

# Underground Storage Tank Cleanup Fund

Payments Unit

Presentation by Toru Okamoto



February 2, 2010

# Statistics

	Priority A	Priority B	Priority C	Priority D	Total
Active Claims	83	2,012	1,486	491	4,072
Reimbursement Requests (RR) Awaiting Review	0	600	847	166	1,613
Estimated Value		\$30M	\$47M	\$17M	\$94M
RRs on Hold	0	168	428	58	654
Value		\$7M	\$22M	\$3M	\$32M
RR's Paid Fiscal YTD	50	1,513	312	153	2,028
Value	\$2M	\$63M	\$16M	\$10M	\$91M
Closed Claims - Fiscal YTD	7	46	36	33	122
Closed w/Closed Sites	5	36	22	23	86

# Reimbursement Requests (RR)

- New RR Forms
  - RR Contact Information
  - Amount Requested for RR
  - Error Free Form
  - Authorized Signatory – Original Signature
- Ineligible Costs
  - Resubmit costs through appeal process (FMD/FDD).
  - Do not resubmit on subsequent RRs. Include a RR for the ineligible costs in your appeal package.



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# Reimbursement Requests (Continued)

- Pending Costs Eliminated
- Proof of Payment (POP)
  - Submit POP within 60 days of the Fund's check
  - New POP Affidavit –
    - Preferred Method
    - Signed by both Claimant and Vendor
  - Canceled Checks



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# Reimbursement Requests

## (Continued)

- Spreadsheets
  - List invoices in chronological order (improperly completed spreadsheets are subject to return)
  - Submit electronic copy via e-mail (USTCF\_payments@waterboards.ca.gov) or on CD with reimbursement request package
- Invoices
  - Submit hardcopies of invoices in chronological order behind spreadsheet
  - Claimant name is the same as listed on reimbursement request form
  - Site address is listed and matches the reimbursement request form
  - Sub-invoice mark-up costs are listed separately

# Reimbursement Requests (Continued)

- Sub-invoices
  - Submit behind primary invoice
- Reports
  - Upload reports electronically to GeoTracker
    - Submit GeoTracker upload confirmation page
  - Hard copy reports are no longer required



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# Reimbursement Request Processing

- Instituted a Triage Process to address issues sooner.
- Reviewing RR packages for all Priority Classes in first-in, first-out order by the date of receipt
- Discontinuation of Payment Letters, etc.
- Elimination of LOCs for \$ increases

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# Release of Payments

- Release of payments will occur as funds become available
  - Payments will be made according to Priority Class and date of receipt of the RR package
  - Proof of payment on previous RR must be satisfied prior to release of subsequent payment
  - Payments Reimbursement Request Status – posted to web site
  - Projected Schedule of Payments – posted to web site

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# **PROJECTED SCHEDULE OF PAYMENTS RELEASED AGAINST JANUARY 2010 REVENUE**

(As of 01/26/2010)

The following is a proposed schedule of when payments will be released by the Fund. This schedule is subject to change at any time.

**(NOTE: Payments are only released if all outstanding issues are resolved.)**

## **PRIORITY CLASS A**

- Date Received through 01/31/10 – Issued week of 02/15/10

## **PRIORITY CLASS B**

- Date Received through 08/31/09 – Issued week of 02/15/10
- Date Received through 09/30/09 – Issued week of 02/22/10

## **PRIORITY CLASS C**

- Date Received through 11/07/08 – Issued week of 02/15/10

## **PRIORITY CLASS D**

- Date Received through 04/30/09 – Issued week of 02/15/10

## **SCHOOL DISTRICT**

- Date Received through 01/31/10 – Issued week of 02/15/10

# LOC Suspensions

## Priority C Claims

- Dates of LOC suspension letters: November 7, 2008, and January 7, 2009.
- LOC Suspensions lifted as of January 1, 2010

## • Priority D Claims

- All claims with a random number higher than 59,000 received January 5, 2009 letter

## • Regulatory Compliance

- Responsible for complying with any regulatory directives

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# AB 1188

- Storage Fee Increase
  - Increased six mills/gallon to total of \$0.02 for two years: 1/1/10 – 12/31/11
- School District Account – adds priorities B and C School Districts
- Carrying Costs reimbursable as specified
- Pay within 60 days subject to Funding Availability

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# Additional Information

- USTCF Website – Reimbursement Status  
[http://www.waterboards.ca.gov/water\\_issues/programs/ustcf/](http://www.waterboards.ca.gov/water_issues/programs/ustcf/)
- Electronic Mailing List Subscription (Listserv)  
– [http://www.waterboards.ca.gov/resources/email\\_subscriptions/](http://www.waterboards.ca.gov/resources/email_subscriptions/)
- State Water Resources Control Board  
Division of Financial Assistance  
Underground Storage Tank Cleanup Fund  
PO Box 944212  
Sacramento, CA 94244-2120  
(800) 813-FUND

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