

**CALIFORNIA ENVIRONMENTAL LABORATORY TECHNICAL ADVISORY COMMITTEE (ELTAC)
COMMITTEE MEETING MINUTES
MARCH 29, 2017**

More information on the Environmental Laboratory Accreditation Program (ELAP) and previous ELTAC meetings can be found at <http://www.waterboards.ca.gov/elap>.

CALL TO ORDER

Chairperson Andy Eaton called the meeting to order on March 29, 2017 at 10:00 a.m. at the California Environmental Protection Agency Headquarters, 1001 I Street, Conference Room 2540, Sacramento, CA 95814 and the Metropolitan Water District of Southern California – La Verne, Weymouth Room, 700 Moreno Avenue, La Verne, CA 91750.

COMMITTEE MEMBERS PRESENT

DELAPO: Christine Sotelo

Representatives (voting):

Mindy Boele
Jill Brodt
Stephen Clark
Ronald Coss
Huy Do
Andy Eaton (Chairperson)
Miriam Ghabour
Bruce Godfrey
Anthony Gonzalez
Rich Gossett
David Kimbrough
Mark Koekemoer
Allison Mackenzie

State Regulatory Agency Employees (non-voting):

Gail Cho
Renee Spears

Not Present:

Bruce Burton (non-voting State Regulatory Agency Employee)
Bruce LaBelle (non-voting State Regulatory Agency Employee)

OTHER STAFF PRESENT

Scribe: Katelyn McCarthy

ELAP: Maryam Khosravifard, Jacob Oaxaca

ANNOUNCEMENT

- *Evacuation information in case the fire alarm goes off during the meeting.*
- *The Committee meeting is being webcast and recorded.*

COMMITTEE MEETING

PUBLIC FORUM

Any member of the public may address and ask question of the Committee relating to any matter within ELTAC's scope provided the matter is not on the agenda, or pending before the Advisory Committee.

COMMITTEE BUSINESS

ITEM #1 - Call to Order/Roll Call

ITEM #2 - Public Comments on Items Not on Agenda

(The Committee will not take any action but will consider placing any item raised on the agenda at a future meeting.)

No Comments

ITEM #3 – Approval of Minutes from January 4, 2017 Meeting

Motion: Member Gossett motioned to adopt the minutes.

Seconded by: Member Mackenzie

MOTION CARRIED: March 29, 2017

Aye: Member Boele
Member Brodt
Member Clark
Member Coss
Member Do
Member Eaton
Member Ghabour
Member Godfrey
Member Gonzales
Member Gossett
Member Kimbrough
Member Koekemoer
Member Mackenzie

Nay: None

Absent: None

Abstain: None

ITEM #4 – Follow up on Expert Review Panel Meeting and draft report

- Expert Review Panel facilitator, Dr. Stephen Weisberg, Ph.D, gave an update to committee members on the nature of the public comments he had received on the draft Final Expert Review Panel Report.
- DELAPO Christine Sotelo updated committee members on ELAP's perspective on the report:
 - Tough, but fair
 - Agree with three main recommendations:
 - Invest in new software
 - Only adopt essential modifications to the TNI Standard in regulation and develop an implementation plan to assist laboratories
 - Accept third-party assessments to reduce backlog
 - ELAP requests ELTAC guidance on details of implementation and third-party
- Committee members discussed the Expert Review Panel's recommendations but **no formal action was taken.**

ITEM #5 – DELAPO Report

- DELAPO Christine Sotelo updated committee members on the program’s progress since last meeting:
 - 2nd edition of ELAP newsletter, The Lab Report, was released
 - Training contract was awarded to Dade Moeller & Associates
 - Expect training to begin this summer
 - ELTAC vacancy was announced – ELAP will call for nominees to fill empty seat representing hazardous waste laboratories
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ITEM #6 – Fees

- The Water Board’s Department of Administrative Services Fee Branch will form a fees stakeholder workgroup to consider revising the ELAP fee structure.
 - Senate Bill 839 made changes to the fee language in the California Health and Safety Code
 - Requires the Water Board adopt ELAP fees by emergency regulation, which is consistent with all other Water Board programs
 - Removed outdated Fields of Testing list and replaces it with general language
 - This was done to provide maximum flexibility in the creation of a new ELAP fee schedule
 - Chairperson Andy Eaton presented a new fee model.
 - Committee members discussed ELAP fees but **no formal action was taken.**
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ITEM #7 – Informational Items –

- Jim Stites, Division of Drinking Water, presented Division of Drinking Water’s (DDW) Transition to Safe Drinking Water Information System (SDWIS) for Electronic Water Quality Data Reporting. He explained DDW’s plan to transition to SDWIS and steps they anticipate taking to accomplish that goal.
 - Maryam Khosravifard, ELAP, gave an overview of the 2016 Method Update Rule and confirmed that it was not in effect until published in the Federal Register.
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ITEM #8 – Close

Motion: Member Clark motioned to cancel the committee’s tentatively scheduled May meeting in favor of meeting in July.

Seconded by: Member Boele

MOTION CARRIED: March 29, 2017

Aye: Member Boele
Member Brodt
Member Clark

Member Coss
Member Do
Member Eaton
Member Ghabour
Member Godfrey
Member Gonzales
Member Gossett
Member Kimbrough
Member Koekemoer
Member Mackenzie

Nay: None
Absent: None
Abstain: None

ADJOURNMENT

The Committee adjourned at 4:30pm.