

**CLEAN WATER STATE REVOLVING FUND (CWSRF)  
PROJECT PRIORITY LIST (PPL)  
INSTRUCTIONS FOR EXISTING PROJECTS**

In order to update the information for an existing CWSRF PPL application(s) log into [FAAST](#) Enter the User Name and Password on the FAAST login page and click the "login" button to enter FAAST.

These instructions are for updating, deleting, or resubmitting projects that appear on last [CWSRF PPL](#). To add a new project, please go to [INSTRUCTIONS FOR NEW PROJECTS](#)

The Applicant Menu screen (also known as Main Menu) will appear. You will see a list of proposals under the Proposal Title heading that includes all previously started applications. Some of the proposals will say "Phase 1 Complete (application read-only)", or "Phase 1" (declined). This is a record of the 2009/2010 CWSRF PPL application.

You will also see proposals that say "Phase 2 Application in Progress (not submitted)". These are copies of the previous year's application, and are editable. Select these proposals to update, delete, or re-submit the proposal for this year's CWSRF PPL in the "Application Questionnaire" tab.

You must submit the Phase 2 Proposals in order for them to appear on the 2010/2011 CWSRF PP List. Phase 2 applications that are not submitted will not appear on the 2010/2011 CWSRF PPL.

The following tabs are the only ones that can be updated

- General Information
- Funding Programs
- Project Management
- Legislative Information
- Application Questionnaire

**Note: Please disregard all other tabs within the FAAST application system.**

CHARACTER LIMITS: A few of the text fields within the General Information and the Application Questionnaire tabs have character limits. The maximum character limit is shown to the right of the text fields. If you exceed the character limits, a pop up window will appear to warn you to edit the text.

Note: The number of characters includes spaces, punctuation, and any hidden formatting code.

CONFIRMATION OF PPL APPLICATION SUBMISSION: Once you have submitted your application, you will receive an email confirmation. If you have not received an email confirmation within 24 hours of application submission, send an email to [FAAST\\_Admin@waterboards.ca.gov](mailto:FAAST_Admin@waterboards.ca.gov). Include the Proposal Identification Number (PIN) that is assigned to your application.

RESOURCES:

[Frequently Asked Questions](#)  
[FAAST User Manual](#)

CWSRF Program Contact: Christine White  
Phone: (916) 341-5795  
Email: [cwhite@waterboards.ca.gov](mailto:cwhite@waterboards.ca.gov)

FAAST Help Desk  
Phone (866) 434-1083  
[faast\\_admin@waterboards.ca.gov](mailto:faast_admin@waterboards.ca.gov)

Technical support is available Monday through Friday, 8:00 – 5:00PM.

Note: To comply with the Governor's order calling for furloughs, the State Water Resources Control Board is closed the first, second, and third Friday of each month.