

**APPLICATION FOR WATER TREATMENT OPERATOR  
EXAMINATION, RE-EXAMINATION, OR EXAMINATION FOR RESTRICTED CERTIFICATE**

1. The Water Treatment Operator Examination, Re-Examination, or Examination for Restricted Certificate Application form (SWRCB 8629 revised on 1/2025) must be filled out **completely** and postmarked by the final filing date of the examination you wish to participate in. For an application to be considered complete, the following **must** be provided:
  - Personal information (name, date of birth, high school information, last four digits of SSN, etc.)
  - **Legible photocopies** of an **official transcript** or **certificate of completion** (noting the number of hours/units of training completed) if specialized training is a requirement for the examination you wish to take. **These are the only acceptable forms of verification of completion of a course.**
  - Pay on-line at: [https://www.waterboards.ca.gov/make\\_a\\_payment/](https://www.waterboards.ca.gov/make_a_payment/) or by check or money order made out to **SWRCB-DWOCB**. **Do not send CASH.**
  - Your original signature in blue ink.

**ALL INFORMATION MUST BE COMPLETED ON THE APPLICATION AND  
COURSEWORK VERIFIED EVEN IF YOU HAVE PREVIOUSLY SUBMITTED IT.**

2. ***All minimum educational qualifications must be met by the time your application is submitted or postmarked by the final filing date for T5 exam applicants.*** If you have not completed the required specialized training course by the time your application is submitted, your application will be deemed deficient and will delay processing of your application.
3. If you are not sure of the requirements for a particular grade, see page 2 or refer to the Regulations. You may contact this office for clarification before submitting your application as **EXAM FEES ARE NONREFUNDABLE.**

Grade	Examination Fee	Re-Examination Fee*
1	\$50.00	\$30.00
2	\$65.00	\$45.00
3	\$100.00	\$70.00
4	\$130.00	\$95.00
5	\$155.00	\$120.00

\*Re-exam fee applies if you are retaking the same grade level that you have previously passed or failed.

4. Mail completed application, exam fee, and required attachments to:

**State Water Resources Control Board  
Drinking Water Operator Certification Program  
P.O. Box 944212  
Sacramento, CA 94244-2120**

Phone: (916) 449-5611  
Fax: (916) 449-5654

Grade Level	Minimum Qualifications for Examination
<b>T1</b>	<ul style="list-style-type: none"> <li>• High School Diploma / GED Equivalency*</li> </ul>
<b>T2</b>	<ul style="list-style-type: none"> <li>• High School Diploma / GED Equivalency*</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>• One 36-hour OR 3.6-continuing-education-unit (CEU) OR 3-college-semester-unit course of specialized training** covering the fundamentals of drinking water treatment.</li> </ul>
<b>T3</b>	<ul style="list-style-type: none"> <li>• High School Diploma / GED Equivalency</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>• Two 36-hour OR 3.6-continuing-education-unit (CEU) OR 3-college-semester-unit courses of specialized training** that includes at least one course covering the fundamentals of drinking water treatment.</li> </ul>
<b>T4</b>	<ul style="list-style-type: none"> <li>• A valid grade T3 operator certificate</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>• Three 36-hour OR 3.6-continuing-education-unit (CEU) OR 3-college-semester-unit courses of specialized training** that includes at least two courses in drinking water treatment.</li> </ul>
<b>T5</b>	<ul style="list-style-type: none"> <li>• A valid grade T4 operator certificate</li> </ul> <p>AND</p> <ul style="list-style-type: none"> <li>• Four 36-hour OR 3.6-continuing-education-unit (CEU) OR 3-college-semester-unit courses of specialized training** that includes at least two courses in drinking water treatment.</li> </ul>

\* This requirement may also be fulfilled with either the successful completion of the State Water Board's Basic Small Water Systems Operations course or 1 year as an operator of a facility that required an understanding of chemical feeds, hydraulic systems, and pumps. For more information on the State Water Board's Basic Small Water Systems Operations course, contact the Office of Operator Certification.

\*\*College level courses providing at least 36 contact hours of training each in drinking water or wastewater quality, drinking water or wastewater treatment, drinking water distribution, or drinking water or wastewater facility operation, offered by an accredited academic institution or an organization either accredited by the international Association of Continuing Education Training (IACET) or an authorized provider of IACET, or courses completed and deemed acceptable by the Department prior to January 1, 2001 for the purpose of operator certification.

For information about the Basic Small Water System Operations course, please email  
[dwopcertprogram@waterboards.ca.gov](mailto:dwopcertprogram@waterboards.ca.gov).

# WATER TREATMENT OPERATOR

## APPLICATION FOR EXAMINATION OR RE-EXAMINATION

Operator number		Exam results	Date received
Application approved for: T1      T2      T3      T4      T5			
Acknowledgement sent	Approval sent		
Application <b>NOT</b> approved:  <input type="checkbox"/> Insufficient specialized training/verification <input type="checkbox"/> High school/GED information incomplete			
Comments			

**PLEASE DO NOT WRITE ABOVE THIS LINE**

*Please type or print legibly in ink.*

### 1. PERSONAL INFORMATION (Legal Name)

Last	First	MI	Suffix	Date of Birth (mm/dd/yyyy)	Last 4-digits of Social Security Number
Mailing address (number, street)				City	State      ZIP code
Work Telephone Number ext.		Alternate Number: Home (   ) or Cell (   )		E-mail Address:	
Are you currently certified by the State of California as a <b>potable water treatment operator</b> ? Yes      No				Operator number	Grade / Expiration Date

### 2. EXAMINATION INFORMATION (Do Not send CASH) – Fees are NON-REFUNDABLE

Grade T1	Grade T2	Grade T3	Grade T4	Grade T5
Exam \$50	Exam \$65	Exam \$100	Exam \$130	Exam \$155
Re-Exam \$30 (if previously taken)	Re-Exam \$45 (if previously taken)	Re-Exam \$70 (if previously taken)	Re-Exam \$95 (if previously taken)	Re-Exam \$120 (if previously taken)

### 3. REASONABLE ACCOMMODATIONS

Do you have an ADA Title I disability/impairment for which you may need assistance during the exam?      Yes      No  
*-If yes, please enclose a letter (from a professional authorized to make such assessments) that describes the specific accommodations that will be required.*

### 4. EDUCATION – Check one only

Did you graduate from high school?	Yes      No	<b>IF NOT</b>	Did you obtain a GED certificate?	Yes      No
			<b>If yes, provide a copy.</b>	
Date Graduated (mm/yy)	Name of high school			
Location (city/state)				

**OR** T1 and T2 applicants ONLY, if you do NOT have a high school diploma or GED certificate, you must have:

1. Successfully completed:  
**Basic Small Water System Operations** course developed by the State of California?      **OR (see next page)**  
 Yes      No      (if yes, attach certificate of completion)

**T1 and T2 or applicants ONLY, if you do NOT have a high school diploma or GED certificate.**

2. You must have one year of experience as an operator of a facility that requires an understanding of chemical feeds, hydraulic systems, and pumps. **This experience must be verified with a dated and signed letter from your supervisor on company letterhead and a copy of your utility's official job description.**

From (mm/yy)	To (mm/yy)	Name and Address of Employer	Supervisor's Name

- 5. SPECIALIZED TRAINING For grades 2–5 applicants only.** You must attach legible photocopies of **OFFICIAL TRANSCRIPTS** or **CERTIFICATES OF COMPLETION** as proof of attainment of the required course work (certificates of completion must include the number of hours of instruction completed). **Please include only that information which verifies completion of the required course work.** (See Minimum Qualifications for grade specific requirements.) **PLEASE NOTE: COPIES OF REPORT CARDS OR UNOFFICIAL TRANSCRIPTS ARE NOT ACCEPTABLE VERIFICATION OF COURSE WORK.**

**6. SIGNATURE OF APPLICANT**

I, the undersigned, certify that I am the above-named applicant; that all statements made on this application are true and correct; that I understand that any misrepresentations may result in ineligibility for the examination applied for or revocation of any certificate granted, pursuant to Section 106877 & Section 106878 of the Health and Safety Code.

\_\_\_\_\_  
**Original Signature (Please Sign, NO Black Ink)** (Photocopies NOT accepted)

\_\_\_\_\_  
**Date**

**PRIVACY ACT DISCLOSURE**

This information is required by the State Water Resources Control Board. The authority for maintaining the requested information is the California Code of Regulations, Title 22, Section 63810. All information required on the application form must be provided by the applicant. Failure to complete any portion of this form may result in delay or denial of eligibility for examination and/or certification. The information provided is used to evaluate the applicant's eligibility for examination as a water treatment facility operator. No transfers of this information are anticipated. For more information, or access to your records, contact the State Water Resources Control Board, Drinking Water Operator Certification Programs, PO Box 944212, Sacramento, CA 94244-2120; telephone number (916) 449-5611.

- Pay on-line here: [https://www.waterboards.ca.gov/make\\_a\\_payment/](https://www.waterboards.ca.gov/make_a_payment/) or by check or money order, made out to **SWRCB-DWOCP** (**Do Not Send CASH**)
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