eSMR^2 User Group Meeting Minutes

Date: April 9, 2008
Time: 10am-12pm

Item	Description	Purpose	Notes
1	Meeting Items	▪ Introductions ▪ Review agenda ▪ Past Action Items	See updates below.
2	Mantis Overview	▪ Learn how to submit enhancements/bugs for "Alpha" testing ▪ Relating issues to	
2	eSMR^2 (Pre-Alpha Screen)	▪ Feedback/Comments	▪ Add calendar icon next to sample date under the raw data tab ▪ Change Raw Data Tab name to Analytical Data ▪ Add "No Violations" check box under the Violation Tab ▪ Remove "ND/DNQ?" column from Calculated Tab ▪ Fix activation for eSMR Level II or have the code pull the monitoring location from the regulator measure
3	Summary	▪ New action items	Next week via WebEx. 1. eSMR Reports 2. Previous screen preview changes needed

Changes or additions to this agenda should be sent to rrobinette@waterboards.ca.gov

Past Action Items:

Item #	Who	Action Item	Status/Notes
1	Darrin/Russ	Coding Process	Decide on policy of electronic submission process. Decide if submission is required in both electronic and paper format. DECISION MADE. LEFT UP TO REGIONAL BOARD. 3/26: Ron to send Russ and Darrin Region 3 template. 4/2: discuss in LA offline 4/9: to be April 22nd MMC meeting agenda item
2	Ron	DDLs	http://mantis.waterboards.ca.gov/view.php?id=4751 Review drop-down values used for electronic coding process and determine if there are any missing or no longer valid. 3/26: Working with enABL, Inc. to add missing parameters 4/2: Still working on procurement 4/9: Procurement paperwork being routed.
3	Ron/Don	Discharger Submission	DUE 4/16. Review Mantis issues related to "discharger screen", "error check", and "CDF Tool". Postponed until beta. 4/2: Display old Mantis issues and relate to new screen
4	Don	Accelerated Monitoring	PENDING UNTIL LEVEL 3. Discuss with Russ/Susan/Dan (1) interpretation, (2) how to handle, (3) develop a use case testing scenario to ensure system accommodates requirements.
5	Ron	Level 3 Process Flow	PENDING UNTIL COMPLETION OF LEVEL 2. Develop level 3 process flow document.
6	Ron	Level 2 Requirements Document	DUE 4/16. Finalize level 2 requirements document. 3/26: In development. 4/2: send out document after 4/2 meeting 4/9: no update
7	Rassam/Ron	Alpha/Beta Testing	Coordinate alpha and beta testing groups. 3/26: Everyone will be part of alpha and beta testing groups. Roll-out will start with the eSMR User Group team and then to other regions. 4/2: send out login information and hold Mantis training during 4/9 onsite training Mockup Site: http://water38.waterboards.ca.gov/ciwqs_esmr2 Username: sdischarger Password: Password1 4/9: Account and URL do not work outside of SWRCB network. New environment to be setup.
8	Darrin	UPEPA Upload	Policy on data transfer to USEPA. 4/2: CROMERR application now being prepared by SWRCB and monthly meetings setup with SWRCB legal dept. 4/9: no update
9	Don	Permit Writer/Discharger List	4/2: Compile contact list of discharger and water board staff for eSMR user group participants. 4/9: no update
10	John	Mantis Workbook	4/9: Send to team. Post online.
11	Dischargers	Mantis Accounts	4/9: Self-register for mantis accounts. http://mantis.waterboards.ca.gov/signup_page.php Don will then activate and assign to eSMR project.