

## APPENDIX II

### MEETING AGENDAS AND HANDOUTS

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# NOVEMBER 15, 2016 THROUGH DECEMBER 7, 2015 AND JANUARY 19, 2017 THROUGH FEBRUARY 10, 2017: ANNUAL COALITION MEETINGS AND COUNTY AG COMMISSIONERS MEETINGS

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san joaquin county & DELTA  
WATER QUALITY COALITION

November 1, 2016

ID NO: ##### [MemberName]

Member NAME:  
Member ADDRESS  
Member CITY, STATE ZIP

Secondary Name:  
Secondary Contact  
Secondary City, State Zip

Dear SECONDARY CONTACT NAME,

As a secondary contact for Member #####, you are receiving this information on their behalf. A copy of this letter was also provided to Member ##### for their records.

As required by the Regional Water Quality Control Board's regulations under the Waste Discharge Requirements for Agriculture<sup>1</sup> members of the San Joaquin County and Delta Water Quality Coalition, or their representative, their lessee or their operator grower, must attend at least one Coalition approved grower meeting per year.

The meeting requirement can be met by one of the following ways:

- 1) Watch the annual meeting video on our website at [www.sjdelatwatershed.org](http://www.sjdelatwatershed.org) and follow the instruction on how to get credit for attending the meeting.
- 2) Attending an Annual Coalition meeting that will be held on the following dates at the San Joaquin County Robert Cabral Agriculture Center at 2101 E. Earhart Ave. Stockton, CA 95206. **Bring the ticket on the next page to the meeting to ensure the member receives credit. If you are a secondary contact for multiple members, please bring tickets for each member to ensure they all receive credit.**

Thursday, January 19, 2017; 9:00 AM  
Tuesday, February 7, 2017; 10:00 AM

Monday, January 23, 2017; 9:00 AM  
Friday, February 10, 2017; 10:00 AM

<sup>1</sup> Waste Discharge Requirements for Growers within the San Joaquin County & Delta Area that are Members of a Third-Party Group, Order No. R5-2014-0029. Adopted on March 12, 2014.

Phone (209) 851-4204 [info@sjdeltawatershed.org](mailto:info@sjdeltawatershed.org)  
Street Address 3294 Ad Art Road, Stockton CA 95215  
Mailing Address P.O. Box 2357, Lodi CA 95247-2357



# JANUARY 31, 2017 THROUGH FEBRUARY 28, 2017: 2017 REPORTING REQUIREMENTS MEETING



SAN JOAQUIN COUNTY AND DELTA  
WATER QUALITY COALITION

Member ID#

January 16, 2017

Dear Member Name,

In order to simplify your deadlines and membership requirements, we have compiled all of your 2017 reporting requirements into one single mailing. In this packet you will find the following required documents:

- **Farm Evaluation (FE) Survey:** Survey based on 2016 farming year. Farm Evaluation must be turned in to the Coalition by 4/15/17.
- **Nitrogen Management Plan Summary Report (NMP Summary Report):** Summary of 2016 worksheet data. Required annually for members with any property farmed in a high vulnerability groundwater area. NMP Summary Reports must be turned in to the Coalition by 4/15/17.
- **Nitrogen Management Plan Worksheet (NMP Worksheet):** Fill out based on 2017 farming year and keep on farm. All members with property in High Vulnerability areas must have their plan certified. NMP Worksheet must be completed by all growers by 6/15/17. NMPs are kept on the farm.
- **Sediment Erosion Control Plan (SECP) Requirement Information:** Required of members who have potential for soil erosion and sediment discharges into waterways (the Coalition informed members last year if they needed to complete a SECP). SECP is completed one time and must be certified and kept on farm. SECP's need to be updated if management practices change.

Additionally, a 2015 Nitrogen Management Plan Outreach Packet is also enclosed for those members were required to return a 2015 NMP Summary Report. This is included for your records.

Members are required to attend one meeting each 12-month period. Visit [sjdeltawatershed.org](http://sjdeltawatershed.org) for 2017 Annual Meeting information, including an online video you can view remotely.

When you return documents to the Coalition, **keep a copy for your records**. If you need assistance with any of the enclosed documents, we will hold Grower Workshop days and open office hours. The below workshops will be held in the SJFB Conference Room at 3290 Ad Art Road, Stockton, CA 95215.

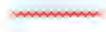
Tuesday, January 31, 2017 9:00 AM to Noon  
Thursday, February 9, 2017 1:00 to 4:00 PM\*  
Tuesday, February 14, 2017 9:00 AM to Noon  
Wednesday, February 22, 2017 1:00 to 4:00 PM\*  
Tuesday, February 28, 2017 9:00 AM to Noon

\*meeting held after NMP training

We hope this method of mailing simplifies your membership requirements.

Thank you,

Michael Wackman  
Executive Director  
San Joaquin County and Delta Water Quality Coalition



## 2017 Member Requirements Checklist\*

Member ID # MEMBERID

MEMBER NAME

### Farm Evaluation Survey (FE):

**Required, Due 4/15/2017**

Farm Evaluation must be turned in to the Coalition by 4/15/17. If you submitted the survey last year, the survey will be pre-populated and you will only have to make changes where needed or mark the answer as "no change."

### Nitrogen Management Plan Summary Report (NMP Summary Report):

**Required, Due 4/15/2017**

Required annually for members with any portion of their farmed enrolled acreage located in a high vulnerability groundwater area. NMP Summary Report must be turned in to the Coalition by 4/15/17.

Nitrogen Management Plan Summary Report requirement determination is based on the crops that you have listed. Members with crops listed as pasture, fallow, and unirrigated land have been excluded from the requirement. If your crop listing inaccurately says pasture, fallow, or not irrigated and it was actually farmed last year, your requirement status will change. Please contact us if that is the case.

### Nitrogen Management Plan Worksheet (NMP Worksheet):

**Required, Keep on farm**

Required annually of all members. Members with land in a high vulnerability groundwater area must have their plan certified. The NMP Worksheet must be completed by 4/15/17 and kept on farm.

### Sediment Erosion Control Plan (SECP):

**Required, Keep on farm**

Required of members who have potential for soil erosion and sediment discharges into waterways (the Coalition informed members last year if they needed to complete a SECP). SECP is completed one time and must be certified and kept on farm. SECP's need to be updated if management practices change.

\*Requirements status as of 12/19/2016.

Phone (209) 851-4204 [info@sjdeltawatershed.org](mailto:info@sjdeltawatershed.org)  
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Mailing Address P.O. Box 2357, Lodi CA 95241-2357

# JANUARY 16, 2017 THROUGH FEBRUARY 22, 2017: NITROGEN MANAGEMENT PLAN GROWER WORKSHOPS



Member ID: «IDNo»  
«SALUTATION»  
«MailToAddress»  
«MailToCSZ»

## Nitrogen Management Grower Self Certification Classes

Parcels under your membership and/or parcels you are farming are located in high vulnerability areas for nitrates to leach into groundwater. Growers in the high vulnerability areas must have a nitrogen management plan for 2017 certified by a Certified Crop Advisor who has completed the California Department Food and Agriculture's Nitrogen Management course **OR** complete a Nitrogen Management class to self-certify the plan.

These Nitrogen Management classes are being offered to allow growers to self-certify their nitrogen management plans. **IF YOU HAVE TAKEN THE CLASS ALREADY, YOU DO NOT HAVE TO TAKE IT AGAIN.** Only growers in High Vulnerability areas as determined by the groundwater assessment report have to certify their nitrogen management plans.

Classes are 4 hours long with a test at the end of the class to obtain your self-certification. Space is limited. You must RSVP to attend the class. Classes will be held:

**Wednesday, January 16, 2017 8:00 am - 12:00 pm**

**Thursday, February 9, 2017 8:00 am - 12:00 pm**

**Wednesday, February 22, 2017 8:00 am - 12:00 pm**

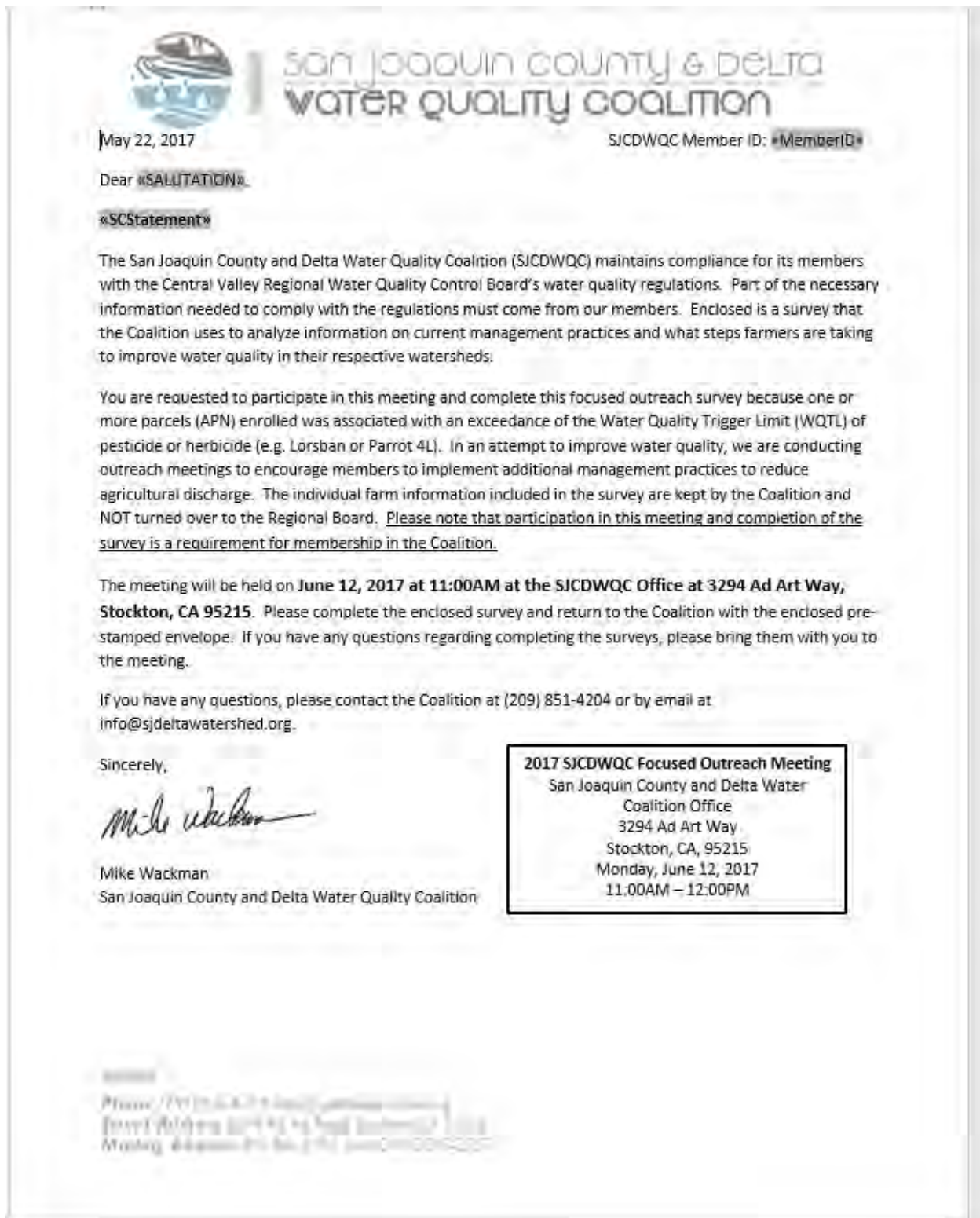
**Location:** Robert Cabral Agricultural Center, 2101 E Earhart Avenue, Stockton CA 95206

RSVP for the class at [www.sideltawatershed.org](http://www.sideltawatershed.org). Click on the Grower Information tab at the top of the Home page, and then click on the Grower Self Certification Class on the left menu. If you have any questions email us at [info@sideltawatershed.org](mailto:info@sideltawatershed.org) or call the Coalition office at 209-851-4204.

**These classes are for the farmer or growers who want to self-certify their nitrogen management plans. If you lease your property, the grower/operator/lessee should be the individual filling out the Nitrogen Management Plan.**

Phone: 209-851-4204 [info@sideltawatershed.org](mailto:info@sideltawatershed.org)  
www.address: 3204 Ad Art Road, Stockton CA 95215  
Mailing address: P O, Box 2397, Lodi CA 95241-2397

## MAY 22-23, 2017: 2017 FOCUSED OUTREACH INITIAL SURVEYS





## JULY 12, 2017: 2016 FOCUSED OUTREACH FOLLOW UP SURVEYS

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### SAN JOAQUIN COUNTY & DELTA WATER QUALITY COALITION

**DATE**

Dear **GROWER**,

You are being contacted based on survey information you supplied to the San Joaquin County and Delta Water Quality Coalition regarding management practices anticipated to be implemented during 2016 on parcels currently enrolled in the Coalition. The attached survey includes the responses recorded on your survey. Please check the boxes to the left of each response if you implemented those practices in 2016 (Question 1). If you implemented additional practices, please indicate those (Question 2). If you did NOT implement any additional practices, please indicate why and if you plan to implement additional practices in 2017 (Question 3). Once filled out, use the included envelope to place the survey in the mail. If the Coalition does not receive a returned survey in the mail by **DATE** a Coalition representative will follow up by phone to this mailing.

If you have any questions, please contact the Coalition at 209-472-7127 ext. 125 or by email at [info@sjdeltawatershed.org](mailto:info@sjdeltawatershed.org). We appreciate your grower participation.

Sincerely,

Michael Wackman  
Executive Director  
San Joaquin County and Delta Water Quality Coalition

Phone (209) 472-4204 [info@sjdeltawatershed.org](mailto:info@sjdeltawatershed.org)  
Street Address 3294 All An Road, Stockton, CA 95215  
Delivery Address P.O. Box 2367, Lodi, CA 95241 2367

## JULY 26, 2017: SECP SELF CERTIFICATION CLASSES

Your property may require a Sediment and Erosion Control Plan (SECP), as stated in your 2017 Member Requirements Packet. The SECP must be completed once and kept on file at your place of business. It must also be certified by an Engineer or by attending a Self-Certification class (see information below).

For more information please call or visit the website, [sjdeltawatershed.org](http://sjdeltawatershed.org)

The SECP Certification class will consist of a 4 hour teaching component and a test to follow. ***In order to be certified, the test must be passed.*** Results will be emailed out as soon as possible after the course, and certificates will be mailed soon after that.

### SECP Grower Self-Certification Class Information:

**Date and Time:** Wednesday, July 26, 2017 from 8:00 - 12:00 PM

**Location:** San Joaquin Farm Bureau, 3294 Ad Art Road, Stockton CA 95215

**Who Should Attend:** This class is for the individuals who want to self-certify their Sediment and Erosion Control Plans. The grower/operator/lessee should be the individual filling out the SECP.

**How to Register:** Please RSVP for the class on our website, [sjdeltawatershed.org](http://sjdeltawatershed.org), by 7/21. Under the Grower Meeting tab at the top of the Home page, click on the "SECP Self-Certification" option. Space is limited!

**What to Bring:** Please bring this letter with your information to serve as your ticket, along with a pen or pencil. All other class materials will be provided.

If you have any questions, please email [info@sjdeltawatershed.org](mailto:info@sjdeltawatershed.org) or call the Coalition office at (209) 851-4204.

Please Fill out the Following Information as your attendance ticket once you have RSVP'd to save your spot.

NAME:

MEMBER ID NUMBER:

ADDRESS WHERE RESULTS SHOULD BE MAILED:

EMAIL ADDRESS:

PHONE NUMBER: