
State Water Resources Control Board

UST CLEANUP FUND PROGRAM UPDATE: FISCAL YEAR 2013/14 & FISCAL YEAR 2014/15 INFORMATION

(April 16, 2014)

~FY 2013/14~

BUDGET CHANGE REQUESTS (BCRs) FOR FY 2013/14

- **Method of Submittal of BCRs:** BCRs for FY 2013/14 will be accepted in **EITHER** of two ways (**not both**):

EITHER:

- Email BCR to USTcleanupfund@waterboards.ca.gov. You should receive an auto-response that your request has been received.

OR:

- **Upload BCR to GeoTracker ESI "CUF DOCUMENTS"**. As with other ESI submittals, the claimant is able to verify the upload.
- BCRs are reviewed continuously through the normal course of business. The practice of sending a letter showing the Fund Staff Decision will continue.
- **Deadline for submittal of BCRs for FY 2013/14 is May 1, 2014.**
- Fund determinations on these BCRs will be completed no later than June 1, 2014.
 - Costs associated with the FY 13/14 BCRs must be incurred before June 30, 2014.
- **REMEMBER:**
- If you do not plan to use your entire Annual Site Budget, submit a timely negative BCR.
 - Remediation Information Forms (RIF) must be uploaded in **CUF DOCUMENTS** for cases in CAP/REM budget category.

REIMBURSEMENT REQUESTS (RRs) FOR FY 2013/14

➤ **Method of Submittal of RRs:**

- **Prior to July 1, 2014, RRs** will be accepted in **ONLY hard copy** through the normal business process.
- **On and after July 1, 2014, RRs for FY 2013/14 will be accepted in EITHER of two ways (not both):**
 - **Upload RRs to GeoTracker ESI “CUF Invoices”.** As with other ESI submittals, the claimant is able to verify the upload. A Fund Update will be sent out announcing this availability and outlining how this process will work.
 - **Hard copy submittal directly to the Fund.** RRs submitted through this method **WILL TAKE LONGER** to process because the documentation will be entered into the electronic format by Fund Staff.

➤ **Deadline for submittal of RRs is September 30, 2014.**

- Late RR submittals will result in removal of the FY 2013/14 site budget from the claim. Late RR submittal eligible costs will be pended until it is determined that funds are available.

~FY 2014/15~

ANNUAL SITE BUDGETS FOR FY 2014/15:

- The UST Cleanup Fund posted FY 2014/15 Initial Site Budgets April 7, 2014, that reflects the 10 percent budget increase from the Preliminary Site Budgets posted October 22, 2013 (except for closed cases). The FY 2014/15 Initial Site Budgets can be found at:
http://www.waterboards.ca.gov/water_issues/programs/ustcf/docs/budget/fy1415_budgets.xlsx.
- Annual Site Budgets are subject to change depending on site status or claim status. For example, claimants whose site changes corrective action work phase should assume their budget category will also change. Claimants whose claims reach the maximum amount reimbursable automatically have no more budget.

BUDGET CHANGE REQUESTS (BCRs) FOR FY 2014/15

- **Method of Submittal of FY 2014/15 BCRs:** BCRs for FY 2014/15 will be accepted in **ONLY** one way:
 - **Upload BCRs to GeoTracker ESI “CUF Documents”.** As with other ESI submittals, the claimant is able to verify the upload.
- BCRs are reviewed continuously through the normal course of business. The practice of sending a letter showing the Fund staff decision will continue.
- **REMEMBER:**
 - When submitting a FY 2014/15 BCR, use the current Annual Site Budget (with the 10 percent increase).
 - If you do not plan to use your entire Annual Site Budget, we strongly encourage claimants to submit a timely negative BCR in order to ensure unused funds can be assigned to other claims.
 - Remediation Information Forms (RIF) must be uploaded in **CUF DOCUMENTS** for cases in CAP/REM budget category.

~~~~INSTRUCTIONS FOR CUF DOCUMENTS UPLOAD~~~~

http://www.waterboards.ca.gov/water_issues/programs/ustcf/docs/fund_gto/cufdocs.pdf

~~~~FOR HELP~~~~

If you have any questions, please contact us:

Preferred method is Email: ustcleanupfund@waterboards.ca.gov

Subject Line: “CUF Doc question”

Email inquiries will be responded to within 24 hours.

Telephone Message Line: 1-800-813-Fund (3863)

Telephone messages will be responded to within 48 hours.