eSMR User Group Meeting

Date:　　　November 28, 2007
Time:　　　10am-11am
Room:　　　Teleconference (SWRCB Staff Only – OIT Quiet Room)
Teleconferencing Number: 916-262-2271
WebEx Session Name: eSMR User Group
WebEx Password: water24
WebEx URL: http://waterboards.webex.com/waterboards

Item	Description	Purpose	Time	Lead
1	Introduction of Attendees	▪ Introductions ▪ Review Agenda	5	All
2	Steering Committee Membership	▪ Review nominated members and confirm membership	5	Darrin Polhemus
3	Meeting Schedule	▪ Set schedule ▪ Decide on first face-to-face location	10	Ron Robinette
4	Current eSMR Issues	▪ Decide on top 5 issues to help frame requirement analysis	20	All
5	eSMR Process	▪ Develop eSMR procedural flowchart to find weak/strong areas of development	15	All
6	Next Meeting Items	▪ Review Action Items ▪ Set Agenda	5	Ron Robinette

Changes or additions to this agenda should be sent to rrobinette@waterboards.ca.gov