

## **Place Module – Business Rules - Simplified**

*The following is a summary of the business rules for the place modules. To read the extended version, including definitions, examples, and explanations, see the “Place Module – Business Rules – Detailed.”*

For additional information on data entry including business processes and more business rules, visit the CIWQS intranet page at <http://waternet.waterboards.ca.gov/oima/ciwqs/index.shtml>.

### **Do not create multiple place records for the same place.**

#### **Place Name<sup>\*</sup>**

Use the [CIWQS Naming Convention Requirements](#) to establish Place Name. Use a place name that uniquely identifies the place.

If the place name changes, but the activity remains the same, modify the place name field in the existing record. If the place name changes and the activity changes, create a new place.

**Place Type<sup>\*</sup>** – This field categorizes the place or activity that occurs at the place.

**Address** - The address in this module is for the physical location of the place, which is not necessarily the mailing address. Only the state is a required field of a place address, though complete as much of the address fields as possible. Do not use a post office box number.

**Identifiers** - For unregulated places, a temporary WDID or CI number may be assigned. If the place becomes regulated, end the relationship of the identifier to the place and add the identifier to the regulatory measure.

**SIC/NAICS** - One or more Standard Industrial Classification (SIC) may be associated with the place; however, there may be no more than one primary SIC. There may also be one or more linked NAICS code. If used, there must be one and only one primary NAICS.

**Related Parties<sup>#</sup>** - Regulated places must have related organizations with the role/relationship of “owner,” “operator,” or “owner and operator”. These roles may be fulfilled by one or more organizations.

**Related Places<sup>#</sup>** - Discharge points are only required for eSMR places (i.e., places that are related to a discharger that submits monitoring reports electronically).

#### **Additional Information<sup>#</sup>**

For CAFOs that are related to a regulatory measure, CAFO\_subtype, CAFO\_Type, Population, and Quality\_Assurance are required. The attribute “Onsite” is also required for poultry CAFOs.

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\* Required field

# Conditionally required field

Facility Type is required for regulated facilities.

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**APPROVAL SECTION**

<u>Approver</u>	<u>Printed Name</u>	<u>Signature</u>	<u>Date</u>
Business Rules Team	Committee Members Present	Approved as Meeting Agenda Item	2/7/2012
CIWQS Quality Assurance Lead	Eric Maag		4/25/2012
Statewide CIWQS Coordinator	Jarma Bennett		4/25/2012

**Summary of Changes**

Version	Summary of Major Changes	Date
1	Original controlled document	3/27/2009
2	Added reference to CIWQS intranet page. Changed SIC/NAICS to be optional field instead of conditionally required field.	2/7/2012