This Monitoring and Reporting Program (MRP) describes requirements for domestic wastewater effluent and leachfield monitoring. This MRP is issued pursuant to Water Code Section 13267. The Discharger shall not implement any changes to this MRP unless and until a revised MRP is issued by the Executive Officer. Regional Board staff shall approve specific sample station locations prior to implementation of sampling activities.

All samples should be representative of the volume and nature of the discharge or matrix of material sampled. The time, date, and location of each grab sample shall be recorded on the sample chain of custody form.

Field test instruments (such as those used to test pH and dissolved oxygen) may be used provided that:

1. The operator is trained in proper use and maintenance of the instruments;
2. The instruments are field calibrated prior to each monitoring event;
3. Instruments are serviced and/or calibrated per the manufacturer’s recommended frequency; and
4. Field calibration reports are submitted as described in the “Reporting” section of this MRP.

SEPTIC TANK MONITORING

The Discharger shall monitor the septic tank(s) and report this information in the annual reports. The septic tank(s) shall be inspected annually and pumped as described below.

<table>
<thead>
<tr>
<th>Parameter</th>
<th>Units</th>
<th>Type of Measurement</th>
<th>Minimum Inspection</th>
<th>Reporting Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sludge depth and scum thickness in the first compartment of each septic tank</td>
<td>Feet</td>
<td>Staff Gauge</td>
<td>Annually</td>
<td>Annually</td>
</tr>
<tr>
<td>Distance between bottom of the scum layer and bottom of outlet device</td>
<td>Inches</td>
<td>Staff Gauge</td>
<td>Annually</td>
<td>Annually</td>
</tr>
<tr>
<td>Distance between top of sludge layer and bottom of outlet device</td>
<td>Inches</td>
<td>Staff Gauge</td>
<td>Annually</td>
<td>Annually</td>
</tr>
</tbody>
</table>
The septic tank(s) shall be pumped when any one of the following conditions exist or may occur before the next inspection:

1. The combined thickness of sludge and scum extends one-third of the tank depth of the first compartment; or,
2. The scum layer is within three inches of the outlet device; or,
3. The sludge layer is within eight inches of the outlet device.

The Discharger shall retain records of each inspection, noting the date and measured readings and calculations. The Discharger will also record when cleaning is required, the condition of the tank, and the date that cleaning or repair occurred and by whom. Copies of the Liquid Waste Hauler manifests shall be retained for review as with any other record concerning documentation of compliance with the Order.

**EFFLUENT MONITORING**

The Discharger shall conduct effluent monitoring of the wastewater entering the leachfields; samples shall be collected at a point prior to discharge into the leachfield dosing tanks. Effluent monitoring shall include, at a minimum, the following:

<table>
<thead>
<tr>
<th>Constituent</th>
<th>Units</th>
<th>Type of Sample</th>
<th>Sampling Frequency</th>
<th>Reporting Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flow^{1}</td>
<td>gpd</td>
<td>Continuous Meter</td>
<td>Daily^{2}</td>
<td>Monthly</td>
</tr>
<tr>
<td>Total Dissolved Solids</td>
<td>mg/L</td>
<td>Grab</td>
<td>Monthly</td>
<td>Monthly</td>
</tr>
<tr>
<td>Nitrates as Nitrogen</td>
<td>mg/L</td>
<td>Grab</td>
<td>Monthly</td>
<td>Monthly</td>
</tr>
<tr>
<td>Total Kjeldahl Nitrogen</td>
<td>mg/L</td>
<td>Grab</td>
<td>Monthly</td>
<td>Monthly</td>
</tr>
<tr>
<td>Standard Minerals^{3}</td>
<td>mg/L</td>
<td>Grab</td>
<td>Annually</td>
<td>Annually</td>
</tr>
</tbody>
</table>

^{1} A flow meter shall be installed and operational by 1 December 2005.
^{2} Beginning 1 December 2005
^{3} Standard Minerals shall include, at a minimum, the following elements and compounds: Boron, Calcium, Iron, Magnesium, Manganese, Sodium, Potassium, Chloride, Sulfate, Total Alkalinity (including alkalinity series), and Hardness.

**LEACHFIELD AREA MONITORING**

The Discharger shall conduct a visual inspection of the leachfield on a **weekly basis**. Results shall be recorded and submitted with the monthly monitoring report. Photocopies of entries into an operator’s log are acceptable. Evidence of surfacing wastewater, erosion, field saturation, runoff, or the presence of nuisance conditions shall be noted in the report. If surfacing water is found, then a sample shall be collected and tested for total coliform organisms and total dissolved solids. In addition to the visual inspections, monitoring of the leachfields shall include the following:
GROUNDWATER MONITORING

The groundwater monitoring program shall begin in the fourth quarter of 2007. Samples shall be collected from all groundwater monitoring wells at the facility. Prior to construction and/or sampling of any additional groundwater monitoring wells, the Discharger shall submit plans and specifications to the Board for review and approval. Once installed, all new wells shall be added to the MRP and shall be sampled and analyzed according to the schedule below.

Prior to sampling, the groundwater elevations shall be measured and the wells shall be purged of at least three well volumes until temperature, pH and electrical conductivity have stabilized. Depth to groundwater shall be measured to the nearest 0.01 feet. Samples shall be collected using standard EPA methods. Groundwater monitoring shall include, at a minimum, the following:

<table>
<thead>
<tr>
<th>Constituents</th>
<th>Units</th>
<th>Type of Sample</th>
<th>Sampling Frequency</th>
<th>Reporting Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depth to Groundwater</td>
<td>0.01 Feet</td>
<td>Measurement</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Groundwater Elevation</td>
<td>0.01 Feet</td>
<td>Calculated</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Gradient</td>
<td>Feet/Ft</td>
<td>Calculated</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Gradient Direction</td>
<td>Degrees</td>
<td>Calculated</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>pH</td>
<td>pH Units</td>
<td>Grab</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Specific Conductivity @ 25°C C</td>
<td>µmhos/cm</td>
<td>Grab</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Total Coliform Organisms</td>
<td>MPN/100ml</td>
<td>Grab</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Total Dissolved Solids</td>
<td>mg/L</td>
<td>Grab</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Nitrate as Nitrogen</td>
<td>mg/L</td>
<td>Grab</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Total Kjeldahl nitrogen</td>
<td>mg/L</td>
<td>Grab</td>
<td>Quarterly</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Standard Minerals</td>
<td>mg/L</td>
<td>Grab</td>
<td>Annually</td>
<td>Annually</td>
</tr>
</tbody>
</table>

1Groundwater elevation shall be based on depth-to-water using a surveyed measuring point elevation on the well and a surveyed reference elevation.

2Hand held field meter may be used.

3Using a minimum of 15 tubes or three dilutions

4Most probable number per 100 ml.

5Standard Minerals shall include, at a minimum, the following elements and compounds: Boron, Calcium, Iron, Magnesium, Manganese, Sodium, Potassium, Chloride, Sulfate, Total Alkalinity (including alkalinity series), and Hardness.

6Beginning with the fourth quarter 2007.
REPORTING

In reporting monitoring data, the Discharger shall arrange the data in tabular form so that the date, sample type (e.g., process wastewater effluent, groundwater well, etc.), and reported analytical result for each sample are readily discernible. The data shall be summarized in such a manner to clearly illustrate compliance with waste discharge requirements and spatial or temporal trends, as applicable. The results of any monitoring done more frequently than required at the locations specified in the Monitoring and Reporting Program shall be reported in the next scheduled monitoring report.

As required by the California Business and Professions Code Sections 6735, 7835, and 7835.1, all Groundwater Monitoring Reports shall be prepared under the direct supervision of a Registered Engineer or Professional Geologist and signed/stamped by the registered professional.

A. Monthly Monitoring Reports

Monthly reports shall be submitted to the Regional Board on the 1st day of the second month following sampling (i.e. the January Report is due by 1 March). At a minimum, the reports shall include:

1. Results of effluent and leachfield area monitoring;
2. A comparison of monitoring data to the discharge specifications and an explanation of any violation of those requirements. Data shall be presented in tabular format;
3. If requested by staff, copies of laboratory analytical report(s); and
4. A calibration log verifying calibration of all hand held monitoring instruments and devices used to comply with the prescribed monitoring program.

B. Quarterly Monitoring Reports

Beginning with the fourth quarter of 2007, the Discharger shall establish a quarterly sampling schedule for groundwater monitoring such that samples are obtained approximately every three months. Quarterly monitoring reports shall be submitted to the Regional Board by the 1st day of the second month after the quarter (i.e. the January-March quarterly report is due by May 1st) and may be combined with the monthly report. The Quarterly Report shall include the following:

1. Results of the groundwater monitoring;
2. A narrative description of all preparatory, monitoring, sampling, and analytical testing activities for the groundwater monitoring. The narrative shall be sufficiently detailed to verify compliance with the WDR, this MRP, and the Standard Provisions and Reporting Requirements. The narrative shall be supported by field logs for each well documenting depth to groundwater; parameters measured before, during, and after purging; method of purging; calculation of casing volume; and total volume of water purged;
3. Calculation of groundwater elevations and discussion of seasonal trends if any;

4. A narrative discussion of the analytical results for all groundwater locations monitored including spatial and temporal trends, with reference to summary data tables, graphs, and appended analytical reports (as applicable);

5. A comparison of the monitoring data to the groundwater limitations and an explanation of any violation of those requirements;

6. Summary data tables of historical and current water table elevations and analytical results;

7. A scaled map showing relevant structures and features of the facility, the locations of monitoring wells and any other sampling stations, and groundwater elevation contours referenced to mean sea level datum; and

8. Copies of laboratory analytical report(s) for groundwater monitoring.

B. Annual Report

An Annual Report shall be prepared as the December monthly monitoring report. The Annual Report will include all monitoring data required in the monthly schedule. The Annual Report shall be submitted to the Regional Board by 1 February each year. In addition to the data normally presented, the Annual Report shall include the following:

1. The contents of the regular groundwater monitoring report for the last sampling event of the year;

2. If requested by staff, tabular and graphical summaries of all data collected during the year;

3. Results of the annual effluent monitoring;

4. A description of any activity to control vegetation in the leachfield area;

5. Annual summary of the septic tank inspections for the year, including whether the tank was pumped and that waste was removed by a licensed hauler;

6. A description of the annual evaluation of effluent distribution and adjustments made, if any;

7. A summary of maintenance and repair activities which were performed on the effluent collection system;

8. A statement regarding whether the flow meter was calibrated during the year; and

9. A discussion of any compliance issues and the corrective actions taken, as well as any planned or proposed actions needed to bring the discharge into full compliance with the waste discharge requirements.
A letter transmitting the self-monitoring reports shall accompany each report. Such a letter shall include a discussion of requirement violations found during the reporting period, and actions taken or planned for correcting noted violations, such as operation or facility modifications. If the discharger has previously submitted a report describing corrective actions and/or a time schedule for implementing the corrective actions, reference to the previous correspondence will be satisfactory. The transmittal letter shall contain a statement by the discharger, or the discharger's authorized agent, under penalty of perjury, that to the best of the signer's knowledge the report is true, accurate and complete.

The Discharger shall implement the above monitoring program as of the date of this Order.

Ordered by: / Original Signed by / 
THOMAS R. PINKOS, Executive Officer  
9 September 2005  
(Date)