

REQUEST A NEW WATER SUPPLY PERMIT APPLICATION

Attention: Senate Bill 1263 requires a report to be submitted and accepted by this Division prior to submitting this form to start the permit application. [Click here to open guidance document.](#)

Water System Name:

System No. (to be assigned):

Site Address:

Water System Owner (Property Owner):

Address:

Phone No.:

Email:

Person Completing This Form:

Title:

Address:

Phone No.:

Email:

Documents to submit with new water system permit application request:

System Information Sheet (Form 7-03)

Water System Contact Information Form (Form 7-18)

State of California Well Completion Report(s) (Well Drillers Log for each well, if applicable)

Attach any County permitting documents (Use/Planning Permit application and Conditions of Approval)

Attach CEQA documentation. Include if applicable:

- Notice of Exemption (NOE)
- Notice of Determination (NOD)
- If project is non-exempt provide the final conditions of either the Negative Declaration (ND), Mitigated Negative Declaration (MND), or Environmental Impact Report (EIR)

check this box if the System will be seasonal (not serving water/operating for a portion of each year)

Please describe the *existing* water system components/facilities: source(s), treatment (including purpose), storage, and service area.

Please describe the *proposed* water system components/facilities: source(s), treatment (including purpose), storage, and service area.

Will the proposed changes to the water system components and/or infrastructure require changes to the existing building footprint(s)? Yes No. If yes, please describe.

Will the proposed changes to the water system components and/or infrastructure require any ground disturbing actions? Yes No. If yes, please describe.

Will there be increased or new discharges from the proposed changes to the water system?

Yes No. If yes, please describe.

(e.g. *increased backwash discharge, new treatment with backwashing, disposal of brine*)

Please describe the project timeline:

Construction start date:

Construction completion date:

Comments:

Section 116525 (a) of the California Health and Safety code:

No person shall operate a public water system unless he or she first submits an application to the department and receives a permit as provided in this chapter. A change in ownership of a public water system shall require the submission of a new application.

For Division Use Only

Date Stamp Below

Assign System number

Update Clearinghouse spreadsheet

Create System File

System set up in SDWIS

Copy RWQCB staff when emailing checklist to applicant

R:\DDW\SantaRosa\SRData\Staff\0 Common Links\All Tech Handouts ORIGINALS\7_00a_new_permit_application_request_form_fillable.pdf