



RON CHAPMAN, MD, MPH  
Director & State Health Officer

State of California—Health and Human Services Agency  
**California Department of Public Health**



EDMUND G. BROWN JR.  
Governor

November 20, 2012

Dear ARRA Funding Recipient,

**QUARTER 4, 2012 REPORTING DEADLINES AND QUARTERLY DAVIS-BACON CERTIFICATION FORMS**

The submittal deadlines for the Quarter 4, 2012 reporting period are quickly approaching. Please submit your American Recovery and Reinvestment Act (ARRA) quarterly report to California Department of Public Health (CDPH) no later than **December 14, 2012**. The supplemental report and Davis-Bacon certification are due to CDPH no later than **January 5, 2013**. All reports must be submitted to [dwpfunds@cdph.ca.gov](mailto:dwpfunds@cdph.ca.gov). Please insure that the data included in your quarterly and supplemental reports accurately captures all information to be reported for the quarter. The ARRA quarterly reporting guidance and reporting forms can be found at the following website:

<http://www.cdph.ca.gov/services/funding/Pages/ARRAProjectReporting.aspx>

As a reminder, all ARRA recipients are required to report quarterly until their ARRA project's last financial claim and Final Release Form have been submitted to CDPH. To terminate your reporting obligations, please submit your final quarterly report and a copy of the completed Final Release Form that was submitted with your final claim. Upon receipt of your final quarterly report as well as your Final Release Form, CDPH – DDWEM will acknowledge the fulfillment of your ARRA project's quarterly reporting obligations.

The United States Environmental Protection Agency requires that every ARRA funding recipient's authorized representative certify on a quarterly basis to their project's compliance with Davis-Bacon requirements as prescribed in 29 CFR 5.5 (a)(1). As such, please ensure that your water system's authorized representative completes and signs the attached Davis-Bacon quarterly certification for the quarterly period from **October 1, 2012 through December 31, 2012**. This form should be mailed (postmarked) no later than **January 5, 2013** to the following address:

California Department of Public Health  
Division of Drinking Water and Environmental Management  
Safe Drinking Water State Revolving Fund  
Attn: SRF Pipeline Coordinator  
1616 Capitol Avenue, MS 7418  
PO Box 997377  
Sacramento, CA 95899-7377

In addition, if quarterly Davis-Bacon certifications have not been signed and completed by your water system's authorized representative for any prior quarters since your project's funding agreement was executed, please complete and mail a separate certification for each missing quarter as soon as possible.

Thank you for your efforts in helping ensure your project's continual compliance with the ARRA project reporting requirements. If you are missing any information or have additional questions, please contact Sylvester Okeke by phone at (916) 449-5600 or email at [Sylvester.Okeke@cdph.ca.gov](mailto:Sylvester.Okeke@cdph.ca.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read 'Addie Aguirre', with a stylized flourish at the end.

Addie Aguirre, Staff Services Manager II  
Infrastructure Administration and Finance Section