

**CALIFORNIA ENVIRONMENTAL LABORATORY TECHNICAL ADVISORY COMMITTEE (ELTAC)
COMMITTEE MEETING MINUTES
DECEMBER 6, 2017**

More information on the Environmental Laboratory Accreditation Program (ELAP) and previous ELTAC meetings can be found at <http://www.waterboards.ca.gov/elap>.

CALL TO ORDER

Chairperson Andy Eaton called the meeting to order on December 6, 2017 at 10:35 a.m. at the California Environmental Protection Agency Headquarters, 1001 I Street, Conference Room 2540, Sacramento, CA 95814 and the Metropolitan Water District of Southern California, 700 North Alameda Street, Room US2-145, CA 90012.

COMMITTEE MEMBERS PRESENT

DELAPO: Christine Sotelo

Representatives (voting):

Diane Anderson
Mindy Boele
Stephen Clark
Huy Do
Andy Eaton
Miriam Ghabour
Bruce Godfrey
Anthony Gonzalez
Rich Gossett
David Kimbrough
Mark Koekemoer

State Regulatory Agency Employees (non-voting):

Bruce Burton
Gail Cho
Bruce LaBelle
Renee Spears

Not Present:

Jill Brodt
Ronald Coss
Allison Mackenzie

OTHER STAFF PRESENT

Scribe: Katelyn McCarthy

ELAP: Maria Friedman, Jacob Oaxaca

ANNOUNCEMENT

- *Evacuation information in case the fire alarm goes off during the meeting.*
- *The Committee meeting is being webcast and recorded.*

COMMITTEE MEETING

PUBLIC FORUM

Any member of the public may address and ask question of the Committee relating to any matter within ELTAC's scope provided the matter is not on the agenda, or pending before the Advisory Committee.

COMMITTEE BUSINESS

Call to Order/Roll Call

Public Comments on Items Not on Agenda

(The Committee will not take any action but will consider placing any item raised on the agenda at a future meeting.)

Approval of Amended Minutes from July 13, 2017 Meeting

Motion: Member Godfrey moved to adopt the minutes.

Seconded by: Member Gossett

MOTION CARRIED: December 6, 2017

Aye: Member Anderson
Member Boele
Member Clark
Member Do
Member Eaton
Member Ghabour
Member Godfrey
Member Gonzales
Member Gossett
Member Kimbrough
Member Koekemoer

Nay: None

Absent: Member Brodt
Member Coss
Member Mackenzie

Abstain: None

Vote for a New ELTAC Chairperson

Committee members submitted secret ballots to ELAP for one of three candidates running for the position of ELTAC Chairperson. The candidates were Member Stephen Clark (specialty laboratories), Member Ron Coss (California Water Environment Association), and Member Bruce Godfrey (American Council of Independent Laboratories).

Member Stephen Clark was elected and committee members were notified by ELAP following the meeting. He will serve as Chairperson for one year.

DELAPO Report

- *DELAPO Christine Sotelo reflected on the progress made by ELAP and ELTAC over the past three years.*
 - *Staffing updates*
 - *New assessor in Glendale office – Ali Hossain*
 - *New vacancy – Supervisor of Program Development, Research, and Enforcement Unit*
 - *Sotelo informed the committee about preliminary feedback from US EPA’s 2017 audit of CA ELAP*
 - *Sotelo provided an update on the Method Update Rule implementation in California*
 - *Sotelo informed the committee about two contract proposals under development – the Early TNI Implementation Project and a training focused on documentation development for TNI requirements*
 - *Sotelo discussed the passage of Assembly Bill 1438 and its effects – it updates outdated references, updates the appeals process, and modifies the process for suspending or revoking accreditation to provide for a hearing before the State Water Board. The bill did not include any additional accreditation requirements.*
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Regulations Update

Christine Sotelo informed the committee that the timeline for development and adoption of ELAP’s regulations for accreditation had been extended due to resource constraints. She also informed the committee that ELAP intended to accept approximately 85% of comments that the program received from the community during the comment period for the preliminary draft regulations and thanked everyone for their input.

Fields of Accreditation

ELAP staff member Jacob Oaxaca presented a plan to revise ELAP’s current “Fields of Testing” to “Fields of Accreditation” based on technology. The draft FOA’s included in the meeting packet were not inclusive but intended to be an example of the reorganization. ELAP asked committee members to submit comments to the program on the proposal.

Fee Stakeholder Workgroup Update

David Ceccarelli, State Water Board Division of Administrative Services, provided a summary to the committee of the work that had been done up to that point by his staff and the ELAP Stakeholder Fees Workgroup in response to requests from the laboratory community that the Water Board revise ELAP’s current fee structure to be more equitable. He summarized the options that the workgroup had developed and discussed potential next steps. Committee members expressed concern about the timeline in relation to the timeline for adoption of ELAP’s regulations for accreditation.

Informational Item: Laboratory Intercalibration Exercises

Dr. Stephen Weisberg of the Southern California Coastal Water Research Project gave an informational presentation about laboratory intercalibration exercises that his organization had facilitated in the past and the

information that the exercises had provided. Committee members discussed whether ELAP laboratories would benefit from participating in a similar project without formal conclusion.

Informational Item: Transition to SDWIS-PRIME

Paul Williams, State Water Board Division of Drinking Water, provided information to the committee members regarding future requirements for reporting analytical results for drinking water.

Informational Item: Perchlorate Workgroup

Dr. Eric Miguelino, State Water Board Division of Drinking Water, provided an update to the committee on the work that had been done with Members Eaton, Ghabour, and Kimbrough to determine whether the laboratory community had the capacity to meet a lower Detection Limit for Reporting for Perchlorate. No formal recommendation had been reached by the Division at this point.

Action Items

- *Committee members - comments on proposed FOAs to ELAP*
 - *Katelyn McCarthy - reach out to members regarding commitment for a next term on ELTAC*
 - *Katelyn McCarthy - schedule March meeting date and look into June meeting date*
 - *Katelyn McCarthy - distribute presentations from guest speakers to members and post online at www.waterboards.ca.gov/elap on the Events Calendar.*
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Adjournment

The Committee adjourned at 3:30pm.