eSMR^2 User Group Meeting

Date:　　　April 2, 2008
Time:　　　10am-11pm
Room:　　　OIT Quiet Room
Teleconferencing Number: 916-262-2271
WebEx Session Name: eSMR User Group
WebEx Password: water24
WebEx URL: http://waterboards.webex.com/waterboards

Item	Description	Purpose	Time	Lead
1	Meeting Items	▪ Introductions ▪ Review agenda ▪ Past Action Items	10:00-10:05	All
2	eSMR^2 (Pre-Alpha Screen)	▪ Feedback/Comments	10:05-10:25	Don Swiden & Hoang Nguyen
3	Summary	▪ New action items	10:55-11:00	All

Past Action Items:

Item #	Who	Action Item	Status/Notes
1	Darrin/Russ	Coding Process	Decide on policy of electronic submission process. Decide if submission is required in both electronic and paper format. DECISION MADE. LEFT UP TO REGIONAL BOARD. 3/26: Ron to send Russ and Darrin Region 3 template.
2	Ron	DDLs	Review drop-down values used for electronic coding process and determine if there are any missing or no longer valid. 3/26: Working with enABL, Inc. to add missing parameters
3	Ron/Don	Discharger Submission	PENDING UNTIL 5/14. Review Mantis issues related to "discharger screen", "error check", and "CDF Tool". Postponed until beta.
4	Don	Accelerated Monitoring	PENDING UNTIL LEVEL 3. Discuss with Russ/Susan/Dan (1) interpretation, (2) how to handle, (3) develop a use case testing scenario to ensure system accommodates requirements.
5	Ron	Level 3 Process Flow	PENDING UNTIL COMPLETION OF LEVEL 2. Develop level 3 process flow document.
6	Ron	Level 2 Requirements Document	Finalize level 2 requirements document. 3/26: In development.
7	Rassam/Ron	Alpha/Beta Testing	Coordinate alpha and beta testing groups. 3/26: Everyone will be part of alpha and beta testing groups. Roll-out will start with the eSMR User Group team and then to other regions.
8	Darrin	UPEPA Upload	Policy on data transfer to USEPA.