

T3 – T4 – T5 Certification Application

Complete this application ONLY if you have passed a T3, T4 or T5 examination within the last three (3) years and meet the minimum qualifications in work experience or education substitution as listed below

Grade	Minimum Qualifications for Certification for Grades 3 - 5
T3	<p>Successful completion of the Grade T3 operator examination within the three years prior to submitting the application for certification,</p> <p style="text-align: center;"><u>AND:</u></p> <p>One year* of operator experience working as a certified T2 operator for a T2 facility or higher (may be substituted with (3) below)</p> <p style="text-align: center;"><u>AND:</u></p> <p>One additional year* of operator experience working as a certified treatment operator (may be substituted with (1), (2) or (4) below)</p>
T4	<p>Successful completion of the Grade T4 operator examination within the three years prior to submitting the application for certification,</p> <p style="text-align: center;"><u>AND:</u></p> <p>One year* of operator experience working as a shift or chief operator, while holding a valid T3 operator certificate for a T3 facility or higher (may be substituted with (3) below)</p> <p style="text-align: center;"><u>AND:</u></p> <p>Three additional years* of operator experience working as a certified treatment operator (may be substituted with (1) or (4) below)</p>
T5	<p>Successful completion of the Grade T5 operator examination within the three years prior to submitting the application for certification,</p> <p style="text-align: center;"><u>AND:</u></p> <p>Two years* of operator experience working as a shift or chief operator, while holding a valid T4 operator certificate for a T4 facility or higher (no substitutions)</p> <p style="text-align: center;"><u>AND:</u></p> <p>Three additional years* of operator experience working as a certified treatment operator (may be substituted with (1) or (4) below)</p>

*1 year = 1800 hours

Experience substitutions for certification, as referenced above:

- 1) A relevant degree earned at an accredited academic institution may be substituted as follows:
 - a. Associate Degree or Certificate in Water or Wastewater Technology that includes at least 15 units of physical, chemical, or biological science may be used to fulfill **1 year of additional operator experience**.
 - b. Bachelor Degree in engineering or in physical, chemical or biological sciences (*ie. biology, chemical engineering, chemistry, civil engineering, environmental engineering, microbiology, public health, and sanitary engineering*) may be used to fulfill **1.5 years of additional operator experience**.
 - c. Master's Degree in engineering or in physical, chemical or biological sciences (*ie. biology, chemical engineering, chemistry, civil engineering, environmental, microbiology, public health, and sanitary engineering*) may be used to fulfill **2 years of additional operator experience**.
- 2) A certified operator may substitute, on a day-for-day basis, experience gained while working with lead responsibility for water quality related projects or research (i.e., pilot plant).
- 3) If an applicant has a Bachelor of Science or Master of Science Degree, completion of a comprehensive operator training program, pursuant to Section 63800 (h), may be substituted for the required experience.
- 4) Experience gained as a certified wastewater treatment operator may be used to substitute up to 2 years of the additional experience requirement. Wastewater treatment operator experience is credited on a two-for-one basis (2 months in wastewater = 1 month in drinking water).

Mail **completed application**, including **all requested attachments** and payment to:

**State Water Resources Control Board
Drinking Water Operator Certification Program
P.O. Box 944212
Sacramento, CA 94244-2120**

- (A) A Check or money order made payable to **SWRCB-DWOCP**
- (B) If you are not sure of the requirements for a particular grade, contact this office for clarification before submitting your application as **ALL FEES ARE NON-REFUNDABLE**

APPLICATION FOR T3 - T5 WATER TREATMENT OPERATOR CERTIFICATION

OPERATOR NO.	DEFICIENCIES: <input type="checkbox"/> Official Transcript <input type="checkbox"/> Rating Letter <input type="checkbox"/> Organization Chart <input type="checkbox"/> Duty Statement <input type="checkbox"/> Letter from Supervisor <input type="checkbox"/> Other: _____	DATE RECEIVED:
APPROVED FOR: <div style="display: flex; justify-content: space-around; width: 100%;"> T3 T4 T5 </div>		
CERT DATED:	CERT SENT:	

PLEASE TYPE OR PRINT LEGIBLY IN BLUE INK

1. Personal Information

NAME (last, first, middle initial)	DATE OF BIRTH (m/d/yr) / /	SOCIAL SECURITY NO. - -	
MAILING ADDRESS (number and street)	CITY	STATE	ZIP CODE
WORK TELEPHONE NO. () EXT.	HOME/CELL TELEPHONE NO. ()	E-MAIL ADDRESS	

2. Certification Information

This application is for: (circle one)	T3	T4	T5	Examination passed: month/year _____
Evaluation/certificate fee of: OR Discounted fee of: (if currently certified in Distribution or Wastewater)	\$120	\$140	\$140	Are you certified by the State of California as a treatment operator? Yes <input type="checkbox"/> No <input type="checkbox"/> Op # _____
	\$90	\$105	\$105	Are you certified by the State of California as a distribution operator? Yes <input type="checkbox"/> No <input type="checkbox"/> Op # _____
				Are you certified by the State of California as a wastewater operator? Yes <input type="checkbox"/> No <input type="checkbox"/> Op # _____

3. Education – IF used as substitution for operator experience (Certificate/Degree must be in a relevant major and verified with a photocopy of an OFFICIAL TRANSCRIPT – see (1) (a), (b), or (c) on back of page)

CERTIFICATE/DEGREE HOLDER: <input type="checkbox"/> Yes <input type="checkbox"/> No	CERTIFICATE/DEGREE MAJOR:	DATE AWARDED:	OFFICIAL TRANSCRIPT INCLUDED: <input type="checkbox"/> Yes <input type="checkbox"/> No
--	---------------------------	---------------	---

4. Experience -- to avoid delays in evaluation of your application the following documents **MUST BE** submitted for each timeframe of employment claimed for experience credit. (Please see the back page for minimum qualifications.)

Please initial (in space provided below) verifying requested attachments are included:

_____ A letter written, signed, and dated by your supervisor (on **company letterhead**) verifying: (1) **timeframe of employment** (mo/yr to mo/yr), (2) a detailed description of the specific **water treatment operator duties you perform(ed)**, (3) **number of hours** a week spent performing operator duties (Distribution/Treatment/Wastewater), (4) **classification of the treatment plant(s)** where you perform(ed) these duties, and (5) **IF applicable your designation as a shift or chief operator.** (see sample letter attached)

Attachments to this letter MUST INCLUDE:

- _____ A **copy of the letter** (or permit) from your regulatory field office that **classifies your treatment plant** (T1-T5)
- _____ A copy of the **utility organization chart** which notes the employees' **names and position titles**
- _____ A copy of the **utility's official job description** (for the position you hold/held) outlining the duties performed

5. Signature of applicant: I, the undersigned, certify that all statements made on this application and accompanying attachments are true and correct; that I understand that any misrepresentations may result in revocation of any certificate granted, pursuant to Section 106876 of the Health and Safety Code.

_____ Original Signature in Blue Ink

_____ Date

MINIMUM QUALIFICATIONS FOR CERTIFICATION FOR T3 TO T5

T3

- * Successful completion of the T3 exam (within the past 3 years) **AND**
- ** **1 year of site and grade specific WT operator experience** = 1 year of operator experience working as a certified T2 operator in a T2 facility or higher (may be substituted for (3) below) **AND**
- *** **1 year of general WT operator experience** = 1 additional year of operator experience working as a certified water treatment operator performing water treatment duties at a treatment rated facility (may be substituted with (1), (2), or (4) below).

T4

- * Successful completion of the T4 exam (within the past 3 years) **AND**
- ** **1 year of site and grade specific WT operator experience** = 1 year of operator experience working as either a shift or chief operator while holding a valid T3 certificate working in a T3 facility or higher (may be substituted for (3) below) **AND**
- *** **3 years of general WT operator experience** = 3 additional years of operator experience working as a certified water treatment operator performing water treatment duties at a treatment rated facility (may be substituted with (1), (2), or (4) below).

T5

- * Successful completion of the T5 exam (within the past 3 years) **AND**
- ** **2 years of site and grade specific WT operator experience** = 2 years of operator experience working as either a shift or chief operator while holding a valid T4 certificate working in a T4 or higher water treatment plant. **AND**
- *** **3 years of general WT operator experience** = 3 additional years of operator experience working as a certified water treatment operator performing water treatment duties at a treatment rated facility (may be substituted with (1), (2), or (4) below).

Experience substitutions for certification as referenced above:

- (1) a degree earned at an accredited academic institution may be substituted as follows:
 - (a) Associate Degree or Certificate in water or wastewater technology that includes at least 15 units of physical, chemical, or biological science may be used to fulfill **1 year of general operator experience**.
 - (b) Bachelor's Degree in biology, chemical engineering, chemistry, civil engineering, environmental engineering, microbiology, public health, or sanitary engineering may be used to fulfill **1.5 years of general operator experience**.
 - (c) Master's Degree in any of the majors listed in (b) may be used to fulfill **2 years of general operator experience**.
- (2) A certified operator may substitute, on a day-for-day basis, experience gained while working with lead responsibility for water quality related projects (i.e., pilot plant)
- (3) If an applicant has a Bachelor of Science or Master of Science Degree, in conjunction with completion of a comprehensive operator training program, pursuant to Section 63800 (h), may be substituted for the required experience. (Prior approval of the Program must be obtained from SWRCB)
- (4) Experience gained as a certified wastewater treatment operator may be used to substitute up to 2 years of the general operator experience requirement. Wastewater treatment operator experience is credited on a two-for-one basis. A photocopy of a wastewater operator certificate along with a complete package of attachments verifying experience, covering the timeframe being claimed for experience credit, must be submitted with the application.

Mail **completed application and fee**, including **all requested attachments** to:

**State Water Resources Control Board
Drinking Water Operator Certification Program
P.O. Box 944212
Sacramento, CA 94244-2120**

- (A) A check or money order made out to **SWRCB-DWOCP**.
- (B) If you are not sure of the requirements for a particular grade, contact this office for clarification before submitting your application as **FEES ARE NON-REFUNDABLE**.