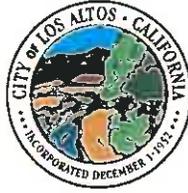




Municipal Regional Stormwater Permit Annual Report FY 2012-2013

September 15, 2013





Department of Public Works
Engineering Division
One North San Antonio Road
Los Altos, California 94022-3087
(650) 947-2780
Fax (650) 947-2732

September 15, 2013

Mr. Bruce H. Wolfe
Executive Officer
REGIONAL WATER QUALITY CONTROL BOARD
San Francisco Bay Region
1515 Clay St., Suite 1400
Oakland, CA 94612

**SUBJECT: CITY OF LOS ALTOS URBAN RUNOFF MANAGEMENT PROGRAM
FY 2012-2013 ANNUAL REPORT**

Dear Mr. Wolfe:

This letter and Annual Report with attachments is submitted by the City of Los Altos pursuant to Permit Provision C.16.a of the Municipal Regional Stormwater NPDES Permit (MRP), Order R2-2009-0074, NPDES Permit No CAS612008 issued by the San Francisco Bay Regional Water Quality Control Board. The Annual Report provides documentation of activities conducted during FY 2012-2013 and consists of the following:

- A. Certification Statement
- B. Annual Report Form
 - Table of Contents
 - Completed Annual Report Form: Sections 1-15
- C. Appendices

Please contact me at 650-947-2603 regarding any questions or concerns.

Very truly yours,

Aida Fairman, P.E.
Associate Civil Engineer

CITY OF LOS ALTOS
FY 2012-2013 ANNUAL REPORT

Certification Statement

"I certify, under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature by Duly Authorized Representative:


Jim Gustafson
Public Works Director


Date

ATTACHMENT B

Table of Contents

Section	Page
Section 1 – Permittee Information.....	1-1
Section 2 – Provision C.2 Municipal Operations.....	2-1
Section 3 – Provision C.3 New Development and Redevelopment.....	3-1
Section 4 – Provision C.4 Industrial and Commercial Site Controls.....	4-1
Section 5 – Provision C.5 Illicit Discharge Detection and Elimination.....	5-1
Section 6 – Provision C.6 Construction Site Controls.....	6-1
Section 7 – Provision C.7 Public Information and Outreach.....	7-1
Section 8 – Provision C.8 Water Quality Monitoring.....	8-1
Section 9 – Provision C.9 Pesticides Toxicity Controls.....	9-1
Section 10 – Provision C.10 Trash Load Reduction.....	10-1
Section 11 – Provision C.11 Mercury Controls.....	11-1
Section 12 – Provision C.12 PCBs Controls.....	12-1
Section 13 – Provision C.13 Copper Controls.....	13-1
Section 14 – Provision C.14 PBDE, Legacy Pesticides and Selenium Controls.....	14-1
Section 15 – Provision C.15 Exempted and Conditionally Exempted Discharges.....	15-1

Appendix	Page
Appendix A	
Acronyms and Abbreviations.....	A-1
Appendix B: - Provision C.3 – New Development and Redevelopment	
C.3.b.v. (1) Regulated Projects Approved During the Fiscal Year Reporting Period (part 1).....	B-1
C.3.b.v. (1) Regulated Projects Approved During the Fiscal Year Reporting Period (part 2).....	B-2
C.3.e.vi Regulated Projects Approved During the Fiscal Year Reporting Period (part 2).....	B-3
C.3.h.iv Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting.....	B-3
Appendix C: - Provision C.4 – Industrial and Commercial Site Controls	
C.4.b Inspection Plan: List of Facilities.....	C-1
Appendix D: - Provision C.9 – Pesticides Toxicity Controls	
C.9.a City of Los Altos Pest Contract Specifications.....	D-1
Appendix E: - Provision C.10 – Trash Load Reduction	
C.10.a City of Los Altos Draft Final Trash Management Areas Map – August 7 th , 2013.....	E-1
C.10.b City of Los Altos Draft Full Trash Capture Map.....	E-2

Section 1 – Permittee Information

Background Information					
Permittee Name:	City of Los Altos				
Population:	29,000				
NPDES Permit No.:	CAS612008				
Order Number:	R2-2009-0074R				
Reporting Time Period (month/year):	July 1, 2012 through June 30, 2013				
Name of the Responsible Authority:	Marcia Somers			Title:	City Manager
Mailing Address:	1 N. San Antonio Road				
City:	Los Altos	Zip Code:	94022	County:	Santa Clara
Telephone Number:	(650) 947-2605		Fax Number:	650-947-2732	
E-mail Address:	msomers@losaltosca.gov				
Name of the Designated Stormwater Management Program Contact (if different from above):	Aida Fairman			Title:	Associate Civil Engineer
Department:	Public Works – Engineering Division				
Mailing Address:	1 N. San Antonio Road				
City:	Los Altos	Zip Code:	94022	County:	Santa Clara
Telephone Number:	(650) 947-2603		Fax Number:	(650) 947-2732	
E-mail Address:	afairman@losaltosca.gov				

Section 2 - Provision C.2 Reporting Municipal Operations

Program Highlights and Evaluation
 Highlight/summarize activities for reporting year:

Summary:
 During FY 12-13 Los Altos implemented the following: 1) continued to apply the requirements in the Municipal Service Center's Stormwater Pollution Prevention Plan, 2) participated in the Program's Municipal Operations Ad Hoc Task Group (AHTG); and 3) participated in the BASMAA Municipal Operations Committee as applicable. Refer to the C.2 Municipal Operations section of the Program's FY 12-13 Annual Report for a description of program and regional activities.

C.2.a. ► Street and Road Repair and Maintenance

Y in the boxes indicates that these BMPs were implemented in applicable instances. NA if not applicable.

Y	Control of debris and waste materials during road and parking lot installation, repaving or repair maintenance activities from polluting stormwater
Y	Control of concrete slurry and wastewater, asphalt, pavement cutting, and other street and road maintenance materials and wastewater from discharging to storm drains from work sites.
Y	Sweeping and/or vacuuming and other dry methods to remove debris, concrete, or sediment residues from work sites upon completion of work.

Comments: **BMPs are contractually required on all private and public projects. Same BMPs are implemented by City maintenance crews.**

C.2.b. ► Sidewalk/Plaza Maintenance and Pavement Washing

Y in the boxes indicates that these BMPs were implemented in applicable instances. NA if not applicable.

Y	Control of wash water from pavement washing, mobile cleaning, pressure wash operations at parking lots, garages, trash areas, gas station fueling areas, and sidewalk and plaza cleaning activities from polluting stormwater
Y	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs

Comments: **BMPs are contractually required on all private and public projects. Same BMPs are implemented by City maintenance crews.**

C.2.c. ► Bridge and Structure Maintenance and Graffiti Removal

Y in the boxes indicates that these BMPs were implemented in applicable instances. NA if not applicable.

NA	Control of discharges from bridge and structural maintenance activities directly over water or into storm drains
NA	Control of discharges from graffiti removal activities
Y	Proper disposal for wastes generated from bridge and structure maintenance and graffiti removal activities
NA	Implementation of the BASMAA Mobile Surface Cleaner Program BMPs for graffiti removal
Y	Employee training on proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.
NA	Contract specifications requiring proper capture and disposal methods for wastes generated from bridge and structural maintenance and graffiti removal activities.

Comments: **City of Los Altos did not perform bridge maintenance activities directly over water. Graffiti is painted over or wiped off by City crews with graffiti removal product. Power washing is not done to remove graffiti.**

C.2.d. ► Stormwater Pump Stations

Does your municipality own stormwater pump stations: Yes No

If your answer is **No** then skip to C.2.e.

C.2.e. ► Rural Public Works Construction and Maintenance

Does your municipality own/maintain rural¹ roads: Yes No

If your answer is **No** then skip to C.2.f.

¹ Rural means any watershed or portion thereof that is developed with large lot home-sites, such as one acre or larger, or with primarily agricultural, grazing or open space uses.

C.2.f. ► Corporation Yard BMP Implementation

X in the boxes below apply to the City of Los Altos corporation yard:

<input type="checkbox"/>	We do not have a corporation yard
<input type="checkbox"/>	Our corporation yard is a filed NOI facility and regulated by the California State Industrial Stormwater NPDES General Permit
<input checked="" type="checkbox"/>	We have a Stormwater Pollution Prevention Plan (SWPPP) for the Corporation Yard(s)
X in the boxes below indicates that these SWPPP BMPs were implemented in applicable instances. NA if not applicable.	
<input checked="" type="checkbox"/>	Control of pollutant discharges to storm drains such as wash waters from cleaning vehicles and equipment
<input checked="" type="checkbox"/>	Routine inspection prior to the rainy seasons of corporation yard(s) to ensure non-stormwater discharges have not entered the storm drain system
<input checked="" type="checkbox"/>	Containment of all vehicle and equipment wash areas through plumbing to sanitary or another collection method
<input checked="" type="checkbox"/>	Use of dry cleanup methods when cleaning debris and spills from corporation yard(s) or collection of all wash water and disposing of wash water to sanitary or other location where it does not impact surface or groundwater when wet cleanup methods are used
<input checked="" type="checkbox"/>	Cover and/or berm outdoor storage areas containing waste pollutants

Comments:

All storm drain inlets in the corporation yard are covered with filter fabric and are monitored on a monthly basis. All vehicles and equipment washing is performed on our wash rack which is connected to an oil separator and then discharged to the sanitary system. Outdoor storage is covered with tarps. The above ground fuel tanks and dispensing system include a circumference trench drain that is connected to the sanitary sewer system through an oil separator. This captures any accidental overflow on vehicles. The fuel tanks themselves are enclosed in a walled entrapment area to collect any major tank spills.

City of Los Altos Corporation Yard is not an NOI facility. The following table summarizes the inspection results for the City's corporation yard:

Corporation Yard Name	Inspection Date (1x/year required)	Inspection Findings/Results	Follow-up Actions
Municipal Service Center 707 Fremont Avenue Los Altos, CA 94024	June 26, 2013	No deficiencies of the BMPs listed in the SWPPP were found.	No follow-up action required

Section 3 - Provision C.3 Reporting New Development and Redevelopment

C.3.b.v.(2)(a) ► Green Streets Status Report

(All projects to be completed by December 1, 2014)

Summary:

The City of Los Altos' Green Street located at 343 Second Street was completed in June 2012. The project is being maintained in accordance to the recorded inspection and maintenance agreement. The plants functioned well during the rainy season.

The cost data for the Packard Foundation Green Street Project is not available and could not be separated out from the total cost of the construction of the Packard Project.

The C.3 New Development and Redevelopment section of the Program's FY 12-13 Annual Report includes a description of program and regional activities. Information about the Packard Foundation Green Street Project is included in Section C.3 of the Program's FY 12-13.

C.3.b.v.(2)(c) ► Summary of Green Street Projects Completed by January 1, 2013

Summary:

BASMAA has prepared a regional summary of all green street pilot projects. The Green Street Pilot Project Summary Report is being submitted by BASMAA, on behalf of the MRP permittees, in BASMAA's MRP FY 12-13 Regional Supplement – New Development and Redevelopment. The Green Streets Pilot Project Summary Report contains all of the required elements listed in Provision C.3.b.v.(2)(c) for all green street projects completed by January 1, 2013, as well as information on projects not yet completed.

C.3.b.v.(1) ► Regulated Projects Reporting

See attached Table C.3.b.v.(1) in the Appendix of this Report for a summary on the regulated projects.

C.3.e.v. ► Alternative or In-Lieu Compliance with Provision C.3.c.

(For FY 11-12 Annual Report and each Annual Report thereafter) Is your agency choosing to require 100% LID treatment onsite for all Regulated Projects and not allow alternative compliance under Provision C.3.e.?		Yes	X	No
Comments: The City of Los Altos has required and it is the city's intent to continue to require 100% LID Treatment onsite only for all Regulated projects, but we do not want to rule out alternative compliance under Provision C.3.e. for future projects.				

C.3.e.vi ► Special Projects Reporting

1. Has your agency received, but not yet granted final discretionary approval of, a development permit application for a project that has been identified as a potential Special Project based on criteria listed in MRP Provision C.3.e.ii(2) for any of the three categories of Special Projects (Categories A, B or C)?		Yes	X	No
2. Has your agency granted final discretionary approval of a project identified as a Special Project in the March 15, 2013 report? If yes, include the project in both the C.3.b.v.(1) Table, and the C.3.e.vi. Table.		Yes	X	No

C.3.h.iv. ► Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

(1) See Table C.3.h.iv. in Appendix of this report for the summary of inspections.
(2) On an annual basis, provide a discussion of the inspection findings for the year and any common problems encountered with various types of treatment systems and/or HM controls. This discussion should include a general comparison to the inspection findings from the previous year.
<p>Summary:</p> <p>During the FY 12-13, the City staff inspected 4 newly installed treatment controls for the following projects:</p> <p>396 First Street - During the 45-day inspection, it was found that the flow-through planters were in good condition.</p> <p>240 Third Street - During the 45-day inspection, it was found that the filter was in good condition.</p> <p>960 North San Antonio Road - During the 45-day inspection, it was found that the filter was in good condition, but it had a little bit of water. The new property manager was asked to follow the requirements of the recorded maintenance agreement for the filter.</p> <p>373 Pine Lane - During the 45-day inspection, it was found that the system was in good condition, but it had a little bit of water. The property owner will record a maintenance agreement before the project is signed off by the City at the end of the year.</p> <p>During the FY 12-13, the City staff conducted routine inspections of the following projects:</p>

4400 El Camino Real – There was some water in the Kristar filter. The Vector Control Inspector obtained a water sample from the vault and determined the presence of mosquito larva.
 4800 El Camino Real (Whole Foods) – There was some water in the CDS filter. The Vector Control Inspector obtained a water sample from the vault and determined the presence of mosquito larva.
 Rosita Park – Infiltration planters are doing well. Plants look healthy.

These treatment systems were different from the ones inspected in the previous year, therefore there is no comparison to the inspection finding from the previous year, except for Rosita Park. It was found that the plants in the infiltration planters at Rosita Park had grown more since the last year and they were still healthy.

(3) On an annual basis, provide a discussion of the effectiveness of the O&M Program and any proposed changes to improve the O&M Program (e.g., changes in prioritization plan or frequency of O&M inspections, other changes to improve effectiveness program).

Summary:

O&M inspection and reports were effective to our sites. The inspections at these sites helped the developer to up keep their site and better maintain their treatment system. The inspection reports have been followed through more often. The communication between the City and developer/owner is better established with the site visits, emails and follow calls.

(4) During the reporting year, did your agency:

• Inspect all newly installed stormwater treatment systems and HM controls within 45 days of installation?	X	Yes		No		Not applicable. No new facilities were installed.
• Inspect at least 20 percent of the total number of installed stormwater treatment systems or HM controls? ²	X	Yes		No		Not applicable. No treatment measures
• Inspect at least 20 percent of the total number of installed vault-based systems?	X	Yes		No		Not applicable. No vault systems.

C.3.i. ► Required Site Design Measures for Small Projects and Detached Single-Family Home Projects

Summary:

BASMAA prepared standard specifications in four fact sheets regarding the site design measures listed in Provision C.3.i, as a resource for Co-permittees. We have modified local ordinances/policies/procedures and forms/checklists to require all applicable projects approved after December 1, 2012 to implement at least one of the site design measures listed in Provision C.3.i.

² If there is only 1 treatment measure in the jurisdiction, the agency must inspect it every year.

Section 4 – Provision C.4 Industrial and Commercial Site Controls

Program Highlights

The City of Los Altos has no industrial sites and limited commercial sites. Commercial sites of any concern would be the vehicle maintenance facilities and gas stations. The City of Los Altos has one nursery and several restaurants. During the fiscal year, the City of Los Altos inspected all 14 "Automotive" facilities and the one nursery. City of Los Altos did not receive any complaints about these facilities during the fiscal year. The staff member who oversees these inspections for the City attended the Program's training that was held for Industrial and Commercial Facility Inspectors.

The City of Los Altos' Business Plan and Enforcement Response Plan to Industrial and Commercial Sites was updated during the FY. A copy of these documents was provided to the Regional Board on May 22, 2013.

City of Los Altos reviewed work conducted by the BASMAA Municipal Operations Committee. Refer to the C.4. Industrial and Commercial Site Controls section of the Program's FY 12-13 Annual Report for a description of program and/or regional activities.

C.4.b.i. ► Business Inspection Plan

Do you have a Business Inspection Plan?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
-------------------------------------	-----	--------------------------	----

C.4.b.iii.(1) ► Potential Facilities List

See Appendix C of this Annual Report for a list of potential facilities that could reasonably be considered to cause or contribute to pollution of stormwater runoff. All were inspected. The Health Department inspects the restaurants in the City of Los Altos every year and lets the City know of any stormwater issues that need to be addressed by the property owner. This fiscal year the City did not get contacted by the Health Department.

C.4.b.iii.(2) ► Facilities Scheduled for Inspection

All fourteen vehicle mechanical repairs, maintenance, fueling and cleaning facilities were inspected during the year. Also, the one nursery in the City of Los Altos was inspected on June 3, 2013. Verbal and written guidance was provided to the nursery regarding housekeeping issues.

C.4.c.iii.(1) ▶ Facility Inspections		
<input checked="" type="checkbox"/>	Permittee reports multiple discrete violations on a site as one violation.	
<input type="checkbox"/>	Permittee reports the total number of discrete violations on each site.	
	Number	Percent
Number of businesses inspected	123	
Total number of inspections conducted	123	
Number of violations (excluding verbal warnings)	0	
Sites inspected in violation	N/A	N/A
Violations resolved within 10 working days or otherwise deemed resolved in a longer but still timely manner	N/A	N/A
Comments: No violations were noted at any of the automotive facilities. Verbal and written guidance were provided to restaurants regarding improvements to housekeeping issues and fallow bln area as necessary. Verbal and written guidance was provided to the one nursery regarding housekeeping issues.		

C.4.c.iii.(2) ▶ Frequency and Types/Categories of Violations Observed	
Type/Category of Violations Observed	Number of Violations
Actual discharge (e.g. active non-stormwater discharge or clear evidence of a recent discharge)	None
Potential discharge and other	None
Comments: From the inspections that were conducted, no violation and enforcement actions were taken. In addition no violations at businesses were reported to the City.	

C.4.c.iii.(2) ▶ Frequency and Type of Enforcement Conducted

	Enforcement Action (as listed in ERP)	Number of Enforcement Actions Taken	% of Enforcement Actions Taken
Level 1	Verbal Warning/Education	7	88%
Level 2	Warning Notice	1	12%
Level 3	Administrative Citation/Cost Recovery	None	N/A
Level 4	Legal Action and/or Referral to State and Federal Agencies	None	N/A
Total		8	100%

C.4.c.iii.(3) ▶ Types of Violations Noted by Business Category

Business Category	Number of Actual Discharge Violations	Number of Potential/Other Discharge Violations
Automotive Facilities	None	None
Nurseries	None	None
Restaurants	7	None

C.4.c.iii.(4) ▶ Non-Fileers

There are no industrial facilities in the City of Los Altos that require coverage under the Industrial General Permit.

C.4.d.iii ▶ Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors in Attendance	Percent of Inspectors in Attendance
Industrial and Commercial Inspector Stormwater Training	April 23, 2013	Regulatory Update – the MRP and General Permits; Inspecting for Pollutants of Concern; The Importance of Record Keeping – Improving Documentation; Inspection Scenarios	One	50%

Section 5 – Provision C.5 Illicit Discharge Detection and Elimination

Program Highlights
<p>During FY 12-13 the City of Los Altos:</p> <ul style="list-style-type: none"> -Updated its Enforcement Response Plan for Illicit Discharge Detection and Elimination issues. -Updated its Business Plan. -Inspected 650 storm drain catch basins and 35 storm drain outfalls. No illicit discharges were discovered during this inspection. - Continued its policy to have power washers to be BASMAA certified. This requirement is part of the contract for power washers hired by the City. The City of Los Altos does not allow any discharge into the storm drain system from power washing activities. -Regularly attended the IND/IDDE Ad Hoc Task Group. Regularly reviewed and commented on AHTG products. - Employ city staff to identify and report inappropriate discharges and connections. -Responded to 6 reported sewer overflows. One sewer overflow entered the storm drain system however it was contained in the storm drain pipe and the lines were washed out (flow was captured and removed at the downstream manhole). Work collaboratively with private residents on private sewer lateral overflows. - Continued its inspection program for nurseries, restaurants and vehicle services facilities providing outreach on potential illicit discharge. - Refer to the C.5 Illicit Discharge Detection and Elimination section of Program's FY 12-13 Annual Report for description of program and/or regional activities.

C.5.c.iii ► Complaint and Spill Response Phone Number and Spill Contact List

Contact	Description	Phone Number
Police Department Dispatch	Dispatch will contact a police officer, The County Fire Department, the 24-hour emergency crew, etc. as required.	650-947-2770

C.5.d.iii ► Evaluation of Mobile Business Program

Description:
 For City power washing contractors, City of Los Altos continues to incorporate in their contracts that they must be BASMAA certified. Additionally, since most of the power washing takes place in the downtown area, city has a printed policy document that is distributed to merchants. This document provided information on the City policy that no discharge is allowed into the storm drain system and that their contractors should be BASMAA certified. Refer to the C.5 Illicit Discharge Detection and Elimination section of the Program's FY 12-13 Annual Report for a description of efforts by the Program's IND/IDDE AHTG and the BASMAA Municipal Operations Committee to address mobile businesses.

C.5.e.iii ► Evaluation of Collection System Screening Program

Description: The City of Los Altos continues to inspect its outfalls and catch basins. The City inspected 650 catch basins and 35 outfalls during this fiscal year. City maintenance crews inspect outfalls primarily for obstructions, but they also document possible IDDE during their inspections. No evidence of IDDE incidents were discovered during last inspections. The City of Los Altos also annually cleans most of their catch basins. During this operation all catch basins are also inspected for IDDE incidents, but none were found. No changes were made, nor are any planned to be made.

C.5.f.iii.(1), (2), (3) ► Spill and Discharge Complaint Tracking

Spill and Discharge Complaint Tracking (fill out the following table or include an attachment of the following information)

	Number	Percentage
Discharges reported (C.5.f.iii.(1))	7	
Discharges reaching storm drains and/or receiving waters (C.5.f.iii.(2))	4	50%
Discharges resolved in a timely manner (C.5.f.iii.(3))	4	50%

Comments:
 On July 26, 2012, an unlawful discharge was reported of an employee at a commercial site pouring "grey/wash water" with a bucket into a drain basin. A warning notice was sent to the property owner on July 31, 2012.
 On September 11, 2012, a warning notice was sent to the property owner of a construction site where a truck was tracking silt down the street and where there was evidence that the silt was hosed down the immediate area and was washed down into the city's storm drain system. When the city's inspector returned the next morning the site was properly cleaned.
 On September 11, 2012, a warning notice was sent to a property owner after the City had received a report of a pool contractor discharging what appeared to be pool water to the gutter and flowing in the street which eventually entered the city's storm drain system.
 On December 19, 2012, an administrative citation was issued to a property owner that did not provide adequate runoff protection at his construction site after he was given previous warnings. Violation corrected within 10 days.
 On January 3, 2013, an administrative citation was issued to a property owner that owns a site where heavy tracking of mud was observed.

Violation corrected within 2 days.

On March 15, 2013, a warning notice was sent to the property owners regarding the area outside a tallow bin that showed contamination and the lids of many of the dumpsters needed to be closed.

On April 13, 2013, one sewer overflow entered the storm drain system however it was contained in the storm drain pipe and the lines were washed out (flow was captured and removed at the downstream manhole).

C.5.f.iii.(4) ▶ Summary of major types of discharges and complaints

The City of Los Altos did not have any major types of discharges or complaints of a major discharge during FY 2012-2013.

Section 6 – Provision C.6 Construction Site Controls

C.6.e.iii.1.a, b, c ▶ Site/Inspection Totals		
Number of High Priority Sites (sites disturbing < 1 acre of soil requiring storm water runoff quality inspection) (C.6.e.iii.1.a)	Number of sites disturbing ≥ 1 acre of soil (C.6.e.iii.1.b)	Total number of storm water runoff quality inspections conducted (Include only High Priority Site and sites disturbing 1 acre or more) (C.6.e.iii.1.c)
# 0	# 7	# 40
Comments: The City continues to inspect the new single family residential developments for over 100 sites during the rainy season at least once.		

C.6.e.iii.1.d ▶ Construction Activities Storm Water Violations		
BMP Category	Number of Violations excluding Verbal Warnings	% of Total Violations
Erosion Control	0	0
Run-on and Run-off Control	0	0
Sediment Control	1	50%
Active Treatment Systems	0	0
Good Site Management	1	50%
Non Stormwater Management	0	0
Total	2	100%

C.6.e.iii.1.e ▶ Construction Related Storm Water Enforcement Actions

	Enforcement Action (as listed in ERP)	Number Enforcement Actions Issued	% Enforcement Actions Issued
Level 1 ³	Verbal Warning/Education	34	97%
Level 2	Warning Notice	0	0%
Level 3	Administrative Citation/Cost Recovery	1	3%
Level 4	Legal Action and/or Referral to State and Federal Agencies	0	0%
Total		35	100%

C.6.e.iii.1.f, g ▶ Illicit Discharges

	Number
Number of illicit discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.f)	0
Number of sites with discharges, actual and those inferred through evidence at high priority sites and sites that disturb 1 acre or more of land (C.6.e.iii.1.g)	0

C.6.e.iii.1.h, i ▶ Violation Correction Times

	Number	Percent
Violations (excluding verbal warnings) fully corrected within 10 business days after violations are discovered or otherwise considered corrected in a timely period (C.6.e.iii.1.h)	2	100%
Violations (excluding verbal warnings) not fully corrected within 30 days after violations are discovered (C.6.e.iii.1.i)	0	0%
Total number of violations (excluding verbal warnings) for the reporting year⁴	2	100%
Comments: All sites have had minor or no issues with their sites that were quickly resolved and fully corrected within 10 business days.		

C.6.e.iii.(2) ► Evaluation of Inspection Data

Description:

The City of Los Altos has incorporated the data tracking and data summaries that were developed by the Program and will continue to update our data tracking to meet the new requirements of the Municipal Regional Permit. Most contractors are using the best available BMP and equipment to ensure compliant sites. In comparison to previous years, construction sites are very aware of stormwater requirements. All of our sites have had minor or no issues with their sites, except for one when a citation was issued. If minor issues were noted in the evaluation, verbal warnings were given to the contractor and the issues were then corrected the same, following day or within 10 days.

C.6.e.iii.(2) ► Evaluation of Inspection Program Effectiveness

Description:

The City's Inspector continues to ensure that the construction sites are complying with the stormwater regulations regardless of size. The Inspector gives verbal warnings/education as necessary and follows up to make sure that the violations have been corrected. If the violations are not corrected after the verbal warnings/education, the Engineering Division proceeds with the next storm water enforcement actions (warning notice and administrative citation/cost recovery). The City of Los Altos is continuing to incorporate program improvements/enhancements to address MRP requirements, such as: 1) conducting frequent inspections and implementing the stormwater construction inspection forms and inspection data tracking tools and provide continuous training to the inspectors.

During the FY 12-13, the City continued its practice of conducting thorough pre-winter inspections and providing pre-winter guidance to contractor. While the City inspects these sites year-round, the City does a pre-winter outreach by sending a letter to the property owner of each active construction site notifying them of the incoming rainy season as a reminder to the site supervisors about preparing their sites for storms.

The City of Los Altos participated as a member in the Program's Construction Inspection Ad Hoc Task Group (AHTG). Refer to the C.6 Construction Site Control section of the Program's FY 12-13 Annual Report (if applicable) for a description of program and regional activities.

C.6.f ► Staff Training Summary

Training Name	Training Dates	Topics Covered	No. of Inspectors In Attendance	Percent of Inspectors in Attendance
CASQA 8 th Annual Conference	November 5-7, 2012	Dissecting the LID Puzzle; Construction Tools and Talk; What Every Stormwater Program Manager "Shall" Know; Industrial Stormwater Compliance; TMDL Development and Compliance; Unraveling the Bacteria Puzzle; Clean Water Act; Construction Permit; Industrial Permit; Modifying Public Behavior; Stormwater Treatment; Regulations, Permits	1	25%

		& Policies; Program Assessment; True Source Control; Sustainable Development; TMDLs in MS4 Permits; Scientific Advances		
LID Treatment Measures Workshop	December 18, 2012	Sizing Calculations and Design Considerations for LID Treatment Measures	2	50%
Construction Site Stormwater Compliance: Half-Day Training for Municipal Inspectors	March 5, 2013	Regulatory refresher of Municipal regional Stormwater Permit (MRP) requirements for construction site inspections; Review of differences between requirements in the statewide Construction General Permit and the MRP; Construction BMPs and inspection practices implemented by Caltrans District 4; Classroom exercise using the Program's construction site inspection checklist for an example inspection; Case study of construction inspection and enforcement in San Jose.	2	50%
Industrial and Commercial Inspector Stormwater Training	April 23, 2013	Stormwater permit basics; an update on the State's Draft Industrial General Permit; Importance of documentation and examples of common stormwater violations and field scenarios	1	25%
Municipal Maintenance Stormwater Workshop	May 7, 2013	Stormwater Regulatory Review; Municipal Maintenance Stormwater BMPs; Trash in Our Waterways – Trash Capture Overview; Responding to Spills; Case Studies from the Field	4	100%
Annual C.3. Stormwater Workshop: "Low Impact Development Design and Maintenance: Successes and Challenges"	May 29, 2013	Stormwater Controls for Development Projects; What's New with Stormwater Permit Requirements?; Site Design for Protecting Water Quality – 2013 Award Winning Projects; LID Stormwater BMP Installation and O&M Costs for Orange County, California; Implementation of Low Impact Development (LID) Requirements in Local Projects; BMP O&M Verification Program Issues; Hydromodification Requirements	4	100%

Section 7 – Provision C.7. Public Information and Outreach

C.7.a ► Storm Drain Inlet Marking (existing storm drains)

Summary:
Estimated annual percentage of stencilled municipality storm drain inlets that were inspected and maintained as legible:
2009-10: 100%
2010-11: 100%
2011-12: 100%
2012-13: 50% (only half of the total number of storm drain inlets were inspected during this fiscal year due to staffing issues), but it is the City's goal to continue inspecting 100% of the storm drain inlets.

C.7.a ► Storm Drain Inlet Marking (newly-constructed, privately-maintained streets)

Summary:
Annual number of newly-constructed, privately-maintained streets for which inlets were marked:
2009-10: 0 projects
2010-11: 0 projects
2011-12: 1 projects
2012-13: 0 projects

During the development review phase of projects planning to construct a new, privately-maintained street, a condition of approval is included regarding the marking of the storm drain inlet(s) in the project. The city's inspector will not sign off the project during the final inspection if the marking of the storm drain inlet(s) in the project has not been completed. The City of Los Altos exceeds the MRP requirements by not only marking catch basins on the street, but also marking catch basins that are located in other paved areas and also in landscape areas.

C.7.b.ii.1 ▶ Advertising Campaign

Summary:

The following separate reports developed by SCVURPPP and BASMAA summarize advertising efforts conducted during FY 12-13:

- FY 12-13 Watershed Watch Campaign Annual Campaign Report
- FY 12-13 Watershed Watch Partner Report
- FY 12-13 Watershed Watch Web Statistics Report
- BASMAA Be the Street Campaign Report

These reports are included within the C.7 Public Information and Outreach section of Program's FY 12-13 Annual Report.

C.7.b.iii.1 ▶ Pre-Campaign Survey

Information on the pre-campaign survey for the BASMAA Regional Youth Litter Campaign was provided in the FY 12-13 Annual Report.
Place an X in the appropriate box below:

<input type="checkbox"/>	Survey report attached
<input checked="" type="checkbox"/>	Reference to regional submittal:

C.7.c ▶ Media Relations

Summary:

The following separate report developed by BASMAA summarizes media relations efforts conducted during FY 12-13:

- BASMAA Media Relations Final Report FY 12-13

This report and any other media relations efforts conducted by the Program are included within the C.7 Public Information and Outreach section of the Program's FY 12-13 Annual Report.

C.7.d ▶ Stormwater Point of Contact

Summary of any changes made during FY 12-13:
No changes to the Stormwater point of Contact were made in FY 12-13.

C.7.e ► Public Outreach Events

Program staff, the Watershed Watch consultant, and Co-permittees staffed ten outreach events in FY 12-13. Events were selected based upon target audience and attendance. Materials distributed at the events included the following: Less Toxic Pest Management fact sheets, "10 Most Wanted Backyard Bugs" brochures, "Don't Plant a Pest" brochure, "You are the Solution to Water Pollution" brochures, "Clean Cars & Clean Creeks" brochure, "Mercury In Fish" brochure, and giveaways (e.g. flyswatters, OWOW magnets, notepads, and temporary tattoos). The flyswatters have the Watershed Watch website and hotline number and the words "The Original Earth-Friendly Pest Control" printed on them. The Campaign also continued using QR codes ("Quick Response" codes) in printed materials. These codes have URLs embedded in them and when scanned with smart phones direct users to specific webpages. This was targeted at people that are reluctant to collect paper materials and only want to look up information online. The beanbag game for children was used at most of the events. Event staff distributed approximately 4,000 outreach materials and giveaways.

The City's Recreation Department continues to offer elementary classroom field trips and family science days in the City of Los Altos. Several courses emphasize resource conservation, stream biology, native plants, etc. Redwood Grove camp had water cycle, conservation and "flows to the bay" content in summer 2013.

Acterra continued their work at the same levels and added a joint project with elementary school children with the following description: "Working with local schools to do water quality monitoring on Permanente and Adobe Creeks and would like permission to go ahead and collect samples—both testing the water itself and collecting macroinvertebrates from the creek bottom.

Benthic macroinvertebrate sampling at these sites in Los Altos:

- Permanente Creek at Heritage Oaks Park
- Adobe Creek at Redwood Grove/Manresa
- Adobe Creek upstream from Edith

The City of Los Altos Environmental Commission and Green Town Los Altos both jointly helped do door to door visits to merchants to drop off materials for the Reusable Bag Ordinance and answer any questions that they had. In addition, Green Town assisted with staffing tables at the Farmer's market and other community events and gave away reusable bags to Los Altos residents as part of the Reusable Bag Ordinance outreach.

Event Details	Description (messages, audience)	Evaluation of Effectiveness
<p>Name: Pumpkins In the Park Date: October 13, 2012 Location: Guadalupe River Park/Discovery Meadow, San Jose Region: Countywide</p>	<p>Type of Event: Community fair Audience: Families with children Messages: Stormwater pollution prevention, less-toxic pest control, and proper disposal of HHW.</p>	<p>General Feedback: Good attendance with lots of children and families. This is a great event for educating families with small children. The Bean Bag game was very popular with the kids. Estimated Overall Event Attendance: 13,000-15,000 Number of Brochures/Flyers Distributed: 284 Number of Giveaways Distributed: 491</p>

		<p>Number of Watershed Watch Discount Cards Distributed: 103</p> <p>Number of kids that played the bean bag game: 360</p>
<p>Name: Haunt the Hollow Date: October 28, 2012 Location: Happy Hollow Park & Zoo at Kelley Park, San Jose Region: Countywide</p>	<p>Type of Event: Halloween Event Audience: Families with children Messages: Stormwater pollution prevention and proper disposal of HHW</p>	<p>General Feedback: The event is small but well attended. Event organizers encouraged attendees to participate in activities at each booth. As a result a lot of children stopped by the booth and played the beanbag game.</p> <p>Estimated Overall Event Attendance: 3,800 Number of Brochures/Flyers Distributed: 43 Number of Giveaways Distributed: 617 Number of Watershed Watch Discount Cards Distributed: 156 Number of kids that played the bean bag game: 524</p>
<p>Name: Water Day at History San Jose Date: March 23, 2013 Location: History Park San Jose Region: Countywide</p>	<p>Type of Event: World Water Day Celebration Audience: Families with children Messages: Stormwater pollution prevention, less-toxic pest control, and proper disposal of HHW.</p>	<p>General Feedback: The event was held for the first time this year and attendance was low. The event was publicized as a park clean up event and did not include many outreach booths. The Program will probably not attend this event next year.</p> <p>Estimated Overall Event Attendance: 100 - 150 Number of Brochures/Flyers Distributed: 51 Number of Giveaways Distributed: 60 Number of Watershed Watch Discount Cards Distributed: 17 Number of kids that played the bean bag game: 43</p>
<p>Name: Mission College Eco Fair Date: April 18, 2013 Location: Mission College Campus, Santa Clara Region: Citywide</p>	<p>Type of Event: BE the Street College event Audience: Young adults, students Messages: Litter Prevention</p>	<p>General Feedback: The event was well organized and a good place to reach young adults. The BASMAA Be the Street photo booth was used at this event and approximately 68 attendees posed for pictures.</p> <p>Estimated Overall Event Attendance: 500-1,000</p>

<p>Name: NVIDIA Corp. Earth Day Event Date: April 19, 2013 Location: NVIDIA, 2701 San Tomas Expwy, Santa Clara Region: Countywide</p>	<p>Type of Event: Corporate event Audience: Information Technology Professionals Message: Stormwater pollution prevention, less-toxic pest control</p>	<p>General Feedback: The event was very well organized. A lot of employees stopped at the booth to ask questions. Estimated Overall Event Attendance: 500-1,000 Number of Brochures/Flyers Distributed: 198 Number of Giveaways Distributed: 118 Number of Watershed Watch Discount Cards Distributed: 64</p>
<p>Name: Spring in Guadalupe Gardens Date: April 20, 2013 Location: Guadalupe River Park and Gardens, San Jose Region: Countywide</p>	<p>Type of Event: Community fair, plant sale. Audience: Families with children, homeowners and gardeners Messages: Stormwater pollution prevention, less-toxic pest control and, proper disposal of HHW.</p>	<p>General Feedback: Good attendance. This is a good event for reaching home gardeners. Estimated Overall Event Attendance: 4,000 Number of Brochures/Flyers Distributed: 253 Number of Giveaways Distributed: 146 Number of Watershed Watch Discount Cards Distributed: 113 Number of kids that played the bean bag game: 44</p>
<p>Name: Watershed Watch "half-off" two hour Car Wash Event Date: May 29, 2013 Location: Capitol Premier Car Wash, 735 Capitol Expressway Auto Mall, San Jose Region: Countywide</p>	<p>Type of Event: Car Wash Audience: Car wash customers Messages: Stormwater pollution prevention and proper car washing.</p>	<p>General Feedback: The event was well attended. It is an annual Watershed Watch event and offers a good opportunity to reach car wash customers. Estimated Overall Event Attendance: 55 car washes Number of Brochures/Flyers Distributed: 68 Number of Watershed Watch Discount Cards Distributed: 85</p>
<p>Name: Watershed Watch "half-off" two hour Car Wash Event Date: June 5, 2013 Location: Delta Queen Classic Car Wash, 981 E Hamilton Avenue, Campbell Region: Countywide</p>	<p>Type of Event: Car Wash Audience: Car wash customers Messages: Stormwater pollution prevention, proper car washing.</p>	<p>General Feedback: The event was well attended. It is an annual Watershed Watch event and offers a good opportunity to reach car wash customers. Estimated Overall Event Attendance: 88 car washes Number of Brochures/Flyers Distributed: 50 Number of Watershed Watch Discount Cards Distributed: 97</p>

<p>Name: Watershed Watch "half-off" two hour Car Wash Event Date: June 12, 2013 Location: Robertsville Classic Car Wash, 5005 Almaden Exp., San Jose Region: Countywide</p>	<p>Type of Event: Car Wash Audience: Car wash customers Messages: Stormwater pollution prevention, proper car washing.</p>	<p>General Feedback: The event was well attended. It is an annual Watershed Watch event and offers a good opportunity to reach car wash customers. Estimated Overall Event Attendance: 104 car washes Number of Brochures/Flyers Distributed: 104 Number of Watershed Watch Discount Cards Distributed: 122</p>
<p>Name: Festival in the Park Date: June 22, 2013 Location: Hellyer County Park, San Jose Region: Countywide</p>	<p>Type of Event: Community Health Fair Audience: Families with children. Message: Stormwater pollution prevention, less-toxic pest control, and proper disposal of HHW.</p>	<p>General Feedback: Great attendance throughout the whole event. This event is great for reaching Spanish speaking segments of the population. Estimated Overall Event Attendance: 5,000+ Number of Brochures/Flyers Distributed: 318 Number of Giveaways Distributed: 506 Number of Watershed Watch Discount Cards Distributed: 18 Number of kids that played the bean bag game: 256</p>

C.7.f. ► Watershed Stewardship Collaborative Efforts

Summary:
 During FY 12-13, the City of Los Altos supported the Program activities for the Santa Clara Basin Watershed Initiative, including the Steering Committee, the Land Use Subgroup, and the Santa Clara Valley Zero Litter Initiative. A description of these efforts is included within the C.7 Public Information and Outreach section of the Program's FY 12-13 Annual Report. The Program also participated in the Bay Area Macroinvertebrate Bioassessment Information Network (BAMBI). A description of BAMBI efforts are included in the C.8 Water Quality Monitoring section of the Program's FY 12-13 Annual Report.

During the Zero Litter Initiative (ZLI) meetings, City staff helped develop the various action steps regarding the multi-family outreach and the business/institutional outreach as well as identifying implementation avenues and resources for these actions.

C.7.g. ► Citizen Involvement Events

The Program provided funding for the following citizen involvement events:

- 1) **National River Clean up Day** – The Program supports the involvement of Santa Clara County citizens by providing advertising support for the National River Clean-up Day.
- 2) **Citizen Involvement events at the Don Edwards San Francisco Bay Wildlife Refuge (Refuge)** – A number of citizen involvement and stewardship programs are conducted as part of the Program funded Watershed Watchers Program at the Refuge. Participants usually work in the Refuge gardens planting native plants, pulling non-native plants, and mulching. More details are included in the Watershed Watchers Report in the Program Annual Report Appendix 7-5.
- 3) **The following separate reports developed by SCVURPPP and other organizations also include information about citizen involvement events conducted during FY 12-13:**
 - **Watershed Watchers: Keeping Our Waterways Clean: FY 12-13 Fourth Quarter Report** (Includes end-of-year Summary from Alviso Education Center)
 - **Going Native Garden Tour 2013- Summary Report**

These reports are included within the C.7 Public Information and Outreach section of Program's FY 12-13 Annual Report.

The City of Los Altos Environmental Commission and Green Town Los Altos both jointly helped do door to door visits to merchants to drop off materials for the Reusable Bag Ordinance and answer any questions that they had. In addition, Green Town assisted with staffing tables at the Farmer's market and other community events and gave away reusable bags to Los Altos residents as part of the Reusable Bag Ordinance outreach.

The City of Los Altos staff and volunteers performed the Stevens Creek cleanup in January 2013 in Los Altos.

Event Details	Description	Evaluation of effectiveness
Name: Summer of Service Program Date: 7/12/12, 7/26/12, 8/1/12, 6/27/13 Location: Don Edwards Wildlife Refuge, Alviso Focus: Countywide	Partnership program between Santa Clara Valley youth groups and the Watershed Watchers program. Youth spend a day at the Refuge and they work in the gardens in the morning and explore the Refuge in the afternoon.	Number of attendees on 7/12/12: 4 elementary school students, 6 middle school students, 2 high school students, and 2 adults. Number of attendees on 7/26/12: 3 elementary school students, 7 middle school students, 3 high school students and 2 adults. Number of attendees on 8/1/12: 4 elementary school students, 6 middle school students, 2 high school students and 2 adults. Number of attendees on 6/27/13: 12 elementary school students, 2 middle school students, 4 high school students and 3 adults.
Name: Community Service Days	This is an open day for the general public.	Number of attendees on 9/25/12: 2 pre-K

<p>Date: 9/25/12, 10/6/12, 11/1/12, 1/12/13, 2/9/13, 2/16/13 Location: Don Edwards Wildlife Refuge, Alviso Focus: Countywide</p>	<p>Participants work in the gardens planting native plants, pulling non-native plants, and mulching.</p>	<p>students, 1 elementary student and 1 adult. Number of attendees on 10/6/12: 2 elementary school students and 3 adults. Number of attendees on 11/1/12: 14 elementary school students and 10 adults. Number of attendees on 1/12/13: 7 elementary school students and 4 adults. Number of attendees on 2/9/13: 2 pre-K students, 6 elementary school students and 6 adults. Number of attendees on 2/16/13: 13 middle school students and 12 adults.</p>
<p>Name: National River Cleanup Day Date: 5/18/13 Location: Various locations throughout the County Focus: Countywide</p>	<p>In FY 12-13, the Creek Connections Action Group sponsored two creek clean-up events: California Coastal Clean-up Day on September 15, 2012 and National Rivers Clean-up Day on May 18, 2013. The Program provided funding for the National Rivers Clean-up Day advertising.</p>	<p>On National River Cleanup Day, a total of 834 volunteers participated in cleaning 38 sites and removed approximately 15,798 pounds of trash and 2,556 pounds of recyclables from creeks.</p>

C.7.h. ► School-Age Children Outreach

Outreach to school-age children is implemented through ZunZun assemblies at local elementary schools and the "Watershed Watchers" program at the Environmental Education Center at the Don Edwards San Francisco Bay Wildlife Refuge (Refuge) in Alviso. The Program sponsors up to 50 ZunZun assemblies at elementary schools in Santa Clara Valley and funds an Interpretive Specialist position at the Refuge for conducting activities and programs about watershed and urban runoff pollution prevention. The Fourth Quarter "Watershed Watchers" Report Including the End-of-Year summary is included in the Program Annual Report Appendix 7-5. The ZunZun Final Report is included in the Program Annual Report Appendix 7-7. The following separate reports developed by SCVURPPP and other organizations also include information about school-age children outreach efforts conducted during FY 12-13:

- ZunZun School Assemblies for Watershed Watch Campaign- FY 2-13 Academic Year Final Report
- Memorandum- Evaluation of the School Assembly Program- FY 12-13
- Watershed Watchers: Keeping Our Waterways Clean: FY 12-13 Fourth Quarter Report (Includes end-of-year Summary from Alviso Education Center)

These reports are included within the C.7 Public Information and Outreach section of Program's FY 12-13 Annual Report.

The City's Recreation Department continues to offer elementary classroom field trips and family science days in the City of Los Altos. Several courses emphasize resource conservation, stream biology, native plants, etc. Redwood Grove camp had water cycle, conservation and "flows to the bay" content in summer 2013.

Acterra continued their work at the same levels and added a joint project with elementary school children with the following description:
"Working with local schools to do water quality monitoring on Permanente and Adobe Creeks and would like permission to go ahead and collect samples—both testing the water itself and collecting macroinvertebrates from the creek bottom.

Benthic macroinvertebrate sampling at these sites in Los Altos:

- Permanente Creek at Heritage Oaks Park
- Adobe Creek at Redwood Grove/Manresa
- Adobe Creek upstream from Edlth

"What's up with the Bags" outreach appears to be having an impact on Los Altos kids because some high school girls presented their case at a City Council meeting in support of the plastic bag ban.

The Palo Alto Regional Water Quality Control Plant conducts school outreach program every year in the elementary schools, middle schools and high schools in Los Altos, East Palo Alto, Los Altos Hills, Mountain View, Palo Alto and Stanford.

Program Details	Focus & Short Description	Number of Students/Teachers reached	Evaluation of Effectiveness
<p>Name : ZunZun Musical Assembly Grade or level: elementary</p>	<p>interactive, musical school assemblies educating K-6 children about watersheds and pollution prevention.</p>	<p>15,632 students</p>	<p>ZunZun assemblies were evaluated using postage-paid evaluation cards that were distributed to all teachers present at the performances. The Program received 206 completed evaluation cards from teachers. Overall, the feedback was positive and indicates an increase in the students' knowledge about watersheds and pollution prevention.</p> <p>A few highlights of the evaluations are:</p> <ul style="list-style-type: none"> • Thirty-four teachers indicated that after the performance, 25% of their students knew what a watershed was; 33 teachers indicated that 50% of their students knew what a watershed was and 86 teachers indicated that 75% of their students knew what a watershed was. • Fourteen teachers indicated that after the performance, 50% of their students could name a way to prevent pollution in the watershed; 64 teachers indicated that 75% of their students could name a way to prevent pollution in the watershed; and 118 teachers indicated that 100% of their students could name a way to prevent pollution in the watershed. <p>The Final Teacher Evaluation Report is included in the Program Annual Report Appendix 7-7.</p>
<p>Name: Watershed Watchers Program at Don Edwards Wildlife Refuge in Alviso Grade or level: pre-school, elementary, middle, high school.</p>	<p>The Refuge offers a number of interpretive programs to educate children and youth about preventing urban runoff pollution. These include: Monster Bacteria; Bird Drawing; All</p>	<p>103 pre-kindergarteners, 1,192 elementary school students, 39 middle school</p>	<p>Visitor Surveys are used to determine visitor demographics, effectiveness of publicity, and the effectiveness of the Watershed Watchers Program.</p> <p>In addition, an "Urban Runoff Bead Drop"</p>

	About Owls; Explore the Weep; Wildflower Drawing; Why Tides Matter; and Water Water Everywhere.	students, and 112 high school students.	display is used to record actions (e.g., pick up litter, spread the word, take car to car wash) that children promise to do the help keep storm drains clean. Results of both these evaluation mechanisms are summarized in the Watershed Watchers Fourth Quarter Report Included in the Program Annual Report Appendix 7-5.
What's Bugging You?	In this interactive program, students work together to create a visual habitat for insects. By learning about insects and the food chain students are introduced to the concept of pesticides, as well as the impacts of pesticides on water pollution. Students also learn: the difference between waste water and storm water (where it comes from, where it goes); the water cycle; the definition and function of a watershed; and "reduce/reuse/recycle/rot/respect."	1 class, 24 students	83% of teachers returned postage-paid evaluation postcard, with a cumulative rating of 5 out of 5 in both quality of program and clarity of presenter. 100% stated students' understanding of the difference between storm drain/sewer systems increased, and 99% stated students' understanding of what they can do to prevent water pollution increased as well.
What's Up with the Bags?	In this program students practice their reading and comprehension skills by reading a story out loud as they learn about the impact of plastic bags when they enter the watershed through human use and misuse. Plastic bag alternatives are discussed. Students are given a reusable bag, encouraged to decorate it with a message about water pollution or something else they learned from the lesson, and then take the bag home to be reused. Students also learn: the difference between waste water and storm water (where it comes from, where it goes); the water cycle; the definition and function of a watershed; and	1 class, 24 students	See above

	"reduce/reuse/recycle /rot/respect."		
Who Dirtied the Bay?	Moving through time from past to present the focus of this program is on storm water and how pollutants impact the Baylands and H2O environment. Pollution prevention solutions are discussed with an emphasis on what the students can do right now, at their age, to impact water pollution Students also learn: the difference between waste water and storm water (where it comes from, where it goes); the water cycle; the definition and function of a watershed; and "reduce/reuse/recycle/rot/respect."	3 classes, 72 students	See Above
Mercury	In this program students learn how mercury from the past (California Gold Rush) and the present, accumulates and impacts the waters of San Francisco Bay. Bio- accumulation of mercury is also demonstrated with a participatory activity Pollution prevention strategies are discussed. Students also learn: the difference between waste water and storm water (where it comes from, where it goes); the water cycle; the definition and function of a watershed; and "reduce/reuse/recycle/rot/respect"	3 classes, 72 students	See Above

C.7.1. ► Outreach to Municipal Officials

Summary:

On February 26, 2013, staff went to Los Altos City Council with the recommendation to receive the 2012 Santa Clara Valley Urban Runoff Pollution Prevention Program Summary and February 2013 Trash management update. During the same meeting, staff presented a resolution and introduced and waver further reading of an ordinance regarding the reusable bags. The staff report also included information about polystyrene food service containers. On March 22, 2013, staff presented an ordinance to add a chapter regarding the reusable bags to Los Altos Municipal Code and the ordinance was adopted by City Council that night. The ordinance was in effect on July 4, 2013.

During the Annual C.3 Stormwater Workshop that was held in the Campbell Community Center on Tuesday, June 5, 2012, the Site Design Committee announced that the Rosita Park and Rosita Avenue Improvements Project was selected as the first place winner for Site Design for Stormwater Pollution Prevention Award in the Public Project Category. The award was formally presented at an APWA luncheon on October 2012 and later it was presented to City Council.

The full trash capture CDS device on View Street was approved and accepted by City Council during the fiscal year.

Refer to the Program's FY 12-13 Annual Report for additional information.

Section 8 - Provision C.8 Water Quality Monitoring

C.8 ► Water Quality Monitoring

Summary

During FY 12-13, the City of Los Altos contributed through the Program to the BASMAA Regional Monitoring Coalition (RMC). In addition, we contributed financially to the Regional Monitoring Program for Water Quality in the San Francisco Estuary (RMP) and were represented at RMP committees and work groups. Monitoring efforts and results are documented in a separate report submitted March 15 of each year, as required in Provision C.8. For additional information on monitoring activities conducted by the Program, BASMAA RMC and the RMP, see the C.8 Water Quality Monitoring section of the Program's FY 12-13 Annual Report.

Section 9 – Provision C.9 Pesticides Toxicity Controls

C.9.b ▶ Implement IPM Policy or Ordinance

Report implementation of IPM BMPs by showing trends in quantities and types of pesticides used, and suggest reasons for increases in use of pesticides that threaten water quality, specifically organophosphates, pyrethroids, carbaryl, and fipronil. A separate report can be attached as evidence of your implementation.

Trends in Quantities and Types of Pesticides Used ⁵					
Pesticide Category and Specific Pesticide Used	Amount ⁶				
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Organophosphates	0	0	0	0	
Product or Pesticide Type A					
Product or Pesticide Type B					
Pyrethroids All types (see previous reports for breakdown)	20 oz.	48 oz.	0	0	
Product or Pesticide Type X					
Product or Pesticide Type Y					
Carbaryl	0	0	0	0	
Fipronil	0	0	0	0	

C.9.c ▶ Train Municipal Employees

Enter the number of employees that applied or used pesticides (including herbicides) within the scope of their duties this reporting year.	11
Enter the number of these employees who received training on your IPM policy and IPM standard operating procedures within the last 3 years.	11
Enter the percentage of municipal employees who apply pesticides who have received training in the IPM policy and IPM standard operating procedures within the last three years.	100%

⁵ Includes all municipal structural and landscape pesticide usage by employees and contractors.

⁶ Weight or volume of the product or preferably its active ingredient, using same units for the product each year. The active ingredients in any pesticide are listed on the label. The list of active ingredients that need to be reported in the pyrethroids class includes: allethrin (D-allethrin), bioallethrin, bifenthrin, beta-cyfluthrin, cyfluthrin, cypermethrin, cyphenothrin, deltamethrin, esfenvalerate, etofenprox, gamma-cyhalothrin, imiprothrin, lambda-cyhalothrin, metofluthrin, permethrin, phenothrin, prallethrin, resmethrin, sumithrin (D-phenothrin), tau fluvinate, tefluthrin, tetramethrin, lralomethrin, and zeta-cypermethrin (S-cypermethrin).

C.9.d ▶ Require Contractors to Implement IPM

Did your municipality contract with any pesticide service provider in the reporting year?		<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If yes, attach one of the following:					
<input checked="" type="checkbox"/>	Contract specifications that require adherence to your IPM policy and standard operating procedures, OR				
<input type="checkbox"/>	Copy(ies) of the contractors' IPM certification(s) or equivalent, OR				
<input type="checkbox"/>	Equivalent documentation.				
Comment: See attachment in Appendix D of this report.					

C.9.e ▶ Track and Participate in Relevant Regulatory Processes

Summary:
 During FY 12-13, Los Altos participated in regulatory processes related to pesticides through contributions to the Program, BASMAA and CASQA. For additional information, see the Regional Pollutants of Concern Report submitted by BASMAA on behalf of all MRP Permittees.

C.9.f ▶ Interface with County Agricultural Commissioners

Did your municipal staff observe any improper pesticide usage or evidence of improper usage (e.g., pesticides in storm drain systems, along street curbs, or in receiving waters) during this fiscal year?		<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
--	--	--------------------------	-----	-------------------------------------	----

**C.9.g. ► Evaluate Implementation of Source Control Actions
Relating to pesticides**

Summary:

The Effectiveness Evaluation Report is included in Section C.9 Pesticides Toxicity Control of the Program's FY 12-13 Annual Report.

The City adopted an Integrated Pest Management (IPM) Policy on July 1, 2010. The goal of this policy is to reduce the amount of pesticides in the environment to the maximum extent practicable, as well as provide sustainable solutions for pest control on City properties. The IPM policy has been included in the City's contracts over the past few years and the contractors are required to implement this policy.

Also, Municipal Staff has been trained on the City's IPM policy and IPM standard operating procedures.

Municipal Staff and City's contractors have been using less toxic methods by giving preference to reasonably available non-pesticide alternatives when considering the use of pesticides on City property. For all pest problems on City property, the City departments shall follow the approach outlined in the IPM Policy.

The table in section C.9.b shows that no organophosphates, pyrethroids, carbaryl, and flpronil were used during the fiscal years 11-12 and 12-13. It also shows that no organophosphates, carbaryl, and flpronil were used during the fiscal years 09-10 and 10-11.

C.9.h.ii ► Public Outreach: Point of Purchase

Summary:

The following separate reports developed by SCVURPPP and BASMAA summarize point of purchase outreach efforts conducted during FY 12-13:

- FY 12-13 Store Employee Training Report (SCVURPPP)
- FY 12-13 Store Employee Training Evaluation Summary (SCVURPPP)
- FY 12-13 Store Employee Training Status Table (SCVURPPP)
- FY 12-13 List of Stores in the IPM Store Partnership Program (SCVURPPP)
- FY 12-13 BASMAA "Our Water, Our World" (OWOW) Report (BASMAA)

These reports are included within the C.9 Pesticides Toxicity Control section of Program's FY 12-13 Annual Report.

C.9.h.iv ▶ Pest Control Contracting Outreach

Summary:

See the C.9 Pesticides Toxicity Control section of the Program's FY 12-13 Annual Report for a report that evaluates outreach to residents.

C.9.h.vi ▶ Public Outreach: Pest Control Operators

Summary:

The following separate reports developed by SCVURPPP summarize Public Outreach: Pest Control Operators efforts conducted during FY 12-13:

- FY 12-13 Watershed Watch Campaign Final Report
- FY 12-13 Green Gardener Training Report

These reports are included within the C.7 Public Information and Outreach and C.9 Pesticides Toxicity Control sections of Program's FY 12-13 Annual Report.

Response to Water Board Staff Comments on Section 9, Provision C.9, of FY 11-12 Annual Report

The City did not receive Water Board staff comments on Section 9 of our FY 11-12 Annual Report.

Section 10 - Provision C.10 Trash Load Reduction

C.10.a.iii ▶ Minimum Full Trash Capture (Summary of Actions)

Descriptions of Actions/Tasks (Conducted or Planned):

- A full capture device (CDS unit) was installed on View Street in Los Altos in 2012. The CDS model number is S5640-10 & Bypass Vault 451066-01 & 02. The total area treated by the CDS unit is 75 acres (Commercial areas in Downtown and areas adjacent and part of South San Antonio Road.) The City of Los Altos was only required to treat 30% of the retail/commercial area (20 Acres) with the full capture device. However, the CDS unit on View Street performs full capture of 41 Acres and it partial capture an additional 34 Acres. Therefore, the City of Los Altos exceeded the MRP requirements with regard to the treatment area size.
- The Draft Full Trash Capture Map shown in Appendix E illustrates the location of the CDS unit in View Street. This map depicts additional areas treated by other devices on private property. The locations of these devices and the treatment areas are currently being confirmed.
- The Draft Trash Management Areas Map shows the location of very high, high, medium and low trash generating areas, as defined in trash management areas identified to-date during the development of our long-term plans, and other features (e.g., water bodies, streets, etc.) and stormwater trash management in our municipality. Los Altos' trash hot spot in Stevens Creek is also identified on our map.

Descriptions of Maintenance Activities:

The CDS unit in View Street was installed in October 2012 and it was first serviced in June 19, 2013. There was about 10 feet of debris build-up and the top layer was totally packed tight so it took some effort to push a rod through it. The level inside the CDS was right at the outlet. This and the fact that it was packed solid meant that this device would no longer function properly. The contractor first tried pumping it out with a 4-inch hose and it would constantly plug. Our Maintenance truck brought in our VAC truck which has an 8-inch hose. Maintenance time spent at the site was 5 hours.

The following materials were removed from the CDS unit during the first maintenance inspection conducted in June 2013:

- a) Plastic bottles (3.5 cubic feet)
- b) Sediment (12 cubic feet)
- c) Leaves (100 cubic feet)

The City plans to implement monthly inspections of this unit to avoid this build-up again.

C.10.a.iii ▶ Minimum Full Trash Capture (List of Devices)					
Applicable Trash Management Area (Preliminary Map ID)	Device Type	Planned or Installed	Maintenance Frequency	Total Number Installed	Total Area Treated (acres)
Downtown	Contech – Continuous Deflective Separator (CDS) model S5640-10 & Bypass Vault 451066-01 & 02	Installed	First maintenance was 8 months after installation. It will be monitored monthly and cleaned as necessary.	1	75
Totals				1	75

C.10.b.iii ▶ Trash Hot Spot Assessment						
Trash Hot Spot	Cleanup Date	FY 2012-13 Volume of Trash Removed (cubic yards)	FY 2011-12 Volume of Trash Removed (cubic yards)	FY 2010-11 Volume of Trash Removed (cubic yards)	Dominant Type(s) of Trash	Trash Sources (where possible)
LOA01	1/29/13	0.927	0.746	1.891	Plastic bags, bottles (plastic or glass), spray paint cans, Styrofoam, sport balls, wood debris, furniture, scrap metal	Litter, Illegal dumping, Outfall, Trash Accumulation

C.10.c ► Long-Term Trash Load Reduction Plan	
Long-Term Plan Task	Summary of Progress
1. Identifying and mapping trash generating areas	We started with the model map generated by the Program and we are in the a summary of the progress made to-date on developing/revising very high, high, medium and low trash generating areas. The Program provided City staff with a model generated based on land use. City staff reviewed it and requested that the fire stations and churches be converted to green areas. Also, Foothill Expressway and State Highway 280 were colored with a hatch to indicate that these areas belong to other jurisdictions. Staff used the map dated June 25, 2013 to refine modeled trash generation categories within our municipality. During the field visits when City staff conducted visual assessment, staff found that the private schools could be changed from yellow to green as well as the City parks. Also, some commercial areas were verified to be in the green category instead of yellow category as indicated in the map. However, some of the commercial areas in the yellow and red categories remained the same.
2. Identifying trash sources (as necessary or feasible) to assist in selecting trash management actions	The City is planning to meet with the School Board so there is specific outreach/public education performed in the public schools regarding trash generation and trash reduction. The City will send letters to the businesses that need to clean up their properties and will ask the garbage contractor to inform the City of any spilling bins. City will contact VTA and Caltrans for the areas that need attention in their jurisdictions regarding pedestrian litter or/and inadequate container management.
3. Prioritizing trash generating areas and associated types of trash problems	The plastic bag ban ordinance went into effect in Los Altos on July 4, 2013. The City is planning to go to City Council for adoption of the EPS ban in Fall 2013. By adopting these bans, less plastic bags will be found in the creeks and in the storm drain systems that flow to the Bay. This will have a positive impact in the environment. The City installed a CDS device that treats 75 Acres (commercial area in downtown and part of the area along South San Antonio Road). The City will meet with the School District regarding the trash generation in public schools. Outreach/Pub Ed will be conducted in commercial areas as well.
4. Identifying and selecting trash management actions for specific management areas	Please refer to Appendix E for the map and table identifying the management actions for the specific management areas. Outreach and Public Education will be conducted for the schools and commercial areas. Additional trash containers may be installed at different locations as needed.
5. Defining the type of assessment(s) that will be used to demonstrate progress towards goals	The City of Los Altos is currently exploring a number of assessment methods that will assist the City in demonstrating progress towards solving municipal stormwater-related trash problems within our jurisdictional area. Through our participation in SCVURPPP, we are currently developing a countywide pilot trash assessment strategy and work plan. The pilot strategy will address the need to demonstrate progress in the near-term, while recognizing the fact that method development and testing is needed to achieve confidence in conclusions about trash reduction. The pilot strategy may include the testing of a number of trash assessment methods, including

	<ul style="list-style-type: none"> • Visual assessments of trash conditions on-land; • Trash full capture device operation/maintenance verification; • Condition assessments in receiving waters; and, • Documenting and assessing control measure implementation. <p>The pilot strategy will be included as a supplement to our Long-Term Trash Load Reduction Plan, which will be submitted to the Water Board by February 1, 2014. The City may also choose to supplement the pilot strategy with City specific assessment strategies. The pilot strategy will be implemented in coordination with the three-year <i>Tracking California's Trash</i> grant-funded project, which was awarded to BASMAA by the State Board. A number of trash monitoring and assessment methods will be tested through the project and assist the City in developing a robust set of indicators for demonstrating progress toward trash reduction goals.</p>
--	--

C.10.d ► Summary of Trash Reduction Actions

Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Trash Management Area Specific Actions				
Full-Capture Treatment Devices	See description in section C.10.a.iii	2	Trees, Pedestrian litter	Leaves, Plastic bottles, Styrofoam peanuts
Street Sweeping	The residential streets are swept once a month and the downtown area is swept once a week. The sweeping frequency doubles during the heavy leaf season.	All types, except areas outside the City's jurisdiction	Trees, Pedestrian litter	Leaves
On-land Trash Cleanups	Municipal staff conducts on-land cleanup in the downtown area Monday through Friday.	2	Pedestrian Litter	Bottles, styrofoam, plastic bags

C.10.d Summary of Trash Reduction Actions				
Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
Enhanced Storm Drain Inlet Maintenance	The City Municipal staff's goal is to clean all of the storm drain inlets prior to the rainy season. Our Municipal staff maintains the records of all of the storm drain inlets that are maintained every year.	All types within the City's jurisdiction	Trees, pedestrian litter	Leaves, sediment
Activities to Reduce Trash from Uncovered Loads	The City will be working with the garbage contractor, commercial businesses and multi-family buildings to reduce trash from uncovered loads.	All types within the City's jurisdiction	Inadequate container management	
Anti-littering and Illegal Dumping Enforcement Activities	Municipal staff has sent warning letters in the past	All types within the City's jurisdiction	Illegal dumping	
	City will work with garbage contractor, commercial areas, public schools and apartment buildings to improve trash/bins/container management.	1- 4		
Creek, Channel, Shoreline Cleanups	City staff and volunteers perform creek cleanup at Stevens Creek each year in the Spring. Stevens Creek is the City's hot spot. This hot spot was last cleaned on January 29, 2013.	Hot Spot	Pedestrian litter, illegal dumping	Bottles, spray cans, wood debris, Styrofoam, plastic bags
Area/Jurisdictional-wide Actions				
Single-Use Carryout Bag Policies	The ordinance regarding the reusable bags (plastic bag ban) went into effect on July 4, 2013.	Jurisdiction-wide		
Polystyrene Foam Food Service Ware Policies	City of Los Altos is waiting for the Negative Declaration and Initial Study to be adopted by San Jose City Council to proceed with a Los Altos ordinance regarding the EPS ban in the Fall of 2013.	Jurisdiction-wide		
Public Education and Outreach Programs	The Palo Alto Regional Water Quality Control Plant conducts school outreach program every year in the elementary schools, middle schools and high schools in Los Altos, East Palo Alto, Los Altos Hills, Mountain View, Palo Alto and Stanford.	Jurisdiction-wide		

C.10.d ▶ Summary of Trash Reduction Actions				
Action	Description	Trash Management Area(s) (Preliminary Map ID)	Dominant Sources	Dominant Types
	City staff will meet with the school board to ask school collaboration regarding trash reduction.			

Continued Pre-MRP Actions:

The City of Los Altos implemented the following public education and outreach control measures prior to the effective date of the MRP and has continued to implement these measures since MRP adoption.

Watershed Watch Campaign (Countywide)

In addition to the BASMAA Campaign, the City of Los Altos will continue to implement the countywide Watershed Watch Campaign through active participation and funding of the Santa Clara Valley Urban Runoff Pollution Prevention Program (SCVURPPP). This Campaign conducts media advertising that includes anti-litter messages. Anti-litter advertisements for television, print, transit and radio have been developed and are used each year and will continue in the future. A telephone survey is conducted every five years to measure the effectiveness of outreach and increase in awareness about litter and stormwater related messaging. The FY 12-13 Watershed Watch media advertising included 312 anti-littering advertisements on TV, radio and online media. The Campaign also conducted outreach at a community event to promote the BASMAA "Be the Street" anti-littering campaign.

Outreach to School-age Children or Youth

ZunZun (Countywide)

Through participation and funding of the SCVURPPP countywide ZunZun Program, the City of Los Altos is continuing to implement litter reduction outreach to elementary school-age children. Up to 50 ZunZun assemblies at elementary schools are conducted in the Santa Clara Valley each year. These bilingual musical assemblies educate elementary school students and their teachers on watersheds and urban runoff pollution prevention, including litter. ZunZun performances use physical comedy, audience participation and musical instruments to educate teachers and children. Handouts, including teacher and student activity sheets, are distributed following the assembly.

The SCVURPPP Schools and Youth Education and Outreach Work Group provides a list of schools for ZunZun to contact. In addition to schools with high Hispanic populations, the list includes schools with high Asian/Pacific Islander populations.

ZunZun assemblies are evaluated using postage-paid evaluation cards that are distributed to all teachers present at the performances. Teachers mail the completed evaluation cards to SCVURPPP, and results are compiled by SCVURPPP staff. Based on the teacher feedback, changes are made to future assemblies and/or handouts. During FY 12-13, ZunZun conducted 49 assemblies at 27 elementary schools in ten cities. In addition, two assemblies were conducted at the Pumpkins in the Park event, and one at the Water Wizards event for the general public. The assemblies reached approximately 15,632 students and their teachers in grades K-6.

Media Relations

BASMAA Regional Media Relations Project (Regional)

Through participation and funding of the BASMAA Regional Media Relations Project, the City of Los Altos is continuing to implement a media relations project partially designed to reduce littering from target audiences in the Bay Area. The goal of the BASMAA Media Relations Project is to generate media coverage that encourages individuals to adopt behavior changes to prevent water pollution, including littering. At least two press releases or PSAs focus on litter issues each year (e.g., creek clean-up activities, preventing litter by using reusable containers, etc.). In FY 12-13, the Media Relations project developed a press release new and recent bag bans in cities around the region. The pitch included information on the litter caused by plastic bags. Information ran on KBAY, KCBS and on eight Bay Area Patch.com sites.

New/Enhanced Post-MRP Actions Initiated/Planned:

In addition to the control measures continued post-MRP adoption, the City of Los Altos is currently implementing or planning to implement the following public education and outreach control measures that were initiated after the MRP was adopted.

Litter Reduction Advertising Campaign(s)

BASMAA Youth Outreach Campaign (Regional)

Through participation and funding of the regional BASMAA Youth Outreach Campaign, the City of Los Altos is implementing an outreach campaign designed to reduce littering from the target audience in the Bay Area. The Youth Outreach Campaign was launched in September 2011 and aims to increase the awareness of Bay Area Youth (ages 16-24) on litter and stormwater pollution issues, and eventually change their littering behaviors. Combining the ideas of Community Based Social Marketing with traditional advertising, the Youth Campaign aims to engage youth to enable the peer-to-peer distribution of Campaign messages. The Campaign will at least run through FY 13-14. A brief description of the Campaign activities is provided below:

- **Raising Awareness:** The Campaign is raising awareness of the target audience on litter and stormwater pollution issues. Partnerships with youth commissions, high schools, and other youth focused organizations have been developed to reach the target audience. Messages targeted to youth have been created and distributed via paid advertising, email marketing, Campaign website and social networking sites (e.g., Facebook and Twitter).
- **Engage the Youth** - The advertisements encourage the audience to participate in the Youth Campaign by joining a Facebook page, entering a contest, taking an online quiz, etc., and providing their contact information. At the beginning of FY 12-13, a video contest was launched to get Bay Area youth further involved in the Campaign. An online voting system was used to select the winning entry. Media advertising was conducted to promote the winning entry.

Permittee Name: City of Los Altos

- **Change Behaviors:** To move the audience along the behavior change continuum, the Campaign is using electronic platforms such as email marketing and social networking sites to encourage participants to engage in increasingly more difficult behavior changes, such as participating in a clean-up, organizing a clean-up, etc.
- **Maintain Engagement:** The Campaign continues to interact with the target audience through email marketing and social media websites.

The Youth Campaign includes a pre and post campaign survey to evaluate the effectiveness of outreach. The pre-campaign survey was conducted in FY 11-12 and the post campaign survey will begin in FY 13-14. Other evaluation mechanisms, such as website hits, number of youth engaged in the Campaign's social networking website, etc. are also being used to evaluate its effectiveness in increasing awareness and changing behavior.

Activities in FY 12-13 included maintaining the website www.BetheStreet.org, Facebook page, and Instagram account. A video contest asking participants to submit their best anti-litter video was also conducted. The Be the Street campaign received 52 entries in response to the contest. The winning video was promoted on television, Pandora (online music site), YouTube, Google, and Facebook. The Watershed Watch Campaign promoted the winning video on KNTV. Highlights of FY 12-13 Be the Street activities are below:

- The website received 15,431 total visits and 10,040 unique visitors.
- The Facebook page received 1,062 new fans, resulting in a total of 1,468 fans. There were a total of 2,048 total interactions (includes likes, comments, shares and responses to poll questions).
- The contest resulted in 52 video entries. The online voting resulted in a total of 4,844 votes being cast.
- **Media advertising results -** Using the winning video, Be the Street launched a regional ad buy on Pandora, Facebook, and KTVU, resulting in approximately 6.5 million impressions from target demographic of 14-24 year olds in the Bay Area. Media advertising results are summarized below:
 - **Television advertising -** The winning video ran 12 times in June and July 2013 on KTV Fox. The video also ran on KTVU online 273 times.
 - **Facebook advertising -** Advertisements promoting the Be the Street Facebook page were placed in August 2012, September 2012, March 2013, May 2013, and June 2013. Overall, the advertisements received 5,733,573 impressions and 2,173 "click-throughs". The advertisements also resulted in 917 additional likes on the Be the Street Facebook page.
 - **Pandora -** The placement of the winning video on Pandora resulted in 371,919 impressions and 13,143 "click-throughs". The 3.82% click through rate on the Pandora advertisement is significantly above the industry standard of 1.2%.

Section 11 - Provision C.11 Mercury Controls

C.11.a.1 ► Mercury Recycling Efforts

See the C.11 Mercury Controls section of the Program's FY 12-13 Annual Report for information on countywide and regional activities conducted on behalf of the co-permittees.

The HHW county-wide program served 24,663 residents from July 1, 2012 through June 30, 2013. Approximately 3 million pounds of hazardous waste was managed safely and legally. There were a total of 56 collection events: 41 at two permanent facilities and 15 at temporary sites strategically located throughout the County. In addition, the Program served 453 small business drop-offs including local governments, Goodwill Industries, and the Salvation Army. The County collected 131,500.5 pounds of fluorescent lamps, 151,630 pounds of household batteries and 505 pounds of elemental mercury. At the end of FY 2012-2013, 39 retailers served as fluorescent lamp drop-offs and 75 locations served as battery drop-offs.

Promotion

The City of Los Altos promotes collection and recycling of mercury containing devices and equipment through its participation in the following programs:

1. Santa Clara County Household Hazardous Waste Collection Program
2. Palo Alto regional Waste Quality Control Plant Mercury Thermometer Collection Program

In preparation for the April 13, 2013 HHW collection event, the City of Los Altos' April 13, 2013 HHW collection event at Egan Junior High School, advertisements were placed in the city newspaper.

Facilitation/Organization

The City of Palo Alto owns and operates the Regional Water Quality Control Plant. In partnership with this Plant, the City of Palo Alto collects mercury containing devices from the residents of the City of Los Altos through its permanent HHW program that is available during weekday business hours.

On April 13, 2013, the City of Los Altos hosted a HHW collection at Egan Junior High School.

Collection

Collection of mercury containing products from City facilities for FY12-13

Item	Quantity Recycled
1 ft Fluorescent	202
4 ft Fluorescent	292
6 ft Fluorescent	4
8 ft Fluorescent	60
Compact Fluorescent	172
U shaped Fluorescent	120
HID (High Intensity Discharge)	122
Incandescent	24

The City's battery collection bin in City Hall provides a convenient collection point for city staff to safely dispose of spent batteries. Twenty-four (24) batteries were collected from City Hall, the Police Department and the Municipal Service Center.

C.11.a.ii ▶ Mercury Collection

Provide an estimate of the mass of mercury collected through these efforts, or provide a reference to a report containing this estimate.

C.11.b ▶ Monitor Methylmercury

C.11.c ▶ Pilot Projects to Investigate and Abate Mercury Sources In Drainages

C.11.d ▶ Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices

C.11.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit

C.11.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs

C.11.g ▶ Monitor Stormwater Mercury Pollutant Loads and Loads Reduced

C.11.h ▶ Fate and Transport Study of Mercury In Urban Runoff

C.11.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region

C.11.j ▶ Develop Allocation Sharing Scheme with Caltrans

Summary

A summary of program and regional accomplishments for these sub-provisions are included within the C.11 Mercury Controls section of Program's FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

Section 12 - Provision C.12 PCBs Controls

C.12.a.ii,iii ▶ Ongoing Training

Description:

See the Program's FY 12-13 Annual Report for a description of training provided at the program and/or regional level.

C.12.b ▶ Conduct Pilot Projects to Evaluate Managing PCB-Containing Materials and Wastes during Building Demolition and Renovation Activities

C.12.c ▶ Pilot Projects to Investigate and Abate On-land Locations with Elevated PCB Concentrations

C.12.d ▶ Conduct Pilot Projects to Evaluate and Enhance Municipal Sediment Removal and Management Practices

C.12.e ▶ Conduct Pilot Projects to Evaluate On-Site Stormwater Treatment via Retrofit

C.12.f ▶ Diversion of Dry Weather and First Flush Flows to POTWs

C.12.g ▶ Monitor Stormwater PCB Pollutant Loads and Loads Reduced

C.12.h ▶ Fate and Transport Study of PCBs In Urban Runoff

C.12.i ▶ Development of a Risk Reduction Program Implemented Throughout the Region

Summary

A summary of program and regional accomplishments for these sub-provisions are included within the C.12 PCB Controls section of Program's FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

Section 13 - Provision C.13 Copper Controls

C.13.a.iii.(2) ▶ Training, Permitting and Enforcement Activities

Copies of the fact sheet entitled "Requirements for Copper Roofs and Other Architectural Copper-Protect water quality during installation, cleaning, treating and washing!" are continued to be made readily available to all developers and builders.

C.13.a.iii.(3) ▶ Evaluation of Effectiveness

Copies of the fact sheet entitled "Requirements for Copper Roofs and Other Architectural Copper-Protect water quality during installation, cleaning, treating and washing!" are continued to be made readily available to all developers, builders and inspection staff.

The following requirement is included in the Inspection and Maintenance Agreement and Deed Restriction with the Packard Foundation (recorded on June 2012): "Shall prohibit the discharge to storm drains the wastewater generated from the cleaning, treating, and washing of the surface of any exterior copper architectural feature."

C.13.c ▶ Vehicle Brake Pads

A summary of the Program's participation with the Brake Pad Partnership (BPP) is included within the C.13 Copper Controls section of Program's FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

C.13.c.iii ▶ Water Quality Issues Associated with Automobile Brake Pads

An assessment of copper water quality issues associated with automobile brake pads and recommend brake-pad related actions for inclusion in subsequent permits is included within the C.13 Copper Controls section of Program's FY 12-13 Annual Report and/or the BASMAA Regional POC Report.

C.13.d.iii ▶ Industrial Sources Copper Reduction Results

Summary:
The City of Los Altos has no industrial source of copper.

C.13.e ▶ Studies to Reduce Copper Pollutant Impact Uncertainties

Summary:
A summary of program and/or regional efforts to develop regional studies to reduce copper pollutant impact uncertainties is included within the C.13 Copper Controls section of Program's FY 12-13 Annual Report and/or BASMAA Regional POC Report.

Section 14 - Provision C.14 PBDE, Legacy Pesticides and Selenium Controls

C.14.a ▶ Control Programs for PBDEs, Legacy Pesticides and Selenium Controls

Summary:

A summary of program and regional efforts related to the Control Program for PBDEs, Legacy Pesticides and Selenium is included within the C.14 PBDE, Legacy Pesticides and Selenium section of Program's FY 12-13 Annual Report and/or BASMAA Regional POC Report.

C.14.a.v. ▶ Control Programs for PBDEs, Legacy Pesticides and Selenium Controls - Load Computation

Summary:

Information required to compute loading estimates of PBDEs, legacy pesticides and selenium from urban runoff to the Bay is included within the C.14 PBDE, Legacy Pesticides and Selenium section of Program's FY 12-13 Annual Report and/or BASMAA Regional POC Report.

C.14.a.vi. ▶ Control Programs for PBDEs, Legacy Pesticides and Selenium Controls - Control Measures

Summary:

A report identifying control measures and/or management practices to reduce impacts from discharges of PBDEs, legacy pesticides or selenium in urban runoff is included within the C.14 PBDE, Legacy Pesticides and Selenium section of Program's FY 12-13 Annual Report and/or BASMAA Regional POC Report.

Section 15 - Provision C.15 Exempted and Conditionally Exempted Discharges

C.15.b.iii.(1), C.15.b.iii.(2) ▶ Planned and Unplanned Discharges of Potable Water

Is your agency a water purveyor?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
If No, skip to C.15.b.vi.(2):				

C.15.b.vi.(2) ▶ Irrigation Water, Landscape Irrigation, and Lawn or Garden Watering

Summary:

For new single family houses and existing single-family houses that have alterations/additions greater than 50 percent, the City of Los Altos continues to require a GreenPoint Rated checklist that includes at least nine points in the water category. Examples of ways that points in the water category can be achieved include:

1. Constructing resource-efficient landscapes
2. Minimizing turf in landscape installed by builder
3. Installing high-efficiency irrigation systems
4. Installation of a rain water harvesting system
5. Use of an irrigation system that uses recycle wastewater
6. Designing a landscape to meet water budget

The City's Recreation Department continues to offer elementary classroom field trips and family science days in the City of Los Altos. Several courses emphasize resource conservation, stream biology, native plants, etc. For City installations, maintenance crews continue to install landscaping "drought tolerant" plant material and installing low-flow irrigation systems to help minimize runoff. For example, the City installed California native landscape with drip irrigation and mulch for the various planter areas during the renovation of the Rosita Park. This resulted in no runoff or overspray and reduced the water requirements. There was no large volume of irrigation runoff reported.

Refer to the C.3 New Development and Redevelopment, C.7. Public Information and Outreach and C.9. Pesticide Toxicity Control sections of Program's FY 12-13 Annual Report as needed.

Appendix

Appendix A

Acronyms and Abbreviations A-1

Appendix B: - Provision C.3 – New Development and Redevelopment

C.3.b.v. (1) Regulated Projects Approved During the Fiscal Year Reporting Period (part 1) B-1

C.3.b.v. (1) Regulated Projects Approved During the Fiscal Year Reporting Period (part 2) B-2

C.3.h.iv. Installed Stormwater Treatment Systems Operation and Maintenance Verification
Inspection Program Reporting B-3

C.3.e.vi. Special Projects Reporting Table B-3

Appendix C: - Provision C.4 – Industrial and Commercial Site Controls

C.4.b Inspection Plan: List of Facilities C-1

Appendix D: - Provision C.9 – Pesticides Toxicity Controls

C.9.a City of Los Altos Pest Contract Specifications D-1

Appendix E: - Provision C.10 – Trash Load Reduction

C.10.a City of Los Altos Draft Final Trash Management Areas Map – August 7th, 2013 E-1

C.10.b City of Los Altos Draft Full Trash Capture Map E-2

MUNICIPAL REGIONAL STORMWATER PERMIT

Acronyms and Abbreviations

AB	Assembly Bill
AC	Acres
AHTG	Ad Hoc Task Group
AOC	Area of Concern
APWA	American Public Works Association
AR	Annual Report
BACWA	Bay Area Clean Water Agencies
BAPPG	Bay Area Pollution Prevention Group
BASMAA	Bay Area Stormwater Management Agency Association
BMP	Best Management Practice
BPAC	City of Los Altos Bicycle/Pedestrian Advisory Committee
CA.	California
CAP	Copper Action Plan
CASQA	California Stormwater Quality Association
CEO	Code Enforcement Officer
CEQA	California Environmental Quality Act
CI	Construction Inspection
CIP	Capital Improvement Project
COA	Condition of Approval
DEH	Santa Clara County Department of Environmental Health
DOT	Department of Transportation
DPR	Santa Clara County Department of Pesticide Regulation
DTSC	Department of Toxic Substance Control
e.g.	For Example
EIR	Environmental Impact Report
EOA	Eisenberg, Olivieri, and Associates
Etc.	Etcetera
Expo	Exposition
FOG	Gats, Oils, and Grease
FY	Fiscal Year
GIS	Geographic Information Systems
HAZMAT	Hazardous Material
Hg	Mercury
HHW	Household Hazardous Waste
HMP	Hydromodification Management Plan
i.e.	That Is
ICID	Illegal Connection, Illicit Discharge
ID	Identification
IPM	Integrated Pest Management
KAB	Keep America Beautiful
LUS	Land Use Subgroup (WMI)
MEP	Maximum Extent Practicable

Acronyms and Abbreviations (cont.)

MOU	Memorandum of Understanding
MRP	Municipal Regional Permit
N/A	Not Applicable
NAP	Nickel Action Plan
NEPA	National Environmental Protection Act
NOI	Notice of Intent
NPDES	National Pollutant Discharge Elimination System
NPS	Non-point Source Pollution
O & M	Operation and Maintenance
OP Pesticides	Organo-Phosphage pesticides
OSH	Orchard Hardware Store
OWOW	Our Water Our World
PAPA	Professional Association of Pesticide Applicators
PCA	Pesticide Certified Applicator
PCB	Poly-Chlorinated Biphenyl
PCO	Pest Control Operator
PD	Police Department
PG&E	Pacific Gas and Electric
PIP	Public Information and Participation
PS	Performance Standard
PSA	Public Service Announcement
PUD	Planned Unit Developments
PW	Public Works
RMP	San Francisco Bay Regional Monitoring Program
ROW	Right of Way
RTA	Rapid Trash Assessment
RWQCB	Regional Water Quality Control Board
s. f. or sq. ft.	Square feet
SCBWMI or WMI	Santa Clara Basin Watershed Management Initiative
SCC	Santa Clara County
SCVURPPP Program	Santa Clara Valley Urban Runoff Pollution Prevention Program
SCVWD	Santa Clara Valley Water District
SIC	Standard Industrial Classification
SOP	Standard Operating Procedure
STOPPP Program	San Mateo Countywide Stormwater Pollution Prevention Program
SWID	Stormwater Infiltration Device
SWMP	Stormwater Management Plan
SWPPP	Stormwater Pollution Prevention Plan
TMDL	Total Maximum Daily Load
URMP	Urban Runoff Management Plan
URP	Urban Runoff Program
WDR	Waster Discharge Requirements
WEO	Watershed education and Outreach
WMI	Watershed Management Initiative

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location, Street Address	Name of Developer	Project Phase No.	Project Type & Description	Project Watershed	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²)	Total Replaced Impervious Surface Area (ft ²)	Total Pre- Project Impervious Surface Area (ft ²)	Total Post- Project Impervious Surface Area (ft ²)
Private Projects											
1 st Street & Main Street Development	400 Main Street, Los Altos, CA Cross streets: Main Street & 1 st Street, Los Altos, CA	The Jeffrey A. Morris Group, Inc.	N/A	Construction of a 2-story mixed use office/retail building with podium level parking and garage below for additional parking	Adobe Creek/San Francisco Bay	0.81	0.91	28,758	5,855	24,928	34,613
Colonnade	4710,4730, 4746, 4750 and 4756 El Camino Real Cross Streets: Sherwood Avenue	Sares Regis Group	N/A	167 condominium units and 3 retail parcels. Existing Vitamin Shoppe to remain.	Adobe Creek/San Francisco Bay	2.57	2.57	0	56,305	100,159	99,911
Gateway Gardens	929 Sherwood Drive Cross streets: San Antonio Road /El Camino Real	Lennar Homes of California, Inc.	N/A	38 unit multi-family residential development	Adobe Creek/ San Francisco Bay	2.37	2.37	42,131	35,904	94,805	78,035
Safeway Store #2814	160 1 st Street, Los Altos, CA Cross streets: 1 st Street and State Street	Safeway, Inc.	N/A	Removal and replacement of existing building and parking with new building and parking	Adobe Creek/San Francisco Bay	1.79	1.79	25,929	44,113	70,731	70,042
100 First Street	100 First Street, Los Altos, CA Cross streets: W. Edith and Shasta Avenue	Los Altos 8 Oenwe, LLC	N/A	48 residential condominium units	Adobe Creek/San Francisco Bay	0.98	0.98	27,631	13,320	40,653	40,951
396 First Street	396 First Street, Los Altos, CA Cross Streets:	Lennar Homes	N/A	Redevelopment – Multi-Family Residential (20 units)	Adobe Creek/San Francisco Bay	0.40	0.40	0	15,332	15,362	15,332
240 Third Street	240 Third Street, Los Altos, CA Cross Streets:	Tan Group	N/A	Redevelopment	Adobe Creek/San Francisco Bay	0.326	0.326	4,624	9,368	14,211	13,992

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 1) – Projects Approved During the Fiscal Year Reporting Period

Project Name Project No.	Project Location, Street Address	Name of Developer	Project Phase No.	Project Type & Description	Project Watershed	Total Site Area (Acres)	Total Area of Land Disturbed (Acres)	Total New Impervious Surface Area (ft ²)	Total Replaced Impervious Surface Area (ft ²)	Total Pre- Project Impervious Surface Area (ft ²)	Total Post- Project Impervious Surface Area (ft ²)
Public Projects											
No public project during FY 2012-13	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date	Application Final Approval Date	Source Control Measures	Site Design Measures	Treatment Systems Approved	Type of Operation & Maintenance Responsibility Mechanism	Hydraulic Sizing Criteria	Alternative Compliance Measures	Alternative Certification	HM Controls
Private Projects										
1 st Street & Main Street Development	9/14/2010	11/30/11	Covered dumpster area, drain to sanitary sewer; sanitary sewer connection or accessible cleanout for swimming pool/spa/fountain; maintenance (pavement sweeping, catch basin cleaning, good housekeeping); storm drain labeling	Other self-treating area	Media filter	TBD	Flow –CASQA BMP Handbook Method (2.b.)	N/A	Schaaf & Wheeler	The project is exempt because it does not create and/or replace one acre or more of impervious surface.
Colonnade	February 29, 2012	June 26, 2012	Covered dumpster area, drain to sanitary sewer; maintenance (pavement sweeping, catch basin cleaning, good	Minimize impervious surfaces; Minimum- impact street or parking lot design; Cluster structures/pavement; Disconnected downspouts; Microdetention in	Bioretention area, treatment pumps	HOA – TBD	Flow – Uniform Intensity Method (2.c.)	N/A	Balance Hydrologics	The total post-project impervious area is not greater than the pre-project impervious area.

Permittee Name: City of Los Altos

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date	Application Final Approval Date	Source Control Measures	Site Design Measures	Treatment Systems Approved	Type of Operation & Maintenance Responsibility Mechanism	Hydraulic Sizing Criteria	Alternative Compliance Measures	Alternative Certification	HM Controls
			housekeeping); storm drain labeling	landscape; Other self-treating area; Self-retaining area						
Gateway Gardens	February 29, 2012	June 26, 2012	Covered dumpster area, drain to sanitary sewer; maintenance (pavement sweeping, catch basin cleaning, good housekeeping); storm drain labeling	Minimize impervious surfaces; Minimum- impact street or parking lot design; cluster structures/pavement; disconnected downspouts; microdetention in landscape; other self-treating area; self-retaining area	Bioretention area	HOA – TBD	Flow – Uniform Intensity Method (2.c.)	N/A	Balance Hydrologics	The project is exempt because it does not create and/or replace one acre or more of impervious surface.
Safeway Store #2814	October 7, 2010	October 19, 2011	Wash area/racks, drain to sanitary sewer; covered dumpster area, drain to sanitary sewer; beneficial landscaping (minimize irrigation, runoff, pesticides and fertilizers; promotes treatment); covers, drains for loading docks, maintenance	Minimum-impact street or parking lot design; Cluster structures/pavement; Microdetention in landscape	Bioretention area Media filter	Maintenance Agreement at the end of the project	Flow – Uniform Intensity Method (2.c.)	N/A	Schaaf & Wheeler	The project is exempt because it does not create and/or replace one acre or more of impervious surface.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date	Application Final Approval Date	Source Control Measures	Site Design Measures	Treatment Systems Approved	Type of Operallon & Maintenance Responsiblity Mechanism	Hydraulic Sizing Criteria	Alternative Compliance Measures	Alternative Certification	HM Controls
			bays, fueling areas; maintenance bays; fueling areas; maintenance (pavement sweeping, catch basin cleaning, good housekeeping); storm drain labeling							
100 First Street	June 3, 2010	August 24, 2010	Covered dumpster area, drain to sanitary sewer; Maintenance (pavement sweeping, catch basin cleaning, good housekeeping)	Minimum-impact street or parking lot design (basement garage);Promote cluster development	Media filter	Future HOA to be created	Flow – Uniform Intensity Method (2.c.)	N/A	ENGEO Incorporated	The project is exempt because it does not create and/or replace one acre or more of impervious surface.
396 First Street	February 3, 2011	May 24, 2011	Covered dumpster area, drain to sanitary sewer; Beneficial landscaping (minimizes irrigation, runoff,	Minimum-impact parking lot design; Building roof drains are directed to the infiltration planters to be treated.	Bioretention (Flow-Thru Planters)	Maintenance Agreement at the end of the project	Flow – Uniform Intensity Method (2.c.)	N/A	Balance Hydrologics, Inc.	The project is exempt because it does not create and/or replace one

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (private projects)

Project Name Project No.	Application Deemed Complete Date	Application Final Approval Date	Source Control Measures	Site Design Measures	Treatment Systems Approved	Type of Operation & Maintenance Responsibility Mechanism	Hydraulic Sizing Criteria	Alternative Compliance Measures	Alternative Certification	HM Controls
			pesticides and fertilizers; promotes treatment); Maintenance (pavement sweeping, catch basin cleaning, good housekeeping)							acre or more of impervious surface.
240 Third Street	February 5, 2007	April 22, 2008	Covered dumpster area, drain to sanitary sewer; Maintenance (pavement sweeping, catch basin cleaning, good housekeeping); Storm drain labeling	Minimize land disturbed; Minimum-impact street or parking lot design	Media Filter	Maintenance Agreement was recorded at the end of the project	Flow- CASQA BMP Handbook Method (2.b)	N/A	Schaaf & Wheeler	The project is exempt because it does not create and/or replace one acre or more of impervious surface.

C.3.b.v.(1) ► Regulated Projects Reporting Table (part 2) – Projects Approved During the Fiscal Year Reporting Period (public projects)

Project Name Project No.	Approval Date	Date Construction Scheduled to Begin	Source Control Measures	Site Design Measures	Treatment Systems Approved	Operation & Maintenance Responsibility Mechanism	Hydraulic Sizing Criteria	Alternative Compliance Measures	Alternative Certification	HM Controls
Public Projects										
No public project during FY 2012-13	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

C.3.h.iv. ► Table of Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO)	Party Responsible For Maintenance	Date of Inspection	Type of Inspection	Type of Treatment/HM Control(s) Inspected	Inspection Findings or Results	Enforcement Action Taken	Comments/Follow -up
Whole Foods	4800 El Camino Real	NO	Owner	7/18/13	routine	Vault (CDS filter)	There was some water in the filter. The Vector Control inspector obtained a water sample from the vault and determined the presence of mosquito larva.	The Vector Control staff applied EPA approved substance to get rid off the mosquito larva. City staff asked the new manager to ensure better maintenance of filter.	City staff asked the new manager to ensure better maintenance of filter and to provide documentation to the City.
4400 El Camino Real		NO	Owner	7/18/2013	routine	Vault (Kristar filters)	There was some water in the filters. The Vector Control inspector obtained water samples from the vaults and determined the presence of mosquito larva.	The Vector Control staff applied EPA approved substance to get rid off the mosquito larva.	City staff asked the manager to ensure better maintenance of filter and to provide documentation to the City.

Permittee Name: City of Los Altos

C.3.h.iv. ► Table of Installed Stormwater Treatment Systems Operation and Maintenance Verification Inspection Program Reporting

Fill in table below or attach your own table including the same information.

Name of Facility/Site Inspected	Address of Facility/Site Inspected	Newly Installed? (YES/NO)	Party Responsible For Maintenance	Date of Inspection	Type of Inspection	Type of Treatment/HM Control(s) Inspected	Inspection Findings or Results	Enforcement Action Taken	Comments/Follow-up
Rosita Park	401 Rosita Avenue, Los Altos, CA	NO	City of Los Altos	7/15/2013	routine	Infiltration planters	Infiltration planters are doing well. Plants look healthy.	None	None
960 N. San Antonio Road	960 N. San Antonio Road, Los Altos, CA	YES	Owner	8/1/2013	45-day	Kristar filter	There was some water in the filters. The Vector Control inspector obtained water samples from the vaults and determined the presence of mosquito larva.	The Vector Control staff applied EPA approved substance to get rid of the mosquito larva.	City staff asked the manager to ensure better maintenance of filter and to provide documentation to the City.
396 First Street	396 First Street	YES	Owner	3/7/2013 – 4/18/2013	45-day	Bioretention (flow-thru planters)	Flow-thru planters are in good condition.	None	None
240 Third Street	240 Third Street	YES	Owner	8/10/2012	45-day	Filter	Filter was in good condition.	None	None
The Terraces	373 Pine Lane	YES	Owner	8/7/2013	45-day	Filter	Filter was in good condition.	The Vector Control staff applied EPA approved substance to get rid of the one mosquito larva that was found.	Property owner will submit a recorded maintenance agreement before the City signs off on this project.

C.3.e.vi. Special Projects Reporting Table												
Reporting Period – January 1 – June 30, 2013												
Project Name & No.	Permittee	Address	Application Submittal Date	Status	Description	Site Total Acreage	Density DU/Acre	Density FAR	Special Project Category	LID Treatment Reduction Credit Available	List of LID Stormwater Treatment Systems	List of Non-LID Stormwater Treatment Systems
No project during FY 2012-13	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

MUNICIPAL REGIONAL STORMWATER PERMIT

Provision C.4 – Industrial and Commercial Site Controls

Provision C.4.b Inspection Plan: List of Facilities

FY 2012-2013

Vehicle Facility	Address
EL CAMINO REAL UNOCAL SERVICE STATION	4350 EL CAMINO REAL
RANCHO AUTO SERVICE	601 LOS ALTOS RANCHO SHOPPING CENTER
LOS ALTOS ARCO AM/PM SERVICE STATION	988 N. SAN ANTONIO ROAD
LOS ALTOS UNION SERVICE STATION	330 S. SAN ANTONIO ROAD
LADERA AUTO WORKS	465 FIRST STREET
SKIPS TIRE & AUTO CENTER	317 FIRST STREET
REITMEIR'S WERKSTATT	309 FIRST STREET
VILLAGE CHEVRON SERVICE STATION	401 MAIN STREET
CALIFORNIA AUTOMOTIVE	139 FIRST STREET
CHEVRON AUTOMOTIVE CENTER	2300 HOMESTEAD ROAD
ALLIED AUTO WORKS	2073 GRANT ROAD
ALLIED AUTO #2	1540 MIRAMONTE ROAD
USA GASOLINE SERVICE STATION	929 FREMONT AVENUE
CITY OF LOS ALTOS CORPORATION YARD	707 FREMONT AVENUE

Nursery Facility	Address
LOS ALTOS NURSERY	245 HAWTHORNE AVENUE

Food Service Facility	Address
A G FERRARI FOODS	295 MAIN STREET
A GOOD MORNING	4546 EL CAMINO REAL, A-13
AFC SUSHI AT DRAEGER'S #2	342 FIRST STREET
AKANE JAPANESE RESTAURANT	250 THIRD STREET
ALDO LOS ALTOS	388 MAIN STREET
ALMOND ELEMENTARY SCHOOL	550 ALMOND AVENUE
ALOTTA'S DELICATESSEN	2249 GRANT ROAD
ANDRONICO'S COMMUNITY MARKET	690 FREEMONT AVENUE (RANCHO SHOPPING CENTER)
ARCO AM/PM #83187	988 SAN ANTONIO ROAD NORTH
ARMADILLO WILLY'S	1031 SAN ANTONIO ROAD NORTH
BADRY'S CATERING	982 DOLORES STREET
BASKIN-ROBBINS ICE CREAM STORE #143	264 STATE STREET
BELLA VITA	376 FIRST STREET
BLACH JUNIOR HIGH SCHOOL	1120 COVINGTON ROAD
BOARDWALK RESTAURANT, THE	4940 EL CAMINO REAL
BRIAN'S RESTAURANT	680 FREMONT AVENUE (RANCHO SHOPPING CENTER)
BULLIS CHARTER SCHOOL-EGAN CAMPUS	102 PORTOLA AVENUE WEST
BULLIS CHARTER SCHOOL-BLACH CAMPUS	1120 COVINGTON ROAD
BUMBLE	145 FIRST STREET
BURGER TOWN	448 SAN ANTONIO ROAD SOUTH
CAFÉ NUR	280 MAIN STREET
CAFÉ VITALE	987 FREMONT AVENUE
CARL'S JR RESTAURANT #7033	5000 EL CAMINO REAL
CARVEL ICE CREAM STORE #3147	2310 HOMESTEAD ROAD
CASA LUPE	185 MAIN STREET
CHEF CHU'S	1067 SAN ANTONIO ROAD NORTH
COURTYARD AT MARRIOTT	4320 EL CAMINO REAL
COVINGTON ELEMENTARY SCHOOL	205 COVINGTON ROAD
DE MARTINI ORCHARD	66 SAN ANTONIO ROAD NORTH
DITTMER'S GOURMET MEATS	4540 EL CAMINO REAL
DONUT DU JOUR	108 STATE STREET
DRAEGER'S DELI	342 FIRST STREET
EGAN JUNIOR HIGH SCHOOL-PTA LUNCH	100 PORTOLA AVENUE WEST
EGAN JUNIOR HIGH SCHOOL-SNACK BAR	100 PORTOLA AVENUE WEST
EL CAMINO UNOCAL	4350 EL CAMINO REAL
EPICUREAN AT PINWOOD SCHOOL	477 FREMONT AVENUE
ESTHER'S GERMAN BAKERY	987 SAN ANTONIO ROAD NORTH

Food Service Facility	Address
ESTRELLITA RESTAURANT	971 SAN ANTONIO ROAD NORTH
FIESTA VALLARTA	301 STATE STREET
FIRST & MAIN SPORTS LOUNGE	397 MAIN STREET
FOOTHILL PRODUCE/FELIPE'S MARKET	2310 HOMESTEAD ROAD SUITE D
GO GO GYRO	4546 EL CAMINO REAL A-11
HILLVIEW SENIOR LUNCH PROGRAM	97 HILLVIEW AVENUE
HUNAN HOME'S RESTAURANT	4880 EL CAMINO REAL
ITALIAN DELICATESSEN	139 MAIN ST
J P LIQUORS	996 LORAIN AVENUE
JACK IN THE BOX #421	4896 EL CAMINO REAL
JAMBA JUICE #121	275 MAIN STREET
JESUIT RETREAT HOUSE	300 MANRESA WAY
K J'S CAFÉ A LA CARTE	12345 EL MONTE ROAD
KIKKA SUSHI AT WHOLE FOODS MARKET	4800 EL CAMINO REAL
LE BOULANGER	305 MAIN STREET
LOS ALTOS BAKERY AND CAFE	692 SHOPPING CENTER
LOS ALTOS CHEVRON	2300 HOMESTEAD ROAD
LOS ALTOS CHRISTIAN SCHOOLS	625 MAGDALENA AVENUE
LOS ALTOS CULINARY ACADEMY	201 ALMOND AVENUE ROOM 604
LOS ALTOS GOLF & COUNTRY CLUB	1560 COUNTRY CLUB DRIVE
LOS ALTOS GOLF & COUNTRY CLUB-MOBILE KITCHEN	1560 COUNTRY CLUB DRIVE
LOS ALTOS GOLF & COUNTRY CLUB-SNACK	1560 COUNTRY CLUB DRIVE
LOS ALTOS GRILL	233 THIRD STREET
LOS ALTOS HIGH SCHOOL	201 ALMOND AVENUE
LOS ALTOS LIBRARY	13 SAN ANTONIO ROAD SOUTH
LOS ALTOS SUB-ACUTE AND REHABILITATION CENTER	809 FREMONT AVENUE
LOS ALTOS UNITED METHODIST CHURCH	655 MAGDALENA AVENUE
LOYOLA ELEMENTARY SCHOOL	770 BERRY AVENUE
LOYOLA LIQUORS	979 FREMONT AVENUE
LUCKY #723-DELI/BAKERY	2175 GRANT ROAD
LULU'S ON MAIN STREET	163 MAIN STREET
MAIN STREET BAGELS	666 FREMONT AVENUE
MAIN STREET CAFÉ & BOOKS	134 MAIN STREET

Food Service Facility	Address
MALTBY'S RESTAURANT, INC.	101 PLAZA NORTH
MIKADO	161 MAIN STREET
MIYO YOGURT	270 MAIN STREET
MONTCLAIRE ELEMENTARY SCHOOL	1160 ST. JOSEPH AVENUE
MORE FLAVOR!	991 SAN ANTONIO ROAD NORTH
MURACCI'S JAPANESE RESTAURANT #2	244 STATE STREET
OAK ELEMENTARY SCHOOL	1501 OAK AVENUE
OPA! LOS ALTOS	325 MAIN STREET
OREGANO'S WOOD-FRIED PIZZA	4546 EL CAMINO REAL A-6
ORIGINAL PANCAKE HOUSE, THE	420 SAN ANTONIO ROAD SOUTH
PASTA MARKET, THE	4546 EL CAMINO REAL
PEET'S COFFEE & TEA	367 STATE STREET
PEET'S COFFEE & TEA	4598 EL CAMINO REAL
PHO VI HOA RESTAURANT	4546 EL CAMINO REAL A-12
PINEAPPLE GRILL AND BAR	4926 EL CAMINO REAL
PINEWOOD SCHOOL - MIDDLE CAMPUS	327 FREMONT AVENUE
POMPEII	100 STATE STREET
POSH BAGEL, THE	310 MAIN STREET
RANCHO PIZZA	630 FREMONT AVE A
RED PEPPER GRILL	2310 HOMESTEAD ROAD J
RESIDENCE INN BY MARIOTT	4460 EL CAMINO REAL
RICK'S CAFE	205 STATE STREET
RITE AID #5886	2310 HOMESTEAD ROAD
ROUND TABLE PIZZA #2	399 FIRST STREET
SANTA RITA ELEMENTARY SCHOOL PTA LUNCH	700 LOS ALTOS AVENUE
SATURA CAKES	200 MAIN STREET
SEE'S CANDIES #64	4844 EL CAMINO REAL
SHELL GAS STATION	929 FREMONT AVENUE
SKIP'S PLACE PIZZA, ETC.	299 FIRST STREET
SPOT A PIZZA PLACE	133 MAIN STREET
STANDARD LIQUOR	303 FIRST STREET
STARBUCK'S COFFEE #5280	654 FREMONT AVEUNE
STARBUCK'S COFFEE # 571	296 MAIN STREET
SUDAM KOREAN CUISINE	4546 EL CAMINO REAL A-5
SUMIKA	236 PLAZA CENTRAL
SUMO JAPANESE RESTAURANT	355 STATE STREET
SUSHIKO	4546 EL CAMINO REAL A-4
SWEET SHOP	994 LOS ALTOS AVENUE
TERRACES AT LOS ALTOS, THE	373 PINE LANE

TOM'S DEPOT ICE CREAM & GRILL	991	FREMONT AVENUE
TOUR EIFFEL VIETNAMESE RESTAURANT	200	STATE STREET
TRADER JOE'S #127	2310	HOMESTEAD ROAD
VILLAGE KEBAB	233	STATE STREET
VILLAGE PANTRY	184	SECOND STREET
VITAMIN SHOPPE, THE	4756	EL CAMINO REAL
WALGREENS DRUG STORE	303	SECOND STREET
WEST FRESH CATERING	4546	EL CAMINO REAL B-12
WHOLE FOODS MARKET- BAKERY	4800	EL CAMINO REAL
WHOLE FOODS MARKET- RESTAURANT	4800	EL CAMINO REAL
WILDBERRY YOGURT	656	FREMONT AVENUE A

MUNICIPAL REGIONAL STORMWATER PERMIT

Provision C.9 – Pesticides Toxicity Controls

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy



AGREEMENT BETWEEN THE CITY OF LOS ALTOS, CALIFORNIA AND LITTLE DAVID PEST CONTROL, INC. FOR PEST CONTROL SERVICES

THIS AGREEMENT is made and entered into as of the First of June, 2012, by and between the CITY OF LOS ALTOS, a municipal corporation, hereinafter referred to as "CITY," and LITTLE DAVID PEST CONTROL, INC. a California Corporation, hereinafter referred to as "CONTRACTOR."

RECITALS

WHEREAS, CITY, desires to retain a pest control CONTRACTOR for pest management services in CITY parks and facilities

WHEREAS, CONTRACTOR is a independent CONTRACTOR providing similar services to numerous other cities; and

In consideration of the covenants, conditions and promises hereinafter contained, to be kept and performed by the parties hereto, IT IS AGREED AS FOLLOWS:

1. **SCOPE OF SERVICES.** CONTRACTOR shall provide pest control services on an as-needed basis at the request of the CITY. Prior to any work being performed, contractor will respond to a written or verbal request for services from the CITY's Maintenance Services Department. The scope and level of work will be agreed upon between the CITY and the CONTRACTOR, and will be consistent with the CITY's Integrated Pest Management Policy.

CONTRACTOR agrees to perform all the work and furnish all the materials and equipment necessary to complete, in accordance with the applicable construction codes and ordinances, all the described services and works in a good, workmanlike and substantial manner.

For a CONTRACTOR providing Pest Control Services, the CONTRACTOR shall follow the CITY's IPM policy, which is attached hereto and incorporated herein as Exhibit A. All applicators performing work at the request of the CITY shall receive training in the CITY's IPM policy and submit a signed and dated copy verifying they have read and understand the policy. Prior to using any chemical pesticide the CONTRACTOR must have written approval to use the selected pesticide from a CITY's Maintenance Services Manager or his/her designee. CONTRACTOR may be required to submit information about the proposed chemical pesticide application including, but not limited to, pesticide label, and MSDS, method of application, proof of equipment calibrations procedures and training.

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

CONTRACTOR shall submit a written report to the CITY within 5 business days of application. This report shall include the treated area location, target pest, amount of concentrated pesticide used, percentage of active ingredient, rate at which the pesticide was applied and date and time of application. All applications shall be in compliance with federal, state and regional regulations.

2. **SCHEDULE.** The CONTRACTOR shall begin work on June 1, 2012.
3. **TERM.** The term of this Agreement shall continue in full force and effect between June 1, 2012 and June 30, 2013. The CITY and the CONTRACTOR by mutual agreement, may renew the contract for one (1) additional year effective July 1, 2013 if service levels are satisfactory and there are no increase in service costs.
4. **COMPENSATION.** CONTRACTOR will perform the work outlined above and will invoice CITY on the basis of the amount of work completed.
5. **INSURANCE.** CONTRACTOR shall procure and maintain for the duration of the contract insurance as described in Exhibit B against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONTRACTOR, his agents, representatives, employees or SUB CONTRACTORS.
6. **OWNERSHIP OF DOCUMENTS.** Not applicable.
7. **STATUS OF CONTRACTOR.** The parties intend that CONTRACTOR, in performing the services herein specified, shall act as an independent CONTRACTOR, and shall have control of the work and the manner in which it is performed. CONTRACTOR is not to be considered to be an agent or employee of CITY, and is not entitled to participate in any pension, insurance, bonus, or other similar benefit plan CITY provides its employees. In the event that CITY exercises its right to terminate this Agreement as provided herein, CONTRACTOR expressly agrees that CONTRACTOR shall have no recourse of right of appeal under rules, regulations, ordinances, or laws applicable to CITY employees.
8. **INDEMNIFICATION.** To the fullest extent permitted by law, CONTRACTOR shall defend through counsel approved by CITY, indemnify and hold harmless CITY, its officers, representatives, agents and employees against any and all suits, damages, costs, fees, claims, demands, causes of action, losses, liabilities and expenses, including without limitation reasonable attorneys' fees, arising or resulting directly or indirectly from any act or omission of CONTRACTOR or CONTRACTOR'S assistants, employees or agents, including all claims relating to the injury or death of any person or damage to any property.
9. **TERMINATION.** Notwithstanding any other provision of this Agreement, the CITY may terminate this Agreement at any time by giving ten (10) days written notice to CONTRACTOR. In said event, CONTRACTOR shall be paid for services performed as of the date of notice of termination.
10. **NOTICES.** Any notices to be given under this Agreement by either party to the other shall be in writing and may be effected either by personal delivery or by mail, registered or

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

certified, postage prepaid with return receipt requested. Mailed notices shall be addressed as follows:

CITY:

Marcia Somers
CITY Manager
CITY of Los Altos
One North San Antonio Road
Los Altos, CA 94022

CONTRACTOR:

James Beaver
Manager
Little David Pest Control, Inc.
776 Clinton Place
San Jose, CA 95126

11. **PARTIAL INVALIDITY.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
12. **BINDING.** This Agreement shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, assigns and successors-in-interest to the parties hereto.
13. **NO IMPLIED WAIVERS.** The failure of either party at any time to require performance by the other party of any provisions hereof shall not affect in any way the full right to require such performance at any time thereafter. Nor shall the waiver by either party of a breach of any provision hereof be taken or held to be a waiver of the provision itself.
14. **ASSIGNMENT.** CONTRACTOR shall not assign, delegate, nor transfer any interest in or duty under this Agreement without the prior written consent of CITY, and no transfer shall be of any force or effect whatsoever unless and until CITY has so consented.
15. **TAXES.** CONTRACTOR agrees to file tax returns and pay all applicable taxes on amounts paid pursuant to this Agreement, and shall be solely liable and responsible to pay such taxes and other obligations, including, but not limited to, state and federal income and FICA taxes. CONTRACTOR agrees to indemnify and hold CITY harmless from any liability which it may incur to the United States of America or the State of California as a consequence of CONTRACTOR'S failure to pay, when due, all such taxes and obligations. In the event CITY is audited for compliance regarding withholding or other applicable taxes, CONTRACTOR agrees to furnish CITY with proof of payment of taxes on these earnings.
16. **DEFAULT.** In the event CONTRACTOR fails to provide the services set forth in this Agreement due to the fault of CONTRACTOR, CITY shall have the right to either do the work itself or hire an outside CONTRACTOR to perform those services.

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

17. **APPLICABLE LAW AND FORUM.** This Agreement shall be construed and interpreted according to the laws of the State of California in any action to enforce the terms of this Agreement or for the breach thereof, and shall be brought and tried in the County of Santa Clara, California.
18. **CONSTRUCTION.** To the fullest extent allowed by law, the provisions of this Agreement shall be construed and given effect in the manner that avoids any violation of statute, ordinance, regulation or law.
19. **INTEGRATION.** This Agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by CONTRACTOR for CITY, and contains all the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement shall be effective only if it is in writing, signed by the party to be charged.

APPROVED AS TO CONTENT:



Gil Fletcher
Maintenance Services Manager (Interim)

APPROVED AS TO FORM:



Jolie Houston
CITY Attorney

AGREED:



Marcia Somers
CITY Manager

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

CONTRACTOR:

Name David J. Campea DAVID J. CAMPEA.
Title OWNER - OPERATOR

DATE:

5/24/12

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

EXHIBIT A



Maintenance Service Department

INTEGRATED PEST MANAGEMENT POLICY

EFFECTIVE DATE: JULY 1, 2010

Gil Fletcher, Maintenance Services Manager (Interim)

PURPOSE:

The policy of the City of Los Altos Maintenance Services Department in regards to the application of pesticides to City property is to minimize pesticide use. The goal is to reduce the amount of pesticides in the environment to the maximum extent practicable, as well as provide sustainable solutions for pest control on City properties.

This policy concerns the application of pesticides to property owned by the City only, and does not concern the application of pesticides to property that is not owned by the City.

DEFINITIONS

The following terms shall have the meanings set forth below:

1. "City department" means any department of the City of Los Altos includes any pesticide applicator hired by a City department to apply pesticides on City property.
2. "Contract" means a binding written agreement, including but not limited to, a contract, lease, permit, license or easement between a person, firm, corporation or other entity, and a City department, which grants a right to use or occupy property of the City of Los Altos for a specified purpose or purposes.
3. "Contractor" means a person, firm, corporation or other entity that enters into a contract with the City.

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

4. "Integrated pest management" means a decision-making process for managing pests, which uses monitoring to determine pest injury levels and combines biological, physical, and chemical tools to minimize health, environmental risks. The method uses extensive knowledge about pests, such as infestation thresholds, life histories, environmental requirements, and natural enemies to complement and facilitate, biological and other natural control of pests. The method uses the least toxic synthetic pesticides only as a last resort to controlling pests,
5. "Pesticide" means pesticide as defined in Section 12753 of Chapter 2 of Division 7 of the California Food and Agricultural Code.
6. "Toxicity Category I Pesticide Product" means any pesticide product that meets United States Environmental Protection Agency criteria for Toxicity Category I under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations.
7. "Toxicity Category II Pesticide Product" means any pesticide product that meets United States Environmental Protection Agency criteria for Toxicity Category II under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations

CITY INTEGRATED PEST MANAGEMENT POLICY

The City, in carrying out its operations, shall assume pesticides are potentially hazardous to human and environmental health. City departments shall give preference to reasonably available non-pesticide alternatives when considering the use of pesticides on City property. For all pest problems on City property, City departments shall follow the integrated pest management (IPM) approach outlined below.

1. Monitor each pest to determine pest population size, occurrence, and natural enemy population, if present.
2. Set treatment levels according to how much economic and/or aesthetic damage and each site can tolerate.
3. Identify decisions and practices that could affect pest populations. Consider a range and combination of potential treatments for the pest problem including mechanical, cultural, and biological controls.
4. Employ non-pesticide management tactics first when they are economically feasible. Consider the use of chemicals only as a last resort.
5. Determine the most effective treatment time, based on pest biology and other variables, such as weather, seasonal changes in wildlife use and local conditions.
6. Design and construct indoor and outdoor areas to reduce and eliminate pest habitats.
7. Modify management practices, including watering, mulching, waste management, and food storage.
8. Modify pest ecosystems to reduce food and living space.
9. Use physical controls such as hand-weeding, traps and barriers.
10. Use biological controls introducing or enhancing pests' natural enemies.

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

11. Acquaint staff with pest biology's, the IPM approach, new pest management strategies as they become known, and toxicology of pesticides proposed for use.
12. Inform the public of the City's attempt to reduce pesticide use and respond to questions from the public about City's pest management practices.
13. City of Los Altos will track and report pesticide use on municipally-owned property. City of Los Altos will report use by contractors in the annual report.
14. City of Los Altos will conduct a periodic agency-wide search of its chemical inventory for pesticides no longer legal for application per EPA, State, and/or local requirements. These pesticides, if found, will be properly disposed pursuant to appropriate waste disposal regulations.
15. As part of the annual reporting process, the City of Los Altos will review and evaluate, with input from municipal staff, the effectiveness of its Pest Management Plan and IPM Policy in achieving the goals of the Plan to the maximum extent practicable.
16. Commercial applicators contracted by the City of Los Altos for application of pesticides on municipal property will be required to follow the City of Los Altos' IPM policy, SOPs, and BMPs; through contractual agreements. Provide documentation of pesticide use on City of Los Altos property to the city in a timely manner.

RESTRICTION ON USE OF TOXICITY CATEGORY I AND CATEGORY II

No City department shall use any Toxicity Category I or Category II Pesticide Product unless all other measures have been exhausted. Authorization must be made by the Public Works Superintendent to allow use of Category I or Category II Pesticide

NOTICE OF PESTICIDE USE

Any City department that uses any pesticide shall comply with the following notification procedures:

1. Signs for pesticide applications in areas not considered to be active play areas (ie, shrub beds, parking lots, pathways) shall be posted prior to application of the pesticide product and remain posted at least twenty-four hours after the reentry interval has expired .
2. Signs for Restricted use pesticide applications or pesticide applications in areas considered to be active play areas (ie, playgrounds, athletic fields,) shall be posted 48 hours prior to application of the pesticide product and remain posted at least twenty-four hours after the reentry interval has expired.
3. The use of any pesticide in any public area with a reentry interval of at least 24 hours will be posted in accordance to the California Food And Agricultural Code 12978.

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

4. Signs shall be posted at every entry point where the pesticide is applied if the pesticide is applied in an enclosed area, and in highly visible locations around the perimeter of the area where the pesticide is applied if the pesticide is applied in an open area,
5. Signs shall be of a standardized design which are easily recognizable to the public and workers.
6. Signs shall contain the name and active ingredient of the pesticide product, the target pest, the date of pesticide use, the signal word indicating the toxicity category of the pesticide product, the date for re-entry to the area treated, and the name and contact number for the City department responsible for the application.
7. City departments shall not be required to post signs in right-of-way locations that the general public does not use for recreational purposes.

BEST MANAGEMENT PRACTICES

This section includes BMP's and control measures to protect water quality during the use of pesticides, when it is determined through an IPM process that pesticides must be used.

PESTICIDE USAGE

- 1) Follow all federal, state, and local laws and regulations governing the use, storage, and disposal of pesticides and training of pest control advisors and applicators.
- 2) Use the least toxic pesticides that will do the job, provided there is a choice. The agency will take into consideration the LD₅₀, overall risk to the applicator, and impact to the environment.
- 3) Apply pesticides at the appropriate time to maximize their effectiveness and minimize the likelihood of discharging non-degraded pesticides in stormwater runoff. Avoid application of pesticides if rain is expected (this does not apply to the use of pre-emergent herbicide applications when required by the label for optimal results.)
- 4) Employ techniques to minimize off-target application (e.g. spray drift) of pesticides, including consideration of alternative application techniques. For example, when spraying is necessary, increase drop size, lower application pressure, use surfactants and adjuvants, using wick application, etc.
- 5) Apply pesticides only when wind speeds are low.
- 6) Mix and apply only as much material as is necessary for treatment. Calibrate application equipment prior to and during use to ensure desired application rate.
- 7) Do not mix or load pesticides in application equipment adjacent to a storm drain inlet, culvert or watercourse.
- 8) Irrigate slowly to prevent runoff and then only as much as is needed.

Provision C.9.d City of Los Altos Contract Specifications requiring city pesticide contractors to implement the city's Integrate Pest Management Policy (cont.)

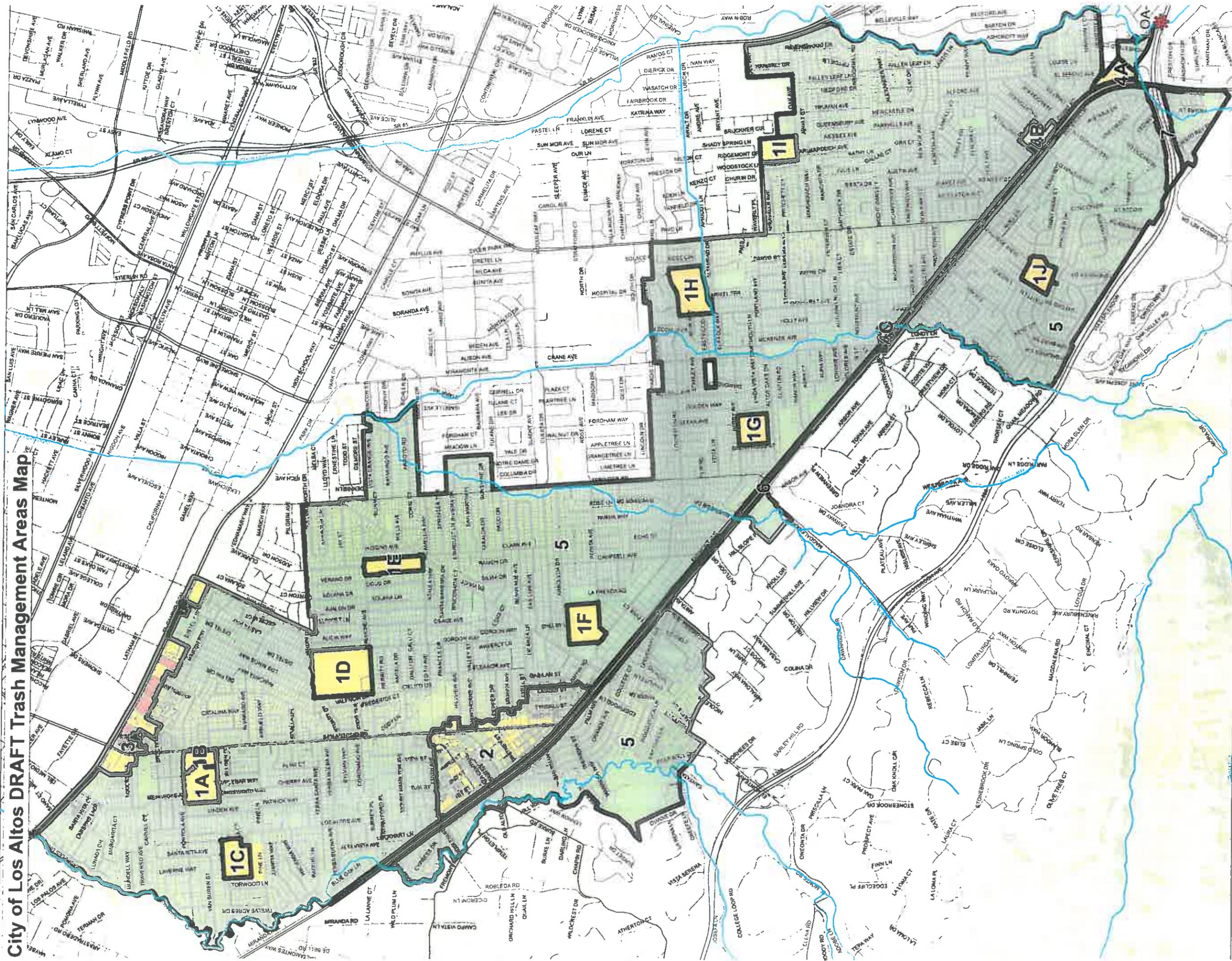
PESTICIDE STORAGE

- 1) To minimize quantities of pesticides stored, purchase what is needed for use in the near future.
- 2) Implement storage requirements for pesticide products with guidance from the local fire department and the Santa Clara County Agricultural Commissioner. Provide secondary containment for pesticides, if required.
- 3) Provide spill kits, store the kits near pesticides, and train employees to use them.
- 4) Store pesticides in a locked and posted individual storage unit. Pesticides should not be stored where they could be exposed to rain or irrigation water, causing pesticide runoff to storm drains or creeks.
- 5) Store pesticides only in labeled containers.

PESTICIDE DISPOSAL

- 1) Dispose of empty pesticide containers according to the instructions on the container label.
- 2) Dispose of unused pesticides as hazardous wastes in accordance with applicable regulations.

City of Los Altos DRAFT Trash Management Areas Map



Legend

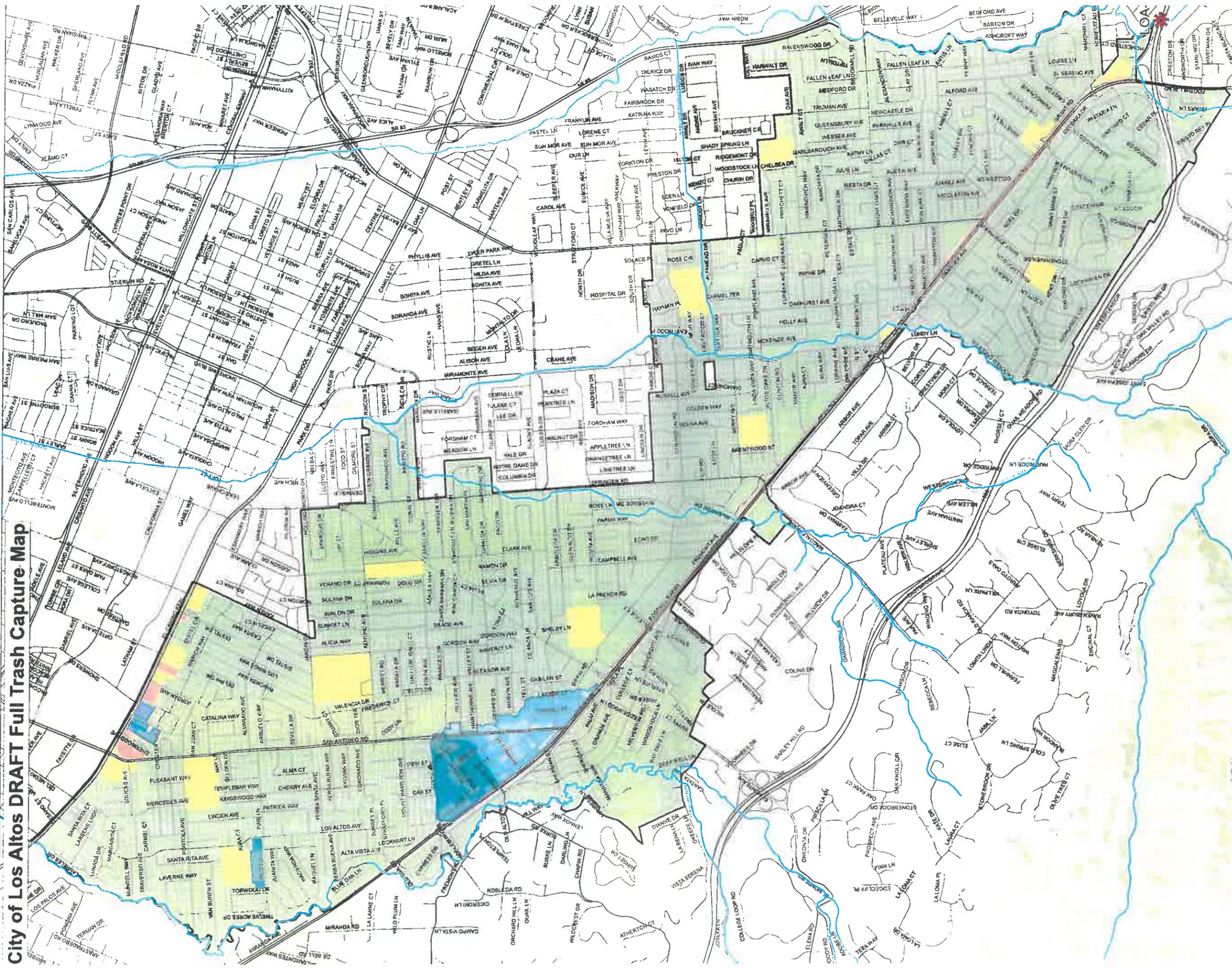
Data Sources:
 Roads: Santa Clara County
 City Boundaries: Santa Clara County
 Background: ESRI World Topographic Map

Map Created By:
 ECA, Inc

Date:
 August 26th, 2013



City of Los Altos DRAFT Full Trash Capture Map



Legend

	Creek/Shoreline Hotspot		Streets
	Full-Capture Location		Agency Boundary
	Partial Trash Capture		Creeks
	Full Trash Capture		Parcel Boundary
	Non-Jurisdictional		
	(Dot color = Generation Category)		

Data Sources:
 Roads: Santa Clara County
 City Boundaries: Santa Clara County
 Background: ESRI World Topographic Map
Map Created By:
 EOA, Inc
Date:
 August 26th, 2013

