

## APPENDIX J—STAFF REVIEW PROCESS CHECKLIST

- I. **NOI submittal**  
**Date Received:** mm/dd/yyyy
- II. **Required documents submittal**  
**Date Received:** mm/dd/yyyy

### **Water Body Categorization Report**

#### Verification of Water Body Category designation

- Photos
- Construction records
- Maps
- Documentation describing operation/management of receiving waters
- Cross-check water body category designations with NHD, 1992 ISWP report and other publically available information
- Conduct site survey of natural or modified water bodies (B1, B2, M1, M2) and approximately 10% of constructed water bodies (C1, C2)
  - o Visit any additional water bodies if discrepancies found during review of the above items.

**Date Completed:** mm/dd/yyyy

#### Verification of MUN diversions

- Diversions for municipal or domestic supply within and/or downstream of receiving water bodies using State Water Resources Control Board's Electronic Water Rights Information Management Systems (eWRIMS)
- Any water rights permits or filings for potential future surface water MUN diversion within or downstream of water bodies prior to first existing MUN diversion

#### Identification of water quality constituents of concern

- Any identified water quality constituents of concern related to the MUN beneficial use
- Review publically available water quality information to identify any additional water quality constituents of concern
  - o Review California Integrated 303(d) and 305(b) report, Irrigated Lands Regulatory Program's (ILRP) Management Plan, National Pollutant Discharge Elimination System (NPDES) self-monitoring reports, Division of Drinking Water's (DDW) Watershed Sanitary Surveys
- Confirm control programs such as TMDLs or management plans

#### Review existing water quality monitoring

- Any identified water quality monitoring
- Evaluate additional water quality monitoring information using Central Valley Water Board's Comprehensive Monitoring Guide

<b>Closed Controlled Recirculating System Application</b>
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Verification of Closed Controlled Recirculating System designation

- Photos
- Construction Records
- Maps
  - For year-round: map showing no natural outlet or drainage
  - For seasonal: map showing seasonal closure points
- Documentation describing operation/management of system
  - For seasonal: include seasonal closure plan that describes the purpose, seasonal dates for opening/closing seasonal and related protocols
- Conduct site survey of all water bodies in system
  - Check natural outlets, drainage or seasonal closure points

**Date Completed:** mm/dd/yyyy

Verification of MUN diversions

- Diversions for municipal or domestic supply within and/or downstream of system using State Water Resources Control Board's Electronic Water Rights Information Management Systems (eWRIMS)
- Any water rights permits or filings for potential future surface water MUN diversion within or downstream of system prior to first existing MUN diversion

Emergency Plans and Notification process

- Review flood control/emergency plan
- Monitoring activities during emergency release
- Notification process during emergency release
- List of water diverters downstream of system

Identification of water quality constituents of concern

- Any identified water quality constituents of concern related to the MUN beneficial use
- Review publically available water quality information to identify any additional water quality constituents of concern
  - Review California Integrated 303(d) and 305(b) report, Irrigated Lands Regulatory Program's (ILRP) Management Plan, National Pollutant Discharge Elimination System (NPDES) self-monitoring reports, Division of Drinking Water's (DDW) Watershed Sanitary Surveys
- Confirm control programs such as TMDLs or management plans

Review existing water quality monitoring

- Any identified water quality monitoring
- Evaluate additional water quality monitoring information using Central Valley Water Board's Comprehensive Monitoring Guide

Future activities

- Long-term programs or approaches
- Any anticipated changes to operation of the system in the future

**Notes**

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