eSMR User Group Meeting

Date: January 30, 2008
Time: 10am-11am
Room: Teleconference (SWRCB Staff Only – OIT Quiet Room)
Teleconferencing Number: 916-262-2271
WebEx Session Name: eSMR User Group
WebEx Password: water24
WebEx URL: http://waterboards.webex.com/waterboards

Item	Description	Purpose	Time	Lead
1	Meeting Items	- Introductions - Approve past minutes - Review agenda - Past Action Items	10-1005	All
2	Transition from current system 1. cold-turkey cutover (no more current functionality) 2. keep current system for a limited time 3. keep both systems running in parallel	Decide on transition path	1005-1025	Amy Tong
3	Level 2 Mock-up Screens	- Review mock-ups - Solicit suggestions	1025-1055	Don Swiden
4	Summary	New action items	1055-11	All

Past Action Items:

Item #	Who	Action Item	Status/Notes
1	Darrin/Russ	Coding Process	Decide on policy of electronic submission process. Decide if submission is required in both electronic and paper format. Possibly break up into interim and long-term policy.
2	Don/All	DDLs	Review drop-down values used for electronic coding process and determine if there are any missing or no longer valid.
3	Hoang/Francisco Don/Rassam	Level 2 Design Draft	COMPLETE. Mock-up screens creation. At conclusion of requirements gathering complete mock-up screens will be created.
4	Ron/Don	Discharger Submission	Review Mantis issues related to "discharger screen", "error check", and "CDF Tool".
5	Don	Accelerated Monitoring	New. Discuss with Russ/Susan/Dan (1) interpretation, (2) how to handle, (3) develop a use case testing scenario to ensure system accommodates requirements.
6	Ron	Level 3 Process Flow	Develop level 3 process flow document.
7	Ron	Level 2 Requirements Document	Finalize level 2 requirements document.
8	Ron	Alpha/Beta Testing	New. Coordinate alpha and beta testing groups.