

# **SOLICITATION NOTICE**

NOVEMBER 09, 2015

## **FOR CLEAN WATER ACT SECTION 319(H) NONPOINT SOURCE & TIMBER REGULATION AND FOREST RESTORATION GRANTS**

**FULL PROPOSAL APPLICATIONS ARE DUE BY 5:00 P.M. ON  
THURSDAY, JANUARY 21, 2016**

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The State Water Resources Control Board Division of Financial Assistance and Division of Water Quality (State Water Board) accepted applications for the 2016 Clean Water Act section 319(h) Nonpoint Source Grant (2016 CWA 319[h] Grant) and the 2014-2015, 2015-2016 Timber Regulation and Forest Restoration Fund (Timber Fund).

This full proposal solicitation notice is only applicable to applicants for the 2016 CWA 319[h] Grant and Timber Fund who successfully completed the 2016 concept proposal solicitation.

### **Solicitation Process**

**Attachment 1** of this solicitation notice contains the 2016 Grant Program Guidelines that apply to the Nonpoint Source Grant Program. These program guidelines were established by the State Water Board and Regional Water Quality Control Boards (Regional Water Boards) and the U.S. Environmental Protection Agency (U.S. EPA). They describe the available funds for 2016, program preferences, application process, project selection criteria, and grant award process.

**Attachment 2** of this solicitation notice lists Regional Water Quality Control Board, State Water Resources Control Board, and U.S. EPA contacts. Applicants are required to work with these contacts on their full proposal.

**Attachment 3** of this solicitation notice includes instructions for completing the full proposal attachments.

All invited applicants requesting funds from the 2016 CWA 319(h) Grant and Timber Fund must submit a complete electronic full proposal by **5:00 pm on Thursday, January 21, 2016**, using the State Water Board's online Financial Assistance Application Submittal Tool (Financial Application Tool) system at <https://faast.waterboards.ca.gov>. Applicants are encouraged to submit the application early to avoid problems during submission. **Late applications will not be accepted.** To be considered complete, the full proposal application must include all of the attachments in the checklist below. Applicants should use the checklist below to verify that all required information has been submitted using the Financial Application Tool.

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**Table 1: Checklist for Completing the Online Full Proposal**

Within the Financial Application Tool, the following sections must be completed and submitted:	
<b>Required Attachments</b>	
<input type="checkbox"/>	Response to Comments (Label as Attachment A)
<input type="checkbox"/>	Scope of Work (Label as Attachment B)
<input type="checkbox"/>	Schedule (Label as Attachment C)
<input type="checkbox"/>	<a href="#">Line Item Budget</a> (Label as Attachment D-1)
<input type="checkbox"/>	<a href="#">Task Budget</a> (Label as Attachment D-2)
<input type="checkbox"/>	Letter(s) of Match Commitment (Label as Attachment D-3) – unless requesting a waiver of match for Disadvantaged Community (See Attachment D-4).
<input type="checkbox"/>	<a href="#">Waiver of Match for Disadvantaged Community(ies)</a> (Label as Attachment D-4) – only if waiver of match is requested
<input type="checkbox"/>	<a href="#">Project Assessment &amp; Evaluation Plan (PAEP)</a> (Label as Attachment E)
<input type="checkbox"/>	<a href="#">Nine-element Verification Table</a> (Label as Attachment F) – only for CWA 319(h) proposals
<input type="checkbox"/>	<a href="#">Environmental Clearance Checklist</a> (Label as Attachment G)
<b>Optional Attachments</b>	
<input type="checkbox"/>	Letter(s) of Support (Label as Attachment H)
Attachments submitted, <u>must</u> conform to the following formatting requirements:	
<ul style="list-style-type: none"> <li>• <b>PDF format</b> is required on Letter (8.5" x 11") size paper</li> <li>• Single-spaced or wider;</li> <li>• One inch (1-inch) margins;</li> <li>• Standard size 11 font or larger</li> </ul>	

For further assistance on the NPS Grant Program, please contact:

Jeanie Mascia, (916) 323-2871, [Jeanie.Mascia@waterboards.ca.gov](mailto:Jeanie.Mascia@waterboards.ca.gov)  
State Water Board, Division of Water Quality

For questions about the State Water Board's Financial Application Tool, please call (866) 434-1083 Monday through Friday, 8 a.m. – 5 p.m., or email [faast\\_admin@waterboards.ca.gov](mailto:faast_admin@waterboards.ca.gov).

**Table 2: 2016 CWA 319(h) Grant And Timber Fund Schedule**

MILESTONE OR ACTIVITY	SCHEDULE
Invite selected applicants to submit full proposal applications. <sup>1</sup>	November 09, 2015 (Monday)
<b>Full proposal applications must be submitted to the State Water Board by 5:00 p.m. <u>Applications submitted after 5:00 p.m. on the due date will not be reviewed or considered for funding.</u></b>	<b>January 21, 2016 (Thursday)</b>
State Water Board Executive Director approval of final grant awards.	May 2016
Grant Agreements executed. <sup>2</sup>	December 2016
<ol style="list-style-type: none"> <li>1. Selected concept proposals for Timber Fund only projects will be invited directly into the grant agreement development process. In this case, State Water Board Executive Director approval may occur prior to May 2016.</li> <li>2. The concept proposals for the Timber Fund that are invited directly into the grant agreement development process will have grant agreements executed no later than June 30, 2016.</li> </ol>	