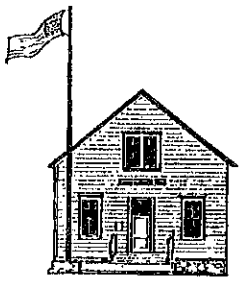
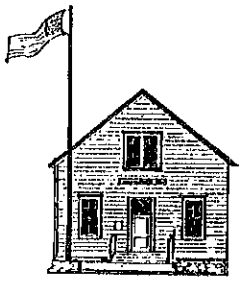


The Town of
Woodside

TOWNOF WOODSIDE ANNUAL STORMWATER REPORT 2011-2012

P.O. Box 620005
2955 Woodside Road
Woodside CA 94062

650-851-6790
Fax: 650-851-2195
townhall@woodsidetown.org



The Town of
Woodside

September 13, 2012

Regional Water
Quality Control
Board c/o SueMa
1515 Clay Street, Suite 1400
Oakland, CA 94612

Subject: FY 2011-2012 Annual Report for the Town of Woodside NPDES Permit No. CAS612008

Ms.Ma,

The attached represents the Town of Woodside's FY 2011-2012 Annual Report as requested by the Municipal Regional Stormwater NPDES Permit No. CAS612008.

I certify under penalty of law that this document and all attachments were prepared under my direction and supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for violations.

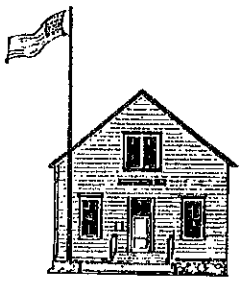
Sincerely,

Paul Nagengast

Paul Nagengast
Deputy Town Manager/ Town Engineer

P.O. Box 620005
2955 Woodside Road
Woodside CA 94062

650-851-6790
Fax: 650-851-2195
townhall@woodsidetown.org



The Town of
Woodside

September 13, 2012

Mr. Bruce Wolfe
Executive Officer
San Francisco Bay Regional Water Quality Control Board
1410 Clay Street Suite 1400
Oakland, CA 94612

Subject: Notification of Duly Authorized Representative for the Town of Woodside

Dear Mr. Wolfe:

This is to document that any person occupying positions indicated below are duly authorized by me for signing and certifying municipal regional stormwater NPDES permit required reports for submittal to the San Francisco Bay Regional Water Quality Control Board (Regional Water Board). These positions may authorize the City/County Association of Governments (C/CAG) of San Mateo County to sign and certify countywide/regional reports and studies prepared on behalf of the Town.

1. **Development Services Engineer - currently, Dong Nguyen**
2. **Deputy Town Engineer – currently, Eunejune Kim**
3. **Town Engineer – currently, Paul Nagengast**

Any person occupying positions listed above are also authorized to direct C/CAG's Executive Director or San Mateo Countywide Water Pollution Prevention Program's Stormwater Coordinator to sign and certify reports prepared by the San Mateo Countywide Water Pollution Prevention Program (Countywide Program) or Bay Area Stormwater Management Agencies Association (BASMAA) on behalf of the Town. This authorization for the submittal of countywide and BASMAA reports will typically occur by an affirmative vote of my duly authorized representative at the Countywide Program's Stormwater Technical Advisory Committee meetings, but the authorization may also be obtained through email, telephone, face to face contact, or other method of communication.

This notification will remain in effect until it is changed by me or my successor.

Very truly yours,

Kevin Bryant
Town Manager

P.O. Box 620005
2955 Woodside Road
Woodside CA 94062

650-851-6790
Fax: 650-851-2195
townhall@woodsidetown.org

ATTACHMENT B

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Section 1 – Permittee Information

Background Information							
Permittee Name:	Town of Woodside						
Population:	5,646						
NPDES Permit No.:	CAS612008						
Order Number:	R2-2009-0074R						
Reporting Time Period (month/year):	July / 2011 through June / 2012						
Name of the Responsible Authority:	Eunejune Kim				**Title:**	Deputy Town Engineer	
Mailing Address:	2955 Woodside Road						
City:	Woodside	**Zip Code:**	94062		**County:**	San Mateo	
Telephone Number:	(650) 851-6790		**Fax Number:** (650) 851-2195				
E-mail Address:	ekim@woodsidetown.org						
Name of the Designated Stormwater Management Program Contact (if different from above):	Gratien Etchebehere			**Title:**	Community Preservation Officer		
Department:	Planning and Building						
Mailing Address:	Same						
City:	Same	**Zip Code:**	Same		**County:**	Same	
Telephone Number:	Same		**Fax Number:**			Same	
E-mail Address:	getchebehere@woodsidetown.org						

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation

Highlight/summarize activities for reporting year.

Summary:

The Town of Woodside has attended and participated in the countywide program's Municipal Operations Committee. Town Municipal Maintenance staff is knowledgeable and well trained in stormwater BMP's.

C.2.a. ▶Street and Road Repair and Maintenance

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and provide explanation in the comments section below:

X	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
X	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
X	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments: **The Town of Woodside uses contractors to do street and road repair and maintenance. Town staff conducts daily inspections at the sites regarding the implementation of BMP's.**

C.2.b. ▶Sidewalk/Plaza Maintenance and Pavement Washing

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
X	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments: **The Town of Woodside does not conduct pavement washing due to the fact we only own a very small parking lot and do not have any sidewalks. If the Town should choose to wash our parking lot, the Town would control the wash water. The Town does not employ any mobile surface cleaners as well. Should the Town need to employ a mobile surface cleaner, the Town would implement BASMAA's Mobile Surface Cleaner Program BMP's.**

C.2.c. ▶ Bridge and Structure Maintenance and Graffiti Removal

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of these BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
X	Control of discharges from graffiti removal activities
X	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
X	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
X	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
N/A	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments: **The Town of Woodside has only a few bridges and no graffiti. If Town staff needed to remove graffiti, we would implement BASMAA's graffiti removal BMP's.**

C.2.d. ▶ Stormwater Pump Stations

Does your municipality own stormwater pump stations: [ ] **Yes** [X] **No**

If your answer is **No** then skip to **C.2.e.**

Complete the following table for dry weather DO monitoring and inspection data for pump stations[1] (add more rows for additional pump stations). If a pump station is exempt from DO monitoring, explain why it is exempt.

Pump Station Name and Location	First inspection Dry Weather DO Data		Second inspection Dry Weather DO Data	
	Date	mg/L	Date	mg/L

[1] DO monitoring is exempted where all discharge from a pump station remains in a stormwater collection system or infiltrates into a dry creek immediately downstream.

Summarize corrective actions as needed for DO monitoring at or below 3 mg/L. Attach inspection records of additional DO monitoring for corrective actions:

Summary: **N/A**

Attachments:

Complete the following table for wet weather inspection data for pump stations (add more rows for additional pump stations):

Pump Station Name and Location	**Date** (2x/year required)	**Presence of Trash** (Cubic Yards)	**Presence of Odor** (Yes or No)	**Presence of Color** (Yes or No)	**Presence of Turbidity** (Yes or No)	**Presence of Floating Hydrocarbons** (Yes or No)

C.2.e. ▶ Rural Public Works Construction and Maintenance

Does your municipality own/maintain rural[2] roads:	X	**Yes**		**No**

If your answer is **No** then skip to **C.2.f.**

Place an **X** in the boxes next to implemented BMPs to indicate that these BMPs were implemented in applicable instances. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of road-related erosion and sediment transport from road design, construction, maintenance, and repairs in rural areas
X	Identification and prioritization of rural road maintenance based on soil erosion potential, slope steepness, and stream habitat resources
X	No impact to creek functions including migratory fish passage during construction of roads and culverts
X	Inspection of rural roads for structural integrity and prevention of impact on water quality
X	Maintenance of rural roads adjacent to streams and riparian habitat to reduce erosion, replace damaging shotgun culverts and excessive erosion
X	Re-grading of unpaved rural roads to slope outward where consistent with road engineering safety standards, and installation of water bars as appropriate
X	Inclusion of measures to reduce erosion, provide fish passage, and maintain natural stream geomorphology when replacing culverts or design of new culverts or bridge crossings

Comments including listing increased maintenance in priority areas: **The Town is very careful to implement all the above BMP's on our rural roads and we continue to try and make all our rural roads have as little impact as possible in riparian areas. We also regularly check for problem erosion areas, where we install appropriate erosion control measures.**

[2] Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ▶ Corporation Yard BMP Implementation

Place an **X** in the boxes below that apply to your corporations yard(s):

	We do not have a corporation yard
	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit
X	We have a current **Stormwater Pollution Prevention Plan (SWPPP)** for the Corporation Yard(s)

Place an **X** in the boxes below next to implemented SWPPP BMPs to indicate that these BMPs were implemented in applicable instances. If not applicable, type **NA** in the box. If one or more of the BMPs were not adequately implemented during the reporting fiscal year then indicate so and explain in the comments section below:

X	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment
X	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system
X	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method
X	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used
X	Cover and/or berm outdoor storage areas containing waste pollutants

Comments: **The Town of Woodside has a very small corporation yard with very little equipment. The Town does not store material, have a fueling station, or conduct maintenance on the equipment. The Town buys material as needed and brings the vehicles and equipment to the Redwood City maintenance yard for service and repairs.**

If you have a corporation yard(s) that is not an NOI facility , complete the following table for inspection results for your corporation yard(s) or attach a summary including the following information:

Corporation Yard Name	**Inspection Date** (1x/year required)	**Inspection Findings/Results**	**Follow-up Actions**
Town Hall Yard	10/20/2011	The corporation yard was clean and well maintained. There was no material being stored or any hazardous materials that were not enclosed in a secure location.	None
Town Hall Yard	4/17/2012	The corporation yard was clean and well maintained. There was no material being stored or any hazardous materials that were not enclosed in a secure location.	None

Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.b. ►Green Streets Status Report

(All projects to be completed by December 1, 2014)

On an annual basis (if applicable), report on the status of any pilot green street projects within your jurisdiction. For each completed project, report the capital costs, operation and maintenance costs, legal and procedural arrangements in place to address operation and maintenance and its associated costs, and the sustainable landscape measures incorporated in the project including, if relevant, the score from the Bay-Friendly Landscape Scorecard.

Summary: **The Town of Woodside does not have any pilot green street projects planned. Two jurisdictions in San Mateo county have green street projects. The Countywide Program's FY 2011/12 Annual Report includes a description of activities conducted at the countywide or regional level.**

C.3.b.v.(1) ►Regulated Projects Reporting Table

Fill in attached table **C.3.b.v.(1)** or attach your own table including the same information.

The Town has no regulated projects.

C.3.c.iii(3)►Low Impact Development Reporting

(For FY 11-12 Annual Report only) Report the method(s) of implementation of Provision C.3.c.i in the 2012 Annual Report. For specific tasks listed in Provision C.3.c.i. that are reported using the reporting tables required for Provision C.3.b.v, a reference to those tables is adequate.

We have modified local policies/procedures to require all regulated projects approved after December 1, 2011 to implement LID source control, site design and stormwater treatment requirements. We are using the following Program and BASMAA products to ensure LID implementation:

- **LID Infeasibility/Feasibility Worksheets**
- **Biotreatment Soil Specifications**
- **Green Roof Specifications**

C.3.e.v. ▶ Alternative or In-Lieu Compliance with Provision C.3.c.

(For FY 11-12 Annual Report only) Did your agency make any ordinance/legal authority and procedural changes to implement Provision C.3.e.?		**Yes.**	X	**No**
If yes, attach a copy of the ordinance/legal authority changes or provide a link to the document(s). Discuss any procedural changes made.				
(For FY 11-12 Annual Report and each Annual Report thereafter) Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?		**Yes**	X	**No**
Comments (optional): The Town has no C.3 regulated projects but requires all development to meet pre construction rates of stormwater flow from the property.				

C.3.e.vi ▶ Special Projects Reporting

1. Has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?		**Yes**	**X**	**No**
2. Has your agency granted final discretionary approval of a project identified as a Special Project in the March 15, 2012 report? If yes, include the project in both the C.3.b.v.(1) Table, and the C.3.e.vi. Table.		**Yes**	**X**	**No**
If you answered "Yes" to either question, 1) Complete Table C.3.e.vi . below. 2) Attach narrative discussion of 100% LID Feasibility or Infeasibility for each project. **N/A**				

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

(1) Fill in attached table **C.3.h.iv.(1)** or attach your own table including the same information. **N/A, no regulated projects have been built in the Town of Woodside.**

(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.

Summary: **N/A**

(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary: **N/A**

(4) During the reporting year, did your agency:

• Inspect all newly installed stormwater treatment systems and HM controls within 45 days of installation?		**Yes**	X	**No**
• Inspect at least 20 percent of the total number of installed stormwater treatment systems or HM controls?		**Yes**	X	**No**
• Inspect at least 20 percent of the total number of installed vault-based systems?		**Yes**	X	**No**

If you answered "No" to any of the questions above, please explain: **The Town of Woodside had no C.3 projects.**

C.3.b.v.(1) ▶ Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location[3], Street Address	Name of Developer	Project Phase No.[4]	Project Type & Description[5]	Project Watershed[6]	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft^2)[7]	Total Replaced Impervious Surface Area (ft^2)[8]	Total Pre-Project Impervious Surface Area[9] (ft^2)	Total Post-Project Impervious Surface Area[10] (ft^2)
Private Projects	0										
Public Projects	0										

Comments: **N/A, the Town of Woodside does not have any C.3 regulated projects.**

[3] Include cross streets
[4] If a project is being constructed in phases, indicate the phase number and use a separate row entry for each phase. If not, enter "NA".
[5] Project Type is the type of development (i.e., new and/or redevelopment). Example descriptions of development are: 5-story office building, residential with 160 single-family homes with five 4-story buildings to contain 200 condominiums, 100 unit 2-story shopping mall, mixed use retail and residential development (apartments), industrial warehouse.
[6] State the watershed(s) in which the Regulated Project is located. Optional but recommended: Also state the downstream watershed(s).
[7] All impervious surfaces added to any area of the site that was previously existing pervious surface.
[8] All impervious surfaces added to any area of the site that was previously existing impervious surface.
[9] For redevelopment projects, state the pre-project impervious surface area.
[10] For redevelopment projects, state the post-project impervious surface area.

C.3.b.v.(1) ►Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Application Deemed Complete Date[11]	Application Final Approval Date[11]	Source Control Measures[12]	Site Design Measures[13]	Treatment Systems Approved[14]	Operation & Maintenance Responsibility Mechanism[15]	Hydraulic Sizing Criteria[16]	Alternative Compliance Measures[17/18]	Alternative Certification[19]	HM Controls[20/21]
Private Projects: 0										
Comments: N/A, the Town of Woodside does not have any C.3 regulated projects.										

[11] For private projects, state project application deemed complete date and final discretionary approval date. If the project did not go through discretionary review, report the building permit issuance date.
[12] List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.
[13] List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.
[14] List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).
[15] List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.
[16] See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).
[17] For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.
[18] For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.
[19] Note whether a third party was used to certify the project design complies with Provision C.3.d.
[20] If HM control is not required, state why not.
[21] If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), biodetention unit(s), regional detention basin, or in-stream control).

C.3.b.v.(1) ▶ Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Approval Date[22]	Date Construction Scheduled to Begin	Source Control Measures[23]	Site Design Measures[24]	Treatment Systems Approved[25]	Operation & Maintenance Responsibility Mechanism[26]	Hydraulic Sizing Criteria[27]	Alternative Compliance Measures[28/29]	Alternative Certification[30]	HM Controls[31/32]
Public Projects: 0										
Comments: N/A, the Town of Woodside does not have any C.3 regulated projects.										

[22] For public projects, enter the plans and specifications approval date.
[23] List source control measures approved for the project. Examples include: properly designed trash storage areas; storm drain stenciling or signage; efficient landscape irrigation systems; etc.
[24] List site design measures approved for the project. Examples include: minimize impervious surfaces; conserve natural areas, including existing trees or other vegetation, and soils; construct sidewalks, walkways, and/or patios with permeable surfaces, etc.
[25] List all approved stormwater treatment system(s) to be installed onsite or at a joint stormwater treatment facility (e.g., flow through planter, bioretention facility, infiltration basin, etc.).
[26] List the legal mechanism(s) (e.g., O&M agreement with private landowner; O&M agreement with homeowners' association; O&M by public entity, etc...) that have been or will be used to assign responsibility for the maintenance of the post-construction stormwater treatment systems.
[27] See Provision C.3.d.i. "Numeric Sizing Criteria for Stormwater Treatment Systems" for list of hydraulic sizing design criteria. Enter the corresponding provision number of the appropriate criterion (i.e., 1.a., 1.b., 2.a., 2.b., 2.c., or 3).
[28] For Alternative Compliance at an offsite location in accordance with Provision C.3.e.i.(1), on a separate page, give a discussion of the alternative compliance site including the information specified in Provision C.3.b.v.(1)(m)(i) for the offsite project.
[29] For Alternative Compliance by paying in-lieu fees in accordance with Provision C.3.e.i.(2), on a separate page, provide the information specified in Provision C.3.b.v.(1)(m)(ii) for the Regional Project.
[30] Note whether a third party was used to certify the project design complies with Provision C.3.d.
[31] If HM control is not required, state why not.
[32] If HM control is required, state control method used (e.g., method to design and size device(s) or method(s) used to meet the HM Standard, and description of device(s) or method(s) used, such as detention basin(s), biodetention unit(s), regional detention basin, or in-stream control).

C.3.h.iv. ►Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO)[33]	Party Responsible[34] For Maintenance	Date of Inspection	Type of Inspection[35]	Type of Treatment/HM Control(s) Inspected[36]	Inspection Findings or Results[37]	Enforcement Action Taken[38]	Comments/Follow-up
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

**The Town of Woodside does not have any C.3 regulated projects.

[33] Indicate "YES" if the facility was installed within the reporting period, or "NO" if installed during a previous fiscal year.
[34] State the responsible operator for installed stormwater treatment systems and HM controls.
[35] State the type of inspection (e.g., 45-day, routine or scheduled, follow-up, etc.).
[36] State the type(s) of treatment systems inspected (e.g., bioretention facility, flow-through planter, infiltration basin, etc...) and the type(s) of HM controls inspected, and indicate whether the treatment system is an onsite, joint, or offsite system.
[37] State the inspection findings or results (e.g., proper installation, improper installation, proper O&M, immediate maintenance needed, etc.).
[38] State the enforcement action(s) taken, if any, as appropriate and consistent with your municipality's Enforcement Response Plan.

C.3.e.vi.Special Projects Reporting Table

Reporting Period – December 1, 2011 – June 30, 2012

Project Name & No.	Permittee	Address	Application Submittal Date[39]	Status[40]	Description[41]	Site Total Acreage	Density DU/Acre	Density FAR	Special Project Category[42]	LID Treatment Reduction Credit Available[43]	List of LID Stormwater Treatment Systems[44]	List of Non-LID Stormwater Treatment Systems[45]
									Category A: Category B: Category C: Location: Density: Parking:	Category A: Category B: Category C: Location: Density: Parking:	Indicate each type of LID treatment system and the percentage of total runoff treated	Indicate each type of non-LID treatment system and the percentage of total runoff treated. Indicate whether minimum design criteria met or certification received
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

[39] Date that a planning application for the Special Project was submitted. If a planning application has not been submitted, include a projected application date.
[40] Indicate whether final discretionary approval is still pending or has been granted, and provide the date or version of the project plans upon which reporting is based.
[41] Type of project (commercial, mixed-use, residential), number of floors, number of units, type of parking, and other relevant information.
[42] For each applicable Special Project Category, list the specific criteria applied to determine applicability. For each non-applicable Special Project Category, indicate n/a.
[43] For each applicable Special Project Category, state the maximum total LID Treatment Reduction Credit available. For Category C Special Projects also list the individual Location, Density, and Minimized Surface Parking Credits available.
[44]: List all LID stormwater treatment systems proposed. For each type, indicate the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area.
[45] List all non-LID stormwater treatment systems proposed. For each type of non-LID treatment system, indicate: (1) the percentage of the total amount of runoff identified in Provision C.3.d. for the Special Project's drainage area, and (2) whether the treatment system either meets minimum design criteria published by a government agency or received certification issued by a government agency, and reference the applicable criteria or certification.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights

Provide background information, highlights, trends, etc.

The Town of Woodside has an updated business inspection plan as of last year. Town staff is alerted to any potential new facility that will require a stormwater inspection during the business license process. The Town of Woodside contracts out our commercial stormwater inspection with San Mateo County Health. San Mateo County Health inspects on a yearly basis for high priority sites and every other year for all other sites. Refer to the C.4. Industrial and Commercial Site Controls section of the Program's FY 10-11 Annual Report (if applicable) for a description of activities of the countywide program and/or the BASMAA Municipal Operations Committee.

C.4.b.i. ► Business Inspection Plan

Do you have a Business Inspection Plan?	X	Yes		No

C.4.b.iii.(1) ► Potential Facilities List

List below or attach your list of industrial and commercial facilities in your Inspection Plan to inspect that could reasonably be considered to cause or contribute to pollution of stormwater runoff.

See Attached List:

C.4.b.iii.(2) ►Facilities Scheduled for Inspection

List below or attach your list of facilities scheduled for inspection during the current fiscal year.

See Attached List:

C.4.c.iii.(1) ►Facility Inspections

Fill out the following table or attach a summary of the following information. Indicate your violation reporting methodology below.

	X	Permittee reports multiple discrete violations on a site as one violation.
		Permittee reports the total number of discrete violations on each site.

	Number	Percent
Number of businesses inspected (First or Routine Inspections)	9	
Total number of inspections conducted (Above # plus Follow-ups)	9	
Number of violations (excluding verbal warnings)	0	
Sites inspected in violation (of the violations above)	0	0%
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	na	na

Comments:

County Environmental Health (EH); Food and Haz Mat Inspectors conduct routine Stormwater Inspections at inventoried sites based on High, Medium or Low Priorities. If a violation or discharge is observed, a description of the violation is noted on the Inspection Report Form. If the violation can not cleared at the time of the original inspection, a copy of the Inspection Report Form is given to a Stormwater Technician for follow-up. Follow-up inspections are routinely conducted within 10 days or otherwise deemed resolved in a longer but still timely manner.

Violations not resolved within a timely manner: No violations were observed during this time period.

C.4.c.iii.(2) ►Frequency and Types/Categories of Violations Observed

Fill out the following table or attach a summary of the following information.

Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	0
Potential discharge and other	0
Comments: **An Actual Discharge is counted as one discharge per inspection per site.**	

C.4.c.iii.(2) ►Frequency and Type of Enforcement Conducted

Fill out the following table or attach a summary of the following information.

	Enforcement Action Taken from County-EH ERP and shown on the Inspection Report Forms	Number of Enforcement Actions Taken	% of Enforcement Actions Taken[46]
Level 1	Verbal Warning	0	0%
Level 2	Warning Notice or Admin Action	0	0
Level 3	Admin. Action with Penalty and/or Cost Recovery	0	0
Level 4	Legal Action	0	0
Total		0	0%

C.4.c.iii.(3) ►Types of Violations Noted by Business Category

Fill out the following table or attach a summary of the following information.

Business Category[47]	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Food Facilities	0	0
Hazardous Material/Hazardous Waste	0	0
Total	0	0

C.4.c.iii.(4) ►Non-Filers

List below or attach a list of the facilities required to have coverage under the Industrial General Permit but have not filed for coverage:

No industries were identified as non-filers during scheduled inspections during this fiscal year.

C.4.d.iii ►Staff Training Summary

*** Attendance reported for County EH staff**

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance*	Percent of Inspectors in Attendance*
Stormwater Inspection	9/21/11	Stormwater Inspection at	10	85%

[46] Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.
[47] List your Program's standard business categories.

		Haz Mat sites		
Stormwater Inspection	9/22/11	Stormwater Inspection at Food Facilities	13	87%
Stormwater Inspection	4/25/12	County Wide Stormwater Inspector Training	22	85%

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights

Provide background information, highlights, trends, etc.

The Town of Woodside does not have a storm drain system and thus does not have a screening program. The Town participated in the countywide's public information and participation subcommittee, the technical advisory committee, the trash subcommittee, and the municipal maintenance subcommittee. The Town of Woodside is very sensitive to any complaint made concerning illicit discharges and responds very rapidly. The Town has an ERP in use. The Town has a small commercial area and no industrial areas.

C.5.c.iii ▶ Complaint and Spill Response Phone Number and Spill Contact List

List below or attach your complaint and spill response phone number and spill contact list.

Contact	Description	Phone Number
Gratien Etchebehere	Town of Woodside, Community Preservation Officer	(650) 851-6790
San Mateo County Environmental Health	Public Health Organization	(650) 372-6200

C.5.d.iii ▶ Evaluation of Mobile Business Program

Describe implementation of minimum standards and BMPs for mobile businesses and your enforcement strategy. This may include participation in the BASMAA Mobile Surface Cleaners regional program or local activities.

Description:

The Town responds to mobile business complaints just like any illicit discharge complaint. The Town responds immediately and conducts thorough investigations. The Town has not hired any mobile surface cleaners but if the Town did, they would make sure they are certified. Refer to the countywide program's FY11-12 Annual Report for a description of efforts by the BASMAA Municipal Operations Committee to address mobile businesses.

C.5.e.iii ►Evaluation of Collection System Screening Program

Provide a summary or attach a summary of your collection screening program, a summary of problems found during collection system screening and any changes to the screening program this FY.

Description: **The Town does not have any major stormwater facilities. The Town's drainage system is left natural in every area possible. Most of the Town's roads have small vegetated swales on the side of the road and pipes under driveways. The Town does have a few very minor or ancillary pipes and culverts that take water from one side of the road to another and are allowed to naturally infiltrate into the ground. For these reasons the Town does not have a screening program.**

C.5.f.iii.(1), (2), (3) ►Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	2	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	0	0
Discharges resolved in a timely manner (C.5.f.iii.(3))	2	100

Comments:

The Town responds immediately to any illicit discharge complaint made. The Town conducts an investigation and then enters the information onto our Trakit System. This allows staff to track any updates other staff members have made and upload any pictures. If the Town does confirm a violation, the Town will pursue enforcement, which varies upon the severity of the violation.

C.5.f.iii.(4) ►Summary of major types of discharges and complaints

Provide a narrative or attach a table and/or graph.

The Town had two complaints about possible illicit discharges. The two complaints were about BMP's at small private horse facilities not being followed. In both cases, Town staff conducted an investigation and found horse facility BMP's were not being followed. The horse facilities were not in the vicinity of waterways, but the Town still made the owners submit, for approval, a manure management plan. The Town then conducted two random inspections at each facility to ensure that the BMP's were being followed. The violations reported this year were in different locations as reported in last year's annual submittal. Woodside does have many private horse facilities, and Town staff is well trained and knowledgeable in horse facility BMP's. Staff does its best to educate horse owners to use the horse facility BMP's.

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ►Site/Inspection Totals

Number of sites disturbing < 1 acre of soil requiring storm water runoff quality inspection (i.e. High Priority) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (C.6.e.iii.1.c)
#	#	#
0	**4**	**28**

Comments: **Town staff conducted one site inspection per month from October- April. Town staff also worked closely with the sites QSP, which allowed for greater communication. In the 28 inspections conducted, the Town did not observe any violations. The sites were extremely well maintained and the BMP's were followed.**

C.6.e.iii.1.d ►Construction Activities Storm Water Violations

BMP Category	Number of Violations[48]	% of Total Violations[49]
Erosion Control	0	0%
Run-on and Run-off Control	0	0%
Sediment Control	0	0%
Active Treatment Systems	0	0%
Good Site Management	0	0%
Non Stormwater Management	0	0%
Total	**0**	**0%**

[48] Count one violation in a category for each site and inspection regardless of how many violations/problems occurred in the BMP category.
[49] Percentage calculated as number of violations in each category divided by total number of violations in all six categories.

C.6.e.iii.1.e ►Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP)[50]	Number Enforcement Actions Taken	% Enforcement Actions Taken[51]
Level 1	Verbal	0	0%
Level 2	NOV	0	0
Level 3	Notice to Comply	0	0
Level 4	Legal Action	0	0
Total		**0**	**0%**

C.6.e.iii.1.f, g ►Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence (C.6.e.iii.1.f)	**0**
Number of sites with discharges, actual and those inferred through evidence (C.6.e.iii.1.g)	**0**

C.6.e.iii.1.h, i ►Violation Correction Times

	Number	Percent
Violations fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	0	0%[52]
Violations not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	0%[53]
Total number of violations for the reporting year[54]	0	0%
Comments: The Town conducted erosion and sedimentation control inspections at 40 smaller and low priority sites. The Town inspected all the sites at least twice, once before the rainy season and once before a major storm event. The Town did also perform random inspections throughout		

[50] Agencies should list the specific enforcement actions as defined in their ERPs.
[51] Percentage calculated as number of each type of enforcement action divided by the total number of enforcement actions.
[52] Calculated as number of violations fully corrected in a timely period after the violations are discovered divided by the total number of violations for the reporting year.
[53] Calculated as number of violations not fully corrected within 30 days after the violations are discovered divided by the total number of violations for the reporting year.
[54] Total number of violations equals the number of initial enforcement actions (i.e. one violation issued for several problems during an inspection at a site). It does not equal the total number of enforcement actions because one violation issued at a site may have a second enforcement action for the same violation at the next inspection if it is not corrected.

the rainy season, before, during, and after storm events. The Town of Woodside issued 14 documented verbal warnings (level 1). The contractors were given up to ten days to fix the violations and all violations were fixed within those ten days. The violations were all minor and involved installing the erosion and sedimentation control measures correctly and good site management practices.

C.6.e.iii.(2) ►Evaluation of Inspection Data

Describe your evaluation of the tracking data and data summaries and provide information on the evaluation results (e.g., data trends, typical BMP performance issues, comparisons to previous years, etc.).

Description: **The Town has noticed an increase in amount of construction BMP knowledge from the contractors. The Town has required sedimentation and erosion control measures for a long time but many times the measures were not installed correctly. The last couple years the Town has increased the amount of inspections per construction site but there was a similar amount of violations compared to the last few years. The violations were minor and were fixed quickly by the contractors. Most of the violations were improperly installed erosion or sedimentation control measures. 3 of the 14 violations were lack of good site management practices and those were all uncovered stockpiles of dirt or construction site materials improperly stored.**

C.6.e.iii.(2) ►Evaluation of Inspection Program Effectiveness

Describe what appear to be your program's strengths and weaknesses, and identify needed improvements, including education and outreach.

Description: **The Town of Woodside feels its construction inspection program is working very well and all the violations found are being noticed quickly and fixed rapidly. The contractors are aware of the Town's enforcement potential and fix any violations quickly. The Town is small and allows staff to easily communicate with each other and the contractors. This also allows for congruity in inspections and data tracking entering data into the inspection forms provided by the San Mateo Countywide program. Town staff has also attended Countywide meetings and trainings such as the QSP/QSD training offered by SMCSWPPP. Town staff is committed to implementing the requirement in Provision C.6.f to provide training to inspectors at least every other year.**

C.6.f ►Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Staff did not attend any training this year.				
Staff attended training the previous year.				
QSP/QSD Workshop	4/26-27/2011	Topics covered: correct uses of specific BMPs, proper installation and maintenance of BMPs, permit requirements.	1	50%

Section 7 – Provision C.7. Public Information and Outreach

C.7.b.ii.1 ►Advertising Campaign

Summarize advertising efforts. Include details such as messages, creative developed, and outreach media used. The detailed advertising report may be included as an attachment. If advertising is being done by participation in a countywide or regional program, refer to the separate countywide or regional Annual Report.

Summary: The Town of Woodside posted countywide material on Town Hall bulletin boards, in the planning and building department, and on the public library bulletin board.

The following separate report developed by BASMAA summarizes the activities of the Regional Youth Litter Campaign:

- BASMAA Youth Litter Campaign Report

C.7.b.iii.1 ►Pre-Campaign Survey

(For the Annual Report following the precampaign survey) Summarize survey information such as sample size, type of survey (telephone survey, interviews etc.). Attach a survey report that includes the following information. If survey was done regionally, refer to a regional submittal that contains the following information:

The following separate report developed by BASMAA summarizes the pre-campaign survey conducted in FY 11-12:

- BASMAA Youth Litter Campaign Report"

Place an **X** in the appropriate box below:

	Survey report attached
	Reference to regional submittal: **X**

C.7.c ►Media Relations

Summarize the media relations effort. Include the following details for each media pitch in the space below, AND/OR refer to a regional report that includes these details:

- Topic and content of pitch
- Medium (TV, radio, print, online)
- Date of publication/broadcast

Summary: The following reports developed by BASMAA summarizes the regional media relations efforts conducted during FY 11-12:

- BASMAA Media Relations Final Report FY 11-12

This report and any other media relations efforts conducted countywide is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Annual Report.

C.7.d ▶Stormwater Point of Contact

Summary of any changes made during FY 10-11: The Countywide Program's point of contact has not changed. A summary of efforts conducted by the countywide program to publicize stormwater points of contact is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Annual Report.

C.7.e ▶Public Outreach Events

Describe general approach to event selection. Provide a list of outreach materials and giveaways distributed.
Use the following table for reporting and evaluating public outreach events

Event Details	**Description** (messages, audience)	**Evaluation of Effectiveness**
Provide event name, date, and location. Indicate if event is local, countywide or regional.	Identify type of event (e.g., school fair, farmers market etc.), type of audience (school children, gardeners, homeowners etc.) and outreach messages (e.g., Enviroscape presentation, pesticides, stormwater awareness)	Provide general staff feedback on the event (e.g., success at reaching a broad spectrum of the community, well attended, good opportunity to talk to gardeners etc.). Provide other details such as: • Estimated overall attendance at the event. • Number of people that visited the booth, comparison with previous years • Number of brochures and giveaways distributed • Results of any spot surveys conducted
The following outreach events were done on a countywide level by SMCWPPP and are included in the C.7 Public Information and Outreach section of Countywide Program's FY 11-12 Annual Report:		
• Coordination of California Coastal Cleanup Day in San Mateo County, September 17, 2011.	Coastal cleanup is an event for everyone to get involved in their local water body and clean up littler and trash.	This event is wildly successful and thousands of people participate. The Town of Woodside posted flyers on Town Hall bulletin boards, in the

		building and planning department, and the public library bulletin board.
2012 County Fair, June 19-17, 2012.	This event is a fair that targets residents of San Mateo County.	The event has thousands of people attend. The countywide program has the exact number of visitors. The Town of Woodside posted flyers on Town Hall bulletin boards, in the building and planning department, and the public library bulletin board.

C.7.f. ▶Watershed Stewardship Collaborative Efforts

Summarize watershed stewardship collaborative efforts and/or refer to a regional report that provides details. Describe the level of effort and support given (e.g., funding only, active participation etc.). State efforts undertaken and the results of these efforts. If this activity is done regionally refer to a regional report.

Evaluate effectiveness by describing the following:

- Efforts undertaken
- Major accomplishments

Summary: **A summary of efforts conducted by the countywide program to work with watershed stewardship groups is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Annual Report.**

C.7.g. ▶Citizen Involvement Events

List the types of events conducted (e.g., creek clean up, storm drain inlet marking, native gardening etc.). Use the following table for reporting and evaluating citizen involvement events.

The following citizen involvement events were done on a countywide level by SMCWPPP and are included in the C.7 Public Information and Outreach section of Countywide Program's FY 11-12 Annual Report:

Event Details	Description	Evaluation of effectiveness
Provide event name, date, and location. Indicate if event is local, countywide or regional	Describe activity (e.g., creek clean-up, storm drain marking etc.)	Provide general staff feedback on the event. Provide other evaluation details such as: • Number of participants. Any change in participation from previous years. • Distance of creek or water body cleaned • Quantity of trash/recyclables collected (weight or volume). • Number of inlets marked.

		• Data trends
• Coordination of California Coastal Cleanup Day in San Mateo County, September 17, 2011.	Coastal cleanup is an event for everyone to get involved in their local water body and clean up littler and trash.	This event is wildly successful and thousands of people participate. The Town of Woodside posted flyers on Town Hall bulletin boards, in the building and planning department, and the public library bulletin board.
• Administration of a Community Action Grant program"	See countywide program annual report.	See countywide program annual report.

C.7.h. ▶School-Age Children Outreach

Summarize school-age children outreach programs implemented. A detailed report may be included as an attachment.
Use the following table for reporting school-age children outreach efforts.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
Provide the following information: Name Grade or level (elementary/ middle/ high)	Brief description, messages, methods of outreach used	Provide number or participants	Provide agency staff feedback. Report any other evaluation methods used (quiz, teacher feedback etc.). Attach evaluation summary if applicable.
SMCWPPP conducted two school-aged children outreach programs countywide. A summary of efforts conducted by the countywide program for school-aged children outreach is included within the C.7 Public Information and Outreach section of the Countywide Program's FY 11-12 Annual Report.			

Section 8 - Provision C.8 Water Quality Monitoring

C.8 ▶ Water Quality Monitoring

State below if information is reported in a separate regional report. Municipalities can also describe below any Water Quality Monitoring activities in which they participate directly, e.g. participation in RMP workgroups, fieldwork within their jurisdictions, etc.

Summary: **During FY 11-12, we contributed through the countywide Program to the BASMAA Regional Monitoring Coalition (RMC). In addition, we contributed financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and were represented at RMP committees and work groups. For additional information on monitoring activities conducted by the Program, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Program's FY 11-12 Annual Report.**

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.b ►Implement IPM Policy or Ordinance

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.

Note: The Town of Woodside reported the use of Diafethialone in response to a sudden rat problem around Town Hall. We then changed the specifications of our contract with Terminix to reflect our IPM policy. Terminix has reported to us that they have not used any pesticides and has only used natural, non-chemical applications.

Trends in Quantities and Types of Pesticides Used[55]

Pesticide Category and Specific Pesticide Used	Amount[56]				
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Organophosphates					
Diafethialone	0	1,200 oz	0		
Product or Pesticide Type B	0	0	0		
Pyrethroids					
Product or Pesticide Type X	0	0	0		
Product or Pesticide Type Y	0	0	0		
Carbaryl	0	0	0		
Fipronil	0	0	0		

C.9.c ►Train Municipal Employees

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	0
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	6
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	100%

[55] Includes all municipal structural and landscape pesticide usage by employees and contractors.
[56] Weight or volume of the product or preferably its active ingredient, using same units for the product each year.

C.9.d ▶ Require Contractors to Implement IPM

Did your municipality contract with any pesticide service provider in the reporting year?	X	Yes		No

If yes, attach one of the following:

X	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR
	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR
	Equivalent documentation.

Note: Terminix is Green Pro Certified and the contract specs have been attached.

C.9.e ▶ Track and Participate in Relevant Regulatory Processes

Summarize participation efforts, information submitted, and how regulatory actions were affected **OR** reference a regional report that summarizes regional participation efforts, information submitted, and how regulatory actions were affected.

Summary: **During FY 11-12, we participated in regulatory processes related to pesticides through contributions to the countywide Program, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees."**

C.9.f ▶ Interface with County Agricultural Commissioners

Did your municipal staff observe any improper pesticide usage or evidence of improper usage (e.g., pesticides in storm drain systems, along street curbs, or in receiving waters) during this fiscal year?		Yes	X	No

If yes, provide a summary of improper pesticide usage reported to the County Agricultural Commissioner and follow-up actions taken to correct any violations. A separate report can be attached as your summary.

C.9.h.ii ▶ Public Outreach: Point of Purchase

Provide a summary of public outreach at point of purchase, and any measurable awareness and behavior changes resulting from outreach (here or in a separate report); **OR** reference a report of a regional effort for public outreach in which your agency participates.

Summary: **See the C.9 Pesticides Toxicity Control section of Program's FY 11-12 Annual Report for information on point of purchase public outreach conducted countywide and regionally.**

C.9.h.vi ► Public Outreach: Pest Control Operators

Provide a summary of public outreach to pest control operators and landscapers and reduced pesticide use (here or in a separate report); **OR** reference a report of a regional effort for outreach to pest control operators and landscapers in which your agency participates.

Summary: **See the C.9 Pesticides Toxicity Control section of the SMCWPPP Program's FY 11-12 Annual Report for a summary of our participation and contributions towards countywide and regional public outreach to pest control operators and landscapers to reduce pesticide use.**

Response to Water Board Staff Comments on Section 9, Provision C.9, of FY 10-11 Annual Report

Use this area to respond to any Water Board staff comments on Section 9 of your FY 10-11 Annual Report, and refer to any required submittals that are attached.

The Town of Woodside is attaching it's IPM policy and the specifications from Terminix, which show that they adhere to our IPM policy.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.i ►Short-Term Trash Loading Reduction Plan

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed in developing a Short-Term Trash Loading Reduction Plan (due February 1, 2012).

Description: **The Short –Term Trash Loading Reduction Plan was submitted to the Water Board on February 1, 2012. See the C.10 Trash Load Reduction section of Program's FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees.**

C.10.a.ii ►Baseline Trash Load and Trash Load Reduction Tracking Method

(For FY 10-11 Annual Report only) Provide description of actions/tasks initiated/conducted/completed to gather trash loading data and in developing a Baseline Trash Load and Trash Load Reduction Tracking Method (due February 1, 2012).

Description: **The Baseline Trash Load and Trash Load Reduction Tracking Method was submitted to the Water Board on February 1, 2012. See the C.10 Trash Load Reduction section of Program's FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees.**

C.10.a.iii ►Minimum Full Trash Capture

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide description of actions/tasks initiated/conducted/completed in implementing Minimum Full Trash Capture Devices (due July 1, 2014) within individual jurisdictions. Include information on Full Trash Capture Devices installed under the Bay-area Wide Trash Capture Demonstration Project administered by San Francisco Estuary Partnership and an estimate of the total land area that is planned for treatment by July 1, 2014.

Description: **See the C.10 Trash Load Reduction section of Program's FY 11-12 Annual Report for information on countywide and regional activities conducted on behalf of co-permittees. The Town of Woodside is not required to install trash-full capture devices.**

C.10.b.iii ►Trash Hot Spot Assessment

(For FY 10-11 Annual Report and Each Annual Report Thereafter) Provide volume of material removed from each Trash Hot Spot cleanup, and the dominant types of trash (e.g., glass, plastics, paper) removed and their sources to the extent possible.

Fill out the following table or attach a summary of the following information. **Note: The area designated as the Town's trash hot spot is cleaned up by employees of Robert's market periodically. This location is the only location with any sort of trash accumulation, which is why we chose this as our hot spot.**

Trash Hot Spot	Cleanup Date	Volume of Material Removed	Dominant Type of Trash	Trash Sources (where possible)
100' of Dry Creek, adjacent to Robert's Market near Woodside Road and Mountain Home Road	5/23/12	< .3 cubic yard	Litter (plastic wrappers, aluminum cans, cigarette butts, plastic bags)	Litter from people eating lunch or snacks during their bike ride.

C.10.d ►Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons)[57]	Estimated Percent Reduction as of FY 11-12[58]	Estimated Dominant Types of Trash Removed in FY 11-12
Existing Enhanced Street Sweeping	**The Town of Woodside sweeps Canada Road and Whiskey Hill Road twice per month. These roads are heavily used by bicyclists and automobiles.**	**11**	**0.7%**	**Litter**
Public Education and Outreach Programs	**Trash Load Reduction Control Measures** Regional and Countywide Public Education and Outreach Programs (CR-3) FY 2011-12 Status Summary **Litter Reduction Advertising Campaigns** **Youth Outreach Litter Campaign (Regionwide)** In FY 2011-12, BASMAA began implementing the "Be the Street" anti-litter Youth Outreach Campaign. Be the Street takes a Community Based Social Marketing approach to encourage youth to keep their community clean. The intent of the campaign is to make "no-littering" the norm among the target audience (youth between the ages of 14 and 24). The campaign is using online social marketing tools to conduct outreach. Activities in FY 11-12 included launching a website, Facebook page and a quarterly e-newsletter.	**119**	**8.7%**	**N/A**

[57]The estimated load removed and percent reduction in FY 11-12 is consistent with assumptions described in the Trash Load Reduction Tracking Method Technical Report (version 1.0) submitted to the Water Board on February 1, 2012. In the future, load reductions reported in Annual Reports may be adjusted based on revisions to the tracking methodology.

C.10.d ►Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons)[57]	Estimated Percent Reduction as of FY 11-12[58]	Estimated Dominant Types of Trash Removed in FY 11-12
	An "anti-littering" video contest was also announced and the winning entry will be promoted on television. **Outreach to School□age Children or Youth** **Banana Slug School Assembly Program (Countywide) "Water Pollution Prevention and Your Car" Presentation (Countywide)** Through participation and funding of the SMCWPPP Public Information and Participation program (PIP), the Town of Woodside continued implementing litter reduction outreach to school□age children and youth at school sites. During FY 11-12, SMCWPPP managed two contracts to provide direct outreach to grades K□12 on behalf of all Permittees . The first contract was with the Banana Slug String Band who performed a presentation called "We All Live Downstream" to grades K□5. Through songs and interactive exercises, the presentation provides information about storm drains, watersheds, the marine environment, and tips to keep water clean, including litter prevention. During FY 11-12, the Banana Slug String Band performed 44 assemblies at 28 elementary schools across San Mateo County, reaching nearly 9,315 students. Surveys of the performance and its			

C.10.d ►Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons)[57]	Estimated Percent Reduction as of FY 11-12[58]	Estimated Dominant Types of Trash Removed in FY 11-12
	effectiveness were sent to each school. A total of 21 schools responded with 1,216 student responses. Overall, the responses have been very positive and indicate an increase in the students' knowledge about watersheds, stormwater and pollution prevention. The second contract was with Rock Steady Science, who presented "Water Pollution Prevention and Your Car" to grades 10-12. A portion of the presentation is dedicated to watershed and stormdrain education, and the impact of litter on local creeks and waterways. The presentations began during the spring semester of the 2010-11 school year and continued through the 2011-12 fiscal/school year. A total of 50 presentations were given in 22 different schools located throughout the county, reaching over 1,350 students. (Note: some cities in San Mateo County do not have high schools, and their students feed into high schools in neighboring cities.) **Media Relations (Use of Free Media)** **Coastal Cleanup Day Promotion (Countywide)** On the countywide level, SMCWPPP provided a press release for Coastal Cleanup			

C.10.d ►Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons)[57]	Estimated Percent Reduction as of FY 11-12[58]	Estimated Dominant Types of Trash Removed in FY 11-12
	Day, and used Twitter to promote the event on August 29, 2011. The release was intended to gain support and assistance for the cleanup event conducted each September in local water bodies. **Community Outreach Events** **San Mateo County Fair, June 9-17, 2012 (Countywide)** SMCWPPP, through its PIP program, conducted a countywide outreach event at the San Mateo County Fair, June 9-17, 2012. The booth was open to the public for a total of 95 hours during the nine days. Staff from nine jurisdictions and County Environmental Health worked the booth at select times each day for a total of 57 hours of staffed time. Based on representative sampling of the number of people who visited the booth, it was estimated that an average of 34 people per hour were directly contacted during the hours that staff was present. Using this averaging, it is estimated that approximately 1,938 people were directly contacted during the 57 staffed hours. The booth provided an introduction to the "Be The Street" anti-litter Youth Outreach Campaign. During the fair, 81 people signed up for the Campaign e-newsletter. **Spring Cleanup Promotional Program (Countywide)**			

C.10.d ▶ Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons)[57]	Estimated Percent Reduction as of FY 11-12[58]	Estimated Dominant Types of Trash Removed in FY 11-12
	In FY 11-12, SMCWPPP launched "Spring Cleaning SMC" a new annual promotional campaign designed to provide an outlet for watershed stewardship groups and jurisdictions to promote small local trash cleanup events. It is promoted as a cleanup "season," from March 21 to June 21, including all Earth Day events that take place in late April. SMCWPPP developed a web page on www.flowstobay.org dedicated to posting cleanup events during this time period. Promotional newspaper advertisements and bus ad cards were developed and placed in newspapers and busses throughout the county, directing the public to the web page. A total of 18 spring cleanup events were posted during the spring season. Groups and jurisdictions were asked to provide cleanup data. Reports showed that 385 volunteers removed 1225 pounds of trash, and an additional report indicated that 672 gallons was removed. The actual numbers are likely to be higher since some groups did not provide cleanup data.			
Creek/Channel/Shoreline Cleanups	The Town of Woodside conducted a trash hot spot cleanup of the bank of a 100' section of a creek adjacent to a grocery store, which is a popular place to eat lunch. This clean up was our trash hot spot clean up and was a onetime clean up.	12.5	0.8%	Litter

C.10.d ►Summary of Trash Reduction Actions and Loads Reduced

Provide a summary of trash load reduction actions (i.e., control measures and best management practices) implemented within your jurisdictional boundaries during the reporting period to achieve a 40% trash load reduction goal by July 1, 2014. For those actions implemented in FY 2011-12, include brief descriptions of levels of implementation and the total trash loads and dominant types of trash removed from each action.

New or Enhanced Trash Load Reduction Action	Description of New or Enhanced Action Implemented in FY 11-12	Estimated Trash Load Removed in FY 11-12 (Gallons)[57]	Estimated Percent Reduction as of FY 11-12[58]	Estimated Dominant Types of Trash Removed in FY 11-12
Preliminary Estimate of Trash Load Removed (Gallons) in FY 2011-12		**142.5 gallons**		
Preliminary Baseline Trash Load Estimate (Gallons)		**1,495 gallons**		
Total Percentage Reduction in FY 2011-12 (Compared to Baseline Trash Load)		**10.2%**		

Section 11 - Provision C.11 Mercury Controls

C.11.a.i ▶Mercury Recycling Efforts

List below or attach lists of efforts to promote, facilitate, and/or participate in collection and recycling of mercury containing devices and equipment at the consumer level (e.g., thermometers, thermostats, switches, bulbs).

1) **Promotion of San Mateo County's recycle works house hold hazardous waste program. We also have handouts regarding thermostat recycling.**
   a) Household Hazardous Waste (HHW) programs, including promotion of HHW drop-off events and local businesses that provide residents and small businesses the opportunity to drop-off of mercury-containing devices and equipment (e.g., bulbs, thermostats, thermometers and/or switches) at designated locations on specific dates, times and/or business hours.
   b) The Thermostat Recycling Corporation, the Town informs builders of the need to make an appointment with Recycle Works and refers them to the website recycleworks.org.
2) For more information about the County Household Hazardous Waste Program refer to the Countywide Program's Annual Report.

C.11.a.ii ▶Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

Please refer to the FY 11-12 Countywide Program Annual Report for an estimate of the mass of mercury collected through collection and recycling efforts by the County Household Hazardous Waste Program.

C.11.b ▶ Monitor Methylmercury
C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources in Drainages
C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices
C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit
C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs
C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced
C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff
C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region
C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of countywide Program and regional accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of Program's FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

Section 12 - Provision C.12 PCBs Controls

C.12.a.ii,iii ►Ongoing Training

(For FY 10-11 Annual Report and Each Annual Report Thereafter) List below or attach description of ongoing training development and inspections for PCB identification, including documentation and referral to appropriate regulatory agencies (e.g. county health departments, Department of Toxic Substances Control, California Department of Public Health, and the Water Board) as necessary.

Description:

See the FY 11-12 Program Annual Report for a description of training provided countywide at the April 25, 2012 Workshop.

C.12.b ►Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities
C.12.c ►Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations
C.12.d ►Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices
C.12.e ►Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit
C.12.f ►Diversion of Dry Weather and First Flush Flows to POTWs
C.12.g ►Monitor Stormwater PCB Pollutant Loads and Loads Reduced
C.12.h ►Fate and Transport Study of PCBs in Urban Runoff
C.12.i ►Development of a Risk Reduction Program Implemented Throughout the Region

State below if information is reported in a separate regional report. Municipalities that participate directly in regional activities to can provide descriptions below.

Summary

A summary of countywide Program and regional accomplishments for these sub-provisions are included within the C.12 PCB Controls section of Program's FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

Section 13 - Provision C.13 Copper Controls

C.13.a. iii.(1) ► Legal Authority: Architectural Copper

(For FY 10-11 Annual Report only) Do you have adequate legal authority to prohibit discharge of wastewater to storm drains generated from the installation, cleaning, treating, and washing of the surface of copper architectural features, including copper roofs to storm drains?	X	**Yes**		**No**

If **No**, explain and provide schedule for obtaining authority within 1 year.

C.13.a.iii.(2) ►Training, Permitting and Enforcement Activities

(FY 11-12 Annual Report and each Annual Report thereafter) Provide summaries of activities implemented to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction including. :

- Development of BMPs on how to manage the water during and post construction
- Requiring the use of appropriate BMPs when issuing building permits
- Educating installers and operators on appropriate BMPs
- Enforcement actions taken again noncompliance

The Countywide Program collaborated with BASMAA to develop BMPs to manage waste generated from cleaning and treating of copper architectural features, including copper roofs, during construction and post-construction. Permitting, education and enforcement are described below:

- **Permitting - The Countywide Program updated its Stormwater Requirements Checklist to include the architectural copper BMPs in the list of source control measures that may apply to projects.**
  The Town of Woodside is planning to use this checklist during the permitting process.
- **Education - The Countywide Program, in collaboration with the Santa Clara Valley Urban Runoff Pollution Prevention Program, prepared an educational flyer on the architectural copper BMPs.**
  The Town of Woodside has this flyer in the building and planning department handout area and informs homeowners and contractors of these handouts when necessary.
- **Enforcement - The Town implements our Enforcement Response Plan for stormwater violations, including improper management of rinse water from the installation, cleaning, treating, and washing of architectural copper. So far, the Town has not seen or heard of anyone rinsing, cleaning, or treating any architectural copper.**

C.13.b. iii. ► Legal Authority: Pools, Spas, and Fountains

(For FY10-11 Annual Report only) Do you have adequate legal authority to prohibit discharges to storm drains from pools, spas, and fountains that contain copper-based chemicals?	X	**Yes**		**No**
If **No**, explain and provide schedule for obtaining authority within 1 year:				

C.13.c ►Vehicle Brake Pads

Reported in a separate regional report.

A summary of the countywide Program's participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section of Program's FY 11-12 Annual Report and/or the BASMAA Regional POC Report.

C.13.d.iii ►Industrial Sources Copper Reduction Results

Based upon inspection activities conducted under Provision C.4, highlight copper reduction results achieved among the facilities identified as potential users or sources of copper, facilities inspected, and BMPs addressed.

Summary: **N/A, the Town of Woodside does not have any industrial sites.**

C.13.e ►Studies to Reduce Copper Pollutant Impact Uncertainties

Report on progress of studies being conducted countywide or regionally to reduce copper pollutant impact uncertainties. State below if information is reported in a separate regional report.

Summary: **A summary of the countywide Program and/or regional efforts to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of Program's FY 11-12 Annual Report and/or BASMAA Regional POC Report.**

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

C.14.a ►Control Programs for PBDEs, Legacy Pesticides and Selenium Controls

Report on progress of studies being conducted countywide or regionally to characterize the distribution and pathways of PBDEs, legacy pesticides, and selenium. State below if information is reported in a separate regional report.

Summary

A summary of the countywide Program and regional efforts related to the Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of Program's FY 11-12 Annual Report and/or BASMAA Regional POC Report.

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ► Planned and Unplanned Discharges of Potable Water

Is your agency a water purveyor?		Yes	X	No
If **No**, skip to C.15.b.vi.(2):				
If **Yes**, Complete the attached reporting tables or attach your own table with the same information. Provide any clarifying comments below.				
Comments: N/A				

C.15.b.vi.(2) ► Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

Provide implementation summaries of the required BMPs to promote measures that minimize runoff and pollutant loading from excess irrigation. Generally the categories are:

- Promote conservation programs
- Promote outreach for less toxic pest control and landscape management
- Promote use of drought tolerant and native vegetation
- Promote outreach messages to encourage appropriate watering/irrigation practices
- Implement Illicit Discharge Enforcement Response Plan for ongoing, large volume landscape irrigation runoff.

Summary: The Town of Woodside must enforce the Model Water Efficient Landscape Ordinance, the Town of Woodside also has handouts in the building and planning department that promote water conservation, and the county wide program has programs that promote less toxic pest control and landscape management.

C.15.b.iii.(1) ► Planned Discharges of the Potable Water System

Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Duration of Discharge (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L)	pH (standard units)	Discharge Turbidity[58] (NTU)	Implemented BMPs & Corrective Actions
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

C.15.b.iii.(2) ► Unplanned Discharges of the Potable Water System[59]

Site/ Location	Discharge Type	Receiving Waterbody(ies)	Date of Discharge	Discharge Duration (military time)	Estimated Volume (gallons)	Estimated Flow Rate (gallons/day)	Chlorine Residual (mg/L)[60]	pH (standard units)[64]	Discharge Turbidity (Visual)[64]	Implemented BMPs & Corrective Actions	Time of discharge discovery	Regulatory Agency Notification Time[61]	Inspector arrival time	Responding crew arrival time
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

[58] Monitor the receiving water for turbidity if necessary and feasible. Include data in this column if available.
[59] This table contains all of the unplanned discharges that occurred in this FY.
[60] Monitoring data is only required for 10% of the unplanned discharges. If you monitored more than 10% of your unplanned discharges, report all of the data collected.
[61]. Notification to Water Board staff is required for unplanned discharges where the chlorine residual is >0.05 mg/L and total volume is ≥ 50,000 gallons. Notification to State Office of Emergency Services is required after becoming aware of aquatic impacts as a result of unplanned discharge or when the discharge might endanger or compromise public health and safety.

C.4

Prioritized Inspection List of Businesses (Inspection List)

High Priority Businesses for Inspection[1] Are Inspected Annually

Name of Business	Address	Type of Business
Cheveron	2950 Woodside Rd.	Gasoline station

Total number of businesses: 1

Low Priority Businesses for Inspection[2] Are Inspected Less Frequently Than Once a Year

Name of Business	Address	Type of Business
Alice's Restaurant	17288 Skyline Blvd.	Restaurant
The Little Store	3440 Woodside Rd.	Restaurant
Village Pub	2967 Woodside Rd.	Restaurant
Pioneer Saloon	2925 Woodside Rd.	Bar
Verizon Wireless	Hwy 280 and Woodside Rd.	Wireless company
Bucks Restaurant	3062 Woodside Rd.	Restaurant
Roberts of Woodside	3015 Woodside Rd.	Grocery Store
Menlo Country Club	2300 Woodside Rd.	Restaurant
Mountain Terrace	17285 Skyline	Restaurant

[1] The frequency of inspections is a goal that should be met for most businesses. A particular business or facility's inspection priority may be modified based on more recent information during the annual Inspection List update, and businesses and facilities may be added and deleted from the Inspection List consistent with the MRP.

	Blvd.	
Skywood Trading Post	17287 Skyline Blvd.	General Store

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: Woodside
Period Covered by this Report: July 1 through Sept 30, 2011
Period Covered by the Previous Report: April 1 through June 30, 2011
Date: 11/03/11

	Haz Mat	Food
Total Number of Inspections:	0	0
Total Number of Violations:	0	0
Total Follow-up Actions:	0	0
Total Violations Corrected:	0	0
Total Violations Pending:	0	0

NAME ADDRESS TYPE OF BUSINESS	VIOL DATE	INSP	TYPES OF VIOLATIONS		COMMENTS AND/OR DESCRIPTION OF VIOLATION	ENFORCEMENT ACTIONS					FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED
			PTNL + BMP ≥ 4	NSW	Including whether violating flow reached a creek or other waterbody, (name waterbody)	NONE	VW	WN	AA$	LA			

Type of Violation:
PTNL + BMP ≥ 4
NSW Non-Stormwater Discharge

If the combined value of high potential for a Pollutant Discharge plus poor BMPs equals 4, Follow-up Action is required
Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges are allowed by the NPDES permit as conditgionally exempted should not be identified as a NSW violation.

Enforcement Actions:
None No Action Taken
VW Verbal Warning
WN Warning Notice
AA$ Admin. Action with Penalty
LA Legal Notice

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: Woodside
Period Covered by this Report: January 1 through March 31, 2012
Period Covered by the Previous Report: Oct 1 through December 31, 2011
Date: 04/24/12

	Haz Mat	Food
Total Number of Inspections:	1	0
Total Number of Violations:	0	0
Total Follow-up Actions:	0	0
Total Violations Corrected:	0	0
Total Violations Pending:	0	0

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		COMMENTS AND/OR DESCRIPTION OF VIOLATION	ENFORCEMENT ACTIONS					FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED
			PTNL + BMP ≥ 4	NSW	including whether violating flow reached a creek or other waterbody, (name waterbody)	NONE	VW	WN	AA$	LA			

Type of Violation:
PTNL + BMP ≥ 4 — If the combined value of high potential for a Pollutant Discharge plus poor BMPs equals 4, Follow-up Action is required
NSW Non-Stormwater Discharge — Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges are allowed by the NPDES permit as conditionally exempted should not be identified as a NSW violation.

Enforcement Actions:
None No Action Taken
VW Verbal Warning
WN Warning Notice
AA$ Admin. Action with Penalty
LA Legal Notice

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: Woodside
Period Covered by this Report: October 1 through Dec 30, 2011
Period Covered by the Previous Report: July 1 through September 30, 2011
Date: 02/22/12

	Haz Mat	Food
Total Number of Inspections:	1	0
Total Number of Violations:	0	0
Total Follow-up Actions:	0	0
Total Violations Corrected:	na	na
Total Violations Pending:	0	0

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		COMMENTS AND/OR DESCRIPTION OF VIOLATION	ENFORCEMENT ACTIONS					FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED
			PTNL + BMP ≥ 4	NSW	including whether violating flow reached a creek or other waterbody, (name waterbody)	NONE	VW	WN	AA$	LA			

Type of Violation:
PTNL + BMP ≥ 4
NSW Non-Stormwater Discharge

If the combined value of high potential for a Pollutant Discharge plus poor BMPs equals 4, Follow-up Action is required
Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges are allowed by the NPDES permit as conditionally exempted should not be identified as a NSW violation.

Enforcement Actions:
None No Action Taken
VW Verbal Warning
WN Warning Notice
AA$ Admin. Action with Penalty
LA Legal Notice

STORMWATER INSPECTIONS & VIOLATIONS SUMMARY

Municipality: Woodside
Period Covered by this Report: April 1 through June 30, 2012
Period Covered by the Previous Report: Jan 1 through March 31, 2012
Date: 07/27/12

	Haz Mat	Food
Total Number of Inspections:	5	2
Total Number of Violations:	0	0
Total Follow-up Actions:	0	0
Total Violations Corrected:	na	na
Total Violations Pending:.	0	0

NAME ADDRESS TYPE OF BUSINESS	VIOL. DATE	INSP	TYPES OF VIOLATIONS		COMMENTS AND/OR DESCRIPTION OF VIOLATION	ENFORCEMENT ACTIONS					FOLLOW-UP ACTION	VIOLATIONS CORRECTED (YES/NO)	DATE CORRECTED
			PTNL + BMP ≥ 4	NSW	including whether violating flow reached a creek or other waterbody, (name waterbody)	NONE	VW	WN	AA$	LA			

Type of Violation:
PTNL + BMP ≥ 4 | If the combined value of high potential for a Pollutant Discharge plus poor BMPs equals 4, Follow-up Action is required
NSW Non-Stormwater Discharge | Discharge of non-stormwater materials to storm drain system. Non-stormwater discharges are allowed by the NPDES permit as conditgionally exempted should not be identified as a NSW violation.

Enforcement Actions:
None No Action Taken
VW Verbal Warning
WN Warning Notice
AA$ Admin. Action with Penalty
LA Legal Notice

PR0089618

SAN MATEO COUNTYWIDE Water Pollution Prevention Program

Clean Water. Healthy Community.

City: woodside ☐ Unincorporated

Date: 5/30/12 ☒ Food ☐ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up / Re-Inspection Due:

NAME OF FACILITY	SITE ADDRESS
woodside high	194 churchill

CONTACT NAME	PHONE	BUSINESS TYPE/ACTIVITY	SIC
		school	

Pollutants of Concern Used at Facility? ☐ yes ☐ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☐ Other _____

Is the facility covered under any other programs or permits? (Check all that apply.)

☐ Air quality ☐ Hazmat business plan ☐ None ☐ Sanitary sewer
☐ Fire department (hazmat storage) ☐ Hazmat waste generator ☐ Underground storage tanks ☐ Above ground storage tanks
☐ Retail food facility ☐ Other

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ No, but may need to be (Refer to Water Board staff)
☐ Individual ☐ General: Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential NSW = Non-Stormwater Discharge
BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s): Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas					
B. Outdoor Material Storage Areas					
C. Outdoor Waste Storage/Disposal Areas		1	0		
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas					
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas					
G. Rooftop Equipment					
H. Outdoor Drainage from Indoor Areas					
I. Other (describe):					

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

clean

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: ☐ High - Annual Businesses with a follow-up/re-inspection should be assigned High	☒ Medium -- every 2 yrs.	☐ Low -- every 5 yrs.	☐ Referred to:

ENFORCEMENT LEVELS: ☒ None	1.☐ Verbal Warning	2.☐ Warning Notice or Admin. Action	3.☐ Admin. Action with Penalty &/or Cost Recovery	4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no ☐ see Follow-Up Inspection Report

Facility Representative: Carol Cassidy Inspector: AS

PR0043537

SAN MATEO COUNTYWIDE
Water Pollution Prevention Program
Clean Water. Healthy Community.

City: Woodside ☐ Unincorporated

Date: 4-3-12 ☐ Food ☒ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up / Re-Inspection Due:

NAME OF FACILITY: Pinnacle Towers Skeggs Pt. | SITE ADDRESS: 15500 Skyline Blvd.

CONTACT NAME: Eric Gutierrez | PHONE: – | BUSINESS TYPE/ACTIVITY: Radio tower | SIC:

Pollutants of Concern Used at Facility? ☐ yes ☒ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☒ Other

Is the facility covered under any other programs or permits? (Check all that apply.) ☐ None ☐ Sanitary sewer
☐ Air quality ☐ Hazmat business plan ☐ Underground storage tanks ☐ Above ground storage tanks
☐ Fire department (hazmat storage) ☐ Hazmat waste generator ☐ Retail food facility ☐ Other

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ No, but may need to be (Refer to Water Board staff)
☐ Individual ☒ General: Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential NSW = Non-Stormwater Discharge
BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s): Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas	/				
B. Outdoor Material Storage Areas	/				
C. Outdoor Waste Storage/Disposal Areas	/				
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas	/				
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas	/				
G. Rooftop Equipment	/				
H. Outdoor Drainage from Indoor Areas	/				
I. Other (describe):	/				

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

un-manned facility; no hazardous constituents and no applicability to stormwater program at this point. Removed propane tank, no chemicals of concern on-site aside from small sealed batteries stored inside.

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: ☐ High - Annual Businesses with a follow-up/re-inspection should be assigned High	☒ Medium – every 2 yrs.	☐ Low – every 5 yrs.	☐ Referred to:

ENFORCEMENT LEVELS: ☒ None	1.☐ Verbal Warning	2.☐ Warning Notice or Admin. Action	3.☐ Admin. Action with Penalty &/or Cost Recovery	4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no or ☐ see Follow-Up Inspection Report

Facility Representative: [signature] Inspector: D Rompt

L/Open/Hazmat/Admin/Current/Forms/Stormwater_20101020

PR0062999

SAN MATEO COUNTYWIDE
Water Pollution Prevention Program
Clean Water. Healthy Community.

City: WOODSIDE ☐ Unincorporated

Date: 4-28-12 ☐ Food ☒ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up

Follow-up / Re-Inspection Due:

NAME OF FACILITY: WOODSIDE FAA-OSI Tower

SITE ADDRESS: Skyline Blvd

CONTACT NAME: Renee Johnson

PHONE: 851-0171

BUSINESS TYPE/ACTIVITY: FAA Tower - radio tower

SIC:

Pollutants of Concern Used at Facility? ☐ yes ☒ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☐ Other

Is the facility covered under any other programs or permits? (Check all that apply.)

☒ Air quality ☒ Hazmat business plan ☐ None ☐ Underground storage tanks ☐ Sanitary sewer ☒ Above ground storage tanks

☒ Fire department (hazmat storage) ☐ Hazmat waste generator ☐ Retail food facility ☐ Other

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ No, but may need to be (Refer to Water Board staff) ☐ Individual ☒ General: Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential NSW = Non-Stormwater Discharge

BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s). Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas	/				
B. Outdoor Material Storage Areas		1	0		
C. Outdoor Waste Storage/Disposal Areas		1	0		
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas	/				
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas	/				
G. Rooftop Equipment	/				
H. Outdoor Drainage from Indoor Areas		1	0		
I. Other (describe):	/				

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☒ no

NO VIOLATIONS OBSERVED FOR STORMWATER.

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: ☐ High - Annual Businesses with a follow-up/re-inspection should be assigned High ☒ Medium – every 2 yrs. ☐ Low – every 5 yrs. ☐ Referred to:

ENFORCEMENT LEVELS: ☒ None 1.☐ Verbal Warning 2.☐ Warning Notice or Admin. Action 3.☐ Admin. Action with Penalty &/or Cost Recovery 4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no or ☐ see Follow-Up Inspection Report

Facility Representative: X [signature] Inspector: Dan Rompf

L/Open/Hazmat/Admin/Current/Forms/Stormwater_20101020

PR0039622

SAN MATEO COUNTYWIDE Water Pollution Prevention Program

Clean Water. Healthy Community.

City: WOODSIDE ☐ Unincorporated

Date: 4-17-12 ☐ Food ☒ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up / Re-Inspection Due:

NAME OF FACILITY	SITE ADDRESS
WOODSIDE CHEVRON	2955 WOODSIDE RD

CONTACT NAME	PHONE	BUSINESS TYPE/ACTIVITY	SIC
Sneha Ram	851-1771	Fuel Station	

Pollutants of Concern Used at Facility? ☐ yes ☒ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☐ Other

Is the facility covered under any other programs or permits? (Check all that apply.)

☒ Air quality ☒ Hazmat business plan ☒ Underground storage tanks ☐ Above ground storage tanks

☒ Fire department (hazmat storage) ☒ Hazmat waste generator ☐ Retail food facility ☐ Other

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ No, but may need to be (Refer to Water Board staff)

☐ Individual ☒ General: Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential NSW = Non-Stormwater Discharge

BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are Implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s); Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas		1	0		Fuel dispensers
B. Outdoor Material Storage Areas		1	0		
C. Outdoor Waste Storage/Disposal Areas		1	0		Covered
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas	✓				
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas	✓				
G. Rooftop Equipment	✓				
H. Outdoor Drainage from Indoor Areas	✓				
I. Other (describe):	✓				

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

NO VIOLATIONS

CLEAN FACILITY

✓ ✓ ✓ ✓

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: ☐ High - Annual Businesses with a follow-up/re-inspection should be assigned High	☒ Medium – every 2 yrs.	☐ Low – every 5 yrs.	☐ Referred to:

ENFORCEMENT LEVELS: ☒ None	1.☐ Verbal Warning	2.☐ Warning Notice or Admin. Action	3.☐ Admin. Action with Penalty &/or Cost Recovery	4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no or ☐ see Follow-Up Inspection Report

Facility Representative: Sneha Ram Inspector: D. Rompf

I:\Open\Forms\Admin\CurrentForms\Stormwater_20101020

LPR0043722

SAN MATEO COUNTYWIDE
Water Pollution Prevention Program
Clean Water. Healthy Community.

City: Woodside ☐ Unincorporated

Date: 4/6/12 ☐ Food ☐ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up / Re-Inspection Due:

NAME OF FACILITY	SITE ADDRESS	
Alices Restaurant	17288 Skyline	
CONTACT NAME: Sanderson	PHONE: 851-0303	BUSINESS TYPE/ACTIVITY: Full Restaurant
SIC:		

Pollutants of Concern Used at Facility? ☐ yes ☒ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☐ Other

Is the facility covered under any other programs or permits? (Check all that apply.)

☒ Air quality ☒ Fire department (hazmat storage) ☒ Hazmat business plan ☒ Hazmat waste generator ☐ None ☒ Underground storage tanks ☐ Retail food facility ☐ Sanitary sewer ☐ Above ground storage tanks ☐ Other

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ Individual ☐ No, but may need to be (Refer to Water Board staff) ☒ General Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential) NSW = Non-Stormwater Discharge

BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s): Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas		1	0		
B. Outdoor Material Storage Areas		1	0		
C. Outdoor Waste Storage/Disposal Areas		1	0		
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas	/				
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas	/				
G. Rooftop Equipment	/				
H. Outdoor Drainage from Indoor Areas	/				
I. Other (describe):	/				

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

NO VIOLATIONS

☒ keep spill kit available

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: ☐ High - Annual Businesses with a follow-up/re-inspection should be assigned High	☒ Medium – every 2 yrs.	☐ Low – every 5 yrs.	☐ Referred to:

ENFORCEMENT LEVELS: ☒ None	1.☐ Verbal Warning	2.☐ Warning Notice or Admin. Action	3.☐ Admin. Action with Penalty &/or Cost Recovery	4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no or ☐ see Follow-Up Inspection Report

Facility Representative: ☒ Inspector: D. Rompf

PR0044466

SAN MATEO COUNTYWIDE Water Pollution Prevention Program

Clean Water. Healthy Community.

City: Woodside ☐ Unincorporated

Date: 5/30/12 ☒ Routine ☐ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up

Follow-up / Re-Inspection Date:

NAME OF FACILITY: Kings Mountain School

SITE ADDRESS: 211 Swett

CONTACT NAME | PHONE | BUSINESS TYPE/ACTIVITY: School | SIC

Pollutants of Concern Used at Facility? ☐ yes ☐ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☐ Other

Is the facility covered under any other programs or permits? (Check all that apply.)

☐ None ☐ Sanitary sewer
☐ Air quality ☐ Hazmat business plan ☐ Underground storage tanks ☐ Above ground storage tanks
☐ Fire department (hazmat storage) ☐ Hazmat waste generator ☐ Retail food facility ☐ Other

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ No, but may need to be (Refer to Water Board staff)
☐ Individual ☐ General: Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential NSW = Non-Stormwater Discharge
BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s): Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas					
B. Outdoor Material Storage Areas					
C. Outdoor Waste Storage/Disposal Areas		1	0		
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas					
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas					
G. Rooftop Equipment					
H. Outdoor Drainage from Indoor Areas					
I. Other (describe):					

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

Clean

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: Businesses with a follow-up/re-inspection should be assigned High	☐ High - Annual	☒ Medium – every 2 yrs.	☐ Low – every 5 yrs.	☐ Referred to:

ENFORCEMENT LEVELS: N/A None	1.☐ Verbal Warning	2.☐ Warning Notice or Admin. Action	3.☐ Admin. Action with Penalty &/or Cost Recovery	4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no or ☐ see Follow-Up Inspection Report

Facility Representative: Sandra K Myers Inspector: AJ

(PR0043250)

SAN MATEO COUNTYWIDE
Water Pollution Prevention Program
Clean Water. Healthy Community.

City: WOODSIDE ☐ Unincorporated

Date: 4-26-12 ☐ Food ☒ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up / Re-Inspection Due:

NAME OF FACILITY: Skywood Trading Post | SITE ADDRESS: 17237 Skyline Blvd

CONTACT NAME: Gabriel Zumpt | PHONE: | BUSINESS TYPE/ACTIVITY: Fuel / Retail | SIC:

Pollutants of Concern Used at Facility? ☒ yes ☐ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☐ Other

Is the facility covered under any other programs or permits? (Check all that apply.)
☒ Air quality ☒ Hazmat business plan ☐ None ☐ Sanitary sewer
☒ Fire department (hazmat storage) ☒ Hazmat waste generator ☒ Underground storage tanks ☐ Above ground storage tanks
☐ Retail food facility ☐ Other

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ Individual ☐ No, but may need to be (Refer to Water Board staff) ☒ General: Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential NSW = Non-Stormwater Discharge
BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s). Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas		2	1		Fuel area is clean.
B. Outdoor Material Storage Areas		2	1		Re-locate paint storage or tarp over
C. Outdoor Waste Storage/Disposal Areas		2	1		Keep paint/chemicals stored inside
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas		1	1		covered
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas	/				
G. Rooftop Equipment	/				
H. Outdoor Drainage from Indoor Areas	/				Ensure saw repair keeps indoor storage.
I. Other (describe):	/				

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

Ensure old paint cans are closed/covered and any hazardous materials or waste are covered with tarp so there will be no stormwater runoff w/ chemicals. This was found mainly behind business.

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: ☐ High – Annual Businesses with a follow-up/re-inspection should be assigned High | ☒ Medium – every 2 yrs. | ☐ Low – every 5 yrs. | ☐ Referred to:

ENFORCEMENT LEVELS: ☒ None | 1.☐ Verbal Warning | 2.☐ Warning Notice or Admin. Action | 3.☐ Admin. Action with Penalty &/or Cost Recovery | 4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no or ☐ see Follow-Up Inspection Report

Facility Representative: [signature] Inspector: Dan Rompf

L/Open/Hazmat/Admin/Current/Forms/Stormwater_Report.doc

PR0043467

5

SAN MATEO COUNTYWIDE Water Pollution Prevention Program

Clean Water, Healthy Community.

City: Woodside ☐ Unincorporated

Date: 10-11-11 ☐ Food ☒ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up / Re-Inspection Due:

NAME OF FACILITY	SITE ADDRESS
Menlo Country Club	2300 Woodside

CONTACT NAME	PHONE	BUSINESS TYPE/ACTIVITY	SIC
Scott Lewis	366-3120	Golf Course	

Pollutants of Concern Used at Facility? ☐ yes ☒ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☐ Other _____

Is the facility covered under any other programs or permits? (Check all that apply.)

☐ None ☐ Sanitary sewer

☐ Air quality ☒ Hazmat business plan ☐ Underground storage tanks ☒ Above ground storage tanks

☒ Fire department (hazmat storage) ☒ Hazmat waste generator ☐ Retail food facility ☐ Other _____

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ No, but may need to be (Refer to Water Board staff)

☐ Individual ☒ General: Does the facility have a SWPPP? ☒ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential NSW = Non-Stormwater Discharge

BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s): Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas	/				
B. Outdoor Material Storage Areas		1	1		covered
C. Outdoor Waste Storage/Disposal Areas		1	1		covered
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas		1	1		
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas		1	0		washed to the grass.
G. Rooftop Equipment	/				
H. Outdoor Drainage from Indoor Areas	/				
I. Other (describe):	/				

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☐ no

NO VIOLATIONS

WELL-MAINTAINED FACILITY

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: ☐ High - Annual Businesses with a follow-up/re-inspection should be assigned High	☒ Medium – every 2 yrs.	☐ Low – every 5 yrs.	☐ Referred to:

ENFORCEMENT LEVELS: ☒ None	1.☐ Verbal Warning	2.☐ Warning Notice or Admin. Action	3.☐ Admin. Action with Penalty &/or Cost Recovery	4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no or ☐ see Follow-Up Inspection Report

Facility Representative: _____ Inspector: D. Rompf

PR0070717

SAN MATEO COUNTYWIDE Water Pollution Prevention Program

Clean Water. Healthy Community.

City: Woodside ☐ Unincorporated

Date: 1-19-12 ☐ Food ☒ Haz Mat

Standard Stormwater Facility Inspection Report Form

Reason for Inspection: ☐ First Inspection ☒ Routine Inspection ☐ Response to Complaint ☐ Follow-up | Follow-up / Re-Inspection Due:

NAME OF FACILITY: Shilhert | SITE ADDRESS: 16350 Skyline Blvd.

CONTACT NAME: Mike Sell | PHONE: | BUSINESS TYPE/ACTIVITY: Hotel / restaurant | SIC:

Pollutants of Concern Used at Facility? ☒ yes ☐ no If yes, indicate which ones: ☐ PCBs ☐ Mercury ☐ Copper ☒ Other _____

Is the facility covered under any other programs or permits? (Check all that apply.)

☐ Air quality ☒ Hazmat business plan ☐ None ☐ Sanitary sewer
☒ Fire department (hazmat storage): ☐ Hazmat waste generator ☐ Underground storage tanks ☒ Above ground storage tanks
☐ Retail food facility ☐ Other _____

Is the facility covered under a storm water permit? ☐ Does not need coverage ☐ Individual ☐ No, but may need to be (Refer to Water Board staff) ☒ General: Does the facility have a SWPPP? ☐ yes ☐ no

N/A = Not Applicable; PTNL = POTENTIAL for Pollutant Discharge: 1 = low potential, 2 = medium potential, 3 = high potential NSW = Non-Stormwater Discharge
BMP effectiveness: 0 = BMPs are effective, 1 = BMPs are fairly/almost effective, 2 = BMPs are not effective, 3 = No BMPs are implemented

ACTIVITY AREAS	N/A	Potential PTNL	Effectiveness BMP	Actual Discharge NSW	☐ Check box if educational outreach material is distributed and provide title(s) of outreach material(s): Follow-Up Action Required: If NSW is found, or total score for PTNL plus BMP is 4 or more, note Enforcement Level below and assign date for Follow-up / Re-Inspection Due above.
A. Outdoor Process/Manufacturing Areas		1	0		
B. Outdoor Material Storage Areas		1	1		
C. Outdoor Waste Storage/Disposal Areas		1	0		
D. Outdoor Vehicle and Heavy Equipment Storage, Maintenance Areas	/				
E. Outdoor Parking Areas and Access Roads		1	0		
F. Outdoor Wash Areas	/				
G. Rooftop Equipment	/				
H. Outdoor Drainage from Indoor Areas	/				
I. Other (describe):	/				

COMMENTS/REMARKS/REQUIREMENTS Structural control present ☐ Maintenance required in storm drain system ☐ yes ☒ no

Get some type of spill kit equipment for the diesel tank up at the generator as there are storm drains in this area going directly to the Creek.

☐ See attached for more comments.

PRIORITY ROUTINE INSPECTION: ☐ High - Annual Businesses with a follow-up/re-inspection should be assigned High	☒ Medium – every 2 yrs.	☐ Low – every 5 yrs.	☐ Referred to:

ENFORCEMENT LEVELS: ☒ None	1.☐ Verbal Warning	2.☐ Warning Notice or Admin. Action	3.☐ Admin. Action with Penalty &/or Cost Recovery	4.☐ Legal Action

Were violations corrected ≤10 days or otherwise deemed resolved in a longer, but still timely manner? ☐ N/A ☐ yes ☐ no or ☐ see Follow-Up Inspection Report

Facility Representative: _____ Inspector: Dan Rompf

C.9

TERMINIX COMMERCIAL

February 17, 2012

To: Amy Gratien
City of Woodside
Department of Parks and Recreation

Fr: David Clare
Branch Manager
Terminix Branch #2137
East Bay Commercial Office

Re: Use of Integrated Pest Management Methods for City of Woodland Service Sites

This letter is to confirm that Terminix Commercial will be utilizing Integrated Pest Control (IPM) Methodology for all City of Woodside contracted locations effective immediately. These protocols include the following:

- No spraying of pesticides according to a pre-set schedule.
- Monitoring for pest activity before any treatments are applied.
- Baiting for ants – no pyrethroids can be applied without advance approval from City of Woodside.
- Use of least toxic materials when pesticide applications are necessary.
- No organophosphates or carbamates without advance approval from City of Woodside.
- Educating City building occupants about best practices to reduce interior pest harborages (sanitation, proper food storage in kitchenettes, proper landscaping maintenance around building exteriors, etc).

If you have any questions regarding these methods or you service in general, please do not hesitate to contact me.

Sincerely,

David Clare
510-489-5669
dclare@terminix.com

RESOLUTION NO. 2011 - 6859

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WOODSIDE ADOPTING AN UPDATED INTEGRATED PEST MANAGEMENT POLICY

WHEREAS, the Environmental Protection Agency, under the 1987 amendments to the Federal Clean Water Act, imposed regulations mandating that local governments control and reduce the amount of stormwater pollutant runoff into receiving waters through compliance with municipal stormwater permits issued under the National Pollutant Discharge Elimination System (NPDES); and

WHEREAS, the Town Council adopted Resolution No. 2004-6435, thereby adopting the San Mateo Countywide Stormwater Pollution Prevention Program Model Integrated Pest Management Policy; and

WHEREAS, under the authority of the California Porter-Cologne Water Quality Control Act, the State Water Resources Control Board delegated authority to the Regional Water Quality Control Boards to issue NPDES permitting requirements upon counties and cities; and

WHEREAS, in October 2009, the San Francisco Bay Regional Water Quality Control Board adopted Municipal Regional Stormwater Permit (MRP) NPDES Permit No. CAS612008; and

WHEREAS, the MRP includes specific requirements mandating municipalities to adopt updated Integrated Pest Management policies to limit water quality impacts from municipal pest management activities.

NOW, THEREFORE BE IT RESOLVED THAT, the Town Council of the Town of Woodside does hereby adopt the San Mateo Countywide Water Pollution Prevention Program Model Integrated Pest Management Policy, attached hereto as Exhibit A, which supersedes the Integrated Pest Management Policy adopted by Resolution No. 2004-6435.

* * * * * *

PASSED AND ADOPTED by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 27th of September 2011 by the following vote of the members thereof:

EXHIBIT A

Water Pollution Prevention Program

San Mateo Countywide Water Pollution Prevention Program
Model Integrated Pest Management (IPM) Policy

GOAL

The Town of Woodside seeks to protect the health and safety of its employees and the general public, the environment and water quality, as well as to provide sustainable solutions for pest control through the reduced use of pesticides on property including buildings owned or managed by the Town by applying Integrated Pesticide Management principles and techniques. The municipal regional stormwater permit requires that the Town of Woodside minimize reliance on pesticides that threaten water quality.

REQUIRED USE OF INTEGRATED PEST MANAGEMENT

Employees implementing pest management controls will use Integrated Pest Management (IPM) techniques that emphasize non-pesticide alternatives. Pesticides will only be used after careful consideration of non-chemical alternatives and then the least toxic chemicals that are effective shall be used. Pest control contractors hired by the Town are required to implement IPM to control pests. This will be achieved by hiring only IPM-certified pest control contractors or by including contract specifications requiring contractors to implement IPM methods.

The Town will establish written standard operating procedures for pesticide use to ensure implementation of this IPM policy and to require municipal employees and pest control contractors to comply with the standard operating procedures.

The Town will track employee and contractor pesticide use and prepare an annual report summarizing pesticide use and evaluating pest control activities performed consistent with the municipal regional stormwater permit's requirements.

The Town will review its purchasing procedures, contracts or service agreements with pest control contractors and employee training practices to determine what changes, if any, need to be made to support the implementation of this IPM Policy.

The Town will perform educational outreach and/or support Countywide or regional efforts to educate residential and commercial pesticide users on a) goals and techniques of IPM, and b) pesticide related water quality issues consistent with the municipal regional stormwater permit's requirements.

The IPM-based hierarchical decision making process that will be used to control pests will include the following:

1. Based on field observations evaluate locations and sites where pest problems commonly occur to determine pest population, size, occurrence, and natural enemy population, if present. Identify conditions that contribute to the development of pest populations, and decisions and practices that could be employed to manage pest populations;

2. Design, construct, and maintain landscapes and buildings to reduce and eliminate pest habitats;
3. Modify management practices including watering, mulching, waste management, and food storage to discourage the development of pest population;
4. Modify pest ecosystems to reduce food, water sources, and harborage;
5. Prioritize the use of physical controls such as mowing weeds, using traps, and installing barriers;
6. Use biological controls to introduce or enhance a pests' natural enemies;
7. When pest populations reach treatment thresholds (based on how much biological, aesthetic, economic or other damage is tolerable) non-pesticide management activities will be evaluated before considering the use of pesticides;
8. When pesticides are necessary, select reduced risk pesticides and use the minimum amounts needed to be effective;
9. Apply pesticides at the most effective treatment time, based on pest biology, monitoring, and other variables, such as weather, seasonal changes in wildlife use, and local conditions; and
10. Whenever possible, use pesticide application methods, such as containerized baits, that minimize opportunities for mobilization of the pesticide in stormwater runoff.

Departments performing pest management activities will identify an IPM coordinator who is responsible for assisting staff with implementation of this IPM policy.

BACKGROUND

Pesticides are defined as: any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any pest. Pests can be insects, rodents and other animals, unwanted plants (weeds), bacteria or fungi. The term pesticide applies to herbicides, fungicides, insecticides, rodenticides, molluscicides and other substances used to control pests.

Integrated Pest Management (IPM) is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and nontarget organisms, and the environment.

IPM techniques could include biological controls (e.g., ladybugs and other natural enemies or predators); physical or mechanical controls (e.g., hand labor or mowing, caulking entry points to buildings); cultural controls (e.g., mulching, alternative plant type selection, and enhanced cleaning and containment of food sources in buildings); and reduced risk chemical controls (e.g., soaps or oils).

Town owned or managed property/facility includes but is not limited to parks and open space, roadsides, landscaped medians, flood control channels and other outdoor areas, as well as municipal buildings and structures.

SAN MATEO COUNTYWIDE
Water Pollution
Prevention Program
Clean Water. Healthy Community.

San Mateo Countywide Water Pollution Prevention Program
Model Integrated Pest Management (IPM) Policy

GOAL

The Town of Woodside seeks to protect the health and safety of its employees and the general public, the environment and water quality, as well as to provide sustainable solutions for pest control through the reduced use of pesticides on property including buildings owned or managed by the Town by applying Integrated Pesticide Management principles and techniques. The municipal regional stormwater permit requires that the Town of Woodside minimize reliance on pesticides that threaten water quality.

REQUIRED USE OF INTEGRATED PEST MANAGEMENT

Employees implementing pest management controls will use Integrated Pest Management (IPM) techniques that emphasize non-pesticide alternatives. Pesticides will only be used after careful consideration of non-chemical alternatives and then the least toxic chemicals that are effective shall be used. Pest control contractors hired by the Town are required to implement IPM to control pests. This will be achieved by hiring only IPM-certified pest control contractors or by including contract specifications requiring contractors to implement IPM methods.

The Town will establish written standard operating procedures for pesticide use to ensure implementation of this IPM policy and to require municipal employees and pest control contractors to comply with the standard operating procedures.

The Town will track employee and contractor pesticide use and prepare an annual report summarizing pesticide use and evaluating pest control activities performed consistent with the municipal regional stormwater permit's requirements.

The Town will review its purchasing procedures, contracts or service agreements with pest control contractors and employee training practices to determine what changes, if any, need to be made to support the implementation of this IPM Policy.

The Town will perform educational outreach and/or support Countywide or regional efforts to educate residential and commercial pesticide users on a) goals and techniques of IPM, and b) pesticide related water quality issues consistent with the municipal regional stormwater permit's requirements.

The IPM-based hierarchical decision making process that will be used to control pests will include the following:

1. Based on field observations evaluate locations and sites where pest problems commonly occur to determine pest population, size, occurrence, and natural enemy population, if present. Identify conditions that contribute to the development of pest populations, and decisions and practices that could be employed to manage pest populations

2. Design, construct, and maintain landscapes and buildings to reduce and eliminate pest habitats;
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4. Modify pest ecosystems to reduce food, water sources, and harborage;
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