



City of Millbrae
621 Magnolia Avenue, Millbrae, CA 94030

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GINA PAPAN
Vice Mayor
NADIA V. HOLOBER
Councilwoman
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ROBERT G. GOTTSCHALK
Councilman

September 13, 2012

Mr. Bruce Wolfe, Executive Officer
San Francisco Bay Regional Water Quality Control Board
1410 Clay Street, Suite 1400
Oakland, CA 94612

**Subject: San Mateo Countywide Water Pollution Prevention Program (SMCWPPP)-
City of Millbrae MRP Report Submittal for FY 11-12**

Dear Mr. Wolfe:

The attached document represents the City of Millbrae responses to the items requested for delivery as described by SMCWPPP based on the requirements of the MRP.

Regarding MRP Provisions C.3 and C.6, I, Farhad Mortazavi, Interim Director of Community Development, certify under penalty of law that these sections of the document and all applicable attachments were prepared under my direction and supervision in accordance to a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, and that these penalties may include fine and imprisonment for knowing violations. Please contact me at (650) 259-2341 if you have any questions.

In regards to the rest of the MRP report for FY11-12 aside from Provisions C.3 and C.6 which my colleague has already attested to the accuracy of in the report shown above, I, Ronald Popp, Director of Public Works, certify under penalty of law that the remaining sections of the document and all applicable attachments were prepared under my direction and supervision in accordance to a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, and that these penalties may include fine and imprisonment for knowing violations. Please contact me at (650) 259-2339 if you have any questions.

Sincerely,

Ronald Popp
Director of Public Works

Farhad Mortazavi
Interim Director of Community Development

Enclosure: Annual Deliverables for FY 11-12

City Council/City Manager/City Clerk
(650) 259-2334

Building Division/Permits
(650) 259-2330

Community Development
(650) 259-2341

Finance
(650) 259-2350

Fire
(650) 259-2400

Police
(650) 259-2300

Public Works/Engineering
(650) 259-2339

Recreation
(650) 259-2360

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Section 1 – Permittee Information

Background Information			
Permittee Name:	City of Millbrae		
Population:	21,532		
NPDES Permit No.:	CAS612008		
Order Number:	R2-2009-0074R		
Reporting Time Period (month/year):	July / 2011 through June / 2012		
Name of the Responsible Authority:	Ronnald Popp	Title:	Director of Public Works
Mailing Address:	621 Magnolia Avenue		
City:	Millbrae	Zip Code:	94030
		County:	San Mateo
Telephone Number:	(650) 259-2418	Fax Number:	(650) 697-8158
E-mail Address:	rpopp@ci.millbrae.ca.us		
Name of the Responsible Authority:	Farhad Mortazavi	Title:	Interim Director of Community Development
Mailing Address:	621 Magnolia Avenue		
City:	Millbrae	Zip Code:	94030
		County:	San Mateo
Telephone Number:	(650) 259-2416	Fax Number:	(650) 697-2657
E-mail Address:	fmortazavi@ci.millbrae.ca.us		
Name of the Designated Stormwater Management Program Contact (if different from above):	Khee Lim	Title:	City Engineer
Department:	Public Works/Engineering		
Mailing Address:	621 Magnolia Avenue		
City:	Millbrae	Zip Code:	94030
		County:	San Mateo
Telephone Number:	(650) 259-2347	Fax Number:	(650) 697-8158
E-mail Address:	klim@ci.millbrae.ca.us		

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year:

Summary:

In fiscal year 2011/2012, the City of Millbrae took an active approach to protecting its' stormwater system from pollution and debris through daily observance of BMP's, quarterly cleaning of trash "hot spots", and participation in meetings held by our local BASMAA stormwater program and the Public Works Municipal Maintenance Subcommittee through SMCWPPP.

C.2.a. ► Street and Road Repair and Maintenance

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

<input checked="" type="checkbox"/>	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
<input checked="" type="checkbox"/>	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
<input checked="" type="checkbox"/>	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments: We do not have any additional comments to add to this Section C.2.a.

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

<input checked="" type="checkbox"/>	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
<input checked="" type="checkbox"/>	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments: We do not have any additional comments to add to this Section C.2.b.

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
X	Control of discharges from graffiti removal activities
X	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
X	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
X	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
X	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments: We do not have any additional comments to add to this Section C.2.c.

C.2.d. ► Stormwater Pump Stations

Does your municipality own stormwater pump stations: **Yes** **No**

If your answer is **No** then skip to **C.2.e.**

Complete the following table for dry weather DO monitoring and inspection data for pump stations¹ (add more rows for additional pump stations). If a pump station is exempt from DO monitoring, explain why it is exempt.

Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data	
	Date	mg/L	Date	mg/L
Airport Pump Station (600 Hemlock Avenue, Millbrae, CA)	06/13/2012	4.7	07/31/2012	6.8
East Hillcrest Pump Station (190 Aviator Avenue, Millbrae, CA)	06/13/2012	4.6	07/31/2012	6.5

¹ DO monitoring is exempted where all discharge from a pump station remains in a stormwater collection system or infiltrates into a dry creek immediately downstream.

Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions: This is not applicable to Millbrae, because we did not have any measurements recorded at or below 3mg/L.

Summary: Pump stations are cleaned annually and Dry Weather Dissolved Oxygen levels were above 3mg/L.
 Attachments: n/a

Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

Pump Station Name and Location	Date (2x/year required)	Presence of Trash (Cubic Yards)	Presence of Odor (Yes or No)	Presence of Color (Yes or No)	Presence of Turbidity (Yes or No)	Presence of Floating Hydrocarbons (Yes or No)
Airport Pump Station (600 Hemlock Avenue, Millbrae, CA)	01/23/2012	1/3	No	No	No	No
East Hillcrest Pump Station (190 Aviator Avenue, Millbrae, CA)	01/23/2012	1/3	No	No	No	No
Airport Pump Station (600 Hemlock Avenue, Millbrae, CA)	03/14/2012	1/3	No	No	No	No
East Hillcrest Pump Station (190 Aviator Avenue, Millbrae, CA)	03/14/2012	1/4	No	No	No	No

C.2.e. ► Rural Public Works Construction and Maintenance	
Does your municipality own/maintain rural ² roads:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If your answer is No then skip to C.2.f.	
Place an X in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:	
n/a	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas
n/a	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources
n/a	No impact to creek functions including migratory fish passage during construction of roads and culverts
n/a	Inspection of rural roads for structural integrity and prevention of impact on water quality
n/a	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion
n/a	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate
n/a	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings
Comments including listing increased maintenance in priority areas: This is not applicable to the City of Millbrae, because we do not maintain or own any rural roads.	

² Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ► Corporation Yard BMP Implementation			
Place an X in the boxes below that apply to your corporations yard(s):			
<input type="checkbox"/>	We do not have a corporation yard		
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit		
<input checked="" type="checkbox"/>	We have a current Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard(s)		
Place an X in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type NA in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:			
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment		
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system		
n/a	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method		
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used		
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants		
Comments: Regarding the SWPPP BMP's, the City of Millbrae does not wash vehicles and/or equipment at our corporation yard. The City of Millbrae Corporation Yard is situated within the City of Millbrae Waste Water Treatment Plant and all discharges of storm water originating on the grounds of the Millbrae WPCP are regulated by ORDER NO. R2-2008-0071, NPDES NO. CA0037532 and coverage under Statewide Industrial Storm Water Permit (NPDES General Permit No. CAS000001) is not required.			
If you have a corporation yard(s) that is not an NOI facility , complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:			
Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
City of Millbrae	05/23/2012	*Corporation Yard is clean- BMP's Observed; *Storm drain markings could use repainting; *Impervious surface around fuel pump needs refurbishing; *No canopy over fueling station. *All stormwater discharges originating on the grounds of the corporation yard are directed into the headworks of the Water Pollution Control Plant.	*Repainted stormdrain markings *Impervious surface update in progress; *Canopy/roofing over fuel station not possible due to spatial/safety constraints onsite.

Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.b. ► Green Streets Status Report
 (All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary:
 The City of Millbrae does not have any pilot green street projects within our jurisdiction. The C.3 New Development and Redevelopment section of the Countywide program’s FY 11-12 Annual Report includes a description of activities conducted at the countywide or regional level.

C.3.b.v.(1) ► Regulated Projects Reporting Table

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information.
 The City of Millbrae did not approve any Regulated Projects during the reporting period, FY 11-12.

C.3.iii(3) Low Impact Development Reporting

(For FY 11-12 Annual Report only) Report the method(s) of implementation of Provision C.3.c.i in the 2012 Annual Report. For specific tasks listed in Provision C.3.c.i. that are reported using the reporting tables required for Provision C.3.b.v, a reference to those tables is adequate.

We have modified local policies/procedures to require all regulated projects approved after December 1, 2011 to implement LID source control, site design and stormwater treatment requirements. We are using the following Program and BASMAA products to ensure LID implementation:

- LID Infeasibility/Feasibility Worksheets

The City of Millbrae did not approve any Regulated Projects during the reporting period, FY 11-12. Please note that projects approved prior to December 1, 2011 were not required to fully implement the LID requirement in Provision C.3.c.i.

C.3.e.v. ► Alternative or In-Lieu Compliance with Provision C.3.c.			
<i>(For FY 11-12 Annual Report only)</i> Did your agency make any ordinance/legal authority and procedural changes to implement Provision C.3.e.?	<input type="checkbox"/>	Yes.	<input checked="" type="checkbox"/> No
If yes, attach a copy of the ordinance/legal authority changes or provide a link to the document(s). Discuss any procedural changes made. n/a			
<i>(For FY 11-12 Annual Report and each Annual Report thereafter)</i> Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Comments (optional): n/a			

C.3.e.vi ► Special Projects Reporting			
1. Has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
2. Has your agency granted final discretionary approval of a project identified as a Special Project in the March 15, 2012 report? If yes, include the project in both the C.3.b.v.(1) Table, and the C.3.e.vi. Table.	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
If you answered "Yes" to either question, 1) Complete Table C.3.e.vi . below. 2) Attach narrative discussion of 100% LID Feasibility or Infeasibility for each project. n/a			

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

(1) Fill in attached table C.3.h.iv.(1) or attach your own table including the same information.

(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary:

During this year’s annual inspections City staff encountered maintenance issues such as overgrown weeds and trash build-up in the stormwater treatment measures (see attached following table, C.3.h.iv.). City staff performed proper enforcement and documentation of the maintenance findings and are dedicated to eliminating maintenance issues.

(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:

The current O & M Program is adequate. There have been no complaints or issues received involving installed Stormwater treatment measures. At this time, the O&M program seems to be effective, and Millbrae does not propose any changes.

(4) During the reporting year, did your agency:

• Inspect all newly installed stormwater treatment systems and HM controls within 45 days of installation?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
• Inspect at least 20 percent of the total number of installed stormwater treatment systems or HM controls?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
• Inspect at least 20 percent of the total number of installed vault-based systems?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

If you answered “No” to any of the questions above, please explain:
 The City did not have any newly installed treatment measures in the reported year.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

The City of Millbrae did not approve any Regulated Projects during the reporting period, FY 11-12.

Project Name Project No.	Project Location ⁹ , Street Address	Name of Developer	Project Phase No. ¹⁰	Project Type & Description ¹¹	Project Watershed ¹²	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²) ¹³	Total Replaced Impervious Surface Area (ft ²) ¹⁴	Total Pre- Project Impervious Surface Area ¹⁵ (ft ²)	Total Post- Project Impervious Surface Area ¹⁶ (ft ²)
Private Projects											
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Public Projects											
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Comments: The City of Millbrae did not approve any Regulated Projects during the reporting period, FY 11-12.											

⁹ Include cross streets

¹⁰ If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".

¹¹ Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.

¹² State the watershed(s) in which the Regulated Project is located. Optional but recommended: Also state the downstream watershed(s).

¹³ All impervious surfaces added to any area of the site that was previously existing pervious surface.

¹⁴ All impervious surfaces added to any area of the site that was previously existing impervious surface.

¹⁵ For redevelopment projects, state the pre-project impervious surface area.

¹⁶ For redevelopment projects, state the post-project impervious surface area.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

The City of Millbrae did not approve any Regulated Projects during the reporting period, FY 11-12.

Project Name Project No.	Application Deemed Complete Date ¹⁷	Application Final Approval Date ¹⁷	Source Control Measures ¹⁸	Site Design Measures ¹⁹	Treatment Systems Approved ²⁰	Operation & Maintenance Responsibility Mechanism ²¹	Hydraulic Sizing Criteria ²²	Alternative Compliance Measures ^{23/24}	Alternative Certification ²⁵	HM Controls ^{26/27}
Private Projects										
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Comments:

The City of Millbrae did not approve any Regulated Projects during the reporting period, FY 11-12.

¹⁷ For private projects, state project application deemed complete date and final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.

¹⁸ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

¹⁹ List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

²⁰ List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

²¹ List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

²² See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

²³ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

²⁴ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

²⁵ Note whether a third party was used to certify the project design complies with Provision C.3.d.

²⁶ If HM control is not required, state why not.

²⁷ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

The City of Millbrae did not approve any Regulated Projects during the reporting period, FY 11-12.

Project Name Project No.	Approval Date ²⁸	Date Construction Scheduled to Begin	Source Control Measures ²⁹	Site Design Measures ³⁰	Treatment Systems Approved ³¹	Operation & Maintenance Responsibility Mechanism ³²	Hydraulic Sizing Criteria ³³	Alternative Compliance Measures ^{34/35}	Alternative Certification ³⁶	HM Controls ^{37/38}
Public Projects										
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Comments:
The City of Millbrae did not approve any Regulated Projects during the reporting period, FY 11-12.

²⁸ For public projects, enter the plans and specifications approval date.

²⁹ List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.

³⁰ List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.

³¹ List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).

³² List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.

³³ See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).

³⁴ For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.

³⁵ For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.

³⁶ Note whether a third party was used to certify the project design complies with Provision C.3.d.

³⁷ If HM control is not required, state why not.

³⁸ If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), bioretention unit(s), regional detention basin, or in-stream control).

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Enforcement Actions Taken and corresponding Comments/Follow-up noted are considered timely for the City of Millbrae, because our ERP does not specifically describe stormwater treatment measures, only illicit discharges, construction site inspections and industrial and commercial site controls; in addition, we are using the countywide program's approved Stormwater Treatment or Hydromodification Management (HM) BMP O&M Verification Inspection Report Form whereby it states that, "Needed maintenance noted for Treatment and/or HM BMPs below shall be completed within 30 days [...]".

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO) ³⁹	Party Responsible ⁴⁰ For Maintenance	Date of Inspection	Type of Inspection ⁴¹	Type of Treatment/HM Control(s) Inspected ⁴²	Inspection Findings or Results ⁴³	Enforcement Action Taken ⁴⁴	Comments/Follow-up
Millbrae Estates	2, 6, 8, 10, 12, 16, 22, 26, 28 and 30 Estates Drive	No	Home Owner's Association	8/20/2012	Routine	Vegetative Swale-Offsite system.	Trash and debris found around the swale and in drainage pipes.	Warning Notice to responsible party on inspection findings.	City will perform follow-up inspection within 30 days.
Belamor	151 El Camino Real	No	Home Owner's Association	8/20/2012	Routine	Vegetative Swale-Offsite system	No maintenance issues found.	There were no enforcement actions required.	n/a
Green Hills Country Club	500 Ludeman Lane Location: <i>Unit 2 Pool area parking lot near 7th putting green</i>	No	Green Hills Country Club	8/24/2012	Routine	Vortex Separator-onsite system	No visible problems.	None Required	n/a
Green Hills Country Club	500 Ludeman Lane Location: <i>Unit 1 Employee Parking lot</i>	No	Green Hills Country Club	9/7/12	Routine	Vortex Separator-onsite system	Trash/debris, sediment, standing water	Verbal notice to responsible party of inspection findings	City will perform follow up inspection within 30 days
Green Hills Country Club	500 Ludeman Lane Location: Unit 3 Fairway between 1 st tee box & 18 th putting green	No	Green Hills Country Club	9/7/12	Routine	Vortex Separator-onsite system	Trash/debris, sediment, standing water	Verbal notice to responsible party of inspection findings	City will perform follow up inspection within 30 days
Millbrae Estates	2, 6, 8, 10, 12, 16, 22, 26, 28 and 30 Estates Drive	No	Millbrae Estates HOA	9/7/2012	Routine	Vegetated Swale-offsite system	Maintenance Agreement not on site, and system needs to be cleaned.	Verbal notice to responsible party of inspection findings	City will perform follow-up inspection within 30 days

³⁹ Indicate "YES" if the facility was installed within the reporting period, or "NO" if installed during a previous fiscal year.

⁴⁰ State the responsible operator for installed stormwater treatment systems and HM controls.

⁴¹ State the type of inspection (e.g., 45-day, routine or scheduled, follow-up, etc.).

⁴² State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.

⁴³ State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).

⁴⁴ State the enforcement action(s) taken, if any, as appropriate and consistent with your municipality's Enforcement Response Plan.

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Enforcement Actions Taken and corresponding Comments/Follow-up noted are considered timely for the City of Millbrae, because our ERP does not specifically describe stormwater treatment measures, only illicit discharges, construction site inspections and industrial and commercial site controls; in addition, we are using the countywide program's approved Stormwater Treatment or Hydromodification Management (HM) BMP O&M Verification Inspection Report Form whereby it states that, "Needed maintenance noted for Treatment and/or HM BMPs below shall be completed within 30 days [...]".

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO) ³⁹	Party Responsible ⁴⁰ For Maintenance	Date of Inspection	Type of Inspection ⁴¹	Type of Treatment/HM Control(s) Inspected ⁴²	Inspection Findings or Results ⁴³	Enforcement Action Taken ⁴⁴	Comments/Follow-up
Wilson Plaza	310 Adrian Road	No	Woodmont Real Estate	9/7/2012	Routine	Vegetated Swale- onsite system	Maintenance Agreement not on site, and system needs to be cleaned.	Verbal notice to responsible party of inspection findings	City will perform follow-up inspection within 30 days
Friendship Plaza	45 & 135 S. El Camino Real Location: El Camino @ Chipotle	No	Howard Properties Friend, Friend, and Friend	9/12/12	Routine	Vortex Separator- onsite system	Trash/Debris & Standing Water	Verbal notice to responsible party of inspection findings	City will perform follow up inspection within 30 days
Friendship Plaza	45 & 135 S. El Camino Real Location: Driveway @ Murchison near Café Roma	No	Howard Properties Friend, Friend, and Friend	9/12/12	Routine	Vortex Separator- onsite system	Trash/Debris & Standing Water	Verbal notice to responsible party of inspection findings	City will perform follow up inspection within 30 days

C.3.e.vi.Special Projects Reporting Table

Reporting Period – December 1, 2011 – June 30, 2012

The City of Millbrae did not have any Special Projects for the reporting period of FY11-12 and/or more specifically the regulated time period of December 1, 2011 – June 30, 2012.

Project Name & No.	Permittee	Address	Application Submittal Date ⁴⁵	Status ⁴⁶	Description ⁴⁷	Site Total Acreage	Density DU/Acre	Density FAR	Special Project Category ⁴⁸	LID Treatment Reduction Credit Available ⁴⁹	List of LID Stormwater Treatment Systems ⁵⁰	List of Non-LID Stormwater Treatment Systems ⁵¹
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

⁴⁵ Date that a planning application for the Special Project was submitted. If a planning application has not been submitted, include a projected application date.

⁴⁶ Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.

⁴⁷ Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.

⁴⁸ For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.

⁴⁹ For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.

⁵⁰ List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.

⁵¹ List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights

Provide background information, highlights, trends, etc.

1) Updated facility list using business license data; 2) Updated inspection frequencies and priorities. Continued using permitted facilities database for scheduling and tracking City staff inspections; 3) Attended training; 4) Coordinated with County Environmental Health (contractor) to inspect hazmat and food facilities; 5) Participated in Countywide Program’s CII Subcommittee and its Training Workgroup; and, 6) Participate in BASMAA’s Municipal Operations/Trash Committee. Refer to the C.4. Industrial and Commercial Site Controls section of the Program’s FY 11-12 Annual Report for a description of activities of the countywide program and/or the BASMAA Municipal Operations Committee.

C.4.b.i. ► Business Inspection Plan

Do you have a Business Inspection Plan? Yes No

If No, explain:

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

See attached list for City of Millbrae (San Mateo County Environmental Health information is attached and listed separately).

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

See attached list for City of Millbrae (San Mateo County Environmental Health information is attached and listed separately).

C.4.c.iii.(1) ► Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

These are the City of Millbrae’s inspections numbers only. Please see following Provision C.4 report from San Mateo County Environmental Health inspections.

<input type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.	
<input checked="" type="checkbox"/>	Permittee reports the total number of discrete violations on each site.	
	Number	Percent
Number of businesses inspected	86	

Total number of inspections conducted	92	
	Number	Percent
Number of violations (excluding verbal warnings)	0	
Sites inspected in violation	0	0
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	n/a	0
Comments: The City of Millbrae considers a site to be a single business at a single location/address. No violations were found. San Mateo County Environmental Health does not include verbal warnings as a violation. Verbal warnings are used as a reminder to the facility on ways to improve their BMPs and as a reminder to the inspector that a BMP was discussed at the last inspection and improvements in this area need to be noted at the next scheduled inspection. Unless otherwise noted on the Stormwater Inspection Report, multiple violations at a specific site will only be counted as one violation. Facilities with multiple violations will not be deemed resolved unless all violations have been corrected.		

C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.
These are the City of Millbrae’s inspections numbers only. Please see following Provision C.4 report from San Mateo County Environmental Health inspections.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	0
Potential discharge and other	0
Comments: Not applicable this reporting period; however, the City of Millbrae counts discharge streams as one discharge per source of discharge per inspection per site.	n/a

C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

These are the City of Millbrae’s inspections numbers only. Please see following Provision C.4 report from San Mateo County Environmental Health inspections.

	Enforcement Action (as listed in ERP) ⁴⁶	Number of Enforcement Actions Taken	% of Enforcement Actions Taken⁴⁷
Level 1	Verbal Warning	0	0
Level 2	Written Warning	0	0
Level 3	Notice to Comply	0	0
Level 4	Legal Action	0	0
Total		0	0

C.4.c.iii.(3) ► Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.

These are the City of Millbrae’s inspections numbers only. Please see following Provision C.4 report from San Mateo County Environmental Health inspections.

Business Category⁴⁸	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Automotive	0	0
Building Supply	0	0
Food Preparation	0	0
Honey Wagon	0	0
Laboratory	0	0
Mobile	0	0
Photo Lab	0	0
Stone and Tile	0	0

⁴⁶ Agencies to list specific enforcement actions as defined in their ERPs.

⁴⁷ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁴⁸ List your Program’s standard business categories.

C.4.c.iii.(4) ► Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

There were no industries identified as non-filers during scheduled inspections during this fiscal year.

C.4.d.iii ► Staff Training Summary

These are training summaries for the City of Millbrae staff only. Please see following Provision C.4 report for San Mateo County Environmental Health inspector(s) training.

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
CWEA P3S Conference	2/27-2/29 2012	Inspecting, Enforcement, Public Outreach	1	50
Stormwater Inspector Training Workshop	4/25/12	Retail Food, Vehicle Businesses, Mobile Food Businesses, Mobile Washers, PCB's, Residential Illicit Discharges, and Field Exercises	2	100
CWEA Annual Conference	4/20/2012	Stormwater Diversions to POTWs	1	50
Internal Staff Meeting	4/26/2012	Responsibilities for inspections, follow-up, tracking, and reporting.	2	100

City of Millbrae
Section 4 – Provision C.4 Industrial and Commercial Site
Controls:
C.4.b.iii.(1) ► Potential Facilities List Attachment

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
A & C Convalescent Hospital Inc.	1001 Hemlock	689.5776	Mary Ann Lucero	Administrator	689.5776	Food Preparation
Asian Pearl Peninsula	1671 El Camino	616-8288	Tammy Su	Manager	616-8288	Food Preparation
Bamboo Garden	309 Broadway	650.302.4916	Anthony Liu	Owner	650.302.4916	Food Preparation
Ben Tre	219 El Camino Real	650.689.5588	Linh Viet Nguyen	CEO, President	415.819.8753	Food Preparation
Big Mouth Burger	675 Broadway	650.692.8889	Ibrahim Dababneh	Owner	415.713.9675	Food Preparation
Boiling Bay	100 El Camino Real	650.652.9588	Nadia Chang	Owner	626.378.3299	Food Preparation
Broadway Bistro	349 Broadway	692-3378	Wendy Fu	Co-Owner	415/806-3822	Food Preparation
Burger King	420 El Camino Real	697-5866	Soniya Rangan	Administrator	714-281-8753	Food Preparation
Café Orchid	9B El Camino Real		Carol SiTou	President	415.860.2888	Food Preparation
Café Salina	235 Broadway	692.2662	Bill Chu	Manager		Food Preparation
Café VIP Jr.	213 El Camino Real					Food Preparation
Caffe Roma	143 S El Camino Real	692-7700	Anthony Azzollini	Partner	692-7700	Food Preparation
Capuchino High School	1501 Magnolia Avenue San Bruno, CA 94066	650.558.2599	Zeke Lyles	Executive Officer, O&AM	650.280.7717	Food Preparation
Casa Sanchez	370 Adrian					Food Preparation
Champagne Restaurant	121 El Camino Real	650.692.2688	Vicki Lo	Executive	650.238.8128	Food Preparation
Champagne Sushi	103 El Camino Real	650.692.8820	Vicki Lo	Executive	650.238.8128	Food Preparation
Chef Wang	1320 El Camino Real	588-3648	Ai Chang Wu	Owner	588-3648	Food Preparation
Cheung Hing Restaurant	245 El Camino Real	652-3938	Paul Zheng	Owner	415.602.8888	Food Preparation
Chicken Pho You	292 Broadway	650.692.8865	Connie Ching	Owner	415-420-6282	Food Preparation
Chipotle Mexican Grill #934	135 S. El Camino Real	650.259.9301	Joanna Worley	Area Manager	916.997.2633	Food Preparation
Chu Kong	1661 El Camino Real	650.615.9648	Wing Yu	Owner	615-9648	Food Preparation
Eggettes	979 Broadway, Suite 110	650.697.6945	Saedeum Hong	Manager	650.922.5913	Food Preparation
El Super Burrito	780 El Camino Real	650.583.0487	Francisco Alcantar		583-0487	Food Preparation
Famous Frankfurter	293 El Camino Real	650.697.7444	Junner-Shing Chu	Owner	697-7444	Food Preparation
Fiddler's Green	333 El Camino Real	650.697.3419	Oliver McElhone	Owner	650.697.3419	Food Preparation
Firestone Tires	1201 El Camino Real	650.871.9096	Hugh Aliabadi	Store Manager	871-9096	Automotive
Gourmet Village	465 Broadway	650.697.7788	Zhong Rong Tan		415.585.6326	Food Preparation
Green Hills Country Club	400 Ludeman Lane	650-648-9957	Lunan Fu	Controller	650-648-9957	Food Preparation
Grill Akafuji	9 Hillcrest	650.692.9967	Haruo Mizuno	Owner	692-9967	Food Preparation
Happy Chef House	1711 El Camino Real	650.869.6222	Tiffany Chin	Owner	1.408.202.8300	Food Preparation
HD Yunnan Chinese Rice Noodle House	1625 El Camino Real	650.872.2338	Huihua Huang	CEO	1.415.359.5877	Food Preparation
Hong Kong Flower Lounge	51 Millbrae	650.692.6666	Eric Lau	President	1.408.922.2700	Food Preparation
Hoy Sun Restaurant	148 El Camino Real	650.692.3388	Tung Sing Tang	Owner	415.722.7118	Food Preparation
IN-N-OUT BURGER-190	11 Rollins Road	626.905.1048	Jeff Helmrich	Special Projects Manager	1/626-905-1048	Food Preparation
J & J Bakery	133 El Camino Real	650.692.2833	Elexis Cheung	Manager	650.692.2833	Food Preparation
KFC	950 El Camino Real	650.589.9860	William Lam	Manager	589-9860	Food Preparation
La Collina	355 El Camino Real	650.652.9655	Tayyar Gundogdu	Owner	650-652-9655	Food Preparation
La Petite Camille	170 El Camino Real	650.692.4978	Henry Thai	Manager	692-4978	Food Preparation
Lai Lai Restaurant	334 Broadway	650.692.8898	James Tzeng	Owner	692-8898	Food Preparation
Lucky #726	45 Murchison Drive	650.692.0429	Justin Pratt	Director	209.574.6261	Food Preparation
Magic Gourment Trading Inc.	375 Adrian Road	650.239.9068	Stella Poon	Office Manager	650.239.9068	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
Magnolia of Millbrae	201 Chadbourne	650.697.7700	Margarito Garcia	Food Services Director	1.650.697.6577	Food Preparation
Marymount Greenhills, LLC	1201 Broadway	650.742.9150	Cesar Martinez	Director	742-9150	Food Preparation
McDonalds	1101 El Camino Real	650.873.3680	Sam Sala	Manager	1.650.873.3680	Food Preparation
Mi Tequila Restaurant	1595 El Camino Real	650.589.3493	Marvin Castro	Owner	650.576.0946	Food Preparation
Millbrae Car Wash	310 Adrian Road	650.692.2345	Kevin Kim	Owner	510.418.3584	Car Wash
Millbrae Lumber						Building Materials
Millbrae Pancake House	1301 El Camino Real	650.589.2080	Thomas Maguire	Owner	589-2080	Food Preparation
Mills High School	400 Murchison Drive	650.558.2599	Zeke Lyles	Executive Officer, O&AM	650.280.7717	Food Preparation
Naked Fish	979 Broadway, Unit 101	650.692.6288	Xie (Sue) Wen	Sister	415.699.5466	Food Preparation
Nubi Yogurt	979 Broadway #106	650.697.3888	Daisy Chow	Accts. Payable	909-594-3388 ext 113	Food Preparation
O Sole Mio	352 Broadway	650.692.7905	John Hizy	Owner	692-7905	Food Preparation
100% Healthy Dessert Café Inc.	328 Broadway	650.697.9488	Wai Tee Tran	Owner/ President	692-6388	Food Preparation
Peter's Café	10 El Camino Real	650.697.2434	Peter Liu	Owner	697-2434	Food Preparation
Pho Hoa Ky Restaurant	447 Broadway	650.697.4210	Minh La	President	415-378-1163	Food Preparation
Quickly Corporation	325 El Camino Real	650.692.6900	Fiona Kot	Supervisor	510-780-1000	Food Preparation
Redbrick Pizza	979 Broadway Ste. 104	650.259.9654	Ana Oyuelo	CEO	650.814.6280	Food Preparation
Rosie's Cantina	333 Broadway	650.697.6554	Antonio Molina	Owner	834-0390	Food Preparation
Round Table Pizza #18	414 Broadway	650.697.5520	Husni Koussa	Owner	697-5520	Food Preparation
Safeway 618-9	525 El Camino Real	650.697.9514	Cindy Taylor	Manager	697-9514	Food Preparation
SF Public Utilities Commission	1000 El Camino Real	650.872.5900	Jim West		872-5970	Honey wagon disposal site and laboratory for water testing
Shanghai Bistro	1055 El Camino Real	650.692.8858	Xiaoqing Qian	Owner	510.610.3163	Food Preparation
Shanghai Dumpling Shop	455 Broadway	650.697.0682	Irene Tse	Owner	650.307.9288	Food Preparation
Shanghai Winter Garden	310 Broadway	650.692.2288	Nelson Lee	Owner	1.415.828.8586	Food Preparation
Sixteen Mile House	448 Brooadway	650.697.6118	Peter Liu	President	415.999.2989	Food Preparation
South Sea Seafood Village	195 El Camino Real	650.692.0688	Peter Boo Chan	Owner	415.812.0918	Food Preparation
SpeeDee Oil Change & Tune-up	390 El Camino Real	650.952.5178	Michael Mak	Officer	650.692.6740	Automotive
St. Dunstan Parish Center	1133 Broadway	650.697.4730	James Felix	Engineer	302-2413	Food Preparation
Sunny's Sushi	102 So. El Camino Real	650.692.7787	Nikki Sun	Owner	650.740.6742	Food Preparation
Sun's Market	123 El Camino Real	650.651.4881	Vivian Li	Owner	415.425.3822	Food Preparation
Sushi Kei Restaurant	407 Broadway	650.692.0100	Ryo Kikuchi	Owner	692-0100	Food Preparation
Suzanne's Cake & Pastry	320 Broadway	650.697.4713	Wen Wei Zhou	President	1.510.363.2283	Food Preparation
Sweet Indulgence	298 Broadway	650.697.2998	Yu Yan Chiu	Owner	415.810.5170	Food Preparation
Taco Bell	210 El Camino Real	650.692.1542	Deepak Kumar	Regional Manager	650.692.1542	Food Preparation
Terrace Café Restaurant	1100 El Camino Real	650.742.5588 x 6101	Michael Brogdon	Director of Food and Beverage	742.5588 x 6101	Food Preparation
Thai Stick	301 El Camino Real	650.692.0414	Punsak Polemahasuppapole	Owner	415.652.4971	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Process Description
Thai Zapp	716 Magnolia	650.697.4004	Pat Tunyong	Manager	697-4004	Food Preparation
The Kitchen	279 El Camino Real	650.692.9688	Tammy Su	Secretary	415.602.9881	Food Preparation
Walgreens #07970	45 S. El Camino Real	650.697.3970	Ryan Kamenicky	Environmental Manager	847-315-2297	Photo Processing
Wasa Wasa Sushi House	1390 El Camino Real	650.583.0983	Sung J. Kim	Manager	408.903.3424	Food Preparation
Wendy's Hamburgers	120 So. El Camino Real	650.692.6041	Clarice Cunningham	Supervisor	510/297-9335	Food Preparation
Westin Hotel	1 Old Bayshore	650.872.8159	Reggie	Director of Operations	872-8124	Food Preparation
Wilson Plaza, LLC.	350 Adrian Road	650-802-1629	Cheryl Garcia	Regional Manager	650-802-1611	Food Preparation
Panera Bread	Norys Barrios	GM	692-3100			Food Preparation
L & L Barbecue	Eva Kam	President	425.894.3526			Food Preparation
Café Encore	Vivian	Owner				Food Preparation
Tortillas	Isaac Lee	Owner	333.6688			Food Preparation
Zen Bistro	420 Broadway	650.697.9988	Zhao Dong Tam		415.333.4132	Food Preparation
Zen Peninsula	1180 El Camino Real	650.616.9388	Yin H. Ng (Angie)	President	510-396-8388	Food Preparation

City of Millbrae
Section 4 – Provision C.4 Industrial and Commercial Site
Controls:
C.4.b.iii.(2) ► Facilities Scheduled for Inspection
Attachment

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
A & C Convalescent Hospital Inc.	1001 Hemlock	689.5776	Mary Ann Lucero	Administrator	689.5776	5/17/2012	10/17/2012	Food Preparation
Asian Pearl Peninsula	1671 El Camino	616-8288	Tammy Su	Manager	616-8288	8/6/2012	8/8/2013	Food Preparation
Bamboo Garden	309 Broadway	650.302.4916	Anthony Liu	Owner	650.302.4916	7/2/2012	6/15/2013	Food Preparation
Ben Tre	219 El Camino Real	650.689.5588	Linh Viet Nguyen	CEO, President	415.819.8753	3/6/2012	2/7/2013	Food Preparation
Big Mouth Burger	675 Broadway	650.692.8889	Ibrahim Dababneh	Owner	415.713.9675	8/19/2011	8/9/2012	Food Preparation
Boiling Bay	100 El Camino Real	650.652.9588	Nadia Chang	Owner	626.378.3299	11/30/2011	6/26/2012	Food Preparation
Broadway Bistro	349 Broadway	692-3378	Wendy Fu	Co-Owner	415/806-3822	4/26/2012	1/7/2013	Food Preparation
Burger King	420 El Camino Real	697-5866	Soniya Rangan	Administrator	714-281-8753	3/6/2012	10/30/2012	Food Preparation
Café Orchid	9B El Camino Real		Carol SiTou	President	415.860.2888	4/24/2012	1/11/2013	Food Preparation
Café Salina	235 Broadway	692.2662	Bill Chu	Manager		3/16/2012	2/15/2013	Food Preparation
Café VIP Jr.	213 El Camino Real							Food Preparation
Caffe Roma	143 S El Camino Real	692-7700	Anthony Azzollini	Partner	692-7700	12/21/2011	12/16/2012	Food Preparation
Capuchino High School	1501 Magnolia Avenue San Bruno, CA 94066	650.558.2599	Zeke Lyles	Executive Officer, O&AM	650.280.7717	3/27/2012	3/11/2013	Food Preparation
Casa Sanchez	370 Adrian							Food Preparation
Champagne Restaurant	121 El Camino Real	650.692.2688	Vicki Lo	Executive	650.238.8128	8/19/2011	8/7/2012	Food Preparation
Champagne Sushi	103 El Camino Real	650.692.8820	Vicki Lo	Executive	650.238.8128	8/19/2011	8/7/2012	Food Preparation
Chef Wang	1320 El Camino Real	588-3648	Ai Chang Wu	Owner	588-3648	4/24/2012	1/10/2013	Food Preparation
Cheung Hing Restaurant	245 El Camino Real	652-3938	Paul Zheng	Owner	415.602.8888	10/18/2011	8/31/2012	Food Preparation
Chicken Pho You	292 Broadway	650.692.8865	Connie Ching	Owner	415-420-6282	3/16/2012	8/13/2012	Food Preparation
Chipotle Mexican Grill #934	135 S. El Camino Real	650.259.9301	Joanna Worley	Area Manager	916.997.2633	8/4/2011	7/16/2012	Food Preparation
Chu Kong	1661 El Camino Real	650.615.9648	Wing Yu	Owner	615-9648	12/9/2011	11/8/2012	Food Preparation
Eggettes	979 Broadway, Suite 110	650.697.6945	Saedeum Hong	Manager	650.922.5913	7/17/2012	6/6/2013	Food Preparation
El Super Burrito	780 El Camino Real	650.583.0487	Francisco Alcantar		583-0487	8/2/2011	7/12/2012	Food Preparation
Famous Frankfurter	293 El Camino Real	650.697.7444	Junner-Shing Chu	Owner	697-7444	11/29/2011	8/24/2012	Food Preparation
Fiddler's Green	333 El Camino Real	650.697.3419	Oliver McElhone	Owner	650.697.3419	12/28/2011	11/21/2012	Food Preparation
Firestone Tires	1201 El Camino Real	650.871.9096	Hugh Aliabadi	Store Manager	871-9096	12/9/2011	11/13/2012	Automotive
Gourmet Village	465 Broadway	650.697.7788	Zhong Rong Tan		415.585.6326	10/18/2011	10/1/2012	Food Preparation
Green Hills Country Club	400 Ludeman Lane	650-648-9957	Lunan Fu	Controller	650-648-9957	12/12/2011	11/14/2012	Food Preparation
Grill Akafuji	9 Hillcrest	650.692.9967	Haruo Mizuno	Owner	692-9967	11/29/2011	8/27/2012	Food Preparation
Happy Chef House	1711 El Camino Real	650.869.6222	Tiffany Chin	Owner	1.408.202.8300	07/22/11	10/16/412	Food Preparation
HD Yunnan Chinese Rice Noodle House	1625 El Camino Real	650.872.2338	Huihua Huang	CEO	1.415.359.5877	10/18/2011	3/6/2012	Food Preparation
Hong Kong Flower Lounge	51 Millbrae	650.692.6666	Eric Lau	President	1.408.922.2700	11/8/2011	11/2/2012	Food Preparation
Hoy Sun Restaurant	148 El Camino Real	650.692.3388	Tung Sing Tang	Owner	415.722.7118	5/23/2012	4/19/2013	Food Preparation
IN-N-OUT BURGER-190	11 Rollins Road	626.905.1048	Jeff Helmrich	Special Projects Manager	1/626-905-1048	10/14/2011	9/26/2012	Food Preparation
J & J Bakery	133 El Camino Real	650.692.2833	Elexis Cheung	Manager	650.692.2833	8/19/2011	8/8/2012	Food Preparation
KFC	950 El Camino Real	650.589.9860	William Lam	Manager	589-9860	12/9/2011	11/12/2012	Food Preparation
La Collina	355 El Camino Real	650.652.9655	Tayyar Gundogdu	Owner	650-652-9655	12/15/2011	11/5/2012	Food Preparation
La Petite Camille	170 El Camino Real	650.692.4978	Henry Thai	Manager	692-4978	12/15/2011	11/6/2012	Food Preparation
Lai Lai Restaurant	334 Broadway	650.692.8898	James Tzeng	Owner	692-8898	10/11/2011	9/24/2013	Food Preparation
Lucky #726	45 Murchison Drive	650.692.0429	Justin Pratt	Director	209.574.6261	4/13/2012	4/10/2013	Food Preparation
Magic Gourment Trading Inc.	375 Adrian Road	650.239.9068	Stella Poon	Office Manager	650.239.9068	8/10/2012	8/1/2013	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
Magnolia of Millbrae	201 Chadbourne	650.697.7700	Margarito Garcia	Food Services Director	1.650.697.6577	7/1/2011	6/15/2012	Food Preparation
Marymount Greenhills, LLC	1201 Broadway	650.742.9150	Cesar Martinez	Director	742-9150	8/5/2011	7/10/2012	Food Preparation
McDonalds	1101 El Camino Real	650.873.3680	Sam Sala	Manager	1.650.873.3680	8/4/2011	7/17/2012	Food Preparation
Mi Tequila Restaurant	1595 El Camino Real	650.589.3493	Marvin Castro	Owner	650.576.0946	3/26/2012	3/14/2013	Food Preparation
Millbrae Car Wash	310 Adrian Road	650.692.2345	Kevin Kim	Owner	510.418.3584	11/15/2011	8/20/2012	Car Wash
Millbrae Lumber								Building Materials
Millbrae Pancake House	1301 El Camino Real	650.589.2080	Thomas Maguire	Owner	589-2080	3/6/2012	2/11/2013	Food Preparation
Mills High School	400 Murchison Drive	650.558.2599	Zeke Lyles	Executive Officer, O&AM	650.280.7717	4/10/2012	4/2/2013	Food Preparation
Naked Fish	979 Broadway, Unit 101	650.692.6288	Xie (Sue) Wen	Sister	415.699.5466	7/24/2012	6/4/2013	Food Preparation
Nubi Yogurt	979 Broadway #106	650.697.3888	Daisy Chow	Accts. Payable	909-594-3388 ext 113	10/25/2011	10/19/2012	Food Preparation
O Sole Mio	352 Broadway	650.692.7905	John Hazy	Owner	692-7905	11/8/2011	10/22/2012	Food Preparation
One Hundred Percent Healthy Dessert Café Inc.	328 Broadway	650.697.9488	Wai Tee Tran	Owner/ President	692-6388	3/6/2012	2/6/2013	Food Preparation
Peter's Café	10 El Camino Real	650.697.2434	Peter Liu	Owner	697-2434	7/26/2011	6/18/2012	Food Preparation
Pho Hoa Ky Restaurant	447 Broadway	650.697.4210	Minh La	President	415-378-1163	11/17/2011	8/22/2012	Food Preparation
Quickly Corporation	325 El Camino Real	650.692.6900	Fiona Kot	Supervisor	510-780-1000	11/15/2011	8/21/2012	Food Preparation
Redbrick Pizza	979 Broadway Ste. 104	650.259.9654	Ana Oyuelo	CEO	650.814.6280	11/8/2011	10/23/2012	Food Preparation
Rosie's Cantina	333 Broadway	650.697.6554	Antonio Molina	Owner	834-0390	10/27/2011	8/20/2012	Food Preparation
Round Table Pizza #18	414 Broadway	650.697.5520	Husni Koussa	Owner	697-5520	3/26/2012	3/12/2013	Food Preparation
Safeway 618-9	525 El Camino Real	650.697.9514	Cindy Taylor	Manager	697-9514	10/25/2011	10/16/2012	Food Preparation
SF Public Utilities Commission	1000 El Camino Real	650.872.5900	Jim West		872-5970	5/16/2012	1/14/2013	Honey wagon disposal site and laboratory for water testing
Shanghai Bistro	1055 El Camino Real	650.692.8858	Xiaojing Qian	Owner	510.610.3163	12/28/2011	11/26/2012	Food Preparation
Shanghai Dumpling Shop	455 Broadway	650.697.0682	Irene Tse	Owner	650.307.9288	4/24/2012	1/9/2013	Food Preparation
Shanghai Winter Garden	310 Broadway	650.692.2288	Nelson Lee	Owner	1.415.828.8586	7/17/2012	5/22/2013	Food Preparation
Sixteen Mile House	448 Brooadway	650.697.6118	Peter Liu	President	415.999.2989	4/24/2012	1/8/2013	Food Preparation
South Sea Seafood Village	195 El Camino Real	650.692.0688	Peter Boo Chan	Owner	415.812.0918	8/24/2011	8/14/2012	Food Preparation
Speedee Oil Change & Tune-up	390 El Camino Real	650.952.5178	Michael Mak	Officer	650.692.6740	10/25/2011	10/15/2012	Automotive
St. Dunstan Parish Center	1133 Broadway	650.697.4730	James Felix	Engineer	302-2413	8/11/2011	7/18/2012	Food Preparation
Sunny's Sushi	102 So. El Camino Real	650.692.7787	Nikki Sun	Owner	650.740.6742	10/14/2011	9/25/2012	Food Preparation
Sun's Market	123 El Camino Real	650.651.4881	Vivian Li	Owner	415.425.3822	7/16/2012	6/10/2013	Food Preparation
Sushi Kei Restaurant	407 Broadway	650.692.0100	Ryo Kikuchi	Owner	692-0100	12/9/2011	11/9/2012	Food Preparation
Suzanne's Cake & Pastry	320 Broadway	650.697.4713	Wen Wei Zhou	President	1.510.363.2283	10/11/2011	9/27/2012	Food Preparation
Sweet Indulgence	298 Broadway	650.697.2998	Yu Yan Chiu	Owner	415.810.5170	5/17/2012	4/19/2013	Food Preparation
Taco Bell	210 El Camino Real	650.692.1542	Deepak Kumar	Regional	650.692.1542	12/15/2011	11/1/2012	Food Preparation
Terrace Café Restaurant	1100 El Camino Real	650.742.5588 x 6101	Michael Brogdon	Director of Food and Beverage	742.5588 x 6101	12/20/2011	11/15/2012	Food Preparation
Thai Stick	301 El Camino Real	650.692.0414	Punsak Polemahassupapole	Owner	415.652.4971	7/22/2011	5/22/2012	Food Preparation

Business Name	Business Address	Business Phone	Contact Name	Contact Title	Contact Phone	Last PT Insp.	Next PT Inspec.	Process Description
Thai Zapp	716 Magnolia	650.697.4004	Pat Tunyong	Manager	697-4004	10/14/2011	10/12/2012	Food Preparation
The Kitchen	279 El Camino Real	650.692.9688	Tammy Su	Secretary	415.602.9881	7/25/2011	5/21/2012	Food Preparation
Walgreens #07970	45 S. El Camino Real	650.697.3970	Ryan Kamenicky	Environmental Manager	847-315-2297	5/23/2012	1/13/2013	Photo Processing
Wasa Wasa Sushi House	1390 El Camino Real	650.583.0983	Sung J. Kim	Manager	408.903.3424	10/27/2011	8/14/2012	Food Preparation
Wendy's Hamburgers	120 So. El Camino Real	650.692.6041	Clarice Cunningham	Supervisor	510/297-9335	8/11/2011	7/19/2012	Food Preparation
Westin Hotel	1 Old Bayshore	650.872.8159	Reggie	Director of Operations	872-8124	6/7/2012	8/7/2013	Food Preparation
Wilson Plaza, LLC.	350 Adrian Road	650-802-1629	Cheryl Garcia	Regional Manager	650-802-1611	6/30/2012	6/15/2013	Food Preparation
Panera Bread L & L Barbecue Café Encore Tortillas		692-3100	Norys Barrios	GM		6/30/2012	6/15/2013	Food Preparation
		425.894.3526	Eva Kam	President		6/30/2012	6/15/2013	Food Preparation
			Vivian	Owner		6/30/2012	6/15/2013	Food Preparation
		333.6688	Isaac Lee	Owner		6/30/2012	6/15/2013	Food Preparation
Zen Bistro	420 Broadway	650.697.9988	Zhao Dong Tam		415.333.4132	11/29/2011	8/23/2012	Food Preparation
Zen Peninsula	1180 El Camino Real	650.616.9388	Yin H. Ng (Angie)	President	510-396-8388	10/27/2011	8/16/2012	Food Preparation

Section 4 – Provision C.4 Industrial and Commercial Site Controls-San Mateo County Environmental Health

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.
 See attached list for potential facilities considered by the San Mateo County Environmental Health.

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.
 See attached list of facilities scheduled for inspection by San Mateo County Environmental Health during the current fiscal year.

C.4.c.iii.(1) ► Facility Inspections

The information in this table is from San Mateo County Environmental Health inspections only; please see previous Provision C.4 reporting for City of Millbrae inspections.

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

<input checked="" type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.
<input type="checkbox"/>	Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected (First or Routine Inspections)	70	
Total number of inspections conducted (Above # plus Follow-ups)	77	
Number of violations (excluding verbal warnings)	5	
Sites inspected in violation (of the violations above) 4 of 70	4	6%
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	1	25%

Comments:
 County Environmental Health (EH); Food and Haz Mat Inspectors conduct routine Stormwater Inspection at inventoried sites based on High, Medium or Low Priorities. If a violation or discharge is observed, a description of the violation is noted on the Inspection Report Form. If the violation cannot be cleared at the time of the original inspection, a copy of the Inspection Report Form is given to a Stormwater Technician for follow-up. Follow-up inspections are routinely conducted within 10 days or otherwise deemed resolved in a longer but still timely manner.

 Violations not resolved within a timely manner: Asian Pearl, 1671 El Camino was cited for a leaking garbage container and food waste in the Waste Storage Area on May 1. Facility required 3 follow up inspections before all violations were abated on July 3.

C.4.c.iii.(2) ► Frequency and Types/Categories of Violations Observed

The information in this table is from San Mateo County Health inspections only; please see previous Provision C.4 reporting for City of Millbrae inspections.

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	2
Potential discharge and other	2
Comments: An Actual Discharge is counted as one discharge per inspection per site.	n/a

C.4.c.iii.(2) ► Frequency and Type of Enforcement Conducted

The information in this table is from San Mateo County Health inspections only; please see previous Provision C.4 reporting for City of Millbrae inspections.

Fill out the following table or attach a summary of the following information.

	Enforcement Action Taken from County-EH ERP and shown on the Inspection Report Forms	Number of Enforcement Actions Taken	% of Enforcement Actions Taken ⁴⁹
Level 1	Verbal Warning	5	55%
Level 2	Warning Notice or Admin Action	4	45%
Level 3	Admin. Action with Penalty and/or Cost Recovery	0	0
Level 4	Legal Action	0	0
Total		9	100%

⁴⁹ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

C.4.c.iii.(3) ► Types of Violations Noted by Business Category

The information in this table is from San Mateo County Health inspections only; please see previous Provision C.4 reporting for City of Millbrae inspections.

Fill out the following table or attach a summary of the following information.

Business Category ⁵⁰	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Food Facilities	1	0
Hazardous Material/Hazardous Waste	1	2
Total	2	2

C.4.c.iii.(4) ► Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

No industries were identified as non-filers during scheduled inspections during this fiscal year.

C.4.d.iii ► Staff Training Summary

* Attendance reported for County EH staff only; please see previous Provision C.4 report for City of Millbrae attending trainings.

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance*	Percent of Inspectors in Attendance*
Stormwater Inspection	9/21/11	Stormwater Inspection at Haz Mat sites	10	85%
Stormwater Inspection	9/22/11	Stormwater Inspection at Food Facilities	13	87%
Stormwater Inspection	4/25/12	County Wide Stormwater Inspector Training	22	85%

⁵⁰ List your Program's standard business categories.

San Mateo County Environmental Health
Section 4 – Provision C.4 Industrial and Commercial Site
Controls:
C.4.b.iii.(1) ► Potential Facilities List Attachment

San Mateo County Environmental Health

MILLBRAE	350	ADRIAN	CAFE ENCORE, A CALIFORNIA CORP
	340	ADRIAN	L & L HAWAIIAN BBQ
	320	ADRIAN	PANERA BREAD CAFE
	360	ADRIAN	TORTILLAS MEXICAN GRILL
	231	ADRIAN	CARLMONT VILLAGE CLEANERS
	328	BROADWAY	100% HEALTHY DESSERT/CAFE
	537	BROADWAY	BAGEL STREET CAFE
	669	BROADWAY	BASKIN ROBBINS #166
	675	BROADWAY	BIG MOUTH RESTAURANT
	349	BROADWAY	BROADWAY BISTRO
	235	BROADWAY	CAFE SALINA
	292	BROADWAY	CHICKEN PHO YOU
	451	BROADWAY	DEANS PRODUCE
	465	BROADWAY	GOURMET VILLAGE
	411	BROADWAY	HANG FENG, INC
	447	BROADWAY	HOA KY RESTAURANT CORP
	1050	BROADWAY	HOLIDAY CLEANERS
	525	BROADWAY	JAMBA JUICE #104
	290	BROADWAY	JEET SING CO
	334	BROADWAY	LAI LAI RESTAURANT
	540	BROADWAY	LEONARDOS ITALIAN CAFE & DELI
	1201	BROADWAY	MARYMOUNT GREENHILLS, LLC
	336	BROADWAY	MILLS ONE HOUR CLEANERS
	405	BROADWAY	MR PICKLES SANDWICH SHOP
	979	BROADWAY	NEW MILLBRAE NAKED FISH INC
	979	BROADWAY	NUBI YOGURT
	352	BROADWAY	O SOLE MIO
	401	BROADWAY	PEETS COFFEE & TEA
	243	BROADWAY	PENINSULA CLEANER
	979	BROADWAY	REDBRICK PIZZA
	333	BROADWAY	ROSIES CANTINA
	455	BROADWAY	SHANGHAI DUMPLING SHOP, INC
	310	BROADWAY	SHANGHAI WINTER GARDEN INC
	448	BROADWAY	SIXTEEN MILE HOUSE
	513	BROADWAY	STARBUCKS COFFEE
	260	BROADWAY	STEPHENS DELI
	979	BROADWAY	SUBWAY IN MILLBRAE, INC
	407	BROADWAY	SUSHI KEI
	320	BROADWAY	SUZANNE CAKE PASTRY
	298	BROADWAY	SWEET INDULGENCE
	765	BROADWAY	TRADER JOES MARKET
	238	BROADWAY	VINEYARD GATE
	615	BROADWAY	WALGREENS #625
	420	BROADWAY	ZEN SUSHI
	201	CHADBOURNE	MAGNOLIA OF MILLBRAE
	201	CHADBOURNE	MAGNOLIA OF MILLBRAE
	301	EL CAMINO REAL	2001 THAI STICK INC
	1601	EL CAMINO REAL	ANDREAS MARKET
	1671	EL CAMINO REAL	ASIAN PEARL PENINSULA
	320	EL CAMINO REAL	AUTOZONE #3307
	420	EL CAMINO REAL	BURGER KING RESTAURANT
	9	EL CAMINO REAL	CAFE ORCHID
	213	EL CAMINO REAL	CAFE VIP JUNIOR
	143	EL CAMINO REAL	CAFFE ROMA

San Mateo County Environmental Health

MILLBRAE	1370	EL CAMINO REAL	CAPUCHINO MARKET
	121	EL CAMINO REAL	CHAMPAGNE RESTAURANT
	1320	EL CAMINO REAL	CHEF WANGS
	245	EL CAMINO REAL	CHEUNG HING RESTAURANT
	135	EL CAMINO REAL	CHIPOTLE MEXICAN GRILL
	1661	EL CAMINO REAL	CHU KONG SEAFOOD RESTAURANT
	1145	EL CAMINO REAL	CSK AUTO INC
	630	EL CAMINO REAL	DC AUTO SERVICE
	1621	EL CAMINO REAL	DOMINOS PIZZA
	333	EL CAMINO REAL	FIDDLERS GREEN
	1201	EL CAMINO REAL	FIRESTONE TIRES #3657
	1711	EL CAMINO REAL	HAPPY CHEF HOUSE
	148	EL CAMINO REAL	HOY SUN RESTAURANT
	1497	EL CAMINO REAL	KELLY MOORE PAINT COMPANY
	950	EL CAMINO REAL	KENTUCKY FRIED CHICKEN
	355	EL CAMINO REAL	LA COLLINA
	170	EL CAMINO REAL	LA PETITE CAMILLE
	1599	EL CAMINO REAL	LIQUOR LAND
	1101	EL CAMINO REAL	MCDONALDS OF MILLBRAE
	1595	EL CAMINO REAL	MI TEQUILA RESTAURANT
	5	EL CAMINO REAL	MILLBRAE 76 # 253676
	120	EL CAMINO REAL	MILLBRAE AUTO REPAIR CENTER
	316	EL CAMINO REAL	MILLBRAE AUTO WORKS
	190	EL CAMINO REAL	MILLBRAE CABINET SHOP
	1366	EL CAMINO REAL	MILLBRAE KARAOKE HOUSE
	1301	EL CAMINO REAL	MILLBRAE PANCAKE HOUSE
	501	EL CAMINO REAL	MILLBRAE SQUARE CHEVRON
	184	EL CAMINO REAL	MILLBRAE TIRE & AUTO REPAIR
	1375	EL CAMINO REAL	MILLWOOD INN
	1587	EL CAMINO REAL	NORCAL CYCLES
	959	EL CAMINO REAL	OFFICE DEPOT #979
	900	EL CAMINO REAL	ORCHARD SUPPLY HARDWARE #210
	1581	EL CAMINO REAL	PERFORMANCE IMPORTS
	10	EL CAMINO REAL	PETERS CAFE
	325	EL CAMINO REAL	QUICKLY
	1009	EL CAMINO REAL	ROB BAKER GARAGE
	525	EL CAMINO REAL	SAFEWAY STORE #618
	1000	EL CAMINO REAL	SAN FRANCISCO WATER DEPT
	401	EL CAMINO REAL	SEVEN ELEVEN FOOD #2230
	1055	EL CAMINO REAL	SHANGHAI BISTRO
	195	EL CAMINO REAL	SOUTH SEA SEAFOOD VILLAGE LLC
	390	EL CAMINO REAL	SPEE DEE OIL CHANGE & TUNE UP
	1741	EL CAMINO REAL	STARLIGHT LOUNGE
	102	EL CAMINO REAL	SUNNY SUSHI
	780	EL CAMINO REAL	SUPER BURRITO
	210	EL CAMINO REAL	TACO BELL
	1100	EL CAMINO REAL	TERRACE CAFE
	293	EL CAMINO REAL	THE FAMOUS FRANKFURTER
	279	EL CAMINO REAL	THE KITCHEN
	1340	EL CAMINO REAL	TOMMYS CLEANERS
	491	EL CAMINO REAL	VALERO MILLBRAE GAS & FOOD
	45	EL CAMINO REAL	WALGREENS #07970
	1390	EL CAMINO REAL	WASA WASA SUSHI HOUSE

San Mateo County Environmental Health

MILLBRAE	120	EL CAMINO REAL	WENDYS OLD FASHIONED HAMBURGERS
	1069	EL CAMINO REAL	YUMi YOGURT
	1180	EL CAMINO REAL	ZEN PENINSULA
	1567	EL CAMINO REAL	ZORBAS PIZZA II
	1101	HELEN	MEADOW ELEMENTARY SCHOOL
		HELEN END OF	PG&E SAN ANDREAS SUBSTATION
	600	HEMLOCK	E HILLCREST PUMP STATION
	9	HILLCREST	GRILL AKAFUJI
	29	HILLCREST	KIMBERLY FINE FOODS
	25	HILLCREST	PAPE MEAT COMPANY
	980	LARKSPUR	LARKSPUR PUMP STATION
	500	LUDEMAN	GREEN HILLS COUNTRY CLUB
	401	LUDEMAN	GREEN HILLS ELEMENTARY
	1362	MADERA	MADERA PUMP STATION
	340	MADRONE	MADRONE LIFT STATION
	660	MAGNOLIA	LITTLE CAESARS PIZZA
	511	MAGNOLIA	MILLBRAE FIRE DEPT
	10	MAGNOLIA	PACIFIC BELL TELEPHONE dba AT & T
	1150	MAGNOLIA	ST DUNSTAN SCHOOL
	716	MAGNOLIA	THAI ZAAP RESTAURANT
	320	MILLBRAE	CHEVRON STATION
	401	MILLBRAE	CLARION HOTEL
	51	MILLBRAE	HONG KONG FLOWER LOUNGE
	400	MILLBRAE	MILLBRAE CORPORATION YARD
	400	MILLBRAE	WATER POLLUTION CONTROL PLANT
	7	MONTEREY	BART SANTA PAULA SUBSTATION-WPA
		MONTEREY S/O SANTA PAULA	PG&E MILLBRAE SUBSTATION
	45	MURCHISON	LUCKY
	400	MURCHISON	MILLS HIGH SCHOOL
	817	MURCHISON	SPRING VALLEY ELEMENTARY
	1	OLD BAYSHORE HWY	THE WESTIN HOTEL
	128	PARK	APOLLO CLEANERS
	105	PARK	I REFRESH INC
	11	ROLLINS	IN N OUT BURGER #190
	1	ROLLINS	MILLBRAE MARKET & GASOLINE
	200	SANTA HELENA	LOMITA PARK ELEMENTARY
		SANTA PAULA AND BAY ST	SAN FRANCISCO PUBLIC UTILITIES
	400	SKYLINE	SKYLINE CHEVRON
	850	TAYLOR	TAYLOR MIDDLE SCHOOL

San Mateo County Environmental Health
**Section 4 – Provision C.4 Industrial and Commercial Site
Controls**
**C.4.b.iii.(2) ► Facilities Scheduled for Inspection
Attachment**

San Mateo County Environmental Health

<u>Facility</u>	<u>Address</u>	<u>City</u>	<u>Last Insp.</u>
ZORBAS PIZZA II	1567 EL CAMINO REAL	MILLBRAE	5/7/2010
FIDDLERS GREEN	333 EL CAMINO REAL	MILLBRAE	5/12/2010
BAGEL STREET CAFE	537 BROADWAY	MILLBRAE	7/14/2010
CHICKEN PHO YOU	292 BROADWAY	MILLBRAE	7/20/2010
PEETS COFFEE & TEA	401 BROADWAY	MILLBRAE	7/28/2010
CHIPOTLE MEXICAN GRILL	135 EL CAMINO REAL	105-1 MILLBRAE	7/30/2010
YUMi YOGURT	1069 EL CAMINO REAL	MILLBRAE	8/5/2010
KIMBERLY FINE FOODS	29 HILLCREST	MILLBRAE	8/6/2010
GOURMET VILLAGE	465 BROADWAY	MILLBRAE	8/12/2010
IN N OUT BURGER #190	11 ROLLINS	MILLBRAE	8/12/2010
SEVEN ELEVEN FOOD #2230	401 EL CAMINO REAL	MILLBRAE	9/1/2010
ST DUNSTAN SCHOOL	1150 MAGNOLIA	MILLBRAE	9/1/2010
LEONARDOS ITALIAN CAFE & DELI	540 BROADWAY	MILLBRAE	9/23/2010
MILLWOOD INN	1375 EL CAMINO REAL	MILLBRAE	9/28/2010
SPRING VALLEY ELEMENTARY	817 MURCHISON	MILLBRAE	9/28/2010
HOA KY RESTAURANT CORP	447 BROADWAY	MILLBRAE	10/1/2010
HONG KONG FLOWER LOUNGE	51 MILLBRAE	MILLBRAE	10/5/2010
100% HEALTHY DESSERT/CAFE	328 BROADWAY	MILLBRAE	10/13/2010
HANG FENG, INC	411 BROADWAY	MILLBRAE	10/15/2010
GREEN HILLS ELEMENTARY	401 LUDEMAN	MILLBRAE	10/28/2010
I REFRESH INC	105 PARK	MILLBRAE	10/28/2010
LOMITA PARK ELEMENTARY	200 SANTA HELENA	MILLBRAE	11/5/2010
2001 THAI STICK INC	301 EL CAMINO REAL	MILLBRAE	11/9/2010
TRADER JOES MARKET	765 BROADWAY	MILLBRAE	12/2/2010
SUBWAY IN MILLBRAE, INC	979 BROADWAY	102 MILLBRAE	12/2/2010
LIQUOR LAND	1599 EL CAMINO REAL	MILLBRAE	12/10/2010
MILLBRAE PANCAKE HOUSE	1301 EL CAMINO REAL	MILLBRAE	12/16/2010
CAFFE ROMA	143 EL CAMINO REAL	MILLBRAE	12/17/2010
REDBRICK PIZZA	979 BROADWAY	104 MILLBRAE	12/28/2010
NUBI YOGURT	979 BROADWAY	106 MILLBRAE	1/5/2011
NEW MILLBRAE NAKED FISH INC	979 BROADWAY	100 MILLBRAE	1/5/2011
LA PETITE CAMILLE	170 EL CAMINO REAL	MILLBRAE	1/5/2011
TERRACE CAFE	1100 EL CAMINO REAL	MILLBRAE	1/7/2011
SOUTH SEA SEAFOOD VILLAGE LLC	195 EL CAMINO REAL	MILLBRAE	1/11/2011
TACO BELL	210 EL CAMINO REAL	MILLBRAE	1/11/2011
CAFE ORCHID	9 EL CAMINO REAL	#B MILLBRAE	1/21/2011
STARBUCKS COFFEE	513 BROADWAY	MILLBRAE	2/15/2011
JAMBA JUICE #104	525 BROADWAY	MILLBRAE	2/15/2011
MEADOW ELEMENTARY SCHOOL	1101 HELEN	MILLBRAE	2/15/2011
CHU KONG SEAFOOD RESTAURANT	1661 EL CAMINO REAL	MILLBRAE	2/17/2011
DEANS PRODUCE	451 BROADWAY	MILLBRAE	2/23/2011
BASKIN ROBBINS #166	669 BROADWAY	MILLBRAE	3/1/2011
MI TEQUILA RESTAURANT	1595 EL CAMINO REAL	MILLBRAE	3/1/2011
SHANGHAI WINTER GARDEN INC	310 BROADWAY	MILLBRAE	3/2/2011
TORTILLAS MEXICAN GRILL	360 ADRIAN	MILLBRAE	3/9/2011
MILLS ONE HOUR CLEANERS	336 BROADWAY	MILLBRAE	3/9/2011
PENINSULA CLEANER	243 BROADWAY	MILLBRAE	3/10/2011
HOLIDAY CLEANERS	1050 BROADWAY	MILLBRAE	3/10/2011
SAFEWAY STORE #618	525 EL CAMINO REAL	MILLBRAE	3/11/2011
ALOFT SF AIRPORT	401 MILLBRAE	MILLBRAE	3/17/2011
ROB BAKER GARAGE	1009 EL CAMINO REAL	MILLBRAE	3/30/2011
GREEN HILLS COUNTRY CLUB	500 LUDEMAN	MILLBRAE	4/21/2011
MILLBRAE 76 # 253676	5 EL CAMINO REAL	MILLBRAE	5/2/2011
MILLBRAE AUTO WORKS	316 EL CAMINO REAL	MILLBRAE	5/11/2011
MILLBRAE AUTO REPAIR CENTER	120 EL CAMINO REAL	MILLBRAE	5/16/2011
TOMMYS CLEANERS	1340 EL CAMINO REAL	MILLBRAE	6/2/2011
AUTOZONE #3307	320 EL CAMINO REAL	MILLBRAE	6/3/2011
SAN FRANCISCO WATER DEPT	1000 EL CAMINO REAL	MILLBRAE	6/20/2011
MAGIC GOURMET TRADING, INC	375 ADRIAN	MILLBRAE	No Activity
BAMBOO GARDEN DIMSUM	309 BROADWAY	MILLBRAE	No Activity
ROUND TABLE PIZZA	414 BROADWAY	MILLBRAE	No Activity
EGGETTES.COM	979 BROADWAY	110 MILLBRAE	No Activity
GINSENG & HEALTH FOOD CO	153 EL CAMINO REAL	MILLBRAE	No Activity
H & D RESTAURANT, INC	1625 EL CAMINO REAL	MILLBRAE	No Activity
YI YUAN	1711 EL CAMINO REAL	MILLBRAE	No Activity

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights

Provide background information, highlights, trends, etc.

1) MS4 maps publicly available for viewing at City Hall or may be picked up at Oakland Museum; 2) Continued implementing collection system screening program; 3) Participated in the SMCWPPP CII Subcommittee and Training Workgroup; and, 4) Participated in BASMAA's Municipal Operations Committee. Refer to the C.5 Illicit Discharge Detection and Elimination section of countywide program's FY 11-12 Annual Report for description of activities at the countywide or regional level.

C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Kevin Cesar	Laboratory/Source Control Supervisor	650.259.2392
Michael Killigrew	Sewer and Storms Supervisor	650.259.2381
Catherine L. Allin	Sr. Industrial Waste Inspector	650.259.2397

C.5.d.iii ► Evaluation of Mobile Business Program

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description:

1) Require business licenses-Process includes BMP training; 2) Provide pretreatment permittees with list of BASMAA trained mobile surface cleaners; 3) Permit mobile car wash services; 4) Respond to complaints/observations of illicit discharges; and, 5) County initiated educational outreach to mobile food facilities. Surface cleaning is performed by City staff. Refer to the C.5 Illicit Discharge Detection and Elimination section of countywide program's FY 11-12 Annual Report for a description of efforts by countywide committees/work group and the BASMAA Municipal Operations Committee to address mobile businesses.

C.5.e.iii ► Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description:

The City of Millbrae Collection System Screening Program entails inspecting (looking for any signs of an illicit discharge, etc.); cleaning after every rainfall; and, cleaning at least one time in the summer months at the following locations:

Airport Pump Station

East Hillcrest Pump Station
 Millbrae Creek
 South Ashton Creek
 Hemlock Creek
 785 Clearfield Drive
 Cypress Creek
 Santa Florita Creek
 Green Hills Golf Course Creek
 429 Green Hills Creek
 835 Vista Grande Creek
 1221 Sleepyhollow

No change to the program or violations found.

C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	5	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	5	100
Discharges resolved in a timely manner (C.5.f.iii.(3))	5	100

Comments:
 Complaints received by City are directed to appropriate staff. Depending on category of discharge (new construction/building permit required, encroachment permit required, public works, Do-It-Yourself work, pool, City cleanup required, illegal dumping, etc.), multiple responders may be necessary. Source Control staff perform any required follow-up written communication, billing, and tracking. Reports that are unsubstantiated in the field are not reported and discharges that are prevented from reaching storm drains/receiving waters are reported as potential (there were no potential flows during this report cycle).

C.5.f.iii.(4) ► Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph.

See attached tracking list.

City of Millbrae
Section 5 – Provision C.5 Illicit Discharge Detection and
Elimination
C.5.f.iii.(4) ► Summary of major types of discharges and
complaints Attachment

Complaint/Spill/Discharge Tracking Spreadsheet

MRP The MRP's Provision C.5.f requires the following: "All incidents or discharges reported to the complaint/spill system that might pose a threat to water quality shall be logged to track follow-up and response through Require- problem resolution. The data collected shall be sufficient to demonstrate escalating responses for repeat problems, and inter/intra-agency coordination, where appropriate."

Purpose: The purpose of this spreadsheet is to provide an example "water quality spill and discharge complaint and follow up" tracking method for the San Mateo Countywide Clean Water Program's agencies to use starting April 1, 2010.

Complaint Information																		Investigation Information														Follow Up Information										
Date and Time of Complaint Receipt		Source of Complaint Enter "1" for source of complaint			Location		Threat to Water Quality		Type of Pollutant(s) Enter "1" for each type reported									Date Investigation Started		Time Investigation Started		Type of Pollutant(s) Enter "1" for each type found										Type of Enforcement Enter "1" for each type found				Response Times Enter number of days						
Date of Complaint	Time of Complaint	Public	Another Public Agency	Own Agency Staff	Address of Spill/Discharge or Physical Description of Incident's Location		Enter "1" if discharge reported threat to water quality	Enter "1" if no threat to water quality	Washwaters	Sewage	Construction Materials	Vehicle Fluids	Food Wastes	Paint	Sediment and/or Silt	Industrial Wastes	Litter and/or Debris	Other	Date Investigation Started	Time Investigation Started	Washwaters	Sewage	Construction Materials	Vehicle Fluids	Food Wastes	Paint	Sediment and/or Silt	Industrial Wastes	Litter and/or Debris	Other	Enter "1" if Discharge Entered Storm Drain and/or receiving water	Nothing Found to Abate Enter "1" if there is nothing needing abatement	None	Verbal Notice/Verbal Warning	Written Warning/ Notice of Violation	Notice to Comply	Legal Action	Call to Investigate	Investigate to Abate	Call to Abate	Enter "1" if Resolved in Timely Manner	
10/3/11	2:50			1	115 Del Centro		1										1	1/4/12	2:50										1	1									1	1	2	1
1/4/12	7:40			1	860 Hillcrest		1						1					1/4/12	8:00					1														1	1	1	1	
1/23/12	2:10	1			711 Barcelona		1										1	1/23/12	3:00									1	1					1					1	1	1	1
1/26/12	4:00			1	711 Barcelona		1		1									1/27/12	5:00	1																	1	1	2	1		
4/20/12	10:13	1			1064 Clearfield		1										1	4/20/12	10:13									1	1								1	4	1	1		

Summary Discharge Information	
Number of discharges reported	5
Number of discharges reaching storm drains and/or receiving waters	5
Number of discharges resolved in a timely manner	5
Percentage of discharges resolved in a timely manner	100%

Summary of Types of Pollutants Discharged											
	Washwater	Sewage	Const. Mat.	Vehicle Fluids	Food Wastes	Paint	Sed./Silt	Ind. Wastes	Litter/Debris	Other	Total
Number	1	0	0	0	0	1	0	0	0	3	5
Percentage	20%	0%	0%	0%	0%	20%	0%	0%	0%	60%	100%

Summary of Sources of Complaints				
	Public	Another Public Agency	Own Public Agency	Total
Number	2	0	3	5
Percentage	40%	0%	60%	100%

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ▶ Site/Inspection Totals		
Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c)
#	#	#
2	1	21
Comments: The City of Millbrae had 2 sites that were less than 1 acre that were high priority, and 1 site that was more than 1 acre.		

C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations		
BMP Category	Number of Violations⁵¹	% of Total Violations⁵²
Erosion Control	0	0
Run-on and Run-off Control	0	0
Sediment Control	0	0
Active Treatment Systems	0	0
Good Site Management	0	0
Non Stormwater Management	0	0
Total	0	0%

⁵¹ Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.

⁵² Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

C.6.e.iii.1.e ▶ Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP) ⁵³	Number Enforcement Actions Taken	% Enforcement Actions Taken ⁵⁴
Level 1	Verbal Warning	0	0
Level 2	Written Warning/Notice of Violation	0	0
Level 3	Notice to Comply	0	0
Level 4	Legal Action	0	0
Total		0	0%

C.6.e.iii.1.f, g ▶ Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	0
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	0

C.6.e.iii.1.h, i ▶ Violation Correction Times

	Number	Percent
Violations fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	0	0% ⁵⁵
Violations not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	0% ⁵⁶
Total number of violations for the reporting year ⁵⁷	0	0%

Comments:

The City of Millbrae had 3 sites that required monthly inspections, with only 1 site being over 1 acre. Because of the number of regular inspections that were going on at these sites, there were no violations. Everything was regularly maintained.

⁵³ Agencies should list the specific enforcement actions as defined in their ERPs.

⁵⁴ Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.

⁵⁵ Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.

⁵⁶ Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.

⁵⁷ Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

C.6.e.iii.(2) ► Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description:
 Due to the fact that this year there were only 3 sites that required monthly inspections, with only 1 site being larger than 1 acre, construction sites were well maintained throughout the year, with no stormwater violations. In previous years, the City of Millbrae had large construction projects which had a few performance issues.

C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness

Describe what appear to be your program’s strengths and weaknesses, and identify needed improvements, including education and outreach.

Description:
 The City of Millbrae is a small town, with the majority of construction being small residential projects. The contractors are aware that inspectors will be looking for stormwater requirements each time they are at the construction sites, so BMP’s were always maintained.
 We are using the revised construction inspection forms and we are adding the data to the construction inspection tracking table throughout the year as inspections are conducted. We arranged and participated in a stormwater inspector training with Matt Fabry, Program Coordinator for the San Mateo Countywide Water Pollution Prevention Program on MRP Provisions C.3 and C.6 with City staff from the Public Works, Building and Planning Departments.
 The City of Millbrae Building Division will try to participate regularly in the countywide program committee and work groups, so we are aware of any changes to requirements.

C.6.f ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Annual Report Training session	7/24/2012	Storm Water Reporting	1	33%
Stormwater Control for construction sites (Millbrae specific training by Matt Fabry, Program Coordinator, San Mateo Countywide Water Pollution Prevention Program)	5/21/2012	MRP Provisions C3 and C6 – inspection requirements	3 (both City of Millbrae and CSG Consultants contractual Building Department staff for the City of Millbrae)	100%

Section 7 – Provision C.7. Public Information and Outreach

C.7.b.ii.1 ▶ Advertising Campaign

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary:

Local: Advertising of the City’s Environmental Programs, including on workshops, water pollution prevention and other program information were listed in newspaper ads, in the City’s residential bi-annual e-newsletters and in the franchised hauler’s garbage/recycling newsletter; notices were posted on the City’s website and listed in utility billings, and public service announcements were shown on the local cable station.

Regional: The separate report titled “BASMAA Youth Litter Campaign Report” summarizes the activities of the Regional Youth Litter Campaign and the Regional Litter Implementation Plan developed by BASMAA describes multi-year strategic planning.

C.7.b.iii.1 ▶ Pre-Campaign Survey

(For the Annual Report following the precampaign survey) Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

The following separate report developed by BASMAA summarizes the pre-campaign survey conducted in FY 11-12:

- BASMAA Youth Litter Campaign Report.

Place an **X** in the appropriate box below:

<input type="checkbox"/>	Survey report attached
<input checked="" type="checkbox"/>	Reference to regional submittal: BASMAA Youth Litter Campaign Report

C.7.c ▶ Media Relations

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary:

Local: Media efforts are conducted through a variety of printed media, public service announcements on the local cable station and postings on

the City's website.

- Outreach for Pollution Prevention Week in the fall and during Earth Week in the spring included information in the September 2011 and April 2012 school newsletters, distribution of posters to businesses, and information posted on the City's website. The content included environmental actions that can be taken and event information. Several videos also aired during these events on the local cable station.
- The City's website was periodically updated during the reporting period with current programs and activities.
- An article was included in the Chamber of Commerce newsletter on Pollution Week.
- The Reduce, Reuse and Recycle Guide was updated and printed and includes information on where to purchase non-toxic products and how to properly dispose of HHW and alternatives; July, 2011.

Regional: The following separate report developed by BASMAA summarizes media relations efforts conducted during FY 11-12:

- BASMAA Media Relations Final Report FY 11-12

This report and any other media relations efforts conducted countywide are included within the C.7 Public Information and Outreach section of Program's FY 11-12 Annual Report.

C.7.d ► Stormwater Point of Contact

Summary of any changes made during FY 10-11:
 Local: No change.
 Regional: The countywide Program's C.7 Public Information and Outreach section of Program's FY 11-12 Annual Report includes efforts conducted by the countywide program to publicize stormwater points of contact.

C.7.e ► Public Outreach Events

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed.
 Use the following table for reporting and evaluating public outreach events

Event Details	Description (messages, audience)	Evaluation of Effectiveness
Local: Pollution Prevention Week Tabling, September 20 & 21, 2011, in the Downtown area and at the Library.	Staffed table in the Downtown area and Library; audience: general public and students; outreach on water pollution prevention and general environmental education.	Reached general public and students; approximately 150 people stopped by the tables; distributed 175 handouts.
Local: Coastal Cleanup Day, September 17, 2011, citywide cleanup of the Bay, various parks, trails, alleys, and City streets. Regional: This event was also done on a countywide level by SMCWPPP and is included in the C.7 Public Information and Outreach section of Countywide Program's FY 11-12	Held a local cleanup. Local citizens and students helped with the citywide cleanup of the Bay, various parks, trails, alleys, and City streets; audience: general public and students; outreach on litter prevention, proper disposal of household hazardous waste and general environmental	Reached general public and students; there were approximately 100 participants who collected 1 ½ yards of trash, ¾ yards of paper/compostables, and 50 gallons of cans and bottles; distributed 145 handouts.

Annual Report.	education.	
Local: Japanese Cultural Festival, October 2, 2011, City Center	Cultural event; audience: Asian community; outreach on proper disposal of prescription medicine and household hazardous waste, non-toxic household cleaning, pesticides and organic gardening.	Reached the Asian community; approximately 400 attended; distributed 100 handouts.
Local: Water-Wise Landscape Design Workshop, October 20, 2011, Millbrae Library	Native plant workshop; audience: gardeners and homeowners; outreach on planting natives to reduce water and chemical use.	Reached gardeners and homeowners; there were 17 attendees (smaller than usual); distributed a variety of water conservation and water pollution prevention brochures, approximately 85 handouts.
Local: Health & Wellness Faire, January 28, 2012, Community Center	Senior Faire; audience: seniors; outreach on proper disposal of prescription medicine and household hazardous waste, non-toxic household cleaning, pesticides and organic gardening.	Reached the senior community; approximately 500 attended; distributed a variety of water conservation and water pollution prevention brochures, approximately 150 handouts.
Local: Saving Water for the Garden Workshop, February 16, 2012, Millbrae Library	Rainwater harvesting workshop; audience homeowners; outreach on benefits of harvesting rainwater to save water and reduce runoff.	Reached homeowners; there were 18 attendees; distributed a variety of water conservation and water pollution prevention brochures, approximately 70 handouts.
Local: Lunar New Year, February 26, 2012, City Center	Cultural event; audience: Asian community; outreach on proper disposal of prescription medicine and household hazardous waste, non-toxic household cleaning, pesticides and organic gardening.	Reached the Asian community; approximately 500 attended; distributed 200 handouts.
Local: Backyard Compost Workshop, April 19, 2012, Millbrae Library	Backyard compost workshop; audience: gardeners and homeowners; outreach on using and making compost to reduce the use of chemical fertilizers.	Reached gardeners and homeowners; there were 20 attendees; distributed a variety of recycling, water conservation and water pollution prevention brochures, approximately 80 handouts.
Local: Compost Giveaway Event, May 4, 2012, Parking Lot on Richmond Drive at Magnolia Avenue in Millbrae.	Compost Giveaway Event; free compost provided to the community; audience: gardeners and homeowners; outreach on using and making compost to reduce the use of chemical fertilizers.	Reached gardeners and homeowners; approximately 125 attended; distributed 75 handouts.

Local: Growing Your Own Organic Garden Workshop, May 17, 2012, Millbrae Library	Organic garden workshop; audience: gardeners and homeowners; focus on alternatives to using pesticides and on using sustainable gardening measures.	Reached gardeners and homeowners; approximately 25 attended; distributed 65 handouts.
Local: Earth Week Tabling, April 20, 2012 in the Downtown shopping area and on April 21 at the Library.	Staffed table in the Downtown area and Library; audience: general public and students; outreach on water pollution prevention and general environmental education.	Reached general public and students; approximately 125 people stopped by the tables; distributed 150 handouts.
Local: Earth Day/Spring Cleanup, April 28, 2012 Citywide cleanup of various parks, trails, alleys, and City streets.	Held a local cleanup; citizens and students helped with the citywide cleanup of various parks, trails, alleys, and City streets.; audience: general public and students; outreach on litter prevention, proper disposal of household hazardous waste and general environmental education.	There were 85 participants. A total of ¾ yard of trash was collected, 48 gallons of cans/bottles and 144 gallons of paper were also collected for recycling; distributed 150 handouts and reusable shopping bags.
San Mateo County Fair, June 9-17, 2012 Local: Helped to staff the event on June 15. Regional: This event was done on a countywide level by SMCWPPP and is included in the C.7 Public Information and Outreach section of Countywide Program's FY 11-12 Annual Report.		
Regional: The Countywide Program's FY 11-12 Annual Report, Provision C.7, includes additional information on programs and handouts.		

C.7.f. ► Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary:
Regional: A summary of efforts conducted by the countywide program to work with watershed stewardship groups is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Annual Report.

C.7.g. ► Citizen Involvement Events		
List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.		
Event Details	Description	Evaluation of effectiveness
Local: Coastal Cleanup Day, September 17, 2011, Citywide Regional: This event was also done on a countywide level by SMCWPPP and is included in the C.7 Public Information and Outreach section of Countywide Program's FY 11-12 Annual Report.	Held a local cleanup. Local citizens and students helped with the citywide cleanup of the Bay, various parks, trails, alleys, and City streets.	There were approximately 100 participants who collected 1 ½ yards of trash, ¾ yards of paper/compostables, and 50 gallons of cans and bottles.
Local: Earth Day/Spring Cleanup, April 28, 2012, Citywide cleanup of various parks, trails, alleys, and City streets.	Held a local cleanup. Local citizens and students helped with the citywide cleanup of various parks, trails, alleys, and City streets.	There were 85 participants. A total of ¾ yard of trash was collected and 48 gallons of cans/bottles and 144 gallons of paper were collected for recycling.
Local: Taylor Middle School Native/Drought Tolerant Planting, June 23, 2012, Taylor Middle School, Taylor Boulevard, Millbrae	The School organized a planting of a garden bed. The City provided funding for the native and drought tolerant plants and a nursery donated the compost. The school was encouraged to plant native plants and use compost to eliminate the use of chemical fertilizers.	Approximately 20 volunteers helped to plant the garden.
Regional: The following report developed by SMCWPPP on the countywide citizen involvement event is included within the C.7 Public Information and Outreach section of Program's FY 11-12 Annual Report: <ul style="list-style-type: none"> • FY 11-12 Coordination of California Coastal Cleanup Day in San Mateo County, September 25, 2011" • FY 11-12 Community Action Grant 		

C.7.h. ► School-Age Children Outreach

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment. Use the following table for reporting school-age children outreach efforts.

See below and note that SMCWPPP conducted two school-aged children outreach programs countywide. A summary of efforts conducted by the countywide program for school-aged children outreach is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Annual Report.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Local: Mills High School, Arbor Day, April 21, 2012; High School students	Tree planting and litter clean-up by school; staffed an education table and provided general environmental information and on water pollution prevention.	65	Distributed a variety of recycling, water conservation and water pollution prevention brochures, approximately 50 handouts.
Local: Earth Day Library Event, April 20, 2012; elementary and middle school grade students	Public information table; outreach on water pollution prevention and general environmental education.	75	Distributed a variety of recycling, water conservation and water pollution prevention brochures, approximately 50 handouts.
Local: Earth Day Library Movie Event, April 20, 2012; elementary grade students	Showed an environmental movie and distributed handouts. Outreach was on general environmental education, including water pollution prevention.	100	Distributed a variety of recycling, water conservation and water pollution prevention brochures, approximately 300 handouts, and recycled content educational items.
Local: Water Conservation School Assembly Program, throughout the 2011-2012 school year; all elementary grade students	Provided school assembly programs to all K-5 schools; focus on water conservation and also included information on water pollution prevention.	1,730	Distributed water conservation activity booklets to all students, included information on water pollution prevention.
Local: Classroom presentations; elementary and middle school aged children.	Conducted classroom presentations for 3 grade school classes and 4 middle school classes on recycling, water conservation and water pollution prevention.	227 (7 classrooms)	Distributed a variety of recycling, water conservation and water pollution prevention brochures, approximately 900 handouts, and recycled content educational items.

Section 8 - Provision C.8 Water Quality Monitoring

C.8 ► Water Quality Monitoring

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary

During FY 11-12, we contributed through the countywide Program to the BASMAA Regional Monitoring Coalition (RMC). In addition, we contributed financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and were represented at RMP committees and work groups. For additional information on monitoring activities conducted by the Program, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Program's FY 11-12 Annual Report.

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.b ► Implement IPM Policy or Ordinance

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.

The City of Millbrae does not use these types of pesticides.

Trends in Quantities and Types of Pesticides Used⁵⁸

Pesticide Category and Specific Pesticide Used	Amount ⁵⁹				
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Organophosphates	Not available	0	0		
Product or Pesticide Type A	Not available	0	0		
Product or Pesticide Type B	Not available	0	0		
Pyrethroids	Not available	0	0		
Product or Pesticide Type X	Not available	0	0		
Product or Pesticide Type Y	Not available	0	0		
Carbaryl	Not available	0	0		
Fipronil	Not available	0	0		

C.9.c ► Train Municipal Employees

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	4
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	4
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	100%

⁵⁸ Includes all municipal structural and landscape pesticide usage by employees and contractors.

⁵⁹ Weight or volume of the product or preferably its active ingredient, using same units for the product each year.

C.9.d ▶ Require Contractors to Implement IPM			
Did your municipality contract with any pesticide service provider in the reporting year?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
If yes, attach one of the following:			
<input type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR		
<input checked="" type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR		
<input type="checkbox"/>	Equivalent documentation.		
If Not attached , explain: We have attached copies of the contractors' IPM certifications.			

C.9.e ▶ Track and Participate in Relevant Regulatory Processes	
Summarize participation efforts, information submitted, and how regulatory actions were affected OR reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.	
Summary: During FY 11-12, we participated in regulatory processes related to pesticides through contributions to the countywide Program, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees.	

C.9.f ▶ Interface with County Agricultural Commissioners			
Did your municipal staff observe any improper pesticide usage or evidence of improper usage (e.g., pesticides in storm drain systems, along street curbs, or in receiving waters) during this fiscal year?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.			

C.9.h.ii ▶ Public Outreach: Point of Purchase	
Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); OR reference a report of a regional effort for public outreach in which your agency participates.	
See the C.9 Pesticides Toxicity Control section of Program's FY 11-12 Annual Report for information on point of purchase public outreach conducted countywide and regionally.	

C.9.h.vi ► Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary:

See the C.9 Pesticides Toxicity Control section of Program's FY 11-12 Annual Report for a summary of our participation in and contributions towards countywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.

Response to Water Board Staff Comments on Section 9, Provision C.9, of FY 10-11 Annual Report

This is not applicable to us, because the City of Millbrae did not receive any comments on Section C.9 for our FY 10-11 MRP submittal in a NOV or notice of deficiency letter.

City of Millbrae
Section 9 – Provision C.9 Pesticides Toxicity Controls
C.9.d ► Require Contractors to Implement IPM
Copies of the contractors' IPM certifications-Attachment

www.ecowisecertified.org



Integrated Pest Management

CERTIFICATE OF COMPLETION

Pestec

San Francisco, CA

has successfully completed the requirements for

EcoWise Certified Service Provider

on

May 15, 2012

Certification expires on May 14, 2015

Certificate No. **C-1**
(verify at www.ecowisecertified.org)

Cell Scandone
Senior Regional Planner
Association of Bay Area Governments



Administered by
Association of Bay Area Governments
www.abag.ca.gov

William Quarles
Program Manager
EcoWise Certified

The IPM Institute of North America certifies that

Pestec

1555 Yosemite Ave. #46
San Francisco, CA 94124
www.pestec.com
Luis Agurto, President

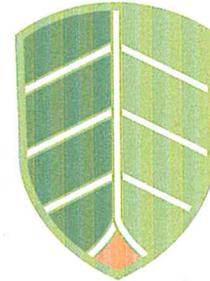
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Service Provider

meeting a rigorous standard for
Integrated Pest Management
as verified by an independent,
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President
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Section 10 - Provision C.10 Trash Load Reduction

C.10.a.i ▶ Short-Term Trash Loading Reduction Plan

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description:

The Short –Term Trash Loading Reduction Plan was submitted to the Water Board on February 1, 2012. See the C.10 Trash Load Reduction section of Program’s FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees.

C.10.a.ii ▶ Baseline Trash Load and Trash Load Reduction Tracking Method

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and in developing a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description:

The Baseline Trash Load and Trash Load Reduction Tracking Method were submitted to the Water Board on February 1, 2012. See the C.10 Trash Load Reduction section of Program’s FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees.

C.10.a.iii ▶ Minimum Full Trash Capture

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under the Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership and an estimate of the total land area that is planned for treatment by July 1, 2014.

Description:

See the C.10 Trash Load Reduction section of Program’s FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees. The City of Millbrae will be installing a total of 27 trash full-capture devices with funding provided through the San Francisco Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership (SFEP). The devices will be installed throughout the City in FY 12/13 and will treat approximately 71.9 acres of land area within the City.

C.10.b.iii ► Trash Hot Spot Assessment

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible.

Fill out the following table or attach a summary of the following information. **Please refer to the attached “Trash Hot Spot Cleanup Data Collection Form”.**

Trash Hot Spot	Cleanup Date	Volume of Material Removed	Dominant Type of Trash	Trash Sources (where possible)
Millbrae Creek	06/12/2012	1 Cubic Yard	Aluminum Cans, Glass bottles, plastic bags and fast food wrappers, Cigarette Butts,	Littering, storm drain outfall, upstream sources.

C.10.d ► Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons) ⁶⁰	Estimated Percent Reduction as of FY 11-12 ¹	Estimated Dominant Types of Trash Removed in FY 11-12
Existing Enhanced Street Sweeping	The City of Millbrae's baseline street sweeping program includes sweeping twice per month in residential areas and near commercial areas. Most streets in the downtown area are swept once per week, while most arterials roads are swept twice per month. The City of Millbrae's current street sweeping program includes sweeping streets in higher density residential areas and near commercial areas once per week, and sweeping lower density residential areas twice per month. The downtown area, including El Camino Real, is swept five times per week. Posting of parking enforcement signs for street sweeping in the City is primarily limited to residential and transportation land uses west of US 101 and east of State Road 82. Parking enforcement equivalent occurs, to a limited extent, along selected major arterials. (Please see	458	10.4%	Litter (paper, fast food wrappers) & Debris (leaves, dirt)

⁶⁰The estimated load removed and percent reduction in FY 11-12 is consistent with assumptions described in the Trash Load Reduction Tracking Method Technical Report (version 1.0) submitted to the Water Board on February 1, 2012. In the future, load reductions reported in Annual Reports may be adjusted based on revisions to the tracking methodology.

C.10.d ► Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons) ⁶⁰	Estimated Percent Reduction as of FY 11-12 ¹	Estimated Dominant Types of Trash Removed in FY 11-12
	attached Street Sweeping Schedule)			
Polystyrene Foam Food Service Ware Policies	<p>This ordinance (No 717) adding section 6.40 to the Millbrae Municipal code prohibits the use of polystyrene foam and solid disposable food service ware requiring the use of biodegradable, compostable, reusable or recyclable food service ware by food vendors in the City. Prior to the implementation of this ordinance, the City provided outreach to the existing affected businesses in the City in the form of a letter dated October 18th, 2007 (attached). The City also meets with each new affected business prior to the opening of the business in order to inform them of the specific requirements of this ordinance. The City also provides multiple informative notices and handouts to these businesses (attached) and requires that the business owners sign an acknowledgment form (attached), affirming that they understand the requirements set forth by this ordinance. Annual check-ups are conducted, however most enforcement efforts are complaint driven. Ordinance No 717 was passed on October 9th, 2007, effective January 1st, 2008 (attached). Link to ordinance: http://www.ci.millbrae.ca.us/Modules/ShowDocument.aspx?documentid=395</p>	315	7.2%	Polystyrene Food Containers
Public Education and Outreach Programs	<p><u>Litter Reduction Advertising Campaigns</u> Youth Outreach Litter Campaign (Regionwide) In FY 2011-12, BASMAA began implementing the "Be the Street" anti-litter Youth Outreach Campaign. Be the Street takes a Community Based Social Marketing approach to encourage youth to keep their community clean. The intent of the campaign is to make "no-littering" the norm among the target audience (youth between the ages of 14</p>	315	7.2%	n/a

C.10.d ► Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons) ⁶⁰	Estimated Percent Reduction as of FY 11-12 ¹	Estimated Dominant Types of Trash Removed in FY 11-12
	<p>and 24). The campaign is using online social marketing tools to conduct outreach. Activities in FY 11-12 included launching a website, Facebook page and a quarterly e-newsletter. An “anti-littering” video contest was also announced and the winning entry will be promoted on television.</p> <p>Outreach to School age Children or Youth: Banana Slug School Assembly Program (Countywide) “Water Pollution Prevention and Your Car” Presentation (Countywide)</p> <p>Through participation and funding of the SMCWPPP Public Information and Participation program (PIP), the City of Millbrae continued implementing litter reduction outreach to school age children and youth at school sites. During FY 11-12, SMCWPPP managed two contracts to provide direct outreach to grades K-12 on behalf of all Permittees. The first contract was with the Banana Slug String Band who performed a presentation called “We All Live Downstream” to grades K-5. Through songs and interactive exercises, the presentation provides information about storm drains, watersheds, the marine environment, and tips to keep water clean, including litter prevention. During FY 11-12, the Banana Slug String Band performed 44 assemblies at 28 elementary schools across San Mateo County, reaching nearly 9,315 students. Surveys of the performance and its effectiveness were sent to each school. A total of 21 schools responded with 1,216 student responses. Overall, the responses have been very positive and indicate an increase in the students’ knowledge about watersheds, stormwater and pollution prevention. The second contract was with Rock Steady Science, who presented “Water Pollution Prevention and Your Car” to grades 10-12. A portion of the presentation is dedicated to watershed and stormdrain education, and the impact of litter on local creeks and waterways. The presentations began during the spring semester of the 2010-11 school year and continued through the 2011-12 fiscal/school</p>			

C.10.d ► Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons) ⁶⁰	Estimated Percent Reduction as of FY 11-12 ¹	Estimated Dominant Types of Trash Removed in FY 11-12
	<p>year. A total of 50 presentations were given in 22 different schools located throughout the county, reaching over 1,350 students. (Note: some cities in San Mateo County do not have high schools, and their students feed into high schools in neighboring cities.)</p> <p><u>Media Relations (Use of Free Media) :</u> Coastal Cleanup Day Promotion (Countywide) On the countywide level, SMCWPPP provided a press release for Coastal Cleanup Day, and used Twitter to promote the event on August 29, 2011. The release was intended to gain support and assistance for the cleanup event conducted each September in local water bodies.</p> <p><u>Community Outreach Events:</u> San Mateo County Fair, June 9-17, 2012 (Countywide) SMCWPPP, through its PIP program, conducted a countywide outreach event at the San Mateo County Fair, June 9-17, 2012. The booth was open to the public for a total of 95 hours during the nine days. Staff from nine jurisdictions and County Environmental Health worked the booth at select times each day for a total of 57 hours of staffed time. Based on representative sampling of the number of people who visited the booth, it was estimated that an average of 34 people per hour were directly contacted during the hours that staff was present. Using this averaging, it is estimated that approximately 1,938 people were directly contacted during the 57 staffed hours. The booth provided an introduction to the “Be The Street” anti-litter Youth Outreach Campaign. During the fair, 81 people signed up for the Campaign e-newsletter.</p>			

C.10.d ► Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons) ⁶⁰	Estimated Percent Reduction as of FY 11-12 ¹	Estimated Dominant Types of Trash Removed in FY 11-12
	<p>Spring Cleanup Promotional Program (Countywide) In FY 11-12, SMCWPPP launched “Spring Cleaning SMC” a new annual promotional campaign designed to provide an outlet for watershed stewardship groups and jurisdictions to promote small local trash cleanup events. It is promoted as a cleanup “season,” from March 21 to June 21, including all Earth Day events that take place in late April. SMCWPPP developed a web page on www.flowstobay.org dedicated to posting cleanup events during this time period. Promotional newspaper advertisements and bus ad cards were developed and placed in newspapers and buses throughout the county, directing the public to the web page. A total of 18 spring cleanup events were posted during the spring season.</p> <p>Groups and jurisdictions were asked to provide cleanup data. Reports showed that 385 volunteers removed 1225 pounds of trash, and an additional report indicated that 672 gallons was removed. The actual numbers are likely to be higher since some groups did not provide cleanup data.</p>			
Creek/Channel/Shoreline Cleanups	Annual MRP Required Hot Spot clean up of Millbrae Creek at Palm Ave & Millbrae Ave. Annual Clean-up conducted over the course of one, 8 hour, workday by two municipal employees and five Sheriff work Program participants.	200	4.6%	Cigarette butts, aluminum cans, plastic/glass bottles & fast food wrappers
Preliminary Estimate of Trash Load Removed (Gallons) in FY 2011-12		1,287		
Preliminary Baseline Trash Load Estimate (Gallons)		4,390		
Total Percentage Reduction in FY 2011-12 (Compared to Baseline Trash Load)		29.3%		

City of Millbrae
Section 10 - Provision C.10 Trash Load Reduction
C.10.b.iii ► Trash Hot Spot Assessment- Please refer to the
attached-
“Trash Hot Spot Cleanup Data Collection Form”
Attachment

I. Site Information

Site ID# MB1 Name of Creek or Shoreline: Millbrae Creek, June 12th 2012
 Site Location: Palm Ave & Millbrae Ave at park Lat: N37 35' 40.2" Long: W122 23' 36.1" Watershed: Millbrae
 Ownership: City of Millbrae Jurisdiction(s): City of Millbrae

II. Trash Information

1. Describe trash types. Identify and rank the five most dominant types of trash (1-5, 1 being the most prevalent in terms of volume). Trash types shown with asterisks are defined on page 2. The identification of the types of trash and their relative dominance or prevalence may be estimated prior to clean up by walking the length of the hot spot (up and back) and visually estimating the types of trash present.

- | | | |
|--|---|--|
| <input type="checkbox"/> Plastic bags | <u>2</u> Cigarette butts | <input type="checkbox"/> Miscellaneous Items* |
| <input type="checkbox"/> Other plastic products* | <input type="checkbox"/> Spray paint cans | <input type="checkbox"/> Fabric and cloth* |
| <u>5</u> Convenience/fast food items* | <input type="checkbox"/> Metal products* | <input type="checkbox"/> Yard waste |
| <u>4</u> Bottles (plastic or glass) | <input type="checkbox"/> Biohazards* | <u>1</u> Leaf litter piles |
| <u>3</u> Aluminum cans | <input type="checkbox"/> Construction debris* | <input type="checkbox"/> Glass pieces |
| <input type="checkbox"/> Styrofoam (pieces or pellets) | <input type="checkbox"/> Toxic substances* | <input type="checkbox"/> Golf or tennis balls |
| <input type="checkbox"/> Paper and cardboard* | <input type="checkbox"/> Large items* | <input type="checkbox"/> Other* (describe) <u>Sleeping Bag</u> |

2. Potential trash pathways/sources (**Check all that apply**):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Trash accumulation from upstream sources | <input type="checkbox"/> Illegal dumping | <input checked="" type="checkbox"/> Other Trees _____ |
| <input type="checkbox"/> Shoreline accumulation from other sources | <input type="checkbox"/> Homeless encampments _____ | <input type="checkbox"/> Unknown _____ |
| <input checked="" type="checkbox"/> Littering | <input checked="" type="checkbox"/> Storm drain outfall _____ | |

3. Identify land uses adjacent to trash hot spot:

<input checked="" type="checkbox"/> Residential (Single-family)	<input checked="" type="checkbox"/> Residential (High-density)	<input type="checkbox"/> Commercial
<input type="checkbox"/> Industrial	<input checked="" type="checkbox"/> Public/Institutional	<input type="checkbox"/> Mixed-use
		<input type="checkbox"/> Other Developed

III. Trash Removal

Quantify Total Volume of Non-Compacted Trash Removed During Cleanup

Size of trash bag (in gallons): 33
 Total # of bags: 30 Calculate Total Cubic Yards (approx. 202 gallons = 1 cubic yd) 4.5

IV. Photo Documentation

Photo# 1 Before Cleanup Photograph Segment ID "A"



Photo# 2 After Cleanup Photograph Segment ID "A"



Photo# 3 Before Cleanup Photograph Segment ID "B"



Photo# 4 After Cleanup Photograph Segment ID "B"



Photo# 5 Before Cleanup Photograph Segment ID "C"



Photo# 6 After Cleanup Photograph Segment ID "C"



Photo# 7 Before Cleanup Photograph Segment ID "D"



Photo# 8 After Cleanup Photograph Segment ID "D"



Photo# 9 Before Cleanup Photograph Segment ID "E"



Photo# 10 After Cleanup Photograph Segment ID "E"



Photo# 11 Before Cleanup Photograph Segment ID "F"



Photo# 12 After Cleanup Photograph Segment ID "F"



Photo# 13 Before Cleanup Photograph Segment ID "G"



Photo# 14 After Cleanup Photograph Segment ID "G"



Notes: The City of Millbrae cleans this creek quarterly.

Trash Hot Spot Cleanup Data Collection Form Guidance and Definitions

Data Requested	Guidance and Definitions
I. Site Information	
Site ID #	The unique identification number assigned to the site. The site ID# will be used to track trash hot spot activities within databases or other tabular formats.
Name of Creek or Shoreline	Provide the name of the creek or shoreline.
Site Location	The exact physical location of the upstream and/or downstream ends of the trash hot spot in relation to roads and/or physical landmarks (e.g., bridge crossings, outfalls) on the creek (e.g., Colma Creek at Utah Avenue extending upstream for 300 feet) Alternatively, for larger hot spots, provide a length of creek between two different roads/bridge crossings or other physical landmarks (e.g., San Mateo Creek between Fremont St. and S Humboldt St.).
Latitude	The geographic coordinate north of the equator. Latitude should be taken at the downstream end of the trash hot spot (preferably in decimal degrees to at least four decimal places) with a GPS receiver. Record the datum setting of the unit preferably in NAD83/ WGS84.
Longitude	The geographic coordinate west of the prime meridian (0 degrees longitude). Longitude should be taken at the downstream end of the trash hot spot (preferably in decimal degrees to at least four decimal places) with a GPS receiver. Record the datum setting of the unit preferably in NAD83/ WGS84.
Watershed	The watershed where the trash hot spot is located. Use Oakland Museum of California maps if watershed is identified on one of these maps.
Ownership	The owner of the land where the trash hot spot is located. Possible answers are San Mateo County Flood Control District or other public agency, private, or unknown.
Jurisdiction(s)	The jurisdiction(s) responsible for trash hot spot assessment and cleanup. Multiple jurisdictions may exist for certain creeks, such as San Francisco Creek.
II. Trash Information	
<i>1. Trash Types</i>	
Convenience/Fast Food Items	Waste packaging, (i.e., plastic or paper) from convenience foods (e.g., potato chips, snack foods, candy bars, gum, etc.) and other wastes (e.g., bags, napkins, etc.) generated from fast food establishments or carry out restaurants.
Other Plastic Products	Plastic bottle caps, plastic cup lid/straw, plastic six-pack rings, plastic wrappers, hard or soft plastic pieces, fishing line, tarp, plastic pipe.
Paper and Cardboard	Cups, boxes, newspaper, magazines, mail flyers, and all other products made of paper or cardboard.
Metal Products	Aluminum foil, aluminum or steel cans, metal bottle caps, pieces of metal pipe, auto parts, wire (e.g., chicken, barb, etc.), and metal objects.
Biohazards	Human wastes/diapers, pet wastes, syringes or pipettes, dead animals
Construction Debris	Disposed concrete pieces, rebar, sheet rock, bricks, wood debris
Toxic Substances	Chemical containers, oil containers, lighters, batteries, pesticide containers
Large Items	Appliances, furniture, garbage bags of trash, tires, shopping carts
Miscellaneous Items	Synthetic rubber, foam rubber, balloons, ceramic pots/shards, pieces of hoses
Fabric and cloth	Synthetic or natural fabric, rags, and clothing
<i>2. Trash Pathways /Sources</i>	
Trash Accumulation from Upstream Sources	Litter/trash observed to have accumulated below the high water line. Litter/trash may be worn and aged in appearance; consists of light-weight, persistent and buoyant trash items (e.g., plastic bags, plastic bottle); and observed caught in surrounding vegetation, tree branches, and rocks.
Shoreline Accumulation from Other Sources	Consists of light-weight, persistent and buoyant trash items (e.g., plastic containers, wood, floats) that have accumulated on the shoreline with no obvious local source.
Littering	Improperly disposed/discarded smaller-sized wastes or other items observed in creek channels and/or creek banks. Litter appears relatively "new" in appearance and it is usually located at road over crossings and other areas accessible to the public.
Illegal Dumping	Illegal dumping or discarding of larger quantities/sizes of litter/trash directly into a waterway or in close proximity to a creek. Examples are trash bags with wastes, appliances, mattresses, furniture, tires, rugs, shopping carts, and other large items.
Homeless Encampments	Areas where homeless people live or congregate along creeks and under road over crossings.
Storm Drain Outfall	The point where the storm drain system discharges usually from a pipe into a creek or shoreline.
Other	All other potential sources not described above.
Unknown	Trash sources cannot be determined.

Data Requested	Guidance and Definitions
3. <i>Adjacent Land Uses to Trash Hot Spot</i>	
Adjacent Land Uses to Trash Hot Spot	Indicate the land uses in the areas adjacent to the trash hot spot.
III. Trash Removal	
Size of Trash Bag (in gallons)	Provide the gallon size of the trash bags used to remove trash during cleanup.
Total # Bags	List the total number of bags of trash removed during cleanup.
Cubic Yards	The MRP requires that the total volume of trash remove be quantified. Calculate how much trash was removed in cubic yards
IV. Photo Documentation	
Photo #	The number assigned to a photograph taken to depict trash conditions before or after trash cleanup. See Photograph Documentation Protocol. At creek hot spots that are 300 ft. in length a total of 12 photographs (6 before cleanup and 6 after cleanup) are required. At shoreline hot spots that are 600 ft. in length a total of 24 photographs (12 before cleanup and 12 after cleanup) are required.
Segment ID	The segment ID is described in the Photograph Documentation Protocol. The every 50 ft. segment ID (i.e., A-L) is used to identify where the photograph was taken to document trash conditions either before or after cleanup.
Optional Photographs of Trashed Cleaned Up	Optional photographs may be taken to illustrate the volume of trash collected during the cleanup.
Notes	Comments or other notes may be added regarding photo documentation.

City of Millbrae

Section 10 - Provision C.10 Trash Load Reduction

**C.10.d ► Summary of Trash Reduction Actions and Loads
Reduced-**

- 1) Existing Enhanced Street Sweeping (Attached Street Sweeping Schedule)**
- 2) Polystyrene Foam Food Service Ware Policies- Attachments**

STREET SWEEPING SCHEDULE

DAY	ROUTE	AREA SWEEPED
Monday (Weekly)	6, 7	Odd side of the street: Millbrae Highlands area, Skyline Blvd. to Magnolia Ave. Lower Millbrae Ave. through Taylor Blvd. Upper Hillcrest Blvd., and side streets. CAR REMOVAL REQUESTED.
Tuesday (Weekly)	6, 7	Even side of street: Millbrae Highlands area, Skyline Blvd. to Magnolia Ave. Lower Millbrae Ave. through Taylor Blvd. Upper Hillcrest Blvd. and side streets. CAR REMOVAL REQUESTED.
Wednesday (Weekly)	9	Bayside Manor area one side of street. POSTED MANDATORY CAR REMOVAL.
Wednesday (1st & 3rd of Month)	3	Civic Center area. Richmond Dr. to Ludeman Ln., Helen Dr. from Tioga Dr. to Magnolia Ave. CAR REMOVAL REQUESTED. South side of Richmond Dr. from west end of Lincoln Cir. to the Spur Trail. East side of Hemlock Ave. POSTED MANDATORY CAR REMOVAL.
Wednesday (2nd & 4th of Month)	4	Lomita Park area. Paramount Dr. to San Bruno city limit. CAR REMOVAL REQUESTED.
Thursday (Weekly)	9	Bayside Manor area one side of street. POSTED MANDATORY CAR REMOVAL.
Thursday (Weekly)	10	El Camino Real. COST OF STREET SWEEPING PAID BY STATE OF CALIFORNIA (Caltrans).
Thursday (1st & 3rd of Month)	5	East of El Camino Real. Airport Park and Marina Vista areas. CAR REMOVAL REQUESTED. West side of Hemlock Ave. POSTED MANDATORY CAR REMOVAL.
Thursday (2nd & 4th of Month)	8	Upper Millbrae Ave. and side streets. CAR REMOVAL REQUESTED.
Friday (1st & 3rd of Month)	2	Millbrae Meadows area. Skyline Blvd. CAR REMOVAL REQUESTED.
Friday (2nd & 4th of Month)	1	Mills Estate area. CAR REMOVAL REQUESTED.
Friday (Weekly)	1	Mills High School area. CAR REMOVAL REQUESTED.

STREET SWEEPING SCHEDULE

CITY OF MILLBRAE PUBLIC WORKS DEPARTMENT



A NOTE FROM YOUR PUBLIC WORKS DEPARTMENT

PUBLIC WORKS IS AT YOUR SERVICE to provide water, sewer, street maintenance, storm water drainage, street lighting, street sweeping, engineering and construction activities needed for a sustainable and prosperous community. Your comments and advice are always welcome. Contact us via email or phone. Visit the City's website for more information. We appreciate your patience and understanding when priorities, budgets or other constraints limit our capability to respond to your requests as quickly as you might wish.

YOUR HELP IS NEEDED FOR EFFICIENT AND COMPLETE STREET SWEEPING. Cars parked on the street prevent good street sweeping. Clean streets help keep Millbrae beautiful and prevent storm water pollution. The City's state regulated storm water permit requires effective street sweeping without which the City could be subjected to fines.

PLEASE USE THIS MAP AND CORRESPONDING SCHEDULE. DO NOT PARK ON THE STREET ON SCHEDULED STREET SWEEPING DAYS. Work with your neighbors to help them remember. Together we can have effective street sweeping. We must pay for and operate a street sweeping program to comply with storm water regulations. Your help is needed to ensure the City can maximize the benefits of this program. Any questions, please call 259-2374.

PUBLIC WORKS PHONE DIRECTORY

Engineering	259-2339	Water/Sewer/Street/Storms Repairs	259-2374
Utilities & Operations	259-2374	Street Light Outages	259-2374
Water Pollution Control Plant	259-2388	Emergency After Hours Response	363-4951
Water Conservation	259-2348	Street Sweeping	259-2374

City of Millbrae Website: <http://www.ci.millbrae.ca.us>



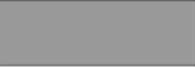
CITY OF MILLBRAE

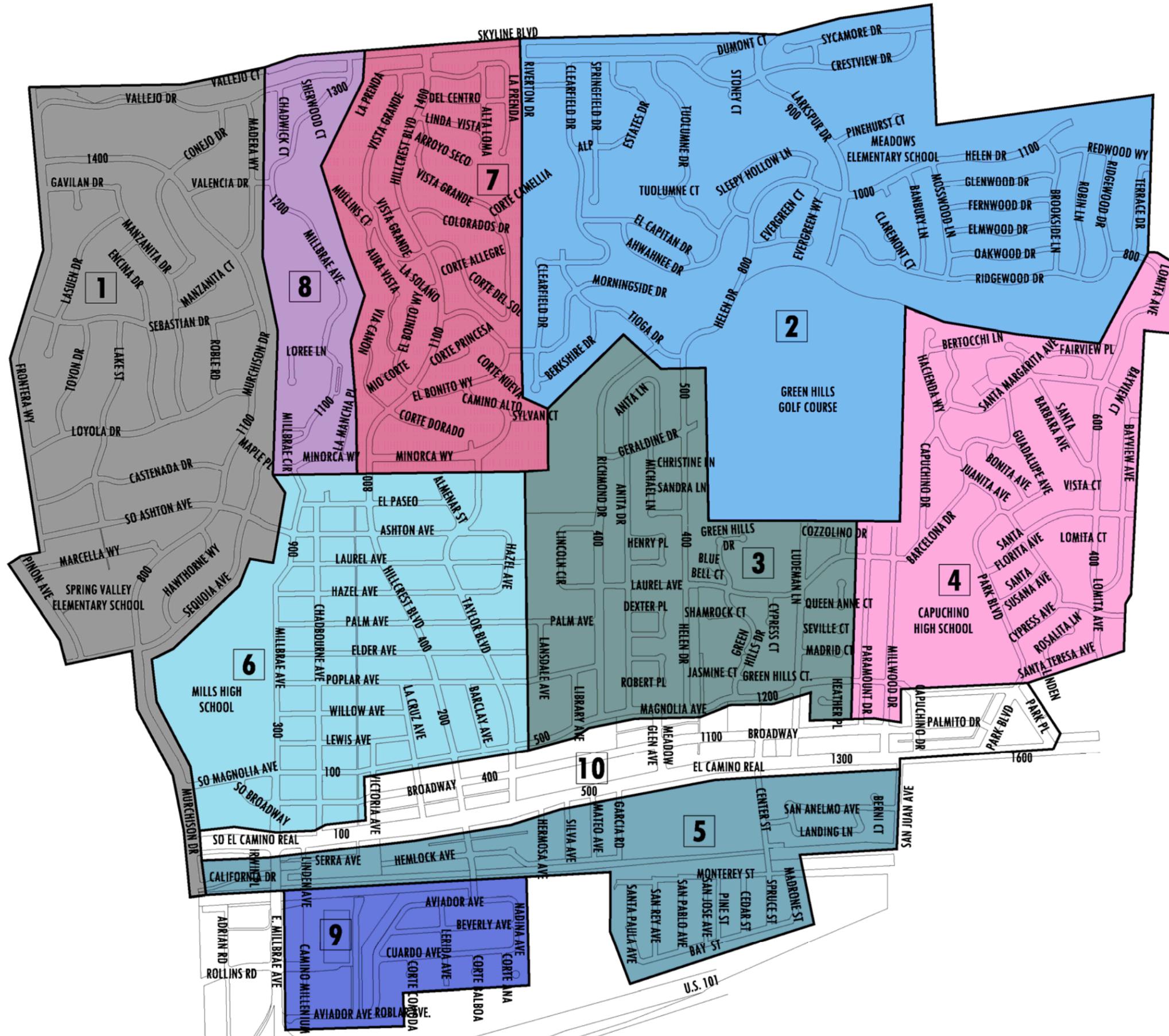
PUBLIC WORKS DEPARTMENT

STREET SWEEPING SCHEDULE

DATE: JANUARY 2012 BY: A. RIDDELL SCALE: NTS

LEGEND

-  ROUTE 1
-  ROUTE 2
-  ROUTE 3
-  ROUTE 4
-  ROUTE 5
-  ROUTE 6
-  ROUTE 7
-  ROUTE 8
-  ROUTE 9
-  ROUTE 10



ORDINANCE NO. 717

SUSTAINABLE FOOD SERVICE WARE ORDINANCE

AN ORDINANCE TO ADD CHAPTER 6.40 TO THE MILLBRAE MUNICIPAL CODE PROHIBITING THE USE OF POLYSTYRENE FOAM AND SOLID DISPOSABLE FOOD SERVICE WARE AND REQUIRING THE USE OF BIODEGRADABLE, COMPOSTABLE, REUSABLE OR RECYCLABLE FOOD SERVICE WARE BY FOOD VENDORS IN THE CITY

WHEREAS, the City has a duty to protect the natural environment, the economy, and the health of its citizens; and

WHEREAS, effective ways to reduce the negative environmental impacts of disposable food service ware include reusing or recycling food service ware and using biodegradable or compostable take-out materials made from renewable resources such as paper, corn starch, potato starch, and sugarcane; and

WHEREAS, polystyrene is a common environmental pollutant as well as a non-biodegradable, non-compostable, non-recyclable or non-reusable substance used as food service ware by food vendors operating in the City; and

WHEREAS, there continues to be no substantial recycling of polystyrene food service ware; and

WHEREAS, affordable compostable food service ware products are increasingly becoming available for most food service applications such as cups, plates, and hinged containers and these products are more ecologically sound than polystyrene materials and can be turned into a compost product; and

WHEREAS, residents can get discounted composting bins from the County of San Mateo RecycleWorks Program, which can be used to compost food scraps and biodegradable, compostable, or food soiled paper take out food service ware; and

WHEREAS, natural compost products are used as a very effective soil amendment for farms and gardens that conserves water, prevents erosion and adds to soil "tilth" to reduce the need for applications of fertilizers, herbicides and pesticides, thereby moving towards a healthier zero waste system; and

WHEREAS, disposable food service ware constitutes a portion of the litter in Millbrae's streets, parks and public places which increases City costs; and

WHEREAS, polystyrene foam is a common pollutant that fragments into smaller, non-biodegradable pieces that are ingested by marine life and other wildlife thus harming or killing them; and

WHEREAS, due to the physical properties of polystyrene, the EPA states “that such materials can also have serious impacts on human health, wildlife, the aquatic environment and the economy”; and

WHEREAS, in the manufacturing process as well as the use and disposal of products, the energy consumption, greenhouse gas effect, and other environmental effects, polystyrene’s environmental impacts are rated second highest, according to the California Integrated Waste Management Board; and

WHEREAS, styrene, a component of polystyrene, is a known hazardous substance that medical evidence and the Food and Drug Administration suggests leaches from polystyrene containers into food and drink and is a suspected carcinogen and neurotoxin which potentially threatens human health and the general public is not typically warned of such potential hazards; and

WHEREAS, due to these concerns, cities began banning polystyrene foam food service ware including several California cities such as Berkeley (1990), Oakland (2007), and San Francisco (2007) where local businesses and several national corporations have successfully replaced it and other non-biodegradable food service ware with affordable, safe, biodegradable products; and

WHEREAS, restricting the use of polystyrene foam and solid disposable food service ware products and replacing non-biodegradable, non-compostable, non-reusable, or non-recyclable food service ware with biodegradable, compostable, reusable, or recyclable food service ware products in Millbrae will further protect the public health and safety of the residents of Millbrae, the natural environment, waterways and wildlife and would advance the City’s goal of developing a sustainable City, and

WHEREAS, in light of the foregoing, the City Council desires to institute two specific practices by all food vendors in Millbrae and to regulate said practices in City facilities. The first is that the use of Foam Polystyrene or Solid Polystyrene disposable food service ware will be prohibited. The second is that all disposable food service ware will be required to be biodegradable, compostable, reusable, or recyclable unless there is no available biodegradable, compostable, reusable, or recyclable alternative for a specific application.

THE CITY COUNCIL OF THE CITY OF MILLBRAE HEREBY DOES ORDAIN AS FOLLOWS:

SECTION 1. ADDITION OF CHAPTER 6.40.

Chapter 6.40 hereby is added to the Millbrae Municipal Code to read as follows:

Chapter 6.40

SUSTAINABLE FOOD SERVICE WARE ORDINANCE

Sections:

- 6.40.010 Definitions**
- 6.40.020 Prohibited Use of Disposable Food Service Ware**
- 6.40.030 Required Use of Biodegradable, Compostable, Reusable or Recyclable Food Service Ware**
- 6.40.040 Exemptions**
- 6.40.050 Regulations; Enforcement**
- 6.40.060 Violations and Penalties**

6.40.010 Definitions

“ASTM Standard” means meeting the standards of the American Society for Testing and Materials (ASTM) International Standards D6400 or D6868 for biodegradable and compostable plastics, as those standards may be amended. D6400 is the specification for plastics designed for compostability in municipal or industrial aerobic composting facilities. D6868 is the specification for aerobic compostability of plastics used as coatings on a compostable substrate.

“Biodegradable” means the entire product or package will completely degrade and return to nature, i.e., decompose into elements found in nature within a reasonably short period of time after customary disposal.

“City Facilities” means any building, structure or vehicles owned or operated by the City of Millbrae, its agent, agencies and departments.

“Compostable” means all materials in the product or package will degrade into, or otherwise become part of, usable compost (e.g., soil-conditioning material, mulch) in a safe and timely manner. Compostable disposable food service ware must meet ASTM-Standards for compostability and any bio-plastic or plastic-like product must be clearly labeled, preferably with a color symbol, such that any customer or processor can easily distinguish the ASTM Standard compostable plastic from non-ASTM Specification compostable plastic.

“Customer” means any person obtaining prepared food from a food vendor.

“Disposable Food Service Ware” means all containers, bowls, plates, trays, cartons, cups, lids, straws, forks, spoons, knives, and other items designed for one-time or non-durable uses on or in which any food vendor directly places or packages prepared foods or which are used to consume foods. This includes, but is not limited to, service ware for takeout foods and/or leftovers from partially consumed meals prepared at food vendors.

“Food Vendor” means any and all sales outlets, stores, shops, vehicles or other places of business located within the City of Millbrae which operate primarily to sell or convey foods or beverages directly to the ultimate consumer, which foods or beverages are predominantly contained, wrapped or held in or on packaging, including both restaurants and retail food vendors. “Restaurant” means any establishment located within the City of Millbrae that sells prepared food for consumption on, near, or off its premises by customers. For the purposes of this chapter the term includes a restaurant operating from a temporary facility, cart, vehicle or mobile unit. “Retail Food Vendor” means any place, other than a restaurant, located within the City of Millbrae where food is prepared, mixed, cooked, baked, smoked, preserved, bottled, packaged, handled, stored, manufactured and sold or offered for sale, including, but not limited to, drive-in, coffee shop, cafeteria, short-order cafe, delicatessen, luncheonette, grill, sandwich shop, soda fountain, bed and breakfast inn, tavern, bar, cocktail lounge, nightclub, roadside stand, take-out prepared food place, industrial feeding establishment, catering kitchen, mobile food preparation unit, commissary, grocery store, public food market, produce stand, food stand, venue, special event, or similar place in which food or drink is prepared for sale or for service on the premises or elsewhere, and any other establishment or operation where food is processed, prepared, stored, served or provided for the public for charge.

“Polystyrene” means and includes blown polystyrene and expanded and extruded foams (sometimes called “Styrofoam[®],” a Dow Chemical Co. trademarked form of EPS insulation) also referred to as expanded polystyrene (EPS) which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, form molding, and extrusion-blow molding (extruded foam polystyrene), and in this chapter is referenced as “Foam Polystyrene.” Foam Polystyrene is generally used to make cups, bowls, plates, trays, clamshell containers, meat trays and egg cartons. The term “polystyrene” also means and includes clear or solid polystyrene which is also known as “oriented,” and referenced in this chapter as “Solid Polystyrene.” “Solid Polystyrene” is generally used to make clear clamshell containers, and clear or colored straws, lids and utensils.

“Prepared Food” means food or beverages, which are served, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed or otherwise prepared on the food vendor’s premises within the City of Millbrae. Prepared food may be eaten either on or off the premises, also known as “takeout food.”

“Recyclable” means material that can be sorted, cleansed, and reconstituted using Millbrae’s available recycling collection programs for the purpose of using the altered form in the manufacture of a new product. Recycling does not include burning, incinerating, converting, or otherwise thermally destroying solid waste.

“Reusable” means all materials in the product or package will be used more than once in its same form by the customer, food vendor or other reuse programs. Reusable food service ware includes: food or beverage containers, packages or trays, such as, but not limited to, soft drink bottles and milk containers that are designed to be returned to the distributor and customer that is provided take-out containers. Reusable also includes durable containers, packages or trays used on-premises or returnable containers brought back to the food vendor.

6.40.020 Prohibited Use of Disposable Food Service Ware

- A. Food vendors are prohibited from providing prepared food to customers in Foam Polystyrene or Solid Polystyrene disposable food service ware.
- B. No Foam Polystyrene or Solid Polystyrene disposable food service ware shall be used in any City Facilities. No city department or agency will purchase or acquire Foam Polystyrene or Solid Polystyrene disposable food service ware for use at City Facilities.
- C. All individuals, entities or organizations using City Facilities for public or private events shall comply with the requirements in this chapter.

6.40.030 Required Use of Biodegradable, Compostable, Reusable or Recyclable Food Service Ware

- A. All food vendors using any disposable food service ware will use biodegradable, compostable, reusable or recyclable food service ware. All food vendors are strongly encouraged to use reusable food service ware in place of using disposable food service ware for all food served on-premises. A food vendor may price its products or services to customers in a manner to cover any cost differential.
- B. All individuals, entities or organizations that rent or use City Facilities will use biodegradable, compostable, reusable or recyclable food service ware.

6.40.040 Exemptions

- A. Foods prepared or packaged outside the City of Millbrae are exempt from the provisions of this chapter. Purveyors of food prepared or packaged outside the City of Millbrae are encouraged to follow the provisions of this chapter.
- B. Food vendors will be exempted from the provisions of this chapter for specific items or types of disposable food service ware if the City Manager or his/her designee finds that a suitable biodegradable, compostable, reusable or recyclable alternative does not exist for a specific application and/or that imposing the requirements of this chapter on that item or type of disposable food service ware would cause undue hardship. Any person may seek an exemption from the requirements of this chapter by filing a request in writing with the City Manager. The City Manager may waive any specific requirement of this chapter for a period of not more than one year if the person seeking the exemption has demonstrated that strict application of the specific requirement would cause undue hardship. A person granted an exemption must re-apply prior to the end of the one year exemption period and demonstrate continued undue hardship if the person wishes to have the exemption extended. The City Manager's decision to grant or deny an exemption or to grant or deny an extension of a previously issued exemption shall be in writing and shall be final.
- C. Coolers and ice chests that are intended for reuse are exempt from the provisions of this chapter.

6.40.050 Regulations; Enforcement

A. The City Manager or his/her designee will have primary responsibility for enforcement of this chapter. The City Manager or his/her designee is authorized to promulgate regulations and to take any and all other actions reasonable and necessary to enforce this chapter, including, but not limited to, entering the premises of any food vendor to verify compliance in accordance with applicable law.

B. Anyone violating or failing to comply with any of the requirements of this chapter will be guilty of an infraction pursuant to Chapter 1.05 of the Municipal Code.

C. The City Attorney may seek legal, injunctive, or other equitable relief to enforce this chapter.

6.40.060 Violations and Penalties

A. If the City Manager or his/her designee determines that a violation of this chapter occurred, he/she will issue a written warning notice to the food vendor that a violation has occurred.

B. If the food vendor engages in subsequent violations of this chapter, the penalties set forth in Section 1.05.010 of this Municipal Code will apply.

C. Food vendors may request an administrative hearing to adjudicate any penalties issued under this chapter by filing a written request with the City Manager or his/her designee. The hearing procedures set forth in Section 1.05.030 shall be followed. Any determination from the administrative hearing on penalties issued under this chapter will be final and conclusive.

SECTION 2. AMENDMENT OF SECTION 1.05.020

Section 1.05.020 of the Millbrae Municipal Code hereby is amended as follows:

Under Item 1, "Community Development," add Chapter 6.40 as an authorized chapter for the Code Enforcement Officer/Community Preservation Specialist.

Under Item 5, "Public Works," add Chapter 6.40 as an authorized chapter for the following positions: Director of Public Works and Industrial Waste Inspector.

SECTION 3. CEQA DETERMINATION

Pursuant to Title 14 of the California Administrative Code, the City Council finds that this Ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) for the following reasons: (1) under Section 15061(b)(3), it is not a project which has the potential for causing a significant effect on the environment; (2) under Section 15308, it is an authorized action by an agency with regulatory authority for the purpose of assuring the maintenance, restoration, enhancement, or protection of the environment; (3) under Section 15378(a), it is not a project which has a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment; and (4) under Section 15378(b)(3), it is an action that consists of continuing administrative or maintenance activities in the form of general policy and procedure making.

SECTION 4. EFFECTIVE DATE

This chapter will become effective on January 1st, 2008.

SECTION 5. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

SECTION 6. PUBLICATION

Within five (5) days of the enactment of this Ordinance and fifteen (15) days following its enactment, the City Clerk shall publish a summary of this Ordinance prepared by the City Attorney.

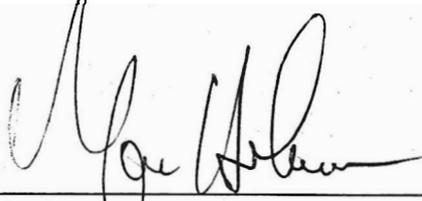
INTRODUCED at a regular meeting of the City Council of the City of Millbrae held on September 25, 2007.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Millbrae held on October 9, 2007 by the following roll call vote:

AYES: Hershman, Holober, Larson, Papan, and Gottschalk

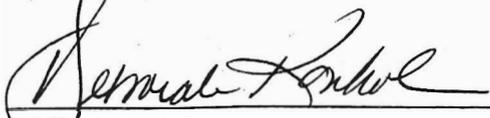
NOES: None

ABSENT: None



MAYOR

ATTEST:



CITY CLERK



City of Millbrae
621 Magnolia Avenue, Millbrae, CA 94030

MARC HERSHMAN
Mayor
NADIA V. HOLOBER
Vice Mayor
LINDA T. LARSON
Councilwoman
GINA PAPAN
Councilwoman
ROBERT G. GOTTSCHALK
Councilman
MARY VELLA TRESELER
Treasurer

October 18th 2007

Dear Business Owner and Manager:

On July 25th, 2007 staff presented recommendations and the City Council voted in favor of a Sustainable Food Service Ware Ordinance prohibiting the use of foam and solid polystyrene food service ware. **The ordinance was adopted at the October 9th City Council meeting and will go into effect on January 1st of 2008. You are receiving this letter because we believe this applies to your business.**

The Sustainable Food Service Ware Ordinance prohibits food service vendors from using foam or solid polystyrene disposable food service ware. The ordinance also states that all food service ware will be required to be biodegradable, compostable, reusable, or recyclable unless there is no available alternative for a specific application and the food vendor can reasonably show there is no alternative. The ordinance applies to food vendors such as restaurants, grocery stores, hotels, bars, coffee shops, cafes and other entities as defined in the ordinance under food vendor as well as city departments and facilities and those that rent or use city facilities. The ordinance also addresses all containers, bowls, plates, trays, cartons, cups, lids, straws and utensils and other items designed for one-time or non-durable uses.

The types of polystyrene food service ware to be banned include both foam and solid. The foam has the resin identification code # 6 on the bottom and is commonly referred to as Styrofoam[®]. Typically this includes white or colored clam shell type containers, plates, cups, and bowls. Solid polystyrene can also be clear or colored. It also has the resin identification code # 6 on the bottom. Typically this ware includes clear clamshell containers, and clear or colored straws, lids and utensils.

The City chose to ban this type of disposable food service ware for a number of environmental and health related reasons. It also fits in with the variety of sustainable programs the City has implemented over the years. Polystyrene is a common item that is littered on streets and ends up in storm drains, on beaches, and in the Bay and Ocean. It breaks down into smaller pieces that may be ingested by wildlife. Small plastic pieces, similar in size to plankton, represent a particular risk to filter feeders. When ingested, the result is reduced appetite, reduced nutrient absorption, and starvation of wildlife. Polystyrene contains the hazardous chemicals benzene and styrene. Benzene is a known carcinogen. Styrene is a known hazardous substance that medical evidence and the Food and Drug Administration suggests leaches from polystyrene containers into food and drink, is a suspected carcinogen and neurotoxin which potentially threatens human health.

The types of containers and other food service ware that are acceptable include the recyclable items such as paper, aluminum, and plastic with resin identification #'s 1, 2, 4, and 5. They also include biodegradable or compostable products made from agriculturally based crops such as corn, potatoes, and sugar cane waste. Please see the enclosed list of distributors that sell these products, a list of acceptable food ware products and a fact sheet.

Once the ordinance goes into effect, City staff will follow up with the businesses affected to see if they have any concerns and/or need assistance. The Ordinance is available for review on the City's website at www.ci.millbrae.ca.us.

We want to make this transition as easy as possible for you, please call the Recycling & Waste Prevention Program at 259-2345 with any questions.

Sincerely,

Ronald Popp
Public Works Director



需閱讀中文，請翻看此信的另一面。

City Council/City Manager (650) 259-2334	City Clerk (650) 259-2334	Public Works/Engineering (650) 259-2339	Recreation (650) 259-2360	Police Department (650) 259-2300
Personnel (650) 259-2334	Finance/Water (650) 259-2350	Community Development (650) 259-2341	Building Division (650) 259-2330	Fire Department (650) 259-2400

**City of Millbrae
Sustainable Food Service Ware Distributors**

Distributors	Phone	Website	<i>deli, salad, & pie containers</i>	<i>lidded, folded & hinged containers</i>	<i>hot cups & lids</i>	<i>cold cups & lids</i>	<i>cutlery</i>	<i>plates</i>	<i>bowls</i>	<i>straws</i>	<i>trays</i>
American Paper & Plastic Inc	(626) 444-0000	www.appinc.com	A, PLA	A, PLA, P	EP, P	PLA	C	B, P	B, P	C	A, P
Biodegradable FoodService	(541) 593-2191	www.bdfs.net	B, PLA	B, PLA, PO	B, P, PO	PLA	PO	B, PO	B		B, PO
BiRite	(415) 656-0187 (800) 227-5373	www.BiRite.com	P, PLA	P, PLA	EP, P	PLA	PO	P, PO	P, PLA	PLA	P
Brenmar Company	(800) 783-7759	www.brenmarco.com	PLA	EP, PLA	EP	PLA	PO, PLA	PLA	PLA	PLA	A, B
Cash & Carry	(415) 836-9295	www.smartfoodservice.com	P, PLA	P, PLA	P			P	P		AL, P
Costco	(415) 626-4388	www.costco.com	P	P	P	P, PLA	P, PLA	P	B, P		
EarthSmart LLC	(480) 206-4513	www.earthsmartllc.com		B		PO	C/PO	B	B		B
EarthShell	(866) 387-3223	www.earthshellnow.com						C/PO	C/PO		
Eco-Products	(303) 449-1876	www.biodegradablestore.com	B, PLA	B, PLA	EP, P	PLA	C	B	B, EP	PLA	PLA
Excellent Packaging and Supply	(800) 317-2737	www.excellentpackaging.com	B, P, PLA	B, PLA, P	EP	PLA	PO	B	B, EP	PLA	B, PLA
Huhtamaki	(650) 344-3605 (913) 583 3025	www.us.huhtamaki.com	P	P	P	P		P	P		P
International Paper	(877) 287-7864	www.javastock.com		P, PLA	EP, P, PL, PLA	PL, P		P			
Genpak	(518) 798-9511	http://harvestcollection.genpak.com	C	C, RPL	P	C, P		C	C		
Goodwill Fair Trading Co.	(415) 203-7323	www.goodwillfairtrading.com		PL, PLA	P				PL		
Green Earth Office Supply	(800) 327-8449	www.greenearthofficesupply.com	B, P, PLA	B, P, PLA	EP, PO	PLA	PLA, PO	B, P	B, P, PLA	PLA	B, PLA

A=aluminum, B=bagasse (sugarcane fiber), BA=bamboo fiber, C=non-clear corn, wheat or rice based, EP= PLA (poly lactic acid) coated paper cup, P=paper fiber (poly-coated OK), PL=plastic #1, #2, #4, or #5, PLA=clear corn based, PO=non-clear potato based, RPL=recycled plastic #1

The City does not endorse or recommend any particular company identified.

City of Millbrae Sustainable Food Service Ware Distributors

Distributors	Phone	Website									
			<i>deli, salad, & pie containers</i>	<i>lidded, folded & hinged containers</i>	<i>hot cups & lids</i>	<i>cold cups & lids</i>	<i>cutlery</i>	<i>plates</i>	<i>bowls</i>	<i>straws</i>	<i>trays</i>
Green Home	(877) 282-6400	www.greenhome.com	PLA	P, PLA, B	B, EP, P, PLA	PLA	PO	B	B, PLA	PLA	B
Green is Green	(415) 215-8553	www.greenisgreeninc.com	PLA	B, PLA	B, EP, PLA	PLA	C	B	B, P	C	B
GreenLine	(800) 641-1117	www.greenlinepaper.com		B, PLA	B, EP	PLA	C	B	B	PLA	
Maple Trade Corporation	(888) 853-3288	www.mapletradecorp.com	PL	PL	P						
Moresco Distributing Company	(707) 773-2500	www.moresco.biz	PLA	B		PLA	PO	B	B	PLA	
Recyclaholics	(612) 521-5667	http://recyclaholics.com	B, PLA	B, PLA	B, EP	PLA		B, P	B	PLA, PO	
Restaurant Depot	(415) 920-2888	www.restaurantdepot.com	P, PLA	P, PLA	P	P		P	P		
SF Supply Master	(415) 642-0700	www.sfsupplymaster.com	P	A, P	EP, P	PLA		B, P	B, P		P
Smart and Final	(800) 894-0511	www.smartandfinal.com	PL	PL	P	PL		P			
Sysco Food Services	(510) 226-3425	www.sysco.com	C, P, PL, PLA	B, P, PLA	P, EP	P, PLA	C, PO	B, P	B, P	PLA	B, P
Three Bridges Trading	(800) 742-9183	www.threebridgestrading.com	B, PL	A, B, PL	B, P, PL	P, PL, PLA	PO	B	B		B
Trade Supplies	(800) 464-4504	www.tradesuppliesinc.com	B, PLA	B, PLA, P	B, EP	B, PLA	PO	B, P	B, P, PLA	PLA	P
WorldCentric Store	(650) 283-3797	www.worldcentric.org/store	B, PLA	B, PLA	B, EP	PLA	PLA	B	B	PLA	B

A=aluminum, B=bagasse (sugarcane fiber), BA=bamboo fiber, C=non-clear corn, wheat or rice based, EP= PLA (poly lactic acid) coated paper cup, P=paper fiber (poly-coated OK), PL=plastic #1, #2, #4, or #5, PLA=clear corn based, PO=non-clear potato based, RPL=recycled plastic #1

The City does not endorse or recommend any particular company identified.

3/1/2009



City of Millbrae

Recycling & Waste
Prevention Program

621 Magnolia Avenue
Millbrae, CA 94030
650-259-2444

www.ci.millbrae.ca.us

**City of Millbrae
Sustainable Food Service Ware Ordinance
Acceptable Products**

Product Categories	Product Material/Resins and Colors	Compostable	Recyclable
Bowls	Paper	YES	YES - scraped clean
	Plant fiber, such as sugarcane (bagasse), rice or bamboo (brown, white, offwhite)	YES	NO
	Corn, soy, wheat &/or potato starch based (offwhite)	YES	NO
Cold Cups & Lids	Corn, soy, wheat &/or potato starch based (offwhite)	YES	NO
	Corn starch based PLA - poly lactic acid (clear)	YES	NO
	#1 (PET), #2 (HDPE), #4 (LDPE) or #5 (PP) resin plastic (no black)	NO	YES - with #1, #2, #4 or #5 on each piece (rinsed)
Cutlery	Corn starch based PLA - poly lactic acid (opaque, offwhite, green) or other corn, soy, wheat &/or potato starch based (offwhite)	YES	NO
Folded Containers (one piece square or rectangular single compartment)	Paper	YES	YES - scraped clean
	Plant fiber, such as sugarcane (bagasse), rice or bamboo (brown, white, offwhite)	YES	NO
Hinged Containers (one piece square or rectangular, clamshell one or more compartments)	Paper	YES	YES - scraped clean
	Plant fiber, such as sugarcane (bagasse), rice or bamboo (brown, white, offwhite)	YES	NO
	Corn, soy, wheat and/or potato starch based (offwhite)	YES	NO
Hot Cups	Paper	YES*	NO
	Paper lined with corn starch PLA - polylactic acid (white w/green design)	YES	NO
	Plant fiber, such as sugarcane (bagasse), rice or bamboo (brown, white, offwhite)	YES	NO
Hot Cup Lids	Potato (Taterware)	YES	NO

Compostable: Acceptable for residential and commercial compost systems. *Take out plastic lining before composting at home.

Recyclable: Acceptable for residential and commercial recycling programs.

City of Millbrae
Sustainable Food Service Ware Ordinance
Acceptable Products

Product Categories	Product Material/Resins and Colors	Compostable	Recyclable
Lidded Containers (two piece square or rectangular, one or more compartments or round tub single compartment)	Paper	YES	YES - scraped clean
	Plant fiber, such as sugarcane (bagasse), rice or bamboo (brown, white, offwhite)	YES	NO
	Corn starch based "PLA" (clear)	YES	NO
	Aluminum	NO	YES
	#1 (PET), #2 (HDPE), #4 (LDPE) or #5 (PP) resin plastic (no black)	NO	YES - with #1, #2, #4 or #5 on each piece (rinsed)
Napkins	Paper	YES	NO
	Plant fiber	YES	NO
Plates or Trays (one or more compartments, some with cup holders)	Paper	YES	YES - scraped clean
	Plant fiber, such as sugarcane (bagasse), rice or bamboo	YES	NO
	Aluminum	NO	YES
	Corn, soy, wheat &/or potato starch based (offwhite)	YES	NO
Straws or Stirrers	Paper or other plant fiber, such as wood stirrers	YES	NO
	Corn starch based PLA - poly lactic acid (clear, various colors)	YES	NO
Wraps	Paper	YES	YES - scraped clean
	Cellophane or other plant fiber	YES	NO
	Corn starch based PLA - poly lactic acid (opaque, offwhite)	YES	NO
	Aluminum foil	NO	YES

Compostable: Acceptable for residential and commercial compost systems.

Recyclable: Acceptable for residential and commercial recycling programs.

10/9/2007



City of Millbrae

Recycling & Waste
Prevention Program

621 Magnolia Avenue
Millbrae, CA 94030
650-259-2444
www.ci.millbrae.ca.us



**CITY OF MILLBRAE
PUBLIC WORKS/ENGINEERING DIVISION
Sustainable Food Service Ware Ordinance
Acknowledgement Form**

Business Name:

Business Address:

Name of Business Owner:

Telephone Number:

Email:

We are providing you with this Acknowledgment Form to inform you of the City's Sustainable Food Service Ware Ordinance that has been in effect since January 1st, 2008. Elements of the Ordinance are briefly described below. You will also receive an information packet that includes a fact sheet and a listing of Sustainable Food Service Ware distributors.

Please read and sign below to signify you understand this information and will use appropriate food service ware as required in the City's Ordinance.

1. The Ordinance prohibits/disallows the use of foam and solid polystyrene food service ware, including but not limited to containers, bowls, plates, cups, lids, straws, and utensils. This includes all food ware with the symbol  listed on the products.
2. The Ordinance requires food service ware to be biodegradable, compostable, reusable, or recyclable.
3. Straws and utensils that are plastic cannot be used because they are not recyclable and need to be compostable or biodegradable.
4. Acceptable food service ware includes: Aluminum, plastics (no black) coded with , ,  or , uncoated or coated paper, paperboard/cardboard, and plant based products made from corn, potatoes and/or sugar.
5. Enforcement actions are included in the ordinance, but we hope to avoid them by working with your business.

We appreciate your cooperation and encourage you to call us at 650-259-2345 with any questions.

Business Owner's Signature: _____

Date: _____



Section 11 - Provision C.11 Mercury Controls

C.11.a.i ► Mercury Recycling Efforts

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

Local Promotion of the Household Hazardous Waste (HHW) Program: The San Mateo Countywide drop-off program is promoted which provides residents and small businesses the opportunity to drop-off mercury-containing devices and equipment (e.g., bulbs, thermostats, thermometers and/or switches). In addition, outreach was conducted for the two local businesses here in Millbrae that accepted compact fluorescent light bulbs (CFL's) and fluorescent light tubes and they are also a part of the Countywide program. Another local effort is the year round drop-off of mercury containing thermometers at City Hall which are collected through the countywide program. Outreach efforts include printed brochures, announcements on the local cable station and information on the website.

Regional: Additional information may be found in the Countywide Program's Annual Report for FY 11-12.

C.11.a.ii ► Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Please refer to the FY 11-12 Countywide Program Annual Report for an estimate of the mass of mercury collected through collection and recycling efforts by the County Household Hazardous Waste Program.

- C.11.b ▶ Monitor Methylmercury**
- C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages**
- C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices**
- C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit**
- C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs**
- C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced**
- C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff**
- C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region**
- C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans**

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary:

A summary of countywide Program and regional accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of Program's FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

Section 12 - Provision C.12 PCBs Controls

C.12.a.ii,iii ▶ Ongoing Training

(For FY 10-11 Annual Report and Each Annual Report Thereafter) List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

See the FY 11-12 Program Annual Report for a description of training provided countywide.

C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities

C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations

C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices

C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit

C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs

C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced

C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff

C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary:

A summary of countywide Program and regional accomplishments for these sub-provisions are included within the C.12 PCB Controls section of Program's FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

Section 13 - Provision C.13 Copper Controls

C.13.a. iii.(1) ► Legal Authority: Architectural Copper

<p><i>(For FY 10-11 Annual Report only)</i> Do you have adequate legal authority to prohibit discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of the surface of copper architectural features, including copper roofs to storm drains? Not applicable as it states this question is for the FY 10-11 Annual Report only.</p>	x	Yes		No
	<p>If No, explain and provide schedule for obtaining authority within 1 year. n/a</p>			

C.13.a.iii.(2) ► Training, Permitting and Enforcement Activities

<p><i>(FY 11-12 Annual Report and each Annual Report thereafter)</i> Provide summaries of activities implemented to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction including. :</p> <ul style="list-style-type: none"> • Development of BMPs on how to manage the water during and post construction • Requiring the use of appropriate BMPs when issuing building permits • Educating installers and operators on appropriate BMPs • Enforcement actions taken again noncompliance
<p>The City is currently unaware of any installations of architectural copper; however, the City offers documentation on BMP's for the installation, preparation and maintenance of architectural copper to applicants/property owners that plan to incorporate it into their designs. It is encouraged for applicants/property owners to purchase pre-patinated copper materials from suppliers. In addition, the City prohibits the discharge of water used to install, clean, treat or wash any architectural copper. Water used to install, clean, treat or wash any architectural copper must be discharged to a landscaped area, permitted to the sanitary sewer system or collected in a tank and hauled off-site for proper disposal.</p>

C.13.b. iii. ► Legal Authority: Pools, Spas, and Fountains

<p><i>(For FY10-11 Annual Report only)</i> Do you have adequate legal authority to prohibit discharges to storm drains from pools, spas, and fountains that contain copper-based chemicals? n/a</p>	x	Yes		No
	<p>If No, explain and provide schedule for obtaining authority within 1 year:</p>			

C.13.c ► Vehicle Brake Pads

Reported in a separate regional report.

A summary of the countywide Program's participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section of Program's FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

C.13.d.iii ► Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary

No potential sources of copper found during inspections.

C.13.e ► Studies to Reduce Copper Pollutant Impact Uncertainties

Report on progress of studies being conducted countywide or regionally to reduce copper pollutant impact uncertainties. State below if information is reported in a separate regional report.

Summary

A summary of the countywide Program and/or regional efforts to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of Program's FY 11-12 Annual Report and/or BASMAA Regional POC Report.

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

C.14.a ► Control Programs for PBDEs, Legacy Pesticides and Selenium Controls

Report on progress of studies being conducted countywide or regionally to characterize the distribution and pathways of PBDEs, legacy pesticides, and selenium. State below if information is reported in a separate regional report.

Summary

A summary of the countywide Program and regional efforts related to the Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of Program's FY 11-12 Annual Report and/or BASMAA Regional POC Report.

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water			
Is your agency a water purveyor?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
If No , skip to C.15.b.vi.(2):			
If Yes , Complete the attached reporting tables or attach your own table with the same information. Provide any clarifying comments below.			
Comments: The City of Millbrae provides water to approximately 6000 residential and commercial customers.			

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering	
Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:	
<ul style="list-style-type: none"> • Promote conservation programs • Promote outreach for less toxic pest control and landscape management • Promote use of drought tolerant and native vegetation • Promote outreach messages to encourage appropriate watering/irrigation practices • Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff. 	
Summary: Local: Outreach is conducted to encourage efficient irrigation to minimize runoff, to use less or no toxic pest management measures and for landscape management, and to plant native and drought tolerant plants through our newsletters, workshops, public displays, utility bill messages, public announcements on the local cable station, City of Millbrae website postings, and distribution of brochures (local and Countywide materials). Additional outreach efforts are included in our MRP Provision C.7. The City of Millbrae also has procedures in place for enforcement of related provisions of our Water Conservation Municipal Code, Section 8.45.030, whereby it is unlawful to use water that results in flooding or runoff in gutters, driveways or streets. The Department of Public Works enforces this by notifying property owners via a written letter of overwatering of landscaping or allowing water from other activities to runoff from their property into the City's right of way. Regional: The Countywide Program's FY 11-12 Annual Report includes additional information on programs and handouts.	

C.15.b.iii.(1) ► Planned Discharges of the Potable Water System										
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Duration of Discharge (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L)	pH (standard units)	Discharge Turbidity⁶¹ (NTU)	Implemented BMPs & Corrective Actions
Dead ends and blow off sites-city wide	Dead end flushing	Storm system	Feb 2- Feb 6, 2012	5 to 20 minutes each site	25,000 Gallons total	144,000 gpd	2.0 average	n/a	n/a	Hydrant defuser with dechlor tabs
1002 Crestview	Fire flow test	Storm system	Sept. 30, 2012	45 minutes	4,600 gallons total	180,000 gpd	2.2 average	n/a	n/a	Dechlor tabs

⁶¹ Monitor the receiving water for turbidity if necessary and feasible. Include data in this column if available.

C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System⁶²														
Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L) ⁶³	pH (standard units) ⁵²	Discharge Turbidity (Visual) ⁵²	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time ⁶⁴	Inspector arrival time	Responding crew arrival time
198 Cappuchino	Hydrant break	Storm system	8-18-11	30 minutes	60,000	2,880,000 gpd	2.2	n/a	n/a	Dechlor tabs	3:20 pm	n/a	n/a	3:40 pm
960 Vista Grande	main break	storm system	11-12-11	20 minutes	8,000	576,000 gpd	1.9	n/a	n/a	n/a	11:15 am	n/a	n/a	11:35 am
5 Spring Valley	Main break	Storm system	11-30-11	10 minutes	1,500	2,160,000 gpd	n/a	n/a	n/a	n/a	2:30 pm	n/a	n/a	2:50 pm
Helen and Geraldine	Main break	Storm system	1-26-12	20 minutes	20,000	1,440,000 gpd	2.1	n/a	n/a	Dechlor tabs	12:30 pm	n/a	n/a	1:00 am
1395 El Camino Real	Main break	Storm system	2-21-12	15 minutes	9,000	864,000 gpd	2.1	n/a	n/a	n/a	3:30 pm	n/a	n/a	3:45 pm
1122 Glenwood	Main break	Storm system	3-6-12	40 minutes	8,000	288,000 gpd	2.0	n/a	n/a	n/a	4:15 am	n/a	n/a	4:45 am
525 El Camino Real	Hydrant hit	Storm system	5-2-12	30 minutes	126,500	6,072,000 gpd	2.2	n/a	n/a	n/a	2:35 am	n/a	n/a	2:45 am
400 Murchison	SFWD valve break	Storm system	5-31-12	20 minutes	125,000	9,000,000 gpd	2.1	n/a	n/a	Dechlor tabs	4:30 pm	n/a	n/a	4:45 pm

⁶² This table contains all of the unplanned discharges that occurred in this FY.

⁶³ Monitoring data is only required for 10% of the unplanned discharges. If you monitored more than 10% of your unplanned discharges, report all of the data collected.

⁶⁴ Notification to Water Board staff is required for unplanned discharges where the chlorine residual is >0.05 mg/L and total volume is ≥ 50,000 gallons. Notification to State Office of Emergency Services is required after becoming aware of aquatic impacts as a result of unplanned discharge or when the discharge might endanger or compromise public health and safety.