked="" type="checkbox"/>	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
<input checked="" type="checkbox"/>	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
<input checked="" type="checkbox"/>	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments:

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<input checked="" type="checkbox"/>	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
<input checked="" type="checkbox"/>	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments:

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
X	Control of discharges from graffiti removal activities
X	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
X	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
X	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
X	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments:

C.2.d. ► Stormwater Pump Stations

Does your municipality own stormwater pump stations: **Yes** **No**

If your answer is **No** then skip to **C.2.e.**

Complete the following table for dry weather DO monitoring and inspection data for pump stations¹ (add more rows for additional pump stations):

Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data	
	Date	mg/L	Date	mg/L
Airport Pump Station 190 Aviator Ave. Millbrae CA	Aug. 24, 2010	7.2	Jan. 19, 2011	7.0
East Hillcrest Pump Station 600 East Hillcrest Ave Millbrae CA	Aug. 24, 2010	6.8	Jan. 19, 2011	6.6

¹ Pump stations that pump stormwater into stormwater collection systems or infiltrate into a dry creek immediately downstream are exempt from DO monitoring.

Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:

Summary: Pump Stations are cleaned annually.

Attachments:

Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

Pump Station Name and Location	Date (2x/year required)	Presence of Trash (Cubic Yards)	Presence of Odor (Yes or No)	Presence of Color (Yes or No)	Presence of Turbidity (Yes or No)	Presence of Floating Hydrocarbons (Yes or No)
Airport Pump Station 190 Aviator Ave. Millbrae CA	8/24/10 1/19/2011	1/2	No	No	No	No
East Hillcrest Pump Station 600 Hemlock Ave. Millbrae CA	8/24/10 1/19/2011	1/3	No	No	No	No

C.2.e. ► Rural Public Works Construction and Maintenance			
Does your municipality own/maintain rural ² roads:		<input type="checkbox"/>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If your answer is No then skip to C.2.f.			
Place an X in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input type="checkbox"/>	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas		
<input type="checkbox"/>	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources		
<input type="checkbox"/>	No impact to creek functions including migratory fish passage during construction of roads and culverts		
<input type="checkbox"/>	Inspection of rural roads for structural integrity and prevention of impact on water quality		
<input type="checkbox"/>	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion		
<input type="checkbox"/>	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate		
<input type="checkbox"/>	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings		
Comments including listing increased maintenance in priority areas:			

² Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ► Corporation Yard BMP Implementation			
Place an X in the boxes below that apply to your corporations yard(s):			
<input type="checkbox"/>	We do not have a corporation yard		
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit		
<input checked="" type="checkbox"/>	We have a current Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard(s)		
Place an X in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type NA in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment		
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system		
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method		
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used		
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants		
Comments:			
If you have a corporation yard(s) that is not an NOI facility , complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:			
Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
City of Millbrae Utilities and Operations Corporation Yard	Weekly	When to call for recycling of used oils, tires, etc. Good housekeeping	File Waste Manifest Documents

Section 3 - Provision C.3 Reporting New Development and Redevelopment

**C.3.a. ► New Development and Redevelopment Performance
Standard Implementation Summary Report**

(For FY 10-11 Annual Report only) Provide a brief summary of the methods of implementation of Provisions C.3.a.i.(1)-(8).

Summary:

- (1) As a general law city, Millbrae is required to comply and has adopted the "City of Millbrae Storm Water Management and Discharge Control Ordinance" in order to do so.
- (2) All applications for new development and significant redevelopment are reviewed for approval by the Millbrae Planning Commission through a 2-stage, study session and public hearing, process. The Planning Commission issues conditions of approval in conjunction with all approvals. In certain cases, a deed restriction may be required in order to ensure ongoing compliance. All other (lesser) applications are reviewed for approval by City staff and typically would not be conditioned.
- (3) Millbrae implements CEQA on a case-by-case basis that matches identified water quality impacts with appropriate mitigation measures within the environmental context of each particular development project.
- (4) No training attended by Planning staff.
- (5) Informational brochures available at front counter; Millbrae Urban Water Management Plan available on City's website.
- (6) Planning staff routinely: 1) enforces Millbrae's Zoning Ord. limit of 40% paving in front yards and discourages paving on all other portions of lots; 2) requires permeable pavers instead of asphalt/concrete whenever possible; and 3) strongly encourages other paving design alternatives, such as the use of "ribbon" driveways.
- (7) Millbrae has and enforces design standards requiring all rooftop storm water, regardless of parcel size, to be collected and conveyed to the street for disposal into the City's storm drain system
- (8) Additional policies will need to be integrated into Millbrae's General Plan the next time it is updated to better address a variety of sustainable development principles.

C.3.b. ► Green Streets Status Report
(All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:

No green street projects completed or planned.

C.3.b.v.(1) ► Regulated Projects Reporting Table

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information.

No regulated projects were approved during the reporting period.

C.3.c. Low Impact Development Reporting

Nothing to report from Planning.

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

(1) Fill in attached table **C.3.h.iv.(1)** or attach your own table including the same information. No inspections were conducted during this reporting period.

(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:

(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary: None

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location ³ , Street Address	Name of Developer	Project Phase No. ⁴	Project Type & Description ⁵	Project Watershed ⁶	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²)	Total Replaced Impervious Surface Area (ft ²)	Total Pre- Project Impervious Surface Area ⁷ (ft ²)	Total Post- Project Impervious Surface Area ⁸ (ft ²)
Private Projects											
Public Projects											
Comments: No project to report this reporting period.											

³ Include cross streets

⁴ If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".

⁵ Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

⁶ State the watershed(s) in which the Regulated Project is located. Optional but recommended: Also state the downstream watershed(s).

⁷ For redevelopment projects, state the pre-project impervious surface area.

⁸ For redevelopment projects, state the post-project impervious surface area.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Application Deemed Complete Date ⁹	Application Final Approval Date ⁹	Source Control Measures ¹⁰	Site Design Measures ¹¹	Treatment Systems Approved ¹²	Operation & Maintenance Responsibility Mechanism ¹³	Hydraulic Sizing Criteria ¹⁴	Alternative Compliance Measures ^{15/16}	Alternative Certification ¹⁷	HM Controls ^{18/19}
Private Projects										

Comments: No project to report this reporting period.

⁹ For private projects, state project application deemed complete date and final discretionary approval date.
¹⁰ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.
¹¹ List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.
¹² List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).
¹³ List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.
¹⁴ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).
¹⁵ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.
¹⁶ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.
¹⁷ Note whether a third party was used to certify the project design complies with Provision C.3.d.
¹⁸ If HM control is not required, state why not.
¹⁹ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Is Funding Committed? ²⁰	Date Construction Scheduled to Begin ²⁰	Source Control Measures ²¹	Site Design Measures ²²	Treatment Systems Approved ²³	Operation & Maintenance Responsibility Mechanism ²⁴	Hydraulic Sizing Criteria ²⁵	Alternative Compliance Measures ^{26/27}	Alternative Certification ²⁸	HM Controls ^{29/30}
Public Projects										

Comments: No project to report this reporting period.

²⁰ For public projects, enter “Yes” or “No” under “Is Funding Committed?” and enter a date under “Date Construction Scheduled to Begin”.

²¹ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

²² List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

²³ List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

²⁴ List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners’ association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

²⁵ See Provision C.3.d.i. “Numeric Sizing Criteria for Stormwater Treatment Systems” for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

²⁶ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

²⁷ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

²⁸ Note whether a third party was used to certify the project design complies with Provision C.3.d.

²⁹ If HM control is not required, state why not.

³⁰ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO) ³¹	Party Responsible ³² For Maintenance	Date of Inspection	Type of Inspection ³³	Type of Treatment/HM Control(s) Inspected ³⁴	Inspection Findings or Results ³⁵	Enforcement Action Taken ³⁶	Comments

³¹ Indicate “YES” if the facility was installed within the reporting period, or “NO” if installed during a previous fiscal year.

³² State the responsible operator for installed stormwater treatment systems and HM controls.

³³ State the type of inspection (e.g., 45-day, routine or scheduled, follow-up, etc.).

³⁴ State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

³⁵ State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

³⁶ State the enforcement action(s) taken, if any, as appropriate and consistent with your municipality’s Enforcement Response Plan.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights

Provide background information, highlights, trends, etc.

1) Updated facility list using business license data; 2) Updated inspection frequencies and priorities. Continued using permitted facilities database for scheduling and tracking City staff inspections; 3) Attended training; 4) Coordinated with County Environmental Health (contractor) to inspect hazmat and food facilities; 5) Participated in Countywide Program's CII Subcommittee and its Training Workgroup; and, 6) Participate in BASMAA's Municipal Operations/Trash Committee. Refer to the C.4. Industrial and Commercial Site Controls section of the Program's FY 10-11 Annual Report for a description of activities of the countywide program and/or the BASMAA Municipal Operations Committee.

C.4.b.i. ► Business Inspection Plan

Do you have a Business Inspection Plan? Yes No

If No, explain:

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

See attached lists for City and San Mateo County Environmental Health.

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

See attached lists for City and San Mateo County Environmental Health.

C.4.c.iii.(1) ► Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

<input type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.
<input checked="" type="checkbox"/>	Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected by City of Millbrae	62	
Total number of inspections conducted by City of Millbrae	62	
Number of violations (excluding verbal warnings) by City of Millbrae	1	
Sites inspected in violation by City of Millbrae	1	1.61
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	1	100

Comments:
City of Millbrae considers a site to be a single business at a single location/address. The single violation was resolved within 24 hours.
San Mateo County Environmental Health does not include verbal warnings as a violation. Verbal warnings are used as a reminder to the facility on ways to improve their BMPs and as a reminder to the inspector that a BMP was discussed at the last inspection and improvements in this area needs to be noted at the next scheduled inspection. Unless otherwise noted on the Stormwater Inspection Report, multiple violations at a specific site will only be counted as one violation. Facilities with multiple violations will not be deemed resolved unless all violations have been corrected.

C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	0
Potential discharge and other	1

Comments:
City of Millbrae and San Mateo County Environmental Health: Facilities with multiple discharges or multiple potential discharges will only be counted as one discharge or one potential discharge.

C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

	Enforcement Action (as listed in ERP) ³⁷	Number of Enforcement Actions Taken	% of Enforcement Actions Taken³⁸
Level 1	Verbal Warning	na	na
Level 2	Written Warning	na	na
Level 3	Notice to Comply: Notice of Violation issued requiring immediate compliance & submittal of P2 Plan	1	100
Level 4	Legal Action	na	na
Total		1	100

C.4.c.iii.(3) ► Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.

Business Category³⁹	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Automotive	0	0
Building Supply	0	0
Food Preparation	0	1
Honey Wagon	0	0
Laboratory	0	0
Mobile	0	0
Photo Lab	0	0
Stone and Tile	0	0

C.4.c.iii.(4) ► Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

No industries identified as non-filers during scheduled inspections during this fiscal year.

³⁷ Agencies to list specific enforcement actions as defined in their ERPs.

³⁸ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

³⁹ List your Program's standard business categories.

C.4.d.iii ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
CWEA Session	10/21/10	Municipal Regional Permit Requirements	1	50
CWEA P3S Conference	2/28-3/2 2011	Inspecting, Enforcement, Public Outreach	1	50
Water World Webinar	4/5/11	Monitoring Your Stormwater Run-Off	1	50

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights

Provide background information, highlights, trends, etc.

1) MS4 maps publicly available for viewing at City Hall or may be picked up at Oakland Museum; 2) Continued implementing collection system screening program; 3) Participated in the SMCWPPP CII Subcommittee and Training Workgroup; and, 4) Participated in BASMAA's Municipal Operations Committee. Refer to the C.5 Illicit Discharge Detection and Elimination section of countywide program's FY 10-11 Annual Report for description of activities at the countywide or regional level.

C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Kevin Cesar	Laboratory/Source Control Supervisor	650.259.2392
Craig Centis	Streets, Facilities, and Storms Supervisor	650.259.2369
Catherine L. Allin	Sr. Industrial Waste Inspector	650.259.2397

C.5.d.iii ► Evaluation of Mobile Business Program

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description:

1) Require business licenses-Process includes BMP training; 2) Provide pretreatment permittees with list of BASMAA trained surface cleaners; 3) Permit mobile car wash services; 4) Respond to complaints/observations of illicit discharges; and, 5) County initiated educational outreach to mobile food facilities. Surface cleaning is performed by City staff. Refer to the C.5 Illicit Discharge Detection and Elimination section of countywide program's FY 10-11 Annual Report for a description of efforts by countywide committees/work group and the BASMAA Municipal Operations Committee to address mobile businesses.

C.5.e.iii ► Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:

The City of Millbrae Collection System Screening Program entails Inspecting (looking for any signs of an illicit discharge, etc.); cleaning after every rainfall; and, cleaning at least one time in the summer months at the following locations:

- Airport Pump Station
- East Hillcrest Pump Station
- Millbrae Creek
- South Ashton Creek
- Hemlock Creek
- 785 Clearfield Drive
- Cypress Creek
- Santa Florita Creek
- Green Hills Golf Course Creek
- 429 Green Hills Creek
- 835 Vista Grande Creek
- 1221 Sleepyhollow

C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

See attached tracking list.	Number	Percentage
Discharges reported (C.5.f.iii.(1))	5	100
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	5	100
Discharges resolved in a timely manner (C.5.f.iii.(3))	5	100

Comments:
 Complaints received by City are directed to appropriate staff. Depending on category of discharge (new construction/building permit required, encroachment permit required, public works, Do-It-Yourself work, pool, City cleanup required, illegal dumping, etc.), multiple responders may be necessary. Source Control staff perform any required follow-up written communication, billing, and tracking. Reports that are unsubstantiated in the field are not reported and discharges that are prevented from reaching storm drains/receiving waters are reported as potential (there were no potential flows during this report cycle).

C.5.f.iii.(4) ► Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph. **See attached tracking list.**

Millbrae StormWater

Active Sites for Storm Water Inspections				148 Sites
Report run 6/30/2011				
CHU KONG SEAFOOD RESTAURANT	1661 EL CAMINO REAL	MILLBRAE	FA0000344	
ANDREAS MARKET	1601 EL CAMINO REAL	MILLBRAE	FA0000503	
BURGER KING RESTAURANT	420 EL CAMINO REAL	MILLBRAE	FA0000527	
SIXTEEN MILE HOUSE	448 BROADWAY	MILLBRAE	FA0000758	
STEPHENS DELI	260 BROADWAY	MILLBRAE	FA0000797	
SEVEN ELEVEN FOOD #2230	401 EL CAMINO REAL	MILLBRAE	FA0000836	
SUZANNES CAKE BOX	320 BROADWAY	MILLBRAE	FA0000920	
ROSIES CANTINA	333 BROADWAY	MILLBRAE	FA0000921	
GRILL AKAFUJI	9 HILLCREST	MILLBRAE	FA0000922	
ROUND TABLE PIZZA	414 BROADWAY	MILLBRAE	FA0000924	
STARBUCKS COFFEE	513 BROADWAY	MILLBRAE	FA0000926	
O SOLE MIO	352 BROADWAY	MILLBRAE	FA0000927	
BAGEL STREET CAFE	537 BROADWAY	MILLBRAE	FA0000928	
BASKIN ROBBINS #166	669 BROADWAY	MILLBRAE	FA0000930	
PETERS CAFE	10 EL CAMINO REAL	MILLBRAE	FA0000937	
LAI LAI RESTAURANT	334 BROADWAY	MILLBRAE	FA0000941	
CLASSIC SICHUAN RESTAURANT	148 EL CAMINO REAL	MILLBRAE	FA0000943	
MR PICKLES SANDWICH SHOP	405 BROADWAY	MILLBRAE	FA0000946	
THE FAMOUS FRANKFURTER	293 EL CAMINO REAL	MILLBRAE	FA0000950	
QUICKLY	325 EL CAMINO REAL	MILLBRAE	FA0000952	
FIDDLERS GREEN	333 EL CAMINO REAL	MILLBRAE	FA0000953	
SAFEWAY STORE #618	525 EL CAMINO REAL	MILLBRAE	FA0000954	
SUPER BURRITO	780 EL CAMINO REAL	MILLBRAE	FA0000956	
TERRACE CAFE	1100 EL CAMINO REAL	MILLBRAE	FA0000958	
MILLBRAE PANCAKE HOUSE	1301 EL CAMINO REAL	MILLBRAE	FA0000960	
ZORBAS PIZZA II	1567 EL CAMINO REAL	MILLBRAE	FA0000965	
MI TEQUILA RESTAURANT	1595 EL CAMINO REAL	MILLBRAE	FA0000966	
HAPPY CHEF HOUSE	1711 EL CAMINO REAL	MILLBRAE	FA0000973	
KIMBERLY'S FINE FOODS	29 HILLCREST	MILLBRAE	FA0000978	
PAPE MEAT COMPANY	25 HILLCREST	MILLBRAE	FA0000979	
LUCKY	45 MURCHISON	MILLBRAE	FA0000984	
LA COLLINA	355 EL CAMINO REAL	MILLBRAE	FA0001757	
DALAND NISSAN INC	460 EL CAMINO REAL	MILLBRAE	FA0001929	
WENDYS OLD FASHIONED HAMBURGERS	120 EL CAMINO REAL	MILLBRAE	FA0002098	
MCDONALDS OF MILLBRAE	1101 EL CAMINO REAL	MILLBRAE	FA0002563	
CHEF WANGS	1320 EL CAMINO REAL	MILLBRAE	FA0002585	
GOURMET VILLAGE	465 BROADWAY	MILLBRAE	FA0002742	
ASIAN PEARL PENINSULA	1671 EL CAMINO REAL	MILLBRAE	FA0002759	
THE LITTLE WHALE RESTAURANT	716 MAGNOLIA	MILLBRAE	FA0003201	
SUSHI KEI	407 BROADWAY	MILLBRAE	FA0004155	
MARYMOUNT GREENHILLS, LLC	1201 BROADWAY	MILLBRAE	FA0004433	
PACIFIC BELL TELEPHONE dba AT & T	10 MAGNOLIA	MILLBRAE	FA0005134	
LITTLE CAESARS PIZZA	660 MAGNOLIA	MILLBRAE	FA0005217	
HOA KY RESTAURANT CORP	447 BROADWAY	MILLBRAE	FA0005224	
THE WESTIN HOTEL	1 OLD BAYSHORE HWY	MILLBRAE	FA0005304	
LEONARDOS ITALIAN CAFE & DELI	540 BROADWAY	MILLBRAE	FA0005317	
YUMi YOGURT	1069 EL CAMINO REAL	MILLBRAE	FA0005814	
SUPER SUPPERS	1085 EL CAMINO REAL	MILLBRAE	FA0005837	
WASA WASA SUSHI HOUSE	1390 EL CAMINO REAL	MILLBRAE	FA0006149	
ORCHARD SUPPLY HARDWARE #210	900 EL CAMINO REAL	MILLBRAE	FA0007824	
HONG KONG FLOWER LOUNGE	51 MILLBRAE	MILLBRAE	FA0008637	
MILLBRAE CORPORATION YARD	400 MILLBRAE	MILLBRAE	FA0008843	

Millbrae StormWater

CLARION HOTEL	401 MILLBRAE	MILLBRAE	FA0009029
WORLD JOURNAL	231 ADRIAN	MILLBRAE	FA0009590
SAN FRANCISCO WATER DEPT	1000 EL CAMINO REAL	MILLBRAE	FA0010711
2001 THAI STICK INC	301 EL CAMINO REAL	MILLBRAE	FA0011169
MILLBRAE FIRE DEPT	511 MAGNOLIA	MILLBRAE	FA0011682
LA PETITE CAMILLE	170 EL CAMINO REAL	MILLBRAE	FA0011935
WATER POLLUTION CONTROL PLANT	400 MILLBRAE	MILLBRAE	FA0012022
KRAGEN AUTO PARTS #294	1145 EL CAMINO REAL	MILLBRAE	FA0012597
SPEE DEE OIL CHANGE & TUNE UP	390 EL CAMINO REAL	MILLBRAE	FA0012610
MEADOW ELEMENTARY SCHOOL	1101 HELEN	MILLBRAE	FA0012817
ST DUNSTAN SCHOOL	1150 MAGNOLIA	MILLBRAE	FA0012818
DOMINOS PIZZA	1621 EL CAMINO REAL	MILLBRAE	FA0012953
TAYLOR MIDDLE SCHOOL	850 TAYLOR	MILLBRAE	FA0013103
LOMITA PARK ELEMENTARY	200 SANTA HELENA	MILLBRAE	FA0013119
SPRING VALLEY ELEMENTARY	817 MURCHISON	MILLBRAE	FA0013124
GREEN HILLS ELEMENTARY	401 LUDEMAN	MILLBRAE	FA0013344
KENTUCKY FRIED CHICKEN	950 EL CAMINO REAL	MILLBRAE	FA0013386
TACO BELL	210 EL CAMINO REAL	MILLBRAE	FA0014750
MILLBRAE SCHOOL WAREHOUSE	701 LAUREL	MILLBRAE	FA0014791
CHEUNG HING RESTAURANT	245 EL CAMINO REAL	MILLBRAE	FA0016543
GREEN HILLS COUNTRY CLUB	500 LUDEMAN	MILLBRAE	FA0018349
SKYLINE CHEVRON	400 SKYLINE	MILLBRAE	FA0018351
CHEVRON STATION	320 MILLBRAE	MILLBRAE	FA0018353
ROB BAKER'S GARAGE	1009 EL CAMINO REAL	MILLBRAE	FA0018356
FIRESTONE TIRES #3657	1201 EL CAMINO REAL	MILLBRAE	FA0018361
MILLBRAE LUMBER COMPANY	200 EL CAMINO REAL	MILLBRAE	FA0018362
MILLBRAE 76 # 253676	5 EL CAMINO REAL	MILLBRAE	FA0018364
VALERO MILLBRAE GAS & FOOD	491 EL CAMINO REAL	MILLBRAE	FA0018365
MILLS ONE HOUR CLEANERS	336 BROADWAY	MILLBRAE	FA0018375
GOODYEAR SAN BRUNO TIRE CTR INC	1155 EL CAMINO REAL	MILLBRAE	FA0018379
MILLBRAE SQUARE CHEVRON	501 EL CAMINO REAL	MILLBRAE	FA0018381
SHANGHAI DUMPLING SHOP, INC	455 BROADWAY	MILLBRAE	FA0022317
PG&E MILLBRAE SUBSTATION	MONTEREY S/O SANTA PAULA	MILLBRAE	FA0022415
PG&E SAN ANDREAS SUBSTATION	HELEN END OF	MILLBRAE	FA0022416
CAPUCHINO MARKET	1370 EL CAMINO REAL	MILLBRAE	FA0022520
TOMMYS CLEANERS	1340 EL CAMINO REAL	MILLBRAE	FA0023579
ZEN SUSHI	420 BROADWAY	MILLBRAE	FA0024247
JEET SING CO	290 BROADWAY	MILLBRAE	FA0024276
PERFORMANCE IMPORTS	1581 EL CAMINO REAL	MILLBRAE	FA0024561
JAMBA JUICE #104	525 BROADWAY	MILLBRAE	FA0024752
OFFICE DEPOT #979	959 EL CAMINO REAL	MILLBRAE	FA0024832
MAGNOLIA OF MILLBRAE	201 CHADBOURNE	MILLBRAE	FA0024907
VINEYARD GATE	238 BROADWAY	MILLBRAE	FA0025153
MILLWOOD INN	1375 EL CAMINO REAL	MILLBRAE	FA0025325
BROADWAY BISTRO	349 BROADWAY	MILLBRAE	FA0026197
SAN FRANCISCO PUBLIC UTILITIES	SANTA PAULA AND BAY ST	MILLBRAE	FA0026630
ZEN PENINSULA	1180 EL CAMINO REAL	MILLBRAE	FA0027242
TRADER JOES MARKET	765 BROADWAY	MILLBRAE	FA0027426
CAFE SALINA	235 BROADWAY	MILLBRAE	FA0027502
BART SANTA PAULA SUBSTATION-WPA	7 MONTEREY	MILLBRAE	FA0027900
MILLBRAE KARAOKE HOUSE	1366 EL CAMINO REAL	MILLBRAE	FA0027959
PEETS COFFEE & TEA	401 BROADWAY	MILLBRAE	FA0028145
CAFE ORCHID	9 EL CAMINO REAL	MILLBRAE	FA0028147
DC AUTO SERVICE	630 EL CAMINO REAL	MILLBRAE	FA0028410
HANG FENG, INC	411 BROADWAY	MILLBRAE	FA0028455

Millbrae StormWater

AUTOZONE #3307	320	EL CAMINO REAL	MILLBRAE	FA0028466
KELLY MOORE PAINT COMPANY	1497	EL CAMINO REAL	MILLBRAE	FA0028488
IN N OUT BURGER	11	ROLLINS	MILLBRAE	FA0028519
WALGREENS #625	615	BROADWAY	MILLBRAE	FA0028775
DEANS PRODUCE	451	BROADWAY	MILLBRAE	FA0028874
100% HEALTHY DESSERT/CAFE	328	BROADWAY	MILLBRAE	FA0029432
PANERA BREAD CAFE	320	ADRIAN	MILLBRAE	FA0029727
L & L HAWAIIAN BBQ	340	ADRIAN	MILLBRAE	FA0030672
CAFE ENCORE, A CALIFORNIA CORP	350	ADRIAN	MILLBRAE	FA0031165
CHIPOTLE MEXICAN GRILL	135	EL CAMINO REAL	MILLBRAE	FA0031291
APOLLO CLEANERS	128	PARK	MILLBRAE	FA0031293
SWEET INDULGENCE	298	BROADWAY	MILLBRAE	FA0033348
MILLBRAE AUTO REPAIR CENTER	120	EL CAMINO REAL	MILLBRAE	FA0035422
NUBI YOGURT	979	BROADWAY	MILLBRAE	FA0036447
SUBWAY IN MILLBRAE, INC	979	BROADWAY	MILLBRAE	FA0036744
REDBRICK PIZZA	979	BROADWAY	MILLBRAE	FA0036921
CAFFE ROMA	143	EL CAMINO REAL	MILLBRAE	FA0037449
MILLBRAE MARKET & GASOLINE	1	ROLLINS	MILLBRAE	FA0037632
TORTILLAS MEXICAN GRILL	360	ADRIAN	MILLBRAE	FA0037808
WALGREENS #07970	45	EL CAMINO REAL	MILLBRAE	FA0038381
PENINSULA CLEANER	243	BROADWAY	MILLBRAE	FA0044919
CHICKEN PHO YOU	292	BROADWAY	MILLBRAE	FA0045223
HOLIDAY CLEANERS	1050	BROADWAY	MILLBRAE	FA0045306
MILLBRAE AUTO WORKS	316	EL CAMINO REAL	MILLBRAE	FA0045450
SWEET MEMORIES	1395	EL CAMINO REAL	MILLBRAE	FA0045598
STARLIGHT LOUNGE	1741	EL CAMINO REAL	MILLBRAE	FA0045657
SOUTH SEA SEAFOOD VILLAGE LLC	195	EL CAMINO REAL	MILLBRAE	FA0045765
MAYAMI RESTAURANT	1625	EL CAMINO REAL	MILLBRAE	FA0045809
MILLBRAE TIRE & AUTO REPAIR	184	EL CAMINO REAL	MILLBRAE	FA0045947
THE KITCHEN	279	EL CAMINO REAL	MILLBRAE	FA0045950
I REFRESH INC	105	PARK	MILLBRAE	FA0046799
MADERA PUMP STATION	1362	MADERA	MILLBRAE	FA0046885
MADRONE LIFT STATION	340	MADRONE	MILLBRAE	FA0046886
LARKSPUR PUMP STATION	980	LARKSPUR	MILLBRAE	FA0046887
E HILLCREST PUMP STATION	600	HEMLOCK	MILLBRAE	FA0046888
LIQUOR LAND	1599	EL CAMINO REAL	MILLBRAE	FA0046980
SHANGHAI BISTRO	1055	EL CAMINO REAL	MILLBRAE	FA0047070
NORCAL CYCLES	1587	EL CAMINO REAL	MILLBRAE	FA0047738
CAFE VIP JUNIOR	213	EL CAMINO REAL	MILLBRAE	FA0047979
NEW MILLBRAE NAKED FISH INC	979	BROADWAY	MILLBRAE	FA0047985
SHANGHAI WINTER GARDEN INC	310	BROADWAY	MILLBRAE	FA0048011

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
A & C Convalescent Hospital Inc.	1001 Hemlock	689.5775	Mary Ann Lucero	Administrator		05/17/11	05/15/12	Food Preparation
Asian Pearl Peninsula	1671 El Camino	616-8288	Tammy Su	Manager	616-8288	08/11/11	07/20/12	Food Preparation
Big Mouth Burger	675 Broadway	650.692.8889	Ibrahim Dababneh	Owner	415.713.9675	08/19/11	08/09/12	Food Preparation
Broadway Bistro	349 Broadway	692-3378	Wendy Fu	Co-Owner	415/806-3822	03/29/11	02/09/12	Food Preparation
Burger King	420 El Camino Real	697-5866	Soniya Rangan	Administrator	714-281-8753	11/05/10	11/01/11	Food Preparation
Café Orchid	9B El Camino Real		Carol SiTou	President	415.860.2888	03/29/11	02/15/12	Food Preparation
Café Salina	235 Broadway	692.2662	Bill Chu	Manager		02/24/11	01/18/12	Food Preparation
Caffe Roma	143 S El Camino Real	692-7700	Anthony Azzollini	Partner	692-7700	12/28/10	12/08/11	Food Preparation
Casa Sanchez								Food Preparation
Champagne Restaurant	121 El Camino Real	650.692.2688	Vicki Lo	Executive	650.238.8128	08/19/11	08/07/12	Food Preparation
Champagne Sushi	103 El Camino Real	650.692.8820	Vicki Lo	Executive	650.238.8128	08/19/11	08/07/12	Food Preparation
Chef Wang	1320 El Camino Real	588-3648	Ai Chang Wu	Owner	588-3648	03/15/11	02/14/12	Food Preparation
Cheung Hing Restaurant	245 El Camino Real	652-3938	Paul Zheng	Owner	415.602.8888	05/18/10	05/13/11	Food Preparation
Chicken Pho You	292 Broadway	650.692.8865	Connie Ching	Owner	415-420-6282	08/24/11	08/13/12	Food Preparation
Chipotle Mexican Grill #934	135 S. El Camino Real	650.259.9301	Joanna Worley	Area Manager	916.997.2633	08/04/11	07/16/12	Food Preparation
Chu Kong	1661 El Camino Real	650.615.9648	Wing Yu	Owner	615-9648	05/19/10	05/11/11	Food Preparation
Clarion Hotel	401 E. Millbrae Ave.	650.692.6363	John Gilliam	Chief Engineer	777-7775	05/17/11	03/19/12	Food Preparation
Classic Sichuan Restaurant	148 El Camino Real	650.692.3388	Ms. Wangin Wu	Manager	692-1289	10/29/10	10/21/11	Food Preparation
Eggettes	979 Broadway, Suite 110	650.697.6945	Saedeum (Jackie) Hong	Manager	650.922.5913	07/01/11	06/11/12	Food Preparation
El Super Burrito	780 El Camino Real	650.583.0487	Francisco Alcantar		583-0487	08/02/11	07/12/12	Food Preparation
Famous Frankfurter	293 El Camino Real	650.697.7444	Junner-Shing Chu	Owner	697-7444	11/17/10	11/08/11	Food Preparation
Fiddler's Green	333 El Camino Real	650.697.3419	Oliver McElhone	Owner	697-3419	11/16/10	11/10/11	Food Preparation
Firestone Tires	1201 El Camino Real	650.871.9096	Hugh Aliabadi	Store Manager	871-9096	11/29/10	11/16/11	Automotive
Gourmet Village	465 Broadway	650-692-3788	Zhong Rong Tan		415.585.6326	05/17/10	05/13/11	Food Preparation
Green Hills Country Club	400 Ludeman Lane	650-648-9957	Lunan Fu (Tony)	Controller	650-648-9957	11/30/10	11/09/11	Food Preparation
Grill Akafuji	9 Hillcrest	650.692.9967	Haruo Mizuno	Owner	692-9967	11/18/10	11/04/11	Food Preparation
Happy Chef House	1711 El Camino Real	650.869.6222	Ligang Tong	Supervisor	1.408.310.0868	07/22/11	05/16/12	Food Preparation
HD Yunan Chinese Rice and Noodle House	1625 El Camino Real		Huihua Huang	Owner				Food Preparation
Hong Kong Flower Lounge	51 Millbrae	650.692.6666	Eric Lau	President	1.408.922.2700	08/06/10	08/02/11	Food Preparation
IN-N-OUT BURGER-190	11 Rollins Road	1.626.905.1048	Jeff Helmrich	Special Projects Manager	1/626-905-1048	04/21/10	04/15/11	Food Preparation
J & J Bakery	133 El Camino Real	650.692.2833	Elexis Cheung	Manager	650.692.2833	08/19/11	08/08/12	Food Preparation
KFC	950 El Camino Real	650.589.9860	William Lam	Manager	589-9860	11/22/10	11/14/11	Food Preparation
La Collina	355 El Camino Real	650.652.9655	Tayyar Gundogdu	Owner	650-652-9655	12/17/10	12/06/11	Food Preparation
La Petite Camille	170 El Camino Real	650.692.4978	Henry Thai	Manager	692-4978	12/17/10	12/05/11	Food Preparation
Lai Lai Restaurant	334 Broadway	650.692.8898	James "Jimmy" Tzeng	Owner	692-8898	07/13/10	07/10/11	Food Preparation
Little Whale Restaurant	716 Magnolia	650.697.4004	Tina Tunyong	Manager	697-4004	04/30/10	04/28/11	Food Preparation
Magnolia of Millbrae	201 Chadbourne	650.697.7700	Margarito Garcia	Food Services Director	1.650.697.6577	07/01/11	06/15/12	Food Preparation
Marymount Greenhills, LLC	1201 Broadway	650.742.9150	Cesar Martinez	Food Services Director	742-9150	08/05/11	07/10/12	Food Preparation
McDonalds	1101 El Camino Real	650.873.3680	Ramon Diaz	Manager	1.650.873.3680	08/04/11	07/17/12	Food Preparation
Mi Tequila Restaurant	1595 El Camino Real	650.589.3493	Marvin Castro	Owner	650.576.0946	02/24/11	02/03/12	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
Millbrae Car Wash	310 Adrian Road	650.692.2345	Kevin Kim	Owner	510.418.3584	09/30/10	08/15/11	Automotive
Millbrae Lumber	200 El Camino Real	650.697.2326						Building Materials
Millbrae Pancake House	1301 El Camino Real	650.589.2080	Guillermo R. Gavidia	Kitchen Manager	589-2080	08/16/10	08/10/11	Food Preparation
Mills High School	400 Murchison Drive	650.558.2599	Paul Belzer	Principal				Food Preparation
Naked Fish	979 Broadway, Unit 101	650.692.6288	Martin To	Supervisor	415.699.5466	05/13/11	04/19/12	Food Preparation
Nubi Yogurt	979 Broadway #106	650.697.3688	Daisy Chow	Accts. Payable	909-594-3388 ext 113	07/08/10	07/06/11	Food Preparation
O Sole Mio	352 Broadway	650.692.7905	John Hizy	Owner	692-7905	07/22/10	07/20/11	Food Preparation
One Hundred Percent Healthy Dessert Café Inc.	328 Broadway	650.697.9488	Wai Tee Tran	Owner/ President	692-6388	08/24/11	12/19/11	Food Preparation
Peter's Café	10 El Camino Real	650.697.2434	Peter Liu	Owner	697-2434	07/26/11	06/18/12	Food Preparation
Pho Hoa Ky Restaurant	447 Broadway	650.697.4210	Minh La	President	415-378-1163	10/27/10	10/20/11	Food Preparation
Proposed Restaurant	300 El Camino Real							Food Preparation
Proposed Restaurant	213 El Camino Real							Food Preparation
Proposed Restaurant	100 El Camino Real							Food Preparation
Quickly Corporation	325 El Camino Real	650.692.6900	Fiona Kot	Supervisor	510-780-1000	08/17/10	08/12/11	Food Preparation
Redbrick Pizza	979 Broadway Ste. 104	650.259.9654	Ana Oyuelo	CEO	650.814.6280	07/30/10	07/24/11	Food Preparation
Rosie's Cantina	333 Broadway	650.697.6554	Antonio Molina	Owner	834-0390	07/27/10	07/20/11	Food Preparation
Round Table Pizza #18	414 Broadway	650.697.5520	Eduardo Vazquez	Manager	697-5520	03/30/10	03/30/12	Food Preparation
Safeway #18-9	525 El Camino Real	650.697.9514	Cindy Taylor	Manager	697-9514	05/25/10	05/19/11	Food Preparation
Save Mart	45 Murchison Drive	650.692.0429	Justin Pratt	Director, Purchasing & Maintenance Engineering	209.574.6261	05/16/11	03/26/12	Food Preparation
Serra Convalescent Hospital	150 Serra Ave	650.697.7000	Dolores Paras	Dietary Supervisor	697-7000	03/21/11	12/30/11	Food Preparation
SF Public Utilities Commission	1000 El Camino Real	650.872.5900	Jim West		872-5970	06/29/11	01/14/13	Honeywagon/Laboratory
Shanghai Bistro	1055 El Camino Real	650.692.8858	Xiaojing Qian	Owner	510.610.3163	11/29/10	11/08/11	Food Preparation
Shanghai Dumpling Shop	455 Broadway	650.697.0682	Irene Tse	Owner	650.307.9288	03/28/11	03/15/12	Food Preparation
Shanghai Winter Garden	310 Broadway	650.692.2288	Nelson Lee	Owner	1.415.828.8586	07/15/11	6/6/2012	Food Preparation
Sixteen Mile House	448 Broadway	650.697.6118	Peter Liu	President	415.999.2989	03/23/11	03/09/12	Food Preparation
South Sea Seafood Village	195 El Camino Real	650.692.0688	Peter Boo Chan	Owner	415.812.0918	08/24/11	08/14/12	Food Preparation
Speedee Oil Change & Tune-up	390 El Camino Real	650.952.5178	Michael Mak	Officer	650.692.6740	05/25/10	05/20/11	Food Preparation
St. Dunstan Parish Center	1133 Broadway	650.697.4730	James Felix	Maintenance Engineer	302-2413	08/11/11	07/18/12	Food Preparation
Stone Plus	20 Rollins Road	650.777.9181					2012	Stone and Tile
Sunny Sushi	102 So. El Camino Real	650.692.7787	Nikki Sun	Owner	650.740.6742	06/28/11		Food Preparation
Sun's Market	123 El Camino Real	650.651.4881	Vivian Li	Owner	415.425.3822	07/14/11	06/05/12	Food Preparation
Sushi Kei Restaurant	407 Broadway	650.692.0100	Ryo Kikuchi	Owner	692-0100	11/05/10	10/27/11	Food Preparation
Suzannes Cake & Pastry	320 Broadway	650.697.4713	Wen Wei Zhou	President	1.510.363.2283			Food Preparation
Sweet Indulgence	298 Broadway	650.697.2998	Joanne Yu Yan Chiu	Owner	415.810.5170	03/15/11	03/19/12	Food Preparation
Taco Bell	210 El Camino Real	650.692.1542	Roberto Caceres	Regional General Manager	650.692.1542	12/28/10	12/07/11	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
Terrace Café Restaurant	1100 El Camino Real	650.742.5588 x 6101	Michael Brogdon	Director of Food and Beverage	742-5588 x 6101	12/09/10	12/05/11	Food Preparation
Thai Stick	301 El Camino Real	650.692.0414	Punsak Polemahasuppapol	Owner	415.652.4971	07/22/11	05/22/12	Food Preparation
The Ice Works	309 Broadway	650.302.4916	Anthony Liu	Owner	650.302.4916	07/18/11	11/28/11	Food Preparation
The Kitchen	279 El Camino Real	650.692.9688	Tammy Su	Secretary	415.602.9881	07/25/11	05/21/12	Food Preparation
Trapper Jack's Crab Shack	219 El Camino Real	650.689.5588	Kenneth Toy	President	415.218.1289	02/24/11	02/10/12	Food Preparation
Walgreens #07970	45 S. El Camino Real	650.697.3970	Ryan Kamenicky	Photofinishing Project Coordinator/Environmental Manager	847-315-2297	06/28/11	05/11/12	Photo Lab
Wasa Wasa Sushi House	1390 El Camino Real	650.583.0983	Sung J. Kim	Manager	408.903.3424	06/26/10	06/10/11	Food Preparation
Wendy's Hamburgers	120 So. El Camino Real	650.692.6041	Clarice Cunningham	Supervisor	510/297-9335	08/11/11	07/19/12	Food Preparation
Westin Hotel	1 Old Bayshore	650.872.8159	Matt Tronsdal	Director of Operations	872-8124	05/18/11	04/13/12	Food Preparation
Wilson Plaza, LLC.	350 Adrian Road	650-802-1629	Cheryl Garcia	Regional Manager	650-802-1611	5/13/2011	4/20/2012	Food Preparation
Panera Bread	320 Adrian Road	692-3100	Nony Barrios	GM	692-3100			Food Preparation
L & L Barbecue	340 Adrian Road	259.8063	Eva Kam	President	425.894.3526			Food Preparation
Café Encore	350 Adrian Road	259.9213	Vivian	Owner				Food Preparation
Tortillas	360 Adrian Road	692.8226	Isaac Lee	Owner	333.6688			Food Preparation
Zen Bistro	420 Broadway	650.697.9988	Zhao Dong Alex Tam	Owner	415.333.4132	11/16/10	11/09/11	Food Preparation
Zen Peninsula	1180 El Camino Real	650.616.9388	Yin H. Ng (Angle)	President	510-396-8388	07/01/10	06/14/11	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
A & C Convalescent Hospital Inc.	1001 Hemlock	689.5776	Mary Ann Lucero	Administrator		Food Preparation
Asian Pearl Peninsula	1671 El Camino	616-8288	Tammy Su	Manager	616-8288	Food Preparation
Big Mouth Burger	675 Broadway	650.692.8889	Ibrahim Dababneh	Owner	415.713.9675	Food Preparation
Broadway Bistro	349 Broadway	692-3378	Wendy Fu	Co-Owner	415/806-3822	Food Preparation
Burger King	420 El Camino Real	697-5866	Soniya Rangan	Administrator	714-281-8753	Food Preparation
Cafe Orchid	9B El Camino Real		Carol SiTou	President	415.860.2888	Food Preparation
Cafe Salina	235 Broadway	692.2662	Bill Chu	Manager		Food Preparation
Caffe Roma	143 S El Camino Real	692-7700	Anthony Azzollini	Partner	692-7700	Food Preparation
Casa Sanchez						Food Preparation
Champagne Restaurant	121 El Camino Real	650.692.2688	Vicki Lo	Executive	650.238.8128	Food Preparation
Champagne Sushi	103 El Camino Real	650.692.8820	Vicki Lo	Executive	650.238.8128	Food Preparation
Chef Wang	1320 El Camino Real	588-3648	Al Chang Wu	Owner	588-3648	Food Preparation
Cheung Hing Restaurant	245 El Camino Real	652-3938	Paul Zheng	Owner	415.602.8888	Food Preparation
Chicken Pho You	292 Broadway	650.692.8865	Connie Ching	Owner	415-420-6282	Food Preparation
Chipotle Mexican Grill #934	135 S. El Camino Real	650.259.9301	Joanna Worley	Area Manager	916.997.2633	Food Preparation
Chu Kong	1661 El Camino Real	650.615.9648	Wing Yu	Owner	615-9648	Food Preparation
Clarion Hotel	401 E. Millbrae Ave.	650.692.6363	John Gilliam	Chief Engineer	777-7775	Food Preparation
Classic Sichuan Restaurant	148 El Camino Real	650.692.3388	Ms. Wanqin Wu	Manager	692-1289	Food Preparation
Eggettes	979 Broadway, Suite 110	650.697.6945	Saedeum (Jackie) Hong	Manager	650.922.5913	Food Preparation
El Super Burrito	780 El Camino Real	650.583.0487	Francisco Alcantar		583-0487	Food Preparation
Famous Frankfurter	293 El Camino Real	650.697.7444	Junner-Shing Chu	Owner	697-7444	Food Preparation
Fiddler's Green	333 El Camino Real	650.697.3419	Oliver McElhone	Owner	697-3419	Food Preparation
Firestone Tires	1201 El Camino Real	650.871.9096	Hugh Aliabadi	Store Manager	871-9096	Automotive
Gourmet Village	465 Broadway	650-692-3788	Zhong Rong Tan		415.585.6326	Food Preparation
Green Hills Country Club	400 Ludeman Lane	650-648-9957	Lunan Fu (Tony)	Controller	650-648-9957	Food Preparation
Grill Akafuji	9 Hillcrest	650.692.9967	Haruo Mizuno	Owner	692-9967	Food Preparation
Happy Chef House	1711 El Camino Real	650.869.6222	Ligang Tong	Supervisor	1.408.310.0868	Food Preparation
HD Yunan Chinese Rice and Noodle House	1625 El Camino Real		Huihua Huang	Owner		Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
Hong Kong Flower Lounge	51 Millbrae	650.692.6666	Eric Lau	President	1.408.922.2700	Food Preparation
IN-N-OUT BURGER-190	11 Rollins Road	1.626.905.1048	Jeff Helmrich	Special Projects Manager	1/626-905-1048	Food Preparation
J & J Bakery	133 El Camino Real	650.692.2833	Elexis Cheung	Manager	650.692.2833	Food Preparation
KFC	950 El Camino Real	650.589.9860	William Lam	Manager	589-9860	Food Preparation
La Collina	355 El Camino Real	650.652.9655	Tayyar Gundogdu	Owner	650-652-9655	Food Preparation
La Petite Camille	170 El Camino Real	650.692.4978	Henry Thai	Manager	692-4978	Food Preparation
Lai Lai Restaurant	334 Broadway	650.692.8898	James "Jimmy" Tzeng	Owner	692-8898	Food Preparation
Little Whale Restaurant	716 Magnolia	650.697.4004	Tina Tunyong	Manager	697-4004	Food Preparation
Magnolia of Millbrae	201 Chadbourne	650.697.7700	Margarito Garcia	Food Services Director	1.650.697.6577	Food Preparation
Marymount Greenhills, LLC	1201 Broadway	650.742.9150	Cesar Martinez	Food Services Director	742-9150	Food Preparation
McDonalds	1101 El Camino Real	650.873.3680	Ramon Diaz	Manager	1.650.873.3680	Food Preparation
Mi Tequila Restaurant	1595 El Camino Real	650.589.3493	Marvin Castro	Owner	650.576.0946	Food Preparation
Millbrae Car Wash	310 Adrian Road	650.692.2345	Kevin Kim	Owner	510.418.3584	Automotive
Millbrae Lumber	200 El Camino Real	650.697.2326				Building Materials
Millbrae Pancake House	1301 El Camino Real	650.589.2080	Guillermo R. Gavidia	Kitchen Manager	589-2080	Food Preparation
Mills High School	400 Murchison Drive	650.558.2599	Paul Belzer	Principal		Food Preparation
Naked Fish	979 Broadway, Unit 101	650.692.6288	Martin To	Supervisor	415.699.5466	Food Preparation
Nubi Yogurt	979 Broadway #106	650.697.3888	Daisy Chow	Accts. Payable	909-594-3388 ext 113	Food Preparation
O Sole Mio	352 Broadway	650.692.7905	John Hizy	Owner	692-7905	Food Preparation
One Hundred Percent Healthy Dessert Café Inc.	328 Broadway	650.697.9488	Wai Tee Tran	Owner/President	692-6388	Food Preparation
Peter's Café	10 El Camino Real	650.697.2434	Peter Liu	Owner	697-2434	Food Preparation
Pho Hoa Ky Restaurant	447 Broadway	650.697.4210	Minh La	President	415-378-1163	Food Preparation
Proposed Restaurant	300 El Camino Real					Food Preparation
Proposed Restaurant	213 El Camino Real					Food Preparation
Proposed Restaurant	100 El Camino Real					Food Preparation
Quickly Corporation	325 El Camino Real	650.692.6900	Fiona Kot	Supervisor	510-780-1000	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
The Ice Works	309 Broadway	650.302.4916	Anthony Liu	Owner	650.302.4916	Food Preparation
The Kitchen	279 El Camino Real	650.692.9688	Tammy Su	Secretary	415.602.9881	Food Preparation
Trapper Jack's Crab Shack	219 El Camino Real	650.689.5588	Kenneth Toy	President	415.218.1289	Food Preparation
Walgreens #07970	45 S. El Camino Real	650.697.3970	Ryan Kamenicky	Photofinishing Project Coordinator/Environmental Manager	847-315-2297	Photo Lab
Wasa Wasa Sushi House	1390 El Camino Real	650.583.0983	Sung J. Kim	Manager	408.903.3424	Food Preparation
Wendy's Hamburgers	120 So. El Camino Real	650.692.6041	Clarice Cunningham	Supervisor	510/297-9335	Food Preparation
Westin Hotel	1 Old Bayshore	650.872.8159	Matt Tronsdal	Director of Operations	872-8124	Food Preparation
Wilson Plaza, LLC.	350 Adrian Road	650-802-1629	Cheryl Garcia	Regional Manager	650-802-1611	Food Preparation
Panera Bread	320 Adrian Road	692-3100	Norys Barrios	GM	692-3100	Food Preparation
L & L Barbecue	340 Adrian Road	259.8063	Eva Kam	President	425.894.3526	Food Preparation
Café Encore	350 Adrian Road	259.9213	Vivian	Owner		Food Preparation
Tortillas	360 Adrian Road	692.8226	Isaac Lee	Owner	333.6688	Food Preparation
Zen Bistro	420 Broadway	650.697.9988	Zhao Dong Alex Tam		415.333.4132	Food Preparation
Zen Peninsula	1180 El Camino Real	650.616.9388	Yin H. Ng (Angie)	President	510-396-8388	Food Preparation

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ▶ Site/Inspection Totals		
Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c)
0	2	12
Comments: 1) There were no construction sites in progress that disturbed more than 1 acre, and only 2 sites that were considered high priority.		

C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations		
BMP Category	Number of Violations⁴⁰	% of Total Violations⁴¹
Erosion Control	0	0
Run-on and Run-off Control	0	0
Sediment Control	0	0
Active Treatment Systems	0	0
Good Site Management	0	0
Non Stormwater Management	0	0
Total	0	100%

⁴⁰ Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.

⁴¹ Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

C.6.e.iii.1.e ► Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP) ⁴²	Number Enforcement Actions Taken	% Enforcement Actions Taken ⁴³
Level 1	0	N/A	N/A
Level 2	0	N/A	N/A
Level 3	0	N/A	N/A
Level 4	0	N/A	N/A
Total	0	N/A	100%

C.6.e.iii.1.f, g ► Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	0
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	0

C.6.e.iii.1.h, i ► Violation Correction Times

	Number	Percent
Violations fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	0	% ⁴⁴
Violations not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	% ⁴⁵
Total number of violations for the reporting year⁴⁶	0	100%
Comments: There were no jobs that were over 1 acre.		

⁴² Agencies should list the specific enforcement actions as defined in their ERPs.

⁴³ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁴⁴ Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

⁴⁵ Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

⁴⁶ Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

C.6.e.iii.(2) ► Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:
 The past two years, City of Millbrae has not had many projects over 1 acre.

C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.

Description: City of Millbrae has been using the revised form and the new spreadsheet provided for inspection tracking, and have attended trainings, meetings and work groups regarding the water pollution prevention program. Need to attend meetings more regularly, but difficult due to limited staffing.

C.6.f ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Tanya Benedik	10/5/2010	O & M Verification Inspection Requirements	1	100%
Tanya Benedik	3/17/2011	Storm Water Orientation for Municipal Staff	1	100%

INSTRUCTIONS: Obtain data from the Inspection Checklist for Construction Stormwater Controls completed during inspection. Enter data from one inspection per row. Column 7 (Project disturbs one acre or more?) should be answered yes or no for **only the first inspection at any site**. For sites disturbing 1 acre or more, there should be at least 1 inspection per month from October 15 to April 15. Enforcement Response Level (Columns 20-24) should correspond with the Enforcement Response Plan. Enter "1" for yes. Leave blank for no or no problem.

PURPOSE: Municipal Regional Permit Provision C.6.e.ii(4) requires agencies to track and report on the information identified in this spreadsheet. The data recorded in this spreadsheet will be needed to summarize inspection results as required for annual reporting. The spreadsheet must be provided to Water Board staff if specifically requested. Submission of this spreadsheet with the Annual Report is not required but encouraged.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	
Enter 1 per inspection	Enter 1 for each site	Site Name (Ref 2) ¹	Inspectn Date (Ref 1)	Weather During Inspectn (Ref 1a)	Rain with Runoff Since Prev. Inspectn? Y/N (Ref 1b)	ANSWER ONCE PER SITE: Project Disturbs 1 acre or more? (Y/N/See Previous Entry) ² Ref 6	Problems Observed (Ref 9-15)						Specific Problem(s) (Ref 9-15)	Resolution (Ref 17)			Comments (including rationales for longer compliance times) (Ref 16)	Enforcement Response (Ref 16)					Violation Corrected? (Ref 17)			
							Erosion Control	Sediment Control	Run-on & Runoff	Active Treatmt	Site Management	Non Stormwtr Mgt		Illicit Discharge	Problem Fixed	Needs more time		Escalate enforcement	Verbal warning	Written warning/ Notice of violation	Stop Work Order	Notice to comply	Legal action	Corrected within 10 business days	NOT corrected within 30 Days	
1	1	151 El Camino Real	12/7/2010	Clear	y	1							1	Street sweeping requires maintenance	1										1	
1	1	151 El Camino Real	12/21/2010	light rain	y								1	Keep trash bins covered, check inlet protection - keep SWPPP updated	1										1	
1	1	151 El Camino Real	1/11/2011	rain	n								1	sweep sidewalks & street, cover trash bins	1										1	
1	1	9 Bertocchi	4/20/2011	light rain	n								1	Debris being washed down into storm drain, without filter around drain	1										1	
1	1	7A Spring Valley	2/11/2011	light rain	n								1	Jute Netting/fiber blankets	1										1	
1	1	7B Spring Valley	2/11/2011	light rain	n								1	Jute Netting/fiber blankets	1										1	
1	1	7A Spring Valley	3/28/2011	After Rain	N								1	Wattles/fiber rolls compost socks requires maintenance	1										1	

¹ The references (for example "Ref 12") refer to the applicable item number on the Construction Site Stormwater Inspection Checklist.

² Answer Yes or No only once for each site. 1=Yes, 0=No.

1	2	3	4	5	6	7	8-14 Problems Observed (Ref 9-15)						15	16-18 Resolution (Ref 17)			19	20-24 Enforcement Response (Ref 16)					25-26 Violation Corrected? (Ref 17)		
Enter 1 per inspection	Enter 1 for each site	Site Name (Ref 2) ¹	Inspectn Date (Ref 1)	Weather During Inspectn (Ref 1a)	Rain with Runoff Since Prev. Inspectn? Y/N (Ref 1b)	ANSWER ONCE PER SITE: Project Disturbs 1 acre or more? (Y/N/See Previous Entry) ² Ref 6	Erosion Control	Sediment Control	Run-on & Runoff	Active Treatmt	Site Management	Non Stormwtr Mgt	Illicit Discharge	Specific Problem(s) (Ref 9-15)	Problem Fixed	Needs more time	Escalate enforcement	Comments (including rationales for longer compliance times) (Ref 16)	Verbal warning	Written warning/ Notice of violation	Stop Work Order	Notice to comply	Legal action	Corrected within 10 business days	NOT corrected within 30 Days
1	1	7B Spring Valley	3/28/2011	After Rain	N	No		1						Wattles/fiber rolls compost socks requires maintenance	1					1				1	
1	1	7A Spring Valley	4/20/2011	cloudy	Y	No	1	1						Wattles/fiber rolls compost socks requires maintenance	1					1				1	
1	1	7B Spring Valley	4/20/2011	cloudy	Y	No	1	1						Wattles/fiber rolls compost socks requires maintenance	1					1				1	

Total # Inspections	Total # Sites
10	10

No. of sites disturbing ≥ 1 acre: **1**
 No. of sites disturbing < 1 acre: **9**

	Erosn Control	Sed Control	Runoff/Runon	Active Treatmt	Site Mgt	NonStormwtr	Illicit Dischg
No. of sites disturbing ≥ 1 acre:	4	4	0	0	0	3	1
No. of sites disturbing < 1 acre:							
Total problems:	12						
Percentage by BMP category	33%	33%	0%	0%	0%	25%	8%

Total sites with Problems Fixed: **10**

	Verbal warn.	Written warn.	Stop work	Notice comply	Legal action	Timeframe of corrections	
Total enforcement actions:	0	10	0	0	0	Total corrected within 10 business days: 10	Total NOT corrected within 30 days: 0
Percentage within enforcement category:	0%	100%	0%	0%	0%	% of sites corrected w/in 10 bus. Days: 100%	Percentage NOT corrected in 30 days: 0%

¹ The references (for example "Ref 12") refer to the applicable item number on the Construction Site Stormwater Inspection Checklist.

² Answer Yes or No only once for each site. 1=Yes, 0=No.

Section 7 – Provision C.7. Public Information and Outreach

C.7.b.ii.1 ▶ Advertising Campaign

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

Local: Advertising of the City's Environmental Programs, including on workshops and other program information, were included in newspaper ads in the local newspaper, City's residential bi-annual e-newsletters, franchised hauler's garbage/recycling newsletter, residential Leisure Activity Guide mailed to all households, and notices on the City's website and in utility billings.

Regional: The following report developed by BASMAA is included within the C.7 Public Information and Outreach section of the Program's FY 10-11 Annual Report: FY 10-11 Regional Outreach Strategic Plan

C.7.b.iii.1 ▶ Pre-Campaign Survey

(For the Annual Report following the precampaign survey) Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

- Summary of how the survey was implemented.
- Analysis of the survey results.
- Discussion of the outreach strategies based on the survey results.
- Discussion of planned or future advertising campaigns to influence awareness and behavior changes regarding trash/litter and pesticides.

Regional: This is not required for this Annual Report.

Place an **X** in the appropriate box below:

<input type="checkbox"/>	Survey report attached
<input type="checkbox"/>	Reference to regional submittal:

C.7.c ► Media Relations

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:

Local: Media efforts are conducted through a variety of printed media, public service announcements on the local cable station and postings on the City's website.

- Outreach for Pollution Prevention Week in the fall and during Earth Week in the spring included information in the September, 2010 and April 2011 school newsletters, and information was posted on the City's website. The content included environmental actions that can be taken and event information. Several videos also aired during these events on local cable station.
- The City's website was periodically updated during the reporting period with current programs and activities.
- An article was included in the Chamber of Commerce newsletter on Pollution Week.
- The Reduce, Reuse and Recycle Guide was updated and printed and includes information on where to purchase non-toxic products and how to properly dispose of HHW and alternatives; spring 2011.

Regional: The following reports developed by SMCWPPP and BASMAA are included within the C.7 Public Information and Outreach section of the Program's FY 10-11 Annual Report:

- FY 10-11 SMCWPPP Media Relations Report
- FY 10-11 BASMAA Regional Media Relations

C.7.d ► Stormwater Point of Contact

Summary of any changes made during FY 10-11:

Local: There was no change from FY 09-10.

Regional: The Countywide Program's point of contact has not changed.

C.7.e ► Public Outreach Events

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed.

Use the following table for reporting and evaluating public outreach events.

Event Details	Description (messages, audience)	Evaluation of Effectiveness
Local: Japanese Cultural Festival, October 3,	Cultural event; audience: Asian community;	Reached the Asian community; approximately

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C.7 – Public Information and Outreach

2010 City Center	outreach on proper disposal of prescription medicine and household hazardous waste, non-toxic household cleaning, pesticides and organic gardening.	400 attended; distributed 125 handouts.
Local: Health & Wellness Faire, January 22, 2011 Community Center	Senior Faire; audience: seniors; outreach on proper disposal of prescription medicine and household hazardous waste, non-toxic household cleaning, pesticides and organic gardening.	Reached the senior community; approximately 500 attended; distributed approximately 150 handouts.
Local: Lunar New Year, February 26, 2011 City Center-local event	Cultural event; audience: Asian community; outreach on proper disposal of prescription medicine and household hazardous waste, non-toxic household cleaning, pesticides and organic gardening.	Reached the Asian community; approximately 500 attended; distributed 200 handouts.
Local: Compost Giveaway Event, May 13, 2011 Parking Lot	Compost Giveaway Event; free compost provided to the community; audience: gardeners; outreach on using and making compost to reduce the use of chemical fertilizers.	Reached gardeners; approximately 125 attended; distributed 85 handouts.
Local: Growing Your Own Organic Garden Workshop, May 19, 2011 Library	Organic garden workshop; audience: gardeners; focus on alternatives to using pesticides and on using sustainable gardening measures.	Reached gardeners; approximately 45 attended; distributed 100 handouts.
Local: Earth Week Tabling, April 22, 2011 Downtown shopping area	Staffed table in the Downtown area; audience: general public; outreach on water pollution prevention and general environmental education.	Reached general public; approximately 65 people stopped by the table; distributed 50 reusable shopping bags and 100 handouts.
Regional: The outreach events done on a countywide level by SMCWPPP are included in the C.7 Public Information and Outreach section of the Countywide Programs FY 10-11.		

C.7.f. ► Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:

Regional: During FY 10-11, SMCWPPP maintained and updated the online guide, Environmental Resource Guide of Groups and Organizations in San Mateo County with Watershed Stewardship Efforts to encourage public involvement in watershed volunteer efforts. In addition, all of the organization's events throughout the year were posted on the Program's popular "Community Events" page to publicize and encourage participation by county residents in local stewardship efforts.

C.7.g. ► Citizen Involvement Events

List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.

Event Details	Description	Evaluation of effectiveness
Local: Taylor Middle School Clean-up, September 14, 2010	Campus wide clean-up.	17 students participated in the clean-up.
Local: Coastal Clean-up, September 18, 2010, Rotary Park and Citywide	Creek, parks, trails and streets clean-up.	There were 100 attendees; a total collection of 3.5 yards of debris, ¼ yards of paper, 33 gallons of compostables, and 126 gallons of cans and bottles.
Local: Arbor & Earth Day, April 30, 2011 Marina Vista Park	Park clean-up and tree planting.	Approximately 50 people attended; 50 gallons of recyclables and 100 gallons of trash were collected.
Regional: The following report developed by SMCWPPP on the countywide citizen involvement event is included within the C.7 Public Information and Outreach section of Program's FY 10-11 Annual Report: <ul style="list-style-type: none"> • FY 10-11 Coordination of California Coastal Cleanup Day in San Mateo 		

County, September 25, 2010" • FY 10-11 Community Action Grant		
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C.7.h. ► School-Age Children Outreach

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Local: Mills High School, Arbor Day, April 16, 2011 staffed table at event	Tree planting and litter clean-up by school, staffed an education table and provided general environmental information and water pollution prevention.	90	Distributed 100 handouts.
Local: Earth Day Library Event, April 20, 2011 elementary and middle school grade students	Public information table; outreach on water pollution prevention and general environmental education.	60	Distributed 100 handouts.
Local: Earth Day Library Event, April 22, 2011 elementary grade students	Showed an environmental movie and distributed handouts. Outreach was on general environmental education, including water pollution prevention.	50	Distributed 50 handouts.
Local: Summer Camp Presentations to two groups, July 20, 2010	Conducted presentations to two summer camp programs on general environmental education, including water pollution prevention.	85	Distributed 85 handouts on a variety of environmental topics, including on water pollution prevention.
Local: Summer Camp Presentation, June 24, 2011	Conducted presentations to a summer camp on general environmental education, including water pollution prevention.	50	Distributed 50 handouts on a variety of environmental topics, including on water pollution prevention.
Regional: The following separate reports developed by SMCWPPP is included within the C.7 Public Information and Outreach section of the Program's FY 10-11 Annual Report:			

<ul style="list-style-type: none">• FY 10-11 Banana Slug String Band Elementary School Assembly Program• FY 10-11 Rock Steady Science High School In Class Presentations			
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Section 8 - Provision C.8 Water Quality Monitoring

C.8 ► Water Quality Monitoring

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary

"During FY 10-11, we contributed through the countywide Program to the BASMAA Regional Monitoring Coalition (RMC). In addition, we contributed financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and were represented at RMP committees and work groups. For additional information on monitoring activities conducted by the Program, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Program's FY 10-11 Annual Report."

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.a ▶ Adopt an Integrated Pest Management (IPM) Policy or Ordinance

Attach a copy of your individual IPM ordinance or policy. (<i>Water Board staff requested resubmittal for FY 10-11.</i>)	X	Attached	<input type="checkbox"/>	Not attached , explain below
If Not attached , explain:				
Describe mechanism for adopting/formalizing your agency's IPM ordinance or policy (e.g., department head approval, integration into SOPs, staff training: Policy approved by the City Manager				

C.9.b ▶ Implement IPM Policy or Ordinance

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.

Trends in Quantities and Types of Pesticides Used ⁴⁷					
Pesticide Category and Specific Pesticide Used	Amount ⁴⁸				
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Organophosphates		0			
Product or Pesticide Type A		0			
Product or Pesticide Type B		0			
Pyrethroids		0			
Product or Pesticide Type X		0			
Product or Pesticide Type Y		0			
Carbaryl		0			
Fipronil		0			

⁴⁷ Includes all municipal structural and landscape pesticide usage by employees and contractors.
⁴⁸ Weight or volume of the product or preferably its active ingredient, using same units for the product each year.

C.9.c ▶ Train Municipal Employees	
Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	4
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	4
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	-1%

C.9.d ▶ Require Contractors to Implement IPM			
Did your municipality contract with any pesticide service provider in the reporting year?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
If yes, attach one of the following:			
<input type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR		
<input checked="" type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR		
<input type="checkbox"/>	Equivalent documentation.		
If Not attached , explain:			

C.9.e ▶ Track and Participate in Relevant Regulatory Processes
Summarize participation efforts, information submitted, and how regulatory actions were affected OR reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.
Summary: "During FY 10-11, we participated in regulatory processes related to pesticides through contributions to the countywide Program, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees."

C.9.f ▶ Interface with County Agricultural Commissioners			
Did your municipal staff observe any improper pesticide usage or evidence of improper usage (e.g., pesticides in storm drain systems, along street curbs, or in receiving waters) during this fiscal year?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>
If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.			

C.9.h.ii ▶ Public Outreach: Point of Purchase	
Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); OR reference a report of a regional effort for public outreach in which your agency participates.	
Summary: "See the C.9 Pesticides Toxicity Control section of Program's FY 10-11 Annual Report for information on point of purchase public outreach conducted countywide and regionally."	

C.9.h.vi ▶ Public Outreach: Pest Control Operators	
Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); OR reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.	
Summary: See the C.9 Pesticides Toxicity Control section of Program's FY 10-11 Annual Report for a summary of our participation in and contributions toward countrywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.	

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Integrated Pest Management

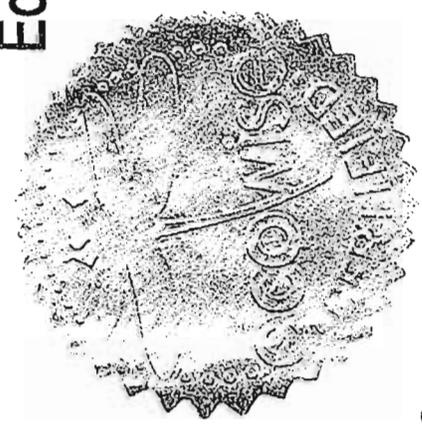
CERTIFICATE OF COMPLETION

Pestec

San Francisco, CA

has successfully completed the requirements for

EcoWise Certified Service Provider



on

December 1, 2006

Certification expires on December 31, 2011

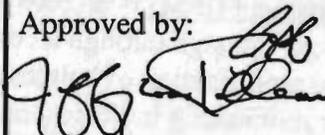
Certificate No. C-1
(verify at www.ecowisecertified.org)

Ceill Scandone
Senior Regional Planner
Association of Bay Area Governments



Administered by
Association of Bay Area Governments
www.abag.ca.gov

William Quarles
Program Manager
EcoWise Certified

CITY OF MILLBRAE		
ADMINISTRATIVE STANDARD PROCEDURES	Number: 1-21	Page 1 of 3
	Revision: NEW	Supercedes: NA
Subject: Integrated Pest Management (IPM) Policy	Approved by: 	Effective Date: January 1, 2004

I. PURPOSE: The purpose of this Administrative Standard Procedure is to protect the health and safety of its employees and the general public, the environment and water quality, as well as to provide sustainable solutions for pest control, through the reduced use of pesticides on property owned or managed by the City to the maximum extent practicable.

Authority: Federal Clean Water Act, California Code of Regulations, and Code of Federal Regulations

II. POLICY: The Environmental Protection Agency, under amendments to the 1987 Clean Water Act, imposed regulations that mandate local government to control and reduce the amount of stormwater pollution runoff into receiving waters of the United States. Under the authority of the Porter-Cologne Water Quality Act, the State Water Resources Control Board has delegated authority to its regional boards to invoke permitting requirements. In July 1991, the San Francisco Bay Regional Water Quality Control Board (RWQCB) notified San Mateo County and all its incorporated cities of the requirement to submit a Municipal National Pollutant Discharge Elimination System (NPDES) Stormwater Permit application and to implement a Stormwater Management Plan (Plan).

Under the direction of the City/County Association of Governments (C/CAG), the San Mateo Countywide Stormwater Management Plan 1998-2003 was submitted to the RWQCB in February 1998. The RWQCB adopted the Plan, making it part of the San Mateo Countywide NPDES Stormwater Permit CA0029921, which remains in effect until July 2004. The Plan includes performance standards to which each member agency is committed to control stormwater pollution.

Under the Plan, the member agencies developed a Pesticide Management Plan that includes goals for minimizing the effects of pesticide use on municipal stormwater quality, actions to achieve those goals, and monitoring mechanisms to document effectiveness of those actions. One of the required actions is adoption of an Integrated Pest Management (IPM) policy and/or ordinance requiring use of IPM techniques in municipal operations, minimizing pesticide use, and restricting use of organophosphate pesticides.

Definitions:

Pesticides are defined as: any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any pest. Pests can be insects, rodents and other animals, unwanted plants (weeds), bacteria or fungi. The term pesticide applies to herbicides, fungicides,

insecticides, rodenticides, molluscicides and other substances used to control pests. Anti microbial agents are not included in this definition of pesticides. In general, the intent of anti microbial agents is to reduce or mitigate the growth or development of microbial organisms. They are used to avoid health hazards and include in door cleaning, spa and swimming pools, medical sterilizer and sanitizer products.

Integrated Pest Management (IPM) is an ecosystem-based strategy that focuses on long term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and non target organisms, and the environment.

IPM techniques may include biological controls (e.g., ladybugs and other natural enemies or predators); physical or mechanical controls (e.g., hand labor or mowing); cultural controls (e.g., mulching, discing, or alternative plant type selection); and reduced risk chemical controls (e.g., soaps or oils).

City owned or managed property includes but is not limited to parks and open space, golf courses, roadsides, landscaped medians, flood control channels and other outdoor areas, as well as municipal buildings and structures.

III. PROCEDURE AND RESPONSIBILITIES:

1. Employees implementing pest management operations will use Integrated Pest Management (IPM) techniques that emphasize non-pesticide alternatives, and, when necessary, employ the least toxic chemicals. Preference shall be given to contractors who implement IPM. Non-pesticide/non-toxic alternatives will be given the highest priority. If non-pesticide alternatives fail to perform to an acceptable level then the next step will be the use of the least toxic chemicals. Prior to the usage of the least toxic chemicals, city employees or City contractors who apply pesticides shall develop and maintain an active IPM Plan to ensure the long term prevention and suppression of pest problems with minimum negative impacts on the health and safety of the community and environment. The IPM plan shall be submitted to the Stormwater Coordinator, for approval prior to the use of the least toxic chemicals. In addition, the City will track employee and contractor pesticide use and prepare an annual report summarizing pesticide use and evaluating pest control activities performed. The annual report shall be submitted to the Stormwater Coordinator by September 30 for the previous fiscal year.

When the least toxic chemicals-pesticides are used, signs identifying such usage shall be placed at that location for the public.

2. The City encourages pilot projects to demonstrate landscape and structural pest control alternatives, seeking to use the most recent technology, best management practices and least toxic methods for all pest control measures. At least one pilot project shall be implemented annually starting with the fiscal year of the adoption of the Procedure. Pilot projects should include an objective analysis of the effectiveness of the alternative techniques applied.

3. The City shall review its purchasing procedures, contracts and/or service agreements with pesticide applicators and employee training practices to determine what changes can be

made to support the goal of pesticide reduction and promote the purchase and use of non-toxic alternatives and the least harmful chemicals. A summary of findings shall be provided to the Stormwater Coordinator for submittal with required annual reports.

4. The City shall perform educational outreach and/or support Countywide or regional efforts to educate residential and commercial pesticide users on (a) goals and techniques of IPM, and (b) pesticide related water quality issues. The public educational materials shall be reviewed prior to publication by the Stormwater Coordinator. Final copies of the educational materials shall be provided to the Stormwater Coordinator for submittal with required annual reports.

Duties and responsibilities of designated personnel

The Parks Superintendent or his/her designees shall be responsible for the implementation of and compliance with the procedures delineated in these Administrative Standard Procedures.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.i ► Short-Term Trash Loading Reduction Plan

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description:

"See the C.10 Trash Load Reduction section of Program's FY 10-11 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees."

C.10.a.ii ► Baseline Trash Load and Trash Load Reduction Tracking Method

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and in developing a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description:

"See the C.10 Trash Load Reduction section of Program's FY 10-11 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees."

C.10.a.iii ► Minimum Full Trash Capture

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership.

Description:

"See the C.10 Trash Load Reduction section of Program's FY 10-11 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees."

C.10.b.iii ► Trash Hot Spot Assessment

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible.

Fill out the following table or attach a summary of the following information.

Trash Hot Spot	Cleanup Date	Volume of Material Removed	Dominant Type of Trash	Trash Sources (where possible)
Mills Creek	April 30, 2011	4 yards	Eucalyptus leaves	High School

C.10.d ► Summary of Trash Load Reduction Actions

Provide summary of new trash load reduction actions or increased levels of implementation of existing actions that were implemented after adoption of the MRP (control measures and best management practices) including the types of actions and levels of implementation, and the total trash loads and dominant types of trash removed from each type of action.

Suggested trash load reduction actions to track and report may include:

- Anti-litter Campaigns
- Anti-litter/Dumping Enforcement Activities
- Curbside Recycling Programs
- Education and Outreach Efforts
- Free Trash Pickup/Dropoff Days
- County HHW Program Activities
- Improved Trash Bin Management
- Inspection/Maintenance of Storm Drain Outfalls
- Litter Pickup and Control
- Removal of Homeless Encampments
- Solid Waste Recycling Efforts
- Source Controls/Bans/Prohibitions
- Storm Drain Operation and Maintenance
- Storm Drain Signage/Marking
- Street Sweeping Activities
- Trash Removal from Receptacles
- Volunteer Creek Cleanups

Type of Trash Load Reduction Action	Date of First Implementation	Level of Implementation (specify if level was increased after MRP adoption)	Total Trash Load Removed by Action	Dominant Types of Trash Removed by Action
	July 2010	Increased litter Pickup	24 Yards. "Trash loads removed" were not tracked for all trash load reduction actions this fiscal year. Once the Trash Load Reduction Tracking Method is developed (see Provision C.10.a.ii), trash loads removed will be documented for each load reduction action. See the Program's	Fast food wrappings

			FY10-11 Annual Report for schedule."	
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Section 11 - Provision C.11 Mercury Controls

C.11.a.i ► Mercury Recycling Efforts

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

"Refer to FY 10-11 Program Annual Report for a list of mercury collection and recycling efforts conducted countywide and regionally."

C.11.a.ii ► Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Amount collected:
A draft technical memorandum describing initial load reduction quantification methods for PCBs and mercury was submitted to the Water Board in the BASMAA FY 2009-10 Regional POCs and Monitoring Annual Report supplement. Written comments from Water Board and Permittee staff were received on the technical memorandum. In FY 2011-12, BASMAA member agencies plan to revise methods presented in the draft memorandum in response to the comments. Once the methods are completed, they will be used to estimate loads removed via the collection/recycling of mercury-containing products. See the FY 2010-11 Countrywide Program Annual Report and BASMAA Regional POCs and Monitoring Annual Report supplement for more information.

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

"A summary of countywide Program and regional accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of Program's FY 10-11 Annual Report and/or the BASMAA Regional POC Report."

Section 12 - Provision C.12 PCBs Controls

C.12.a.i.iii ► Municipal Inspectors Training

(For FY 09-10 Annual Report only) List below or attach description of results of training municipal industrial inspectors to identify, in the course of their existing inspections, PCBs or PCB-containing equipment.

Description:

"In FY 09-10, inspector training materials were developed by BASMAA and provided in the FY 09-10 BASMAA Regional POC Report. A description of efforts to train municipal industrial inspectors was provided in FY 09-10 permittee and/or Program Annual Reports."

C.12.a.ii.iii ► Ongoing Training

(For FY 10-11 Annual Report and Each Annual Report Thereafter) List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

"See the FY 10-11 Program Annual Report for a description of training provided countywide and/or regionally, and report on any local training efforts, if applicable."

- C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities**
- C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations**
- C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced**
- C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff**
- C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

"A summary of countywide Program and regional accomplishments for these sub-provisions are included within the C.12 PCB Controls section of Program's FY 10-11 Annual Report and/or the BASMAA Regional POC Report."

Section 13 - Provision C.13 Copper Controls

C.13.a.i and iii ► Legal Authority: Architectural Copper

(For FY 10-11 Annual Report only) Do you have adequate legal authority to prohibit discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of the surface of copper architectural features, including copper roofs to storm drains?

X	Yes		No
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If **No**, explain and provide schedule for obtaining authority within 1 year:

C.13.b.i and iii ► Legal Authority: Pools, Spas, and Fountains

(For FY10-11 Annual Report only) Do you have adequate legal authority to prohibit discharges to storm drains from pools, spas, and fountains that contain copper-based chemicals?

X	Yes		No
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If **No**, explain and provide schedule for obtaining authority within 1 year:

C.13.c ► Vehicle Brake Pads

Reported in a separate regional report.
 "A summary of the countywide Program's participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section of Program's FY 10-11 Annual Report and/or the BASMAA Regional POC Report."

C.13.d.iii ► Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary
 N/A

C.13.e ► Studies to Reduce Copper Pollutant Impact Uncertainties

Report on progress of studies being conducted countywide or regionally to reduce copper pollutant impact uncertainties. State below if information is reported in a separate regional report.

Summary

"A summary of the countywide Program and/or regional efforts to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of Program's FY 10-11 Annual Report and/or BASMAA Regional POC Report."

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls

Report on progress of studies being conducted countywide or regionally to characterize the distribution and pathways of PBDEs, legacy pesticides, and selenium. State below if information is reported in a separate regional report.

Summary

"A summary of the countywide Program and regional efforts related to the Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of Program's FY 10-11 Annual Report and/or BASMAA Regional POC Report."

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water

Is your agency a water purveyor?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If No , skip to C.15.b.vi.(2):				
If Yes , Complete the attached reporting tables or attach your own table with the same information. Provide any clarifying comments below.				
Comments: N/A				

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

<p>Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:</p> <ul style="list-style-type: none"> • Promote conservation programs • Promote outreach for less toxic pest control and landscape management • Promote use of drought tolerant and native vegetation • Promote outreach messages to encourage appropriate watering/irrigation practices • Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.
<p>Summary: See Section C7.</p>

C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System ⁵⁰														
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L) ⁵¹	pH (standard units) ⁵²	Discharge Turbidity (Visual) ⁵²	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time ⁵²	Inspector arrival time	Responding crew arrival time
City Wide main/Service Breaks	Portable water	SF Bay	Various	N/A	58,965	N/A	<2.0	N/A	N/A	Yes	Various	N/A	Less than 30 minutes	Less than 30 minutes

⁵⁰ This table contains all of the unplanned discharges that occurred in this FY.

⁵¹ Monitoring data is only required for 10% of the unplanned discharges. If you monitored more than 10% of your unplanned discharges, report all of the data collected.

⁵² Notification to Water Board staff is required for unplanned discharges where the chlorine residual is >0.05 mg/L and total volume is ≥ 50,000 gallons. Notification to State Office of Emergency Services is required after becoming aware of aquatic impacts as a result of unplanned discharge or when the discharge might endanger or compromise public health and safety.