



Welcome Environmental Laboratory Technical Advisory Committee

July 27, 2016

Accomplishments from Last Meeting

- You recommended a process for agency/laboratory coordination process for new chemicals
 - DDW has accepted your proposal
 - Thank you, Stephen Clark, for leadership on this topic
- Recommended a format for Fields of Testing
 - We accepted your recommendation
 - Subcommittee is now finalizing details
- Agreed on a framework for determining appropriate laboratory standards
 - Recommended use of one PT per year – recommendation accepted
 - Leaves two other elements of a standard to discuss

Primary Focus of Today's Meeting

- Committee Reports
 - FOTs
 - Fees
- Laboratory Accreditation Standards

ITEM 1

Call to Order/Roll Call

ITEM 2

Public Comments on Items
Not on Agenda

ITEM 3
Summary of June 15, 2016
Meeting and
Approval of Minutes

ITEM 4

DELAPO Report

Christine Sotelo, CA ELAP

ELAP Progress

- Training and Staffing
 - Training Contract
 - Shellfish Methods
 - Staffing Updates

Training & Staffing

- Comprehensive multi-year training contract on track for 2017
- Vibrio Training for Shellfish FOT
- Staffing
 - New PT Unit Supervisor
 - Vacancies announced
 - 4 New On-Site Assessors

Other Items

- We are asking for your help with proficiency testing scoring
- We are asking for feedback from ELTAC on new application requirements for aquatic toxicity labs
- We need to establish new rules for the formation of ELTAC Subcommittees

Proficiency Testing Scoring

- Concern has been expressed over current scoring practices
 - Interpretation of 85% rule
- We are requesting ELTAC form a group to recommend a solution

New Application Requirements for Aquatic Toxicity Laboratories

- We'd like to request feedback by next meeting on a memo
 - Will send memo electronically following meeting
 - Send feedback directly to Christine/Katelyn
- In lieu of PTs, we will begin requiring reference toxicant control charts as part of the application package for aquatic toxicity laboratories

New Procedures for Forming Subcommittees

- Small procedural issue
- Formal committees should be subject to Bagley Keene
 - Would require formal meeting notifications
- Acceptable Alternative
 - Individuals can be tasked with an item, they can confer with others, as long as they don't reach a quorum

ITEM 5

Committee Reports

ITEM 6

Unfinished Business

Laboratory Accreditation Standard

Laboratory Accreditation Standard Questions

Christine Sotelo, CA ELAP



Lab Standards Presentations

- 1-2 Person Lab – Sarah Cheshire, Bear River, Utah
- State Agency Partner Committee Meeting – Carol Wortham
- Charge Questions and Timing – Christine Sotelo
- Getting the Discussion Started – David Kimbrough

We need to make decisions

- Which **Technical Standard** should we choose?
- Should we include a **Quality Management System**?
 - If yes, which one?
- Which **Proficiency Testing** model should we choose?

Two Proposed New Charge Questions

- What is an appropriate implementation schedule?
 - Can occur in phases
- What training and assistance should ELAP provide to laboratories?

Timing

- October 6th Board Workshop
- Board Member Briefings mid-September
- I need your recommendation by the end of August

ITEM 7

Close

Review Action Items