





















Electronic Submittal	Description of Action	Action	Frequency
	samples collected when monitoring a discharge.		
Depth to groundwater	Monitoring wells must have the depth-to-water information reported. Report data only for wells defined as permanent sampling points.	Upload depth-to-water information to the GeoTracker GEO_WELL file.	On or before the due date of the required monitoring report.
Boring Logs and Well Screen intervals	Boring logs must be prepared by a registered professional and submitted in PDF format separately (not only as attachments to reports)	Upload boring logs (in searchable PDF format) to GeoTracker GEO_BORE file whenever a new boring is drilled.	Every time a new boring is drilled.
Location Data (Geo XY)	Survey and mark all permanent sampling locations (i.e., monitoring wells, drinking water wells, and permanent influent/effluent sampling locations). These data points are required prior to laboratory data uploads.	Upload the survey data to the GeoTracker Geo_XY file.	Every time a permanent monitoring point is established.
Elevation Data (Geo Z)	Survey and mark the elevation at the top of groundwater well casings for all permanent groundwater wells. These points are required prior to depth-to-water data uploads.	Upload the survey data to the GeoTracker GEO_Z file.	One-time, for all groundwater monitoring wells.
Geo Map	Site layout, map of facilities, wastewater treatment system, and disposal area(s).	Upload the Site layout PDF to the GeoTracker site plan file.	Year one and every five years thereafter and when the facilities are modified.

The Discharger must implement the above monitoring program as of the date of this Monitoring and Reporting Program.

Ordered by: \_\_\_\_\_  
John M Robertson, Executive Officer

Date: \_\_\_\_\_

HEK

WDR Program

ECM Subject Name = Mission Hills CSD MRP No. R3-2019-0042

ECM/CIWQS Place ID = 240951

GeoTracker No. = WDR100033210

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